



ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Tuesday, November 14th, 2023

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) **[Regular Meeting of Council – October 23rd, 2023](#)** (Page 1-14)
- 8. Awards / Delegations / Presentations**
- 9. Public Meetings**
 - a) **[Westhaven Gate Subdivision Application 47-T-21004](#)** (Page 15-17)
- 10. Matters Tabled / Deferred / Unfinished Business**
- 11. Notice of Motion(s)**

12. Staff Reports

- a) **2024-2027 Strategic Plan**, Robin Paquette, CAO (Page 18-48)
- b) **Official Plan Amendment No. 7 and Zoning By-Law Amendment No. 5/23 (Arthur Street)**, Robin Paquette, CAO (Page 49-55)
- c) **Zoning By-law Amendment No. 6/23 (Temporary Use – 50 Carss St)**, Robin Paquette, CAO (Page 56-63)
- d) **Food Cycler Pilot Project**, Amy Dean, Environmental Engineering Officer (Page 64-72)
- e) **Municipal Grant Application – Special Olympics Ontario – Arnprior Community**, Graeme Ivory, Director of Recreation (Page 73-88)

13. Committee Reports and Minutes

- a) **Mayor's Report**
- b) **County Councillor's Report**
- c) **Committee Reports and Minutes**

14. Correspondence & Petitions

- a) **Correspondence**
 - i. Correspondence Package I-23-NOV-19
 - ii. Correspondence Package A-23-NOV-16

15. By-laws & Resolutions

- a) **By-laws**
 - i) **By-Law Number 7436-23** – Official Plan Amendment No. 7 (Arthur Street) (Page 89-103)
 - ii) **By-Law Number 7437-23** – Zoning By-Law Amendment No. 5/23 (Arthur Street) (Page 104-105)
 - iii) **By-law Number 7438-23** - Official Plan Amendment No. 8 (Norma and Charlotte) (Page 106-115)

- iv) **By-law Number 7439-23** – Zoning By-law Amendment No. 6/23 (Norma and Charlotte) (Page 116-117)

b) Resolutions

- i) **Request for Support** – City of Cambridge and Catherine Fife, MPP (Bill 21 – Fixing Long Term Care Amendment Act (Till Death Do Us Part), 2022) (Page 118)
- ii) **Request for Support** – Town of Rainy River (Water Treatment Training Program) (Page 119)
- iii) **Request for Support** – Association of Municipalities of Ontario (Social and Economic Prosperity Review) (Page 120)
- iv) **Request for Support** – Amendments to the Notice By-Law (Page 121)

16. Announcements

17. Media Questions

18. Closed Session

19. Confirmatory By-law

By-law No. 7440-23 to confirm the proceedings of Council

20. Adjournment

Please note: Please see the Town's [website](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business



**Minutes of Council Meeting
October 23rd, 2023 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Tom Burnette
Councillor Chris Toner
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Councillor Lynn Cloutier
Councillor Chris Couper

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Graeme Ivory, Director of Recreation
Patrick Foley, Engineering Officer,
Facilities and Assets
Shelley Mackenzie, Town Clerk
Oliver Jacob, A/ Deputy Clerk
John Steckly, GM, Operations
Cory Nicholas, Deputy Fire Chief

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all members of Council being present except Councillors Cloutier and Couper.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 345-23

Moved by Tom Burnette
Seconded by Dan Lynch

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, October 23rd, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

I, Billy Denault declare a pecuniary interest on item 12(a) and 15(a)(i) because bidder was a former employer.

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 346-23

Moved by Dan Lynch

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7 (a) (b) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Lions Club Delegation

Arnprior Lions Club members Bill Gardiner and Don Gougeon presented Council with a proposal to partner with the Town on the completion of an Amphitheatre at Hydro Park as part of the Waterfront Master Plan projects. The Lion’s Club will celebrate 80 years of service in the Town of Arnprior in 2026.

Resolution Number 347-23

Moved by Billy Denault

Seconded by Dan Lynch

That staff work, in consultation with the Lions Club, to bring back a Report to Council addressing the items outlined in their delegation.

Resolution Carried

9. Public Meetings

Resolution Number 348-23

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into a Public Meeting to inform the public concerning three (3) Planning Act applications.

Resolution Carried

Mayor McGee called the public meeting to order at 6:47 p.m. and welcomed those present.

a) OPA No. 7 and ZBLA No. 5/23 - Arthur Street

Staff noted the Official Plan designation of the property is Established Residential Area and the property is currently zoned Residential One and Environmental Protection. The applications request to adjust the location of the Environmental Protection zone and decrease the required water setback from 30m to 15m as supported by submitted an Environmental Impact Study and a Slope Stability Report.

The floor was opened to the public for comments and no comments were received.

b) ZBLA No. 6/23 - 50 Carss Street

The property was introduced by the CAO, and she included details concerning the layout of the property. The property is currently vacant with a small shed to the rear property. The property is designated Established Residential Area by the Official Plan, and is zoned Residential One (R1) under the Zoning By-law. The application is seeking to amend the Zoning By-law to allow for the use of the lands for a contractor's yard as a temporary use for up to three (3) years with the possibility to extend for one (1) year. Three (3) written comments were received prior to the meeting.

The floor was opened to the public for comments which were received from the following:

- Keltie Findlay and Mike Leclair, 62 Carss Street
- Sarah and Mitch St. Germain, 63 Carss Street

A summary of comments is as follows:

- Concerns over storage of appliances and debris
- Short narrow dead-end street
- Concerns over the growth of the business and the impacts on the neighbouring properties and streets
- Increase in the number of vehicles, equipment and employees accessing the property on top of regular traffic to the street
- Concerns regarding environment with the debris being stored on the property
- Concerns for safety with increased vehicles on the street
- Reports to By-law concerning items since 2018
- Increased parking issues in the area

Council was asked if the application is approved, would Council consider undertaking a road study in the area. The CAO responded that Council could add a condition on the agreement that a road study would be required; additionally, another condition could be added that the approvals are only permitted for this applicant and not a future business on this property, should they decide to sell the business or property.

c) OPA No.8 and ZBLA No. 7/23 – Norma and Charlotte Street, South

The application was introduced by the CAO. The subject land is a former trail which Council declared as surplus and sold to the abutting property owner earlier this year. The Official Plan designation remained as Parks and Open Space and the Zoning

By-law designates the property as Open Space. The application is asking to amend the Official Plan to permit residential development of the lands per the Established Residential Area policies and to amend the Zoning By-law to permit residential development for a single detached dwelling.

The floor was opened to the public for comments and no comments were received.

