



**Minutes of Council Meeting
September 26, 2022 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present:

Mayor Walter Stack
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Lisa McGee

Council Members Absent:

Town Staff Present:

Maureen Spratt, Town Clerk
Robin Paquette, CAO
Jennifer Morawiec, General Manager,
Client Services/ Treasurer
John Steckly, General Manager,
Operations
Graeme Ivory, Director of Recreation
Deanna Nicholson, Environmental
Engineering Officer
Erin Coyle, A/Marketing & Economic
Development Officer
Rick Desarmia, Fire Chief
Bob Smith, Fire Prevention/Protection
Officer

1. Call to Order

Mayor Walter Stack called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Walter Stack asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 289-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

Be It Resolved That the agenda, for the Regular Meeting of Council dated Monday, September 26, 2022 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

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6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 290-22

Moved by Tom Burnette

Seconded by Lisa McGee

That the minutes of the Regular Meeting of Council listed under item number 7 (a) the Agenda be adopted (Regular Meeting of Council – September 12, 2022).

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation:

i. JR. B Packers, Dustin Dorken

Representatives Dustin Dorken and Donaven Welk, from the Jr. B. Packers provided a verbal presentation outlining their organization and upcoming events. They noted their appreciation for the partnership with the Town of Arnprior as well as the Summer Ice available in Arnprior for their programming. They further noted their excitement for this year noting some new adventures to look forward to, being a School Game (daytime) as well as a Family Day Game, and much more.

Mayor Stack thanked the gentlemen for their presentation and noted the Town is looking forward to continuing this partnership.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Staff Reports

a) Communications Plan – A/Marketing & Economic Development Officer and Redbrick Communications

Resolution Number 291-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council adopt the Communications Plan prepared by Redbrick Communications for use as a long-range planning tool to guide and inform communication efforts over the next 3 years.

Resolution Deferred

Resolution Number 292-22

Moved by Dan Lynch

Seconded by Lisa McGee

That Council defer Resolution Number 291-22, and Report on Communications Plan until the new term of Council.

Resolution Carried

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b) Waterfront Master Plan – Director of Recreation and General Manager, Client Services/Treasurer

Resolution Number 293-22

Moved by Lynn Grinstead

Seconded by Chris Toner

That Council adopt the Waterfront Master Plan prepared by Thinc Design, excluding the implementation plan, for use as a long-range planning tool to guide and inform future decisions with respect to the Town's waterfront; and

Further That Council direct staff to complete a revised Waterfront implementation plan that considers a two-phase approach, a condensed 10-year implementation timeline and separate feasibility project for the marina, to be proposed for the 2023 budget deliberations.

Resolution Carried

c) Electronic Monitoring Policy – General Manager, Client Services/Treasurer

Resolution Number 294-22

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council authorize a by-law adopting an Electronic Monitoring Policy IT-TI-06 and that the policy be issued to all staff in accordance with the requirements under the *Employment Standards Act*, 2000 (ESA).

Resolution Carried

d) TOPPS Environmental Solutions – Year 7 Garbage Collection Contract Extension – Environmental Engineering Officer

Resolution Number 295-22

Moved by Tom Burnette

Seconded by Lisa McGee

That Council authorize a one-year extension (Year 7) to Topps Environmental Solutions for the provision of waste collection services within the Town of Arnprior, pursuant to the RFT released in January 2017, for the period of April 1, 2023 to March 31, 2024.

Resolution Carried

e) Disposal of Surplus Plow Truck to Arnprior Airport – General Manager, Operations

Resolution Number 296-22

Moved by Lynn Grinstead

Seconded by Tom Burnette

That Council approve the disposal of surplus vehicle 2008 Stirling Plow Truck (#77) to the Arnprior Airport for a price of \$13,000 + HST.

Resolution Carried

f) Municipal Grant Application, Special Olympics – Director of Recreation

Resolution Number 297-22

Moved by Lisa McGee

Seconded by Ted Strike

That Council waive 100% of the user fees and charges for the Special Olympics Ontario – Arnprior Community municipal grant request for the following times:

- a) Use of the Nick Smith Centre Community Pool on Sunday mornings (from 9:00 a.m. to 11:00 a.m.) for the period of October 16, 2022 to March 19, 2023;

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- b) Use of the Nick Smith Centre Community Pool and Community Hall on March 26, 2023 for a Special Olympics Swim Meet (not including additional lifeguard staff); and
- c) Use of the McLean Ball Diamonds on Monday evenings (for two hours) for twelve (12) dates for the period of June 5, 2023 to August 28, 2023 (total value \$4,178.00).

