



**Minutes of Council Meeting
October 23rd, 2023 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Tom Burnette
Councillor Chris Toner
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Councillor Lynn Cloutier
Councillor Chris Couper

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Graeme Ivory, Director of Recreation
Patrick Foley, Engineering Officer,
Facilities and Assets
Shelley Mackenzie, Town Clerk
Oliver Jacob, A/ Deputy Clerk
John Steckly, GM, Operations
Cory Nicholas, Deputy Fire Chief

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all members of Council being present except Councillors Cloutier and Couper.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 345-23

Moved by Tom Burnette
Seconded by Dan Lynch

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, October 23rd, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

I, Billy Denault declare a pecuniary interest on item 12(a) and 15(a)(i) because bidder was a former employer.

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 346-23

Moved by Dan Lynch

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7 (a) (b) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Lions Club Delegation

Arnprior Lions Club members Bill Gardiner and Don Gougeon presented Council with a proposal to partner with the Town on the completion of an Amphitheatre at Hydro Park as part of the Waterfront Master Plan projects. The Lion's Club will celebrate 80 years of service in the Town of Arnprior in 2026.

Resolution Number 347-23

Moved by Billy Denault

Seconded by Dan Lynch

That staff work, in consultation with the Lions Club, to bring back a Report to Council addressing the items outlined in their delegation.

Resolution Carried

9. Public Meetings

Resolution Number 348-23

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into a Public Meeting to inform the public concerning three (3) Planning Act applications.

Resolution Carried

Mayor McGee called the public meeting to order at 6:47 p.m. and welcomed those present.

a) OPA No. 7 and ZBLA No. 5/23 - Arthur Street

Staff noted the Official Plan designation of the property is Established Residential Area and the property is currently zoned Residential One and Environmental Protection. The applications request to adjust the location of the Environmental Protection zone and decrease the required water setback from 30m to 15m as supported by submitted an Environmental Impact Study and a Slope Stability Report.

The floor was opened to the public for comments and no comments were received.

b) ZBLA No. 6/23 - 50 Carss Street

The property was introduced by the CAO, and she included details concerning the layout of the property. The property is currently vacant with a small shed to the rear property. The property is designated Established Residential Area by the Official Plan, and is zoned Residential One (R1) under the Zoning By-law. The application is seeking to amend the Zoning By-law to allow for the use of the lands for a contractor's yard as a temporary use for up to three (3) years with the possibility to extend for one (1) year. Three (3) written comments were received prior to the meeting.

The floor was opened to the public for comments which were received from the following:

- Keltie Findlay and Mike Leclair, 62 Carss Street
- Sarah and Mitch St. Germain, 63 Carss Street

A summary of comments is as follows:

- Concerns over storage of appliances and debris
- Short narrow dead-end street
- Concerns over the growth of the business and the impacts on the neighbouring properties and streets
- Increase in the number of vehicles, equipment and employees accessing the property on top of regular traffic to the street
- Concerns regarding environment with the debris being stored on the property
- Concerns for safety with increased vehicles on the street
- Reports to By-law concerning items since 2018
- Increased parking issues in the area

Council was asked if the application is approved, would Council consider undertaking a road study in the area. The CAO responded that Council could add a condition on the agreement that a road study would be required; additionally, another condition could be added that the approvals are only permitted for this applicant and not a future business on this property, should they decide to sell the business or property.

c) OPA No.8 and ZBLA No. 7/23 – Norma and Charlotte Street, South

The application was introduced by the CAO. The subject land is a former trail which Council declared as surplus and sold to the abutting property owner earlier this year. The Official Plan designation remained as Parks and Open Space and the Zoning

By-law designates the property as Open Space. The application is asking to amend the Official Plan to permit residential development of the lands per the Established Residential Area policies and to amend the Zoning By-law to permit residential development for a single detached dwelling.

The floor was opened to the public for comments and no comments were received.

