



**Town of Arnprior  
Regular Meeting of Council Agenda**

**Date: Monday, April 24, 2023**

**Time: 6:30 p.m.**

**Location: Council Chambers – 105 Elgin Street West, Arnprior**

1. Call to Order
2. Roll Call
3. Land Acknowledgement Statement
4. Adoption of Agenda (Additions / Deletions)
5. Disclosures of Pecuniary Interest
6. Question Period
7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)
  - a) [Regular Meeting of Council – April 17, 2023](#) (Page 1-12)
8. Awards / Delegations / Presentations
  - a) Delegations
    - i. [Re-engaging Community-Council Dialogue on Cell Tower-Related Concerns](#), Janneka Beeksma (Page 13-15)
9. Public Meetings
10. Matters Tabled / Deferred / Unfinished Business
11. Notice of Motion(s)

## 12. Staff Reports

- a) **Recreation User Fees and Charges**, Jennifer Morawiec, GM, Client Services / Treasurer and Graeme Ivory, Director of Recreation (Page 16-32)
- b) **Enforcement Assistance Gillies Grove Nature Reserve**, Maureen Spratt, Town Clerk (Page 33-39)
- c) **Municipal Grants Application – Arnprior & District NeighbourLink Fountain**, Oliver Jacob, CSC (Page 40-58)
- d) **Proclamation – Emergency Preparedness Week - May 7-13, 2023**, Oliver Jacob, CSC (Page 59-62)
- e) **Proclamation – International Day against Homophobia and Transphobia - May 17, 2023**, Oliver Jacob, CSC (Page 63-66)
- f) **Proclamation – First Responders Day – May 1<sup>st</sup>, 2023**, Oliver Jacob, CSC (Page 67-69)

## 13. Committee Reports and Minutes

- a) **Mayor's Report**
- b) **County Councillor's Report**
- c) **Committee Reports and Minutes**

## 14. Correspondence & Petitions

- a) **Correspondence**
  - i. Correspondence Package I-23-Apr-08
  - ii. Correspondence Package A-23-Apr-07

## 15. By-laws & Resolutions

- a) **By-laws**
  - i. **By-law Number 7379-23** – Amend 2023 User Fees and Charges By-law (Schedule K – Recreation Fees) (Page 70-77)
- b) **Resolutions**
  - i. **Request for Support:** Town of Essex – Municipal Tax Sale Proceeds (Page 78)

- ii. **Municipal Grant Application:** Arnprior Optimistic Women's Club – Waive Rental Fees for Nick Smith Centre Community Hall (Trivia Night) (Page 79)

## **16. Announcements**

## **17. Media Questions**

## **18. Closed Session**

One (1) matter to discuss a personal matter about an identifiable individual including municipal or local board employees pursuant to Section 239(b) of the Municipal Act, 2001, as amended. (Senior of the Year)

Three (3) matter(s) regarding a proposed or pending acquisition of land by the municipality or local board pursuant to Section 239(2)(c) of the Municipal Act, 2001, as amended. (Tax Sale)

One (1) matter to discuss a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board pursuant to Section 239(2)(k) of the Municipal Act, 2001, as amended. (By-law Enforcement)

## **19. Confirmatory By-law**

By-law No. 7380-23 to confirm the proceedings of Council

## **20. Adjournment**

Please note:. Please see the Town's [website](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

**Full Distribution:** Council, C.A.O., Managers and Town Administrative Staff

**E-mail to:** Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business



**Minutes of Council Meeting  
April 17, 2023 6:30 PM  
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present (In-Person):**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Tom Burnette  
Councillor Chris Couper  
Councillor Billy Denault

**Council Members Present (Electronic):**

Councillor Chris Toner

**Council Members Absent:**

Councillor Lynn Grinstead

**Town Staff Present**

Robin Paquette, CAO  
Maureen Spratt, Town Clerk  
Jennifer Morawiec, GMCS / Treasurer  
John Steckly, GM, Operations  
Patrick Foley, Engineering Officer,  
Facilities and Assets  
Lindsay Wilson, MEDO  
Lucas Power, Program and Events  
Coordinator  
Oliver Jacob, Client Services Coordinator

**1. Call to Order**

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present except Councillor Grinstead.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

**4. Adoption of Agenda**

Resolution Number 120-23

Moved by Chris Couper

Seconded by Tom Burnette

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Monday, April 17, 2023 be adopted.

Resolution Carried

**5. Disclosures of Pecuniary Interest**

None



# Minutes of Council Meeting

## 6. Question Period

None

## 7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 121-23

Moved by Billy Denault

Seconded by Dan Lynch

**That** the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

## 8. Awards/Delegations/Presentations

### Presentations

- i. Earth Day, 2023, the Program and Events Coordinator provided a PowerPoint presentation on Earth Day Activities taking place between April 17-22, 2023, including Pitch-In Week, Earth Day Bike Bingo in partnership with the Township of McNab/Braeside and the Ottawa Valley Cycling and Active Transportation Alliance, and the Rotary Club – Great Lakes Watershed Clean Up. The Program and Events Coordinator noted these events are made possible through contributions from Pitch-In Canada, Arnprior Home Hardware, and Ottawa Valley Coffee.
- ii. Park Updates and Public Engagement, the CAO provided a PowerPoint presentation on Park Updates and Public Engagement the Town has been undertaking, including enhancing the play experience at Caruso Park, a new and accessible play experience at Legion Park, and pathway improvements along the west side of the Madawaska from Madawaska Boulevard to the stairs at Robert Simpson Park. The CAO explained there is an opportunity for public feedback on the play spaces and pathway improvements until April 21<sup>st</sup>, with anticipated project work taking place between June and October, 2023.

## 9. Public Meetings

None

## 10. Matter Tabled/ Deferred/ Unfinished Business

None

## 11. Notice of Motions

None

## 12. Staff Reports

- a) Proposed Telecommunications Tower (Rogers Communication Inc.)

Resolution Number 122-23

Moved by Chris Couper

Seconded by Dan Lynch

**That** Council receive Staff Report 2023-04-11-01, entitled “Request for Municipal Concurrence - Proposed Telecommunications Tower (Rogers Communications Inc.)” for the lands municipally known as 158B McGonigal Street West.

## Minutes of Council Meeting

**And That** Council provide a statement of non-concurrence regarding the installation of the proposed mono-pole telecommunication tower facility for the reasons outlined in this report and the Land Use Authority Recommendation Report prepared by CRINS-SINRC# 2112-0310-0508 dated October 7, 2022.

Resolution Carried

**b) Vehicle and Equipment Tenders**

Resolution Number 123-23

Moved by Billy Denault

Seconded by Chris Toner

**That** Council enact by-laws to:

- Award the Tandem Plow Truck Purchase Tender No. PW-2023-01 to Freightliner North Bay, for a total of \$298,971.00 (plus HST); and
- Award the Three-Quarter Ton Truck Purchase Tender No. PW-2023-02 to Donnelly Automotive Group, for a total of \$73,932.00 (plus HST); and
- Award the Purchase of One Skid Steer Loader Tender No. PW-2023-04 to J.R. Brisson Limited, for a total of \$128,300.00 (plus HST); and
- Authorize the CAO to execute the agreements and related documents with Freightliner North Bay, Donnelly Automotive Group, and J.R. Brisson Limited respectively, to supply and deliver the vehicles and equipment.

**And Further that** cost overages from the Three-Quarter Ton Truck and Skid Steer Loader tenders be funded from the capital surplus arising from the Tandem Plow Truck tender.

Resolution Carried

**c) Community Improvement Plan Grant – 55 John Street North**

Resolution Number 124-23

Moved by Billy Denault

Seconded by Chris Couper

**That** Council enact a by-law to enter into an Agreement with Chantelle and Sean Mallard for a Community Improvement Plan (CIP) Financial Incentive under the Business Location, Expansion and Start-up Program and Application and Permit Fees Rebate Program for 55 John Street North in an amount of up to \$5,150 to be funded from the CIP Grants operating account.

Resolution Carried

**d) 2023-2025 Multi-Year Accessibility Plan**

Resolution Number 125-23

Moved by Billy Denault

Seconded by Dan Lynch

**That** Council approve the Town of Arnprior 2023-2025 Multi-Year Accessibility Plan as a planning tool to be used to inform the annual budget process as well as other financial planning processes and documents; and

**Further That** the 2023-2025 Multi-Year Accessibility Plan be posted on the Town website.

Resolution Carried

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e) Proclamation – Earth Day April 22, 2023

Resolution Number 126-23

Moved by Chris Toner

Seconded by Tom Burnette

**That** Council proclaim April 22, 2023 as Earth Day in the Town of Arnprior.

**Whereas** Earth Day is celebrated on April 22 each year, and is a key time to unite our community and make a positive impact on the environment; and

**Whereas** the theme for Earth Day 2023 is “Invest in Our Planet” and is focused on engaging governments, institutions, businesses, and the more than 1 billion citizens who participate annually in Earth Day to do their part – everyone accounted for, everyone accountable; and

**Whereas** Earth Day is known as the movement to change the business climate, political climate, and how we take action on climate change; and

**Whereas** climate change is being observed and experienced at an increasingly local level and needs to be taken seriously; and

**Whereas** local levels of government are finding themselves at the frontline of the battle against climate change; and

**Whereas** the mounting environmental challenges that we are facing will require our towns and cities to take a leading role in the fight for a more sustainable world; and

**Whereas** the Town of Arnprior will be providing park clean-up kits to local residents to use in local parks during the week of April 17<sup>th</sup> to 22<sup>nd</sup>, 2023 (Pitch-In Canada Week) and the Town will co-host an Earth Day Bike Bingo event on April 22<sup>nd</sup>, 2023 with the Township of McNab/Braeside and the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA); and

**Whereas** the Rotary Club of Arnprior will be hosting Great Lakes Watershed Clean-Up on Earth Day at Arnprior District High School and other locations in the local community;

**Now Therefore**, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 22, 2023, as Earth Day in the Town of Arnprior, and encourage all residents to participate in the Earth Day activities, learn more and understand their role in helping to combat climate change and make a positive impact on the environment on Earth Day and every day.

Resolution Carried

f) Proclamation – 911 Dispatcher Appreciation Week April 9-15, 2023

Resolution Number 127-23

Moved by Dan Lynch

Seconded by Tom Burnette

**That** Council proclaim April 9<sup>th</sup> to 15<sup>th</sup>, 2023 as 911 Dispatcher Appreciation Week in the Town of Arnprior.

**Whereas** this week is a time to show our appreciation and to recognize that our health, safety, and well-being are often dependent on the commitment and steadfast devotion of 911 emergency services dispatchers because emergencies can occur at any time that requires police, fire, ambulance, or other critical services intervention; and,

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**Whereas** when an emergency occurs, the prompt response of law enforcement, firefighters, and medical personnel is critical to the protection of life and preservation of property; and,

**Whereas** the safety of our police officers, paramedics and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone 911; and,

**Whereas** 911 dispatchers from the Ontario Provincial Police, Renfrew Central Ambulance Communications Centre and the Brockville Fire Department are the first and most critical contact our citizens have with emergency services. These dedicated men and women are First Responders and they are professionals who use public safety telecommunications to quickly respond to emergency calls; and,

**Whereas** each dispatcher and their support staff exhibit compassion, understanding, and professionalism during the performance of their job assisting those in need;

**Now Therefore**, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 9 to 15, 2023 as 911 Dispatcher Appreciation Week in the Town of Arnprior and encourage all residents to reflect on the important role that 911 dispatchers play to ensure the safety of local residents and their families.

Resolution Carried

### 13. Council Committee Reports and Minutes

#### a) Mayors Report

Mayor McGee reported on the following:

- Attendance at a Senior Elected Officials Workshop in Horton on Emergency Preparedness and the roles of each level of government in the event of an emergency. Councillor Denault also attended the workshop.
- Two ribbon cuttings including Paul's Properties, owned by Paul and Martha Lavictoire for real estate services and two Airbnb spaces, as well as Union 108, now owned by Ro Nwosu. Both events were well-attended and had significant community support that Arnprior has become known for.
- Held a second open House in the Mayor's Office, where concerns were raised regarding snow removal and priority routes on sidewalks in some areas of town. Moving forward community engagement may include a town booth on occasion at the summer downtown market.
- Attended the White Pine Book store 30<sup>th</sup> anniversary. This was a well-attended event to celebrate 30 great years and multigenerational stewardship.
- Attended the Craft Fair at the Legion, and the Arnprior McNab Braeside Seniors at Home Easter Bake Fair and cake decorating contest at the Masonic Hall alongside Councillors Denault and Couper.
- Congratulations to Alicia Ott of Bee Savvy, new president of the Greater Arnprior Chamber of Commerce. Some exciting initiatives planned, including bringing the tourism initiative under the umbrella of the Chamber.
- A recent telephone conversation with both McNab/Braeside Councillor Scott Brum and Mayor Mark Mackenzie regarding the recreation agreement. I reiterated that Arnprior Town Council made a decision based on the best interest of Arnprior residents and ratepayers, however, Council of the Township of McNab/Braeside was welcome to submit anything they would like to Arnprior Council for consideration.

