



**Minutes of Council Meeting  
October 11, 2022 6:30 PM  
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present:**

Mayor Walter Stack  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Lisa McGee

**Council Members Absent:**

**Town Staff Present:**

Maureen Spratt, Town Clerk  
Kaila Zamojski, Deputy Clerk  
Robin Paquette, CAO  
Jennifer Morawiec, General Manager,  
Client Services/ Treasurer  
Rick Desarmia, Fire Chief

**1. Call to Order**

Mayor Walter Stack called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present.

**3. Land Acknowledgement Statement**

Mayor Walter Stack asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

**4. Adoption of Agenda**

Resolution Number 311-22

Moved by Chris Toner

Seconded by Lynn Grinstead

**Be It Resolved That** the agenda, for the Regular Meeting of Council dated Monday, October 11, 2022 be adopted.

Resolution Carried

**5. Disclosures of Pecuniary Interest**

None

**6. Question Period**

None

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### 7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 312-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** the minutes of the Regular Meeting of Council listed under item number 7 (a) the Agenda be adopted (Regular Meeting of Council – September 26, 2022).

Resolution Carried

### 8. Awards/Delegations/Presentations

#### a) Presentation:

##### i. Community Improvement Plan (CIP) Funding – 136 John Street North - CAO

The CAO provided a presentation on the Community Improvement Plan, as attached in the Council Agenda Package, and responded to questions.

### 9. Public Meetings

None

### 10. Matter Tabled/ Deferred/ Unfinished Business

None

### 11. Staff Reports

#### a) Bi-Annual Financial Update – October 2022 – General Manager, Client Services/Treasurer

Resolution Number 313-22

Moved by Lisa McGee

Seconded by Lynn Grinstead

**That** Council receive report number 22-10-11-01 as information.

Resolution Carried

#### b) Proclamation – Waste Reduction Week, October 17-23, 2022 – Deputy Clerk

Resolution Number 314-22

Moved by Ted Strike

Seconded by Tom Burnette

**That** Council proclaim October 17-23, 2022 as Waste Reduction Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** the week of October 17-23, 2022 is Waste Reduction Week in Canada; and

**Whereas** Waste Reduction Week is a national environmental campaign that builds awareness around issues of sustainable and responsible consumption, encourages choice for more environmentally responsible products/services, and promotes actions that divert more waste from disposal and conserves natural resources; and

**Whereas** as a municipality we are committed to waste reduction, resource conservation, and community education for sustainable living; and

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**Whereas** we recognize the generation of solid waste and the needless waste of water and energy resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability; and

**Whereas** we as a municipality will take action to reduce our waste and support the circular economy; and

**Whereas** the Town of Arnprior will circulate the Circular Innovation Council of Canada “Waste Reduction Theme Days” information to the schools in Arnprior, to help educate students and their families, and promote Waste Reduction Week in Arnprior, as well as share this information on the Town’s website.

**Now Therefore**, I, Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim October 17-23, 2022 as Waste Reduction Week in the Town of Arnprior and urge residents to choose more environmentally responsible products/services and divert more waste from disposal and conserve natural resources.

### c) Proclamation – Local Government Week, October 17-23, 2022 – Deputy Clerk

Resolution Number 315-22

Moved by Lisa McGee

Seconded by Ted Strike

**That** Council proclaim October 17-23, 2022 as Local Government Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** the week of October 17-23, 2022 will be celebrated in Ontario as Local Government Week; and

**Whereas** the municipal level of government performs the functions that significantly impact the day to day life of citizens throughout the world; and

**Whereas** the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario (AMO) acknowledge and celebrate the significant role that municipal governments play in helping to define the character, priorities, physical make up and quality of life of communities across Ontario; and

**Whereas** eligible electors across Ontario will be voting in the 2022 Municipal and School Board Election from October 14-24, 2022, which falls during Local Government Week; and

**Whereas** an election year gives us a great opportunity to talk with children about what local government provides; fairness and making decisions as a group; and

**Whereas** to promote education and awareness of the 2022 Municipal and School Board Election and Local Government Week , the Clerk’s Office will be sharing with the schools, a video published by CIVIX Student Vote Ontario, which showcases youth who provide their outlook on “Why Voting Matters”.

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**Now Therefore**, I, Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim October 17-23, 2022 as Local Government Week in the Town of Arnprior.