Resolution No 349-23 (7:17 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to the regular meeting.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

Councillor Denault left the Council table at 7:18 p.m.

a) Award RFP Municipal Audit Services

Resolution Number 350-23

Moved by Chris Toner

Seconded by Dan Lynch

That Council award KPMG LLP the contract for municipal audit services for the fiscal years ending December 31, 2023, 2024, 2025 with the option to extend for 2026 and 2027; and

That Council adopt a by-law appointing KPMG LLP as the municipal auditor for the 2023 to 2025 fiscal years with the option to extend for 2026 and 2027.

Resolution Carried

Councillor Denault returned to the Council table at 7:22 p.m.

b) Bi-annual Financial Update – October 2023

Resolution Number 351-23

Moved by Billy Denault

Seconded by Chris Toner

That Council receive report number 23-10-23-02 as information.

Resolution Carried

**c) Nick Smith Centre Rink Replacement Design Project
Resolution Number 352-23**

Moved by Billy Denault
Seconded by Dan Lynch

That Council direct Staff to complete a tender-ready design for Option #4 – “Two Storey Storage and Public Spaces” and include updated costing values in the 2024 Capital and Long-Range Capital Forecast; and

That Council authorize \$ 113,237.71 in funding from the Capital Expenditure Reserve Fund (CERF) to cover the increased design costs.

Resolution Carried

d) Proclamation for Carbon Monoxide Awareness Week (November 1st to 7th, 2023)

Resolution Number 353-23
Moved by Tom Burnette
Seconded by Billy Denault

That Council proclaim November 1st to 7th, 2023 as Carbon Monoxide Awareness Week in the Town of Arnprior.

Resolution Carried

Whereas carbon monoxide (CO) is often referred to as the silent killer because it is a colourless, odourless and tasteless gas; and

Whereas CO is the leading cause of accident poisoning deaths in North America; and

Whereas each year, it proves fatal for dozens of Canadians and makes thousands more sick with what they think is the flu; and

Whereas increasing awareness of the importance of having functioning carbon monoxide detectors can help save lives; and

Whereas this November, the Town of Arnprior’s Fire Prevention / Protection Office will be increasing public awareness of carbon monoxide hazards at home, school and work, highlighting the simple steps we can all take to avoid personal tragedy;

Therefore council does hereby proclaim November 1st to 7th, 2023 as Carbon Monoxide Awareness Week in the Town of Arnprior and urge all residents and visitors to participate in the outreach activities planned by the Fire Prevention / Protection Officers to highlight the simple steps that everyone can take to limit the risks posed by carbon monoxide to themselves and their families.

13. Council Committee Reports and Minutes

a) Mayors Report

Mayor McGee reported on the following:

- The Mayor reported that there are only thirty-three (33) more days until the Arnprior Santa Claus Parade. Staff and Council are busy preparing floats for the parade.
- Friday evening Mayor McGee attended the Gala Fashion Show at the Parish Hall in support for Seniors at Home Program, which she attended with staff and Mayor MacKenzie from McNab/Braeside.
- Together with County Councillor Lynch and the GM, Client Services / Treasurer, she attended a meeting with Airport Commission Board members Johnny Constantinesco and Rick Raymond to have a brief discussion and catch-up.
- Mayor McGee expressed her honour and privilege to attend the Arnprior Library to discuss empathy and kindness with Dr. Brian Goldman and former Governor General David Johnston.
- On Thursday, Nov 2nd, 2023 at the Nick Smith Centre during the day, staff will have information boards on display for the Recreation Parks Master Plan and in evening between 6:30 PM and 8:30 PM, staff will hold a Public Open House.

b) County Councillor's Report

County Councillor Lynch reported the following:

- **Taste of the Valley** - Upcoming event dates include:
Pembroke – December 16. Vendors are sold out.
All events are held from 10:00 a.m. to 3:00 p.m.

Delegations at Development and Property Committee included:

- President Lianne Ing from Bubble Technology Industries. This company specializes in radiation detection.
- Nicole Whiting from the Ontario Highlands Tourism Organization – Consists of 6 counties, 45 municipalities and over 800 members.
- County of Renfrew is completing a Transportation Master Plan that is expected to be completed by 2025. A reminder that the County is requesting your input in their brief survey. The closing date for

comments is December 1st, 2023. To share your comments, visit the County of Renfrew website and search “Transportation Master Plan”.

- On October 14th, 2023, County Councillor Lynch attended a meeting of the CNL Environmental Stewardship Committee.
- The next County meeting will be held on October 25th, 2023.

c) Committee Reports and Minutes

Councillor Toner provided an update from the Museum Board:

- The museum has been busy building community connections. The first ‘Lego League’ was launched for grades 7 & 8 students who are interested in robotics. There was an information session held on September 26th and seven students have registered.
- Two (2) debrief meetings took place concerning the Cultural Night Market.
- The museum hosted a short video workshop with the Renfrew County Youth Wellness Hub and met with students and staff at ADHS about a scientist in the Community Initiative and toured the museum with a grade 10 history class from ADHS. The Museum Curator has also met with five community groups about potential exhibit and speaker series projects and will be hosting the Opportunity Shop for their Annual Coat Sale.
- The museum advertised and coordinated a workshop by the Canadian Conservation Institute “GLAM” (Gallery, Library, Archives and Museum) organizations with 17 attendees.
- Textiles are moving to a new off-site storage area for photographing and scanning, and photography of large pieces continues. The museum has now digitized 4200 belongings – in large part due to stalwart support from the 5 volunteers attend weekly to help Charlotte and Paul with the scanning work. A total of 7000 items need to be digitized so the team is confident they will complete the task.
- Interviews have been set up to fill two positions; Program and Outreach Coordinator and Digitization Assistant. The museum was unable to fill the Francophone Outreach Coordinator position funded from the *Conseil de la Cooperation de L’Ontario*. The museum curator will follow up concerning the grant in 2024. Work is also underway to prepare for other 2024 grants.

- A historian from Parks Canada completed a site visit as part of the exploration of historic designation at the Federal level for the D.A. Gillies building.
- A discussion among current museum board members was arranged to discuss the current board structure.

