



**Minutes of Council Meeting
October 25, 2021
6:30 PM
Electronic Participation – Via Zoom**

Council and Staff Attendance

Council Members Present:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Town Staff Present:

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, General Manager,
Client Services/ Treasurer
John Steckly, GM, Operations
Patrick Foley, Engineering Officer
Carly Freeman, Human Resources Officer

Council Members Absent:

1. Call to Order

Mayor Walter Stack called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Walter Stack asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 368-21
Moved by Lynn Grinstead
Seconded by Lisa McGee

Be It Resolved That the agenda, for the Regular Meeting of Council dated Monday, October 25, 2021 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

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7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 369-21

Moved by Dan Lynch

Seconded by Tom Burnette

That the minutes of the Regular Meeting of Council listed under item number 7 (a) on the Agenda be adopted (Regular Meeting of Council –October 12, 2021).

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation – County of Renfrew

County Councillor Lynch welcomed County of Renfrew, Warden Debbie Robinson, Paul Moreau, CAO, Greg Belmore, Human Resources Manager and Craig Kelly, Director of Development and Property to the meeting. Warden Robinson began by acknowledging County Councillor Lynch as an active contributor at County Council and Committees, an avid user of the Algonquin Trail and a strong, effective voice for the Town of Arnprior.

Warden Robinson advised County representatives are attending all seventeen lower tier municipalities to bring awareness to the County's service delivery improvement project. Warden Robinson proceeded to introduce Paul Moreau, CAO who in turn advised that the County has the ability to provide additional planning and human resource services to the lower tier municipalities. Greg Belmore, Human Resource Manager noted with the 2020 restructuring Human Resources falls under the leadership of Jeff Foss, Director of Corporate Services. Mr. Belmore noted the County is now able to provide a fee for service model for assistance with human resources, including but not limited to pay equity, grievances, benefit administration and shared training opportunities.

Craig Kelly, Director of Property and Development advised of the staffing changes in Planning at the County and the recent Memorandum of Understanding that was sent to the lower tier municipalities formalizing the relationship. Mr. Kelly noted that County is able to offer planning assistance to the Town should it be required.

In closing Warden Robinson, thanked Council for the opportunity to appear at the meeting as well as thanking Mayor Stack for his role in seeing the Algonquin trail dream come to fruition.

9. Matter Tabled/ Deferred/ Unfinished Business

None

10. Staff Reports

a) Zoning By-law Amendment 4/21 -- CAO

Resolution Number 370-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council receives an application for amendment to Zoning By-law Number 6875-18, for a vacant property along Thomas Street South to rezone the subject property from "Future Development (FD)" to "Residential Four (R4)".

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That pursuant to Section 34(12) of the Planning Act, Council hold a public meeting on Monday, November 22, 2021, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

b) COVID-19 Vaccination Policy, GMCS, Treasurer and Human Resources Officer

Resolution Number 371-20

Moved by Tom Burnette

Seconded by Lynn Grinstead

That Council adopts a by-law approving a COVID-19 Vaccination Policy

Resolution Carried

Resolution Number 372-21

Moved by Dan Lynch

Seconded by Tom Burnette

THAT Council amend draft Policy Number HR-COVID-04 By deleting Section 6.1.5.

Resolution LOST

c) Asset Management Plan Update – Engineering Officer

Resolution Number 373-21

Moved by Lynn Grinstead

Seconded by Lisa McGee

That Council adopt the Asset Management Plan Report as prepared by Public Sector Digest (PSD); and

That the Asset Management Plan be utilized to guide updates to related documents such as the annual operating and capital budgets and the Long Range Capital Forecast.

Resolution Carried

The Engineering Officer welcomed John Murray and Erin Orr who proceed to provide a power point presentation on the Asset Management Plan as prepared by Public Sector Digest.

d) Bi-Annual Financial Update – GMCS, Treasurer

Resolution Number 374-21

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council receive report 21-10-25-04 as information.

Resolution Carried

e) Proclamation – Carbon Monoxide Awareness Week – Town Clerk

Resolution Number 375-21

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council proclaim November 1 – 7, as Carbon Monoxide Week in the Town of Arnprior

Whereas Carbon monoxide (CO) is often referred to as the silent killer because it is a colourless, odourless and tasteless gas; and

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Whereas CO is the leading cause of accidental poisoning deaths in North America; and

Whereas each year it proves fatal for dozens of Canadians and makes more thousands sick with what they think is the flu; and

Whereas increasing awareness of the importance of having functioning carbon monoxide detectors can help save lives; and

Whereas this November the Town of Arnprior Fire Prevention/Protection Office will be increasing public awareness of carbon monoxide hazards at home, school and work, highlighting the simple steps we can all take to avoid personal tragedy.

