



**Minutes of Council Meeting  
December 12, 2022 6:30 PM  
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present:**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Lynn Grinstead  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Chris Couper  
Councillor Billy Denault

**Council Members Absent:**

**Town Staff Present:**

Robin Paquette, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, General Manager,  
Client Services/ Treasurer  
Graeme Ivory, Director of Recreation  
Lucas Power, Program and Events  
Coordinator

**1. Call to Order**

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

**4. Adoption of Agenda**

Resolution Number 344-22

Moved by Chris Couper

Seconded by Tom Burnette

**Be It Resolved That** the agenda, for the Regular Meeting of Council dated Monday, December 12, 2022 be adopted.

Resolution Carried

**5. Disclosures of Pecuniary Interest**

None

**6. Question Period**

None

# Minutes of Council Meeting

## 7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 345-22

Moved by Chris Toner

Seconded by Lynn Grinstead

**That** the minutes of the Regular Meeting of Council listed under item number 7 (a – d) on the Agenda be adopted (Regular Meeting of Council –October 11, 2022, Special Meeting(s) October 17, November 21, and November 28).

Resolution Carried

County Councillor Lynch referred to a question in the minutes of October 11, 2022, pertaining to County of Renfrew reserves, advising that the Director of Finance, County of Renfrew confirmed that the County, as of December 2021 held 6.8 million dollars in current reserves and 47 million dollars in capital reserves.

## 8. Awards/Delegations/Presentations

### a) Presentation

#### i. Wintermission, Program and Events Coordinator

Lucas Power, Program and Events Coordinator provided a PowerPoint Presentation on Wintermission, a campaign to foster a healthy and active lifestyle in both indoor and outdoor Town of Arnprior recreation spaces. Wintermission runs from December 27, 2022 through February 2023 with many activities and events that are made possible through community sponsorships and contributors.

## 9. Public Meetings

None

## 10. Matter Tabled/ Deferred/ Unfinished Business

None

## 11. Staff Reports

### a) Sign By-law Variance – 8 McGonigal Street West, CAO

Resolution Number 346-22

Moved by Lynn Grinstead

Seconded by Billy Denault

**That** Council approve the variance request from the provisions of By-law Number 5209-04 (Sign and Merchandise Display By-law), with respect to minimum height from finished floor and having a sign fronting a parking lot, at 8 McGonigal Street West.

Resolution Carried

### b) Award Municipal Insurance and Risk Management Services, GM, Client Services / Treasurer

Resolution Number 347-22

Moved by Dan Lynch

Seconded by Chris Couper

**That** Council award the provision of insurance and risk management services for the municipality to Intact Public Entities Inc. in partnership with J.P. Mulvihill & Son General Insurance Brokers for the upcoming policy term, from January 1, 2023 to December 31, 2023. Based on satisfactory performance and service, subsequent renewals, up to four (4) one (1) year extensions, may be granted.

Resolution Carried

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## c) Sale and Declaration of Surplus Municipal Lands – McGonigal Street East

Resolution No. 348-22

Moved by Lynn Grinstead

Seconded by Billy Denault

**That** Council declare lands identified as Part of Lots 1-3, Plan 89, McGonigal St. E, Town of Arnprior, as surplus lands to the Town of Arnprior; and

**That** Council, in its sole discretion, deems the lands to be non-viable and proposes to dispose via direct sale/negotiation with the abutting landowner; and

**That** Council direct staff to provide notice of Council's intention of the sale and disposal of lands in accordance with Section 6.6 of Policy AS-CP-14 Sale and Disposition of Land.

