



**Minutes of Council Meeting
June 12, 2023 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Grinstead
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Town Staff Present

Robin Paquette, CAO
Maureen Spratt, Town Clerk
Jennifer Morawiec, GMCS / Treasurer
Graeme Ivory, Director of Recreation
Alix Jolicoeur, Manager of Community
Services / Planner
Oliver Jacob, A / Deputy Clerk
Shelley Mackenzie, Clerk

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 193-23

Moved by Dan Lynch

Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, June 12, 2023 be amended by adding Item 18 (b) a closed session item pursuant to Section 239(2)(c) of the Municipal Act, 2001. (Galvin Street)

Resolution Carried (As amended)

5. Disclosures of Pecuniary Interest

Councillor Couper declared the following:

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I, Chris Couper declare a pecuniary interest in Item 12a and 15a on the June 12, 2023 Council agenda. I am making this declaration as I live in close proximity to the subject lands.

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 194-23

Moved by Billy Denault

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Arnprior Skateboard Association

Luke Sheldrick, representing the Arnprior Skateboard Association provided a presentation highlighting the association's goal of fostering skateboarding in the community. Sheldrick proceeded to introduce the committee members, note the benefits of skateboarding, associated costs, what drives the association, why skate parks matter, what the association has done to date, opportunities and goals, steps forward and what the association is looking for; including creating a skatepark advisory committee and increasing the skatepark budget to \$500,000, of which the Town would contribute \$300,000 and it would be up to the community to raise the additional \$200,000.

b) Arnprior McNab/Ringette Association,

Krys Rousselle, Jillian Lotan and Lisa Belton representing the Arnprior-McNab Ringette Association (AMRA) provided an overview of their presentation highlighting AMRA has seen continuous growth since its establishment in 1983. AMRA representatives advised AMRA's catchment area is defined by the geographic boundaries of Arnprior, McNab/Braeside, City of Ottawa (West Carleton) and Mississippi Mills. AMRA voiced their concern that those players, approximately 32%, will have a surcharge added to their registration, without any means of cost-recovery. AMRA proposed that only McNab/Braeside registrations be charged the non-resident rate or that the municipality in discussion with ARMA, determine a custom fee per player for non-residents. Following discussion the matter was referred to staff for future consideration of Council.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

Councillor Couper removed himself from the table.

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12. Staff Reports

- a. Lifting and dedicating 0.3m reserves on Block 50 on Plan 49M-108 and Blocks 23 and 24 on Plan 49M-110
Resolution Number 195-23
Moved by Lynn Grinstead
Seconded by Billy Denault
That Council adopt a by-law to lift 0.3 m reserves and dedicate the lands as public highways for Block 50 on Plan 49M-108, and Blocks 23 and 24 on 49M-110, Town of Arnprior (Seabert Drive and Morgan Clouthier Way).

Resolution Carried

Councillor Couper returned to the table

- b. Request for Sign By-Law Exemption (240 Baskin Drive West)
Resolution Number 196-23
Moved by Lynn Grinstead
Seconded by Chris Couper
That Council approve a minor variance from the provisions of the Sign and Merchandise Display By-Law Number 5209-04 to permit the installation of a ground-mounted sign board with an increased maximum sign face at 240 Baskin Drive West, as requested by the Conseil des Écoles Catholique de Centre-Est (CECCE).

That Council adopt an amending by-law to provide for the exemption.

Resolution Amended

Resolution Number 197-23
Moved by Billy Denault
Seconded by Lynn Grinstead
That the amending by-law, be further amended with the addition of wording to reflect that LED Electronic Messaging Display is not permitted on the subject sign.

Resolution Carried

Resolution Number 198-23
Moved by Lynn Grinstead
Seconded by Chris Couper
That Council approve a minor variance from the provisions of the Sign and Merchandise Display By-Law Number 5209-04 to permit the installation of a ground-mounted sign board with an increased maximum sign face at 240 Baskin Drive West, as requested by the Conseil des Écoles Catholique de Centre-Est (CECCE).

That Council adopt an amending by-law to provide for the exemption.