### d) Proclamation – Small Business Week, October 16-22, 2022 – Deputy Clerk

Resolution Number 316-22

Moved by Dan Lynch

Seconded by Lynn Grinstead

**That** Council proclaim October 16-22, 2022 as Small Business Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** Small Business Week has been recognized since 1981 as an opportunity to celebrate the small business owners who provide essential services, local jobs, and an invaluable touchpoint in our communities; and

**Whereas** the Business Development Bank of Canada organizes Small Business Week in Canada to pay tribute to Canadian entrepreneurs; and

**Whereas** this year's theme is "Dare to do things differently: Power up your growth!". This theme recognizes and celebrates the outstanding contribution of Canadian entrepreneurs and small and medium-sized businesses (SMEs) from coast to coast; and

**Whereas** the Town of Arnprior recognizes the importance of small businesses to the growth and development of our Town and County; and

**Whereas** the Town of Arnprior will continue to bring awareness of opportunities to support local small businesses by:

- **Shopping** – through participation in the Live, Love, Local program;
- **Sharing** – through sharing messaging from local businesses;
- **Suggesting** – through recommending local businesses list on the Town of Arnprior Business Directory.

**Now Therefore**, I, Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim October 16-22, 2022 as Small Business Week in the Town of Arnprior and encourage Arnprior residents to shop, learn about, and support their local small businesses.

### e) Proclamation – Ontario Public Library Week, October 16-22, 2022 – Deputy Clerk

Resolution Number 317-22

Moved by Lisa McGee

Seconded by Ted Strike

**That** Council proclaim October 16-22, 2022 as Ontario Public Library Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** October 16-22, 2022 is being celebrated across the province as Ontario Public Library Week; and

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**Whereas** during this week, libraries and library partners raise awareness of the valuable role libraries play in our lives; and

**Whereas** the Arnprior Public Library serves as a center for lifelong learning and plays a vital role in helping citizens of all ages access the information and tools that they need to live, learn and work; and

**Whereas** the board, staff and volunteers of the Arnprior Public Library provide a vital service to our community; and

**Whereas** this year the theme for Ontario Public Library Week is "One Card, One Million Possibilities"; and

**Whereas** in a world undergoing constant change, public libraries provide enduring connections to the past and future of our communities, nations and civilizations; and

**Whereas** the Arnprior Public Library will be celebrating Ontario Public Library Week with a full line up of events/ activities including an author visit, and some giveaways.

**Now Therefore**, I, Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim October 16-22, 2022 as Ontario Public Library Week in the Town of Arnprior and encourage residents to show their support for their public library by visiting, not just this week, but all year long, and utilize the services they have to offer. Visit the Arnprior Public Library website and social media channels for more information.

**f) Proclamation – Carbon Monoxide Awareness Week, November 1-7, 2022 – Deputy Clerk**

Resolution Number 318-22

Moved by Chris Toner

Seconded by Lynn Grinstead

**That** Council proclaim November 1-7, 2022 as Carbon Monoxide Awareness Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** Carbon monoxide (CO) is often referred to as the silent killer because it is a colourless, odourless and tasteless gas; and

**Whereas** CO is the leading cause of accident poisoning deaths in North America; and

**Whereas** each year it proves fatal for dozens of Canadians and makes more thousands sick with what they think is the flu; and

**Whereas** increasing awareness of the importance of having functioning carbon monoxide detectors can help save lives; and

**Whereas** this November the Town of Arnprior Fire Prevention/Protection Office will be increasing public awareness of carbon monoxide hazards at home, school and work, highlighting the simple steps we can all take to avoid personal tragedy.

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**Therefore**, I Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim November 1-7, 2022 as Carbon Monoxide Awareness Week in the Town of Arnprior and urges all residents to participate in the outreach activities planned by the Fire Prevention/Protection Office to highlight the simple steps all residents can take to avoid personal tragedy.

