



Town of Arnprior
Regular Meeting of Council Agenda
Date: Monday, September 13, 2021
Time: 6:30 p.m.
Location: Via Electronic Participation

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions/ Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) [Regular Meeting of Council – August 23, 2021](#) (Page 1-12)
- 8. Awards/ Delegations/ Presentations**
 - a) **Delegations**
 - i. Arnprior Regional Health, Eric Hanna, President and CEO
- 9. Public Meetings**
- 10. Matters Tabled/ Deferred/ Unfinished Business**
- 11. Staff Reports**
 - a) [Green and Inclusive Buildings Program – Grant Application](#), Patrick Foley, Engineering Officer Facilities & Assets (Page 13-19)
 - b) [Nick Smith Centre Canteen Rental Agreement](#), Graeme Ivory, Director of Recreation (Page 20-22)

12. Committee Reports and Minutes

13. Notice of Motion(s)

14. County Councillor's Report from County Council

15. Correspondence & Petitions

a) Correspondence

- i. Correspondence Package I-21-Sep-15

16. By-laws & Resolutions

a) By-laws:

- i. **By-law Number 7209-21**– Lift Holding Symbol (Fairgrounds) (Page 23-24)
- ii. **By-law Number 7210-21**– Deputy Treasurer Appointment
(Page 25-26)

b) Resolutions

Whereas the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

And Whereas the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

And Whereas all Canadians and all orders of government have a role to play in reconciliation;

And Whereas Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

And Whereas the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

And Further Resolved That the Every Child Matters flag be flown at the Town Hall on September 30th, 2021 as a symbol of support and recognition for those affected by the harms of the residential school dark legacy.

17. Announcements

18. Media Questions

19. Closed Session

One Matter about an identifiable individual including Municipal or Local Board Employees pursuant to Section 239 (2)(b) of the Municipal Act, 2001 (Striking Committee – IDAC, Library Board, Policing Committee)

One Matter about identifiable individual including Municipal or Local Board Employees pursuant to Section 239 (2)(b) of the Municipal Act, 2001 (Staffing Update)

One Matter about labour relations or employee negotiations, pursuant to Section 239 (2)(d) of the Municipal Act, 2001 (National Day for Truth and Reconciliation)

20. Confirmatory By-law

By-law No. 7211-21 to confirm the proceedings of Council

21. Adjournment

Please note: Town Hall is following social distancing protocols that have been recommended by the federal and provincial governments to help protect the health and well-being of our community. Please see the Town's [Website](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [Website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business



**Minutes of Council Meeting
August 23, 2021
6:30 PM
Electronic Participation – Via Zoom**

Council and Staff Attendance

Council Members Present:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Council Members Absent:

Town Staff Present:

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager,
Client Services/ Treasurer
John Steckly, General Manager,
Operations
Ryan Francis, Environmental Engineering
Officer

1. Call to Order

Mayor Walter Stack called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Walter Stack asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 291-21

Moved by Tom Burnette

Seconded by Lisa McGee

Be It Resolved That the agenda, for the Regular Meeting of Council dated Monday, August 23, 2021, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 292-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That the minutes of the Regular and Special Meetings of Council listed under item number 6 (a) and (b) on the Agenda be adopted (Regular Meeting of Council – July 12, 2021; Special Meeting of Council – August 5, 2021).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meeting

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Staff Reports

a) Official Plan Amendment, Plan of Subdivision and Zoning By-law Amendment – 640 White Lake Road (Tartan Homes Corporation) - CAO

Resolution Number 293-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council receive applications for an amendment to the official plan, zoning by-law and application for plan of subdivision for 640 White Lake Road, Arnprior as submitted by Tartan Homes Corporation;

And That pursuant to the Planning Act, Council hold a public meeting on Monday, September 27, 2021, regarding the proposed amendments and subdivision application, to allow for public review and comment.

Resolution Carried

b) Site Plan Control Application – 240 Baskin Drive Conseil des ecoles catholiques du Centre-est (CECCE) (SPC2/17) – CAO

Resolution Number 294-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council adopt a by-law to authorize the Mayor and Clerk to enter into a Site Plan Control Agreement for the construction of the French Catholic School at 240 Baskin Drive with the final form and content of the agreement being to the satisfaction of the CAO, in consultation with the Town Solicitor and the County of Renfrew.

Resolution Deferred

Resolution Number 295-21

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council defer Resolution Number 294-21 until traffic and parking concerns have been addressed.

Resolution Carried

c) TOPPS Environmental Solutions – Year 6 Garbage Collection Contract Extension – Acting Environmental Engineering Officer

Resolution Number 296-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council authorize a one-year extension (Year 6) to Topps Environmental Solutions for the provision of waste collection services within the Town of Arnprior, pursuant to the RFT released in January 2017, for the period of April 1, 2022 to March 31, 2023.

Resolution Carried

d) Licensing Backyard Hens - CAO

Resolution Number 297-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council receive report number 21-08-23-04 Licensing Backyard Hens;

And That Council direct staff to provide notice in accordance with the Public Notice Policy of Council's intent to consider a licensing bylaw and the enactment of fees and charges for the licensing of backyard hens at the September 27th Council Meeting.

Resolution Carried

Resolution Number 298-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council direct staff to increase the following set fines, in the Backyard Hens Licensing Bylaw to \$500.00:

- 22 – Permit Slaughtering of chickens;
- 23 – Fail to maintain sanitary conditions; and
- 24 – Fail to provide food/ water/ shelter/ ventilation.

Resolution Lost

Councillor Toner moved the following motion. The motion was not seconded.

