



**Minutes of Council Meeting  
March 28, 2022 6:30 PM  
Electronic Participation – Via Zoom**

**Council and Staff Attendance**

**Council Members Present:**

Deputy Mayor Chris Toner  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Tom Burnette  
Councillor Lisa McGee

**Council Members Absent:**

Mayor Walter Stack  
Councillor Lynn Grinstead

**Town Staff Present:**

Robin Paquette, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, General Manager,  
Client Services/ Treasurer  
John Steckly, General Manager,  
Operations  
Scott Matthews, Waterworks Supervisor  
Jennifer Eve, Manager of Finance  
Payton Hofstetter, Junior Planner  
Patrick Foley, Engineering Officer,  
Facilities and Assets

**1. Call to Order**

Mayor Walter Stack called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present, except Mayor Walter Stack and Councillor Lynn Grinstead.

**3. Land Acknowledgement Statement**

Deputy Mayor Chris Toner asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

Deputy Mayor Chris Toner expressed condolences on behalf of Council, staff, and residents of Arnprior, to Mayor Stack and the Stack family on the passing of John Stack.

**4. Adoption of Agenda**

Resolution Number 089-22

Moved by Tom Burnette

Seconded by Lisa McGee

**Be It Resolved That** the amended agenda, for the Regular Meeting of Council dated Monday, March 28, 2022 be adopted, which includes the addition of item number 16(b) (Resolution), and the removal of item number 19 (Closed Session).

Resolution Carried

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## 5. Disclosures of Pecuniary Interest

None

## 6. Question Period

None

## 7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 090-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the minutes of the Regular Meeting of Council listed under item number 7 (a) on the Agenda be adopted (Regular Meeting of Council – March 14, 2022)

Resolution Carried

## 8. Awards/Delegations/Presentations

None

## 9. Public Meetings

Resolution Number 091-22 (6:33 pm)

Moved by Ted Strike

Seconded by Lisa McGee

That Council move into a Public Meeting regarding an application for Official Plan Amendment 5 and Zoning By-law Amendment 1/22, for the property known as 11 Lake Street and 321 Albert Street.

Resolution Carried

Deputy Mayor Chris Toner called the meeting to order at 6:36 p.m., welcomed those present and the CAO noted requirements for oral or written submissions prior to adoption of the amendments and the draft plan of subdivision for the purposes of the Ontario Land Tribunal requirements.

Robin Paquette, CAO, explained the applications as follows:

- Staff have identified three properties located at 321 Albert Street, 11 Lake Street, and 0 Lake Street that have been incorrectly designated in the Town of Arnprior Official Plan and incorrectly zoned in the Town of Arnprior Zoning By-law through a mapping error.
- 321 Albert Street and 11 Lake Street currently contain residential dwellings, while 0 Lake Street remains vacant, the three properties are currently designated within the Parks and Open Space Area in the Official Plan and the Open Space zone in the Zoning By-law, these designations are meant for recreational and conservation uses, not residential.
- Staff are proposing the following amendments:
  - Official Plan Amendment:
    - Change designation from Parks and Open Space Area to Established Residential Area
  - Zoning By-law Amendment:
    - Change zoning from Open Space (OS) to Residential One (R1)

Staff advised that no written comments were received prior to the meeting.

The floor was opened to the public for comments, with none being received.

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The public meeting was declared closed at 6:41 p.m.

Resolution Number 092-22 (6:41 pm)

Moved by Dan Lynch

Seconded by Lisa McGee

That Council resume to the Regular Meeting of Council.

Resolution Carried

### 10. Matter Tabled/ Deferred/ Unfinished Business

None

### 11. Staff Reports

#### a) 2021 DWQMS Update and Annual Reports – Arnprior Water Pollution Control Centre and Arnprior Drinking Water System, Waterworks Supervisor and General Manager, Operations

Resolution Number 093-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** Council authorize the Chief Administrative Officer and the General Manager, Operations on behalf of Top Management, and the Mayor, on behalf of Council, to endorse the QMS Commitment and Endorsement Policy, to meet the requirements of the Town of Arnprior Drinking Water Quality Management System Operational Plan.

**That** Council receive this report for information and receive the following additional reports:

1. Arnprior Water Pollution Control Centre Summary Report 2021
2. Town of Arnprior Waterworks Annual Report 2021
3. Arnprior Water Filtration Plant Summary Report 2021
4. Final 2021-22 Inspection Report Arnprior DWS

**Further that** a copy of the above noted reports be made available to the public for review in hard copy format at the Town Hall and in electronic format on the Town's website; and

**Further that** an advertisement be placed in a local newspaper notifying the public of the availability of the above noted reports for review.

