



**Minutes of Council Meeting
September 27, 2021
6:30 PM
Electronic Participation – Via Zoom**

Council and Staff Attendance

Council Members Present:

Deputy Mayor Chris Toner
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Lisa McGee (6:43 pm)

Council Members Absent:

Mayor Walter Stack

Town Staff Present:

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager,
Client Services/ Treasurer
John Steckly, General Manager,
Operations
Graeme Ivory, Director of Recreation

1. Call to Order

Deputy Mayor Chris Toner called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present, except Councillor Lisa McGee and Mayor Walter Stack.

3. Land Acknowledgement Statement

Deputy Mayor Chris Toner asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 331-21

Moved by Lynn Grinstead

Seconded by Tom Burnette

Be It Resolved That the amended agenda, for the Regular Meeting of Council dated Monday, September 27, 2021, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

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7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 332-21

Moved by Dan Lynch

Seconded by Lynn Grinstead

That the minutes of the Regular Meeting of Council listed under item number 7 (a) on the Agenda be adopted (Regular Meeting of Council – September 13, 2021).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meeting

a) Amendments to the Official Plan and Zoning By-law and Application for Plan of Subdivision for 640 White Lake Road (Tartan Homes Corporation)

Resolution Number 333-21 (6:33 pm)

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council move into a public meeting regarding the proposed amendments to the Official Plan and Zoning By-law as well as Application for Plan of Subdivision for 640 White Lake Road (Tartan Homes).

Resolution Carried

Deputy Mayor Toner called the meeting to order at 6:34 p.m., welcomed those present and the CAO noted requirements for oral or written submissions prior to adoption of the amendments and the draft plan of subdivision for the purposes of the Ontario Land Tribunal requirements.

Staff advised that written comments were received prior to the meeting and have been provided to Council.

Robin Paquette explained the applications as follows:

- Plan of Subdivision: The plan of subdivision is for the creation of a residential development. A total of 272 residential units are proposed including: 138 single detached units; 22 semi-detached units; and 112 townhouse units. The lots will be accessed through new internal streets. The proposed parkland block is 1.81 acres in area.
- Official Plan Amendment: An official plan amendment has been applied for to re-designate the lands from Mixed Use Commercial/Employment to Low/Medium Density Residential. The Official Plan Amendment is required to permit residential uses on the property.
- Zoning By-law Amendment: A zoning by-law amendment has been applied for to rezone the lands from Mixed Use Commercial/Employment – Holding 3 to:
 - Residential Three (R3): To permit single detached and semi-detached dwellings.
 - Residential Four (R4) Exception Zone: To permit townhouse dwellings with a private garage intended to occupy a single motor vehicle with a minimum width of 3.125 meters (By-law requires 3.2 meters).
 - Open Space: To permit the park block.

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The floor was opened to the public for comment, with the following being a summary:

- 7 Wabalac Drive – Bryan Boudreau
 - Submitted a letter to both McNab/Braeside and Arnprior, regarding the overall concerns with this development.
 - Traffic noise and overall congestion continue to be an issue, and will only increase with a new development being placed in this area of Town.

Councillor Lisa McGee assumed her seat virtually in the Council Meeting at 6:43 pm

The public meeting was declared closed at 6:47 p.m.

Resolution Number 334-21 (6:47 pm)

Moved by Dan Lynch

Seconded by Lisa McGee

That Council resume to the Regular Meeting of Council.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Staff Reports

a) Plan of Subdivision 47-T-14002 Revision Marshall's Bay Meadows Subdivision, Phases 3-5 - CAO

Resolution Number 335-21

Moved by Ted Strike

Seconded by Lynn Grinstead

That Council receives on circulation from the County of Renfrew the Redline Revision of the Draft Approved Plan of Subdivision for Madawaska Boulevard (47-T-14002); and

That Council direct staff to advise the County that no revisions to draft conditions are required as a result of the redline revision proposed.

Resolution Carried

b) Servicing Beyond Arnprior Municipal Boundaries - CAO

Resolution Number 336-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council accept this report for information; and

That Council direct staff to advise the Township of McNab/Braeside and Pegasus Development that their requests for consideration of servicing beyond the boundaries of the Town of Arnprior are considered premature until the Growth Management Study, as well as service capacity studies currently being undertaken, are completed and that their requests will be considered once these studies are completed.

