



Town of Arnprior
Corporate Services Advisory Committee Agenda
Date: Monday, March 7, 2022
Time: 6:30 p.m.
Location: Via Electronic Participation

1. **Call to Order**
2. **Roll Call**
3. **Land Acknowledgement Statement**
4. **Adoption of Agenda (Additions/ Deletions)**
5. **Disclosures of Pecuniary Interest**
6. **Adoption of Minutes of Previous Meeting(s)**
 - a) **November 1, 2021** (Page 1-4)
7. **Presentations/ Delegations**

Delegations

 - a) **Dementia Awareness Days**, Catharina van Es (Page 5-13)

Presentations

 - a) **Transit Needs Survey**, Junior Planner (Page 14-24)
 - b) **2022 Budget**, GM Client Services / Treasurer (Page 25-37)
 - c) **2022 Municipal Election Update**, Deputy Clerk!(Page 38-54)
8. **Matters Tabled/ Deferred/ Unfinished Business**
9. **Staff Reports**
10. **New Business**

11. Adjournment

Please note: Town Hall is following social distancing protocols that have been recommended by the federal and provincial governments to help protect the health and well-being of our community. Please see the Town's [Website](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [Website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business



**Minutes of Corporate Services Advisory Committee Meeting
November 1, 2021
6:30 PM
Electronic Participation – Via Zoom**

Committee and Staff Attendance

Committee Members Present:

Chair, Ted Strike
Vice Chair, Lisa McGee
Chris Couper, Committee Member
Andy Tamas, Committee Member
Darrel O'Shaughnessy, Committee Member

Town Staff Present:

Maureen Spratt, Town Clerk
Kaila Zamojski, Deputy Clerk
Jennifer Morawiec, General Manager Client Services/Treasurer
Lindsay Wilson, Marketing & Economic Development Officer (MEDO)

Committee Members Absent:

1. Call to Order

Chair Ted Strike called the Corporate Services Advisory Committee meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Chair Ted Strike asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 023-21

Moved by Darrel O'Shaughnessy

Seconded by Chris Couper

Be It Resolved That the agenda for the Corporate Services Advisory Committee Meeting of dated Monday, November 1, 2021, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 024-21

Moved by Chris Couper

Seconded by Darrel O'Shaughnessy

That the Corporate Services Advisory Committee approve the Minutes listed under item no. 6(a) on the Agenda (September 7, 2021).

Resolution Carried

7. Presentations/ Delegations

a) COVID-19 Vaccination Policy – General Manager, Client Services/ Treasurer

Resolution Number 025-21

Moved by Chris Couper

Seconded by Darrel O'Shaughnessy

That the Corporate Services Advisory Committee receives the COVID-19 Vaccination Policy presentation as information.

Resolution Carried

Discussion ensued among Committee Members, noting they were in favour of the policy, however some member noted they felt vaccination should be mandatory, with no other options.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

a) Welcome Initiative for New Residents/ Businesses – MEDO

Resolution Number 026-21

Moved by Chris Couper

Seconded by Darrel O'Shaughnessy

That the Corporate Services Advisory Committee accepts this report for information.

Resolution Carried

Committee Member Darrel O'Shaughnessy asked the Chair if he could provide some comments, as the Chair of the Greater Arnprior Seniors Council, with the following being the summary:

- The Greater Arnprior Seniors Council (GASC) has agreed to start this initiative and to partner with the Town on an ongoing basis.
- This type of initiative will not only benefit new residents, but also help to connect seniors with the community.
- The GASC plans to begin by familiarizing ourselves with other active Welcome Programs in the surrounding areas and visit two communities with this type of initiative.

- The GASC is willing to learn and then present the Town of Arnprior with an Action Plan to move forward.
- There will be a need for a small start up budget, to send two (2) GASC Members to the two different communities.
- The GASC wants to partner with the Town to administer and action this program, however, the GASC does not want to be in charge of funding or soliciting funds. They are looking for the Town to complete this part of the project.
- The Chair of the GASC will meet with the Marketing and Economic Development Officer to discuss further.