Resolution No 349-23 (7:17 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to the regular meeting.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

Councillor Denault left the Council table at 7:18 p.m.

a) Award RFP Municipal Audit Services

Resolution Number 350-23

Moved by Chris Toner

Seconded by Dan Lynch

That Council award KPMG LLP the contract for municipal audit services for the fiscal years ending December 31, 2023, 2024, 2025 with the option to extend for 2026 and 2027; and

That Council adopt a by-law appointing KPMG LLP as the municipal auditor for the 2023 to 2025 fiscal years with the option to extend for 2026 and 2027.

Resolution Carried

Councillor Denault returned to the Council table at 7:22 p.m.

b) Bi-annual Financial Update – October 2023

Resolution Number 351-23

Moved by Billy Denault

Seconded by Chris Toner

That Council receive report number 23-10-23-02 as information.

Resolution Carried

**c) Nick Smith Centre Rink Replacement Design Project
Resolution Number 352-23**

Moved by Billy Denault
Seconded by Dan Lynch

That Council direct Staff to complete a tender-ready design for Option #4 – “Two Storey Storage and Public Spaces” and include updated costing values in the 2024 Capital and Long-Range Capital Forecast; and

That Council authorize \$ 113,237.71 in funding from the Capital Expenditure Reserve Fund (CERF) to cover the increased design costs.

Resolution Carried

d) Proclamation for Carbon Monoxide Awareness Week (November 1st to 7th, 2023)

Resolution Number 353-23
Moved by Tom Burnette
Seconded by Billy Denault

That Council proclaim November 1st to 7th, 2023 as Carbon Monoxide Awareness Week in the Town of Arnprior.

Resolution Carried

Whereas carbon monoxide (CO) is often referred to as the silent killer because it is a colourless, odourless and tasteless gas; and

Whereas CO is the leading cause of accident poisoning deaths in North America; and

Whereas each year, it proves fatal for dozens of Canadians and makes thousands more sick with what they think is the flu; and

Whereas increasing awareness of the importance of having functioning carbon monoxide detectors can help save lives; and

Whereas this November, the Town of Arnprior’s Fire Prevention / Protection Office will be increasing public awareness of carbon monoxide hazards at home, school and work, highlighting the simple steps we can all take to avoid personal tragedy;

Therefore council does hereby proclaim November 1st to 7th, 2023 as Carbon Monoxide Awareness Week in the Town of Arnprior and urge all residents and visitors to participate in the outreach activities planned by the Fire Prevention / Protection Officers to highlight the simple steps that everyone can take to limit the risks posed by carbon monoxide to themselves and their families.

13. Council Committee Reports and Minutes

a) Mayors Report

Mayor McGee reported on the following:

- The Mayor reported that there are only thirty-three (33) more days until the Arnprior Santa Claus Parade. Staff and Council are busy preparing floats for the parade.
- Friday evening Mayor McGee attended the Gala Fashion Show at the Parish Hall in support for Seniors at Home Program, which she attended with staff and Mayor MacKenzie from McNab/Braeside.
- Together with County Councillor Lynch and the GM, Client Services / Treasurer, she attended a meeting with Airport Commission Board members Johnny Constantinesco and Rick Raymond to have a brief discussion and catch-up.
- Mayor McGee expressed her honour and privilege to attend the Arnprior Library to discuss empathy and kindness with Dr. Brian Goldman and former Governor General David Johnston.
- On Thursday, Nov 2nd, 2023 at the Nick Smith Centre during the day, staff will have information boards on display for the Recreation Parks Master Plan and in evening between 6:30 PM and 8:30 PM, staff will hold a Public Open House.

b) County Councillor's Report

County Councillor Lynch reported the following:

- **Taste of the Valley** - Upcoming event dates include:
Pembroke – December 16. Vendors are sold out.
All events are held from 10:00 a.m. to 3:00 p.m.