Councillor Toner provided an update from the Senior Active Living Centre (SALC):

- The Senior Active Living Centre Advisory Committee meeting was held on October 16th, 2023. Membership is currently over 325 members; renewal season begins in spring of 2024.
- The Wednesday Social Walking Club was a huge hit!
- Bus trips are being organized for the *Pumpkin Inferno* October 25th and *Alight the Night at Upper Canada Village* Dec 14th.
- Seniors Active Living Centre hosted a guest speaker at Sawmill Flats to increase new memberships from new residents.
- Men's Shed has been busy fielding calls with new location opportunities. Arnprior Regional Health and the Men's Shed representatives met with the new owners of the Nieman Drive property. The club may be able to remain in this location temporarily. Members are still meeting Tuesdays and Thursdays at the Galilee Centre.
- Seniors Active Living Centre and Men's Shed are celebrating their 5-year Anniversary later this Fall.
- The Seniors Active Living Centre Advisory Committee are currently looking for a new Seniors Active Living Centre representative, Arnprior Regional Health representative and a new chair. Councillor Toner has expressed interest in continuing with the role as chair for the organization.
- On Thursday Councillor Toner will be representing the Arnprior Seniors Active Living Centre at the Revitalizing and Reactivating Communities Working Group in Pembroke. This working group is being hosted by the Eganville & District Seniors Association who received a Federal Grant in the amount of \$95,000.00. All Active Seniors Active Living Centre and Seniors groups are attending six (6) sessions to share strengths and challenges among the Renfrew County Senior Centres.

14. Correspondence & Petitions

a) Correspondence Package – I-23-OCT-18

Resolution Number 354-23

Moved by Billy Denault

Seconded by Dan Lynch

That the Correspondence Package Number I-23-OCT-18 be received as information and filed accordingly.

Resolution Carried

Councillor Denault noted the following item:

- Page 9 – *Ontario Continues to Strengthen the Economy with New Jobs* – Councillor Denault highlighted the large manufacturing sector within the town, including 21 manufacturing companies of various sizes right here in Arnprior. Councillor Denault took a moment to recognize the hardworking local employees and to mention some of the interesting businesses right here in our community.

b) Correspondence Package – A-23-OCT-15

Resolution Number 355-23

Moved by Chris Toner

Seconded by Billy Denault

That the Correspondence Package Number A-23-OCT-15 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

Councillor Denault left the Council table at 8:34 p.m.

a) By-Laws

Resolution Number 356-23

Moved by Dan Lynch

Seconded by Tom Burnette

That the following by-law be and is hereby enacted and passed:

- i) By-Law Number 7433-23 – Appoint Municipal Auditor (KPMG)

Resolution Carried

Councillor Denault returned to the Council table at 8:35 p.m.

Resolution Number 357-23

Moved by Billy Denault
Seconded by Chris Toner

That the following by-law be and is hereby enacted and passed:

- ii) By-Law Number 7434-23 – Part Lot Control – Marshall’s Bay Meadows Subdivision (49M-115)

Resolution Carried

b) Resolutions

Municipal Grant Application - Arnprior Regional Health Foundation (Penny Stashick Ugly Christmas Sweater Walk)

Resolution Number 358-23

Moved by Dan Lynch
Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Foundation; and

Whereas the Arnprior Regional Health Foundation has partnered with the Stashick family for this year’s annual Penny Stashick Ugly Christmas Sweater Walk, in honour of Penny Stashick, a valued member of the Arnprior community who passed away in November of 2017;

Whereas the Arnprior Regional Health Foundation will also be welcoming the community to join in the festive celebrations as it launches the public phase of the CT Scan fundraising campaign;

Therefore Be It Resolved That Council approve the request for waiving the Robert Simpson Park Gazebo rental fees including chairs, tables, sound system, and set up / tear down costs (value of approximately \$443.00 plus HST) for the Penny Stashick Ugly Christmas Sweater Walk on December 2nd, 2023; and

Further That the Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grants Application – Arnprior and District Humane Society

Resolution Number 359-23

Moved by Billy Denault
Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior and District Humane Society; and

Whereas the Arnprior and District Humane Society is the local no-kill shelter and their staff and volunteers provide a safe environment for stray dogs and cats until they can find their forever adoptive home;

Therefore Be It Resolved That Council approve the request for waiving the Nick smith Centre Community Hall rental fees including set up / tear down costs (value of approximately \$350.00 plus HST) for the Feliz Naughty Dog Bake and Craft Sale on November 12th , 2023; and

Further That the Arnprior and District Humane Society be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

**Municipal Grant Application -Santa Claus Parade
Resolution Number 360-23**

Moved by Dan Lynch

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Royal Canadian Legion Branch No. 174; and

Whereas the Royal Canadian Legion Branch No. 174 has sponsored the Arnprior Santa Claus Parade for many years in collaboration with a citizen-led planning committee;

Whereas the Arnprior Santa Claus Parade (November 25th, 2023 at 6pm) supports the Arnprior and District Food Bank;

Therefore Be It Resolved That Council approve the request as submitted to provide in-kind support for the following items:

- Use of Town barricades, staging, portable sound system, and radios for the event (estimated value of approximately \$1,200.00);
- Inclusion of event flyer in the September/October 2023 water bills which will be mailed out in early November 2023;

Resolution Carried

**Resolution of Support - Victim Services of Renfrew County
Resolution Number 361-23**

Moved by Billy Denault
Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the correspondence from the City of Cambridge and Township of Whitewater Region as information;

Whereas the safety of our community and its members is of extreme importance to every single Arnprior resident as well as to Council as a whole;

Whereas intimate partner violence, often referred to as domestic violence, means any use of physical or sexual force, actual or threatened in an intimate relationship, including emotional and/or psychological abuse or harassing behaviour, and persons of any gender or sex can be victims of intimate partner violence;

Whereas an inquest was held in Summer 2022 to study the 2015 murders of three local women: Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam;

Whereas these tragic deaths highlighted the local implications of intimate partner violence and its prevalence in Renfrew County;

Therefore Be It Resolved That Council declare intimate partner violence to be an epidemic in accordance with the Culleton, Kuzyk and Warmerdam (CKW) Inquest recommendations;

Further That a copy of this resolution be circulated to the Right Honorable Justin Trudeau, Prime Minister of Canada; the Honorable Doug Ford, Premier of Ontario; Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke; John Yakabuski, MPP for Renfrew-Nipissing-Pembroke; the County of Renfrew; and all local municipalities.

Resolution Carried

**Letter of Support – Arnprior Fire Department, MHSRC Hoarding Program
Resolution Number 362-23**

Moved by Tom Burnette
Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Deputy Fire Chief related to the MHSRC Hoarding Program;

Whereas as a funded project of the Pembroke Regional Hospital, Mental Health Services of Renfrew County (MHSRC) operates a Hoarding Program aimed at creating a collaborative approach to both mental health treatment and Fire Code enforcement;

Whereas the MHSRC Hoarding Program has shown marked improvement in achieving compliance with the Fire Code along with a sharp decline in recidivism rates with clients presenting an overall improvement in mental and physical wellbeing;

Therefore Be It Resolved That Council supports the recommendation of the Arnprior Fire Department on the continuation of funding for the Hoarding Program operated by Mental Health Services of Renfrew County through the Pembroke Regional Hospital;

Further That a copy of this resolution be circulated to Pembroke Regional Health, all local municipalities and the County of Renfrew in support of the MHSRC Hoarding Program.

