



**Town of Arnprior**  
**Regular Meeting of Council: January 9<sup>th</sup>, 2023**  
**Correspondence Package Number A-23-JAN-01**

**Recommendation:**

**That** the Correspondence Package Number. A-23-JAN-01 be received, and that the recommendation(s) outlined be brought forward for Council's consideration.

**Action Items:**

**1. Request In Kind Support (Single) – Waive Nick Smith Centre Community Hall Rental Fees – Arnprior Community Choir and Valley Concert Band**

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-Kind Support) request from the Arnprior Community Choir and Valley Concert Band; and

**Whereas** the Arnprior Community Choir is an eligible organization under the Municipal Grants Policy and is hosting its sixth annual "Music! Music! Music!" concert event celebrating community music in the form of a concert where a variety of band and choir music is showcased (over 125 musicians performing to an audience of approximately 250 people); and

**Whereas** the Arnprior Community Choir hosts this event to promote and support local arts in the Town of Arnprior; and

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees, including set up and tear down (valued at approximately \$350.00), for the Arnprior Community Choir's 2023 "Music! Music! Music!" concert scheduled for March 4<sup>th</sup>, 2023; and

**Further That** the Arnprior Community Choir be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

**2. Request In Kind Support (Single) – Waive Nick Smith Centre Arena and Community Hall Rental Fees – Arnprior and District Quilters' Guild**

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-Kind Support) request from the Arnprior and District Quilters' Guild; and

**Whereas** the biannual Arnprior and District Quilt Show will be hosted between April 28<sup>th</sup>, 2023 and April 30<sup>th</sup>, 2023 at the Nick Smith Centre; and

**Whereas** the Arnprior and District Guild Show supports and promotes the art of quilting and its benefits to quilters' well-being and combating social isolation in our community; and

**Therefore Be It Resolved That** Council approve the request for waiving the rental fees for the Nick Smith Centre Bert Hall Arena and Community Hall, including set up and tear down (valued at approximately \$2,925.00), for their 2023 Arnprior and District Quilt Show taking place on April 28<sup>th</sup> to 30<sup>th</sup>, 2023; and

**Further That** the Arnprior and District Quilters' Guild be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

**3. Request In Kind Support (Single) – Waive Nick Smith Centre Community Hall Rental Fees – ontrac Employment Resource Services**

**That** the Council of the Corporation of the Town of Arnprior receive the application for In-Kind Municipal Grant Support from ontrac Employment Resource Services; and

**Further That** ontrac Employment Resource Services is hosting a Job Fair at the Nick Smith Centre on Thursday, March 9<sup>th</sup>, 2023 from 10:00 am to 5:00 pm; and

**Therefore Be It Resolved That** Council approve of providing in-kind support, through the waiving of fees for the rental of the Community Hall at the Nick Smith Centre (valued at approximately \$350.00), as well as providing Town staff support for the set up and tear down of the event (as necessary); and

**Further That** ontrac Employment Resource Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

**4. Request In Kind Support (Single) – Waive Nick Smith Centre Pool, Arena and Community Hall Rental Fees – Optimist Club of Arnprior**

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In-Kind Support) request from the Optimist Club of Arnprior; and

**Whereas** the annual Arnprior Optimist Club Winter Carnival will be hosted between January 14<sup>th</sup>, 2023 and January 21<sup>st</sup>, 2023 at various locations across the Town of Arnprior; and

**Whereas** the Optimist Winter Carnival supports local families and children by providing a full program of social and recreational activities that promote community wellness; and

**Therefore Be It Resolved That** Council approve the Optimist Club of Arnprior's request for waiving the rental fees for the Nick Smith Centre Pool, Arena and Community Hall, including set up and tear down (valued at approximately \$8,019.00), for their 2023 Winter Carnival programming taking place at the Nick Smith Centre between January 19<sup>th</sup>, 2023 and January 21<sup>st</sup>, 2023; and