Delegations at Development and Property Committee included:

- President Lianne Ing from Bubble Technology Industries. This company specializes in radiation detection.
- Nicole Whiting from the Ontario Highlands Tourism Organization – Consists of 6 counties, 45 municipalities and over 800 members.
- County of Renfrew is completing a Transportation Master Plan that is expected to be completed by 2025. A reminder that the County is requesting your input in their brief survey. The closing date for

comments is December 1st, 2023. To share your comments, visit the County of Renfrew website and search “Transportation Master Plan”.

- On October 14th, 2023, County Councillor Lynch attended a meeting of the CNL Environmental Stewardship Committee.
- The next County meeting will be held on October 25th, 2023.

c) Committee Reports and Minutes

Councillor Toner provided an update from the Museum Board:

- The museum has been busy building community connections. The first ‘Lego League’ was launched for grades 7 & 8 students who are interested in robotics. There was an information session held on September 26th and seven students have registered.
- Two (2) debrief meetings took place concerning the Cultural Night Market.
- The museum hosted a short video workshop with the Renfrew County Youth Wellness Hub and met with students and staff at ADHS about a scientist in the Community Initiative and toured the museum with a grade 10 history class from ADHS. The Museum Curator has also met with five community groups about potential exhibit and speaker series projects and will be hosting the Opportunity Shop for their Annual Coat Sale.
- The museum advertised and coordinated a workshop by the Canadian Conservation Institute “GLAM” (Gallery, Library, Archives and Museum) organizations with 17 attendees.
- Textiles are moving to a new off-site storage area for photographing and scanning, and photography of large pieces continues. The museum has now digitized 4200 belongings – in large part due to stalwart support from the 5 volunteers attend weekly to help Charlotte and Paul with the scanning work. A total of 7000 items need to be digitized so the team is confident they will complete the task.
- Interviews have been set up to fill two positions; Program and Outreach Coordinator and Digitization Assistant. The museum was unable to fill the Francophone Outreach Coordinator position funded from the *Conseil de la Cooperation de L’Ontario*. The museum curator will follow up concerning the grant in 2024. Work is also underway to prepare for other 2024 grants.

- A historian from Parks Canada completed a site visit as part of the exploration of historic designation at the Federal level for the D.A. Gillies building.
- A discussion among current museum board members was arranged to discuss the current board structure.

Councillor Toner provided an update from the Senior Active Living Centre (SALC):

- The Senior Active Living Centre Advisory Committee meeting was held on October 16th, 2023. Membership is currently over 325 members; renewal season begins in spring of 2024.
- The Wednesday Social Walking Club was a huge hit!
- Bus trips are being organized for the *Pumpkin Inferno* October 25th and *Alight the Night at Upper Canada Village* Dec 14th.
- Seniors Active Living Centre hosted a guest speaker at Sawmill Flats to increase new memberships from new residents.
- Men's Shed has been busy fielding calls with new location opportunities. Arnprior Regional Health and the Men's Shed representatives met with the new owners of the Nieman Drive property. The club may be able to remain in this location temporarily. Members are still meeting Tuesdays and Thursdays at the Galilee Centre.
- Seniors Active Living Centre and Men's Shed are celebrating their 5-year Anniversary later this Fall.
- The Seniors Active Living Centre Advisory Committee are currently looking for a new Seniors Active Living Centre representative, Arnprior Regional Health representative and a new chair. Councillor Toner has expressed interest in continuing with the role as chair for the organization.
- On Thursday Councillor Toner will be representing the Arnprior Seniors Active Living Centre at the Revitalizing and Reactivating Communities Working Group in Pembroke. This working group is being hosted by the Eganville & District Seniors Association who received a Federal Grant in the amount of \$95,000.00. All Active Seniors Active Living Centre and Seniors groups are attending six (6) sessions to share strengths and challenges among the Renfrew County Senior Centres.