That Council amend the draft proposed Backyard Hens Licencing By-law to include a provision to allow for 5 backyard hens.

e) Execution of Agreements of Purchase and Sale – Didak Drive/ Decosta Street and Ida Street S. - CAO

Resolution Number 299-21

Moved by Dan Lynch

Seconded by Lisa McGee

That Council receive report number 21-08-23-05 Execution of Agreements of Purchase and Sale – Didak Drive/Decosta Street and Ida Street S;

And That Council adopt a by-law to authorize the disposition and direct the Mayor and Clerk to execute agreements of purchase and sale, in consultation with the Town solicitor and CAO;

And That Council direct staff to initiate the request for tender (RFT) process for the disposal of Didak/Decosta parcel without the need to return to Council unless the highest offer price is less than the appraised value;

And That Council adopt a by-law to stop up and close the unopened road allowance between Didak Drive and Decosta Street.

Resolution Carried

f) Extension of Audit Services – General Manager, Client Services/ Treasurer

Resolution Number 300-21

Moved by Lisa McGee

Seconded by Dan Lynch

That Council extend the appointment of Allan and Partners as the Town's municipal auditor for the 2021 and 2022 term as per the option to extend under the 2018 RFP for audit services.

Resolution Carried

g) Municipal Modernization – Online Initiatives – General Manager, Client Services/ Treasurer

Resolution Number 301-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council authorize the use of Municipal Modernization funds of \$31,375 (plus applicable taxes) to implement strategic plan online initiatives including an online citizen self-service module and payroll data management solution.

Resolution Carried

h) Council and Committee Meetings – Town Clerk

Resolution Number 302-21

Moved by Tom Burnette

Seconded by Lynn Grinstead

That Council and Committee meetings plan to resume to in-person on November 1, 2021 following the required technological and physical distancing measures upgrades; and

Further That based on public health guidelines; any changes that would affect the ability to resume to in-person meetings, or timing, would be communicated to Council and the public.

Resolution Amended

Resolution Number 303-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council Amend Resolution Number 302-21 by:

- replacing the word “on” with the word “in” and change the date of “November 1, 2021” with “January 2022” in paragraph one (1); and
- adding the word “and” to the end of paragraph two (2) and
- adding a paragraph three (3) which reads:

“Further That Council direct staff to bring back an update report in December of 2021.”

Resolution Carried

Resolution Number 304-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council and Committee meetings plan to resume to in-person in January, 2022 following the required technological and physical distancing measures upgrades; and

Further That based on public health guidelines; any changes that would affect the ability to resume to in-person meetings, or timing, would be communicated to Council and the public and;

Further That Council direct staff to bring back an update report in December of 2021.

Resolution Carried As Amended

i) Proclamation – Terry Fox – Deputy Clerk

Resolution Number 305-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council proclaim September 19, 2021 as Terry Fox Day in the Town of Arnprior.

Resolution Carried

The Deputy Clerk read the proclamation:

Whereas the Terry Fox Run is inspired by a dream as big as our country, which began in 1980 with Terry Fox and his Marathon of Hope. The run is now entirely volunteer driven, and grounded in traditions with events held annually around the world to foster research in the fight against cancer; and

Whereas it has become a tradition in Canada to gather friends and family to participate in a volunteer fundraiser to raise public awareness and financial support for cancer research; and

Whereas we recognize the importance of cancer research as part of the aims and objectives of the Terry Fox Run on behalf of the people of Canada, of the Province of Ontario, and of the Town of Arnprior; and

Whereas Terry once said “Anything is possible if you try.” He was an innovator, attempting to run across Canada on one leg on a humanitarian mission we had never seen before; and

Whereas our local residents have taken the initiative to organize a Terry Fox Run for the past 41 years on the second Sunday following Labour Day.

Therefore, be it resolved that, I, Walter Stack, Mayor, do hereby proclaim September 19, 2021 as “**Terry Fox Day**” in the Town of Arnprior and call upon all residents to participate in the virtual Terry Fox Run (<http://terryfox.org/run/>) to raise money for cancer research.

12. Committee Reports and Minutes

None

13. Notice of Motions

None

14. County Councillor’s Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- The Township of McNab/Braeside has been authorized to utilize a photo radar machine on County roads within their municipality.
- The County now has a policy dealing with the Renaming of Streets. The first step is a resolution from the local Municipality requesting renaming of the road.
- Rehabilitation of Elgin Street West, Madawaska Street, and Osborne Street is to be completed by the end of September 2021.
- The Petawawa Air Quality Monitoring Station is now closed.

- The Virtual Taste of the Valley is now live and active. This event will foster increased awareness and sales of locally grown and produced foods. The map and directory of over 130 producers will help residents and tourists find fresh, healthy and unique truly local foods and products for daily use, gifts and for special occasions.
- Shop the Valley, has been maintained by, Jackie Stott, Economic Development Coordinator, who was in Arnprior a week ago last Thursday visiting Arnprior's new businesses.
- Alex Benzie will be joining the County of Renfrew's Planning Division as a Junior Planner effective early 2022. Alex has been with the County from the beginning of May as a Planning Intern.
- The County of Renfrew Official Plan (OP) 31, Public Meeting was held on August 19, 2021, with five public submissions. This OP should be "Carried" at the next Council meeting
- If you are planning on building a house or cottage within the County, the County is offering a Renfrew County Wildland Fire Hazard Guideline Checklist. As well, this will be provided to all development applicants when they submit a General Inquiry or application to the County.
- The Association for Municipalities of Ontario (AMO) announced that this year's prestigious PJ Marshall Award for Municipal Innovation was being presented to the County of Renfrew and Partners for the Renfrew County Virtual Triage and Assessment Centre (RCVTAC). Kudo's to Mike Nolan and Doctor Fitzsimmons for their hard work in making this a reality.
Of note the Province has recognized this program, and at the end of August, the Province will be funding the County directly. Previously this program was being funded by the Province through Arnprior Regional Health, and then to the County. Special thanks to Eric Hanna and Doctor Fitzsimmons for ensuring this program was sustained during these trying times.
- On August 25, 2021, the County Council meeting will be in person which will be followed by the "Opening of Renovated County Headquarters".
- Thanks to the Rotary Club, two bicycle repair stations have been installed in Arnprior. These repair stations are located on the Algonquin Trail and beside the Library.
- Reminder about our submission for September 1st, 2021 dealing with Development Funding.