**Further That** the Optimist Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

## Municipal Grants Application

<b>General Information</b>	<b>Submission Date:</b> <u>October 27, 2022</u>		
Name of Organization:	Arnprior Community Choir and Valley Concert Band		
Street Address:	28 Melville Road		
City/Town:	Arnprior	Postal Code:	K7S 3Z8
Contact Person:	Lisa Webber	Position/Title:	Music Director: Arnprior (
Telephone:	613-323-2661	Fax Number:	
E-mail:	webbersingingteacher@hotmail.com		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of <u>Arnprior Community Choir</u> [insert name of organization]  _____ [signature] <u>October 27, 2022</u> _____ [date]		Name (print):  Lisa Webber
			Position/Title:  Music Director: Arnprior
			Phone:  613-323-2661
Please provide project/event date(s) or any relevant timelines related to this request.			
Concert Event: March 4, 2023 **For planning purposes, it would be wonderful to hear from the Town in January 2023.			

Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	Free use of Nick Smith Centre Community Hall and free use of Town staff for room set up and clean up. Concert Date: Saturday March 4, 2023
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION: Personal information collected on this application form is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of processing the application and for administrative purposes. Questions about the collection and use of this information in accordance with the Municipal Freedom of Information and Protection of Privacy Act may be made to the Town Clerk, 105 Elgin Street West, Arnprior, ON K7S 0A8 or by phone: (613) 623-4231 ext. 1817.

## **Part A** (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
<p>The Arnprior Community Choir has three main goals: providing entertainment throughout the local area through presentations of a variety of music to organizations and groups; hiring young emerging soloists originally from the Ottawa Valley who are developing their musical careers; and providing choral music that both challenges and entertains its membership in an enthusiastic and</p> <p>Please provide an overview of the service, program or event being supported with this funding.</p>	
<p>The Arnprior Community Choir and Valley Concert Band will present a concert called "Music! Music! Music!" where a variety of band and choir music will be showcased. 2023 will be our sixth event celebrating community music together.</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>This event greatly promotes and supports local Arts in the Town of Arnprior. Both participants and audience members will enjoy and celebrate local musicians and what they have to offer our community. Over 125 local musicians will be performing to an audience of over 250. A concert such as this showcases the Arts in Arnprior and creates a wonderful community environment celebrating the creative talents in our area.</p>	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>The choir currently has 59 participants that volunteer their time/talent to sing. The choir has approximately 15 people that volunteer at an administration level. Typically in a year, approximately 80 people volunteer their services at numerous events such as nursing homes, local Town events, Remembrance Day services, and fund raising projects for various local organizations.</p>

<p>Please select target population that will benefit from this request.</p>	<p><b>Age Range:</b></p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p><b>Number of participants benefitting from this request:</b></p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> &gt;1000</p>
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<p>Does this request align with the Town of Arnprior's <a href="#">Strategic Plan</a>, as determined by Council? Please explain.</p>	
<p><b><u>Key Priorities</u></b></p> <ul style="list-style-type: none"> <li>Economic Development – Attraction, retention and marketing initiatives and economic impact</li> </ul>	<p>Musical groups such as the Arnprior Community Choir and the Valley Concert Band create a rich cultural environment within our town. The local arts scene in a community contributes greatly to the growth and development in the region. Residents need recreation, arts and organizations which they can participate in and feel community spirit. The Community Choir is celebrating its 33th year in Arnprior with membership of 59 singers. Our organization is constantly growing and thriving with both new residents to Arnprior and long time residents of the community. Events such as this combined community concert are exciting, enthusiastic and a very positive way to showcase many Arts lovers in our town</p>