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- Enjoyed a breakfast meeting with Leah Levesque, Arnprior Regional Health (ARH) with discussions around ARH, its programs and initiatives for 2023.
- Met with Darrel O'Shaughnessy regarding efforts with affordable housing initiatives, the men's shed, and the Greater Arnprior Seniors Council.
- Attended an Open House at Sawmill Flats, which saw 250 people go through the building.
- Brought greetings from Town Council at the Arnprior McNab Braeside Archives AGM on April 15, 2023, congratulating them on their 30th anniversary and wishing them success on their initiative "Archives in your Attic".
- Participated along with an exciting group of community members in a Cultural Market planning session facilitated by our Manager of Culture/Curator. Under the Curator, the group walked through opportunities for 2023, discussed any pain points from last year, and voiced their enthusiasm for the 2023 event.
- Pleased to report that Council endorsed a grant application for Eric Burton, of which he was successful. Based on his grant Arnprior is one of three communities that he and his company will be undertaking some research and recommendations, which will be forthcoming to Council.

### b) County Councillors Report

County Councillor Lynch reported the following from Renfrew County Council:

- Following a presentation by Ms Joanne Brooks on "End Violence Against Women a resolution was passed by County Council in that the County of Renfrew is committed to engaging with community partners to educate and support residents about the seriousness and long-term danger of violence in our community; and based on the statistics of 4,815 crisis calls and service provision to 527 women and children in our local community, the Council for the County of Renfrew declares Intimate Partner Violence (IPV) /Violence Against Women (VAW) an epidemic as per recommendation #1 of the Renfrew County jury recommendations.
- A Resolution was passed dealing with the Township of McNab/Braeside that the County consider the assumption of Campbell Drive from Usborne Street to Highway 17 under the Road Rationalization Policy in effect at the time of the request; and further that staff bring back a report to Council with a recommendation on cost sharing.
- A Resolution was passed dealing with the regulating of Advertising Signs and Devices within the County Road Allowance.
- A resolution was passed approving the County of Renfrew portion for Professional Services for a Transportation Master Plan to McIntosh Perry Consulting Engineering Limited, Carp, Ontario. Of note this plan is to be completed within the next two years.
- A resolution was passed that effective January 01, 2023 that all Non-Union staff, with the exception of students, rate of pay will increase by 2%.
- The sixth dose for COVID is now available for booking. Call 1-633-943-3900. The earliest booking is for 22 April at the Kinburn Community Hall.
- There is a Community Economic Development 101 Workshop on Wednesday, May 3 from 9:00 a.m. to 12:00 p.m. at the Cobden Legion. Registration closes on 26 April. The workshop is being presented by Economic and Business Advisors from OMAFRA.

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- The Arnprior Ecole Catholique will be welcoming students for the next school year starting late August 2023. The catchment area for the school includes Renfrew, Pakenham and many of the small communities in Renfrew County, south of Pembroke.
- The Ontario East Municipal Conference will be held in Ottawa this year from September 6-8, 2023, at the Ottawa Conference and Events Centre and Courtyard Marriott Hotel.
- The Ottawa Valley Tourism Conference and Annual General Meeting is scheduled for Tuesday, April 25 at Maplehaus in Hardwood Lake in the Township of Brudenell, Lyndoch and Raglan.
- County completed a recently submitted Chippawa Shores plan of subdivision and a demonstration on how the newly acquired software “ZenCity” can assist with public engagements for plan of subdivision applications.
- The County spent 23 million on Capital Projects last year with Arnprior seeing \$778,000.
- The County has begun using electronic bidding for Request for Proposals (RFP’s)

### c) Committee Reports and Minutes

Councillor Denault noted the following from the Arnprior Airport Commission meeting of April 13, 2023:

- Airport is undertaking a hay contract that will be up for renewal in the next year in the meantime they have moved the current contract closer to market rates of leased land, which will net additional revenues for the airport.
- Lease agreements similarly will be undertaking updates to ensure the airport is protected from ancillary costs involving hanger deals.
- The Arnprior Agricultural Society will be hosting their Valley Agricultural Festival at the airport for August 4, 5, and the 6<sup>th</sup>.
- Discussions on a possible garage extension to house excess commission equipment, were commenced. This is a long-term conversation, however the commencement of said discussion did occur.
- Airport management update included finalizing and settling contracts. Vintage Wings participating in training sessions at the airport. The Hydro and gas consumption by the commission is 50% as it was this time last year. The airport is soliciting for line painting at a favourable rate. The airport bank account was also changed, and this will net additional interest revenue for the airport. The Airport will also commence reopening its website.
- Lastly, the fly-in breakfast is occurring June 17<sup>th</sup>. The airport commission encourages residents, council, and visitors to come and join in seeing vintage aviation, enjoy a snack and take in this community asset that is the airport.

Councillor Toner noted the following from the Arnprior McNab/Braeside Archives Meeting of April 15, 2023

- Attended Arnprior McNab/Braeside Archives Annual General Meeting (AGM) at which time the minutes and treasurers report from the 2022 AGM Meeting were approved.
- Approved the 2023 Board of Directors: President, Irene Robillard, Vice-President Brian Gilhuly, Secretary Sara Mackenzie, Treasurer, Brian Gilhuly, Town of Arnprior Representative, Chris Toner,

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Township of McNab/Braeside Representative Lori Hoddinott, Women's Institute Representative Anita Schubrink, Member at Large, Ed Murphy and second Member at Large, Emily Stovel.

- The meeting was followed by a cake cutting and picture taking in celebration of the 30<sup>th</sup> Anniversary and the Archives in the Attic Event.

County Councillor Lynch noted the following from the April 12, 2023 Committee of Adjustment / Property Standards committee Meeting

- Murray Chown was elected Chair, by Members Dan Lynch, Bradley Samuel, Koren Lam and Ted Strike.
- A minor variance was approved for a garage on Chats Crescent.

### 14. Correspondence & Petitions

#### a) Correspondence Package – I-23-APR-07

Resolution Number 127-23

Moved by Billy Denault

Seconded by Chris Couper

**That** the Correspondence Package Number I-23-APR-07 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 36 - The Ontario government is expanding the Investing in women's Futures program to 10 additional locations across the province to help more women who experience social and economic barriers to connect to supports and develop the skills they need to gain financial security and independence create more economic opportunities. The Community Resource Center in Killaloe is one of the new locations.
- Page 48 - Starting in 2023, the Ontario government is investing an additional \$33 million over three years to add another 100 undergraduate medical school seats and another 154 postgraduate medical training seats being prioritized for Ontario residents.
- Page 53 – The Ontario government is increasing the minimum wage to \$16.55 an hour on October 1, 2023. Of note is that students under the age of 18, who work 28 hours a week or less when school is in session or work during a school break or summer holidays, will make \$15.60 an hour. Homeworkers (those who do paid work out of their own homes for employers), will make \$18.20 an hour. And hunting, fishing and wilderness guides, \$82.85 per day when working less than five consecutive hours in day, and from \$155.25 to \$165.75 per day when working five or more hours in a day.
- Page 105 At its meeting on March 24th, 2023, the AMO Board reaffirmed its recommendations to the Minister of Municipal Affairs and Housing to strengthen municipal Codes of Conduct and compliance. Recommendations to the Minister included:
  - a. Updating municipal Codes of Conduct to account for workplace safety and harassment Creating a flexible administrative penalty regime that could be adapted to the local economic and financial circumstances of municipalities.
  - b. Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province.

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- c. Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner.
- d. To prohibit a member removed through application to a judge from running for election in the term in which removed and the subsequent term of office
- Page 112 - Applications for the 2023-24 Inclusive Community Grants are open until April 20. Municipalities and other organizations can apply for up to \$60,000 for projects that help older residents and people with disabilities participate in community life. Priorities of the program are as follow:
  - Priority 1: Increasing accessibility to outdoor spaces to improve older adults' and people with disabilities' community engagement.
  - Priority 2: Enhancing the supply of accessible and attainable housing to support older adults and people with disabilities to age in place, in support of the government's broader goal to increase the housing supply.
  - Priority 3: Increasing the number of inclusive communities by developing Age Friendly Community (AFC) plans that support long-term community planning to address the needs of older adults and people with disabilities.

On question of County Councillor Lynch, the CAO noted staff looking at a possible application for elements of the upcoming waterfront trail improvements project with any fit particularly with Priority #1.

Councillor Denault noted the following item:

- Page 20 –The Provincial government has announced the New Investment Tax Credit for Manufacturers: To attract additional investment in the province's economy the recent Ontario budget featured a new Ontario made manufacturing investment tax credit to help local manufacturing grow, innovate become more competitive and create jobs. This relief comes in the form of a 10% refundable corporate tax credit of up to 2-million dollars a year for Canadian Controlled Private Corporations (CCPCs) on qualifying investments in buildings, machinery, and equipment for use in manufacturing or processing in the Province. Qualifying expenditures would be for certain property such as CCA class 1 – Buildings or Class 53 – Machinery and Equipment in manufacturing and processing.

### **b) Correspondence Package – A-23-APR-06**

Resolution Number 128-23

Moved by Billy Denault

Seconded by Chris Couper

**That** the Correspondence Package Number A-23-APR-06 be received and that the recommendation(s) outlined be brought forward for Council's consideration.

Resolution Carried

## **15. By-laws & Resolutions**

### **By-laws**

Resolution Number 129-23

Moved by Dan Lynch

Seconded Chris Couper

**That** the following by-laws be and are hereby enacted and passed:



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- By-law Number 7374-23 – Authorize CIP Agreement 55 John Street North
- By-law Number 7375-23 – Award Tender Number PW-2023-01 Tandem Plow Purchase
- By-law Number 7376-23 – Award Tender Number PW-2023-02 Three Quarter Ton Truck Purchase
- By-law Number 7377-23 – Award Tender Number PW-2023-04 Skid Steer Loader with Flail Mower Purchase

Resolution Carried

### Resolutions

#### **Request for Support – Women’s Sexual Assault Centre of Renfrew County – 2023 We Stand with Survivors Campaign**

Resolution Number 130-23

Moved by Billy Denault

Seconded by Dan Lynch

**That** the Council of the Corporation of the Town of Arnprior receive the correspondence from the Women’s Sexual Assault Centre of Renfrew County;

**Whereas** the Women’s Sexual Assault Centre of Renfrew County is working on a Status of Women Canada Project, creating a rural model for female survivors of sexual abuse/assault, with the hope of sharing this model across Canada; and

**Whereas** one of the components of the completed model will be a yearly campaign entitled “We Stand with Survivors”, with this year being the 5th annual event; and

**Therefore Be It Resolved That** Council agrees to hang the “We Stand with Survivors” banner for the month of May 2023 in the municipality; and

**Further That** Council direct the CAO to work with Town staff to find the most suitable location to hang this banner; and

**Further That** this resolution be forwarded to the Status Project Coordinator of the Women’s Sexual Assault Center Renfrew County.

Resolution Carried

#### **Request for Support – Arnprior Regional Health Foundation Water Bill Insert**

Resolution Number 131-23

Moved by Tom Burnette

Seconded by Chris Couper

**That** Council of the Corporation of the Town of Arnprior receive the correspondence from the Arnprior Regional Health Foundation; and

**Whereas** the Arnprior Regional Health Foundation has included a Community Update as a water bill insert in previous years to reach all local homes, share updates on their programming and provide an opportunity for local residents to give back to healthcare in a meaningful way; and

**Further That** Council approves the request from the Arnprior Regional Health Foundation, to include a letter from the Foundation in the July/August 2023 utility bill mailing to be delivered to homes in early September 2023 at no cost to the foundation.