Discussion ensued among Committee Members with the following being a summary of the comments received:

- The name of the program will be important. Names such as “Welcome Home” and “Arnprior Ambassador Program” were suggested.
- This program needs to be accessible to everyone and all age groups, which means it is important that online and social media are not the only options/ ways this program is promoted/ administered.
- A needs assessment should also take place.
- Businesses that want to be included in the packages, should all be given equal opportunity.
- A revenue stream from businesses should be looked at.
- Social media is a key distribution method.
- Print materials can be distributed through blue boxes.
- It is important that information is updated in a timely fashion and regularly, both in print and online.
- It is important to define the scale of this initiative at the beginning, from a financial capacity.
- Committee Members Chris Couper and Andy Tamas volunteered to assist with this project as well.

b) Draft Election Sign By-law

Resolution Number 027-21

Moved by Darrel O'Shaughnessy

Seconded by Chris Couper

That the Corporate Services Advisory Committee receives the Draft Election Sign By-law for information.

Resolution Carried

Committee Members reviewed the Draft Election Sign By-law with the Town Clerk, based on the previous meeting suggestions noted. Discussion ensued among Committee Members, with the following being a summary of the comments received:

- Should billboards be allowed? The Town Clerk noted that all other by-laws do allow for advertising on billboards.
- The size of portable signs on wheels should be limited.

- Review of the Highway Traffic Act should take place to ensure there is no provision for how far away a sign can be from a traffic light.
- Committee Members did not like the idea that wealthier parties can have better access to larger advertising/ media advertising.
- There should be a Standard of Service, where the Town commits to action on a contravention of the by-law, due to unfair advantage, within 24 hours of a complaint being received.

10. New Business

None

11. Adjournment

Resolution Number 028-21

Moved by Darrel O'Shaughnessy

Seconded by Lisa McGee

That the Corporate Services Advisory Committee adjourns at 7:48 pm.

Resolution Carried

Stronger Together - Exciting News

The Dementia Society has been successful in receiving a two year grant from the Public Health Agency of Canada to enhance, extend and evaluate a large scale dementia inclusion project in our region.



Create awareness

- Mayor to Proclaim Dementia Awareness Days & raising of the flag
- Clock Tower illuminated in Dementia Society colours
- Information Fair
- Reminiscing Gardens
- Training modules for students, individuals, Service clubs and businesses

Schedule of Events

May 7th – Information Fair 10:30-3:00 Nick Smith CC

- Invite Mayors, politicians, CEO Dementia Society to officially open the event
- Information Stations – awareness & prevention, warning signs, communication tips, Brainy Active, designing a dementia friendly space, resources in your community, virtual reality (what it feels like to have dementia)
- Children's activities – arts & crafts, face painting, ice cream truck (create your own sundae) fire truck, plant a daisy for dementia, puppet show

Training: Deliver training modules to individuals and businesses

Months of March and April;

High School Students: Training sessions delivered and ask for student volunteers to help out with the event in May (count towards volunteer hours for diploma)

First Responders: police, fire, paramedic, town employees

Need a contact for each group

Service Clubs

Thursday May 12th at MYCC 3:00pm individuals and 6:30pm for businesses

Sessions during the week of May 7th to 13th

Businesses:

Work with Chamber of Commerce (Christine Jarrett)

Send out “teasers” in newsletter – Present at monthly meeting

Individuals:

Send out “teasers” and posters

Reminiscing Gardens

- Galilee Centre and The Grove
- Approach local garden stores for donations
- Gather volunteers (school age children, local citizens, LTC residents, etc.)
- Develop a garden plan
- Collect materials and tools for gardening (gloves, spades, hoes, soil, fertilizer, seeds,
- Supply water and snacks – ask local grocery stores,/coffee shops for donations

Thursday May 12th – Waba Cottage Museum & Garden

- Working with grade 6 students and seniors in the community create the garden plot
- Local musician, Murray Langford to provide music
- Light snacks & drinks to be provided
- Garden supplies donated by local garden centre

**FOR IMMEDIATE RELEASE****Media Contact:**

1 March 2022

Kate Holmes | Director of Marketing
 The Dementia Society of Ottawa and Renfrew County
 P: (613) 769-9773
 E: kholmes@dsorc.org

Public Health Agency of Canada investment enables The Dementia Society of Ottawa and Renfrew County to build a more inclusive community for people living with dementia and the people who care for them.

OTTAWA, ONTARIO- The Dementia Society of Ottawa and Renfrew County announced today the award of a two-year grant from the Public Health Agency of Canada (PHAC) to support the implementation of Canada's national dementia strategy in our region. [The grant](#) allows The Dementia Society to further its **mission to build a more dementia-aware Ottawa and Renfrew County** so that **people impacted by dementia feel valued, supported, and included. This will help to reduce the stigma** that leads to social isolation and **improve the quality of life** for people living with dementia, their caregivers, and families in our region. **The Dementia Society will create awareness through an information campaign, education and events about brain health, dementia prevention, inclusion and accommodation for people affected by dementia in our community.**

A core component of this is **Dementia-Inclusive Training** which offers insight into the experience of dementia for people diagnosed with it, and for their caregivers, while also offering practical ways that businesses and individuals can help.