On question of Mayor Stack, County Councillor Lynch noted he would be bringing the issues resulting from the median installation on Daniel Street at the entrance to the Fairgrounds Subdivision under New Business at the next County Council meeting.

14. Correspondence & Petitions

a) Correspondence Package – I-21-AUG-14

Resolution Number 306-21

Moved by Dan Lynch

Seconded by Lynn Grinstead

That the Correspondence Package Number I-21-AUG-14 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

- Page 6 – The Federal and Provincial Governments are investing \$364 million into providing high-speed internet to 90,124 residents of Eastern Ontario, and by 2025 to all residents of Ontario.
- Page 8 – The Federal and Provincial Governments are investing \$2.1 Million into Active Transportation Infrastructure.
- Page 12 - The Federal and Provincial Governments are investing over \$2 million to Improve Community, Culture and Recreational Infrastructure. Of note McNab/Braeside ball diamonds will have a new support building with washrooms and more storage space.
In response to County Councillor Lynch, the CAO noted the Town of Arnprior did make a submission for this grant around growing outdoor play, and we were successful. An announcement will be imminent.
- Page 17 - Ontario supports the Manufacturing Sector in McNab\Braeside, which will help create 600 jobs in the area. The site for this employment sector is Highway 17 and Campbell Drive
 - Mayor Walter Stack congratulated Mayor Peckett and his team on this new business.
- Page 19 - Service Ontario is making it easier to renew your documents, Drivers Licence, Stickers, etc. by means of email, text or voicemail.
- Page 40 - The Victim of Crimes is hosting a Fundraising Golf Tournament on 24 September at the Oaks of Cobden.
- Page 45 – Virtual Terry Fox Run is scheduled for September 19, 2021.
- Page 48 – Thank you to student David Chen, who received a Town of Arnprior Secondary School Bursary this year for his card of thanks.
- Page 67 - AMCTO has submitted a document with 11 recommendations dealing with the Strengthening of Municipal Codes of Conduct.
- Page 85 - Renfrew County District Health Unit is considering going door to door to unvaccinated homes to encourage vaccination.
- Page 86 – Our local MPP, John Yakabuski's new position in Parliament is Parliamentary Assistant to the Premier.
- Page 87 – A new policy dealing with the taxes associated with the sale of business to a family member, could be in place for January 1, 2022.

b) Correspondence Package – A-21-AUG-09

Resolution Number 307-21

Moved by Tom Burnette

Seconded by Dan Lynch

That the Correspondence Package Number A-21-AUG-09 be received and the recommendations outlined be brought forward for Council consideration.

Resolution Carried

Resolution Number 308-21

Moved by Tom Burnette

Seconded by Dan Lynch

Whereas Municipalities in Ontario have been made responsible for abandoned cemeteries within their boundaries, and are required by the Funeral, Burial and Cremation Services Act, 2002 “to ensure that the cemetery grounds, including all lots, structures, and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery; and

Whereas cemeteries are not only symbols of respect, preserving the memory of families, prominent citizens, and local history; some cemeteries are landmarks in themselves and hold great historical value worldwide; and

Whereas preservation repairs to older cemeteries are very costly, requiring the specialized services of stonemasons and archeologists; and

Whereas the care and maintenance funds of abandoned cemeteries are generally non-existent or so small as to produce insufficient annual interest to cover even the cost of lawn care at the site.

Therefore Be It Resolved That Council of the Corporation of the Town of Arnprior hereby urges the Government of Ontario to immediately provide funding sources for municipalities for the ongoing maintenance and preservation repair of abandoned cemeteries in their care; and

Further That this resolution be forwarded to the Bereavement Authority of Ontario (BAO), the Minister of Government and Consumer Affairs, the Rural Ontario Municipal Association (ROMA), the Association of Municipalities of Ontario (AMO), local MPP, John Yakabuski, and the Municipality of Chatham-Kent.

Resolution Carried

Resolution Number 309-21

Moved by Tom Burnette

Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the request from the Arnprior Public Library, dated July 29, 2021; and

That Council approve providing \$3,500.00 of Development Charge funding to the Arnprior Public Library, to pay for the purchase and installation of additional shelving units.

Resolution Carried

Resolution Number 310-21

Moved by Tom Burnette

Seconded by Dan Lynch

Whereas primary residences are currently exempt from a capital gains tax, and

Whereas currently secondary and additional non—primary properties are subject to capital gains, and

Whereas the Federal Government is currently looking into a primary residence capital gains tax as they have recognized that affordable housing has become a serious issue in Canada; and

Whereas smaller communities including the Town of Arnprior are seeing unprecedented higher selling prices that are outpacing prices in larger cities, and

Whereas many hard—working Canadians who have only a primary residence with no additional non—primary homes count on their home equity as financial aid to apply to upsizing or downsizing their home depending on their personal situation, and

Whereas a change in taxation to primary residences would be a significant financial blow to Canadians and would create an unfair, two-tiered taxation, which could lead to depleted savings, inter—generational disparities, disparities among diverse groups, such as seniors, who may have a significant portion of their savings vested in their primary residence, as well as, reducing the ability of home ownership, thereby a further, higher need for rentals; and

Whereas the Federal government could look at other means to slow down the rapidly escalating housing costs to improve housing affordability.