**g) Proclamation – 230<sup>th</sup> Anniversary of the 1792 Black Loyalist Exodus to Sierra Leone – Deputy Clerk**

Resolution Number 319-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** Council recognize and proclaim 2022 as the 230<sup>th</sup> anniversary of the 1792 Black Loyalist Exodus to Sierra Leone.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** the Town of Arnprior acknowledges that 2022 is the 230<sup>th</sup> anniversary of the Black Loyalist Exodus from Nova Scotia to Sierra Leone on fifteen (15) ships; and

**Whereas** we recognize that people of African descent have been a part of Canadian society since the early 1600s and that their enslavement occurred on this land for centuries. The Black Loyalists' departure is directly linked to the failure of institutional, political and societal will to fulfill the promises that were made to the Black Loyalists that departed for Sierra Leone from the harbour of Halifax, Nova Scotia, in 1792; and

**Whereas** #1792Project is committed to promote histories such as the 15 ships to Sierra Leone that often have been left in a vacuum of erasure throughout Canada; and

**Whereas** the conditions and causes that led to the exodus of 1,196 self-liberated Black Loyalists were conditions of abject institutionalized racism and that this departure took place at the height of the transatlantic chattel slave trade, one of the cruelest chapters in the history of humanity; and

**Whereas** the Town of Arnprior joins with municipalities across Canada to honour and recognize the significance and impact of the 230<sup>th</sup> Anniversary. Recognition of the anniversary strengthens and acknowledges the important role that municipalities continue to play in addressing systemic and institutional racism across Canada; and

**Whereas** the Town of Arnprior recognizes the ongoing significance of the UN Decade of African Descent and the importance of recognizing the history of Black Loyalists throughout Canada and how all communities in Canada continue to be affected by the historic rift of the Black community.

**Now Therefore**, I, Walter Stack, Mayor of the Town of Arnprior, Do Hereby Proclaim 2022 as the 230<sup>th</sup> anniversary of the 1792 Black Loyalist Exodus to Sierra Leone and encourage local residents to reflect and learn more about African Canadian history and the important contributions that African Canadians have played in our national history.

## 12. Notice of Motions

None

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### 13. County Councillor's Report from County Council

County Councillor Lynch noted the following information from the County of Renfrew:

- The County of Renfrew received the Community Impact Award for the Renfrew County Virtual Triage and Assessment Centre (RC VTAC) at the Upper Ottawa Valley Chamber of Commerce 2022 Business Excellence Awards Gala held at Garrison Petawawa.
- County Council passed a resolution to set out 2023 Budget Guidelines as follows:
  - Annual levy increase of 2.5%
  - Restriction in the use of that levy increase to only 2.5% per year for operating expenses
  - Utilization of the annual current value assessment (CVA) weighted growth into capital reserves (estimated at 1.48%)
  - New debt for projects in excess of \$3 million
  - Annual Provincial funding of at least \$500 thousand
  - Annual Federal Gas Tax funding of at least \$2.6 million
  - Minimum Capital Reserve balance of \$2 million.
- County Council passed a resolution to approve the Cost-of-Living Allowance (COLA) increase for non-union staff under Employment By-law #1 be set at 2.0% for 2023.
- County Council passed a resolution authorizing the County of Renfrew to enter into an agreement with the Arnprior Heritage Child Care Centre for the provision of child-care services and into a special needs resourcing agreement.
- Taste of the Valley events were held on September 24 in Renfrew, October 1 in Deep River and October 2 in Arnprior with approximately 4,000 visitors attending. The final and largest event will take place on Saturday, October 15 in Cobden with over 100 vendors registered to date.
- The new Tourism Development Officer for the County is Ms. Ryan Gilbertson.
- Operations Committee is recommending that Campbell Drive from Usborne to White Lake Road be uploaded to the County asset management plan.
- County Development & Property advises that the Ontario Land Tribunal dismissed the appeal dealing with an Official Plan Amendment for 640 White Lake Road.
- Mayor Stack requested information on what the County reserves were at currently – County Councillor Lynch noted that he will report back with this information.

### 14. Correspondence & Petitions

#### a) Correspondence Package – I-22-October-17

Resolution Number 320-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

**That** the Correspondence Package Number I-22-October-17 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following:

- Page 6 – The Ontario government is investing \$6.9 million over the next three years in the Women's Futures program. This program provides employment training opportunities and supports for women facing social and economic barriers, including abuse and isolation, so they can overcome barriers, increase well-being, build skills and gain employment.