“Working in partnership with businesses and the local community, the Stronger Together Project will help us develop and deliver our Dementia Inclusive Training on a larger scale so that the 24,000 people living with a diagnosis of dementia in Ottawa and Renfrew County and the people caring for them feel safe, understood and included. If we can reduce the stigma around dementia, we can reduce social isolation and improve quality of life for all,” states Wendy Grimshaw, CEO of The Dementia Society.

Dementia Awareness Days, Arnprior, May 7-13, 2022

In partnership with Arnprior Town Council, The Dementia Society will host a Dementia Awareness Days from May 7-13, 2022 which will feature training to businesses, high school and elementary school students, an information fair, and the creation of “reminiscing gardens” in locations across the Township. This showcase of a model dementia-inclusive community in action aligns with the Township’s age-friendly community plan.



About Dementia-Inclusive Training and Certification

Dementia-Inclusive Training and certification are available at no charge and can be delivered virtually, on-demand or in-person and on-site at business and organization locations. Businesses that become Dementia Inclusive-Certified can benefit from increased traffic and demonstrate good corporate citizenship.

More:

- A no-cost training session that is customized to your business lasting between 30 and 45 minutes education module that sensitizes businesses, service providers and individuals to the needs and concerns of people living with dementia and their caregivers.
- Gain strategies for:
 - Approaching a person living with dementia and recommended communication tactics
 - Environmental considerations to assist people living with dementia in a given business or service recommend strategies, practical tips and approaches for improving accessibility and support.
- Receive personalized advice on opportunities to create a dementia-inclusive environment for your business.
- Receive a Dementia Society Dementia-Inclusive Training Certification to display.
- Receive a complimentary post-training audit and ongoing support.
- For enquiries, visit: <https://dementiahelp.ca/programs-services/dementia-inclusive/>

The grant allows The Dementia Society to expand its existing dementia-inclusion education, and to co-design new content with people living with dementia and care partners, and customize modules for different industries. As a legacy, program materials including evaluation methodology will be made available to other communities to scale the model elsewhere in Canada.

Quotes

“This is a wonderful initiative to come to the Town of Arnprior. One of the key goals of our Age Friendly Community Plan is to expand services for seniors with dementia. This Stronger Together Project will provide invaluable tools for our youth, business community, front line works as well as town staff and members of Council to support those living with dementia – including their caregivers – in our community.”

“Dementia has impacted my family and many others in the Town of Arnprior and throughout Renfrew County. I know first-hand the impact dementia has on those diagnosed with it and their caregivers. We are grateful to the dementia society and their work with the Greater Arnprior Seniors Council to organize Dementia Inclusion Week to Arnprior, May 9-13.”

- Walter Stack, Mayor, The Town of Arnprior



“We know that people want to continue to live at home and in their communities for as long as possible. We all want to feel understood and welcomed when we visit a business in our community. In addition to providing direct, practical support to people affected by dementia, The Dementia Society’s mission is to create awareness and understanding of dementia, destigmatize it, and transform the way we think, act and talk about dementia.”
 - Wendy Grimshaw, CEO of The Dementia Society of Ottawa and Renfrew County

“The Dementia Society has been an incredible resource to our OC Transpo outreach staff in providing training and awareness about the importance of understanding the impact of dementia in our community. Through the efforts of the Dementia Society, we have been able to equip a number of our staff with knowledge that allows them to identify and work with customers who may need their greater understanding. We are fortunate to have their services available to us.” -Keith Duncanson, OC Transpo, Team Lead, Community Relations

Statistics

- 46% of Canadians do not feel comfortable interacting with a person living with dementia.*
- 70% of Canadians agree with the perception that people living with dementia generally face a lower quality of life than people without dementia.*

*EKOS Dementia Survey 2020 for The Public Health Agency of Canada

Other Related Dementia Society Dementia-Inclusive Resources

An additional **Seniors Community Grant** by **The Ontario Ministry for Seniors and Accessibility** is supporting The Dementia Society to work with Business Improvement Associations (BIAs) across Ottawa and Renfrew County to provide free training, education and support to build dementia-inclusive work, service and business environments, and social engagement opportunities so that people impacted by dementia can continue to live well, longer in the community.

www.Dementia613.ca is a web-based directory of regional businesses and services where people living with dementia and their care companions can find dementia-inclusive businesses. It aims to ease the burden of finding people and places that will welcome them and understand their needs. Dementia Inclusive Certified businesses and organizations are also listed in this directory.