Therefore Be It Resolved That the Council of the Town of Arnprior request the Federal Government cease further consideration of eliminating capital gains tax exemptions on primary residences; and

Further That a copy of this resolution be forwarded to the Right Honorable Justin Trudeau, Prime Minister, The Honorable Doug Ford, Premier of Ontario, MP, Cheryl Gallant, MPP John Yakabuski, and the municipality of Fort Erie.

Resolution Carried

Resolution Number 311-21

Moved by Tom Burnette

Seconded by Dan Lynch

Whereas Bill C-6 an Act to amend the Criminal Code of Canada (Conversion Therapy) would prohibit certain activities that relate to “conversion therapy”, which is defined as practices, treatment or services designed to change an individual’s sexual orientation to heterosexual or gender identity to cisgender or to reduce non-heterosexual sexual attraction or sexual behavior; and

Whereas Bill C-6 would enact new offences to prohibit:

- Causing an individual to undergo conversion therapy against their will;
- Causing a child to undergo conversion therapy;
- Removing a child from Canada to undergo conversion therapy abroad;
- Receiving a financial or other material benefit from the provision of
- conversion therapy; and
- Advertising an offer to provide conversion therapy; and

Whereas Bill C-6 would also authorize courts to order the seizure and forfeiture of advertisements for conversion therapy or order their removal from computer systems; and

Whereas overall Bill C-6 would promote the human dignity and equality of all Canadians, including those members of the LGBTQ2 community; and

Whereas Bill C-6 would discourage and denounce practices and treatments that cause psychological harm to LGBTQ2 people.

Therefore Be It Resolved That Council of the Corporation of the Town of Arnprior supports Bill C-6 an Act to amend the Criminal Code, regarding Conversion Therapy; and

Further That this resolution be forwarded to the County of Renfrew, MP, Cheryl Gallant, MPP John Yakabuski, and the Town of Cobourg.

Resolution Carried

Resolution Number 312-21

Moved by Tom Burnette

Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Family Preschool Resource Centre (AFPRC) – EarlyON Arnprior; and

Whereas the Arnprior Family Preschool Resource Centre (AFPRC) – EarlyON Arnprior is an eligible community organization under the Municipal Grants Policy.

Therefore Be It Resolved That Council supports the Arnprior Family Preschool Resource Centre (AFPRC) – EarlyON Arnprior, by providing in-kind support of waiving the Robert Simpson Park Gazebo rental (value of approximately \$93.50), for the date of Thursday, September 23, 2021 from 5:00 pm – 8:00 pm; and

Further That the Arnprior Family Preschool Resource Centre (AFPRC) – EarlyON Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

Further That the Arnprior Family Preschool Resource Centre (AFPRC) – EarlyON Arnprior be advised that it is mandatory to follow all COVID-19 public health guidelines, including but not limited to social distancing and masking where distancing is not possible.

Resolution Carried

15. By-laws/Resolutions

a) By-laws

Resolution Number 313-21

Moved by Chris Toner

Seconded by Ted Strike

That the following by-law be and is hereby enacted and passed:

- i. By-law Number 7201-21 – Part Lot Control Marshalls Bay Meadows
- ii. By-law Number 7202-21 – Part Lot Control Fairgrounds
- iii. By-law Number 7203-21 – Part Lot Control Chats Crescent
- v. By-law Number 7205-21 – Close Portion of Highways known as the Didak Drive and Decosta Street Road Allowances
- vi. By-law Number 7206-21 – Disposal of Surplus Lands Didak Street and Ida Street South

Resolution Carried

Resolution Number 314-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the following by-law be and is hereby enacted and passed:

vii. By-law Number 7207-21 – Appoint Fire Chief

At the request of the Chair a recorded vote was taken:

Councillor Ted Strike	Yes
Councillor Lynn Grinstead	Yes
Councillor Tom Burnette	Yes
Councillor Chris Toner	Yes
Councillor Lisa McGee	Yes
County Councillor Dan Lynch	Yes
Mayor Walter Stack	Yes

Resolution Carried

Members of Council congratulated Rick Desarmia on being appointed as Fire Chief for the Town of Arnprior.

Resolution Number 315-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the following by-law be deferred:

iv. By-law Number 7204-21 – Site Plan Control 2/17 Part Lot Control 240 Baskin Drive
Conseil des ecoles catholiques du Centre-est

Resolution Carried

16. Announcements

County Councillor Lynch made the following announcements:

- This year is the 75th Anniversary of the Arnprior Lions Club. They will be celebrating this milestone on October 16, 2021 at the Nick Smith Centre.
- There are two (2) Catch the Ace Fundraisers active in Arnprior. One being through Arnprior Regional Health, and the other being through the Lions Club.
- Arnprior Regional Health Foundation is hosting two (2) golf tournaments, on September 18, 2021 at Madawaska Golf Course and September 25, 2021 at Mountain Creek Golf Course. There is a donation challenge that if they raise \$25,000 Ed Reid and Glenn Arthur will colour their hair, if \$40,000 is raised they will both get buzz cuts, and if \$50,000 is raised they will both shave their heads.
- A number of calls were received commending Town staff for their efforts in the cemeteries, for Decoration Day. Thank you to staff for their efforts in keeping the cemeteries in terrific condition.

Mayor Walter Stack announced that staff will be opening an Emergency Cooling Centre at the Nick Smith Centre Community Hall, for members of the public requiring a place to get some relief from the extreme heat. The Cooling Centre will be open daily Tuesday-Thursday from 9:00 am – 5:00 pm.