<ul style="list-style-type: none"> <li>Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives</li> </ul>	<p>Research clearly shows that choral singing is beneficial on many levels. Several years ago one of our local doctors "prescribed" joining the ACC to a patient suffering from isolation and loneliness. Choral Canada publishes the following benefits of singing:</p> <ul style="list-style-type: none"> <li>- stimulates brain function</li> <li>- decreases stress and depression</li> <li>- increases pain threshold</li> <li>- boosts mood</li> <li>- regulates heart rate</li> </ul>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p><b>Dollar (\$) value received:</b></p>	
	<p><b>Service/ Program/ Festival/ Event grant support was received for:</b></p>	<p>Since 2016, we have been granted the community hall at no cost, and use town staff support, in order to provide this event for freewill donation. Residents will be able to</p>
	<p><b>Type of grant support received:</b></p>	<p><input type="checkbox"/> Support Funding</p> <p><input checked="" type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p>
<p><b>Was Town staff support provided?</b></p> <p><b>If yes, in what capacity?</b></p>	<p>Yes. Set up and clean up of the community hall.</p>	





Town of Arnprior  
105 Elgin Street West  
Arnprior, ON.  
K7S 0A8  
613-623-4231

**If this submission/request differs from previous year(s), please describe the difference?**

The same request as other years. We have held this particular concert since 2016, and have greatly appreciated the community free use of the Nick Smith Centre.



Town of Arnprior  
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**Part B** (to be completed for the following Streams: Support Funding, In-kind Partnership, Festivals and Events)

Financial Information
Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for the current year and upcoming years. (If Applicable)
Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses. (If Applicable)
Indicate if you received funding or are seeking funding from sources other than the municipality.

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Funding provided must benefit the residents of the Town of Arnprior. Please indicate how the funding would be used to benefit the residents of Arnprior.

In what way is your organization working on becoming self-sufficient?

What effect would the denial of all or a part of this request have on your organization and/or the event/activity/program/service you are applying for?

Has your participation been greater, less or more than last year? (If Applicable)

## **Part B** (cont'd)

### **Projected Budget**

Please fill out the projected budget for your organization's festival/event/initiative/project below.

<b><u>Revenue Description</u></b>	<b><u>Budget Amount</u></b>
Grants – Federal and/or Provincial	\$
Grants – Town of Arnprior	\$
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$</b>

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<b><u>Expenses Description</u></b>		<b><u>Budget Amount</u></b>
Salaries and Benefits		\$
Advertising and Promotion		\$
Entertainment		\$
Administration		\$
Facilities Rental		\$
Prizes and Awards		\$
Other (please specify)		\$
Other (please specify)		\$
Other (please specify)		\$
Other (please specify)		\$
<b>Total Expenses</b>		<b>\$</b>
Please attach the listed documentation to your completed application.	<input type="checkbox"/> Most recent financial statements	
	<input type="checkbox"/> Financial statement from previous year or previous festival/event	
	<input type="checkbox"/> Budget for program, service, festival/event	
	<input type="checkbox"/> Proof of incorporation, if applicable	
	<input type="checkbox"/> Proof of insurance (required if funding is approved)	
_____ (initial)	I hereby acknowledge that the Town of Arnprior requires any successful applicant to provide a follow-up report, as described in the Municipal Grants Policy.	

## Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> (initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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## Municipal Grants Application

<b>General Information</b>	<b>Submission Date:</b> <u>June 4, 2022</u>		
Name of Organization:	Arnprior & District Quilters' Guild		
Street Address:	Mail address only: 341 Fraser Road, Burnstown, ON K0J1G0		
City/Town:	Ontario	Postal Code:	
Contact Person:	Vickie MacNabb	Position/Title:	President
Telephone:	613-797-8555	Fax Number:	
E-mail:	vickiemacnabb@gmail.com		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	<p>I declare that I am authorized to sign this grant request on behalf of</p> <p style="text-align: center;"><u>Arnprior &amp; District Quilters's Guild</u> [insert name of organization]</p> <p style="text-align: center;">_____ [signature]</p> <p style="text-align: center;">_____ [date]</p>		Name (print):
			Vickie MacNabb
			Position/Title:
			President
			Phone:
			613-797-8555
Please provide project/event date(s) or any relevant timelines related to this request.			
<p>Joyce Murray has been in to visit your office about a month ago and had asked for the dates to be saved for us.</p> <p>Friday April 28, 29 &amp; 30, of 2023</p> <p>The event that we are planning is our (bi-annual) Arnprior &amp; District Quilt Show, held in the Arena and Community hall since 2013. Our guild is comprised of @ 80 members from this Town and District. Please visit our web site to see more informationn about us.</p>			

Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	<p>Not too sure what is required here.</p> <p>We will need access to the Arena and Community Hall areas to set up and take down and for the actual event on Saturday and Sunday, April 28, 29 and 30th, 2023.</p> <p>Our guild members volunteer for this work involved.</p>
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	



**Part A** (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
<p>The objectives of the Arnprior &amp; District Quilters' Guild are:</p> <ul style="list-style-type: none"> <li>To foster interest, awareness, and education in the area of quilt making</li> <li>To encourage performance in the craft by providing a forum for fellowship and the exchange of experience, information, and ideas</li> <li><input type="checkbox"/> To be involved in charity projects that benefit our communities</li> </ul>	
Please provide an overview of the service, program or event being supported with this funding.	
<p>This event supports all our charity projects that we sew for the community: preemie quilts for local premature babies, Xmas place mats for Meals on Wheels, Xmas string bags for Arnprior &amp; District Food Bank, fidigit quilts for ADH and Alzheimer patients &amp; Palliative Care through both Arnprior Regional Health to the Hospital and the Grove, quilts to Lanark County Interval House &amp; Community Support, quilts to Quilts of Valour and Victoria's Quilts, and we always welcome new charity projects when we see the need. We also offer a small scholarship to youth who are</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>This event benefits the Town of Arnprior by: the show draws over 500 visitors from around the 100 km vicinity. This in turn helps multiple vendors/restaurants in the town, and the towns people have the opportunity to visit this quilt/art show. Then the money raised is used to support our outreach charity projects, our fostering education, and we are able to offer an art scholarship to young students.</p> <p>Our show is a very well known in the quilt industry and will attract many visitors to our town.</p>	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>Our guild members will volunteer for this event for administration and services, such as show setup &amp; take down, creating displays, registering display quilts, promoting the show throughout Eastern Ontario, ticket desk, raffle ticket sales, monitoring, tea room service and clean up.</p> <p>We could benefit from some students helping out during all three days of the event which could be used for their student</p>

<p>Please select target population that will benefit from this request.</p>	<p><b>Age Range:</b></p> <p><input type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p><b>Number of participants benefitting from this request:</b></p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input type="checkbox"/> 101-499</p> <p><input checked="" type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> &gt;1000</p>
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<p>Does this request align with the Town of Arnprior's <a href="#">Strategic Plan</a>, as determined by Council? Please explain.</p>	
<p><b><u>Key Priorities</u></b></p> <ul style="list-style-type: none"> <li>Economic Development – Attraction, retention and marketing initiatives and economic impact</li> </ul>	<p>We are expecting over 500 to 1000 visitors to the area. Hopefully it will encourage people to visit other attractions, vendors and restaurant when they are in town. If they like this event they will be back in two years to visit our next event. We also offer the opportunity for our local quilt shop to be a vendor at our event.</p> <p>Without this Township Grant (Free Rent) our guild would not be in the position to host such an event. We are truly grateful for this opportunity to have such an event, and the outcome is to be able to help our community in many ways.</p>

<ul style="list-style-type: none"> <li>Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives</li> </ul>	<p>This event would be categorized under arts and culture, and recreational and leisure, and we could go so far as to say it also supports the well being initiatives (it is a great hobby and offers fellowship to local women and men).</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p><b>Dollar (\$) value received:</b></p>	<p>Not sure of the dollar value 3 days usage of the arena and Community Hall every 2nd year since 2013.</p>
	<p><b>Service/ Program/ Festival/ Event grant support was received for:</b></p>	<p>Event Grant for the rent</p>
	<p><b>Type of grant support received:</b></p>	<p><input type="checkbox"/> Support Funding</p> <p><input type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input checked="" type="checkbox"/> Festival and Event Support Funding</p>
<p><b>Was Town staff support provided?</b></p> <p><b>If yes, in what capacity?</b></p>	<p>Just to direct us to facilities and best practices within the building.</p>	

**If this submission/request differs from previous year(s), please describe the difference?**

The only difference is that we have not had an event since 2019 as they are usually held every two years.