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- Page 25 – The government of Ontario is asking hunters to submit deer samples as part of its Chronic Wasting Disease (CWD) surveillance program to allow for early detection of the disease.
- Page 30 – Ontario will be making available four new and expanded energy-efficiency programs, also known as Conservation and Demand Management (CDM) programs. Of note, households who meet the criteria could voluntarily enroll in this program to be paid an incentive in return for the IESO being able to reduce their cooling load on a select number of summer afternoons to reduce peak demand.
- Page 38 – The Ontario government recognizes the importance of streamlining development approvals in land use planning in supporting the development of 1.5 million new homes by 2031. The Planning Act requires public meetings to be held prior to making certain planning decisions for the purpose of giving the public an opportunity to make representations in respect of the matter under consideration.
  - The CAO noted there are not any new guidelines for Public Meetings, but the province has confirmed that public meetings held under the Planning Act can be held in person, electronically or virtually or through a combination of methods.
- Page 47 – Ontario Ombudsman Annual Report was sent to all municipalities for the 2021-2022 fiscal year. This is their sixth full fiscal year of reporting on our oversight of municipalities, universities and school boards.
- Page 56 – AMO provided a webinar on Wednesday, October 5 to discuss Bill 109 changes, featuring a panel of municipal planners.
  - The CAO noted that none of our staff attended this particular webinar, however staff have attended other information sessions on Bill 109.
- Page 56 – AMO and the Drainage Superintendents Association of Ontario (DSAO) circulated a Railways and Drainage Act survey to municipal staff members on September 20. Members are encouraged to complete the survey by October 7, 2022.
  - The CAO noted that the Town of Arnprior did not complete this survey, as none of our drainage systems cross a rail line.
- Page 56 – The Skills Development Fund offers funding for innovative projects that address challenges to hiring, training, or retaining workers. Municipalities are eligible to apply.
  - The CAO noted that staff are reviewing this funding opportunity.
- Page 56 - The Government of Canada announced a call for proposals under the Enabling Accessibility Fund to support infrastructure improvements such as the renovation, construction or retrofit of ramps, accessible doors, accessible washrooms, elevators and lifts, accessible communications technology, accessible playgrounds, and multisensory rooms.
  - The CAO noted that staff are reviewing our project lists to determine what would be suitable for funding support.
- The Tribunal dealing with the apartments on William Street at Thomas Street South found that the Town has extremely well established planning policy for the subject property and surrounding area and followed a careful, complete, and comprehensive planning review of the proposed settlement and requisite ZBA. The Tribunal was impressed with the detail of analysis presented by the Town planners to Town Council with respect to the ZBA.



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### b) Correspondence Package A-22-October-13

Resolution Number 321-22

Moved by Tom Burnette

Seconded by Lisa McGee

**That** the Correspondence Package Number. A-22-October-13 be received, and that the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

Resolution Number 322-22

Moved by Tom Burnette

Seconded by Lisa McGee

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In- Kind Support) request from the Arnprior Lions Club; and

**Whereas** the Arnprior Lions Club will be hosting a Christmas Shopping Event on November 2, 2022 as a fundraising event for the organization; and

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including, set up and tear down (value of \$320.00) for the Arnprior Lions Club Christmas Shopping Event on November 2, 2022 (6:00 pm – 10:00 pm); and

**Further That** the Arnprior Lions Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Resolution Number 323-22

Moved by Tom Burnette

Seconded by Lisa McGee

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In- Kind Support) request from the It shouldn't hurt to be a child hockey tournament organizers; and

**Whereas** the It shouldn't hurt to be a child hockey tournament will be hosted on November 18-19, 2022 at the Nick Smith Centre as a fundraising event to raise money for the Children's Poverty Action Network of Renfrew County , and the Arnprior Regional Health Foundation.

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including, set up and tear down (value of \$900.00) for the It shouldn't hurt to be a child hockey tournament on November 18-19, 2022; and

**Further That** the It shouldn't hurt to be a child hockey tournament organizers be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

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### 16. By-laws & Resolutions

#### a) By-laws

Resolution Number 324-22

Moved by Chris Toner

Seconded by Lynn Grinstead

That the following by-law be and is hereby enacted and passed:

- **By-law Number 7335-22** – Approve CIP Funding Agreement – 136 John Street North

Resolution Carried

### 17. Announcements

County Councillor Dan Lynch made the following announcements:

- Welcome to a new Business TAAG, an accounting firm, located at 129 John Street North, Arnprior.
- October 1, 2022 – Arnprior Packers took place in Arnprior, with Mayor Stack dropping the official puck.