17. Media Questions

None

18. Closed Session

None

19. Confirmatory By-Law

Resolution Number 316-21

Moved by Dan Lynch

Seconded by Tom Burnette

That By-law No. 7208-21 being a By-law to confirm the proceedings of the Regular Meeting of Council held on August 23, 2021 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 317-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That this meeting of Council be adjourned at 8:21 pm.

Resolution Carried

Signatures

Walter Stack, Mayor

Maureen Spratt, Town Clerk



Town of Arnprior Staff Report

Subject: Green and Inclusive Buildings Program – Grant Application

Report Number: 21-09-13-01

Report Author and Position Title: Patrick Foley, Engineering Officer, Facilities and Assets

Department: Operations

Meeting Date: September 13, 2021

Recommendations:

That staff report Number 21-09-13-01 regarding the 2021 Green and Inclusive Community Buildings (GICB) Grant Application be received; and

That Council direct staff to make an application to the Green and Inclusive Community Buildings Program for the proposed Nick Smith Centre Accessibility Upgrades Project as presented to improve accessibility and lower Greenhouse Gas (GHG) emissions while demonstrating good asset management practices for the Nick Smith Centre.

Background:

The Green and Inclusive Community Buildings (GICB) Program is a Federal program providing \$1.5 billion in funding to cost share in projects under the following two streams:

- Retrofits, repairs and upgrades to existing community buildings; and
- Construction of new community buildings;

The GICB program will continuously be accepting applications for a five year period beginning in 2021 for small and medium retrofit projects ranging from \$100,000 to \$3 million. Up to \$860 million is available for retrofit projects across Canada and will cover up to 80% of selected project costs.

The objective of the GICB program is to improve the availability and condition of community buildings while simultaneously stimulating the economy and making environmentally conscious improvements more practical. This program seeks to achieve this goal by supporting projects that improve accessibility and lower environmental impacts in new-build and existing community facilities.

Eligible projects must include a capital component that is owned by an eligible entity (Municipalities, First Nations, Non-Profit Organizations, etc.). *In order for Infrastructure Canada to provide funding, projects must be duly authorized or endorsed by a resolution of Council, Band or Board of Directors, as applicable. The resolution must be received before a grant or contribution agreement can be executed.*

Proposed projects must improve overall accessibility and/or safety of the facility and contain a green retrofit measure as a component.

Retrofit projects that impact or intend to include improved accessibility measures must meet or exceed the requirement of the highest published accessibility standard in the jurisdiction, defined as the requirements in the Canadian Standards Association's Accessible Design for the Built Environment (CAN/CSA B651-18), or the most recent standard, in addition to applicable provincial or territorial building codes, and relevant municipal by-laws.

Eligible asset types include the following:

- Community, Culture and Recreation Facilities;
- Mobile Community Structures;
- Community Health & Wellness Facilities;
- Indigenous Health and Social Infrastructure Facilities; and
- Indigenous Education Facilities.

Additional criteria include:

- Projects must be substantially complete by March 31, 2026;
- The facility must be accessible to the public and be non-commercially community oriented;
- The facility must be located in an area with underserved populations experiencing higher needs and be the site of programming that serve these populations;
- Facility structural information, energy profile, and GHG emissions must be submitted using the RETScreen® Expert software
- Climate change impacts have been assessed and the project will not lead to an increase in the building's operational GHG emissions

- The applicant must attest to the manner in which the project will meet relevant building and construction laws and regulations, including completion (or planned completion) of environmental assessment and consultation as may be required by federal and provincial/territorial governments.
- The applicant must attest to the manner in which the project will align to the building standards and codes that apply to the jurisdiction of the existing building and, as applicable, those set out in the section entitled “What are the required construction standards for new buildings?”.
- Retrofit projects that intend to improve accessibility, as well as all new builds, must meet or exceed the highest published accessibility standard as defined by the requirements in the Canadian Standards Association's Technical Standard Accessible Design for the Built Environment (CAN/CSA B651-18) or the most recent standard, in addition to provincial or territorial building codes, and relevant municipal by-laws.

It is noted that the following factors increase the score of an application:

- Projects that begin sooner
- Projects that provide greater benefits to high need communities
- Projects that exceed rather than meet the highest standards for accessibility
- Projects that greater reduce GHG emissions relative to the building's baseline
- Projects that achieve at least 25% in energy efficiency improvements
- Projects that demonstrate strong climate resiliency measures; with reasonable explanation to this being irrelevant to a specific case, this becomes invalid
- Projects that demonstrate strong risk assessment and mitigation

Discussion:

The Nick Smith Centre (NSC) was originally constructed in 1977. The multi-purpose complex includes two arenas, a swimming pool and an event hall complete with office space, change rooms, and support spaces. The facility, a centre of community, is significant to the Town of Arnprior as a hub for sports, recreation and culture and must continue to be the flagship recreational facility in Arnprior.

The Town's proposed GICB Grant funded project will focus on the facility and property as a whole aimed at improving accessibility and functionality while implementing good and well-informed asset management practices.

The proposed project will include the following four work areas:

- Pool Change Rooms;
- Community Hall Lobby;
- Arena A Dressing Rooms; and
- Heating, Ventilation & Air Conditioning (HVAC) systems.

Pool Change Rooms

The existing pool change rooms consist of both men's and women's public, men's and women's staff and a multi-purpose room that serves as storage, space for birthday parties and additional changing space, as needed. The existing layout is restrictive to users with accessible/mobility needs. Although accessible components, such as automatic door operators, toilets and sinks, are in place, the spaces are not officially accessible per the Accessibility for Ontarians with Disabilities Act (AODA).

The contemplated project would include a full renovation of all existing staff and public change rooms in addition to creation of new change room space dedicated to families and users with accessible/mobility needs. The work may include relocation of the pool office, creation of additional storage space and improved facility flow and functionality.