Further That the Special Olympics Ontario – Arnprior Community pay for the additional hours of the pool staff for the March 26, 2023 swim meet at a minimum cost of \$708.00; and

Further That the Special Olympics Ontario – Arnprior Community be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured.

Resolution Amended

Resolution Number 298-22

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council amend resolution number 297-22 by removing the word “not” in paragraph one(b), replacing the “total value” in paragraph one(c) with “4,886.00”, and deleting paragraph two.

Resolution Carried

Resolution Number 299-22

Moved by Tom Burnette

Seconded by Lisa McGee

That Council waive 100% of the user fees and charges for the Special Olympics Ontario – Arnprior Community municipal grant request for the following times:

- a) Use of the Nick Smith Centre Community Pool on Sunday mornings (from 9:00 a.m. to 11:00 a.m.) for the period of October 16, 2022 to March 19, 2023;
- b) Use of the Nick Smith Centre Community Pool and Community Hall on March 26, 2023 for a Special Olympics Swim Meet (including additional lifeguard staff); and
- c) Use of the McLean Ball Diamonds on Monday evenings (for two hours) for twelve (12) dates for the period of June 5, 2023 to August 28, 2023 (total value \$4,886.00).

Further That the Special Olympics Ontario – Arnprior Community be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured.

Resolution Carried As Amended

g) Municipal Grant Application, 2360 Royal Canadian Army Cadets – Director of Recreation

Resolution Number 300-22

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council waive 100% of the user fees and charges for the 2360 Royal Canadian Army Cadets municipal grant request for the use of the Nick Smith Centre Community Hall on Thursday evenings (from 6:00 p.m. to 10:00 p.m.) on thirty-five (35) dates and for nine (9) weekend rentals (Saturday or Sunday) for the period of September 8, 2022 – June 22, 2023 (value \$8,750.00); and

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Further That the 2360 Royal Canadian Army Cadets be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured; and

Further That Council does not waive the users fees and charges for the 2360 Royal Canadian Army Cadets municipal grant request for a rink board advertising on Bert Hall Arena (value of \$500).

Resolution Carried

h) Proclamation – Fire Prevention Week – October 9-15, 2022 – Town Clerk and Fire Chief

Resolution Number 301-22

Moved by Tom Burnette

Seconded by Lynn Grinstead

That Council proclaim October 9-15, 2022 as Fire Prevention Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas the Town of Arnprior is committed to ensuring the safety and security of all those living and visiting our Town as fire is a serious public safety concern both locally and nationally, and homes are where people are at the greatest risk to fire; and

Whereas Arnprior residents are dedicated to public education measures and are able to take personal responsibility to increase their safety from fire, especially in their homes; and

Whereas this year is the 100th Anniversary of Fire Prevention Week and the 2022 Fire Prevention theme for this period is “**Fire Won’t Wait. Plan Your Escape**” and works to educate everyone about simple but important actions they can take to keep themselves and those around them safe from home fires; and

Whereas today’s homes burn faster than ever. You may have as little as two minutes (or even less time) to safely escape a home fire from the time the smoke alarm sounds. Your ability to get out of a home during a fire depends on early warning from smoke alarms and advance planning; and

Whereas roughly two-thirds of home fire deaths resulted from fires in which no smoke alarms or no working smoke alarms were present; and

Whereas working smoke alarms cut the chance of dying in a reported fire in half; and

Whereas the Ontario Fire Code requires at least one smoke alarm on every level of the home (including the basement) and outside all sleeping areas; and

Whereas informing the public about the importance of smoke alarm installation and maintenance serves an essential step toward increasing the public’s safety from home fires.

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Therefore, I Walter Stack, Mayor, do hereby proclaim October 9th to 15th, 2022 as Fire Prevention Week in the Town of Arnprior; and

Further encourage all residents to protect their homes and families by heeding the potentially life-saving messages of Fire Prevention Week 2022 and to support the many public safety activities and efforts of the Arnprior Fire Department; and

Further challenge all residents to take responsibility for their fire safety and check their homes and ensure that they have a working smoke alarm on every floor of their house and outside their sleeping areas, as well as at least one working carbon monoxide alarm and have planned and practiced their home escape plan.

i) **Proclamation – October – Rett's Syndrome Awareness Month – Town Clerk**

Resolution Number 302-22

Moved by Chris Toner

Seconded by Lynn Grinstead

That Council proclaim October 2022 as Rett Syndrome Awareness Month in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas Rett Syndrome is a rare neurodevelopment condition that affects mainly females (1 in 10,000 births) and is caused by a mutation in the X chromosome; and