Resolution Carried

Councillor Lisa McGee vacated her seat at the virtual Council table at 6:55 pm and resumed her seat virtually at 6:57 pm.

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c) Municipal Modernization – SCADA and PLC Software Upgrade – General Manager, Operations

Resolution Number 337-21

Moved by Ted Strike

Seconded by Lynn Grinstead

That Council award a project to Capital Controls and Instrumentation Inc. to purchase, install and configure new SCADA and PLC software for the Water Filtration Plant (WFP) and Water Pollution Control Centre (WPCC) in the amount of \$101,295.33 (plus applicable taxes) to be funded with Municipal Modernization funds.

Resolution Carried

d) Alternative Voting Method 2022 – Town Clerk

Resolution Number 338-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council of the Corporation of the Town of Arnprior authorize the use of Internet/Telephone voting for the 2022 municipal election; and

That the Clerk be directed to bring forward a By-law to authorize the use of an alternative voting method; and

That the CAO be authorized to award the RFP for alternative voting services and execute any agreements necessary to implement internet/telephone voting.

Resolution Carried

e) Proclamation – Fire Prevention Week – Deputy Clerk

Resolution Number 339-21

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council proclaim October 3-9, 2021 as Fire Prevention Week in the Town of Arnprior.

Resolution Carried

The Deputy Clerk read the proclamation:

Whereas, the Town of Arnprior is committed to ensuring the safety and security of all those living in and visiting Arnprior, as fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas, Arnprior's residents should identify places in their home where fires can start and eliminate those hazards; and

Whereas, working smoke alarms cut the risk of dying in reported home fires in half; and

Whereas, Arnprior's residents should install smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home and should listen for the sound of the smoke alarm. When it sounds, respond by going outside immediately to the designated meeting place. Arnprior's residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas, Arnprior's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

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Whereas, the 2021 Fire Prevention Week theme, “Learn the Sounds of Fire Safety!” works to educate everyone about the different sounds the smoke and carbon monoxide alarms make. Knowing what to do when an alarm sounds will keep you and your family safe. When an alarm makes noises – a beeping sound or a chirping sound – you must take action.

Therefore, I Deputy Mayor Chris Toner, do hereby proclaim October 3rd – 9th, 2021, as Fire Prevention Week throughout the Town of Arnprior, and I urge all the people of Arnprior to “Learn the Sounds of Fire Safety” and understand what to do when an alarm sounds. I also urge residents to plan and practice your escape by looking for available ways out in the event of a fire or other emergency, and to support the many public safety activities and efforts of Arnprior fire and emergency services during Fire Prevention Week 2021.

f) Proclamation – RETT Syndrome Awareness Month – Deputy Clerk

Resolution Number 340-21

Moved by Lisa McGee

Seconded by Dan Lynch

That Council proclaim October 2021 as Rett Syndrome Awareness Month in the Town of Arnprior.

Resolution Carried

The Deputy Clerk read the proclamation:

Whereas Rett syndrome is a rare genetic neurological disorder that occurs almost exclusively in girls and leads to severe impairments, affecting nearly every aspect of the individual's life. Rett syndrome occurs worldwide in 1 of every 10,000 female births and is even rarer in boys, but not impossible. Rett syndrome is usually recognized in children between 6-18 months of age as they begin to miss developmental milestones or lose abilities they had once gained;

And Whereas throughout their lives these courageous individuals will need total care and constant support from their family; they will combat many medical challenges. They may have seizures, osteoporosis, scoliosis, breath holding, hyperventilation, nutritional problems and so much more. Apraxia, which is the inability to motor plan, is one of the most challenging aspects of Rett Syndrome along with loss of speech;

And Whereas in 1999 it was discovered that Rett Syndrome is primarily caused by a sporadic mutation in the MECP2 gene on the X chromosome, and since this discovery there are many research projects taking place across Ontario and Canada;

And Whereas as there is no Canadian Rett Syndrome Association, the Ontario Rett Syndrome Association (O.R.S.A.) has members from many provinces across Canada and through donations and fundraising efforts have been able to fund finances the Canadian Rett Syndrome Registry, has funded over \$600,000 in Canadian Rett syndrome research, and support three Rett clinics in Ontario. The Rett syndrome clinics located at the Children's Hospital of Eastern Ontario, Ottawa, Holland Bloorview Kids Rehabilitation Hospital, Toronto and Thames Valley Children's Centre, London, provide direct critical support to the families and their loved one on care and management issues.