The Arnprior Accessibility Advisory committee, the Nick Smith Centre Working Group, facility users/user groups and the Public have all identified the need for an accessible/family change room for the pool. The Arnprior 2018-2023 Multi-Year Accessibility Plan lists making all change rooms and washrooms at the NSC fully accessible as a top priority for the facility.

Community Hall Lobby

The Community Hall is a unique multi-use space, able to host a wide variety of community functions and events. The space includes a fully functional commercial kitchen, a bar and storage space. A Community Hall-dedicated lobby at the front of the building is home to men's and women's public washrooms. Previous review of the existing washrooms found that in order to achieve AODA compliance for these washrooms a reduction to the total number of available lavatories would result due to AODA clearance requirements. A reduction to the number of lavatories would result in a lower maximum allowable occupant load for the Community Hall.

Staff proposes construction of a stand-alone, AODA-compliant accessible washroom in the north corner of the Community Hall lobby. Installation of which would provide an accessible option to not only users of the Community Hall but conceivably would capture traffic from the main lobby as well. The total number of available lavatories would be increased, allowing the Town to maintain current occupant loads in the Community Hall. Additionally, a new build, within the existing space, reduces the need for large scale and costly modifications to the existing washrooms that may or may not meet the needs of facility users.

Arena A Dressing Rooms

Arena A, also known as the Bert Hall Arena, is served by four dressing rooms located at the rear of the facility. Built in the 1980s these dressing rooms, although well maintained, are in need of a refresh, specifically in respect to the shower and washroom spaces.

The dressing rooms each house separate two-piece washrooms, and shower space, which is shared with the adjacent dressing room. The project would include a full renovation of the existing washroom and shower spaces, widening of all doorways and installation of necessary accessible components, including seating and grab bars within the showers and universal washrooms systems for all new washroom spaces.

HVAC Improvements

The climate in the pool and pool change rooms is controlled by a Reznor Rooftop Unit (RTU) installed in 1993. This HVAC unit (RTU #1, Section 3) was planned for replacement in 2021 but the project had to be postponed due to the neighbouring unit, a 2003 Engineered Air RTU (RTU#3, Section 5), experiencing chronic maintenance issues forcing its premature replacement. The estimated useful life of HVAC RTUs is typically 20-25 years. A modern RTU will be much more efficient than one installed in 1993 and this unit has also exceeded its estimated useful life thus justifying its lifecycle replacement.

Climate control within the facility has been an ongoing issue for many years, partially due to factors relating to changing area uses, newly constructed walls and ventilation zoning being based on heating equipment at the time of initial construction. A mechanical engineering consultant was invited to tour the Nick Smith Centre in April of 2021 to provide a quotation to investigate and provide solutions to climate zone issues, efficiency improvements and future equipment recommendations. Prior to design costs this quotation value was \$23,840. As well as improving the existing system, the desired outcome is to have recommended equipment replacement specifications to utilize as units reach the end of their estimated useful life.

As per the LRCF, the pool boiler system which was installed in 1997 is scheduled for replacement in 2024. The estimated replacement cost of this unit is \$50,000.

As per the LRCF, the Dectron pool dehumidifier which was installed in 2004 is also scheduled for replacement in 2024. This unit has required frequent repair over the last year and is quickly approaching the end of its estimated useful life. The estimated replacement cost of this unit is \$300,000. It is anticipated that both pieces of pool equipment will be replaced with more energy efficient units.

Concepts and Costs

In 2019, staff retained Ottawa-based architectural firm Architects DCA (DCA) to develop concept floorplans and budgetary estimates for the pool change rooms, Community Hall accessible washrooms and Arena A Dressing Room works. After touring the facility in October of 2019, DCA issued conceptual floorplans as well as Class D estimates of project costs being approximately \$500,000 to \$850,000.

The total HVAC improvements as outlined above are estimated by staff to cost approximately \$600,000.

Timelines

Important GICB timelines are as follows:

- Applications accepted until 2026 – however projects that start sooner are more likely to be successful in getting funding;
- Project Completion: March 31, 2026.

Options:

Council may choose:

- Not to endorse the project as presented.
- To endorse a modified version of the presented scope of work.

Neither of these options are recommended for reasons outlined within this report

Policy Considerations:

The work proposed, on an individual basis and as a group are aligned with the following Town of Arnprior plans and policies:

- Asset Management Plan;
- Asset Management Policy;
- Multi-Year Accessibility Plan;
- Tangible Capital Asset Policy;
- Recreation Master Plan;
- Strategic Plan; and
- Official Plan.

Financial Considerations:

Staff estimates the total project, inclusive of all identified work areas to cost in the range of \$1,100,000 to \$1,450,000. This value is based on previously submitted estimates for the pool change rooms, community hall lobby accessible washroom and Arena A Dressing Rooms submitted by DCA in early November 2019 and an approximation of proposed HVAC improvements.

Using Staff's estimates, Arnprior's cost sharing portion would range as follows:

Level of Government <i>(Cost-Sharing %)</i>	Project Costs @ \$1,100,000	Project Costs @ 1,450,000
Federal Contribution (80%)	\$ 880,000	\$ 1,160,000
Municipal Contribution (20%)	\$ 220,000	\$ 290,000

The Town's LRCF currently forecasts several projects over the next ten years to undertake the majority of these works, therefore already accounting for the Town's 20% municipal contribution.

