



**Minutes of Council Meeting  
September 25<sup>th</sup>, 2023 6:30 PM  
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present (In-Person):**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Lynn Cloutier  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Chris Couper  
Councillor Billy Denault

**Council Members Absent:**

**Town Staff Present**

Robin Paquette, CAO  
Jennifer Morawiec, GMCS / Treasurer  
Shelley Mackenzie, Town Clerk  
Oliver Jacob, A/Deputy Clerk  
Rick Desarmia, Fire Chief

**Council Members Present (Electronic):**

**1. Call to Order**

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

**4. Adoption of Agenda**

**Resolution Number 302-23**

Moved by Chris Couper  
Seconded by Tom Burnette

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Monday, September 25<sup>th</sup>, 2023 be adopted.

Resolution Carried

**5. Disclosures of Pecuniary Interest**

I, Billy Denault, declare a pecuniary interest on items 9 (b) on the September 25<sup>th</sup>, 2023 Council agenda. I am making this declaration as I have a professional relationship with the owner.

I, Chris Couper, declare a pecuniary interest on items 9 (a) on the September 25<sup>th</sup>, 2023 Council agenda. I am making this declaration as I live in close proximity to the subject lands.

**6. Question Period**

None

**7. Adoption of Minutes of Previous Meeting(s)**

**Resolution Number 303-23**

Moved by Lynn Cloutier

Seconded by Chris Toner

**That** the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

**8. Awards/Delegations/Presentations**

None

**9. Public Meetings**

**Resolution Number 304-23**

Moved by Lynn Cloutier

Seconded by Dan Lynch

**That** Council move into a public meeting to inform the public concerning three (3) planning applications.

Resolution Carried

Mayor McGee called the public meeting to order at 6:34 p.m. and welcomed those present.

**a) By-Law No. 6875-18 ZBLA-2/23 – Marshall’s Bay Meadows, Phases 4 and 5 of the Draft Plan of Subdivision (47-T-14002).**

Councillor Couper left the council table at 6:34pm.

Staff presented council and the public with information pertaining to the public meeting requirements.

Staff outlined the proposed amendments to the zone designations to permit the land uses associated with Phases 4 and 5 of the Draft Plan of Subdivision (47-T-14002). The requested zoning includes:

- Residential Three (R3) to allow for single detached dwellings;

- Residential Three – Exception 41 (R3\*41) zoning to allow for semi-detached residential uses with an exception to the requirement of Section 6.4.3g) of the Bylaw which requires that individual driveways accessing the two semi-detached dwellings be paired;
- Residential Four – Exception 28 (R4\*28) zoning to allow for townhouse dwellings with a minimum interior side yard of 1.2m;
- Residential Four – Exception 42 (R4\*42) zoning to allow for back-to-back street town homes or apartment dwellings with a maximum building height of 15.5m; and
- Open Space (OS) zoning to allow for the location of a stormwater management plan.
- Open Space (OS) zoning to allow for the location of a park.

Staff noted that no comments or submissions were received in advance of the Public Meeting.

The floor was opened to the public for comments. There were no comments received.

Councillor Couper returned to the council table at 6:39 p.m.

**b) Amendment to Comprehensive Zoning By-law, No. 6875-18 ZBLA-3/23 – 128 Mary Street.**

Councillor Denault left the council table at 6:39 p.m

Staff provided information concerning the proposed amendment to the zoning of the subject lands. The amendment would allow for a multiple dwelling residential use subject to the provisions of the R2 zone within the existing building and restrict the number of multiple dwelling units to three (3) until a servicing brief/report is provided in support of any further development. The amendment would increase the number of units permitted within the existing building from one (1) to three (3).

Staff noted that one letter was received at the beginning of the meeting and will be provided to Council. One member of the public stepped forward with questions for staff and council pertaining to the application:

- Tracey Jeror, 13 Huyke Drive

A summary of comments is as follows:

- Where will the access be located to the units?  
Staff indicated where the access would be located.
- Will these apartments be geared to income?