Resolution Carried

16. Announcements

County Councillor Lynch noted the following items:

- County Councillor Lynch extended a congratulations to Robert Hughes, of Hughes/Brittle Printing for commencing work on his new place of business on Decosta Street.
- On November 1st, 2023, the Lions Club is hosting a Craft Sale at Nick Smith Centre.
- On November 2nd, 2023, there is an Open House for the Recreation Master Plan at the Nick Smith Centre.
- November 11th, 2023 is Remembrance Day and our local ceremony will take place at the Cenotaph starting at 11:00 AM sharp.
- On November 12th, 2023 the Nick Smith Centre will be holding the Feliz Naughty Dog Craft and Bake Sale at the Nick Smith Centre.

Councillor Toner noted the following items:

- The Men's Shed Christmas Craft Show will be held at the Nick Smith Centre on Sunday, November 19th, 2023.

17. Media Questions

None

18. Closed Session

Resolution Number 363-23

Moved by Billy Denault

Seconded by Chris Toner

That Council move into a closed session at 8:43 p.m to discuss one (1) matter pursuant to Section 239 (b) and (f) concerning personal matters about an identifiable individual,

including municipal or local board employees and concerning advice that is subject to solicitor-client privilege, including communication necessary for that purpose (Airport).

Resolution Carried

Mayor McGee called a brief recess at 8:43 p.m.

Resolution Number 364-23

Moved by Billy Denault

Seconded by Dan Lynch

That Council resume to open session at 9:18 p.m.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 365-23

Moved by Billy Denault

Seconded by Chris Toner

That By-law No. 7435-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 23rd, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 366-23

Moved by Billy Denault

Seconded by Tom Burnette

That this meeting of Council be adjourned at 9:19 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk

Town of Arnprior / County of Renfrew
Notice of Public Meeting

In the matter of Sections 51 of the Planning Act, the Town of Arnprior and the County of Renfrew hereby gives notice of the following:

(1) An application for the approval of a plan of subdivision (application 47-T-21004).

Subject Lands: The County of Renfrew has received application No.47-T-21004 for approval of a plan of subdivision for the lands described as Part of Lot 3 and 4, Concession C fronting on Fourth Avenue, geographic Town of Arnprior, as shown on the attached Key Map.

Public Meeting: A public meeting to inform the public of the proposed subdivision will be held on **Tuesday, November 14, 2023 at 6:30 p.m.** at Town Hall, 105 Elgin St. W., Arnprior, ON K7S 0A8.

Description of Applications

Plan of Subdivision - The proposed plan of subdivision would consist of 64 single detached lots, 38 townhomes, 4 semi-detached homes for a total of 106 dwelling units, on three internal public roads and including one stormwater management block.

If a person or public body does not make oral submissions at the public meeting, or make written submissions to the County of Renfrew in respect of the proposed plan of subdivision before the County of Renfrew gives or refuses to give approval to the draft plan of subdivision, the person or public body is not entitled to appeal the decision of the County of Renfrew to the Ontario Land Tribunal, and the persons or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so. Please note that only those listed in section 51(39) and as defined in the Planning Act may appeal the decision, and other property owners are not entitled to appeal the decision.

If a property contains seven or more residential units, the owner is required to post this notice at a location that is visible to all residents. O. Reg. 545/06, s. 5(11); O. Reg. 179/16, s. 2(4-6); O. Reg. 73/18, s. 4, 5 (1, 2).

Additional Information and Notification of Decision

Additional information related to the proposed plan of subdivision is available for inspection at the County of Renfrew Administration Building and the Town of Arnprior Municipal Office, during regular office hours.

If you wish to be notified of the decision of the County of Renfrew with respect to the proposed plan of subdivision, a written request must be submitted to:

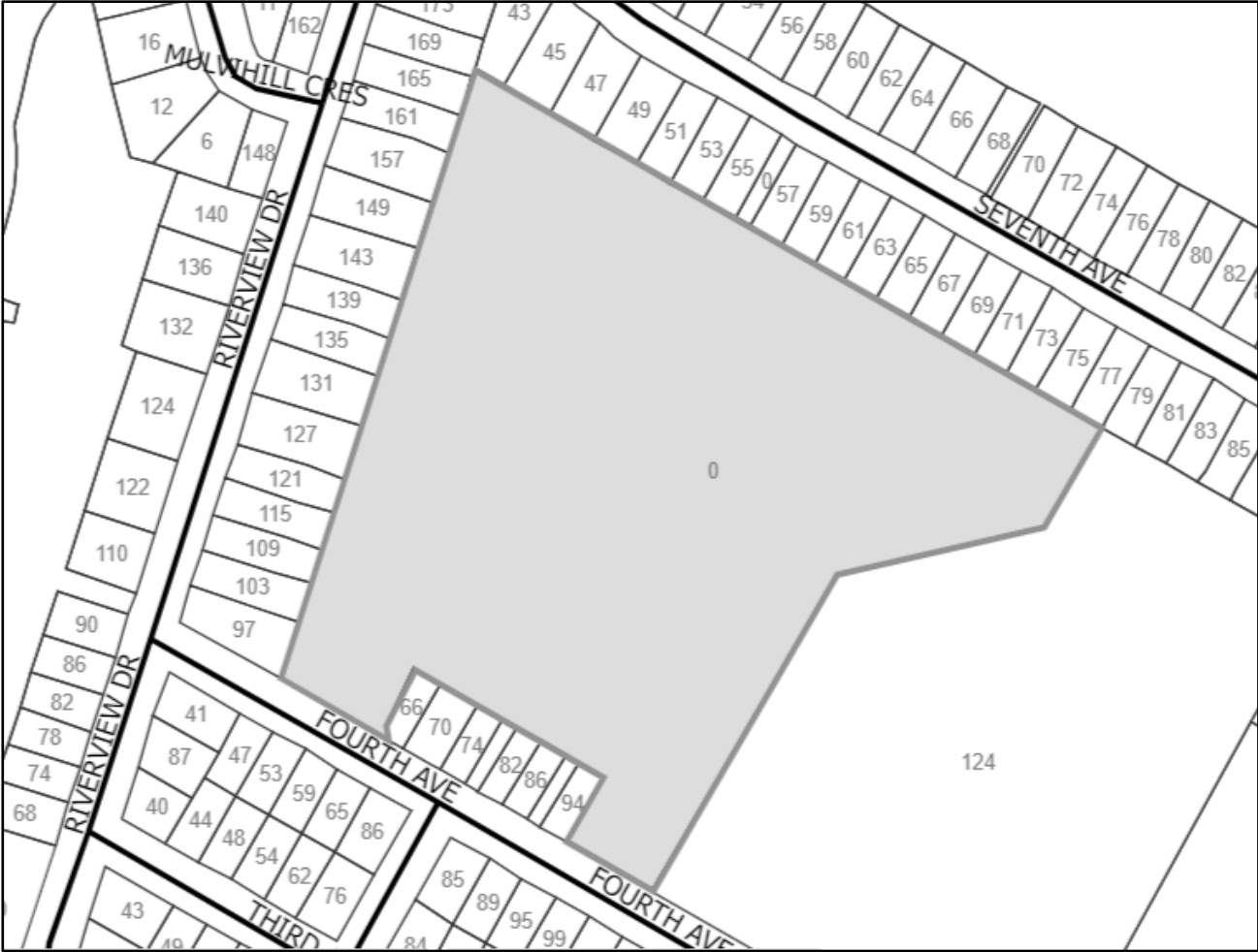
Bruce Howarth, Manager of Planning Services
County of Renfrew
9 International Drive
Pembroke, ON K8A 6W5
Telephone: (613) 735-3204
Email: bhowarth@countyofrenfrew.on.ca