At the request of County Councillor Dan Lynch a recorded vote was taken:

Councillor Lisa McGee	Yes
Councillor Tom Burnette	Yes
Councillor Ted Strike	Yes
County Councillor Dan Lynch	Yes
Deputy Mayor Chris Toner	Yes

Resolution Carried

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### **b) Emergency Vehicle and Equipment Tenders: PW-2022-01 – Purchase of Three Vehicles; PW-2022-02 – Four Wheeled Loader; Pw-2022-05 – Tandem Plow Truck, Engineering Officer, Facilities and Assets**

Resolution Number 094-22

Moved by Ted Strike

Seconded by Dan Lynch

That Council enact by-laws to:

- a) Award the Two Half Ton Trucks and Utility Van Purchase Tender No. PW-2022-01 to Donnelly Automotive Group, for a total of \$127,350.00 (plus HST); and
- b) Award the Purchase of One Four Wheeled Loader Tender No. PW-2022-02 to Delta Power Equipment, for a total of \$281,979.00 (plus HST); and
- c) Award the Tandem Plow Truck Purchase Tender No. PW-2022-05 to Freightliner North Bay, for a total of \$265,726.00 (plus HST); and
- d) Authorizing the CAO to execute the agreements, and related documents with Donnelly Automotive Group, Freightliner North Bay and Delta Power Equipment respectively, to supply and deliver the vehicles and equipment.

**And Further that** Council authorize the net proceeds from sale of the existing equipment being replaced be applied against the budget shortfall of \$26,935.97 with any remaining funding shortfall being funded 20.6% from Capital Expenditure Reserve Fund, 8.25% from the Water Reserve Fund, 8.25% from the Wastewater Reserve Fund and 62.9% from the Development Charges Reserve.

Resolution Carried

### **c) 2022 Business Continuity – COVID-19, General Manager Client Services / Treasurer**

Resolution Number 095-22

Moved by Tom Burnette

Seconded by Ted Strike

That Council adopt a by-law to repeal the COVID-19 Vaccination Policy; and

That all new employees be required to have a full complement of COVID-19 vaccination doses recommended by the province.

Resolution Carried

### **d) Budget Matters Expenses – O. Reg 284/09, Manager of Finance**

Resolution Number 096-22

Moved by Dan Lynch

Seconded by Ted Strike

That Council adopt this report by Resolution as required under the Municipal Act, 2001, Ontario Regulation 284/09.

Resolution Carried

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### e) 124 Fourth Avenue, Arnprior Bay Storage (SPC 2/21) – Tree Clearing and Grubbing, Junior Planner and CAO

Resolution Number 097-22

Moved by Dan Lynch

Seconded by Lisa McGee

That Council approve a request from Arnprior Bay Property Limited to allow for tree clearing and grubbing of their site at 124 Fourth Ave (SPC 2/21) located behind the existing Pacific Safety Products Inc. (PSP) building, subject to the requirements as outlined in this report.

At the request of County Councillor Dan Lynch a recorded vote was taken:

Councillor Lisa McGee	Yes
Councillor Tom Burnette	Yes
Councillor Ted Strike	Yes
County Councillor Dan Lynch	Yes
Deputy Mayor Chris Toner	Yes

Resolution Carried

## 12. Committee Reports and Minutes

### a) Operations Advisory Committee Meeting Minutes – November 15, 2022

Resolution Number 098-22

Moved by Dan Lynch

Seconded by Lisa McGee

That Council receive the Operations Advisory Committee meeting minutes of November 15, 2021 as information.

Resolution Carried

County Councilor Lynch, Chair of the Operations Advisory Committee noted that he received an email from the Mental Health Services of Renfrew County, thanking both Cory Nicholas and Rick Desarmia for their continued professionalism and assistance. Chair Lynch thanked these staff members for their efforts and professionalism in representing the Town of Arnprior.

## 13. Notice of Motions

None

## 14. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- County Council has approved the agreement with the Province to host the Ontario Winter Games in February\March 2023 with an approved budget of \$1.4 million.
- This Thursday I attended the Canadian Nuclear Laboratories Environmental Stewardship Council session. I will be putting together a report to provide an overview for the County Development and Property Committee, and will provide this information to Arnprior Council at that time.
- County Council meets on Wednesday, March 30, 2022.