Resolution Carried

# Minutes of Council Meeting

## 16. Announcements

County Councillor Lynch made the following announcement(s):

- Arnprior Regional Health has two upcoming fundraising events, including the Heart Charity Golf Tournament at Madawaska Golf Club on June 23, 2023 and Jeep Adventure Lottery Tickets are now available.

Councillor Couper made the following announcement(s):

- Tickets are on sale for the Physician Recruitment Committee's Doctors Dining Duel on Thursday, June 8<sup>th</sup>. Contact Julie at [juliebennett2016@gmail.com](mailto:juliebennett2016@gmail.com) for tickets.

Councillor Denault made the following announcement:

- The Cultural Night Market Community Planning Meetup occurred on April 5<sup>th</sup>. This dedicated group are determined to make the event better then ever. If you would like to participate the next meeting is this Thursday April 20<sup>th</sup> at 6:00 pm at the Arnprior Museum. If you are unable to make it, please contact Emily Stovel, Manager of Culture/Curator at the Museum.

## 17. Media Questions

None

## 18. Closed Session

Resolution Number 132-23 (7:50 p.m.)

Moved by Billy Denault

Seconded by Dan Lynch

**That** Council meet in closed session pursuant to Section 239(2)(b) to discuss two (2) personal matters about an identifiable individual including municipal or local board employees; (Staffing)

Resolution Carried

Resolution Number 133-23 (8:25 p.m.)

Moved by Billy Denault

Seconded by Tom Burnette

**That** Council resume to Open Session

Resolution Carried

Resolution Number 134-23

Moved by Tom Burnette

Seconded by Dan Lynch

**That** Council authorize staff to proceed as directed regarding two staffing matters.

Resolution Carried

## 19. Confirmatory By-Law

Resolution Number 135-23

Moved by Chris Toner

Seconded by Tom Burnette

**That** By-law No. 7378-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 17, 2023 be and it is hereby enacted and passed.

Resolution Carried

## **Minutes of Council Meeting**

### **20. Adjournment**

Resolution Number 136-23

Moved by Billy Denault

Seconded by Chris Couper

**That** this meeting of Council be adjourned at 8:26 p.m.

Resolution Carried

### **Signatures**

Lisa McGee, Mayor

Maureen Spratt, Town Clerk

# Request to Appear as a Delegation Form

## Topic \*

Re-engaging community-Council dialogue on cell tower-related concerns

## Type of Meeting \*

Council

## Meeting Date

3/27/2023



## Who are you representing

☐ Myself

☐ My Business

☒ Other

## Please specify your business or other representation \*

Arnprior residents concerned with the placement of cell towers (with reference to 827 signatures of last year's petition)

## Reason for Appearing \*

We would like to make sure that the interests and input of our community are engaged in new cell infrastructure planning in Arnprior.

We want to make certain of this because through a municipal petition last year, over 800 residents expressed their strong interest in ensuring these are not located in close proximity to homes and other significant areas. This included making sure that children, seniors, and other vulnerable people are centered in these decisions.

We believe that this can be achieved through creating a system where our town manages its own siting protocol. We would like to ask Council to work toward developing an Arnprior-owned siting protocol, as has been put in place in other municipalities across Ontario.

**Do you have material to distribute at the meeting \***

☒ Yes

☐ No

**If yes please specify \***

We request that the Town of Arnprior re-surface the municipal petition of Summer 2022 regarding the siting of cell towers within Arnprior. This was presented at a town Council meeting and the copy of the petition was left with the town.

**Do you have a copy of your notes/ presentation to attach \***

☒ Yes

☐ No

Please Note: All material to be distributed at the meeting and/or any electronic presentations must be received by the Town Clerk no later than 12:00 PM (noon) the Tuesday prior to the meeting. Materials must follow the guidelines provided on the back of this form.

## Contact Information

**Name \***

Janneka Beeksma

**Address \***

**Phone Number \***

**E-mail Address \***

**I hereby consent to the release of my personal contact information for the purposes of the agenda preparation and meeting \***

☒ I Agree

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O c.M.56 as amended and will be used to document delegates names, addresses, and key messages for Advisory Committees and Council. Inquiries may be directed to the Town Clerk by telephone at 613-623-4231 ext. 1817 or by email at [clerk@arnprior.ca](mailto:clerk@arnprior.ca).



## **Town of Arnprior Staff Report**

**Subject:** Recreation User Fees and Charges

**Report Number:** 23-04-24-01

**Report Author and Position Title:** Jennifer Morawiec, GM Client Services/  
Treasurer and Graeme Ivory, Director of Recreation

**Department:** Client Services / Recreation

**Meeting Date:** April 24, 2023

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### **Recommendations:**

That Council adopt a by-law implementing the proposed changes to Schedule K – Recreation Facility Use & Programs of the User Fees and Charges By-law; and

That Council authorize staff to implement policies and procedures for a costing model for Hybrid User Groups.

### **Background:**

In 2015 the Town of Arnprior and the Township of McNab/Braeside entered into a Joint Use Agreement (By-Law 6485-15) for use of the recreation centre (Nick Smith Centre). Under the agreement, McNab/Braeside provided an annual contribution to the Town of Arnprior to help offset a portion of the Town's operating expenses for the facility. In return, McNab/Braeside residents were able to use the recreation centre at the in-town (resident) rate. On December 21, 2022, the Township of McNab/Braeside provided written notice under section 3.2 of their termination of the agreement effective June 30, 2023.

On March 27, 2023, Council provided direction to staff, in absence of an agreement, to proceed with implementing non-resident user fees for McNab/Braeside residents for direct programming and to develop a costing model for hybrid user groups.

### **Discussion:**

For discussion purposes, implementation of non-resident user fees for NSC programs and rentals are broken down into three sections (a) Direct program registration / rentals; (b) Drop-in programs; and (c) Hybrid User Groups.

Non-Resident	Hybrid			Resident
-25% resident participants	25% to 74% resident participants			+75% resident participants
	Major +200 rental hrs	Recreation +100 rental hrs	Limited +20 rental hrs	

- (a) **Direct NSC Programming / Rentals** – these are registrations and rentals that are easily distinguishable between resident and non-resident use and can have the non-resident user fees directly apply.

Examples: (i) an individual registering for programs (i.e. swim lesson) who is a non-resident based on their address; or (ii) user groups that clearly fall within the non-resident category with less than 25% resident participants (i.e. Lumber Kings).

Implementation: Additional administrative steps and processes will need to be implemented within the Town's Recreation booking software, PerfectMind, to further distinguish between resident and non-resident users when completing an online booking. Staff are looking at implementing a mapping component to the software to verify address locations and daily review of accounts to ensure that registrants are not utilizing an incorrect address.

- (b) **Drop-in NSC Programming** – these programs are drop-in based and typically do not have advanced registration. These programs previously did not have a separate non-resident rate.

Examples: public swimming or lane swims; and public skating or drop-in shinny.

Implementation: Applying non-resident user fees for drop-in NSC programming will involve additional administrative processes to ensure the correct fees are collected and may result in longer lines or wait times when arriving at drop-in programs. Participants may want to consider advanced registration to avoid delays.

- (c) **Hybrid User Groups** – these are established user groups whose registrants or users are made up of a combination of resident and non-resident participants with the level of Arnprior resident participants being between 25-74% of participants.

Examples:

User Group Examples	Hybrid		
	Major +200 rental hrs	Recreation +100 rental hrs	Limited +20 rental hrs
Arnprior Minor Hockey Association	X		
Arnprior McNab Ringette Association	X		
Arnprior Bluefish Swim Club	X		
Arnprior Figure Skating Club		X	
Men's/Women's Hockey Teams			X
Senior's Hockey Teams			X



Implementation: Town staff have drafted a Statement of Operating Procedures (SOP) for hybrid user groups, attached as Appendix A. This SOP will outline the steps that hybrid user groups need to take during their registration process to distinguish between resident and non-resident registrants. For hybrid user groups to qualify for the resident rate for rentals, they must follow the SOP process for registrations and reimburse the Town the stated surcharge (flat fee) for non-resident registrants.

## **User Fees and Charges**

An updated User Fees and Charges Schedules has been included as Appendix B. Non-Resident fees have been included for all groups and programs that utilize the Nick Smith Centre. While non-resident rates are implemented for outdoor amenities such as the Marina and RSP Gazebo, non-resident rates are currently not implemented on programming at outdoor areas such as McLean Park (ball diamonds) and Robert Simpson Park Beach.

Table 2. Examples of Program Categorization & Application of Fees

Description	Type	Location	Non-Resident Fees
Swimming Lessons	Direct	NSC	Resident Rate x 1.5
Public Skating	Drop-In	NSC	Resident Rate x 1.5
Public Swimming	Drop-In	NSC	Resident Rate x 1.5
Blue Fish Swim Club	Hybrid User Group	NSC	Non-Res Surcharge
Arena Rental – Minor Hockey	Hybrid User Group	NSC	Non-Res Surcharge
Old-Timer Hockey League	Hybrid User Group	NSC	Non-Res Surcharge
Community Hall Rental	Direct	NSC	Resident Rate x 1.5
Little Peoples	Drop-In	NSC	Resident Rate x 1.5
Craft Programs	Direct	NSC	Resident Rate x 1.5
Youth Ball Hockey	Direct	NSC	Resident Rate x 1.5
Beach Volleyball	Direct	RSP Beach	Not Applicable
Co-ed Soccer League	Direct	McLean	Not Applicable
Ball Diamond Rental	Direct	McLean	Not Applicable

## **Options:**

Council could choose to not implement an amended User Fees and Charges schedule and a costing model for hybrid user groups however this is not recommended at this time as these fees and charges will help offset the loss of revenues from the cancellation of Joint Use Recreation agreement and will help offset the expenses for the Nick Smith Centre.

## **Policy Considerations:**

By-Law 7358-23 – User Fees and Charges

## Financial Considerations:

There is a cost to the administrative time that is required to implement new processes such as address identification in our online booking software, educating hybrid user groups on the registration procedures, and ensuring accurate collection of the non-resident surcharge. We anticipate an adjustment period for both administrative staff and facility users for the new policies and procedures.

### 2023 Operating Budget:

Currently the 2023 operating budget includes \$284,128 of funding from McNab/Braeside. This amount will be amended to \$278,916 to reflect the population adjustment. For the period January 1 to June 30, 2023, the Town will invoice McNab/Braeside for 50%, \$139,458. For the 2023 year, this leaves \$144,670 of revenue that would need to be recovered through other sources such as user fees and charges.

Table 3. Estimated 2023 Budget Funding Gap

	Value (\$)
2023 Operating Budget – M/B Funding	\$284,128
Adjustment for Population – M/B Funding	\$278,916
50% of Funding (to June 30, 2023)	\$139,458
Funding Gap (Budget less 50% funding)	\$144,670

While dependent on a number of variables (user numbers, volume of programs, user fee rates, cost model for joint registrations), current estimates indicate that the majority of the funding gap (96%) can be recovered through user fees during the July-December time period with minimal impact on the 2023 operating budget.

Table 4. Estimated (July-Dec) Revenues from Additional Non-Resident & Hybrid User Fees

	Direct Programs	Drop-In	Hybrid Users	Total
Pool	\$26,500	\$4,583	\$3,000	\$34,083
Arena	\$ -	\$425	\$82,040	\$82,465
Programs	\$21,755	\$279	\$ -	\$22,034
Total	\$48,255	\$5,287	\$85,040	\$138,582

It may take time and a number of registration cycles with implementation of the new funding model to get some accurate trending data for establishing future rates. Currently the Non-Resident user fee mark-up is set at Resident Rate x 1.5 however this rate can be adjusted in the future as required.

## Meeting Dates:

March 27, 2023 – Regular Meeting of Council

**Consultation:**

N/A

**Documents:**

Appendix A: Statement of Procedure (SOP) – Hybrid User Groups

Appendix B: User Fees and Charges – Schedule K (draft)


**Signatures**

**Reviewed by Department Head:**

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt

	<b>STATEMENT OF PROCEDURE TOWN OF ARNPRIOR</b>		<b>REC-2023-01</b>
	Subject:	Registration Requirements – Hybrid User Groups	
	Department:	Recreation	
	Issue to:	Hybrid User Groups	
	Effective Date:	July 1, 2023	

## 1.0 PURPOSE

This statement of procedure is intended to outline the registration requirements for hybrid user groups. This SOP will outline the criteria to qualify as a hybrid user group and the responsibilities and procedures under this designation.