Note: One of the purposes of the Planning Act is to provide for planning processes that are open, accessible, timely and efficient. Accordingly, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the County or Town to such persons as the County or Town sees fit, including anyone requesting such information. Accordingly, in providing any such information, you shall be deemed to have consented to its use and disclosure as part of the planning process.

Dated at the Town of Arnprior this 16th day of October, 2023.

Shelley Mackenzie, Town Clerk
Town of Arnprior

Key Plan:





Town of Arnprior Staff Report

Subject: 2024-2027 Strategic Plan and Committee Structure

Report Number: 23-11-14-01

Report Author and Position Title: Robin Paquette, CAO

Department: CAO's Office

Meeting Date: November 14, 2023

Recommendations:

That Council approve and adopt the 2024-2027 Strategic Plan, and

That Council direct the CAO to report annually on the Action Plans for current year, as well as the Report Card for the previous year, and

That Council approve the following Advisory Committees / Working Groups being:

- (a) Environment
- (b) Culture and Diversity
- (c) Accessibility and Age-friendly
- (d) Economic Development

That Council direct the Client Services Department to prepare draft Terms of Reference for Council consideration.

Background:

In light of the expiration of the current Strategic Plan at the end of Council's first full year of their term, earlier this year, Council engaged Town Hall Consulting and principle Rob Adams to assist in preparation of the 2024-2027 Strategic Plan. They proposed a process for the Town of Arnprior that has resulted in refreshed Mission, Vision and Values, as well as a priority oriented Strategic Plan with achievable goals, fiscally-responsible initiatives and a performance measurement framework to guide the municipality towards the future.

We also requested a review of the current committee structure including a combination of Advisory, Special and Statutory Committees.

The process included opportunities for council and staff to provide input, as well as a final

survey of the public for feedback on the resulting strategy.

Discussion:

Strategic Plan

Preparation and adoption of a Strategic Plan can help chart the municipality's future by identifying short, medium and long term goals and objectives. The first step is usually one in which the municipality strategically selects a vision (or visions) of where it wants to be in the future and followed by decisions on how it will achieve its vision. Accordingly, it is necessary to identify, select and prioritize the steps and actions it will take to achieve its vision. Inherent in the Strategic Planning process, are also decisions about what the municipality will not do.

A Strategic Plan is a policy document which both staff and Council can rely upon to help guide their decision making and resource allocation in order to help realize its ultimate strategic vision.

Town Hall Consulting has provided an easy to follow, well-laid out document, thoroughly explaining Council's **Vision** for the future of Arnprior, "to be a sustainable and welcoming community by respecting our history and building our future together". To achieve this Vision, the **Mission** provides Council and staff's commitment "to inspire, support, and serve a thriving and progressive community by creating opportunities, being supportive and providing quality services for today and tomorrow". And these are supported by the Town's **Values**, those being forward-thinking, accountable, inclusive, and respect – or FAIR. The Strategic Plan is attached as Document #1 to this report.

Staff will be posting the Vision, Mission and Values in all our facilities and public meeting rooms, as a constant reminder of the importance of our commitment to our objectives and how we will achieve them.

The Plan further details the top five (5) priorities for Council and staff over the next five years:

1. **Community Well-being and Culture:** Enhancing well-being and cultural vibrancy within our community is a shared objective.
2. **Corporate Efficiencies & Financial Sustainability:** Ensuring the financial health and sustainability of the town is a top priority.
3. **Economic Development:** Our commitment to fostering economic growth and prosperity underpins our strategy.
4. **Environment:** Environmental sustainability and responsible stewardship are at the forefront of our goals.
5. **Growth and Asset Management:** Managing our growth and assets effectively is essential to meet the evolving needs of our expanding community.

Within the plan, specific strategic objectives have been outlined for each priority area, along with a comprehensive set of key initiatives and suggested actions. Performance measures

have also been established to ensure that progress can be effectively monitored and assessed. Staff will report annually to Council on the planned activities for each initiative, as well as provide a report card on the implementation of each for monitoring.

Committees

Town Hall Consulting also reviewed the current committee structure to evaluate and make recommendations on the appropriate committees to provide effective and responsive governance, better community representation, and improved decision-making processes.

The previous structure included a mix of Advisory and Statutory Committees, as well as representation of Council on various Boards/Commissions as follows:

Advisory Committees: Each committee structured with two councillors, 4-6 members of the public; meet four times a year; departmental-based rather than priority-based.

- Operations (for all things infrastructure and operations related – Public works, Fire, Policing);
- Client Services (for all things client based - policy, HR, IT, finance, Clerks); and
- Community Development (for all things development related – planning policy, building services, recreation, museum).

Special Advisory Committees: Each committee structured with one councillor, 4-6 members of the public.

- Accessibility Advisory; and
- Inclusivity and Diversity Advisory.

Statutory:

- Committee of Adjustment: one councillor, 4 members of the public, meet on as-needed basis.