Therefore, I Walter Stack, Mayor of the Town of Arnprior, do hereby proclaim November 1st – 7th, 2021 as “Carbon Monoxide Awareness Week” in the Town of Arnprior and urge all residents to participate in the outreach activities planned by the Fire Prevention/Protection Office to highlight the simple steps all residents can take to avoid personal tragedy.

Resolution Carried

11. Committee Reports and Minutes

Resolution Number 376-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council receive the following Committee Minutes as information:

- Community Development Advisory Committee Minutes – June 21, 2021.

Resolution Carried

12. Notice of Motions

None

13. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- Operations Committee is recommending to County Council that a Cost Sharing Policy Draft be accepted with a deadline of February 2022. As result of discussions at the Finance and Administration Committee this recommendation may be returning to Operation for further discussion.
- The purchase of fleet trucks is on hold as there are none available. Public Works will be checking with the lower tier municipalities to see if there is a need to create a bigger order for 2022.
- The County is promoting the wearing of reflective vests now that fall has arrived and it is getting darker earlier.
- Housing statistics for the end of September 2021 include 22 versus 26 in 2020 with the selling price in 2021 averaging \$476,547 versus \$406,262 in 2020.
- The County is looking to hire a Junior Planner.
- OEMC 2021 was held virtually on October 20 and 21, 2021.
- One hour of training on Cannabis Study Update, through WSP, for all Councils and staff is scheduled at 1:00 p.m. on either November 17 and 18.

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- Shaw Woods Outdoor Education Centre has a new accessible all terrain mountain wheelchair for those in need. EMS has been trained on the use of the all terrain vehicle.
- The Rural and Economic Development Fund has applied for a grant to support Film and Video Production in the Valley.

14. Correspondence & Petitions

a) Correspondence Package – I-21-OCT-18

Resolution Number 377-21

Moved by Lisa McGee

Seconded by Lynn Grinstead

That the Correspondence Package Number I-21-OCT-18 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

- Page 9 – Ontario COVID-19 Vaccination Certificates with QR Code can be obtained by calling 1-833-943-3900.
- Page 17 – The Province is now allowing the sale of Craft Beer at Farmer's Markets.
- Page 24 – The Ontario Government announced that the free Flu Shot will be available in November.
- Page 31 – The Ontario Minister of Education announced the government will distribute six million free menstrual products per year through local school boards and Shoppers Drug Mart.
- Page 69 – Ottawa Valley Business: The Labour Market released the 2020-2021 information dealing with jobs and wages:
 - Arnprior 4582 jobs with an average wage of \$50,189.63
 - McNab/Braeside 852 jobs with an average wage of \$49,929.99
 - Renfrew 4675 jobs with an average wage of \$49,121.99

b) Correspondence Package – A-21-OCT-10

Resolution Number 378-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That the Correspondence Package Number A-21-OCT-10 be received and that the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

Resolution Number 379-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Regional Health Foundation; and

Whereas the Arnprior Regional Health Foundation is an eligible community organization under the Municipal Grants Policy.

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Therefore Be It Resolved That Council supports the Arnprior Regional Health Foundation, by providing in-kind support of waiving the Robert Simpson Park Gazebo rental (including chairs, tables, sound system, set up and tear down) (value of approximately \$443.00), for the date of Saturday, December 4, 2021 from 8:00 am – 12:00 pm for the Penny Stashick Ugly Christmas Sweater Walk; and

Further That the Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

Further That the Arnprior Regional Health Foundation be advised that it is mandatory to follow all COVID-19 public health guidelines, including but not limited to social distancing and masking where distancing is not possible.

Resolution Carried

Resolution Number 380-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from H2H Inc. o/a Heart to Heart Arnprior (Ministry of First Baptist Church); and

Whereas the H2H Inc. o/a Heart to Heart Arnprior (Ministry of First Baptist Church) is an eligible community organization under the Municipal Grants Policy.

Therefore Be It Resolved That Council supports the H2H Inc. o/a Heart to Heart Arnprior (Ministry of First Baptist Church), by providing in-kind support of waiving the Arnprior & District Museum Meeting Room rental (value of approximately \$675.00), for a grief support program, which will include 11 drop in sessions and 16 evening meetings, from October 2021 to December 2022; and

Further That the H2H Inc. o/a Heart to Heart Arnprior (Ministry of First Baptist Church) be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events; and

Further That the H2H Inc. o/a Heart to Heart Arnprior (Ministry of First Baptist Church) be advised that it is mandatory to follow all COVID-19 public health guidelines, including but not limited to social distancing and masking where distancing is not possible.

Resolution Carried

Resolution Number 381-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior-Braeside-McNab Seniors At Home Program; and

Whereas the Arnprior-Braeside-McNab Seniors At Home Program is an eligible community organization under the Municipal Grants Policy.