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## 15. Correspondence & Petitions

### a) Correspondence Package – I-22-MAR-06

Resolution Number 099-22

Moved by Tom Burnette

Seconded by Lisa McGee

**That** the Correspondence Package Number I-22-MAR-06 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following:

- Page 8 - Ontario is “Strengthening Protections Against Bullying and Violence at School”. The Ontario government is investing more than \$550,000 in initiatives that will help keep kids safe in class and online. The funding will support programs that combat sex-trafficking, violence against women, bullying and cyberbullying.
- Page 15 - The government of Ontario is providing over \$40 million this year for long-term care homes in Ottawa, which is over \$23 million more than last year.
- Page 28 - The Ontario government is investing over 10 million to build a new Dave Smith Youth Treatment Centre. This funding will bring mental health and addiction supports and services from three existing locations together at a new, dedicated site in Carp.
- Page 33 - The Ontario government is investing more than \$13 million to provide free training and paid electricians’ apprenticeships for more than 2,500 people across the province who are unemployed or looking to earn bigger paychecks.
- Page 46 - FCM funding is still available for roads and sidewalks through the FCM Municipal Asset Management Program (MAMP). FCM notes that municipalities can get high-quality data to help manage our roads efficiently and receive up to \$50,000 to make the project affordable.
  - The CAO noted staff are currently reviewing this next round of FCM MAMP, however it should be noted that we have already received this funding in the past so other first-time applicants will be given higher priority.

### b) Correspondence Package – A-22-MAR-03

Resolution Number 100-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Correspondence Package Number A-22-MAR-03 be received and the recommendations be brought forward for Council consideration.

Resolution Carried

## Minutes of Council Meeting

Resolution Number 101-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Council of the Corporation of the Town of Arnprior receive the application for In-Kind Municipal Grant Support from the Rotary Club of Arnprior.

**Further That** the Rotary Club of Arnprior is hosting a Butter Tart Festival in Robert Simpson Park on August 27, 2022 from 9:00 am to 4:00 pm; and

**Further That** the Rotary Club of Arnprior has applied for a Special Event Licence to host this event on Town property, as per the Municipal Grants Policy and Town Licencing By-law.

**Therefore Be It Resolved That** Council approve of providing in-kind support, through the waiving of fees for the Special Event Licence (\$25.00), the Rental of the Robert Simpson Park Gazebo (\$543.00), as well as providing Town staff support for the set up and tear down of the event.

**Further That** the Rotary Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

**Further That** the Rotary Club of Arnprior be notified that it is mandatory to follow all public health guidelines that are in place at the time of the event.

Resolution Carried

Resolution Number 102-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Council of the Corporation of the Town of Arnprior receive the application for In-Kind Municipal Grant Support from the Greater Arnprior Chamber of Commerce.

**Further That** the Greater Arnprior Chamber of Commerce is hosting the Annual Awards Gala on May 18, 2022 from 12:00 pm to 9:30 pm.

**Therefore Be It Resolved That** Council approve of providing in-kind support, through the waiving of fees for the rental of the Nick Smith Centre Community Hall (\$450.00); and

**Further That** the Greater Arnprior Chamber of Commerce be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

**Further That** the Greater Arnprior Chamber of Commerce be notified that it is mandatory to follow all public health guidelines that are in place at the time of the event.

Resolution Carried

## Minutes of Council Meeting

Resolution Number 103-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Council of the Corporation of the Town of Arnprior receive the application for In-Kind Municipal Grant Support from the Arnprior Lions Club.

**Further That** the Arnprior Lions Club is hosting the Pet Valu Walk For Guide Dogs on May 29, 2022 at Robert Simpson Park.

**Therefore Be It Resolved That** Council approve of providing in-kind support, through the waiving of fees for the rental of the Robert Simpson Park Gazebo (\$543.00); and

**Further That** the Arnprior Lions Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

**Further That** the Arnprior Lions Club be notified that it is mandatory to follow all public health guidelines that are in place at the time of the event.

Resolution Carried

Resolution Number 104-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Council of the Corporation of the Town of Arnprior receive the letter from the Women's Sexual Assault Centre Renfrew County.

**Whereas** the Women's Sexual Assault Centre of Renfrew County is working on a Status of Women Canada Project, creating a rural model for female survivors of sexual abuse/ assault, with the hope of sharing this model across Canada; and

**Whereas** one of the components of the completed model will be a yearly campaign entitled "We Stand with Survivors", with this year being the 4<sup>th</sup> annual event; and

**Whereas** the Centre has a goal of hanging four (4) banners stating "We Stand with Survivors" in four (4) different communities throughout Renfrew County, during the month of May 2022.