Local Boards:

- Library – one councillor

Other Boards and Commissions:

- Archives – one councillor
- Museum – one councillor
- Airport Commission - two councillors

Recommendations are outlined in the attached “Committee Structure Review”, Document #2 to this report. The premise focuses on the committees/working group proposed being grounded in the priorities of the Strategic Plan, rather than departmentally based as in the past. The purpose and goal of this structure is to support the objectives of the Strategic Plan and assist Council in moving forward initiatives that contribute to the success of achieving the Vision. The proposed committees align with Council’s Strategic Priorities and allow for

meaningful, community-driven feedback from the experience of members.

The proposal includes:

- **Advisory Committees:**

- Environment: 2-3 members of councillors and 3-4 members of the public with expertise in environmental issues
- Culture and Diversity: 2-3 members of councillors and 3-4 members of the public with lived experience with diversity, equity, and inclusion matters
- Accessibility and Age-friendly: 2-3 members of councillors and 3-4 members of the public with experience with disabilities and senior citizens or community stakeholders

- **Working Group:**

- Economic Development: Mayor and 1 councillor and 3-5 members of the business community

Statutory:

- Committee of Adjustment: 1 councillor, 4 members of the public, meet on as-needed basis.

Local Boards:

- Library – one councillor

Some local organizations request Council representation on their boards, such as the Archives and Airport Commission. These representatives are not recognized above as they are not Committees of Council or local boards.

Next Steps

The next step for the formation of committees is to prepare draft Terms of Reference (ToR) for Council consideration including goals, mandate, timing of meetings and composition of Committee. Staff will return to Council with the draft Terms of Reference for consideration and direction to proceed with advertisement for membership and holding of a Striking Committee.

Options:

N/A

Policy Considerations:

The Strategic Plan is a Council approved policy document which should guide all decision making. Wherever applicable, this section of all Staff Reports will continue to note relevance

of the Strategic Plan.

Financial Considerations:

There are costs associated with various elements of the 2024-2027 Action Plans, and where these costs are known, they are included in the updates to the LRCF where applicable and annual budget, or in Staff Reports as may be required.

Meeting Dates:

N/A

Documents:

1. Document 1 – Town of Arnprior 2024-2027 Strategic Plan
2. Document 2 – Committee Structure Review

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

THE TOWN OF ARNPRIOR

2024-2027 Municipal Strategic Plan



Presented To
Town of Arnprior

Presented by
Town Hall Consulting Inc

Executive Summary

The Town of Arnprior's Strategic Plan (2024 - 2027) is a collaborative endeavour that outlines our vision, mission, values, and key priorities to guide our community's growth and development. In creating this plan, we engaged residents, businesses, community partners, and Town Council & Staff to ensure it reflects our collective aspirations.

Our **Vision** is to become a sustainable and welcoming community that respects its rich history while actively building a brighter future together. Our **Mission** is to inspire, support, and serve a thriving and progressive community by creating opportunities, offering support, and delivering quality services for both today and tomorrow. Rooted in these principles, our core **Values**, encapsulated by the acronym FAIR (Forward-thinking, Accountable, Inclusive, Respectful), will serve as our compass, both within our organization and throughout our community.

The plan covers a five-year timeframe and focuses on **five key priority areas**:

1. **Community Well-being and Culture:** Enhancing well-being and cultural vibrancy within our community is a shared objective.
2. **Corporate Efficiencies & Financial Sustainability:** Ensuring the financial health and sustainability of the town is a top priority.
3. **Economic Development:** Our commitment to fostering economic growth and prosperity underpins our strategy.
4. **Environment:** Environmental sustainability and responsible stewardship are at the forefront of our goals.
5. **Growth and Asset Management:** Managing our growth and assets effectively is essential to meet the evolving needs of our expanding community.

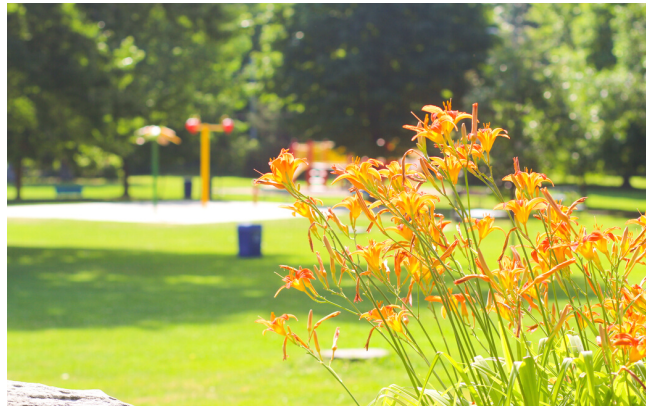
This strategic plan involves diverse stakeholders, including residents, businesses, community groups, and our dedicated Council and Staff, to create a collective vision for the Town of Arnprior's future. Within the plan, we've outlined specific **strategic objectives** for each priority area, along with a comprehensive set of key initiatives and suggested actions. We've also established performance measures to ensure that our progress can be effectively monitored and assessed.

The development of this plan has been a collaborative journey, involving public engagement to capture the essence of what matters most to our community. Through this process, we've redefined our mission, vision, and values and set forth ambitious objectives and key initiatives that chart the course for the Town of Arnprior's future.

This executive summary offers a glimpse into the core components and objectives of our municipal strategic plan. In the full document, you will find a comprehensive exploration of our Vision, Mission, Values, and Key Priorities, laying the groundwork for a sustainable and welcoming Town of Arnprior that respects its heritage while forging ahead into a brighter future.

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Message from the Mayor

Dear Arnprior Residents,

I'm delighted to share our strategic plan for the future of our wonderful community. This plan embodies our shared vision, showcasing our collective commitment to making the Town of Arnprior an even better place to call home.

Our strategic plan acts as our guiding compass, charting the course for our town's future and ensuring we move forward with focus and determination. It represents our commitment to building a stronger, more vibrant community for all of us. As we work together on this shared vision for the Town of Arnprior, I am confident that we can build a future that honours our past while embracing new opportunities and challenges.

I look forward to collaborating with our dedicated town council, local businesses, community organizations, and, most importantly, our residents. Your input, support, and active participation will be invaluable as we move forward on this exciting journey.

Let us make Arnprior a town we are all proud of, a town that continues to shine as a welcoming, prosperous, and sustainable community.

Sincerely,

Lisa McGee

Mayor, Town of Arnprior



Town Council



The Town of Arnprior council worked collaboratively in the process of designing this community strategic plan. We listened and learned from the business and community partners about what matters most to them and together we re-established our mission, vision, and values. With a forward-looking perspective, determined the community objectives and key initiatives for this term and beyond.