Now Therefore, I, Chris Toner, Deputy Mayor of the Town of Arnprior, **Do Hereby Proclaim October 2021 as Rett Syndrome Awareness Month** in the Town of Arnprior. I urge all citizens to make an effort this month to learn more about Rett Syndrome, fight stigma, light Canada purple and wear a purple ribbon to show support.

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12. Committee Reports and Minutes

None

13. Notice of Motions

None

14. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- Attendance at three meetings in September - the Algonquin Trail Committee, Operations and Development & Property Committee and Renfrew County Council scheduled for September 29th.
- The County is revamping its hourly rate for County Staff (HR, Planning, etc) that assist the lower tier municipalities.
- All sand for the County winter maintenance should be in the structures by October 1, 2021.
- County Councillors will now receive the Surplus equipment report.
- At the request of the County of Renfrew for Municipalities to make submissions regarding the County Growth Policy, only two municipalities responded to the request.
- Videos of Taste of the Valley are available on TOTV.ca
- With the retirement of Kevin Valiquette, the new County By-Law Enforcement Officer is Kevin Raddatz.
- The Housing market statistics for the County included as of end of August: 138 units have been sold in comparison to 135 in 2020; the average value for a home in 2021 is \$490,632 in comparison to \$375,000 in 2020.
- The Province has advised that no appeals have been lodged within the 20 day appeal period for the County Official Plan Amendment No. 31, as adopted and approved by the County of Renfrew on August 19, 2021. This Official Plan Amendment is now in full force and effect.

15. Correspondence & Petitions

a) Correspondence Package – I-21-SEPT-16

Resolution Number 341-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the Correspondence Package Number I-21-SEPT-16 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

- Page 5 – It is official, Arnprior is now part of the Four Rivers Health Team which includes North Grenville, West Ottawa, Northern Lanark County, and McNab/Braeside.
- Page 87 – December 31, 2021 is the deadline for Accessibility for Ontarians with Disability Act. AMO is offering a webinar regarding year end requirements on October 7. In response to County Councillor Lynch the CAO noted the Deputy Clerk has registered for this webinar.
- Page 87 – On September 22, 2021 there was a webinar provided by M3RC dealing with proposed producer responsibility regulation for Hazardous & Special Products which take effect October 1, 2021. In response to County Councillor Lynch the CAO noted staff was able to obtain a recording of this webinar and are reviewing the information. She further noted it appears that it is a new regulation for “producers” of hazardous materials.

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- Page 88 – September 29, 2021 is the last day for submissions to the Capital Stream of Funding through the Trillium Grant Foundation to repair, renovate, or retrofit existing sport and recreational facilities to address community needs or public health requirements dealing with COVID-19. The minimum amount which will be awarded, should applicants be successful, is \$10,000 and the maximum is \$50,000. In response to County Councillor Lynch the CAO noted staff will be submitting an application for this grant for the replacement of two desiccants at the Nick Smith Centre. These desiccants (essentially dehumidifiers) are currently scheduled for replacement in the Long Range Capital Forecast for 2022 at \$80,000 each.
- Page 90 – Municipalities can apply for intake three of the Municipal Modernization Program until October 19, 2021. Webinars to assist with applications will be announced shortly. In response to County Councillor Lynch the CAO noted the Town is getting low on our original funding received and staff are looking at potential projects for this intake.