Attendance has been very successful at other quilt shows this year. I believe this may draw more visitors because everyone is so happy to socialize once again.

## Municipal Grants Application

<b>General Information</b>	<b>Submission Date:</b> <u>Dec. 19/22</u>		
<b>Name of Organization:</b>	ontrac Employment Resource Services		
<b>Street Address:</b>	120-16 Edward Street South		
<b>City/Town:</b>	Arnprior	<b>Postal Code:</b>	K7S 3W4
<b>Contact Person:</b>	Ashley Cavanagh	<b>Position/Title:</b>	Employment Services Ma
<b>Telephone:</b>	613-623-4680	<b>Fax Number:</b>	613-623-2486
<b>E-mail:</b>	acavanagh@getontrac.ca		
<b>What is your organization's status?</b>	<b>Charitable</b>	<b>Not-for-profit</b>	<b>Other</b>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Authorization:</b>	<p>I declare that I am authorized to sign this grant request on behalf of</p> <p style="text-align: center;">ontrac Employment Resource Ser</p> <p style="text-align: center;">[insert name of organization]</p> <p style="text-align: center;"><u>Ashley Cavanagh</u></p> <p style="text-align: center;">[signature]</p> <p style="text-align: center;"><u>Dec. 19/22</u></p> <p style="text-align: center;">[date]</p>		<b>Name (print):</b>
			Ashley Cavanagh
			<b>Position/Title:</b>
			Employment Services Ma
			<b>Phone:</b>
			613-623-4680
<b>Please provide project/event date(s) or any relevant timelines related to this request.</b>			
<p>Thursday, March 9, 2023</p> <p>10:00am - 5:00pm</p>			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input checked="" type="checkbox"/>	ontrac Employment Resource Services (Arnprior) is requesting consideration from the Town of Arnprior in providing the Nick Smith Centre Hall for the purpose of hosting a Job Fair.
In-Kind Support (Single) (complete Part A)	<input type="checkbox"/>	
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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**Part A** (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
ontrac Employment Resource Services delivers employment services on behalf of Employment Ontario to job seekers and employers in Arnprior and the surrounding communities.	
Please provide an overview of the service, program or event being supported with this funding.	
ontrac is planning a Job Fair Thursday, March 9, 2023. The Job Fair will host local employers, helping them connect with local job seekers.	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
The Job Fair helps to support local employment in Arnprior and the surrounding communities. The Job Fair gives employers and job seekers the opportunity to meet in person. Job seekers are welcome to ask questions and gain insight into the local labour market. Moreover, job seekers are encouraged to submit their applications and in some cases interview with employers on the spot!	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><i>[Signature]</i></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p>

<p>Please select target population that will benefit from this request.</p>	<p><b>Age Range:</b></p> <p><input type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p><b>Number of participants benefitting from this request:</b></p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> &gt;1000</p>
<p>Does this request align with the Town of Arnprior's <a href="#">Strategic Plan</a>, as determined by Council? Please explain.</p>		
<p><b><u>Key Priorities</u></b></p> <ul style="list-style-type: none"> <li>Economic Development – Attraction, retention and marketing initiatives and economic impact</li> </ul>	<p>The Job Fair supports economic sustainability and growth within Arnprior and its' surrounding communities. It is designed and directed towards local jobs for local residents. The Job Fair supports networking between job seekers and employers and seeks to develop sustainable economic relationships within the Arnprior community.</p>	