The mayor indicated that the building is privately owned and that we have not received any information concerning pricing of the units.

- Will the building have additional floors added that would create additional height?

Staff responded that the plans did not include information to suggest that additional floors are being added the building.

Councillor Denault returned to the council table at 6:44 p.m.

**c) Amendment to Comprehensive Zoning By-law, No. 6875-18 ZBLA-4/23 – 375  
Daniel Street, South.**

Staff outlining the specifics of the application, the purpose of which is to reduce the number of required parking spaces from 545 to 522 for the subject lands.

Staff noted that no comments or submissions were received in advance of the Public Meeting.

The floor was opened to the public for comments. There were no comments shared at the meeting.

Staff indicated that Council will consider any comments from the public prior to the adoption of any amendments to the Zoning By-law. Subject to any comments received at the Public Meeting, by-laws to effect the amendments will be at the next Council meeting.

**Resolution No 305-23 (6:52 p.m.)**

Moved by Tom Burnette

Seconded by Chris Couper

**That** Council resume to the regular meeting.

Resolution Carried

**10. Matter Tabled/ Deferred/ Unfinished Business**

None

**11. Notice of Motions**

None

**12. Staff Reports**

**a) Housing Needs Assessment**

**Resolution Number 306-23**

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** Council receive the Housing Needs Assessment as information and use the Assessment as a long-range planning tool to guide and inform future decisions.

Resolution Carried

**b) Official Plan Amendment No.7 and Zoning By-Law Amendment No. 5/23 (Arthur Street)**

**Resolution Number 307-23**

Moved by Billy Denault

Seconded by Lynn Cloutier

**That** Council receives applications for an amendment to the Official Plan (OPA #7) and implementing Zoning By-law amendment (ZBLA-5/23) for the site municipally known as 0 Arthur Street to redesignate the lands from “Established Residential Area” and “Environmental Protection Area” to “Established Residential Area – Exception”, to reduce the required water setback as per the Natural Heritage Resource policies.

**That** pursuant to the Planning Act, Council holds a public meeting on Monday, October 23<sup>rd</sup>, 2023, regarding the proposed amendments, to allow for public review and comment.

Resolution Carried

**c) Zoning By-law Amendment 6/23 – Temporary Use – 50 Carss Street**

**Resolution Number 308-23**

Moved by Chris Couper

Seconded by Billy Denault

**That** Council receives an application for a Zoning By-law Amendment (ZBLA 6/23) for the property known municipally as 50 Carss Street to rezone the subject property from “Residential One (R1)” to “Residential One – Temporary Two (R1-T2)”

**That** pursuant to the Planning Act, Council holds a public meeting on Monday, October 23<sup>rd</sup>, 2023, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

**d) Official Plan Amendment No. 8 and Implementing Zoning By-law Amendment No. 7/23 (Norma/Charlotte Street)**

**Resolution Number 309-23**

Moved by Lynn Cloutier

Seconded by Tom Burnette

**That** Council receive applications for an amendment to the Official Plan (OPA #8) and implementing Zoning By-law (ZBLA 7/23) for vacant land on Norma and Charlotte Streets to re-designate the lands from Open Space to Residential One;

**And That** pursuant to the Planning Act, Council hold a public meeting on Monday, October 23<sup>rd</sup>, 2023, regarding the proposed amendments to allow for public review and comment.

Resolution Carried

e) **Proclamation for National Day for Truth and Reconciliation (September 30<sup>th</sup>, 2023)**

**Resolution Number 310-23**

Moved by Billy Denault

Seconded by Lynn Cloutier

**That** Council proclaim September 30<sup>th</sup>, 2023 as the National Day for Truth and Reconciliation in the Town of Arnprior.