Therefore Be It Resolved That Council supports the Arnprior-Braeside-McNab Seniors At Home Program, by providing in-kind support of waiving the Nick Smith Centre Community Hall rental (value of approximately \$375.00), for a Christmas Craft Sale on Saturday, November 27, 2021 from 8:00 am – 5:00 pm; and

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Further That the Arnprior-Braeside-McNab Seniors At Home Program be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

Further That the Arnprior- Braeside-McNab Seniors At Home Program be advised that it is mandatory to follow all COVID-19 public health guidelines, including but not limited to social distancing and masking where distancing is not possible.

Resolution Carried

a) By-laws

Resolution Number 382-21

Moved by Lynn Grinstead

Seconded by Chris Toner

That the following by-laws be and are hereby enacted and passed:

- i. By-law Number 7222-21 Part Lot Control Marshalls Bay Meadows
- ii. By-law Number 7223-21 Part Lot Control Arnprior Fairgrounds
- iii. By-law Number 7224-21 COVID-19 Vaccination Policy

Resolution Carried

16. Announcements

Councillor Grinstead made the following announcements:

- Congratulations to Danielle Delaney, Executive Director and the Greater Arnprior Chamber of Commerce, on their third annual Fall Fest. The event spanned three days, with activities for all. Councillor Grinstead also thanked the many businesses for their sponsorship of the event making Fall Fest a great community affair.
- White Lake is having its first annual Santa Claus Parade this year. Ken Grenier, organizer and Chair is looking for a convertible to chauffeur the Mayor – please contact Ken if you have one to offer.

County Councillor Lynch made the following announcements:

- The Legion is hosting a Halloween Trick or Treat Event on Sunday October 31, 2021, Children with sensory processing and special needs are invited to attend between 3:00 and 4:00 p.m. and children under 12 years of age between the hours of 4:30 and 7:30 p.m.
- There will be a Remembrance Day Ceremony at the Cenotaph; however, no parade has been scheduled, at this time.
- The City of Pembroke has approved the use of all motorized uses (sleds and ATVS) on the Algonquin Trail through the City.
- Ontario Garlic Week takes place October 29 to November 7, please support our local growers.
- Island View Retirement Residence is holding a Pumpkin Carving Contest entitled “Light The Path” to raise funds for the Men’s Shed. 30 pumpkins are available at Island View at a cost of \$20.00. Individuals, businesses, and groups are encouraged to help with this fundraiser. All pumpkins are to be dropped off at Island View by October 28th for judging by the Island View residents on October 29th.
- A new restaurant, GUAC Mexi Grill is located at Winners Circle Mall and should open shortly.
- On November 7, 2021, the Renfrew Agricultural Society will be hosting The Valley’s Best Buttermilk Contest and Festival at the Renfrew Armouries, located at the Renfrew Fairgrounds, 115 Veterans Boulevard, in Renfrew.

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- Ontrac is hosting a job fair at the Kenwood Centre on Wednesday, October 27 between the hours of 2 and 5.
- Arnprior Regional Health Foundation fund raising golf tournaments raised \$32,844.75, which saw Glenn Arthur and Ed Reid having their coloured red and blue respectfully. Well done!
- Arnprior Regional Health's Catch the Ace is up to \$7113 and climbing and the Lions Catch the Ace is now over \$5300.00.

Councillor Toner announced the Arnprior Optimist Club is holding a Halloween Costume Contest. Parents or Guardians can send photos to the Arnprior Optimist Club at arnprior.optimist@gmail.com or submit on the Optimist Facebook Page. Three names will be drawn to win a prize.

Mayor Stack noted his attendance at the Lions Club 75th Anniversary Dinner, an enjoyable evening reflecting on 75 years of the Lions and their contributions to the Town and an excellent meal by Jim's Restaurant.

17. Media Questions

None

18. Closed Session (8:01 p.m.)

Resolution Number 383-21

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council meet in closed session pursuant to Section f239 (2)(f) of the Municipal Act, 2001 to discuss advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Brownfield Development)

Resolution Carried

Resolution Number 384-21 (9:17 p.m.)

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council resume to open session.

Resolution Carried

Resolution Number 385-21

Moved by Lisa McGee

Seconded by Chris Toner

That Council direct staff to proceed as directed in Closed Session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 386-21

Moved by Chris Toner

Seconded by Dan Lynch

That By-law No. 7225-21 being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 25, 2021 be and it is hereby enacted and passed.

Resolution Carried

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20. Adjournment

Resolution Number 387-21

Moved by Lisa McGee

Seconded by Lynn Grinstead

That this meeting of Council be adjourned at 9:18 p.m.

Resolution Carried

Signatures

Walter Stack, Mayor

Maureen Spratt, Town Clerk