<ul style="list-style-type: none"> <li>Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives</li> </ul>	<p>Employment plays an integral role in the health, well being and prosperity of a community. It connects people and supports economic sustainability for individuals and the families they care for.</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<table border="1"> <tr> <td data-bbox="646 772 1010 877"><b>Dollar (\$) value received:</b></td><td data-bbox="1010 772 1502 877">\$1 000.00</td></tr> </table>	<b>Dollar (\$) value received:</b>
<b>Dollar (\$) value received:</b>	\$1 000.00	
<table border="1"> <tr> <td data-bbox="646 877 1010 1087"><b>Service/ Program/ Festival/ Event grant support was received for:</b></td><td data-bbox="1010 877 1502 1087">Women in Business 2019</td></tr> </table>	<b>Service/ Program/ Festival/ Event grant support was received for:</b>	Women in Business 2019
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<table border="1"> <tr> <td data-bbox="646 1087 1010 1486"><b>Type of grant support received:</b></td><td data-bbox="1010 1087 1502 1486"> <input type="checkbox"/> Support Funding  <input checked="" type="checkbox"/> In-Kind Support  <input type="checkbox"/> In-Kind Partnership  <input checked="" type="checkbox"/> Festival and Event Support Funding </td></tr> </table>	<b>Type of grant support received:</b>	<input type="checkbox"/> Support Funding <input checked="" type="checkbox"/> In-Kind Support <input type="checkbox"/> In-Kind Partnership <input checked="" type="checkbox"/> Festival and Event Support Funding
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<table border="1"> <tr> <td data-bbox="646 1486 1010 1793"> <b>Was Town staff support provided?</b>   <b>If yes, in what capacity?</b> </td><td data-bbox="1010 1486 1502 1793">No</td></tr> </table>	<b>Was Town staff support provided?</b>  <b>If yes, in what capacity?</b>	No
<b>Was Town staff support provided?</b>  <b>If yes, in what capacity?</b>	No	



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	<p><b>If this submission/request differs from previous year(s), please describe the difference?</b></p> <p>The event is more than a networking event. The Job Fair seeks to connect job seekers and employers for the purpose of gaining employment.</p> <p>In 2022 we received in-kind support from the Town to use the Nick Smith Arena A at no cost for our Annual Job Fair.</p>
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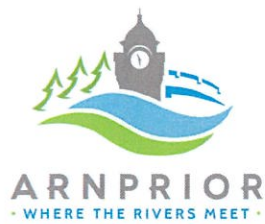
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**Part B** (to be completed for the following Streams: Support Funding, In-kind Partnership, Festivals and Events)

Financial Information
Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for the current year and upcoming years. (If Applicable)
N/A
Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses. (If Applicable)
N/A
Indicate if you received funding or are seeking funding from sources other than the municipality.
N/A

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Funding provided must benefit the residents of the Town of Arnprior. Please indicate how the funding would be used to benefit the residents of Arnprior.

The funding would provide a bright and spacious location for the job fair. The location offers access for Persons with Disabilities, washrooms and safe and easy access for job seekers and employers.

In what way is your organization working on becoming self-sufficient?

ontrac Employment Resource Services is a not-for-profit service provider contracted to deliver Employment Ontario programs and services. ontrac adapts service delivery models to the needs of the community including, resident access to services, social platforms and a hybrid method of service delivery (in-person and virtual).

What effect would the denial of all or a part of this request have on your organization and/or the event/activity/program/service you are applying for?

ontrac values its community partnerships and identifies the Town of Arnprior as a strong partner. Receiving support from the Town of Arnprior delivers a strong message of partnership in the economic development and sustainability of the Arnprior community.

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Has your participation been greater, less or more than last year? (If Applicable)

N/A

## Part B (cont'd)

Projected Budget	
<b>Please fill out the projected budget for your organization's festival/event/initiative/project below.</b>	
<u>Revenue Description</u>	<u>Budget Amount</u>
Grants – Federal and/or Provincial	\$
Grants – Town of Arnprior	\$ 400.00
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$ 2750.00
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$ 3150.00</b>