Resolution Carried

## d) 2023 Calendar of Meetings – Clerk

Resolution Number 349-22

Moved by Dan Lynch

Seconded by Chris Couper

**That** Council approve the attached 2023 Calendar of Meetings

Resolution Carried

## 12. Notice of Motions

None

## 13. County Councillor's Report from County Council

- On 03 November, County Councillor Lynch attended Queen's Park for the purpose of showcasing businesses in the Valley and the Ontario Winter Games. Of note, Arnprior was represented by David Watson, President of Plaintree Systems Inc.
- The County of Renfrew held its Inaugural meeting, 23 November 2022 with Councillor Peter Emon being acclaimed Warden. A Striking Committee was formed, and as a result, County Councillor Lynch is a member of Operations Committee, Development & Property Committee, Algonquin Trail Advisory Committee, Ottawa Valley Trail Advisory Committee and the Canadian Nuclear Laboratories Stewardship.
- On the morning of 7 December 2022 County Councillor Lynch had the opportunity to attend Canadian Nuclear Laboratories, Chalk River to be part of the ground-breaking of the Advanced Nuclear Materials Research Centre (ANMRC).
- Two Special Meeting's of Council were held today, December 12. The first dealt with Orientation of Departments (video) followed by an Orientation of Integrity Training by Tony Fleming, Senior Legal Counsel, of Cunningham Swan.

## 14. Correspondence & Petitions

### a) Correspondence Package – I-22-December-18

Resolution Number 350-22

Moved by Billy Denault

Seconded by Lynn Grinstead

**That** the Correspondence Package Number I-22-December-18 be received as information and filed accordingly.

County Councillor Dan Lynch noted the following:

- Page 7 - Important Information for Seniors - Of note to seniors living in our community, beginning in July 2022, the Old Age Security Pension increased by 10 percent, for seniors 75 years of age and older, providing more than \$800 in new support over the first year.
- Page 47 - Consistent with prior years, Transitional Assistance will continue to ensure that municipalities in northern Ontario receive a least 90% of their 2022 OMPF allocation, and municipalities in southern Ontario receive at least 85%. Municipalities in all regions of the province with the most challenging fiscal circumstances will continue to have their funding enhanced up to 100% of the prior years allocation.
  - On question of County Councillor Lynch the GMCS, Treasurer advised the municipality is considered Southern Ontario. The Town's calculation does include a calculation under the Northern and Rural Municipal Fiscal Circumstances Index (MFCI). On a scale of 0 to 10 with 0 being positive circumstances and 10 being challenging circumstances we received an MFCI of 6.1.
- Page 132 – Ottawa Valley Business, Municipal Election Results: Renfrew County, Congratulations to our Election Staff and the residents of Arnprior who were the number one urban voter turnout percentage with 47.29%; Renfrew 43.16%; Pembroke 34.75 % and Petawawa with 27.06%.
- Page 144 - Ottawa Valley Business, Competition Includes Canada and U.S. - The Royal Agricultural Winter Fair took place November 4-13, 2022 at Exhibition Place in Toronto. This year marked the 100th anniversary of the event. Agricultural farms and owners from across Canada and into the United States took part in a variety of competitions. Of note, the Arnprior area was well represented in the category Holstein Winter Heifer - Sarah Dean placed 13<sup>th</sup>; and in the TD Canadian 4-H Dairy Classic – Jersey - John Potter placed 10<sup>th</sup>. Other local competitors, from McNab/Braeside, category Senior Calf – Katie Cox and Intermediate Calf – Double H Cattle.
- Page 174 - Watson & Associates, the 2031 Municipal Housing Targets the Province has identified that an additional 1.5 million new housing units are required to be built over the next decade to meet Ontario's current and forecast housing needs. Further, the Province has assigned municipal housing targets, identifying the number of new housing units needed by 2031, impacting 29 of Ontario's largest and many of the fastest growing single/lower tier municipalities. Arnprior is not one of the communities identified as fastest growing.
- Page 207 – AMO Watchfile - the LAS Road and Sidewalk Assessment service uses modern technology to manage your surface assets. Better data ensures maintenance budgets are spent as efficiently as possible, and customized quotes for a 2023 survey are available.
  - On question of County Councillor Lynch – the CAO advised that staff will research the services being offered.
- Page 209 – AMO Watchfile – The Enabling Change Funding Program provides grants for projects that show the value and benefits of accessibility through tools and educational resources.
  - On question of County Councillor Lynch – the GMCS, Treasurer advised staff is looking at the funding program as there are a number of accessibility projects staff has that may fit the criteria.