Lisa McGee | Mayor
Dan Lynch | County Councillor
Tom Burnette | Councillor
Chris Toner | Councillor
Lynn Cloutier | Councillor
Billy Denault | Councillor
Chris Couper | Councillor

Importance of A Strategic Plan

A Municipal Strategic Plan acts as a dynamic guiding beacon, illuminating the path toward a municipality's envisioned future. This comprehensive blueprint outlines strategic priorities, objectives, and action-oriented initiatives, carefully shaping the community's development over the next 4 years. It captures the municipality's commitment to the well-being of its residents, businesses, and the overall vitality of the community.

At its core, this strategic plan reflects a set of strategic priorities that deeply resonate with the community's needs. The inclusive approach of this Strategic Plan ensures that it embraces a diverse range of voices and perspectives from within the municipality. It's a shared vision, collective wisdom, and drive towards progress.

Simultaneously, the plan benefits from the crucial role of municipal leadership, represented by the current members of council.

They deeply understand what the people of this community care about and want for their municipality. Their goals and vision for the community guide the way, helping to set the strategic direction and bringing together the ideas of both the community and the elected leaders.

By providing clear direction and well-defined initiatives, the plan aligns the collective efforts of municipal staff with the broader vision, thus elevating efficiency and effectiveness in public service delivery. In essence, a Municipal Strategic Plan is not just a static blueprint but a living testament to a municipality's unwavering commitment to progress and the well-being of its community. It embodies the collective wisdom of the community, the vision of its elected leaders, and the dedication of its municipal workforce. In doing so, it serves as a vital compass, ensuring that the path forward is not just well-informed but also purposeful, ultimately leading to a better and more prosperous future for the municipality and its cherished residents.



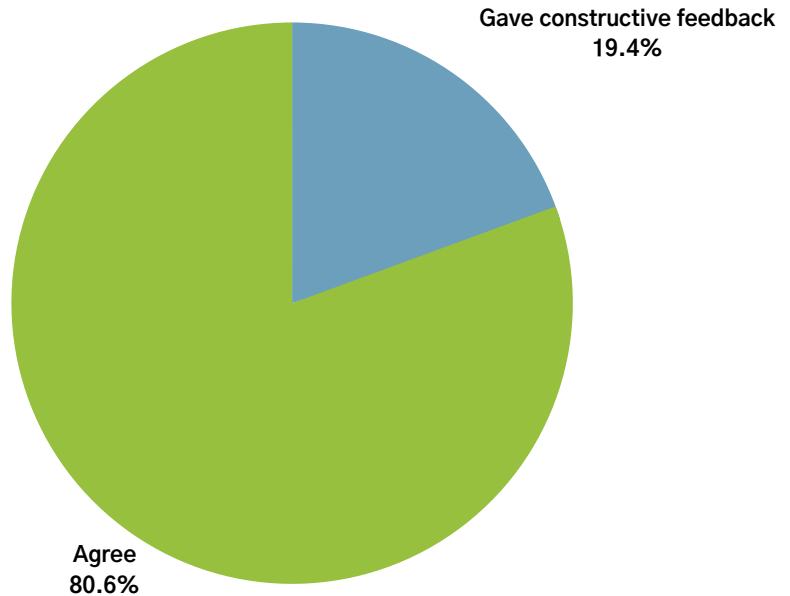
Community Engagement

We believe that a thriving community is one where every voice is heard. During the strategic planning process, we conducted a comprehensive survey to gather your valuable feedback because we understand that your input is the cornerstone of our decision-making process.

We are absolutely thrilled with the overwhelming response and the insightful feedback we received from our incredible community. Your ideas, concerns, and suggestions play a crucial role in shaping the future of our municipality. Together, we can work towards building a better, more inclusive, and vibrant community that we can all be proud of.

We are thrilled to report that over **80% of participants expressed their agreement** with our strategic vision, mission, values, and priorities. What's even more remarkable is the incredible, constructive feedback we received. Your insights have played a pivotal role in fine-tuning our strategic plan, making it even stronger.

Thank you for your invaluable contributions to our shared vision for the future.



Mission and Vision



Vision

To be a sustainable and welcoming community by respecting our history and building our future together.

Mission

To inspire, support, and serve a thriving and progressive community by creating opportunities, being supportive and providing quality services for today and tomorrow.



Vision



To be a sustainable and welcoming community by respecting our history and building our future together.

The Town's Vision statement encapsulates a commitment to creating a community that is both sustainable and inclusive. It signifies a dedication to preserving the town's rich history while actively planning for a prosperous future built on unity.

Sustainable: This aspect highlights the town's commitment to responsible environmental stewardship and resource management. It means

safeguarding the natural beauty of the area for generations to come, ensuring that the town remains a desirable and healthy place to live.

Welcoming: The vision emphasizes an open and inclusive community where everyone, regardless of their background or origin, feels welcome and valued. It underscores the belief that diversity enriches the community and contributes to its vibrancy.

Respecting Our History: This part underscores the importance of cherishing and learning from the town's past. It signifies a commitment to preserving historical landmarks and traditions that make the town unique and special.

Building Our Future Together: The vision is not just about today but about tomorrow as well. It reflects a collective effort to plan for a brighter and more prosperous future, one that is achieved through cooperation and unity among community members.

In summary, the Town's Vision statement conveys a commitment to creating a sustainable, inclusive, and historically rich community. It underscores a shared dedication to preserving the town's natural beauty, fostering inclusivity, cherishing history, and actively working together to build a brighter future for all residents.

Mission

To inspire, support, and serve a thriving and progressive community by creating opportunities, being supportive and providing quality services for today and tomorrow.

The Town's mission statement encapsulates a multifaceted commitment to the betterment of its community. It signifies a pledge to inspire, support, and serve the residents in ways that promote a thriving and forward-looking environment.

Firstly, it underscores the importance of **inspiration**, highlighting the Town's role in motivating its community members to pursue

their aspirations, fostering innovation, and encouraging a sense of purpose. By providing an environment where creativity and ambition are nurtured, the Town aims to empower individuals and groups to reach their full potential.

Secondly, the mission emphasizes **support** as a cornerstone of its approach. This means offering assistance, guidance, and resources to individuals and organizations within the community. It signifies a commitment to standing by residents during challenges, ensuring that no one is left behind, and promoting inclusivity.

Lastly, the mission underscores the delivery of **quality services** as a means to enhance the community's well-being. This entails not only meeting the current needs of residents but also planning for the future. By focusing on tomorrow's requirements, the Town ensures that its services remain relevant and valuable over time.