About The Dementia Society of Ottawa and Renfrew County

In Ottawa and Renfrew County, 24,000 people live with a diagnosis of dementia and in Canada, one in 5 of us cares for someone living with dementia. In the next decade, the number of diagnosed cases is expected to double. The Dementia Society is the Ontario Health-funded not-for-profit agency charged with supporting and



providing services in our region for people affected by dementia. For over 40 years, The Dementia Society has provided free support, social, recreational and educational programs to reduce isolation and meaningfully engage people living with dementia and their caregivers and families so that no one faces dementia alone.

Production of this project has been made possible through a financial contribution from the Public Health Agency of Canada. The views expressed herein do not necessarily represent the views of the Public Health Agency of Canada.





Transit Needs Survey (CSAC)

Payton Hofstetter, Junior Planner

Meeting Date: March 7th, 2022



Background

- The Town of Arnprior **Age-Friendly Community Plan (2016)** identified improved transportation as a key goal, specifically for Seniors
- As the Town continues to grow, there is a general lack of transit for Arnprior residents
- Council approved \$10,000 in the 2020-2021 budget to conduct a Transit Needs/ Feasibility Study



Transit Needs/Feasibility Study

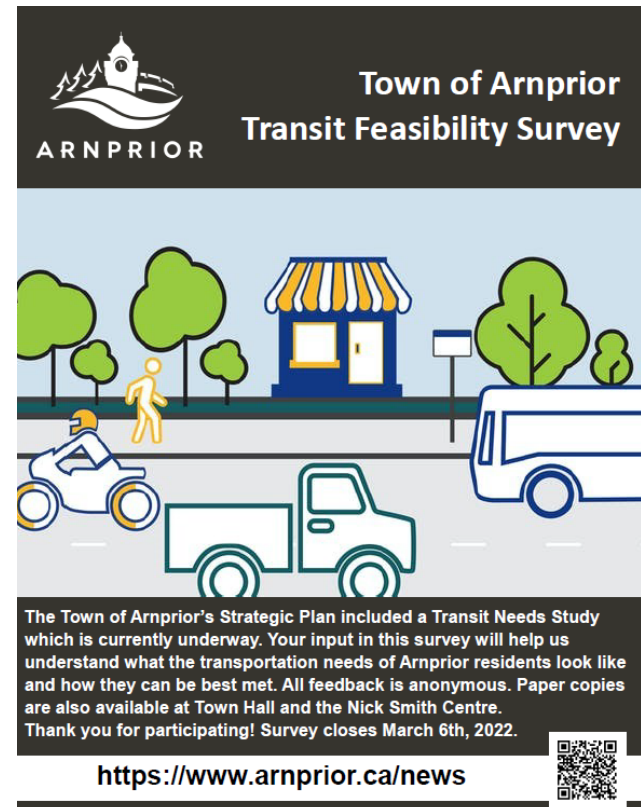
- The **Transit Needs/Feasibility Study** seeks to determine if there is a need and therefore a solution to address transit issues for Arnprior's residents, businesses, and visitors.
- The Town awarded the preparation of the Study to *Paradigm Transit Solution Ltd.* in December of 2021.
- The Study is anticipated to be completed this Spring, 2022.



Scope of Work

Paradigm Transit Solutions Ltd. is currently conducting a Transit Survey as part of their Public and Stakeholder Consultation tasks:

- The Survey has been linked and posted on the Town or Arnprior Website and the Town's Facebook. The Link was also provided in the Local Newspaper
- Hard Copies of the Survey have been provided at Town Hall and at the Nick Smith Centre
- The Online Survey closed Sunday, March 6th at midnight and hard copies were due to Town Hall Friday, March 4th at 4:30 PM



Online Survey & PDF Survey

Online Survey

(www.arnprior.ca/transitsurvey/)

PDF Hard Copy Survey

Town of Arnprior Transit Feasibility Survey



The Town of Arnprior's Strategic Plan included a Transit Needs Study which is currently underway. Your input in this survey will help us understand what the transportation needs of Arnprior residents look like and how they can be best met. Please return all hard copies to Town Hall by **4:30 PM Friday, March 4th, 2022**.

All feedback is anonymous. Thank you for participating!

How to Submit

Completed surveys can be submitted to the Town of Arnprior by the following methods:

In Person	Town Hall (drop-box on front door)
Mail:	Town Hall 105 Elgin Street West Arnprior, ON K7S 0A8
Fax:	(613) 623-8091
Email:	phoffstetter@arnprior.ca

Questions?