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- Page 212 – AMO Watchfile - ROMA 2023: Breaking New Ground is being held Sunday, January 22-Tuesday, January 24 at the Sheraton Centre Hotel, Toronto

### **b) Correspondence Package A-22-December-14**

Resolution Number 351-22

Moved by Lynn Grinstead

Seconded by Chris Couper

**That** the Correspondence Package Number. A-22-December-14 be received, and that the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

Resolution Number 352-22

Moved by Lynn Grinstead

Seconded by Chris Couper

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-kind Support) request from Arnprior Braeside McNab Seniors at Home Program; and

**Whereas** Arnprior Braeside McNab Seniors at Home Program provides practical home support services, transportation, and socialization opportunities for seniors, the disabled and individuals with special needs; and

**Whereas** the Arnprior Braeside McNab Seniors at Home Program hosted its' annual Christmas Craft Fair on Saturday, November 26, 2022 between the hours of 8:00 am and 5pm at the Nick Smith Centre Community Hall; and

**Whereas** the Christmas Craft Fair is an annual fundraising event for Seniors at Home, enjoyed by the Arnprior area community, as well as providing an opportunity for local crafters/entrepreneurs to sell their goods and promote their businesses;

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including, set up and tear down (value of \$350.00) for the annual Arnprior Braeside McNab Seniors at Home Program Christmas Craft Fair; on Saturday, November 26, 2022; and

**Further That** the Arnprior Braeside McNab Seniors at Home Program be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Resolution Number 353-22

Moved by Lynn Grinstead

Seconded by Chris Couper

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-kind Support) request from Arnprior & District Humane Society; and

**Whereas** the Arnprior & District Humane Society is a not-for-profit organization relying heavily on many fundraising events, in order to provide food, shelter, and veterinary care for cats and dogs until they are adopted; and

**Whereas** the Arnprior & District Humane Society hosted a Bake and Craft Sale on December 4, 2022, between the hours of 8:00 am and 4:00 pm.; and

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**Whereas** the funds raised from the Bake and Craft Sale will allow the Arnprior & District Humane Society to provide spaying and neutering of animals thereby reducing the number of stray, abandoned, and neglected animals in the Town of Arnprior;

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including, set up and tear down (value of \$350.00) for the Arnprior & District Humane Society Bake and Craft Sale, on Sunday, December 4, 2022; and

**Further That** the Arnprior & District Humane Society be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Resolution Number 354-22

Moved by Lynn Grinstead

Seconded by Chris Couper

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-kind Support) request from the Arnprior Optimistic Women's Club; and

**Whereas** the Arnprior Optimistic Women's Club is a volunteer service club, working to bring out the best in children, youth, families community, and each other; and

**Whereas** the Arnprior Optimistic Women's Club hosted the Dr. Seuss on Ice Event, on December 10<sup>th</sup>; in support of giving back to the community and collecting donations for the Arnprior Food Bank; and

**Whereas** the on Ice Event is a great opportunity for family and friends to enjoy a free skate and promote the Town's lending hub;

**Therefore Be It Resolved That** Council approve the request for waiving the fees for one (1) hour of ice time, including one staff member (value of \$145.50) for the 2022 Dr. Seuss on Ice Event on Saturday, December 10<sup>th</sup> from 5-6 p.m.; and

**Further That** the Arnprior Optimistic Women's Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Resolution Number 355-22

Moved by Lynn Grinstead

Seconded by Chris Couper

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-kind Support) request from Canadian Blood Services; and

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**Whereas** Canadian Blood Services is a not-for-profit organization that manages the national supply of blood products for all of the provinces and territories (excluding Quebec); and

**Whereas** Canadian Blood Services hosts blood collection events, and the residents of Arnprior are dedicated to Canadian Blood Services by coming together as a community and giving back to patients in need;

**Therefore Be It Resolved That** Council approve the request to waive the Nick Smith Centre Community Hall rental fees (value of \$350 / event) for March 8, 2023, June 7, 2023, September 20, 2023 and December 13, 2023; and

**Further That** Canadian Blood Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

### 16. By-laws & Resolutions

#### a) By-laws

Resolution Number 356-22

Moved by Lynn Grinstead

Seconded Billy Denault

**That** the following by-law be and is hereby enacted and passed:

- By-law Number 7341-Part Lot Control – Thomas Street
- By-law Number 7342-22 – Approve Annual Occupational Health and Safety Statement
- By-law Number 7343-22 – Declare Lands Surplus (McGonigal Street)
- By-law Number 7344-22 – Authorize Agreement of Purchase and Sale Surplus Lands Norma Street South