## 2.0 SCOPE

Applies to user groups renting facilities contained within the Nick Smith Centre.

## 3.0 DEFINITIONS

**User Fees and Charges** is defined as a sum of money paid as a necessary condition to gain access to a particular service (program) or facility (rental).

**Resident Rate** is defined as the facility rental cost or program fee applied to Arnprior residents and/or for user groups where a minimum of 75% of their participants are Town of Arnprior residents or the user group qualifies as a Hybrid User Group where their non-resident users will pay a determined surcharge.

**Non-Resident Rate** is defined as the facility rental cost or program fee applied to non-residents and/or for user groups where less than 25% of their participants are Town of Arnprior residents.

**Non-Resident Surcharge** is defined as the fee paid by non-residents participants that are part of a Hybrid User Group. This fee is applied per facility rental contract.

**Hybrid User Group** is an established group that is comprised of a combination of Arnprior residents (minimum 25%) and non-residents (maximum 75%) or as approved by the Director of Recreation. Non-residents within a Hybrid User Group will pay a surcharge determined by their categorization as a Major Group, Recreation Group or Limited Use Group.

**Major Group** is defined as a Hybrid User Group that rents a minimum of 200 hours of facility rental time per contract.

**Recreation Group** is defined as a Hybrid User Group that rents a minimum of 100 hours of facility rental time per contract.

**Limited Use Group** is defined as a Hybrid User Group that rents a minimum of 20 hours of facility rental time per contract.

## **4.0 RESPONSIBILITY**

- 4.1** All Hybrid User Groups are responsible for compliance to the Statement of Procedure and to ensure it is communicated with their membership / participants.
- 4.2** The Director of Recreation is responsible for ensuring this Statement of Procedure is distributed and communicated to applicable user groups and ensuring compliance.
- 4.3** Any clarification or interpretation of the Statement of Procedure will be determined by the Chief Administrative Officer.
- 4.4** All User Groups (contract holder) are responsible for adequate address verification and reporting of their membership / participants as outlined in the Statement of Procedure.

## **5.0 PROCEDURES**

### **5.1 General Procedures**

- 5.1.1** The status of a hybrid user group and its category of designation is determined when a rental contract for the season is confirmed (determining hours of use) and participant residency is determined.
- 5.1.2** User groups must provide their roster list to the Recreation Administrator a minimum two-weeks prior to the start of their rental contract. Failure to do so will result in an adjustment of user group designation to a non-resident user.

- 5.1.3 Any alterations to the roster list throughout the season, must be provided to the Recreation Administrator. The non-resident surcharge would still apply at a pro-rated amount.

## **5.2 Address Verification**

- 5.2.1 The contract holder is responsible to verify the address of their membership / participants against documentation showing proof of address.
- 5.2.2 Proof of Residency - Identification which includes the individual's primary home address (government issued preferred) or current utility bill.

## **5.3 Documentation to Provide Town**

- 5.3.1 Registration listing that outlines the registrant's name, and complete address. The registration listing must be verified and signed by the contract holder.
- 5.3.2 User groups that utilize online registration software or produce a digital roster may submit this documentation to the Recreation Administrator, but it must include the registrant's name, complete address and be verified and signed by the contract holder.

## **5.4 Payment of Fees**

- 5.4.1 Fees for the non-resident surcharge is determined by their designated category and apply per contract term as follows:
- Major Group: \$200 per person
  - Recreation Group: \$150 per person
  - Limited Use Group: \$100 per person
- 5.4.2 User groups must follow the payment schedule as outlined in their contract.
- 5.4.3 Payment for the non-resident surcharge is due prior to the start of the contract.

- 5.4.4 Any new participants throughout the contract will be required to pay their non-resident surcharge at a pro-rated amount. Roster information will be reconciled at the conclusion of the season.

## **5.5 Consequence of False Documentation**

- 5.5.1 Failure to produce the registration listing prior to the start of the contract will void the hybrid user group designation and the full non-resident rate will apply.
- 5.5.2 Failure to accurately verify addresses of participants will result in non-residents paying the full surcharge and prevent the user group (contract holder) from receiving the Hybrid User Group designation for a period of 24 months.

## **6.0 COLLECTION OF INFORMATION**

Personal information as defined pursuant to the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56, as amended is collected under the legal authority of section 227 of the Municipal Act, 2001, S.O. 2001, c.25. Any personal information collected will be used to determine the address of the participant and for the application of user fees with the Corporation of the Town of Arnprior. Questions about this collection should be directed to the Clerk, 105 Elgin Street West, Arnprior, ON K7S 0A8, 613-623-4231.

## **7.0 DOCUMENTS**

- I. Example Registration Listing



# Town of Arnprior - Recreation

## Example Registration Listing

Organization Name:	
Registration / Season Dates:	
Signing Authority:	

REGISTRANT NAME	ADDRESS	IN / OUT TOWN	\$ FEE



## Schedule K – Recreation

### Nick Smith Centre

Description	Resident	Non-Resident
<b>Arena – Seasonal Contract &amp; Casual Rental Hourly Ice Rates</b>		
Junior A Packers	\$175.00	N/A
Winter Prime Time & All Summer Ice – Adults	\$180.25	\$270.00
Winter Prime Time & All Summer Ice – Minors & Seniors	\$134.00	\$201.00
Winter Non- Prime Time – Adults	\$151.50	\$227.50
Winter Non- Prime Time– Minors & Seniors	\$108.00	\$162.00
Winter Early Morning Ice (pre 8:30 a.m.)	\$85.00	\$127.50
Ice Discounts		
Last Minute (within 72 hours of rental, n/a on Early Morning Ice)	30%	30%
Late Ice (11:00 pm to midnight)	50%	50%
Tournament Rates – Ice (Daily) – Adults (up to 12 hrs)	\$1,802.50	\$2,703.73
Tournament Rates – Ice (Daily) – Minors & Seniors (up to 12 hrs)	\$1,340.00	\$2,010.00
<b>Slab Rental</b>		
Hourly Rate (No Set Up)	\$62.50	\$93.75
Daily Rate	\$625.00	\$937.50

<b>Description</b>	<b>Resident</b>	<b>Non-Resident</b>
Set-up / Tear Down - Daily Rate	Cost Recovery	Cost Recovery
Hydro Fees and Set Up - Daily Rate	Cost Recovery	Cost Recovery
Electrical Fees - Inside & Outside Panel Per Event	Cost Recovery	Cost Recovery
<b>Public Skating</b>		
Public Skating – Adult (16-60 Years)	\$3.00	\$4.50
Public Skating – Infants (0-2 Years)	No Charge	No Charge
Public Skating – Children (3-15 Years)	\$2.50	\$3.75
Public Skating – Seniors (60+ Years)	\$2.50	\$3.75
<b>Shinny Hockey</b>		
Shinny Hockey – Hourly Rate Per Person (16 Years & Over)	\$5.00	\$7.50
Jr. Shinny Hockey – Hourly Rate Per Person (15 Years & Under)	\$4.00	\$6.00
<b>Nick Smith Centre Community Hall</b>		
Hall Rental Fee - Hourly Rate	\$40.00	\$60.00
Hall Rental Fee - Daily Rate	\$350.00	\$525.00
Hall Rental Fee with Bar Services - Daily Rate	\$450.00	\$675.00
Hall Rental Fee with Bar Services – Hourly Rate (Minimum 3 hour rental)	\$100.00	\$150.00
Set Up/Tear Down Fee - Hourly Rate (Applied to any setup that is beyond setup of tables and chairs)	\$25.00	\$25.00
Security and Damage Deposit – Daily (Fee to secure rental and is fully refunded barring damages)	\$200.00	\$200.00

Description	Resident	Non-Resident
<b>Nick Smith Centre - Recreation Programs (Various)</b>		
NSC Program & Lending Hub fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses & the annual Council approved operating budget.	Various Fees	Resident Fees x 1.5
<b>Swimming Pool Rental – Per Hour</b>		
Basic Hourly Fee	\$81.00	\$121.50
Staff Fee – Per Guard (1:10 Ratio)	\$29.50	\$29.50
Basic Fee – Club & School Rentals	\$70.50	N/A
<b>Lock Rentals Per Hour</b>		
Lock Rental (Single Day Only)	\$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return)	\$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return)
Swim Club Locker Rental (Members Only)	\$15.00 (season)	\$15.00 (season)
<b>Swimming Lessons</b>		
Children's Lessons – Parents & Tots	\$90.00	\$135.00
Children's Lessons – Pre-School	\$100.00	\$150.00
Children's Lessons – Swimmer Level 1-3	\$100.00	\$150.00
Children's Lessons – Swimmer Level 4-6	\$110.00	\$165.00

<b>Description</b>	<b>Resident</b>	<b>Non-Resident</b>
Children's Lessons – Patrol Level	\$120.00	\$180.00
Children's Lessons – Small Group Rates	\$128.00	\$192.00
Children's Lessons – Semi Private Lessons	\$154.00	\$231.00
Children's Lessons – Individual Private Lessons	\$190.00	\$285.00
Adult Lessons	\$116.00	\$174.00
Adult Lessons – Per Class	\$10.00	\$15.00
Aquafit – Full Session (10-Week Program) – Resident	\$90.00	\$135.00
Aquafit – Punch Card – 10 Classes – Resident	\$100.00	\$150.00
Aquafit – Drop In Cost Per Class	\$15.00	\$22.50
<b>Public Swimming</b>		
Public Swim Admission – Under 2 Years	No Charge	No Charge
Public Swim Admission – Children (Under 16 Years)	\$3.50	\$5.25
Public Swim Admission – Adults (16+ Years)	\$4.50	\$6.75
Public Swim Admission – Seniors (60+ Years)	\$3.50	\$5.25
Public/Lane Swim Punch Card (10 Swims) – Child (15 & Under) / Seniors (60+ years)	\$30.00	\$45.00
Public/Lane Swim Punch Card (10 Swims) – Adult (16+ Years)	\$40.00	\$60.00

Description	Resident	Non-Resident
<b>Seasonal Aquatic Programming</b>		
Aquatic Fitness/ Therapeutic Classes – Per Class (Fee Varies Per Program – See Nick Smith Centre for Details & Specific Program Pricing)	\$8.50 - \$15.00	Resident Fees x 1.5
<b>Birthday Parties</b>		
Birthday Party: 1 hr swim	\$140.00	\$210.00
Birthday Party: 1 hr private skating	\$130.00	\$195.00
Birthday Party: 1hr community hall	\$40.00	\$60.00
Birthday Party: 1hr pool + 2hr community hall	\$200.00	\$300.00
Birthday Party: 1hr ice + 2hr community hall	\$190.00	\$285.00
Customized packages may be arranged. For booking please call at least 14 days in advance.	Variable Fee	Resident Fee x 1.5
<b>Hybrid User Groups - Non-Resident Surcharge</b>		
Major Groups (+200 rental hours)	N/A	\$200.00
Recreation Groups (+100 rental hours)	N/A	\$150.00
Limited Use Groups (+20 rental hours)	N/A	\$100.00

## Parks & Outdoor Amenities

Description	Resident	Non-Resident
<b>Robert Simpson Park</b>		
Use of Gazebo Only – Resident (4 Hours, includes access to power box)	\$93.50	\$140.25
Use of Gazebo Per Hour, Beyond 4 Hours (includes access to power box)	\$25.00	\$25.00
Use of Gazebo – Resident (4 Hours, including chairs, tables, sound system, set up & tear down)	\$443.00	\$664.50
Licensed Event	\$93.50	\$140.25
<b>Ball Diamonds</b>		
Adult Leagues – per hour	\$24.00	\$24.00
Minor Leagues – Recreation Affiliates – per hour	\$16.00	\$16.00
Minor Tournaments – per Day/per Diamond	\$160.00	\$160.00
Minor Tournaments – Friday-Sunday /per Diamond	\$240.00	\$240.00
Adult Tournaments – per Day/per Diamond	\$240.00	\$240.00
Adult Tournaments – Friday-Sunday /per Diamond	\$360.00	\$360.00
<b>Marina</b>		
Slip Rental for the season (per foot) - Resident	\$32.50	\$45.50
Slip Rental for the month (per foot) - Resident	\$17.00	\$23.80
Daily Docking	\$15.00	\$21.00
Refundable Key Deposit	\$25.00	\$25.00

Description	Resident	Non-Resident
Daily Launch	\$10.00	\$10.00
Seasonal Launch Pass	\$100.00	\$100.00
<b>Recreational Programming</b>		
Recreation program and sports league fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses and the annual Council approved operating budget.	Variable Fees	Variable Fees



## **Town of Arnprior Staff Report**

**Subject:** Request for Enforcement Assistance – Gillies Grove Nature Reserve

**Report Number:** 23-04-24-02

**Report Author and Position Title:** Maureen Spratt, Clerk

**Department:** Client Services

**Meeting Date:** April 24, 2023

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### **Recommendations:**

**That** Council authorizes by-law enforcement of off-leash dogs in Gillies Grove Nature Reserve.

### **Background:**

Council establishes overall priorities for by-law enforcement through the enactment of by-laws, policies, procedures, and contracted services. Within this framework, the Clerk oversees by-law enforcement, and if there seems to be a gap or a need to make adjustments, whether it be through a change in a bylaw, communication strategy, or otherwise, then the Clerk works alongside Council, stakeholders, other staff and By-law enforcement to find a solution.