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<u>Expenses Description</u>	<u>Budget Amount</u>
Salaries and Benefits	\$ 1500.00
Advertising and Promotion	\$ 300.00
Entertainment	\$
Administration	\$ 300.00
Facilities Rental	\$ 400.00
Prizes and Awards	\$
Other (please specify) Food	\$ 100.00
Other (please specify) Giveaways	\$ 150.00
Other (please specify)	\$
Other (please specify)	\$
<b>Total Expenses</b>	<b>\$ 2750.00</b>

Please attach the listed documentation to your completed application.	<input type="checkbox"/> Most recent financial statements  <input type="checkbox"/> Financial statement from previous year or previous festival/event  <input type="checkbox"/> Budget for program, service, festival/event  <input type="checkbox"/> Proof of incorporation, if applicable  <input checked="" type="checkbox"/> Proof of insurance (required if funding is approved)
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 (initial)	I hereby acknowledge that the Town of Arnprior requires any successful applicant to provide a follow-up report, as described in the Municipal Grants Policy.
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## Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 _____ (initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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<b>General Information</b>		<b>Submission Date:</b> _____	
Name of Organization:	Arnprior Optimist Club		
Street Address:	P.O. Box 161		
City/Town:	Arnprior	Postal Code:	K7S 3H4
Contact Person:	Brad McKay	Position/Title:	Treasurer
Telephone:	613-622-7798	Fax Number:	
E-mail:	arnprior.optimist.club@gmail.com		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input checked="checked" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of Arnprior Optimist Club _____ [insert name of organization]		Name (print): Brad McKay
	_____ [signature]		Position/Title: Treasurer
	December 20, 2022 _____ [date]		Phone: 613-622-7798
Please provide project/event date(s) or any relevant timelines related to this request.			
Arnprior Optimist Club Winter Carnival January 14th to January 21st, 2023  The Arnprior Optimist Club is holding our annual Winter Carnival event/fundraiser from Saturday, January 14th, 2023 to Saturday, January 21st, 2023. This year's carnival will be a return to our historical lineup of events and activities plus more.			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	Rentals Ice rental (January 20th and 21st)- \$6515 Community hall rental (January 19th, 20th and 21st) - \$1,180 Swimming pool rental (January 19th and 20th) Total rentals - \$324 Total - \$8019 + HST
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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**Part A** (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
<p>The Arnprior Optimist Club is a volunteer charitable organization that was formed in 1961 by people who wanted to reach out to help youth and the community; people like you. By providing hope and a positive vision, Optimists bring out the best in youth, our community and ourselves. Over the past 60 years the Arnprior Optimist Club has supported many families and organized</p>	
Please provide an overview of the service, program or event being supported with this funding.	
<p>The Arnprior Optimist Club is holding a Winter Carnival event/fundraiser from Saturday, January 14th to January 21st, 2023. The Winter Carnival is our biggest endeavour each year providing many activities for the community and it is also our biggest fundraiser each year. Over the years we continue to grow this event adding more activities for the community such as this year's horse and wagon tours of Arnprior and dogsledding.</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>This event will benefit many families and children in the Town of Arnprior and surrounding area by allowing them to socialize and enjoy themselves after two years of this event being cancelled. What children and youth do during the critical hours, before and after school, evenings, weekends and holidays, has a profound impact on their physical, social, emotional and academic development. The Optimist Club believes this event will be a great opportunity for the children and youth of our Town to get out of their houses, be kids and have fun.</p>	
The Town of Arnprior will also benefit economically with hotels, restaurants and stores being	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>Currently, the Optimist Club has 36 members which includes 4 executive members (President, Vice-President, Secretary and Treasurer).</p>