Resolution Carried

#### b) Resolutions

Resolution Number 357-22

Moved by Dan Lynch

Seconded Tom Burnette

**Whereas** Ontario Regulation 380/04 establishes the minimum standards for emergency management programs required by municipalities and provincial ministries and supports the requirement in the Act for mandatory emergency management programs; and

**Whereas** O. Reg 380/04 provides that the emergency management program coordinator shall coordinate the development and implementation of the municipality's emergency management program; and

**Whereas** the emergency management program coordinator shall report to the Emergency Management Program Committee on the development and implementation of the municipality's management program, conduct an annual review of the program and make recommendations to council if necessary; and

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**Whereas** the Emergency Management Program Committee at their meeting held on November 30, 2022, has reviewed the Emergency Management Program for the Town of Arnprior, and has verified compliance with the Emergency Management and Civil Protection Act and O.Reg 380/04;

**Therefore Be It Resolved That** the Emergency Management Program Committee recommends to Council support of the Town of Arnprior's emergency management program.

Resolution Carried

### 17. Announcements

Councillor Toner made the following announcement(s):

- Attended the Annual Penny Stashick Ugly Sweater Walk, an incredible fundraising event for all ages that has raised close to \$26,000 in 2022 and almost \$100,000, for life saving medical equipment at Arnprior Regional Health, since its inception in 2018.
- Congratulations to the Arnprior Lions Club for their generous contributions to the community, recently donating to the Giant Tiger Toy Drive, TAP and Wrap the Zamboni.
- Kudos to all of the service clubs and residents that generously give to others in the community.

Councillor Grinstead made the following announcement:

- Thursday, December 15 is the 3<sup>rd</sup> annual Greater Arnprior Chamber of Commerce Moonlight and Mistletoe, late night shopping event in downtown Arnprior.

Mayor McGee made the following announcements:

- Attended the Annual Penny Stashick Ugly Sweater Walk, a great fundraising event for Arnprior Regional Health.
- Gained a better understanding of the Arnprior Airport and its future plans with a tour of the Airport.
- Attended an initial meeting with Staff Sgt. Steve Bosa and discussed hot topics in the municipality and is confident they will have a great working relationship with the OPP.
- Attended a meeting with Constable Roberge discussing how to educate individuals about modified mufflers and the enforcement of same.
- Attended the Inaugural session of Renfrew County Council.
- Attended and proud to be part of the organizing team of the Santa Claus parade that was dedicated to Theresa Carron, a long time Legion Volunteer
- Participated in Council-Staff Training on December 9<sup>th</sup>, learning the most effective way to advance the business of the municipality
- Privileged to be the guest of honour at the 2360 Field Artillery Ceremonial Review, gaining much respect for this program.

### 18. Media Questions

None



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### 19. Closed Session

Resolution Number 358-22

Moved by Lynn Grinstead

Seconded by Billy Denault

**That** Council meet in closed session matter pursuant to Section 239 (2)(b) to discuss a personal matter about an identifiable individual including Municipal or Local Board Employees (Library Board Members)

Open Session

Resolution Number 359-22

Moved by Lynn Grinstead

Seconded by Billy Denault

**That** Council resume to Open Session.

Resolution Carried

Resolution Number 360-22

Moved by Tom Burnette

Seconded by Dan Lynch

**That** Council authorize staff to facilitate the appointment of Chris Couper, Mary Adeyanju, Ian Bartlett, Ying Ji and Josie Scott to the Arnprior Public Library Board.

Resolution Carried

### 20. Confirmatory By-Law

Resolution Number 361-22

Moved by Lynn Grinstead

Seconded by Billy Denault

**That** By-law No. 7345-22 being a By-law to confirm the proceedings of the Regular Meeting of Council held on December 12, 2022 be and it is hereby enacted and passed.

Resolution Carried

### 21. Adjournment

Resolution Number 362-22

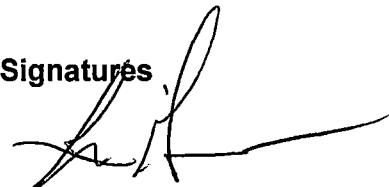
Moved by Lynn Grinstead

Seconded by Billy Denault

**That** this meeting of Council be adjourned at 8:00 p.m.

Resolution Carried

Signatures



Lisa McGee, Mayor



Maureen Spratt, Town Clerk