Under the Town's Animal Control By-law 6991-11, as amended, dogs are not allowed to run "at large" within the Town of Arnprior, and dog owners shall remove and properly dispose of any dog waste. Meaning, dogs are required to be on leashes, and poop and scoop regulations are in effect.

### **Discussion:**

Parks are shared spaces and everyone needs to be responsible and respectful of each other. Dogs and their responsible owners are welcome in the Town of Arnprior parks and trails, and on the privately owned property, the Nature Conservancy of Canada (NCC) – better known as Gillies Grove Nature Reserve.



Gillies Grove Nature Reserve has been stewarded by the NCC for over 20 years and is a critical piece of habitat, featuring some of the last remaining old-growth eastern white pine trees in eastern Ontario. This special forest, right in the heart of Arnprior, provides a habitat for a variety of species, including owls, salamanders, and small mammals, and gives visitors a unique opportunity to experience nature in a sustainable way. Equipped with new signage, a boot brush, dog waste bag dispensers, and rest areas, the NCC graciously allows residents, visitors, dogs, and their responsible owners to visit for a pleasant stroll, a bit of exercise, or a quiet place to reflect.

Responsible pet ownership means keeping your dog on a leash and picking up dog waste left by your pet and properly disposing of it. Dog owners and dog walkers are responsible for ensuring that dogs are kept under their care and control. By keeping dogs on a leash, negative or aggressive behavior in response to other dogs, cyclists, people or wildlife can be avoided. Keeping dogs on leashes and marked trails protects dogs from getting lost, eating non-edible items, and protects birds and animals that may live or nest on the ground. Picking up after your pet is the environmentally responsible thing to do!

By-law enforcement responds to off-leash dog complaints on municipal property, however, has not responded to complaints on private property. Recent complaints of dogs off-leash (at large) in Gillies Grove have prompted the property owner, the Nature Conservancy of Canada to request the Town's by-law enforcement officers enforce the provisions of by-law 5991-11, as amended.

At the request of the NCC (see attachment #2), by-law enforcement, staff, and representatives of the NCC met and discussed an approach to enforce off-leash dogs. As a first step, Bylaw Officers will continue to educate individuals on the importance of having their dogs on a leash. If non-compliance continues, (e.g. clear signs being ignored, not complying once reminded of the rules), fines will be issued.

### **Options:**

Council could refuse the NCC's request and/or charge an enforcement fee. This is not recommended as the Gillies Grove Nature Reserve is a jewel in the Town of Arnprior and it is the collective responsibility of all to protect and care for our most important natural areas and the plants and animals they sustain; and in-kind enforcement will enable NCC to continue to allow visitor access and permit dogs on leash on the trails.

### **Policy Considerations:**

Animal Control By-law 5991-11, as amended

### **Financial Considerations:**

We estimate that the additional enforcement of off-leash dogs in the Gillies Grove can be covered within the current By-Law Enforcement services from our contractor MLES without increasing the weekly hours of service. The Town currently contracts 50 hours per week, spread across the various enforcement areas and requirements.

**Meeting Dates:**

1. February 6, 2023
2. April 5, 2023

**Consultation:**

- NCC, Rob McRae, MCP, RPP, Program Director, Eastern Ontario
- NCC, Megan Quinn, Coordinator, Conservation Biology - Eastern Ontario
- MLES, Jim McBain

**Documents:**

1. Gillies Grove Open Trails Map
2. April 13, 2023, NCC Request for Enforcement Assistance, Gillies Grove Nature

**Signatures**

**Reviewed by Department Head:** Jennifer Morawiec

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt

# GILLIES GROVE OPEN TRAILS



## Legend

- Road
- Elevation Contour (5 m)
- Stream
- River
- NCC Property Boundary
- Other Private Property

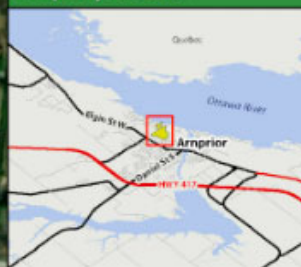
## Trails

- White Pine Loop (1.4 km)
- Hemlock Loop (0.7 km)
- Cross Grove Trail (0.7 km)
- Grove Side Trail (0.1 km)

Scale 1:4,500



## Property Locator



Disclaimer:  
This map is for informational purposes only. Do not rely on it as being  
a precise indicator of privately owned land, routes,  
locations of buildings, or as a guide to navigation.  
This map may contain inaccuracies or errors.  
We warrant no accuracy.

Data Sources:  
Natural Conservancy of Canada, 2021  
Ministry of Natural Resources and Forestry, 2021  
© 2021, 2020

September 21, 2021



April 13, 2023

Maureen Spratt, Clerk  
Town of Arnprior  
105 Elgin Street West  
Arnprior, ON K7S 0A8

**RE: GILLIES GROVE NATURE RESERVE, ARNPRIOR  
REQUEST FOR ENFORCEMENT ASSISTANCE**

Dear Ms. Spratt,

The Nature Conservancy of Canada (NCC) seeks assistance from the Town of Arnprior (Town), with the enforcement of visitor access rules at NCC's Gillies Grove Nature Reserve (Gillies Grove). NCC is a charitable organization that works with diverse partners to protect and care for our most important natural areas and the plants and animals they sustain. Through NCC's ownership, Gillies Grove has been open to the public free of charge. We welcome Town residents and visitors to use the trails in Gillies Grove, and the old-growth forest is a very popular destination for walking and nature appreciation. Most of the Gillies Grove property is located within the Town, and it is a significant community asset.

The NCC currently permits visitors to bring their pet dogs into Gillies Grove, provided the dogs are controlled on a leash, and that dog waste is removed from the property immediately. These rules are clearly indicated on signs at each entrance to Gillies Grove. Unfortunately, there is a low rate of compliance, leading to environmental, health, and safety concerns. NCC staff attend the property on a frequent basis but are not qualified as enforcement officers. We need assistance from the Town to improve compliance and ensure safe and positive visitor experiences for all members of the public.

NCC and Town staff have therefore discussed implementing the following proposal, pending direction and approval from Town Council:



- The Town of Arnprior will direct its by-law enforcement contractor (Municipal Law Enforcement Services, MLES) to enforce Animal Control By-Law No. 5991-11, and the Ontario *Trespass to Property Act*, on NCC property, with a focus on directing visitors to: (1) keep pets on a leash, and (2) remove dog waste from the property.
- The Town will provide this service to NCC, a non-profit charitable organization, as an in-kind contribution to the operation of the Gillies Grove Nature Reserve as a publicly accessible community asset.
- Upon Council's acceptance of this request, MLES staff are authorized to enter the property and patrol the trail system on foot or with e-bikes for the purpose of enforcing the Town of Arnprior Animal Control By-Law. By-Law Enforcement Officers will issue warnings and fines to persons not in compliance with the By-Law or *Act*, and if necessary, will suspend access to the property for persons for a specified duration, and if necessary will impound animals found to be running at-large. MLES staff will also respond to complaints (incident reports) from visitors. MLES, NCC, and Town staff will have regular communication about enforcement activities.
- NCC and the Town will work together on an awareness and education campaign to highlight the rationale for the visitor access rules and advise visitors of the new approach to compliance. The campaign will launch prior to enforcement activities and will occur in parallel with those activities.
- An initial period of awareness, education, and regular enforcement in spring 2023 is expected to improve compliance, with enforcement then transitioning to a complaint-driven protocol thereafter.
- The parties will revisit the arrangement after a period of six months to review the rate of compliance with visitor access rules, and the volume of incident reports, and assess the overall success of the initiative.

Thank you for your consideration of this request. Enforcement assistance from the Town will enable NCC to maintain visitor access to Gillies Grove, and to continue permitting visitors to walk their dogs on the trails. It will help address related concerns and will ensure that Gillies Grove remains a significant and special asset to the Arnprior community.



We appreciate the support provided to NCC by the Town of Arnprior. If you have any questions, please contact the undersigned at 613-862-3331 or [robert.mcrae@natureconservancy.ca](mailto:robert.mcrae@natureconservancy.ca).

Yours truly,

Rob McRae MCIP, RPP  
Program Director, Eastern Ontario



## **Town of Arnprior Staff Report**

**Subject:** Municipal Grants Application – Arnprior & District NeighbourLink Fountain

**Report Number:** 23-04-24-03

**Report Author and Position Title:** Oliver Jacob, Client Services Coordinator

**Department:** Client Services

**Meeting Date:** April 24<sup>th</sup>, 2023

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### **Recommendations:**

**That** Council approve the grant support request submitted by the Arnprior & District NeighbourLink Fountain for \$3,000.00 to be funded from the Municipal Grants Account (1-5-7600-6999); and

**Further That** Council approves the in-kind support (single) request waiving the landfill voucher fees for 15 landfill vouchers (total value of \$450.00) for the Arnprior & District NeighbourLink Fountain.

### **Background:**

In 2019, the Town of Arnprior adopted a Municipal Grants Policy under By-law Number 6931-19 to define the process through which Council provides municipal grants to eligible non-profit / charitable organizations. Organizations must provide programs or services that address an identifiable need or problem in the community and bestow some community-wide benefit. The policy outlines four streams for grant support and these are listed in Appendix A for reference.

The current application is from Arnprior & District NeighbourLink Fountain (NLF) who have received support funding annually since 2015 (except for 2016) in the amount of \$3,000.00. In-kind requests for landfill vouchers and mattress vouchers have also been provided over the years.

The Arnprior & District NeighbourLink Fountain has operated in the Town of Arnprior since 2003. The organization describes itself as a community life centre which works to assist those in need through providing advice, advocacy, friendship and a hot meal through their community partnerships with churches, support agencies and community services sector organizations. As an organization primarily run by volunteers, the NLF provides a resource centre, weekly hot lunch program, thrift store and other connections to available services/programs in the community.

**Discussion:**

Applications are received and evaluated based on the qualifications and eligibility criteria listed in Section 3 of the Municipal Grants Policy. The applications received come forward to Council in the form of a Staff Report or through an Action Item, depending on their type.

The current application was evaluated based on the qualification and eligibility criteria outlined in the Municipal Grants Policy, attached as Appendix B, and complies with the requirements. NLF has met all criteria in the Municipal Grants Policy; therefore, the processing of the application is complete and the application is being provided to Council for consideration of grant funding.

**Options:**

Council could choose to support only a portion of the grant requests submitted in the Arnprior & District NeighbourLink Fountain's application, or choose not to support the request submitted in its entirety.

**Policy Considerations:**

The application meets the stated purpose of the Municipal Grants Policy in providing financial assistance to an organization/group that provides services within the Town of Arnprior which are of general benefit to the community.

**Financial Considerations:**

Council has approved budget funding in the amount of \$22,500.00 in the Municipal Grants Account (1-5-7600-6999) for various Municipal Grants. To date, Council has allocated \$12,500 in grant funding to the Seniors Active Living Centre and \$1,000 donation to the Canadian Red Cross Earthquake in Türkiye & Syria Appeal. Should Council approve the NeighbourLink Fountain request for \$3,000 there will \$6000 in funding remaining.

The Arnprior & District NeighbourLink Fountain is also requesting the waiving of fees associated with the provision of fifteen (15) landfill vouchers (approximately \$450.00).