14. Correspondence & Petitions

a) Correspondence Package – I-23-OCT-18

Resolution Number 354-23

Moved by Billy Denault

Seconded by Dan Lynch

That the Correspondence Package Number I-23-OCT-18 be received as information and filed accordingly.

Resolution Carried

Councillor Denault noted the following item:

- Page 9 – *Ontario Continues to Strengthen the Economy with New Jobs* – Councillor Denault highlighted the large manufacturing sector within the town, including 21 manufacturing companies of various sizes right here in Arnprior. Councillor Denault took a moment to recognize the hardworking local employees and to mention some of the interesting businesses right here in our community.

b) Correspondence Package – A-23-OCT-15

Resolution Number 355-23

Moved by Chris Toner

Seconded by Billy Denault

That the Correspondence Package Number A-23-OCT-15 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

Councillor Denault left the Council table at 8:34 p.m.

a) By-Laws

Resolution Number 356-23

Moved by Dan Lynch

Seconded by Tom Burnette

That the following by-law be and is hereby enacted and passed:

- i) By-Law Number 7433-23 – Appoint Municipal Auditor (KPMG)

Resolution Carried

Councillor Denault returned to the Council table at 8:35 p.m.

Resolution Number 357-23

Moved by Billy Denault
Seconded by Chris Toner

That the following by-law be and is hereby enacted and passed:

- i) By-Law Number 7434-23 – Part Lot Control – Marshall’s Bay Meadows Subdivision (49M-115)

Resolution Carried

b) Resolutions

Municipal Grant Application - Arnprior Regional Health Foundation (Penny Stashick Ugly Christmas Sweater Walk)

Resolution Number 358-23

Moved by Dan Lynch
Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Foundation; and

Whereas the Arnprior Regional Health Foundation has partnered with the Stashick family for this year’s annual Penny Stashick Ugly Christmas Sweater Walk, in honour of Penny Stashick, a valued member of the Arnprior community who passed away in November of 2017;

Whereas the Arnprior Regional Health Foundation will also be welcoming the community to join in the festive celebrations as it launches the public phase of the CT Scan fundraising campaign;

Therefore Be It Resolved That Council approve the request for waiving the Robert Simpson Park Gazebo rental fees including chairs, tables, sound system, and set up / tear down costs (value of approximately \$443.00 plus HST) for the Penny Stashick Ugly Christmas Sweater Walk on December 2nd, 2023; and

Further That the Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grants Application – Arnprior and District Humane Society

Resolution Number 359-23

Moved by Billy Denault
Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior and District Humane Society; and

Whereas the Arnprior and District Humane Society is the local no-kill shelter and their staff and volunteers provide a safe environment for stray dogs and cats until they can find their forever adoptive home;

Therefore Be It Resolved That Council approve the request for waiving the Nick smith Centre Community Hall rental fees including set up / tear down costs (value of approximately \$350.00 plus HST) for the Feliz Naughty Dog Bake and Craft Sale on November 12th , 2023; and

Further That the Arnprior and District Humane Society be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

**Municipal Grant Application -Santa Claus Parade
Resolution Number 360-23**

Moved by Dan Lynch

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Royal Canadian Legion Branch No. 174; and

Whereas the Royal Canadian Legion Branch No. 174 has sponsored the Arnprior Santa Claus Parade for many years in collaboration with a citizen-led planning committee;

Whereas the Arnprior Santa Claus Parade (November 25th, 2023 at 6pm) supports the Arnprior and District Food Bank;

Therefore Be It Resolved That Council approve the request as submitted to provide in-kind support for the following items:

- Use of Town barricades, staging, portable sound system, and radios for the event (estimated value of approximately \$1,200.00);
- Inclusion of event flyer in the September/October 2023 water bills which will be mailed out in early November 2023;

Resolution Carried

**Resolution of Support - Victim Services of Renfrew County
Resolution Number 361-23**

Moved by Billy Denault
Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the correspondence from the City of Cambridge and Township of Whitewater Region as information;