15. By-laws/Resolutions

a) By-laws

Resolution Number 342-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the following by-laws be and are hereby enacted and passed:

- i. By-law Number 7212-21– Part Lot Control Blks 31-33 (Marshall's Bay Meadows)
- ii. By-law Number 7213-21– Appoint M. Shannon-Kolar – Arnprior Public Library Board
- v. By-law Number 7216-21– NSC Canteen Lease Agreement
- vi. By-law Number 7217-21 – Appointments to the Inclusivity and Diversity Advisory Committee (IDAC)
- vii. By-law Number 7218-21– Part Lot Control (Fairgrounds)

Resolution Carried

Resolution Number 343-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That the following by-law be and are hereby enacted and passed

- iii. By-law Number 7214-21– Licensing Backyard Chickens
- iv. By-law Number 7215-21– Amend User Fees and Charges By-law (Backyard Chickens)

16. Announcements

Councillor Lynn Grinstead made the following announcement:

- Arnprior Chiropractic Health Centre and Dr. Paul Sly is celebrating 25 years in service in Arnprior. Congratulations on 25 amazing years.

Councillor Ted Strike made the following announcement:

- There will be a plaque dedication ceremony taking place at the Arnprior Airport on September 30, 2021 at 2:00 pm. The event will unveil a plaque donated by Douglas Woolings, to the airport in honour of his good friend Russell Bannock, who was chief instructor at No. 3 Flying Instructor School in Arnprior, ON. One of three instructor schools operated as part of the British Commonwealth Air Training Plan during WWII. Mr. Bannock's inspiring leadership as an instructor and fighter pilot in WWII, his unusual skills as a test pilot, and his corporate business leadership have all been of outstanding benefit to Canadian Aviation.

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- Anyone interested in reading more about the history and career of Russell Bannoch please visit: <https://cahf.ca/Russell-bannock>. Due to COVID-19 protocols, this event will be by invitation only.

County Councillor Dan Lynch made the following announcements:

- McNab/Braeside's Recreation Director Geoff Patterson is now a Canadian Certified Playground Inspector.
- Badham's Machine Shop and Welding Ltd. is now officially closed after 40 years.
- Prior Tire has sold their business.
- Circle K now has new owner in Town.
- The Cupboard restaurant is now owned by 1 brother instead of 2 brothers.
- Boswell Flooring has been sold to Valley Heating and Cooling.
- The Greater Arnprior Chamber of Commerce Golf Tournament has been cancelled.
- Renfrew County Victim of Crimes Golf Tournament is Saturday, at the Oaks Golf Course in Cobden.
- The Arnprior Catch the Ace, is up to \$4,692.00.

Deputy Mayor Chris Toner made the following announcement:

- Reminder to the residents of Arnprior, Sept 30th is Thursday, and will be the first National Day of Truth and Reconciliation. This day honours the lost children and survivors of residential schools, their families and communities. Public Commemoration of the tragic and painful history of residential schools and their ongoing impact, is a vital component of the reconciliation process. On Thursday, the Town of Arnprior at 8:00 am will be raising the Every Child Matters Flag at Town Hall. Members of the public are welcome at this outdoor event. Attendees are encouraged to wear orange. Also, from 12:10 – 1:10 pm excerpts from the Russel Moses Residential School Memoir Presentation will be available on Zoom, through the Town of Arnprior website.

17. Media Questions

None

18. Closed Session

Resolution Number 344-21 (7:42 pm)

Moved by Lisa McGee

Seconded by Lynn Grinstead

That Council move into closed session regarding:

- One matter pursuant to Section 239 (2)(f) of the Municipal Act, 2001 advice that is subject to solicitor-client privilege including communications necessary for that purpose (Vaccination Policy)
- One matter pursuant to Section 239 (2)(b)(f) of the Municipal Act, 2001 to discuss a personal matter about an identifiable individual including municipal or local board employees; advice that is subject to solicitor-client privilege including communications necessary for that purpose (Staffing Update)

Resolution Carried

Resolution Number 345-21 (9:18 pm)

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

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Resolution Number 346-21

Moved by Tom Burnette

Seconded by Lynn Grinstead

That Staff bring a vaccination policy forward to Council for consideration.

Resolution Carried

Resolution Number 347-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Staff proceed as directed in closed session with regards to a staffing update.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 348-21

Moved by Tom Burnette

Seconded by Dan Lynch

That By-law No. 7219-21 being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 27, 2021 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 349-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That this meeting of Council be adjourned at 9:20 pm.

Resolution Carried

Signatures

Walter Stack, Mayor

Maureen Spratt, Town Clerk