Further That the amending by-law be further amended with the addition of wording to reflect that LED Electronic Messaging Display is not permitted on the subject sign.

Resolution Carried (as amended)

- c. Annual Statement of Development Charges - 2022
Resolution Number 199-23
Moved by Billy Denault
Seconded by Lynn Grinstead

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That Council receive report number 23-06-13-03 as information; and

That this Annual Statement of Development Charges be made available to the public on the Town of Arnprior website or upon request.

Resolution Carried

d. Bi-annual Financial Update – May 2023

Resolution Number 200-23

Moved by Lynn Grinstead

Seconded by Billy Denault

That Council receive report number 23-06-12-04 as information.

That an adjustment be made for the 2023 funding sources for the capital project 'Daniel Street Signalization Intersection Realignment and Culvert Replacement' to reflect funding from the Fairgrounds Development, funding from Renfrew County, 2023 Canada Community Building Fund grant values and Capital Expenditure Reserve Fund contributions as outlined herein.

Resolution Carried

13. Council Committee Reports and Minutes

a. Mayors Report

Mayor McGee reported on the following:

- Had the pleasure of bringing greetings from Council at the Fire Hall to celebrate a \$17,000 grant from Firehouse Subs Public Safety Foundation Canada. The owners of Firehouse Subs in Kanata attended and provided fantastic food for the event. The grant provided a much needed piece of training equipment for the Fire Department. Thanks again to our sponsors and our fire services.
- Met with representatives of the Child Poverty Action Network (CPAN) to discuss some of their initiatives towards poverty issues and solutions in our communities.
- Together with Councillor Couper, enjoyed an introductory meeting with Cody and Vince Campanale.
- Had the pleasure of attending the 2360 Army Cadets Ceremonial Review bringing greetings from Council and participating in their inspection.
- Had the pleasure of bringing greetings from Council at the Lions Guide Dog Walk. Thank you to all participants and sponsors of the event. As well, as a special shout out to Braeden Watermain and his dog Guinness who together have raised \$15,000 over the last eleven years walking in this event.
- Along with myself, Councillor Grinstead and staff representatives met with Mayor MacKenzie and Councillor Brum of McNab Braeside to close off the 2023 population adjustments using the agreed to formula.
- On Saturday, June 4, had the pure joy of welcoming residents and visitors to Robert Simpson Park for Priorpalooza. Thank you to all sponsors, and volunteers and congratulations to the team who put this wonderful event together.

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- In recognition of Pride month, brought greetings from the Town at the Pride Flag Raising Event, and look forward to the events ongoing in Town this month in celebration of Pride month.
- Along with the majority of council, attended the Doctors Dining Duel in support of Physician Recruitment efforts.
- Attended an event where I had the chance to speak to the Mayors of Shawville and Clarendon. As always this was a great learning opportunity, and I appreciated their openness and candor on the issues their communities face.
- Congratulations to Councillor Billy Denault who graduated today from Carleton University with distinction.

b. County Councillor's Report

County Councillor Lynch reported on Renfrew County Council:

- County Deputy Clerk, Rose Gruntz, has submitted her letter of retirement. The August session will be her last meeting of County Council. The CAO, Craig Kelly stated that Rose has been the glue that has held the corporation together for the past 25 years.
- County Council adopted a by-law dealing with Flexible Work Arrangements effective July 1, 2023. The Flexible Work Arrangements will be implemented on a one-year trial basis.
- County Council adopted a by-law authorizing a Recreation Agreement with the Town of Arnprior – Arnprior & District Museum Summer Experimentation Station to provide subsidies or special needs resource funding for children aged 6 to 12 years who are enrolled in an authorized recreational and skill building program. The Arnprior and District Museum is offering an eight-week camp that takes place through this summer. Congrats to Manager Emily Stovel.
- County Staff were offered the opportunity to wear blue jeans on Fridays at a cost of \$2.00. The collected money, \$2000.70, was donated to United Way East Ontario, Regional Director Jade Nauman.
- A delegation from the Renfrew County District School Board made a presentation, the printed material is displayed in front of council chambers. Of note there is an increase in students in Renfrew County.
- The June meeting of Operations and Development & Property will be held at the Township of McNab/Braeside.