If you have any questions about this feedback survey, please feel free to contact:

Payton Hofstetter
Junior Planner
105 Elgin Street West
Arnprior, ON K7S 0A8
Tel. (613) 623-4231 ext. 1816
phofstetter@arnprior.ca



Arnprior Transit Feasibility Study

1. Which of the following apply to **you**? (choose all that apply)

- ☐ I live in Arnprior
- ☐ I work in Arnprior
- ☐ I attend Willis College
- ☐ I attend high school in Arnprior
- ☐ I shop in Arnprior
- ☐ I visit Arnprior for other reasons
- ☐ None of the above apply to me

2. Which of the following apply to **other members of your household**? (choose all that apply)

- ☐ They work in Arnprior
- ☐ They attend Willis College
- ☐ They attend high school in Arnprior
- ☐ They shop in Arnprior
- ☐ They visit Arnprior for other reasons

We Appreciate Any Feedback from CSAC



• WHERE THE RIVERS MEET •



105 Elgin St. West
Arnprior, ON K7S 0A8

tel 613 623 4231
fax 613 623 8091

arnprior@arnprior.ca
www.arnprior.ca

Planning Department
Transit Feasibility Study
Transit Survey

Online Transit Survey Link

The link to the Town of Arnprior Transit Survey can be found here:

Online Survey (www.arnprior.ca/transitsurvey/)

A hard copy of the transit survey has also been attached. If you have any issues accessing the Transit Survey, please contact:

Payton Hofstetter
Junior Planner
(613)623-4231 ext. 1816
phofstetter@arnprior.ca

Please note that the Online Survey closes Sunday, March 6th at Midnight. Completed hard copies of the survey are due to Town Hall Friday, March 4th at 4:30 PM.

Town of Arnprior Transit Feasibility Survey



The Town of Arnprior's Strategic Plan included a Transit Needs Study which is currently underway. Your input in this survey will help us understand what the transportation needs of Arnprior residents look like and how they can be best met. Please return all hard copies to Town Hall by **4:30 PM Friday, March 4th, 2022**.

All feedback is anonymous. Thank you for participating!

How to Submit

Completed surveys can be submitted to the Town of Arnprior by the following methods:

In Person Town Hall (drop-box on front door)

Mail: Town Hall
105 Elgin Street West
Arnprior, ON
K7S 0A8

Fax: (613) 623-8091

Email: phoffstetter@arnprior.ca

Questions?

If you have any questions about this feedback survey, please feel free to contact:

Payton Hofstetter
Junior Planner
105 Elgin Street West
Arnprior, ON K7S 0A8
Tel. (613) 623-4231 ext. 1816
phofstetter@arnprior.ca

This information will be collected under the authority of the *Municipal Act* and will be used for statistical purposes only to assess the Town's existing communication services. Questions about this collection should be addressed to the Town Clerk either in person at Town Hall (105 Elgin Street West, Arnprior, ON K7S 0A8), by telephone at (613)-623-4231 ext. 1817 or by email at mspratt@arnprior.ca.

Question 1

Which of the following apply to you? (choose all that apply)

- | | |
|---|---|
| <input type="checkbox"/> I live in Arnprior | <input type="checkbox"/> I shop in Arnprior |
| <input type="checkbox"/> I work in Arnprior | <input type="checkbox"/> I visit Arnprior for other reasons |
| <input type="checkbox"/> I attend Willis College | <input type="checkbox"/> None of the above apply to me |
| <input type="checkbox"/> I attend high school in Arnprior | |

Question 2

Which of the following apply to other members of your household? (choose all that apply)

- | | |
|--|--|
| <input type="checkbox"/> They work in Arnprior | <input type="checkbox"/> They shop in Arnprior |
| <input type="checkbox"/> They attend Willis College | <input type="checkbox"/> They visit Arnprior for other reasons |
| <input type="checkbox"/> They attend high school in Arnprior | <input type="checkbox"/> None of the above apply to me |

Question 3

How many vehicles are owned by members of your household?