**Meeting Dates:**

N/A

**Consultation:**

N/A

**Documents:**

Appendix A – Overview of Municipal Grant Streams

Appendix B – Evaluation Matrix

Appendix C – Application Package

**Signatures**

**Reviewed by Department Head:** Jennifer Morawiec

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt



## Appendix A – Overview of Municipal Grant Streams

Municipal Grant Stream	Definition	Application	Request Eligibility
<b>Support Funding</b>	A Municipal Grant provided by Council to an eligible community organization, by way of a dollar (\$) amount.	<ul style="list-style-type: none"> <li>• Organizations will be provided an annual maximum of \$3,000 under this stream</li> <li>• A maximum of one (1) request per year per organization</li> </ul>	Support Funding <b><u>cannot</u></b> be used to: <ul style="list-style-type: none"> <li>• support ongoing operating costs;</li> <li>• support annual capital costs;</li> <li>• to retire debt</li> <li>• to increase endowment funds</li> </ul>
<b>In-Kind Support (Partnership)</b>	A form of Municipal Grant that is provided by Council to an eligible community organization, by way of an on-going in-kind contribution over the course of a year, or specified timeframe, to support a program, activity, event or service.	<ul style="list-style-type: none"> <li>• Organizations may require a specified lease/partnership agreement</li> <li>• A maximum of two (2) requests per year per organization</li> </ul>	Eligible Requests – Waiving Fees for: <ul style="list-style-type: none"> <li>• Town Facilities</li> <li>• Town Equipment</li> <li>• Town Staff time</li> </ul>
<b>In-Kind Support (Single)</b>	A form of Municipal Grant that is provided by Council to an eligible community organization, by way of a single in-kind contribution to support a program, activity, event, or service.	<ul style="list-style-type: none"> <li>• A maximum of two (2) requests per year per organization</li> </ul>	Eligible Requests – Waiving Fees for: <ul style="list-style-type: none"> <li>• Town Facilities</li> <li>• Town Equipment</li> <li>• Landfill Vouchers/ Garbage Bag Tags</li> <li>• Town Staff Time</li> </ul>
<b>Festivals and Events Support Funding</b>	A form of Municipal Grant that is provided by Council to an eligible events organization, by way of a single one-time support funding and/or in-kind contribution to support a festival or event held in the Town of Arnprior.	<ul style="list-style-type: none"> <li>• A max of one (1) request per year per organization</li> </ul>	Festivals and Events Support Funding <b><u>cannot</u></b> be used to: <ul style="list-style-type: none"> <li>• support ongoing operating costs;</li> <li>• support annual capital costs;</li> <li>• retire debt;</li> <li>• increase endowment funds;</li> <li>• provide gifts, hospitality, or other benefits to individuals and/ or organizations</li> </ul>

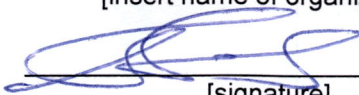
<b>Appendix B – Evaluation Matrix</b> <b>Applicant: The Arnprior &amp; District NeighbourLink Fountain</b>	
<b>Qualification Criteria</b>	<b>Meets Criteria</b>
A not-for-profit or charitable organization operating in the Town of Arnprior (Other community groups may be considered based on demonstrated benefit to overall community)	Yes
Hosting a program, activity, event or service that primarily benefits the residents of the Town of Arnprior	Yes
Using the Municipal Grant for operating program, activity, event or service, not capital projects or debt payments	Yes
Demonstrates financial need	Yes
Demonstrates having explored additional sources of potential funding from other levels of government, the private sector, donations, fundraising efforts, etc. where applicable	Yes
Completed and submitted the appropriate application form a minimum of 60 days prior to their need	Yes
<b>Eligibility Criteria</b>	<b>Meets Criteria</b>
<b>Overall contribution to community:</b> NeighbourLink Fountain (NLF) is a community life center and drop-in center where dedicated volunteers link those in need to resources from churches and the broader community to meet their physical, emotional and spiritual needs.	Yes
<b>Supports &amp; promotes Town's vision, values and strategic priorities:</b> NLF supports the vision, values and strategic priorities of the municipality by providing access to resources and supports that promote well-being, health and safety, and community services for all ages.	Yes
<b>Financial Management of the community organization:</b> NLF's projected 2023 budget anticipates a small deficit position without the grant funding from the Town (\$85,020 revenues - \$86,863 expenses = \$1,843 deficit). As noted in the application after their fixed costs are met, any additional revenue remaining is used directly to service individuals in need. NLF actively pursues government grants, donations, sponsorships and fundraising opportunities.	Yes
<b>Demonstrated support of volunteers:</b> NLF operates with approximately 40 registered volunteers. Volunteers assist in many capacities including guidance, advocacy, friendship, preparation and distribution of hot meals, working in the thrift boutique, offering crafts, board games, scrapbooking in the activity room, and programming geared to help meet the physical, emotional and spiritual needs of individuals.	Yes
<b>Demonstrated the benefits to the residents of the Town of Arnprior:</b> People from all walks of life experience hardships and assistance. NLF provides programming, resources and a physical space for individuals to access help. If further assistance is required NFL reaches out to other agencies to be able to best meet an individual's needs.	Yes



**RECEIVED**

**MAR 30 2023**

## Municipal Grants Application

<b>General Information</b>	<b>Submission Date:</b> <u>                    </u>		
Name of Organization:	Arnprior & District NeighbourLink Fountain		
Street Address:	128 Mary St		
City/Town:	Arnprior	Postal Code:	K7S3X6
Contact Person:	Susan Fridgen	Position/Title:	Treasurer
Telephone:	613 623 4200	Fax Number:	613 623 0830
E-mail:	info@neighbourlinkfountain.com		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of <u>Arnprior &amp; District NeighbourLink</u> [insert name of organization]		Name (print): Susan Fridgen
	 [signature]		Position/Title: Treasurer
	<u>Mar 30/23</u> [date]		Phone: 613 623 7098
Please provide project/event date(s) or any relevant timelines related to this request.			



Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input checked="" type="checkbox"/>	\$3000
In-Kind Support (Partnership) (complete Parts A and B)	<input checked="" type="checkbox"/>	15 Dump Passes
In-Kind Support (Single) (complete Part A)	<input type="checkbox"/>	
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION: Personal information collected on this application form is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of processing the application and for administrative purposes. Questions about the collection and use of this information in accordance with the Municipal Freedom of Information and Protection of Privacy Act may be made to the Town Clerk, 105 Elgin Street West, Arnprior, ON K7S 0A8 or by phone: (613) 623-4231 ext. 1817.



**Part A** (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
<p>The Arnprior &amp; District NeighbourLink Fountain (NLF) is a community life centre. The NLF purpose is to assist in the needs of our community to provide guidance, advocacy, friendship and a hot meal through the assistance of churches, agencies and organization through the expression of God's faith and love.</p>	
Please provide an overview of the service, program or event being supported with this funding.	
<p>NLF was an essential service during and after the pandemic. Food service was provided to sut-ins, seniors and vulnerable residents through funding and assistance of 2 catering facilities. Now that NLF is opening services, meals are being provided 2 days per week. Our Resouorce Team and Thrift Store continue to advocate and assist those in need by providing needed clothing and household items, gift cards for food and gas as well as exploring other avenues of assistance.</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>People in our community are still experiencing hardships and need assistance as they continue to rebuild after the pandemic. NLF provided experience in advocating various agencies, offering a warm meal, assistng with transportation costs and sometimes medical costs.</p> <p>NLF is a central point of contact with churches, agencies and organizations to eliminate duplication of services in our community.</p>	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>NLF is building their volunteer base who are registered in accordance with 'Plan to Protect" policy. Under the direction of the new Volunteer Coordinator, the volunteer staff have increased to approximately 40 dedicated members.</p>



<p>Please select target population that will benefit from this request.</p>	<p><b>Age Range:</b></p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p><b>Number of participants benefitting from this request:</b></p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> &gt;1000</p>
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<p>Does this request align with the Town of Arnprior's <u>Strategic Plan</u>, as determined by Council? Please explain.</p>	
<p><b><u>Key Priorities</u></b></p> <ul style="list-style-type: none"> <li>Economic Development – Attraction, retention and marketing initiatives and economic impact</li> </ul>	<p>NLF services are available to anyone who contacts them, are referred by churches and agencies, or walk through the doors. During the pandemic and as the community started to open, NLF continued to offer guidance and resources to those in crisis. As NLF starts to reopen their services, many of the programs are slated to start again especially serving a hot meal in the facility during the week.</p>



<ul style="list-style-type: none"> <li>Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives</li> </ul>	<p>NLF continues to offer support for the physical and mental health of our community by offering a place to meet, enjoy a meal and conversation. It is planned that more services will be introduced to meet the needs of the community.</p>
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>
	<p><b>Dollar (\$) value received:</b></p>
	<p><b>Service/ Program/ Festival/ Event grant support was received for:</b></p>
	<p><b>Type of grant support received:</b></p> <div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <p><input checked="" type="checkbox"/> Support Funding</p> <p><input checked="" type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p> </div> </div>
	<p><b>Was Town staff support provided?</b></p> <p><b>If yes, in what capacity?</b></p>



**If this submission/request differs from previous year(s), please describe the difference?**

As NLF adapts services to meet the needs of the community, the request is basically the same.



**Part B** (to be completed for the following Streams: Support Funding, In-kind Partnership, Festivals and Events)

Financial Information
<p>Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for the current year and upcoming years. (If Applicable)</p> <p>NLF fundraising activities have been suspended as we rebuild programs and services. NLF has been applying for grants from different municipalities and other sources. NLF continues to receive funding from various organizations and proceeds from the Thrift Store to help meet obligations.</p>
<p>Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses. (If Applicable)</p> <p>NLF depends on the generosity of the churches, individuals, grants and community support. It is hoped that other fundraising activities will resume in the near future.</p>
<p>Indicate if you received funding or are seeking funding from sources other than the municipality.</p> <p>NLF has only received funding from municipalities, service organizations, individuals and proceeds from Thrift Store in 2022.</p>



Funding provided must benefit the residents of the Town of Arnprior. Please indicate how the funding would be used to benefit the residents of Arnprior.

NLF services are available to anyone who visits or calls for assistance. NLF Resource team continues to assist those who are struggling in our community through lack of housing, increases in food and transportation costs. More and more clients/people are seeking support and advocacy for basic needs.

In what way is your organization working on becoming self-sufficient?

NLF is a charity, faith-based organization that relies on the generosity of the community, other organizations, churches, grants and fundraising activities to meet our commitments.

What effect would the denial of all or a part of this request have on your organization and/or the event/activity/program/service you are applying for?

NLF continues to reach out to the needs of the community. NLF is the main contact of the community support groups to ensure everyone has a place to go to get the help and assistance they need. After our fixed costs (rent, phone, internet and payroll of 2 half time persons) are met, available funds are used directly to serve those in need.



Has your participation been greater, less or more than last year? (If Applicable)

NLF is working to rebuild food services, programs and advocacy to those in need. There is also an increase in Seniors visiting to enjoy a hot meal. There is an increase in requests for assistance especially for food and gas cards for clients and it is anticipated that the need will continue to increase in 2023.

## **Part B (cont'd)**

### **Projected Budget**

Please fill out the projected budget for your organization's festival/event/initiative/project below.

