



**Minutes of Operations Advisory Committee Meeting  
March 21, 2022  
6:30 PM  
Electronic Participation – Via Zoom**

**Committee and Staff Attendance**

**Committee Members Present:**

Chair Dan Lynch  
Vice Chair Chris Toner  
David Coreau, Committee Member  
John Shane, Committee Member

**Committee Members Absent:**

Emily Laprade, Committee Member  
Philip MacLeod, Committee Member

**Town Staff Present:**

Kaila Zamojski, Deputy Clerk  
John Steckly, General Manager, Operations  
Rick Desarmia, Fire Chief  
Cory Nicholas, Deputy Fire Chief

**Also Present:**

OPP Inspector, Dawn Ferguson

**1. Call to Order**

Chair Dan Lynch called the Operations Advisory Committee meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of the Committee being present, except Committee Members Emily Laprade and Phil MacLeod.

Chair Dan Lynch noted that Citizen Member Emily Laprade has resigned from being a member of the Operations Advisory Committee.

**3. Land Acknowledgement**

Chair Dan Lynch asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

# Minutes of Operations Advisory Committee Meeting

## 4. Adoption of Agenda

Resolution No. 001-22

Moved by John Shane

Seconded by David Coreau

**Be It Resolved That** the agenda for the Operations Advisory Committee Meeting of dated Monday, March 21, 2022, be adopted.

Resolution Carried

## 5. Disclosures of Pecuniary Interest

None

## 6. Adoption of Minutes of Previous Meeting(s)

Resolution No. 002-22

Moved by Chris Toner

Seconded by David Coreau

That the Operations Advisory Committee approve the minutes listed under item no. 6(a) on the Agenda (Operations Advisory Committee – November 15, 2021).

Resolution Carried

## 7. Presentations/ Delegations

### a) OPP Statistics – OPP Inspector

Resolution No. 003-22

Moved by John Shane

Seconded by David Coreau

That the Operations Advisory Committee receive the OPP Statistical Report as information.

Resolution Carried

OPP Inspector Ferguson provided an overview statistical report, attached as Appendix A and forming part of these minutes.

At the request of the Committee, OPP Inspector Ferguson provided some information surrounding the Freedom Convoy Protest situation. She noted that the OPP were brought in to assist the Ottawa Police, and all hours spent on this will be billed provincially, not municipally.

Committee Members provided comment, with the following being a summary:

- The grant received for the Mental Health worker to support OPP mental health related calls is approximately worth \$137,000 and will allow the OPP to hire one position temporarily for one year. The job advertisement was posted this morning and will be for the whole detachment area.
- There is a concern over the 500 hours logged for gas station drive-offs. The OPP Inspector noted that they are keeping an eye on it, but this may see an increase as well with increases at the pumps. They are trying to work with the gas station owners to have better processes for having to pay first prior to being able to pump gas and having appropriate cameras in place.
- The Opioid Crisis is not going away, and will continue to be an OPP priority.

# Minutes of Operations Advisory Committee Meeting

## **b) Fire Department Update & Information Regarding Firefighter Certification Regulation–Fire Chief**

Resolution Number 004-22

Moved by Chris Toner

Seconded by David Coreau

That the Operations Advisory Committee receive the Fire Department Update Presentation and information regarding Firefighter Certification Regulation, for information.

Resolution Carried

The Fire Chief provided a Fire Department Update presentation, which included an overview of the proposed new Firefighter Certification Regulation.

Committee Members provided comment, with the following being a summary:

- A request was made for the next statistical report to provide a percentage (%) based on the population, versus just number of calls, as the population has grown.
- The Fire Department has been provided funding from Enbridge Gas in the past for training, and will continue to look into any grants available to assist with training and/or carbon-monoxide/ smoke alarm purchases/ awareness campaigns.
- A question regarding emergency lighting requirements for condo buildings was brought up, with the Fire Chief noting this is the responsibility of the property owner to maintain these and ensure they are in working order. It is looked at when the building is built, as it falls under the Ontario Building Code. Once the building is built the Fire Department would make sure all lighting is maintained, as this would be a Fire Code violation if there were not enough lights or they were not in working order.

## **c) Emergency Management Planning Committee – Deputy Fire Chief**

The Deputy Fire Chief provided a verbal update on the Emergency Management Planning Committee, noting that the Operations Advisory Committee is no longer acting in this capacity, being the “Emergency Management Program Committee. Council moved this responsibility to a “Emergency Management Planning Committee” being made up of senior staff members. The Deputy Fire Chief further noted this does not impact the Operations Advisory Committee as a whole from acting in its other capacities.

Resolution Number 005-22

Moved by John Shane

Seconded by David Coreau

That the Operations Advisory Committee accept the Emergency Management Planning Committee Update presentation as information.

Resolution Carried

# Minutes of Operations Advisory Committee Meeting

## d) 2022 Capital Projects Operations Department – General Manager, Operation

Resolution No. 006-22

Moved by Chris Toner

Seconded by David Coreau

**That** the Operations Advisory Committee receive the 2022 Capital Projects Operations Department presentation as information.

Resolution Carried

The General Manager, Operations provided an overview of the 2022 Capital Projects in the Operations Department, and responded to questions.

Committee members provided comment, with the following being a summary:

- Pot holes were discussed, noting that the process seen throughout Town, is not consistent, and should be done with more care, as a Committee Member felt the pot holes were being covered but not tamped down or filled properly. The General Manager, Operations noted that staff have tampers and the resources to fill pot holes, but drainage and water do play a part in the holes coming back or not staying properly filled.
- The road by the Catholic Church was discussed, with a Committee Member asking when this could be paved, as it is in rough shape. The General Manager, Operations noted this is on the Town's radar, and they will look at this closer and look at the available budget for this year, if any, to see if it can be fit into this year's road rehabilitation.
- The streets being fully reconstructed this year will only have one sidewalk and the other side of the street will have only a curb.
- Library extension will be a highlight for the start of the waterfront trail, and maybe the Town should look at starting the trail rehabilitation at the Library.
- Malloch Road Cemetery columbarium first phase will be completed this year as a capital project.
- The Town is currently sitting at approximately 45% of the budget spent for Winter Maintenance for 2022.

## 8. Matters Tabled/ Deferred/ Unfinished Business

None

## 9. Staff Reports

None

## 10. New Business

None

## 11. Adjournment

Resolution No. 007-22

Moved by David Coreau

Seconded by John Shane

**That** this meeting of Council be adjourned at 7:49 pm.

Resolution Carried