- | | |
|----------------------------|------------------------------------|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 5 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 6 or more |
| <input type="checkbox"/> 3 | |

Question 4

Which of the following apply to how you normally travel within Arnprior? (choose all that apply)

- | | |
|--|--|
| <input type="checkbox"/> I drive a car | <input type="checkbox"/> I take a taxi |
| <input type="checkbox"/> I am a passenger in a (privately-owned) car | <input type="checkbox"/> I bicycle |
| <input type="checkbox"/> Other (please describe): | <input type="checkbox"/> I walk |

Question 5

If a transit service was provided for trips within Arnprior at a reasonable price, which of the following applies to you? (choose all that apply)

- ☐ I expect that I would use transit
- ☐ I expect other people in my household would use transit
- ☐ I expect other people that I know (outside my household) would use transit
- ☐ None of the above

Question 6

Would you support an average property tax increase of \$25/year for each household to fund a local transit service?

- ☐ Yes
- ☐ No

Question 7

Including yourself (if applicable), how many adults (age 18+) live in your household?

- | | |
|----------------------------|------------------------------------|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 5 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 6 or more |
| <input type="checkbox"/> 3 | |

Question 8

Including yourself (if applicable), how many children (age 0-17) live in your household?

- | | |
|----------------------------|------------------------------------|
| <input type="checkbox"/> 0 | <input type="checkbox"/> 4 |
| <input type="checkbox"/> 1 | <input type="checkbox"/> 5 |
| <input type="checkbox"/> 2 | <input type="checkbox"/> 6 or more |
| <input type="checkbox"/> 3 | |

Question 9

What is your age?

☐ Under 18

☐ 18 to 24

☐ 25 to 34

☐ 35 to 44

☐ 45 to 54

☐ 55 to 64

☐ 65 to 74

☐ 75 to 84

☐ 85 or older

Question 10

Do you have any other comments about transit in Arnprior?

Thank you for completing this survey!
Your feedback is greatly appreciated!





2022 Budget

Jennifer Morawiec, GM Client
Services / Treasurer

CSAC - March 7, 2022



Budget Recap

- 2022 Budget was approved with a 0% municipal tax rate increase and includes:
 - Operating Budget \$23.3M
 - Address COVID and growth impacts
 - Increased contributions to reserves
 - Capital Budget \$6.00M
 - 32 new capital projects
 - Continued investment in infrastructure renewal

Budget Recap

- Challenges
 - Global pandemic - uncertainty
 - No current value assessment (CVA)
 - Increasing costs / supply shortages
 - Growth
- Advantages
 - Successful grant funding
 - Reserve Balance recoveries
 - Growth

Budget Queries

- Concerns over future MPAC assessment impacts on ratepayers
 - Current assessment cycle extended for 2022 and 2023 – based on 2016 valuation
 - Should new assessment cycle proceed in 2024, any current value assessment increases are spread evenly over assessment cycle (generally 4 years)

Budget Recap

- Budget accomplishes the task of addressing pandemic related costs and growth pressures while still providing a significant capital program for infrastructure renewal and contributing an additional \$670K to reserves for future investment.

Overall Municipal Impact

- For average home valued at \$221,000

Estimated Impacts	2020 1.58%	2021 1.5%	2022 0.0%
Municipal Tax Rate	\$72.29	\$38.61	\$0.00
Water/Wastewater	\$23.39	\$44.20	\$30.96
Garbage/Recycling Rate	\$25.00	\$0.00	\$0.00
TOTAL Annual	\$120.68	\$82.81	\$30.96
TOTAL Monthly	\$10.06	\$6.90	\$2.58

Budget Highlights

- 2022 Draft Operating Budget includes:
 - Grove Redevelopment - \$100,000
 - Physician Recruitment - \$20,000
 - SALC - \$10,000 + \$5,000 in-kind
 - Archives - \$32,000
 - Airport - \$55,000
 - Library - \$298,051
 - As per Joint Use Agreement Calculation



Budget Highlights

- Capital investment over \$6.0M:
 - Craig Street Reconstruction – William St W to Mary St (\$1.6M)
 - Hugh Street Reconstruction – William St W to dead end (\$1.8M)
 - Roof Replacements – Nick Smith Centre (\$415K)
 - Dehumidification Upgrades – Nick Smith Centre (\$330K)
 - Loader with Plow and Wing (\$270K)
 - Columbaria Installation – Malloch Road Cemetery (\$80K)
 - Waterfront Redevelopment Design - Pathway surfacing, lighting (\$79K)
 - Transportation / Pedestrian Master Plan (\$75K)
 - Recreation Master Plan (\$75K)