Whereas individuals with Rett Syndrome will lose some if not most acquired skills including speech, and gross and fine motor skills. Some never develop the ability to walk or even talk; and

Whereas there is currently no cure but advancements in treatments and research provide thousands of people with hope; and

Whereas the Ontario Rett Syndrome Associations (OSRA) is a volunteer, non-profit charity for parents, caregivers, researchers, medical professionals and other interested support agencies and individuals; and

Whereas the OSRA exists to ensure that children and adults with Rett Syndrome are enabled to achieve their full potential and enjoy the highest quality of life within their community; and

Whereas this observance gives us a means to focus attention in making it possible for ORSA. to continue public awareness and advocacy, provide parent/family support, operate the Resource Centre, fund research projects through the Hope Fund, host conferences, maintain the Canadian Rett Syndrome Registry, and fund three Rett syndrome clinics in Ontario that provide medical assistance. The Rett syndrome clinics located at the Children's Hospital of Eastern Ontario, Ottawa, Holland Bloorview Kids Rehabilitation Hospital, Toronto and Thames Valley Children's Centre, London, provide direct critical support to the families and their loved one on care and management issues.

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Now Therefore, I, Walter Stack, Mayor of the Town of Arnprior, **Do Hereby Proclaim October 2022 as Rett Syndrome Awareness Month** in the Town of Arnprior. I urge all citizens to make an effort this month to learn more about Rett Syndrome, fight stigma, light Canada purple and wear a purple ribbon to show support.

12. Notice of Motions

None

13. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- Staff is preparing materials for the November 23rd inauguration and the mid-December orientation workshops. All lower tier municipalities have been invited to participate in the first phase of the orientation (council-staff relations, municipal law 101, planning 101, etc.).
- Strong Mayors, Building Homes Act, 2022. There is a resolution dated September 1, 2022 from the Town of Kingsville in disagreement of Bill 3 to amend various statutes with respect to special powers and duties of heads of council. The Town of Kingsville feels this change is unnecessary and should not be implemented in smaller municipalities. Committee noted that the Association of Municipalities of Ontario (AMO) is urging the government to consult broadly and extensively with the public, and large and small municipalities including AMO, if the government is considering extending these powers to other municipalities to avoid unintended consequences.
- KPMG LLP is now the Auditor for the County their office is located in Perth.
- Mrs. Nancy Lemire is now the Director of Care at Miramichi Lodge.
- Next County Council meeting this Wednesday, 28 September 2022.

14. Correspondence & Petitions

a) Correspondence Package – I-22-September-16

Resolution Number 303-22

Moved by Lisa McGee

Seconded by Tom Burnette

That the Correspondence Package Number I-22-September-16 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following:

- Page 30 - The LAS Energy Program is offering a free webinar on the direction of electricity and natural gas market and how it will affect its customers. A free Webinar will be held on October 18, 2022.
 - In response to County Councillor Lynch the CAO noted the Town of Arnprior is enrolled in the LAS Energy Program and staff already receives regular correspondence from LAS on electricity and gas, which covers the topics of the webinar, thus there is no real need for us to attend this webinar.
- Page 30 - LAS is offering a new energy training catalogue.
 - In response to County Councillor Lynch the CAO noted the LAS Energy Training Catalogue provides information on opportunities for training that may be beneficial to staff, therefore staff will review this catalogue and try to take advantage of some of these opportunities.
- Page 30 - Registration is now open for Ontario Recreation Facilities Association (ORFA) Fall Professional Development Program which is being held October, 17-21, 2022. LAS has information for Parks & Recreation.

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- In response to County Councillor Lynch the CAO noted that, staff are either already enrolled in online training, or already have the certification being offered, thus will not be registering specifically for these courses at this time. However, it is worth noting, the Parks and Facilities Supervisor of Petawawa, is now the president elect for the ORFA, and he is hoping to bring more of these events and training programs to Renfrew County and Eastern Ontario.
- Page 2 - The bivalent COVID-19 booster dose can be obtained at the Grove. Please check the dates the clinic is open.