c. Councillor(s) Report

Councillor Denault reported on the Airport Commission meeting of June 7, 2023:

- The Fly-in Breakfast is June 17th, 8am-12pm. There will be a martialing team that are going to direct where members of the public go. Breakfast, shuttle access, accessible washrooms on site and demonstrations from vintage wings and other vendors of the airport all for you to enjoy. And as always members of council are welcome and encouraged to attend.
- Fuel Update: Update to the credit card reader and pricing pump services. Looking at additional revenue streams from additional fuel offerings.
- Managers Update: Some additional revenue streams such as Property maintenance revenue, taking on additional float plane fuel revenue streams. The airport now has a new dock with collaboration between Stevenson fuels and the airport commission. Terminal credit card reader was upgraded.

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Discussion did get underway on a potential code of conduct for hanger owners at the airport.

- Accounting Update: There was a discussion on the audit for 2023 and the commission did commence a discussion with Caitlin Cox at KPMG.
- Garage Expansion Update: The Commission did pass a motion to move forward on finalizing plans on a garage expansion to house additional capital equipment like winter maintenance equipment, sweeper, etc.

Councillor Toner reported on updates from the Arnprior & District Museum:

- The Museum has undergone a facelift in the last few months with new flooring in the back rooms, freshly painted walls and an additional washroom added which will increase the rental occupancy to seventy persons.
- Over the past few months, has served as a venue for weddings, a baby shower, overnight sleepover camp by the Girl Guides, weekly visits by the Little Peoples Program, and ADHS's special education class, an afternoon learn to sew program, embroidery workshop and for hosting the cultural night market planning sessions.
- The digitization team have been working through some technical barriers but have managed to photograph just under 1500 cultural belongings
- Upcoming events include "Neighbourhood Story Jam" as part of Culture Connect on Saturday, June 25 starting at 1:00pm and an eight week summer program starting Monday, July 3 with a different experimentation station theme each week.
- The museum is looking for boxes and old magazines for their summer programming.

14. Correspondence & Petitions

a) Correspondence Package – I-23-Jun-11

Resolution Number 201-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the Correspondence Package Number I-23-JUN-11 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 8 - The Ontario Government has invested \$89,550 for two projects for specialized bariatric equipment and supplies and IV infusion pumps at Fairview Manor in Almonte
- Page 36 – The Ontario Government is now permitting persons being 15 years old (down from 16) to be lifeguards.
- Page 38 - As of 01 June the Ontario Government is now requiring at risk employers to ensure their workplaces have a life-saving naloxone kit on hand and workers trained on how to use them.
 - On question of the County Councillor, the CAO advised the Town has kits at our facilities with a number of staff having been trained.

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- Page 40 - The Ontario Government has banned the regulated professions from requiring Canadian work experience in more than 30 regulated professions. Professional Engineers are the first association to remove it from their application criteria.

b) Correspondence Package – A-23-JUN-09

Resolution Number 202-23

Moved by Chris Couper

Seconded by Chris Toner

That the Correspondence Package Number A-23-JUN-09 be received and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

By-laws

Resolution Number 203-23

Moved by Billy Denault

Seconded Lynn Grinstead

That the following by-laws be and are hereby enacted and passed:

- By-law Number 7397-23 – Appointment of Town Clerk
- By-law Number 7398-23 – Amend Hiring Policy (Volunteer Fire Fighters)

Resolution Carried

Councillor Couper removed himself from the table.

Resolution Number 204-23

Moved by Lynn Grinstead

Seconded by Chris Toner

That the following by-laws be and is hereby enacted and passed

- By-law Number 7395-23 – Lifting of 0.3m Reserve (Marshall's Bay Meadows)

Resolution Carried

Councillor Couper returned to the table.

Resolution Number 205-23

Moved by Tom Burnette

Seconded by Lynn Grinstead

That the following by-law be and is hereby enacted and passed, as amended.

- By-law Number 7396-23 – Sign By-law Exemption 240 Baskin Drive West.