Resolution Carried

**Whereas** each year, September 30<sup>th</sup> marks the National Day for Truth and Reconciliation, an opportunity to honour residential school survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process; and

**Whereas** this day builds on Orange Shirt Day, an Indigenous-led grassroots commemorative day intended to raise awareness of the individual, family and community inter-generational impacts of residential schools, and to promote the clarion call that “Every Child Matters”. The orange shirt is a symbol of the stripping away of culture, freedom and self-esteem experienced by Indigenous children over generations; and

**Whereas** as a first step, a commemorative bench was installed and painted orange in Fall 2022 to honour lost Indigenous children, provide a space for healing and reflection, and provide a permanent commemoration for the history and legacy of residential schools and the resilience of residential school survivors as a vital component of the reconciliation process; and

**Whereas** the Town of Arnprior is humbly engaged in a learning path through building relationships with local Indigenous Nations and organizations in order to better understand the history of Indigenous-settler relationships, the enduring impacts of colonization and how we can best serve Indigenous community members while working together on the path of reconciliation and decolonization; and

**Whereas** community members are invited to join us on our learning path to share in the understanding of generations impacted by residential schools, and

**Whereas** a Flag Raising Ceremony will be held on Tuesday, September 26<sup>th</sup>, 2023, to raise awareness for the National Day of Truth and Reconciliation on September 30<sup>th</sup>, 2023; and

**Now Therefore** I, Lisa McGee, Mayor, do hereby recognize September 30<sup>th</sup>, 2023, as National Day of Truth and Reconciliation (Orange Shirt Day) in the Town of Arnprior and encourage all Members of Council, staff and residents wear orange as a sign of respect and to honour the thousands of survivors of residential schools.

**f) Proclamation for Rett Syndrome Awareness Month (October 2023)**

**Resolution Number 311-23**

Moved by Chris Couper  
Seconded by Dan Lynch

**That** Council proclaim October 2023 as Rett Syndrome Awareness Month in the Town of Arnprior.

Resolution Carried

**Whereas** Rett syndrome is a rare genetic neurological disorder that occurs almost exclusively in girls and leads to severe impairments, affecting nearly every aspect of the individual's life; and

**Whereas** Rett syndrome occurs worldwide in 1 of every 10,000 female births and it is usually recognized in children between 6-18 months of age as they begin to miss developmental milestones or lose abilities they had once gained; and

**Whereas** throughout their lives, these courageous individuals will need total care and constant support from their family as they will combat many medical challenges including seizures, osteoporosis, scoliosis, breath holding, hyperventilation, nutritional problems, apraxia and the loss of speech; and

**Whereas** in 1999, it was discovered that Rett Syndrome is primarily caused by a sporadic mutation in the MECP2 gene on the X chromosome, and since this discovery there are many research projects taking place across Ontario and Canada; and

**Whereas** as there is no Canadian Rett Syndrome Association, the Ontario Rett Syndrome Association has members across Canada and through donations and fundraising efforts have been able to fund the Canadian Rett Syndrome Registry and over \$600,000 in Canadian Rett syndrome research; and

**Whereas** Rett syndrome clinics across the province provide direct critical support to the families and their loved one on care and management issues, including at the Children's Hospital of Eastern Ontario (CHEO);

**Now Therefore** I, Lisa McGee, Mayor, do hereby proclaim October 2023 as Rett Syndrome Awareness Month in the Town of Arnprior and urge all citizens to make an effort this month to learn more about Rett Syndrome, fight stigma, light Canada purple and wear a purple ribbon to show support.

**g) Proclamation for Ontario Public Library Week**

**Resolution Number 312-23**

Moved by Chris Couper

Seconded by Tom Burnette

**That** Council proclaim October 16<sup>th</sup> to 22<sup>nd</sup>, 2023 as Ontario Public Library Week in the Town of Arnprior.

