



**Minutes of Council Meeting
October 10th, 2023 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Oliver Jacob, A/Deputy Clerk
Shelley Mackenzie, Town Clerk
Emily Stovel, Manager of Culture/Curator
Lindsay Wilson, Marketing & Economic
Developer Officer
Rick Desarmia, Fire Chief

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 323-23

Moved by Lynn Cloutier
Seconded by Billy Denault

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, October 10th, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

I, Billy Denault, declare a pecuniary interest on items 12 (b) and 15 (a) (i) on the October 10th, 2023 Council agenda. I am making this declaration as I have a professional relationship with the owner.

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I, Chris Couper, declare a pecuniary interest on items 15 (a) (v) on the October 10th, 2023 Council agenda. I am making this declaration as I live close to the subject lands.

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 324-23

Moved by Chris Couper

Seconded by Dan Lynch

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation

Glenn Arthur, President of this year's Arnprior Santa Claus Parade, presented Council with an update of the planning underway for this popular event including requests for Town participation with floats and other in-kind services. The parade follows the same route as last year and will take place on Saturday, November 25th at 6pm.

b) Presentation

The Manager of Culture / Curator gave a presentation outlining the museum summer programming and a wrap-up from this year's Cultural Night Market event.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Draft Plan of Subdivision – Westhaven Gate (47T21004)

Resolution Number 325-23

Moved by Billy Denault

Seconded by Chris Toner

That Council receives a revision to the Draft Plan of Subdivision application for the creation of a 106-unit plan of subdivision for the property located at 124 Fourth Avenue;

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Further That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on Tuesday, November 14th, 2023, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

Councillor Denault left the council table at 7:09 p.m.

b) Zoning By-Law Amendment No. 3/23 – 128 Mary Street (Public Comment)
Resolution Number 326-23

Moved by Dan Lynch

Seconded by Lynn Cloutier

That Council consider all written and oral submissions received with respect to an application for amendment to Zoning By-law 6875-18 for 128 Mary Street, the effect of which will help Council make an informed decision;

Further That Council adopt a by-law to amend Zoning By-law 6875-18.

Resolution Carried

Councillor Denault returned to the table at 7:12 p.m.

c) Community Improvement Plan Grant for 50 Madawaska Street
Resolution Number 327-23

Moved by Billy Denault

Seconded by Lynn Cloutier

That Council enact a by-law to enter into Agreement with Lan Luu for a Community Improvement Plan (CIP) Financial Incentive Grants under the Façade and Property Improvement Program for an amount of up to \$1,316.45 to be funded from the CIP Grants operating account.

Resolution Carried

d) Community Improvement Plan Grant – 44 Elgin Street West
Resolution Number 328-23

Moved by Dan Lynch

Seconded by Lynn Cloutier

That Council enact a by-law to enter into an Agreement with Jodie-Lee Primeau for a Community Improvement Plan (CIP) Financial Incentive Grant under the Signage Improvement Program for 44 Elgin St. W. in an amount of up to \$500 to be funded from the CIP Grants operating account.

Resolution Carried

e) Community Improvement Plan Grant – 12 Thomas Street
Resolution Number 329-23

Moved by Billy Denault

Seconded by Lynn Cloutier

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That Council approve the Brownfield Remediation Tax Assistance Program (BRTAP) application submitted by OVD Inc., owner of the property at 12 Thomas Street, for rehabilitation assistance under the Community Improvement Plan, and that a BRTAP agreement be established governing the payment of grant with the following grant terms:

- (a) A total grant payable value of 75% of eligible costs, not to exceed a maximum cap of \$1,121,750;
- (b) The grant payment period being phased over a maximum of ten years of development;
- (c) That the annual grant payable be set at 75% of the tax increment (new tax revenues less existing tax revenues) subject to the establishment of, and in accordance with, the terms and conditions of a BRTAP Agreement; and

Further That Council submit a request to the County of Renfrew to approve their participation in the BRTAP program for the applicant, OVD Inc., to cancel all or a portion of the county taxes over the same ten years of development subject to the establishment of, and in accordance with, the terms and conditions of the BRTAP Agreement; and

Further That a future by-law be brought forward for Council to authorize the BRTAP Agreement with OVD Inc., for rehabilitation assistance of 12 Thomas Street, once the level of County of Renfrew participation has been confirmed.

Resolution Carried

**f) Brockville Fire Department Dispatch Services – 2 Year contract extension
Resolution Number 330-23**

Moved by Tom Burnette
Seconded by Dan Lynch

That Council authorize a two-year extension to Brockville Fire Department for the provision of dispatch services for the Town of Arnprior, pursuant to the Agreement dated June 2019, for the period of January 1, 2024, to December 31, 2025.