At the request of County Councillor Lynch, a recorded vote was taken:

Mayor McGee	Yes	
County Councillor Lynch	Yes	
Councillor Grinstead	Yes	
Councillor Burnette	Yes	
Councillor Toner		No
Councillor Couper	Yes	
Councillor Denault	Yes	

Resolution Carried

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Resolutions

Resolution Number 206-23

Moved by Dan Lynch

Seconded by Chris Couper

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Ottawa Valley Cycling and Active Transportation Alliance; and

Whereas the Ottawa Valley Cycling and Active Transportation Alliance is a group of volunteers who promote safe and healthy active transportation in the Ottawa Valley;

Therefore Be It Resolved That Council supports the Ottawa Valley Cycling and Active Transportation Alliance request by providing in-kind support through waiving the rental fees for the Nick Smith Centre Community Hall (value of approximately \$450.00) for their Trail Towns Conference event to be held on September 20th, 2023;

Further That the Ottawa Valley Cycling and Active Transportation Alliance be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

Resolution Number 207-23

Moved by Billy Denault

Seconded by Lynn Grinstead

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Braeside McNab Seniors At Home Program Inc.; and

Whereas the Arnprior Braeside McNab Seniors At Home Program Inc. is a community support agency offering an umbrella of programs for individuals with special needs and individuals over the age of 55; and

Therefore Be It Resolved That Council supports the Arnprior Braeside McNab Seniors At Home Program Inc. request by providing in-kind support through waiving the rental fees for the Nick Smith Centre Community Hall (value of approximately \$450.00) for their Christmas Craft Fair to be held on November 25th, 2023;

Further That the Arnprior Braeside McNab Seniors At Home Program Inc. be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

Resolution Number 208-23

Moved by Tom Burnette

Seconded by Chris Couper

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Braeside McNab Seniors at Home Program Inc.; and

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Whereas the Arnprior Braeside McNab Seniors At Home Program Inc. is a community support agency offering an umbrella of programs for individuals with special needs and individuals over the age of 55; and

Therefore Be It Resolved That Council supports the Arnprior Braeside McNab Seniors At Home Program Inc. request by providing in-kind support through waiving the rental fees for the Robert Simpson Park (value of approximately \$443.00) for their Annual Memorial Butterfly Release Event to be held on August 20th, 2023;

Further That the Arnprior Braeside McNab Seniors At Home Program Inc. be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

Resolution Number 209-23

Moved by Lynn Grinstead

Seconded Billy Denault

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the United Church Women of Grace – St. Andrews United Church; and

Whereas as a charitable organization, the St. Andrews United Church is an eligible community organization under the Municipal Grants Policy;

Therefore Be It Resolved That Council supports the St. Andrews United Church request by providing in-kind support through waiving the rental fees for the Nick Smith Centre Community Hall (value of approximately \$450.00) for their Christmas Craft Market to be held on November 4th, 2023;

Further That the St. Andrews United Church be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

Resolution Number 210-23

Moved by Tom Burnette

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Rotary Club of Arnprior; and

Whereas the Rotary Club of Arnprior raises funds which goes toward many community projects in the Greater Arnprior area; including families in need;

Therefore Be It Resolved That Council supports the Rotary Club of Arnprior request by providing in-kind support through waiving of fees for the Special Event Licence (\$25.00), the rental of the Robert Simpson Park Gazebo (value of approximately \$443.00) as well as providing Town staff support for the set up and tear down for their Butter Tart Festival to be held on August 26th, 2023;

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Further That the Rotary Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

16. Announcements

Councillor Denault made the following announcement(s):

- Echoed the Mayors comment on Priorpalooza, having attended and received many positive comments on the event.
- The Arnprior Market debuted on June 4th with weekly markets until September 24th. More information on the market can be found on the Town's website or the Market facebook page.
- The next Cultural Night Market meeting is June 20th at 6pm at the Museum.
- On June 1, had the good fortune to attend the Algonquin Nursing Class of 2023 pinning ceremony. There were 100 students that received their nursing pin and gave their Nightingale Oath.