Councillor Lynn Grinstead made the following announcements:

- Greater Arnprior Chamber of Commerce will be hosting their Fall Fest, for the 4<sup>th</sup> year, in Downtown Arnprior. The event will take place over three days October 20 -22, 2022. Councillor Grinstead provided an overview noting the various themes of the days of the event.
- There are many Halloween themed events taking place in Arnprior this year. Some to take note of are:
  - Saturday, October 29, 2022 – Trunk and Treat at Robert Simpson Park and the Witches Walk Downtown Arnprior (Christina Studio)
  - Sunday, October 30, 2022 – Early ON Arnprior is hosting a Halloween Parade at the Corner of Edward and William Streets along the Algonquin Trail to the Fire Station and the Legion is also holding Trick or Treat event for special needs children
  - Monday, October 31, 2022 – A Haunted Hall at the Nick Smith Centre

Mayor Walter Stack made the following announcements:

- Mayor Stack provided an update on the various power surges that took place in Arnprior a couple of weeks ago. He noted that he has had several conversations with Hydro One and requested a meeting. A meeting took place, with Hydro representatives noting they have completed an in-depth investigation and confirmed the power surge was caused by a power cross arm that broke. Actions taken were within standard operating procedures. The cause of the outage is independent of growth of the Town. Hydro One asked that it be noted they care about their customers and thanked everyone for their patience and understanding. Hydro One stressed the separate incidents that occurred were not anticipated and not due to growth of the Town. Hydro One encourages customers to reach out to them directly with their questions or concerns, by calling 1-888-664-9376.
- Mayor Stack provided an update on the Rogers Tower situation, noting the Town was told that we would receive a report form CRINS. This report was received on October 7<sup>th</sup> and will come forward to the new Council. In the meantime it has been noted that the Edward Street location will not be recommended to Rogers.

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Mayor Stack strongly suggested the new Council review this report and reconsider their agreement with CRINS.

- Mayor Stack noted his pleasure in acknowledging Councillor Ted Strike's retirement from Council. Mayor Stack provided a brief overview of Councillor Strike's history on Council, noting his contributions to the Town of Arnprior. Mayor Stack noted his 24 years as a Director of Public Works for the Town of Arnprior and his 17 years as a politician (Councillor, and Reeve) around this Council table, as well as his many other contributions in the community through Boards and Committees. Mayor Stack congratulated Ted and thanked him for all his years serving this community and for his many contributions.
  - Councillor Ted Strike thanked Mayor Stack for the kind words, and noted he has had an interesting journey, one in which he has enjoyed. He thanked staff and Council and noted he has enjoyed his time serving the Town of Arnprior. Councillor Strike wished all candidates good luck in the upcoming election.

The Town Clerk made the following announcements:

- Voting for the Municipal and School Board Election starts on October 14 at 8:30 am and is open until 8:00 pm on October 24<sup>th</sup>, 2022. In order to vote, you will need a Voter Information Letter (VIL). If you have not received your Voter Information Letter (VIL), please contact Town Hall, and we will gladly assist any eligible elector.

The Voter Help Centre will be located at Town Hall. Voter Help Centre Hours are Monday – Friday during office hours (8:30 am – 4:30 pm) as well as these additional hours:

- Saturday, October 15<sup>th</sup> and Saturday October 22<sup>nd</sup> – 8:30 am – 1:00 pm
- Wednesday, October 19<sup>th</sup> – 4:30 pm – 8:00 pm
- Thursday, October 20<sup>th</sup> – 4:30 pm – 8:00 pm
- Monday, October 24<sup>th</sup> – 4:30 pm – 8:00 pm

Electors can visit us here at the Voter Help Centre to get set up with a Voter Information Letter/ PIN and or receive assistance with electronic voting. There will also be several voting kiosks available for people to use to vote. The Clerk noted she and the Deputy Clerk will also be visiting several Seniors Homes and residences throughout the advance voting period. Any senior or person who requires assistance, please contact us and we can gladly visit you in your home as well, if required.

### 18. Media Questions

None

### 19. Closed Session

None

### 20. Confirmatory By-Law

Resolution Number 325-22

Moved by Lynn Grinstead

Seconded by Dan Lynch

That By-law No. 7336-22 being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 11, 2022 be and it is hereby enacted and passed.

Resolution Carried

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### 21. Adjournment

Resolution Number 326-22

Moved by Ted Strike

Seconded by Lisa McGee

That this meeting of Council be adjourned at 7:19 pm.

Resolution Carried

### Signatures

A handwritten signature in black ink, appearing to read 'Lisa McGee', with a long horizontal line extending to the right.

Lisa McGee, Mayor

A handwritten signature in blue ink, appearing to read 'Maureen Spratt'.

Maureen Spratt, Town Clerk