<p>Please select target population that will benefit from this request.</p>	<p><b>Age Range:</b></p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p><b>Number of participants benefitting from this request:</b></p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input checked="" type="checkbox"/> &gt;1000</p>
<p>Does this request align with the Town of Arnprior's <a href="#">Strategic Plan</a>, as determined by Council? Please explain.</p>		
<p><b><u>Key Priorities</u></b></p> <ul style="list-style-type: none"> <li>Economic Development – Attraction, retention and marketing initiatives and economic impact</li> </ul>	<p>This event aligns with the Town of Arnprior's economic development in many ways. The event will attract many people to the various establishments hosting activities around the Town; such as, our historic museum and theatre, the newly re-branded bowling alley, the Sullivan Rink of Dreams, our historical downtown and the always busy Nick Smith Centre. People will have the opportunity to visit these establishments and hopefully enjoy themselves, purchase some extras and become repeat customers.</p> <p>The hockey tournament will bring out approximately 280 players who some have already rented hotel rooms and who</p>	

<ul style="list-style-type: none"> <li>Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives</li> </ul>	<p>This event aligns with the Town of Arnprior's community well being in many ways. The event will promote community members, young and old, to get out and socialize and enjoy the activities being organized throughout the week. The museum will be hosting an arts and craft event, the movie supports interest in arts and culture, many of the events including the family bowling and family swims encourage families to spend time together while exercising, and of course the hockey tournament promotes recreation and leisure.</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p><b>Dollar (\$) value received:</b></p>	<p>approx. \$8,000</p>
	<p><b>Service/ Program/ Festival/ Event grant support was received for:</b></p>	<p>Optimist Winter Carnival</p> <p>Rentals</p> <p>Hockey tournament ice rental</p> <p>Skating races rental</p>
	<p><b>Type of grant support received:</b></p>	<p><input type="checkbox"/> Support Funding</p> <p><input checked="" type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p>
<p><b>Was Town staff support provided?</b></p> <p><b>If yes, in what capacity?</b></p>	<p>Town staff support was provided for setup/clean up of tables and chairs for various events in the Nick Smith Centre Hall.</p>	



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**If this submission/request differs from previous year(s),  
please describe the difference?**

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**Part B** (to be completed for the following Streams: Support Funding, In-kind Partnership, Festivals and Events)

Financial Information
Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for the current year and upcoming years. (If Applicable)
Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses. (If Applicable)
Indicate if you received funding or are seeking funding from sources other than the municipality.

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Funding provided must benefit the residents of the Town of Arnprior. Please indicate how the funding would be used to benefit the residents of Arnprior.

In what way is your organization working on becoming self-sufficient?

What effect would the denial of all or a part of this request have on your organization and/or the event/activity/program/service you are applying for?

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Has your participation been greater, less or more than last year? (If Applicable)

## **Part B** (cont'd)

### **Projected Budget**

Please fill out the projected budget for your organization's festival/event/initiative/project below.

<b><u>Revenue Description</u></b>	<b><u>Budget Amount</u></b>
Grants – Federal and/or Provincial	\$
Grants – Town of Arnprior	\$
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$</b>

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<b><u>Expenses Description</u></b>		<b><u>Budget Amount</u></b>
Salaries and Benefits		\$
Advertising and Promotion		\$
Entertainment		\$
Administration		\$
Facilities Rental		\$
Prizes and Awards		\$
Other (please specify)		\$
Other (please specify)		\$
Other (please specify)		\$
Other (please specify)		\$
<b>Total Expenses</b>		<b>\$</b>
<div style="display: flex;"> <div style="flex: 1; background-color: #e0e0e0; padding: 10px;"> <p>Please attach the listed documentation to your completed application.</p> </div> <div style="flex: 2; padding: 10px;"> <div style="margin-bottom: 10px;"><input type="checkbox"/> Most recent financial statements</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Financial statement from previous year or previous festival/event</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Budget for program, service, festival/event</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Proof of incorporation, if applicable</div> <div style="margin-bottom: 10px;"><input type="checkbox"/> Proof of insurance (required if funding is approved)</div> </div> </div>		
<div style="border-bottom: 1px solid black; width: 100%;"></div> <p>(initial)</p>	<p>I hereby acknowledge that the Town of Arnprior requires any successful applicant to provide a follow-up report, as described in the Municipal Grants Policy.</p>	

## Conditions of Assistance

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<hr style="border: none; border-top: 1px solid black; margin-bottom: 5px;"/> (initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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