Resolution Carried

**g) Proclamation for Local Government Week
Resolution Number 331-23**

Moved by Lynn Cloutier
Seconded by Billy Denault

That Council proclaim October 15th to 21st, 2023 as Local Government Week in the Town of Arnprior.

Resolution Carried

Whereas the municipal level of government performs the functions that significantly impact the day-to-day life of citizens throughout the world; and

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Whereas the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Ministry of Municipal Affairs and Housing and the Association of

Municipalities of Ontario (AMO) acknowledge and celebrate the significant role that municipal governments play in helping to define the character, priorities, physical make up and quality of life of communities across Ontario; and

Whereas the third week of October in each year is celebrated as Local Government Week across the Province of Ontario; and

Whereas the Clerk's Office will be welcoming local school classes to visit Town Hall during the month of October 2023 to educate and raise awareness about the role that local government plays in people's everyday lives and the many opportunities that they can avail themselves of from their local government; and

Whereas the Town of Arnprior will be holding a "Mayor for a Day" contest for students in Grades 1 to 5 where students will be asked to answer the question "What is your favourite part of the Town of Arnprior?" through a drawing, photo, video, or short essay; and

Now Therefore Council does hereby proclaim October 15th to 21st, 2023 as Local Government Week in the Town of Arnprior and encourages all residents to learn more about municipal government and how they can get involved.

h) **Proclamation for Waste Reduction Week**
Resolution Number 332-23

Moved by Chris Couper

Seconded by Tom Burnette

That Council proclaim October 16th to 22nd, 2023 as Waste Reduction Week in the Town of Arnprior.

Resolution Carried

Whereas the week of October 16th to 22nd, 2023 is recognized as Waste Reduction Week by municipalities, environmental groups and industry across Canada; and

Whereas Waste Reduction Week is a national environmental campaign that builds awareness around the issues of sustainability and responsible consumption, encourages choice for more environmentally responsible products / services, and promotes actions that divert more waste from disposal while conserving our natural resources; and

Whereas as a municipality, we are committed to waste reduction, resource conservation, and community education for sustainable living; and

Whereas we recognize the generation of solid waste and the needless waste of water and energy resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability; and

Whereas we, as a municipality, will take action to reduce our waste and support the circular economy;

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Now Therefore Council does hereby proclaim October 16th to 22nd, 2023 as Waste Reduction Week in the Town of Arnprior and urge residents to prioritize environmental sustainability by purchasing environmentally responsible products / services, diverting unnecessary waste from garbage disposal and conserving natural resources.

- i) **Proclamation for Small Business Week**
Resolution Number 333-23
Moved by Lynn Cloutier
Seconded by Chris Toner

That Council proclaim October 15th to 21st, 2023 as Small Business Week in the Town of Arnprior.

Resolution Carried

Whereas Small Business Week has been recognized across Canada since 1981 as an opportunity to celebrate the small business owners who provide essential services, local jobs, and an invaluable touchpoint in our communities; and

Whereas the Business Development Bank of Canada organizes Small Business Week to pay tribute to Canadian entrepreneurs; and

Whereas this year's theme is "Let's talk solutions for today's business challenges" to recognize the immense challenges and exciting opportunities that Canadian entrepreneurs and small and medium-sized businesses (SMEs) face from coast to coast to coast; and

Whereas the Town of Arnprior recognizes the importance of small businesses to the growth and development of our Town and County; and Whereas the Town of Arnprior will continue to bring awareness of opportunities to support local small businesses by:

- Shopping – through participation in the Live, Love, Local program;
- Sharing – through sharing messaging from local businesses; and
- Suggesting – through recommending that local businesses add themselves to the Town of Arnprior Business Directory.

Now Therefore Council does hereby proclaim October 15th to 21st, 2023 as Small Business Week in the Town of Arnprior and encourage local residents to shop, learn about and support local small businesses across the Town of Arnprior

13. Council Committee Reports and Minutes

a) Mayor's Report

- Together with staff, Councillor Toner, County Councillor Lynch and Councillor Cloutier, the Mayor attended the National Day for Truth and Reconciliation flag raising ceremony at the Town Hall.
- The Mayor attended the following:
 - a number of ribbon-cutting ceremonies in town to open new local businesses;
 - joined recreation staff member Hazel Powers and dropped the first puck at the home opener for the Arnprior Rivermen's Senior Hockey team;