Resolution Carried

**Whereas** October 16<sup>th</sup> to 22<sup>nd</sup>, 2023 is celebrated across the province as "Ontario Public Library Week"; and

**Whereas** during this week, libraries and library partners raise awareness of the valuable role that libraries play in our lives and in our communities; and

**Whereas** the Arnprior Public Library serves as a community hub for lifelong learning and plays a vital role in helping citizens of all ages access the information and tools that they need to live, learn and work; and

**Whereas** the board, staff and volunteers of the Arnprior Public Library provide a vital service to our community; and

**Whereas** this year the theme for Ontario Public Library Week is "Libraries For Life" focusing on the role that libraries play in supporting individual and collective connections to the past and future of our communities, nations and civilizations; and

**Whereas** the Arnprior Public Library will be celebrating Ontario Public Library Week with a line-up of events and activities including an author visit by Dr. Brian Goldman on Sunday, October 22<sup>nd</sup>, 2023;

**Therefore** I, Lisa McGee, Mayor, do hereby proclaim October 16<sup>th</sup> to 22<sup>nd</sup>, 2023 as "Ontario Public Library Week" in the Town of Arnprior and encourage all residents to



show their support for our local public library by visiting, not just this week, but all year long, and utilize the services that they have to offer.

### **13. Council Committee Reports and Minutes**

#### **a) Mayor's Report**

Mayor McGee reported on the following:

- Mayor McGee attended the first meeting for the Santa Claus parade and confirmed that Council will have a float in the parade.
- The Mayor toured the damage at the Arnprior Public Library from the recent sewer backup. The full scope of work is still being determined and remediation is underway.
- Save the date October 28<sup>th</sup> between 3-6pm for an event in the jail cells at the Town Hall for Halloween. Mayor McGee will be following up with Council to confirm availability to participate in the event. This event will be held the same day as the *Witch Walk* and Mayor McGee is in contact with the organizers to partner up regarding communication to share information for both events.
- Mayor McGee and County Councillor Lynch attended the Army Cadets Recruitment BBQ. They have several new recruits and Mayor McGee wishes them all the best.
- The Mayor congratulated Scott Shoe Store on the grand opening and attended their ribbon cutting ceremony. Mayor McGee was joined by Councillor Chris Couper who was their first customer.
- The Mayor attended the Terry Fox run on Sunday with County Councillor Lynch, Councillor Denault and Councillor Couper. The event raised between \$8,000 - \$9,000 for cancer research.
- Last Sunday Mayor McGee and County Councillor Lynch attended the Veterans Dinner at the Legion. The Mayor commented that it was an honour to be included in the event and to celebrate the day with the attendees.
- The Mayor attended the Arnprior Marina to witness the shore cleanup with the Scuba Finatics Diving Team.
- Mayor McGee, along with County Councillor Lynch, Councillor Denault, Councillor Toner, Councillor Couper and Councillor Burnette, attended an event to celebrate the partnership between the Arnprior Fire Station and Enbridge Gas. Enbridge Gas supplied 162 combination carbon monoxide and smoke detectors through the *Safe Community Project Zero*. The Mayor extended a thank you to Enbridge Gas.
- The Mayor and Councillor Burnette attended the Carp Fair kick off dinner.

#### **b) County Councillor's Report**

County Councillor Lynch reported the following:

- Taste of the Valley upcoming event dates include: Deep River – September 30; Cobden – October 14; and Pembroke – December 16 with all events being held from 10:00 a.m. to 3:00 p.m.
- The Warden’s Golf Tournament took place September 21, 2023. County Councillor Lynch participated in the event with funds raised going to the Housing and Homeless Fund and the County of Renfrew 2023 Ontario Winter Games Legacy Fund.
- The next County Council meeting is Wednesday, September 27<sup>th</sup>, 2023.