<b><u>Revenue Description</u></b>	<b><u>Budget Amount</u></b>
Grants – Federal and/or Provincial	\$ 10000
Grants – Town of Arnprior	\$ 3000
Donations/Sponsorships	\$ 39160
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) INHOUSE DONATIONS	\$ 35860
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$ 88020</b>

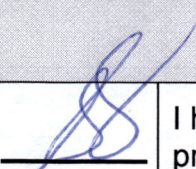


<u>Expenses Description</u>	<u>Budget Amount</u>
Salaries and Benefits	\$ 29180
Advertising and Promotion	\$ 400
Entertainment	\$
Administration	\$ 9389
Facilities Rental	\$ 24946
Prizes and Awards	\$
Other (please specify) COVID	\$ 2203
Other (please specify) RESOURCE GIFT CARDS	\$ 7575
Other (please specify) KITCHEN SUPPLIES	\$ 2783
Other (please specify) BUILDING SUPPLIES	\$ 10388
<b>Total Expenses</b>	<b>\$ 86863</b>

Please attach the listed documentation to your completed application.	<input checked="" type="checkbox"/> Most recent financial statements
	<input checked="" type="checkbox"/> Financial statement from previous year or previous festival/event
	<input type="checkbox"/> Budget for program, service, festival/event
	<input type="checkbox"/> Proof of incorporation, if applicable
	<input checked="" type="checkbox"/> Proof of insurance (required if funding is approved)

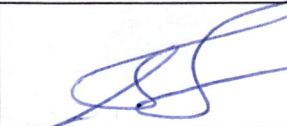
  

 (initial)	I hereby acknowledge that the Town of Arnprior requires any successful applicant to provide a follow-up report, as described in the Municipal Grants Policy.
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## Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 (initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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**NeighbourLink/The Fountain**  
**Profit & Loss**  
**January through December 2022**

	<u>Jan - Dec 22</u>
<b>Income</b>	
<b>Donations</b>	
Churches/Non-Profit	18,360.00
Individuals	19,800.70
Specified	1,000.00
<b>Total Donations</b>	39,160.70
<b>Government Agencies</b>	13,000.00
<b>Inhouse Donations</b>	35,859.65
<b>Total Income</b>	88,020.35
<b>Expense</b>	
Advertising and Promotion	400.11
Bank Service Charges	104.00
Building Expense	
Supplies	10,387.75
<b>Total Building Expense</b>	10,387.75
Cafe Supplies	2,783.33
Computer and Internet Expenses	0.00
Covid 19	2,202.90
Insurance Expense	2,756.80
Membership/Licence	280.00
Office Supplies	1,698.37
Payroll	29,179.93
Postage and Delivery	299.68
Professional Fees	98.50
Program Supplies	98.44
Rent	24,945.60
Specified - from Donations	1,000.00
Specified Gift-Vouchers, etc.	6,575.00
Telephone Expense	3,602.66
Volunteer Expense	450.00
<b>Total Expense</b>	86,863.07
<b>Net Income</b>	<u><u>1,157.28</u></u>

**NeighbourLink/The Fountain**  
**Balance Sheet**  
**As of 31 December 2022**

	<u>31 Dec 22</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Chequing Bank Account	75,566.15
Gift Cards	3,893.00
Petty Cash	<u>415.00</u>
Total Chequing/Savings	79,874.15
Accounts Receivable	
GST Receivable	<u>372.55</u>
Total Accounts Receivable	372.55
Other Current Assets	
PST Receivable	<u>977.52</u>
Total Other Current Assets	<u>977.52</u>
Total Current Assets	<u>81,224.22</u>
<b>TOTAL ASSETS</b>	<b><u>81,224.22</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings-Previous Year	992.04
Unrestricted Net Assets	79,074.90
Net Income	<u>1,157.28</u>
Total Equity	<u>81,224.22</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>81,224.22</u></b>

**NeighbourLink/The Fountain**  
**Profit & Loss**  
**1 January through 24 March 2023**

	1 Jan - 24 Mar 23
<b>Income</b>	
<b>Donations</b>	
Churches/Non-Profit	3,141.10
Individuals	3,595.51
<b>Total Donations</b>	6,736.61
<b>Inhouse Donations</b>	5,786.60
<b>Total Income</b>	12,523.21
<b>Expense</b>	
Bank Service Charges	11.00
Building Expense	
Supplies	
Cleaning	1,920.00
Supplies - Other	995.78
<b>Total Supplies</b>	2,915.78
Building Expense - Other	60.00
<b>Total Building Expense</b>	2,975.78
Cafe Supplies	498.38
Insurance Expense	2,705.40
Membership/Licence	295.00
Office Supplies	394.59
Payroll	8,798.64
Rent	6,236.40
Specified - from Donations	360.00
Specified Gift-Vouchers, e...	638.00
Telephone Expense	621.07
<b>Total Expense</b>	23,534.26
<b>Net Income</b>	<b>-11,011.05</b>



NeighbourLink/The Fountain  
**Balance Sheet**  
As of 24 March 2023

	<u>24 Mar 23</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
Chequing Bank Account	66,061.73
Gift Cards	2,901.00
Petty Cash	415.00
Total Chequing/Savings	<u>69,377.73</u>
Accounts Receivable	
GST Receivable	182.27
Total Accounts Receivable	<u>182.27</u>
Other Current Assets	
PST Receivable	653.17
Total Other Current Assets	<u>653.17</u>
Total Current Assets	<u>70,213.17</u>
<b>TOTAL ASSETS</b>	<u><b>70,213.17</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings-Previous Year	992.04
Unrestricted Net Assets	80,232.18
Net Income	-11,011.05
Total Equity	<u>70,213.17</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>70,213.17</b></u>



## Town of Arnprior Staff Report

**Subject:** Proclamation for Emergency Preparedness Week (May 7 to 13, 2023)

**Report Number:** 23-04-24-04

**Report Author and Position Title:** Oliver Jacob, Client Services Coordinator

**Department:** Client Services

**Meeting Date:** April 24<sup>th</sup>, 2023

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### Recommendations:

That Council proclaim May 7<sup>th</sup> to 13<sup>th</sup>, 2023 as Emergency Preparedness Week in the Town of Arnprior.

### Background:

#### Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, Ontario, Canada K7S 2B7
Section 5.2.2 – Contact Person's Name	Cory Nicholas, Deputy Fire Chief
Section 5.2.3 – Name of Proclamation and Duration	Emergency Preparedness Week May 1-7, 2022
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

**Assessment of the Proclamation Request from the Town of Arnprior  
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

**Documents:**

1. Proclamation Document – Emergency Preparedness Week (May 7 to 13, 2023)
2. Request Letter – Town of Arnprior Fire Services

**Signatures**

**Reviewed by Department Head:** Jennifer Morawiec

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt



**Town of Arnprior Proclamation**  
**Emergency Preparedness Week**  
**May 7-13, 2023**

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**Whereas** Emergency Preparedness Week is a national awareness initiative that has taken place annually since 1996; and

**Whereas** Emergency Preparedness Week encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

1. Know the risks
2. Make a Plan
3. Get an Emergency Kit; and

**Whereas** this awareness initiative is a collaborative event undertaken by the provincial and territorial emergency management organizations supporting activities at the local level in conjunction with Public Safety Canada and partners; and

**Whereas** the Town of Arnprior Fire Prevention Office has been raising awareness throughout the community in support of Emergency Preparedness Week; and

**Now Therefore**, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 7-13, 2023 as Emergency Preparedness Week in the Town of Arnprior, and encourage all residents to learn more about preparing for an emergency (know the risks, make a plan, get an emergency kit) and understand the importance of emergency preparedness.

**Lisa McGee, Mayor**  
**Town of Arnprior**

March 20, 2023

Mrs. Maureen Spratt  
Clerk, Town of Arnprior  
105 Elgin Street West  
Arnprior, Ontario, K7S 0A8

Mrs. Spratt,

Re: Request for Proclamation–Emergency Preparedness Week (May 7th – 13th, 2023)

Emergency Preparedness Week (EP Week) is an annual event that takes place each year during the first full week of May. This awareness initiative has taken place since 1996 and is a collaborative event undertaken by provincial and territorial emergency management organizations supporting activities at the local level, in conjunction with Public Safety Canada and partners. EP Week encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

- Know the risks
- Make a plan
- Get an emergency kit

The Fire Prevention Office of the Arnprior Fire Department has embraced this awareness initiative and respectfully requests that Town of Arnprior proclaim May 7th - 13th, 2023 Emergency Preparedness Week in the Town of Arnprior. The Fire Prevention Office has been raising awareness throughout the community in support of EP Week and will continue to do so throughout the duration of the campaign. By taking a proactive approach together we can communicate the importance of emergency preparedness to the citizens of Arnprior.

Sincerely,

*Cory Nicholas*

Deputy Fire Chief - Fire Suppression / Prevention Services  
Arnprior Fire Department



## Town of Arnprior Staff Report

**Subject:** Proclamation for International Day against Homophobia and Transphobia (May 17th, 2023)

**Report Number:** 23-04-24-05

**Report Author and Position Title:** Oliver Jacob, Client Services Coordinator

**Department:** Client Services

**Meeting Date:** April 24, 2023

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### Recommendations:

That Council proclaim May 17<sup>th</sup>, 2023 as International Day against Homophobia and Transphobia in the Town of Arnprior.

### Background:

#### Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Fondation Émergence <a href="https://en.may17mai.com/">https://en.may17mai.com/</a>
Section 5.2.2 – Contact Person's Name	Laurent Breault, General Director (438) 384-1058

**Assessment of the Proclamation Request from the Town of Arnprior  
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.3 – Name of Proclamation and Duration	International Day Against Homophobia and Transphobia – May 17th, 2023
Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

**Documents:**

1. Proclamation Document – International Day Against Homophobia and Transphobia (May 17th, 2023)
2. Proclamation Request from Fondation Émergence

**Signatures**

**Reviewed by Department Head:** Jennifer Morawiec

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt



**Town of Arnprior Proclamation**  
**International Day against Homophobia and Transphobia**  
**May 17th, 2023**

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**Whereas** the Canadian Charter of Rights and Freedoms and the Ontario Human Rights Code recognizes that no one can be discriminated against on the basis of sexual orientation or gender identity or expression;

**WHEREAS** Ontario is a society open to everyone, including lesbian, gay, bisexual and trans people (LGBTQ+) and to all other people who identify with sexual diversity and the multiplicity of gender identities and expressions;

**WHEREAS**, despite recent efforts towards greater inclusion of LGBTQ+ people, homophobia and transphobia are still present in modern society;

**WHEREAS** May 17th is the International Day against Homophobia and Transphobia, and the date is recognized as such in many countries;

**Now Therefore**, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 17, 2023, as the International Day Against Homophobia and Transphobia in the Town of Arnprior, and encourage all residents to act to address homophobia and transphobia when they see it while also recognizing the many contributions that LGBTQ+ peoples make to bolster our local community every day.

**Lisa McGee, Mayor**  
**Town of Arnprior**



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Montréal, Tuesday, March 14, 2023

**Subject: International Day Against Homophobia and Transphobia, May 17, 2022**

Hi,

Fondation Émergence's mission is to defend the rights of lesbian, gay, bisexual and trans (LGBTQ+) people. Each year, it organizes the International Day Against Homophobia and Transphobia (May 17), which was created by the Foundation for the first time in the world, in Quebec, in 2003. This day is now recognized nationally and internationally.

For last year's International Day Against Homophobia and Transphobia, Fondation Émergence sent a pride flag (rainbow) to every municipality in Quebec. For this year, we're trying to reach out to every municipality in Canada, this will send a stronger message to the government that the population stand with the LGBTQ+ community. We also invite you to adopt a resolution at City Council to mark this important day (see attached template in the email).

Last year 287 municipalities showed their support for LGBTQ+ people, join the movement to help us reach a new record this year for the 20th anniversary of the Day. [Map of Municipalities - May 17](#)

In addition, we invite you to share a photo on your social networks by tagging @journee17mai with the #17mai so that your municipality can shine a light on its inclusivity throughout Quebec.

If you do not have a flag in your possession, you can send us a request at the following email address: ([courrier@fondationemergence.org](mailto:courrier@fondationemergence.org)) with the complete address of the City Hall and we will be able to send you one at the price of only \$15.

With your support, we continue to make history in Canada and internationally by taking a strong stand against homophobia and transphobia. Together, we can create a country that fully accepts sexual and gender diversity.

Yours sincerely



Laurent Breault  
General Director



## Town of Arnprior Staff Report

**Subject:** Proclamation for First Responders Day (May 1st, 2023)

**Report Number:** 23-04-24-06

**Report Author and Position Title:** Oliver Jacob, Client Services Coordinator

**Department:** Client Services

**Meeting Date:** April 24, 2023

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### Recommendations:

That Council proclaim May 1<sup>st</sup>, 2023 as First Responders Day in the Town of Arnprior.