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- the *Night at the Maritimes* event in support of Arnprior Regional Health;
 - the local food bank for a tour of the facility and to discuss the increased need for food bank services in the area;
 - the local Girl Guides class on Monday for their first meetings of the year;
 - a presentation in Council Chambers with a grade 10 class from ADHS to discuss local government;
 - the Galilee Centre for lunch last Thursday and met with Galilee staff; and
 - the Arnprior District High School girls' rugby tournament.
- Mayor McGee also met with Erin Arthur from Enbridge to discuss their Benevity Program, met with staff and By-Law service provider Municipal By-Law Enforcement Services, and attended the Emergency Management Team exercise with senior staff to receive training from the Loomex Group.

b) County Councillor's Report

County Councillor Lynch reported the following:

Taste of the Valley - Upcoming event dates include:

Cobden – October 14; and Pembroke – December 16.

Vendors are sold out. All events are held from 10:00 a.m. to 3:00 p.m

- The following delegations took place at County Council:
 - a) Pembroke and Area Airport – This Presentation sent to Arnprior Airport Commission
 - b) Jodi Bucholtz, Manager, Algonquin College, Eastern Ontario Immigrant Attraction and Retention Strategy
 - c) County Council participated in Truth and Reconciliation Smudging Recognition Event with Aimee Bailey.
- The County will develop a policy for the purpose of naming bridges. We have two bridges (Madawaska and Algonquin Trail bridge).
- A resolution dealing with Arnprior Regional Health/County of Renfrew Paramedic Service Agreement was "Carried" that dealt with the renewal Agreement between the County of Renfrew Paramedic Service and Arnprior Regional Health to deploy Paramedics in the Emergency Department.
- Retirements
 - Director of Corporate Services/Treasurer, Jeffrey Foss, will retire December 15; and
 - Director of Community Services, Laura LePine, will retire January 12, 2024.
- The County was advised by the Ontario government that the current MPAC rate assessment of January 2016 will continue through the 2024 taxation year.

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- The Wardens Golf Tournament raised \$4,500 that will be directed to the Housing and Homelessness Fund and Renfrew County 2023 Ontario Winter Games Legacy.
- The Wardens Community Achievement Awards submission end date is November 4th. Three categories: Individual, Not for Profit and For Profit.
- There is a Provincial Resolution to make the Black Ash tree a “Endangered Species” at which time if the tree is healthy there is a 30 metre area of protection surrounding the tree.

c) Councillor(s) Report

Councillor Toner reported on the following:

Archives Report –

- The search for an archivist is ongoing and the closing date for the position is October 11th. A short list of potential candidates will be contacted soon. It was suggested that in this competitive job market an increase in pay might be needed to attract more qualified candidates.
- The archives had their own hard-working heroes after the unfortunate flooding of the library and archives. They worked tirelessly to safely move, accurately document and securely protect archival material during the remediation work.
- McNab will be celebrating their 200th anniversary in 2025. Organizers are suggesting that Arnprior be involved in some way as it was part of McNab in 1825.
- There have been discussions regarding updating the Arnprior/McNab Braeside Archives (AMBA) By-laws and corporate structure to remain compliant with the Ontario Non-for-Profit Corporations Act.
- Discussion surrounding more fundraising possibilities are ongoing.

14. Correspondence & Petitions

i) Correspondence Package – I-23-OCT-17

Resolution Number 334-23

Moved by Lynn Cloutier

Seconded by Billy Denault

That the Correspondence Package Number I-23-OCT-17 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

Page 12 - If you were being paid the minimum wage, on October 1st you received a 6.8% increase which made your hourly wage \$16.55 per hour.

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Page 14 – Effective October 1st, your pharmacist can prescribe prescriptions for some common ailments.

Page 25 - AMO's Baseline Waste & Recycling Report reviews Ontario's current circular economy efforts. With only ten(10) years of disposal capacity remaining in Ontario, new waste diversion policy is required.

County Councillor Lynch expressed concern with the present-day collection of recyclables and our landfill timeline being shortened. He inquired into the consolidation of the report information for Council and into the difference in amounts of waste being dumped since the switch to the producer-based recycling model. In response to County Councillor Lynch, the CAO indicated that there is a two (2) page summary of the report that will be provided to Council, and that staff are reviewing our waste diversion strategy and quantities of waste going to the landfill.

Page 25 – The Association of Municipalities of Ontario (AMO) and the province came together to form a Technical Working Group to provide an inter-governmental dialogue on municipal insurance costs, coverage and liability issues.