Long Range Capital Forecast

INVESTMENT TYPE	Yr 1-5	Yr 6-10	Yr 11-20	Yr 1-20
STUDIES & ADMINISTRATION	325,000	747,500	800,000	1,872,500
MACHINERY & EQUIPMENT	1,022,000	1,564,750	2,013,000	4,599,750
VEHICLES	595,000	1,094,000	3,485,000	5,174,000
FACILITIES	5,964,400	16,507,800	20,353,200	42,825,400
LAND IMPROVEMENTS	4,804,000	3,194,500	2,153,500	10,152,000
LINEAR INFRASTRUCTURE	25,508,180	21,599,000	35,009,500	82,116,680
Total	38,218,580	44,707,550	63,814,200	146,740,330

- Capital investment of \$146M over 20 Years
 - Average \$7.3M investment per year
 - Need to increase annual ability to fund

Long Range Capital Forecast

- Linear Infrastructure
 - Significant focus on linear infrastructure renewal with 2-3 major projects annually
- Facilities
 - Continuing to update facility components for lifecycle and Building Condition Assessments
- Waterfront Master Plan
 - Proposed projects & timelines from the draft waterfront master plan are incorporated

LRCF

Year	1	2	3	4	5	1-5
Project	2023	2024	2025	2026	2027	2023-2027 Total
RR Rehab - Smolkin & Cranston - Shave & Pave	476,000					476,000
River Crossing Phase I - 400 mm Replacement	1,500,000					1,500,000
River Crossing Phase II - WM to Decosta	1,940,000					1,940,000
Signalization - Daniel & Edey	928,580					928,580
RR Rehab - Gardner & Maple - Shave & Pave		487,000				487,000
McLean Ave & Chats Crescent	100,000	1,400,000				1,500,000
Daniel St WM (Pt 2) - Charles to Staye Court	75,000	1,723,600				1,798,600
McDonald St from McGonigal St to Edey St	100,000	1,375,000	1,375,000			2,850,000
Daniel St at William Culvert and Atkinson Culvert		100,000	2,260,000			2,360,000
Rolling Road Rehabilitation			250,000	250,000		500,000
Edey St to McDonald - Full Reconstruction			50,000	1,030,000		1,080,000
Third Avenue (Riverview Dr. to McNab St)			125,000	3,000,000		3,125,000
Hugh St. N. (McGonigal to Saint Johns Way)			80,000	500,000		580,000
First Avenue (Bridge St to End)			80,000		1,680,000	1,760,000
Albert & Ewen Street Reconstruction				150,000	2,850,000	3,000,000
RR Rehab - Shave & Pave - Meehan St					249,000	249,000
RR Rehab - Full Reconstruction - Tierney St N					308,000	308,000
RR Rehab - Full Reconstruction - Saint Johns Way					308,000	308,000
Major Linear Investments	5,119,580	5,085,600	4,220,000	4,930,000	5,395,000	24,750,180

Financial Goals

- Bolster reserve / reserve fund balances to meet Council minimum balance and annual contributions.
- Help address the funding gap for future capital infrastructure investment, increasing the ability to reach target AMP reinvestment rates.
- Maintain the PAYG financial model and reduce long-term debt.

Questions?



• WHERE THE RIVERS MEET •



2022 Municipal Election Update

Kaila Zamojski, Deputy Clerk
CSAC, Monday, March 7, 2022

Background

- 2022 Municipal Election
 - October 24, 2022
- Advanced Voting Period (10 days)
 - October 14 -23, 2022
- Notice of Election will be posted online and in the newspaper this month (March 2022).

Size and Composition of Council

- Seven members of Council
 - Mayor
 - County Councillor
 - Five Councillors
- All members elected at large
- Deputy Mayor appointed on rotational basis (8 months)
- County Councillor represents Town at Renfrew County Council



Arnprior Voting Method

- Since 2003 alternative voting method by-laws have been adopted by Council
 - 2003 and 2006 Vote by Mail
 - 2010, 2014 and 2018 Internet/Telephone
- Internet/Telephone
 - Accessible / Easy to use
 - Anywhere / Anytime Voting
 - Voter Help Centre for those that require connected devices and assistance
 - Proactive in attendance at long term care, retirement, seniors building



Voting Methods

- 2022 Municipal Election the alternative voting method of Internet/Telephone voting has been approved by Council
- A Voter Help Centre will be set up at the Town Hall to assist electors with the telephone/internet voting process; including
 - General election inquiries
 - Revisions to the Voters List
 - Access to tablets to vote (during the voting period October 14-24)



Internet/ Telephone Voting Provider

- The Town of Arnprior issued a joint RFP for a Voting Provider in late 2021, with several County of Renfrew Municipalities.
 - Arnprior, Pembroke, Petawawa, Renfrew, Greater Madawaska, Laurentian Valley, McNab/Braeside, Whitewater Region
- All of the Municipalities who are part of this group have contracted with Voatz as this years 2022 Municipal Election voting provider.