Councillor Lisa McGee vacated her seat at the Council table at 8:49 pm.

b) Correspondence Package A-22-September-12

Resolution Number 304-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

That the Correspondence Package Number. A-22-September-12 be received, and that the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

Resolution Number 305-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-Kind Support) request from Arnprior & Area Physician Recruitment Committee; and

Whereas the Arnprior & Area Physician Recruitment Committee will be hosting a 2022 Christmas Craft Market on November 12, 2022 from 9:00 am – 2:00 pm, in support of the Physician Recruitment Committee; and

Whereas this Christmas Craft Market event will be hosted in place of the annual Doctors Dining Dual fundraising event, due to ongoing COVID-19 concerns.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including, set up and tear down (value of \$450.00) for the 2022 Christmas Craft Market on Saturday, November 12, 2022 (7:00 am – 4:00 pm); and

Further That the Arnprior & Area Physician Recruitment Committee be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Councillor Lisa McGee resumed her seat at the Council table at 8:51 pm.

16. By-laws & Resolutions

a) By-laws

Resolution Number 306-22

Moved by Lynn Grinstead

Seconded by Ted Strike

That the following by-law be and is hereby enacted and passed:

- i. **By-law Number 7333-22 – Electronic Monitoring Policy**

Resolution Carried

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b) Resolutions

One Year Extension to the Draft Approval of the Marshall's Bay Meadows Subdivision

Resolution Number 307-22

Moved by Lisa McGee

Seconded by Dan Lynch

Whereas Council approved the recommendation for the plan of subdivision proposed by T. Anas Holding Inc. in September of 2014 and indicated to the approval authority, the County of Renfrew, that the proposed draft plan of subdivision was not premature, that it met the intent of the Provincial Policy Statements and requesting the conditions of draft approval as outlined in the staff report; and

Whereas draft approval was given by the County of Renfrew on August 5, 2015, with revised conditions issued on December 11, 2018, which will lapse on December 11, 2022 if not granted an extension by the County of Renfrew before the lapsing date; and

Whereas the applicant, Madawaska Regional Inc., has requested that Council provide a resolution in support of a request for extension, as the development is proceeding in a phased approach with Phases 1 and 2 registered, and the developer actively working on finalizing Phases 3, 4 and 5.

Therefore Be It Resolved That Council supports the request by Madawaska Regional Inc. for a one-year extension to the draft approval of the Marshall's Bay Meadows Draft Plan of Subdivision (47-T-14002) and that this resolution be forwarded to the County of Renfrew for consideration of approval.

Resolution Carried

17. Announcements

County Councillor Dan Lynch made the following announcements:

- Thanks to Denise Johnston and her volunteers for successful Terry Fox Run.
- Legion Week is over. Thank you to our Veterans past and present for their service.
- Taste of the Valley will take place on Sunday, October 2, 2022, in Arnprior, the time is from 9:00 am – 2:00 pm downtown Arnprior.
- An All Candidates Debate will be taking place this Wednesday at the Parish Hall beginning at 7:00 pm.
- If residents know of any Canadian Armed Forces person, who has been posted to CFB Bell Cartier, between 1995-2006, please advise them to contact the Legion, as they may be eligible for compensation, due to water contamination. The deadline is January 2023.

Councillor Lynn Grinstead made the following announcements:

- There has been much devastation on the East Coast, due to the hurricane. Discussion ensued surrounding making a donation to the Red Cross, to assist those affected by this devastation, resulting in the following resolution:

Resolution Number 308-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

That Council donate \$1,000 to the Red Cross in support of those affected by the East Coast hurricane devastation, to be funded from the Corporate Contingency account.

Resolution Carried

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Mayor Walter Stack made the following announcements:

- The Terry Fox Run was well attended and well organized by a new volunteer, Denise Johnston, this year.
- This weekend I attended the Legion Veterans Dinner, that was also very well attended and was a very nice evening.
- The new industrial company in Arnprior, Metaligna, has noted they will be shutting down their Ottawa Office and moving their full office and administration staff to the Arnprior location. This is good news for Arnprior, and could create more jobs in our community.
- Please be cautious this fall, as COVID-19 is on the rise, according to the Director of Public Health. Mayor's meetings will be resuming to keep everyone informed in the County about the situation surrounding the COVID-19 virus.

18. Media Questions

None

19. Closed Session

None

20. Confirmatory By-Law

Resolution Number 309-22

Moved by Lynn Grinstead

Seconded by Tom Burnette

That By-law No. 7334-22 being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 26, 2022 be and it is hereby enacted and passed.

Resolution Carried

21. Adjournment

Resolution Number 310-22


Moved by Lisa McGee

Seconded by Lynn Grinstead

That this meeting of Council be adjourned at 9:00 pm.

Resolution Carried

Signatures



Walter Stack, Mayor



Maureen Spratt, Town Clerk