In response to County Councillor Lynch's inquiry regarding any impact on the Town, the GM Client Services / Treasurer responded that the report's two-page executive summary highlights the main points and action items. Overall, while there is no immediate impact on the Town, it is a positive development that a working group has formed to study and monitor the impacts of increasing municipal insurance costs.

ii) Correspondence Package – A-23-OCT-14

Resolution Number 335-23

Moved by Tom Burnette

Seconded by Chris Couper

That the Correspondence Package Number A-23-OCT-14 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-Laws

Resolution Number 336-23

Moved by Dan Lynch

Seconded by Chris Couper

That the following by-laws be and are hereby enacted and passed:

- By-law Number 7427-23 – CIP Grant Agreement (44 Elgin Street West)
- By-law Number 7428-23 – CIP Grant Agreement (50 Madawaska Street)
- By-law Number 7430-23 – Zoning By-Law Amendment No. 4/23 (375 Daniel Street)

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- By-law Number 7431-23 – Appoint Acting Deputy Treasurer (C. Marshall)

Resolution Carried

Councillor Denault left the Council table at 8:10 PM.

Resolution Number 337-23

Moved by Lynn Cloutier

Seconded by Chris Toner

That the following by-law be and hereby enacted and passed:

- By-law Number 7426-23 – Zoning By-law Amendment No. 3/23 (128 Mary Street)

Resolution Carried

Councillor Denault returned to the Council table at 8:10 PM.

Councillor Chris Couper left the table at 8:10 PM.

Resolution Number 338-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the following by-law be and hereby enacted and passed:

- By-law Number 7429-23 – Zoning By-law Amendment No. 4/23 (Marshall's Bay Meadows – Phases 4 and 5)

Resolution Carried

Councillor Chris Couper returned to the Council table at 8:11 PM.

Resolutions

Municipal Grant Application – It Shouldn't Hurt to be a Child Hockey Tournament

Resolution Number 339-23

Moved by Billy Denault

Seconded by Lynn Cloutier

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant (In Kind Support) request from the It shouldn't hurt to be a child hockey tournament organizers; and

Whereas the It shouldn't hurt to be a child hockey tournament will be hosted on November 17th and 18th, 2023 at the Nick Smith Centre as a fundraising event to raise money for the Arnprior Regional Health Foundation;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees including set up / tear down and security costs (value of approximately \$1,300.00 plus HST) for the It shouldn't hurt to be a child hockey tournament on November 17th and 18th, 2023; and

Further That the event organizers be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

16. Announcements

Councillor Couper noted the following items:

The Arnprior Rivermen Hockey team opened with their first game last week. They are hoping to get more people out to support the team and watch the games. The next game is scheduled for Sunday, October 15th at 4:30pm. The Arnprior Packers will also be playing a number of upcoming games.

The CAO noted for the public that the draft Strategic Plan survey is currently posted on our website for feedback and review. Staff encourage residents to review and submit comments by October 27th. The Transportation Master plan is also posted, and we encourage the public to share their comments. The survey is open until December 1st, 2023.

Next week is Small Business Week and there are events planned all next week to celebrate and support our small business. Information can be found on the business calendar on the Town website.

17. Media Questions

None

18. Closed Session

Resolution Number 340-23 (8:14 p.m.)

Moved by Tom Burnette

Seconded by Chris Couper

That Council move into a closed session concerning two (2) matters related to Section 239 (2) (b) concerning personal matters about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) concerning advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Airport and Staffing).

Mayor McGee called a brief recess at 8:14 p.m. and council returned to the table at 8:20 p.m.

Resolution Number 341-23

Moved by Chris Toner

Seconded by Tom Burnette

That Council resume to Open Session. (9:15 p.m.)

Resolution Number 342-23

Moved by Billy Denault

Seconded by Lynn Cloutier

That Council authorize staff to proceed as directed in closed session.

19. Confirmatory By-Law

Resolution Number 343-23

Moved by Billy Denault

Seconded by Lynn Cloutier

That By-law No. 7432-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 10th, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 344-23

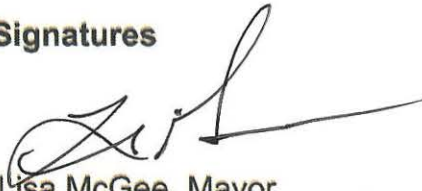
Moved by Tom Burnette

Seconded by Dan Lynch

That this meeting of Council be adjourned at 9:16 p.m.

Resolution Carried

Signatures



Lisa McGee, Mayor



Shelley Mackenzie, Town Clerk