Meeting Dates:

1. October 9, 2019 – Ontario Ministry of Tourism, Culture and Sport.
2. October 16, 2019 – DCA Architects.
3. April 21, 2021 – Engineering Site Tour for Proposal Estimate

Consultation:

- Regional Advisor, Ontario Ministry of Tourism, Culture and Sport (2019)
- DCA Architects (2019)

Documents:

N/A

Signatures

Reviewed by Department Head: John Steckly, General Manager Operations

Reviewed by General Manager of Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Maureen Spratt



Town of Arnprior Staff Report

Subject: Nick Smith Centre Canteen Rental Agreement

Report Number: 21-09-13-02

Report Author and Position Title: G. Ivory, Director of Recreation

Department: Recreation

Meeting Date: September 13, 2021

Recommendations:

That Council authorize staff to bring forward at the September 27, 2021 meeting, a by-law to adopt a new lease agreement with Rafka El-Hachache for the Nick Smith Centre canteen with terms as outlined within this report.

Background:

Following renovations to the Nick Smith Centre canteen throughout the summer of 2019 and the previous canteen operator not renewing the lease, the Town of Arnprior entered into a lease agreement with Rafka El-Hachache for the operation of the Nick Smith Centre Canteen. The lease of the 360 square foot space was for one year beginning October 1, 2019 through September 30, 2020 with a gross rent of \$6,480.00 payable in monthly instalments of \$540.00. While the agreement was only for the one year, there was a clause in the contract that should an extended term be granted, a 2% annual increase would be added each year to the gross rent.

With positive momentum building for the new canteen operators through the Fall of 2019 and into 2020, the facility was closed on March 13, 2020 due to COVID-19 which did come at a cost to the operators with no opportunity to generate revenue and taking a loss on previously purchased inventory. With the mandated facility closures, the Town of Arnprior did not charge rent at any time during the COVID-19 lockdown.

When the Nick Smith Centre re-opened in August 2020, while the tenants were open to discussing a lease renewal, the canteen did not re-open as the Nick Smith Centre operated in a fashion that would not allow for users to access the lobby where the canteen is located, major tournaments and events were cancelled and eventually food and beverage consumption was not permitted in the facility in order to adhere to all public health guidelines.

Discussion:

The canteen tenants from 2019-2020 are keen to return for the upcoming winter ice season running October 1, 2021 to April 30, 2022 – a seven-month period.

Anticipating less volume of activities and less patrons in the facility due to public health restrictions, the tenants have requested a reduced rent for the proposed rental period. The proposed rate for the rental period is \$3900.00 payable in monthly instalments of \$325.00.

This proposed rate represents a reduction of forty (40) percent per month and almost thirty-seven (37) percent overall.

Conversations have been had with our health inspector since July regarding the opening of the canteen and consumption of food and beverages in the facility. The canteen operator, consumers and Town of Arnprior must adhere to the restrictions currently in place for restaurant and bars as outlined in O. Reg. 364/20 Schedule 2. Consumers can only remove their mask when seated to consume their food and must maintain six (6) feet distance from others.

At present, the winter ice and pool schedule are expected to operate near typical operational numbers including the return of tournaments, the Arnprior Packers (EOJHL), the West Carleton Rivermen (EOSHL) and the Ontario Winter Games (February 2022).

Options:

Council could choose to amend the lease terms to another timeframe or rental rate.

Council could choose to decline the opening of the canteen in its entirety.

Staff do not recommend either of these options as discussions with the health inspector demonstrate, a canteen can be safely run within the current public health guidelines and proceeding with canteen services will provide residents and visitors with these onsite services.

Policy Considerations:

This report has been completed in accordance with the Town's Strategic Plan vision for embracing a Sustainable Financial Model and effective Service Delivery.

O. Reg. 364/20: Rules for Areas at Step 3 and at the Roadmap Exit Step under Reopening Ontario (A Flexible Response to COVID-19) Act, 2020, S.O. 2020, c. 17

Financial Considerations:

The recommended changes are intended to ensure we have a canteen operator that can deliver this service to our facility users. While lease revenues for 2021 will be less than estimated due to the extended facility closures, entering into the recommended lease agreement for the canteen will provide some revenues in the fourth quarter of 2021 to help reduce these impacts.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

N/A

Signatures

Reviewed by Department Head: Graeme Ivory

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Maureen Spratt

**The Corporation of the
Town of Arnprior**

By-law Number 7209-21

A by-law to remove a holding symbol.

Whereas the Council of a municipality may under Section 35 of the Planning Act, in a by-law passed under Section 34, by the use of the holding symbol in conjunction with any use designation, specify the use to which lands, buildings or structures may be put at such time in the future as the holding symbol is removed by amendment to the by-law; and

Whereas the Council of the Town of Arnprior enacted By-law 4990-01 placing lands, more particularly described as Lots 1-39 and Blocks 40-85 on Plan 49M-109, in zones Residential Three - Holding Eight [R3-(H8)], Residential Four – Exception 27 - Holding Eight [R4*27(H8)] and Open Space – holding Eight [OS(H8)] prohibiting buildings or structures to be constructed on the lands until such time as an appropriate development agreement had been entered into for the subject lands; and

Whereas the municipality has now entered into a Subdivision Agreement with the owner;

Therefore the Council of the Town of Arnprior enacts as follows:

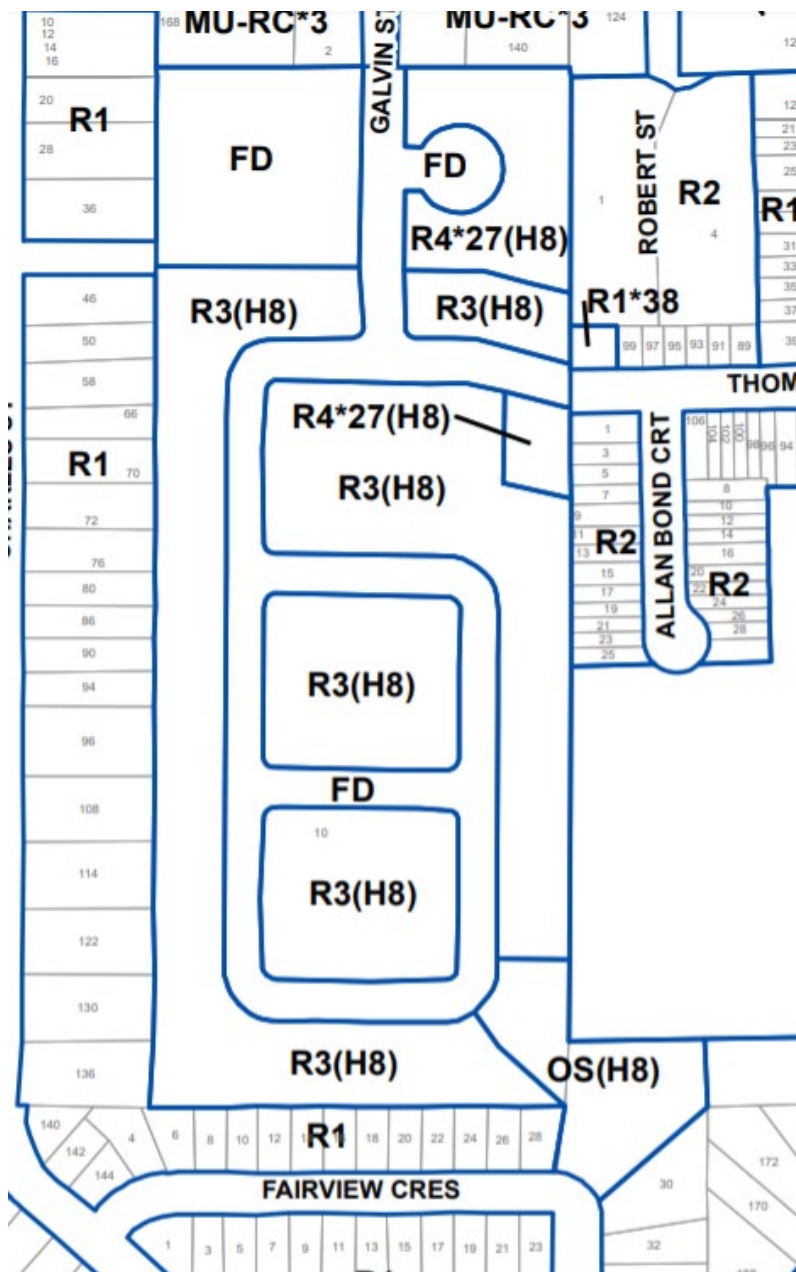
- 1. That** Schedule "A" is hereby amended by removing the (h) (Holding Symbol) from Lots 1-39 and Blocks 40-85 on Plan 49M-109, identified on Schedule "A" attached hereto.
- 2. That** Schedule "A" is hereby made a part of this By-law as fully and to all intents and purposes as though recited in full herein.
- 3. That** save as aforesaid all other provisions of By-law 4990-01 as amended, shall be complied with.
- 4. That** this By-law shall come into force and effect on the day of its passing.

Enacted and Passed this 13th day of September, 2021.

Walter Stack, Mayor

Maureen Spratt, Clerk

SCHEDULE "A"



R3(H8), R4*27(H8) and OS(H8) to R3, R4*27 and OS

CORPORATION OF THE TOWN OF ARNPRIOR
 This is Schedule "A" to By-law Number 7209-21
 Passed the 13th day of September, 2021.
 Signatures of Signing Officers:

 Walter Stack, Mayor

 Maureen Spratt, Clerk

**The Corporation of the
Town of Arnprior**

By-law Number 7210-21

A by-law to appoint Rubab Nadeem as a Deputy Treasurer with signing authority for the Corporation of the Town of Arnprior.

Whereas Section 8 of the Municipal Act, 2001, S.O., c.25 as amended states that the municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority; and

Whereas Section 11 of the Municipal Act, S.O. 2001, as amended allows the municipality to provide any service or thing that the municipality considers necessary or desirable for the public, including the passing of by-laws pertaining to governance structure of the municipality; and

Whereas Section 23 (1) of the Municipal Act, S.O. 2001, as amended authorizes a municipality to delegate its powers and duties under this or any other Act to a person; and

Whereas subsection 286(2) of the Municipal Act, S.O. 2001, c.25 as amended, provides that a municipality may appoint Deputy Treasurers who shall have all the powers and duties of the Treasurer under the Municipal Act 2001, and any other act; and

Whereas the Council of the Town of Arnprior deems it necessary to enact a by-law to provide for a Deputy Treasurer, who in the absence of the Treasurer shall carry out the duties of the Treasurer; and

Whereas the Council of the Corporation of the Town of Arnprior deems it expedient to appoint Rubab Nadeem as Deputy Treasurer, effective September 7, 2021.

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** Rubab Nadeem is hereby appointed as Deputy Treasurer of the Town of Arnprior, effective September 7, 2021 and shall have the title of Manager of Finance for Town Business; and

2. **That** Rubab Nadeem as Deputy Treasurer shall have all authority granted through all pertinent Town of Arnprior By-laws and all applicable law; and
3. **That** effective September 7, 2021 Rubab Nadeem shall be an authorized signing authority for banking purposes for the Corporation of the Town of Arnprior; and
4. **That** By-law Number 6809-18 and any by-law as they existed prior to September 7, 2021 are repealed insofar as they apply to the appointment of a Deputy Treasurer.
5. **That** this By-law shall come into force and effect on the day of its passing.

Enacted and **Passed** this 13th day of September, 2021.

Walter Stack

Maureen Spratt, Clerk