**c) Councillor(s) Report**

Councillor Couper reported updates from the Arnprior Public Library Board:

- Councillor Couper provided Council with an update regarding the Arnprior Public Library flood damage to the lower level and on-going clean up efforts.
- The book sale racks will be moved to the main floor.
- The Library’s Community Hall will not be available for room bookings at this time. The Library staff will try to accommodate requests in the new programming space. The Chief Librarian extended a thank to everyone for the patience and understanding.
- As part of *Ontario Public Library Week*, the library will be hosting Whit Fraser on Saturday, October 21<sup>st</sup> at 3pm. Mr. Fraser will be speaking about his book “*The True North Rising*” and Canada’s North. Registration is required for this event.
- On October 22<sup>nd</sup> at 2pm Mayor McGee will join library staff, along with the 28<sup>th</sup> Governor General of Canada, David Johnston, and CBC Radio host Dr. Brian Goldman for a discussion at the Arnprior Library.
- The Library Board has extended an invitation to Councillors from both Arnprior and McNab/Braeside to tour the damage and clean up efforts at the Library.

**14. Correspondence & Petitions**

**i) Correspondence Package – I-23-SEP-16**

**Resolution Number 313-23**

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** the Correspondence Package Number I-23-SEP-16 be received as information and filed accordingly.

Resolution Carrie

County Councillor Lynch noted the following items:

Page 26 - Under Provincial Matters: The Office of the Fire Marshal released an interpretation of the Fire Protection and Prevention Act regarding fire chiefs’ roles and responsibilities with respect to reporting directly to the municipal council.

**ii) Correspondence Package – A-23-SEP-13**

**Resolution Number 314-23**

Moved by Tom Burnette

Seconded by Billy Denault

**That** the Correspondence Package Number A-23-SEP-13 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

**15. By-laws & Resolutions**

**a) Resolutions**

**Municipal Grant Application – Arnprior Lions Club (Christmas Market)**

**Resolution Number 315-23**

Moved by Chris Toner

Seconded Billy Denault

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant Policy Application from the Arnprior Lions Club; and

**Whereas** Arnprior Lions Club is a not-for-profit service club which raises funds for local community projects and makes donations to various social causes within the Greater Arnprior area; and

**Whereas** the Arnprior Lions Club will be hosting the 2023 Christmas Market on November 1<sup>st</sup>, 2023 as a fundraising event for the organization; and

**Therefore Be It Resolved That** Council supports the Arnprior Lions Club request by providing in-kind support through waiving the rental fees for the Nick Smith Centre Community Hall (value of approximately \$350.00) for their Christmas Market event to be held on November 1<sup>st</sup>, 2023;

**Further That** the Arnprior Lions Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the events.

Resolution Carried

**16. Announcements**

County Councillor Lynch made the following announcement(s):

- He would like to extend a congratulations to the Terry Fox Run on a great event.
- County Councillor Lynch thanked staff for a job well done with the last Arnprior Sunday Market of the year.

- The Nick Smith Center is offering a trip to see Ottawa Redblacks play the Toronto Argonauts this Saturday, September 30<sup>th</sup>, 2023.
- Friday, September 29<sup>th</sup> at 7:30 p.m. the Arnprior Packers are hosting the Richmond Royals at the Nick Smith Centre.

Councillor Couper made the following announcement:

- He extended a thank you to a new local resident, Barry Goodman, who organized the Arnprior Marina shore cleanup event with Scuba Finatics Diving team, as well as a cleanup of the MacNamara Trail.

#### 17. Media Questions

None

#### 18. Closed Session

#### 19. Confirmatory By-Law

**Resolution Number 316-23**

Moved by Dan Lynch

Seconded by Tom Burnette

That By-law No. 7423-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 25<sup>th</sup>, 2023 be and it is hereby enacted and passed.

Resolution Carried

#### 20. Adjournment

**Resolution Number 317-23**

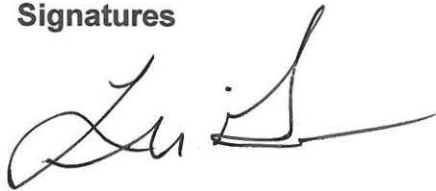
Moved by Chris Couper

Seconded by Lynn Cloutier

That this meeting of Council be adjourned at 7:57 p.m.

Resolution Carried

#### Signatures



Lisa McGee, Mayor



Shelley Mackenzie, Town Clerk