Councillor Couper made the following announcement(s):

- I received an official summons, on a trumped up charge, for the Jail and Bail on Saturday, June 17th at Giant Tiger. The popular fundraiser for the Lions Club will see me needing to raise \$300 to be released in one-half hour.
- Echoed Councillor Denault's comment on having received positive comment on our events including the Market and Priopalooza. A thank you to those individuals who are recognizing our events and town staff who work very hard and whose jobs often go unthanked and taken for grant.

County Councillor Lynch made the following announcement(s):

- Congratulations to Jim Flowers, celebrating 50 years of business of Jim's Auto Glass & Upholstery which was held on June 3.
- Congratulations to the Knights of Columbus Council on their 100th Anniversary.
- To follow up on the Mayor's comments on the Doctors Dining Duel. There were 8 Duelists:
 - Dr. Boersma with Annette Charbonneau, Charbonneau Catering – Overall Winner
 - Dr. Garcia with Mani Negi & family Bistro & Pub – Second Place
 - Dr. Morrison with Andi Marcus, The Babbling Gourmet - Peoples Choice
 - Dr. Suzuki with James Rennick, Aspira Island View
 - Dr. Gordon with Kai Dowd, Cold Bear Brewery
 - Dr. Fishman with Nick White, Redneck Bistro
 - Dr. Becker with Aaron Roberts, Urban Angus Steak & Wine
 - Dr. Veale with Graham Kome-Pond, Might Fine Foods; and
 - Sample refreshments from Cold Bear Brewing Company and Farm Grate Craft Cider

Of note a dinner with six courses for six people which would be made in your house was auctioned off for \$1900.00.

- Congratulations to Ted & Bernice Brown on celebrating their 50th Wedding Anniversary.
- Thank you to our Recreation and Public Works staff for all their hard work that ensured Robert Simpson Park was ready for Priorpalooza and lived up to its name of being "The Jewel in the Ottawa Valley".

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- Sunday, June 18th, Concerts in the Park features the Heartbeats between 2 and 4 at Robert Simpson Park
- Congratulations to the Renfrew County Senior Games for hosting Pickleball at the Nick Smith Arena. I had the pleasure of presenting the medals to the winners.

Councillor Toner made the following announcement(s):

- Condolences to the family of Ted Graham, on his recent passing. Mr. Graham was a Veteran of the Korean War, a former teacher at ADHS and he was also the caretaker and the founder of the garden at Legion Park.

The CAO made the following announcement:

- Welcome to Shelley Mackenzie, who as of July 1, will become the Town Clerk.

17. Media Questions

None

18. Closed Session

Resolution Number 211-23 (8:40 p.m.)

Moved by Chris Couper

Seconded by Tom Burnette

That Council meet in closed session to discuss One (1) matter(s) regarding personal matters about an identifiable individual including municipal or local board employees pursuant to Section 239(2)(c) of the Municipal Act, 2001, as amended (Secondary School Bursaries) and Two (2) matters regarding a proposed or pending acquisition or disposition of land by the municipality or local board (Land Sale /Purchase – McGonigal Street and Galvin Street)

Resolution Carried

Resolution Number 212-23 (9:10 p.m.)

Moved by Lynn Grinstead

Seconded by Billy Denault

That Council resume to Open Session.

Resolution Carried

Resolution Number 213-23

Moved by Dan Lynch

Seconded by Lynn Grinstead

That Council authorize staff to facilitate the Secondary School Graduation bursary.

Resolution Carried

Resolution Number 214-23

Moved by Lynn Grinstead

Seconded by Billy Denault

That Council direct staff to proceed as directed in closed session regarding the McGonigal/Galvin Street land sale/purchase.

Resolution Carried

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19. Confirmatory By-Law

Resolution Number 215-23

Moved by Lynn Grinstead

Seconded by Dan Lynch

That By-law No. 7399-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on June 12, 2023, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 216-23

Moved by Lynn Grinstead

Seconded by Dan Lynch

That this meeting of Council be adjourned at 9:12 p.m.

Resolution Carried

Signatures



Lisa McGee, Mayor



Maureen Spratt, Town Clerk