### Background:

#### Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, ON K7S 2B7
Section 5.2.2 – Contact Person's Name	Rick Desarmia, Fire Chief 613-623-4231
Section 5.2.3 – Name of Proclamation and Duration	First Responders Day May 1 <sup>st</sup> , 2023

**Assessment of the Proclamation Request from the Town of Arnprior  
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

**Documents:**

1. Proclamation Document – First Responders Day (May 1st, 2023)

**Signatures**

**Reviewed by Department Head:** Maureen Spratt

**Reviewed by General Manager, Client Services/Treasurer:** Robin Paquette

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Maureen Spratt



## Town of Arnprior Proclamation

### First Responders Day

**May 1<sup>st</sup>, 2023**

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**Whereas** Bill 15, “An Act to Proclaim First Responders Day” was adopted by the Legislature of Ontario on December 10th, 2013 designating May 1st of each year as ‘First Responders Day’ in the Province of Ontario; and

**Whereas** First Responders are those men and women who, in the early stages of an emergency, are responsible for the protection and preservation of life, property, evidence and the environment; and

**Whereas** First Responders include police officers, firefighters, paramedics, medical evacuation pilots, dispatchers, nurses, doctors, emergency medical technicians, military personnel, road maintenance personnel and emergency managers; and

**Whereas** First Responders are both volunteers and professionals who dedicate their lives to public service, and whose skills often make the difference between life and death; and

**Whereas** the services, dedication and commitment of First Responders deserves to be recognized and honoured; and

**Whereas** the Town of Arnprior employs or contracts the services of many First Responders;

**Now Therefore**, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 1<sup>st</sup>, 2023 as “First Responders Day” in the Town of Arnprior and urge all residents to thank those men and women who have dedicated their lives to keeping our community and homes safe and protected.

**Lisa McGee, Mayor  
Town of Arnprior**

**The Corporation of the  
Town of Arnprior**

**By-law Number 7379-23**

A by-law to amend By-Law # 7358-23, as amended, a by-law to impose user fees or charges for services, activities or items for purchase.

**Whereas** in accordance with Section 11 (1) of the *Municipal Act 2001*, S.O. 2001, c. 25, a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** the Council of the Corporation of the Town of Arnprior, has pursuant to Section 391 of the *Municipal Act 2001*, S.O. 2001, c. 25 the authority to pass by-laws imposing fees or charges; and

**Whereas** the User Fees and Charges require updating for registration purposes to reflect changes resulting from the Joint Use Recreation Agreement expiration as of June 30, 2023; and

**Whereas** Council of the Town of Arnprior deems it expedient to amend the User Fees and Charges By-law for the municipality;

**Therefore** the Council of the Town of Arnprior enacts as follows:

1. **That** Schedules “K” of the User Fees and Charges By-law Number 7358-23 be amended to reflect the fee structure contained in Schedule “K” related to Recreation hereto forming part of this by-law.
2. **That** any By-laws and/or resolutions or parts of by-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.
3. **That** this By-law shall come into force and effect on the day of its passing.

**Enacted and Passed** this 24<sup>th</sup> day of April, 2023

Lisa McGee, Mayor

Maureen Spratt, Clerk

## Schedule K – Recreation

### Nick Smith Centre

Description	Resident	Non-Resident
<b>Arena – Seasonal Contract &amp; Casual Rental Hourly Ice Rates</b>		
Junior A Packers	\$175.00	N/A
Winter Prime Time & All Summer Ice – Adults	\$180.25	\$270.00
Winter Prime Time & All Summer Ice – Minors & Seniors	\$134.00	\$201.00
Winter Non- Prime Time – Adults	\$151.50	\$227.50
Winter Non- Prime Time– Minors & Seniors	\$108.00	\$162.00
Winter Early Morning Ice (pre 8:30 a.m.)	\$85.00	\$127.50
Ice Discounts		
Last Minute (within 72 hours of rental, n/a on Early Morning Ice)	30%	30%
Late Ice (11:00 pm to midnight)	50%	50%
Tournament Rates – Ice (Daily) – Adults (up to 12 hrs)	\$1,802.50	\$2,703.73
Tournament Rates – Ice (Daily) – Minors & Seniors (up to 12 hrs)	\$1,340.00	\$2,010.00
<b>Slab Rental</b>		
Hourly Rate (No Set Up)	\$62.50	\$93.75
Daily Rate	\$625.00	\$937.50

<b>Description</b>	<b>Resident</b>	<b>Non-Resident</b>
Set-up / Tear Down - Daily Rate	Cost Recovery	Cost Recovery
Hydro Fees and Set Up - Daily Rate	Cost Recovery	Cost Recovery
Electrical Fees - Inside & Outside Panel Per Event	Cost Recovery	Cost Recovery
<b>Public Skating</b>		
Public Skating – Adult (16-60 Years)	\$3.00	\$4.50
Public Skating – Infants (0-2 Years)	No Charge	No Charge
Public Skating – Children (3-15 Years)	\$2.50	\$3.75
Public Skating – Seniors (60+ Years)	\$2.50	\$3.75
<b>Shinny Hockey</b>		
Shinny Hockey – Hourly Rate Per Person (16 Years & Over)	\$5.00	\$7.50
Jr. Shinny Hockey – Hourly Rate Per Person (15 Years & Under)	\$4.00	\$6.00
<b>Nick Smith Centre Community Hall</b>		
Hall Rental Fee - Hourly Rate	\$40.00	\$60.00
Hall Rental Fee - Daily Rate	\$350.00	\$525.00
Hall Rental Fee with Bar Services - Daily Rate	\$450.00	\$675.00
Hall Rental Fee with Bar Services – Hourly Rate (Minimum 3 hour rental)	\$100.00	\$150.00
Set Up/Tear Down Fee - Hourly Rate (Applied to any setup that is beyond setup of tables and chairs)	\$25.00	\$25.00
Security and Damage Deposit – Daily (Fee to secure rental and is fully refunded barring damages)	\$200.00	\$200.00

Description	Resident	Non-Resident
<b>Nick Smith Centre - Recreation Programs (Various)</b>		
NSC Program & Lending Hub fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses & the annual Council approved operating budget.	Various Fees	Resident Fees x 1.5
<b>Swimming Pool Rental – Per Hour</b>		
Basic Hourly Fee	\$81.00	\$121.50
Staff Fee – Per Guard (1:10 Ratio)	\$29.50	\$29.50
Basic Fee – Club & School Rentals	\$70.50	N/A
<b>Lock Rentals Per Hour</b>		
Lock Rental (Single Day Only)	\$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return)	\$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return)
Swim Club Locker Rental (Members Only)	\$15.00 (season)	\$15.00 (season)
<b>Swimming Lessons</b>		
Children's Lessons – Parents & Tots	\$90.00	\$135.00
Children's Lessons – Pre-School	\$100.00	\$150.00
Children's Lessons – Swimmer Level 1-3	\$100.00	\$150.00
Children's Lessons – Swimmer Level 4-6	\$110.00	\$165.00



<b>Description</b>	<b>Resident</b>	<b>Non-Resident</b>
Children's Lessons – Patrol Level	\$120.00	\$180.00
Children's Lessons – Small Group Rates	\$128.00	\$192.00
Children's Lessons – Semi Private Lessons	\$154.00	\$231.00
Children's Lessons – Individual Private Lessons	\$190.00	\$285.00
Adult Lessons	\$116.00	\$174.00
Adult Lessons – Per Class	\$10.00	\$15.00
Aquafit – Full Session (10-Week Program) – Resident	\$90.00	\$135.00
Aquafit – Punch Card – 10 Classes – Resident	\$100.00	\$150.00
Aquafit – Drop In Cost Per Class	\$15.00	\$22.50
<b>Public Swimming</b>		
Public Swim Admission – Under 2 Years	No Charge	No Charge
Public Swim Admission – Children (Under 16 Years)	\$3.50	\$5.25
Public Swim Admission – Adults (16+ Years)	\$4.50	\$6.75
Public Swim Admission – Seniors (60+ Years)	\$3.50	\$5.25
Public/Lane Swim Punch Card (10 Swims) – Child (15 & Under) / Seniors (60+ years)	\$30.00	\$45.00
Public/Lane Swim Punch Card (10 Swims) – Adult (16+ Years)	\$40.00	\$60.00

Description	Resident	Non-Resident
<b>Seasonal Aquatic Programming</b>		
Aquatic Fitness/ Therapeutic Classes – Per Class (Fee Varies Per Program – See Nick Smith Centre for Details & Specific Program Pricing)	\$8.50 - \$15.00	Resident Fees x 1.5
<b>Birthday Parties</b>		
Birthday Party: 1 hr swim	\$140.00	\$210.00
Birthday Party: 1 hr private skating	\$130.00	\$195.00
Birthday Party: 1hr community hall	\$40.00	\$60.00
Birthday Party: 1hr pool + 2hr community hall	\$200.00	\$300.00
Birthday Party: 1hr ice + 2hr community hall	\$190.00	\$285.00
Customized packages may be arranged. For booking please call at least 14 days in advance.	Variable Fee	Resident Fee x 1.5
<b>Hybrid User Groups - Non-Resident Surcharge</b>		
Major Groups (+200 rental hours)	N/A	\$200.00
Recreation Groups (+100 rental hours)	N/A	\$150.00
Limited Use Groups (+20 rental hours)	N/A	\$100.00

## Parks & Outdoor Amenities

Description	Resident	Non-Resident
<b>Robert Simpson Park</b>		
Use of Gazebo Only – Resident (4 Hours, includes access to power box)	\$93.50	\$140.25
Use of Gazebo Per Hour, Beyond 4 Hours (includes access to power box)	\$25.00	\$25.00
Use of Gazebo – Resident (4 Hours, including chairs, tables, sound system, set up & tear down)	\$443.00	\$664.50
Licensed Event	\$93.50	\$140.25
<b>Ball Diamonds</b>		
Adult Leagues – per hour	\$24.00	\$24.00
Minor Leagues – Recreation Affiliates – per hour	\$16.00	\$16.00
Minor Tournaments – per Day/per Diamond	\$160.00	\$160.00
Minor Tournaments – Friday-Sunday /per Diamond	\$240.00	\$240.00
Adult Tournaments – per Day/per Diamond	\$240.00	\$240.00
Adult Tournaments – Friday-Sunday /per Diamond	\$360.00	\$360.00
<b>Marina</b>		
Slip Rental for the season (per foot) - Resident	\$32.50	\$45.50
Slip Rental for the month (per foot) - Resident	\$17.00	\$23.80
Daily Docking	\$15.00	\$21.00
Refundable Key Deposit	\$25.00	\$25.00

Description	Resident	Non-Resident
Daily Launch	\$10.00	\$10.00
Seasonal Launch Pass	\$100.00	\$100.00
<b>Recreational Programming</b>		
Recreation program and sports league fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses and the annual Council approved operating budget.	Variable Fees	Variable Fees



## **Request for Support: Town of Essex – Municipal Tax Sale Proceeds**

Moved by \_\_\_\_\_

Seconded By \_\_\_\_\_

**That** the Council of the Corporation of the Town of Arnprior receive the correspondence from the Town of Essex;

**Whereas**, prior to the enactment of the Modernizing Ontario's Municipal Legislation Act, 2017, Section 380(6) of the Municipal Act allowed for a municipality to retain surplus proceeds from tax sales within their jurisdiction; and,

**Whereas** the public tax sale process is burdensome to municipalities who invest a considerable amount of time and money recovering these proceeds for the potential sole benefit of the Crown in right of Ontario;

**Therefore Be It Resolved That** Council support the resolution passed by the Council of the Town of Essex urging the Government of Ontario to reinstate previous pre-2017 legislation that permitted a Municipality to apply for and retain the surplus proceeds from a tax sale in their jurisdiction; and,

**Further That** a copy of this resolution be sent to Steve Clark, Minister of Municipal Affairs and Housing; Peter Bethlenfalvy, Minister of Finance; Renfrew-Nipissing-Pembroke MPP John Yakabuski; the Association of Municipalities of Ontario (AMO); and all municipalities in the County of Renfrew.



**Municipal Grant Application: Arnprior Optimistic Women's Club – Waive Rental Fees for Nick Smith Centre Community Hall (Trivia Night)**

Moved by \_\_\_\_\_

Seconded By \_\_\_\_\_

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Optimistic Women's Club; and

**Whereas** the Arnprior Optimistic Women's Club is an eligible community organization under the Municipal Grants Policy;

**Therefore Be It Resolved That** Council supports the Arnprior Optimistic Women's Club request by providing in-kind support through waiving the rental fees for the Nick Smith Centre Community Hall (value of approximately \$450.00) for their Trivia Night event to be held on May 12<sup>th</sup>, 2023;

**Further That** the Arnprior Optimistic Women's Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.