Voter Look Up

2022 ONTARIO MUNICIPAL AND SCHOOL BOARD ELECTIONS
October 24, 2022

ON THE LIST
TO VOTE?
HAVE YOUR SAY!



VISIT [VOTERLOOKUP.CA](https://voterlookup.ca)



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Voter
LookUp.ca



Nomination Period

- 2022 Municipal Election Nomination Period begins
 - May 2, 2022 at 8:30 am.
 - Nominations can be filed in the Clerk's Office at Town Hall during regular business hours (8:30 am - 4:30 pm Monday-Friday) from May 2 – August 18, 2022



Nomination Day is the last day to file nominations

- August 19, 2022 from 9:00 am – 2:00 pm.

Nomination Period

- 2022 Municipal Election Nomination Period for Third Party Advertisers:
 - Starts on May 2, 2022 at 8:30 am.
 - Nominations can be filed in the Clerk's Office at Town Hall during regular business hours (8:30 am - 4:30 pm Monday-Friday) from May 2 – October 1, 2022

Nominations

- Candidates are eligible to file nominations for Council Members if you are:
 - A Canadian citizen;
 - 18 years of age or older;
 - Reside in the Town of Arnprior;
 - Are not prohibited from voting as noted in the Act, or otherwise by law;
 - No disqualified for violation of financial requirements or violations for filing financial information
 - Not disqualified for any other reason by any Act or under the MEA

Nominations

- Candidates are eligible to file nominations for School Board Trustee if you are:
 - A Canadian citizen;
 - 18 years of age or older;
 - Reside in the Town of Arnprior;
 - Are not prohibited from voting as noted in the Act, or otherwise by law;
 - Qualified to be a member of the school board in accordance with the Education Act:
 - Resides in the school board's area of jurisdiction
 - Is qualified to vote for members of that school board

Nominations

- Candidates are eligible to file nominations for Third Party Advertiser if they are:
 - An individual who is normally a resident of Ontario;
 - A corporation that carries on business in Ontario;
 - A trade union that holds bargaining rights for employees in Ontario.

Nominations

- Candidates are **not eligible** to file nominations for Third Party Advertiser if they are:
 - A candidate whose nomination has been filed;
 - A federal political party registered under the Canadian Elections Act (Canada) or any federal constituency association or registered candidate at a federal election by that party;
 - A provincial political party, constituency association, registered candidate or leadership contestant registered under the Election Finances Act;
 - The crown in right of Canada or Ontario; and
 - A municipality or local board.

So You Want to Run For Council?

SO YOU WANT TO RUN FOR COUNCIL?

Candidate Information Workshop #1

Date: March 29, 2022

Place: Zoom (link to be provided upon registration)

Time: 2:00 pm

Candidate Information Workshop #2

Date: March 29, 2022

Place: Horton Community Centre (in person) Time: 7:00 pm

WHO SHOULD ATTEND:

- Potential Candidates
- Spouse or Partner
- Anyone interested in learning more about local government

Speaker: Fred Dean is a lawyer who acts exclusively for municipalities across Ontario and municipal associations. He works with elected officials and senior staff giving them tools to make effective decisions on behalf of their communities. He has been one of the facilitators training members of council and heads of council on behalf of the Association of Municipalities since 2002.

Topics will include:

- Municipal Powers
- Roles & Responsibilities
- Public's Role in Local Government
- Difference between Governance and Administration
- Municipal Conflict of Interest and other Personal
- Responsibilities Impact on Family Life...and much more



FREE EVENT - REGISTRATION REQUIRED BY WEDNESDAY MARCH 23, 2022

Please contact Administrative Assistant - Meagan Jessup to register or for more information at 613-432-2885 or info@admastonbromley.com



Town of Renfrew, Township of Greater Madawaska, Township of McNab/Braeside, Town of Arnprior, City of Pembroke, Township of Admaston/Bromley, Township of Horton, Township of Laurentian Valley and Township of Whitewater Region.



Election Sign By-law

- Council at their meeting on February 14, 2022 adopted the updated Election Sign By-law.
 - Incorporating various changes as discussed previously with CSAC.

Next Steps

- Continue preparations for conduct of the election:
 - Work with Voting Vendor (Voatz);
 - Finalize procedures
 - Voters List
 - Appoint a joint compliance audit committee

Questions?



• WHERE THE RIVERS MEET •