**Therefore Be It Resolved That** Council of the Town of Arnprior agrees to hang the "We Stand with Survivors" banner for the month of May, 2022 in the municipality; and

**Further That** Council direct the CAO to work with Operations and Recreation staff to find the most suitable location to hang this banner; and

**Further That** this resolution be forwarded to the Status Project Coordinator of the Women's Sexual Assault Center Renfrew County.

Resolution Carried



## Minutes of Council Meeting

Resolution Number 105-22

Moved by Dan Lynch

Seconded by Lisa McGee

**That** the Council of the Corporation of the Town of Arnprior receive the application for In-Kind Municipal Grant Support from the Arnprior Optimist Club.

**Further That** the Arnprior Optimist Club is hosting a Spring Fling Event on April 8<sup>th</sup> and 9<sup>th</sup>, 2022 at the Nick Smith Centre to replace the annual Winter Carnival that was unfortunately cancelled the past two years.

**Therefore Be It Resolved That** Council approve of providing in-kind support, through the waiving of fees for the rental of the Ice Surfaces for a Hockey Tournament (\$5,250.00) and the Community Hall (\$900.00); and

**Further That** the Arnprior Optimist Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event; and

**Further That** the Arnprior Optimist Club be notified that it is mandatory to follow all public health guidelines that are in place at the time of the event.

Resolution Carried

### 16. By-laws & Resolutions

#### a) By-laws

Resolution Number 106-22

Moved by Dan Lynch

Seconded by Lisa McGee

That the following by-laws be and are hereby enacted and passed:

- i. By-law Number 7277-22 – Repeal and Replace Schedule A By-law 6072-12 Appointment of Bylaw Enforcement and Property Standards Officers
- ii. By-law Number 7278-22 – Appoint Justin Banes, Building Inspector
- iii. By-law Number 7279-22 – Award Tender PW-2022-01 (Purchase of Three Vehicles)
- iv. By-law Number 7280-22 – Award Tender PW-2022-02 (Four Wheeled Loader)
- v. By-law Number 7281-22 – Award Tender PW-2022-05 (Tandem Plow Truck)
- vi. By-law Number 7282-22 – Repeal By-law 7224-21 COVID-19 Vaccination Policy

Resolution Carried

# Minutes of Council Meeting

## b) Resolutions

Resolution Number 107-22

Moved by Ted Strike

Seconded by Lisa McGee

**That** Council declare lands identified as Parts 1, 2 and 3 on 49R-19758, Part of Lot 4, Concession C, as surplus lands to the Town of Arnprior;

**And That** Council, in its sole discretion, identify the method for the disposal of surplus lands as disposal of non-viable land by direct sale/negotiation;

**And That** Council direct staff to provide notice of Council's intention of the sale and disposal of lands in accordance with Section 6.6 of Policy AS-CP-14 Sale and Disposition of Land.

Resolution Carried

## 17. Announcements

County Councillor Dan Lynch made the following announcements:

- On behalf of the Town of Arnprior I would like to acknowledge the passing of Theresa Carron. Theresa was the driving force behind the Town's Santa Clause Parade as well as numerous other activities that made Arnprior the place to live. We will miss her.
- Beavertails are coming to Arnprior, in the Giant Tiger parking lot on April, 7, 8, 9. The profits will be going to the Arnprior Food Bank and Kids Sport.
- Arnprior Hospital Catch the Ace Lottery is at \$26,568.
- The Arnprior Legion will be hosting a Trivial Pursuit event on April 1, 2022. Give the branch a call to register if you are interested.
- There is another new business in downtown Arnprior, being Cara and Mel's Candy Shoppe.

The Town Clerk announced the Inclusivity and Diversity Survey is still out for public comment and completion. She noted that she would encourage everyone to complete the survey and take part.

## 18. Media Questions

None

## 19. Closed Session

None

## 20. Confirmatory By-Law

Resolution Number 108-22

Moved by Tom Burnette

Seconded by Ted Strike

**That** By-law No. 7283-22 being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 28, 2022 be and it is hereby enacted and passed.

Resolution Carried

## **Minutes of Council Meeting**

### **21. Adjournment**

Resolution Number 109-22

Moved by Lisa McGee

Seconded by Dan Lynch

**That** this meeting of Council be adjourned at 8:04 p.m.

Resolution Carried

### **Signatures**

Walter Stack, Mayor

Maureen Spratt, Town Clerk