Whereas the safety of our community and its members is of extreme importance to every single Arnprior resident as well as to Council as a whole;

Whereas intimate partner violence, often referred to as domestic violence, means any use of physical or sexual force, actual or threatened in an intimate relationship, including emotional and/or psychological abuse or harassing behaviour, and persons of any gender or sex can be victims of intimate partner violence;

Whereas an inquest was held in Summer 2022 to study the 2015 murders of three local women: Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam;

Whereas these tragic deaths highlighted the local implications of intimate partner violence and its prevalence in Renfrew County;

Therefore Be It Resolved That Council declare intimate partner violence to be an epidemic in accordance with the Culleton, Kuzyk and Warmerdam (CKW) Inquest recommendations;

Further That a copy of this resolution be circulated to the Right Honorable Justin Trudeau, Prime Minister of Canada; the Honorable Doug Ford, Premier of Ontario; Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke; John Yakabuski, MPP for Renfrew-Nipissing-Pembroke; the County of Renfrew; and all local municipalities.

Resolution Carried

**Letter of Support – Arnprior Fire Department, MHSRC Hoarding Program
Resolution Number 362-23**

Moved by Tom Burnette
Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Deputy Fire Chief related to the MHSRC Hoarding Program;

Whereas as a funded project of the Pembroke Regional Hospital, Mental Health Services of Renfrew County (MHSRC) operates a Hoarding Program aimed at creating a collaborative approach to both mental health treatment and Fire Code enforcement;

Whereas the MHSRC Hoarding Program has shown marked improvement in achieving compliance with the Fire Code along with a sharp decline in recidivism rates with clients presenting an overall improvement in mental and physical wellbeing;

Therefore Be It Resolved That Council supports the recommendation of the Arnprior Fire Department on the continuation of funding for the Hoarding Program operated by Mental Health Services of Renfrew County through the Pembroke Regional Hospital;

Further That a copy of this resolution be circulated to Pembroke Regional Health, all local municipalities and the County of Renfrew in support of the MHSRC Hoarding Program.

Resolution Carried

16. Announcements

County Councillor Lynch noted the following items:

- County Councillor Lynch extended a congratulations to Robert Hughes, of Hughes/Brittle Printing for commencing work on his new place of business on Decosta Street.
- On November 1st, 2023, the Lions Club is hosting a Craft Sale at Nick Smith Centre.
- On November 2nd, 2023, there is an Open House for the Recreation Master Plan at the Nick Smith Centre.
- November 11th, 2023 is Remembrance Day and our local ceremony will take place at the Cenotaph starting at 11:00 AM sharp.
- On November 12th, 2023 the Nick Smith Centre will be holding the Feliz Naughty Dog Craft and Bake Sale at the Nick Smith Centre.

Councillor Toner noted the following items:

- The Men's Shed Christmas Craft Show will be held at the Nick Smith Centre on Sunday, November 19th, 2023.

17. Media Questions

None

18. Closed Session

Resolution Number 363-23

Moved by Billy Denault

Seconded by Chris Toner

That Council move into a closed session at 8:43 p.m to discuss one (1) matter pursuant to Section 239 (b) and (f) concerning personal matters about an identifiable individual,

including municipal or local board employees and concerning advice that is subject to solicitor-client privilege, including communication necessary for that purpose (Airport).

Resolution Carried

Mayor McGee called a brief recess at 8:43 p.m.

Resolution Number 364-23

Moved by Billy Denault

Seconded by Dan Lynch

That Council resume to open session at 9:18 p.m.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 365-23

Moved by Billy Denault

Seconded by Chris Toner

That By-law No. 7435-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 23rd, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 366-23

Moved by Billy Denault

Seconded by Tom Burnette

That this meeting of Council be adjourned at 9:19 p.m.

Resolution Carried

Signatures



Lisa McGee, Mayor



Shelley Mackenzie, Town Clerk