Ultimately, the Town's mission statement reflects a holistic dedication to community growth, prosperity, and sustainability. It underscores the importance of long-term planning, innovation, inclusivity, and quality service delivery as essential elements in building a resilient and progressive community.



Values

Forward-thinking - Accountable - Inclusive - Respect



Forward-thinking

Striving for solutions and a vision for the community that is progressive and innovative.



Accountable

A commitment to transparency, responsibility, and integrity in governance and decision-making for the community's needs.



Inclusive

We will work with residents, businesses and community organizations regardless of background, abilities, and circumstances, in a collaborative fashion, always striving to be inclusive in all our decisions and actions.



Respectful

We strive to ensure that all interactions are positive and respectful. We will value the role that each resident, staff member, business and organization plays in making our community great.

Strategic Priorities

PRIORITY 1 PRIORITY 2 PRIORITY 3 PRIORITY 4 PRIORITY 5



Over the course of the 2024-2027 term, the municipality has outlined five strategic priorities that will be the focal points of its efforts. These priorities encompass a comprehensive approach to community development.

These strategic priorities collectively signify the municipality's commitment to a well-rounded approach to development, blending economic advancement, environmental responsibility, efficient governance, and a flourishing community to create a promising and sustainable future for all residents.



Community Wellbeing & Culture



Above all, the well-being of our residents is at the heart of our mission. We want Arnprior to be more than just a place to reside; we aim to create a vibrant community where everyone feels safe, healthy, and deeply connected to their neighbours. Our commitment extends beyond the basics of a well-functioning town; it is about fostering a sense of belonging and fulfillment among our residents. Our goal is to create a supportive environment that encourages healthy lifestyles, stimulates cultural growth, and strengthens the social fabric of our town.

We are dedicated to nurturing a community where individuals and families can thrive and create lasting memories. We envision the Town of Arnprior as a place where dreams are pursued, talents are nurtured, and the quality of life is continually elevated, making it a town where residents not only live but truly flourish.

Community Wellbeing & Culture

INITIATIVES:

- 1. WATERFRONT MASTER PLAN**
- 2. CULTURE PLAN**
- 3. INCLUSIVITY, DIVERSITY, EQUITY, ACCESSIBILITY**
- 4. RECREATIONAL MASTER PLAN**

OBJECTIVES	ACTIONS	MEASURES OF PROGRESS
1.1 Waterfront Master Plan	1.1.1 Undertake the recommendations including the implementation of projects	A revitalized waterfront
1.2 Culture Plan	1.2.1 Undertake a Cultural Plan	Implement the Culture Plan recommendations
1.3 Inclusivity, Diversity, Equity, Accessibility	1.3.1 Develop a strategy including addressing accessibility & other barriers	Implement the strategy
1.4 Recreational Master Plan	1.4.1 Undertake a Recreation Master Plan	Implement the recommendations of the Master Plan

Corporate Efficiencies & Financial Sustainability



To achieve our vision, we understand the critical importance of being fiscally responsible and efficient in our operations. It is the cornerstone of our commitment to delivering the best possible services to our community. We recognize that responsible financial stewardship is the key to ensuring our town's continued growth and prosperity.

Our focus is firmly fixed on enhancing the efficiency of our municipal services, not only to optimize our operations but also to maximize the value we provide to our residents. We believe that by streamlining processes and embracing innovative solutions, we can deliver services that are not just cost-effective but also of the highest quality.

Financial sustainability is not just a goal; it's a fundamental principle that guides our decision-making. We aim to manage our resources in a manner that ensures long-term stability and growth for the Town of Arnprior.

Corporate Efficiencies & Financial Sustainability

INITIATIVES:

1. COMMUNICATION STRATEGY
2. CUSTOMER SATISFACTION
3. BECOME 'EMPLOYER OF CHOICE'
4. IT IMPROVEMENTS/ ONLINE INITIATIVES
5. DEBT MANAGEMENT AND PAY-AS-YOU-GO MODEL TO ENSURE FINANCIAL SUSTAINABILITY
6. GRANT MANAGEMENT PROGRAM

OBJECTIVES	ACTIONS	MEASURES OF PROGRESS
2.1 Communication Strategy	2.1.1 Implement communication initiatives including community engagement from the Strategy	Implementation of strategy recommendations
2.2 Customer Satisfaction	2.2.1 Establish a Customer satisfaction standard and process for measuring customer feedback & appropriate staff training	Report annually on customer satisfaction results
2.3 Become 'Employer Of Choice'	2.3.1 Develop/Review Retention Policy & Succession Plan	Policy & plan in place including annual staff satisfaction survey
2.4 IT Improvements/ Online Initiatives	2.4.1 Continue with IT improvements and initiatives	Implementation of the improvements & initiatives
2.5 Debt Management and Pay - As -You-Go model to ensure Financial Sustainability	2.5.1 Continue to implement Debt management and Pay-As-You-Go model	Implementation of the model
2.6 Grant Management Program	2.6.1 Investigate grant programs and resources	Implement a grant plan

Economic Development



The Town of Arnprior is dedicated to advancing economic development as a cornerstone of our community's progress. We are committed to supporting sustainable growth that not only strengthens our local economy but also preserves our natural resources and cultural heritage. Our proactive approach aims to attract and retain a wide spectrum of businesses, fostering innovation and entrepreneurship in our region. By doing so, we strive to create meaningful employment opportunities for our residents and cultivate a dynamic, resilient economy. Through collaboration and forward-thinking strategies, Arnprior is poised to be a thriving hub for economic growth and innovation, ensuring the prosperity of our community for generations to come.

Economic Development



INITIATIVES:

- 1. FIND INDUSTRIAL AND TOURISM OPPORTUNITIES**
- 2. ENSURE THERE ARE ADEQUATE RESOURCES FOR ECONOMIC DEVELOPMENT, AND REVIEW APPROPRIATE MODELS.**

OBJECTIVES	ACTIONS	MEASURES OF PROGRESS
3.1 Find industrial and tourism opportunities	3.1.1 Undertake an Industry and Tourism Gap Study	Implement recommendations
3.2 Ensure there are adequate resources for Economic Development, and review appropriate models.	3.2.1 Complete an Economic Development service delivery review.	Resources are put in place with a new service delivery model

Environment



The beauty of Arnprior lies in its natural surroundings, and we are steadfast in our commitment to preserving and enhancing our environment. With our pristine rivers and lush green spaces, our environment is a valuable asset. We will work to protect it, taking measures to ensure sustainable practices and maintaining the natural charm that sets Arnprior apart.

The preservation of our environment is not just a responsibility, but a privilege that we embrace with open arms. Together, we can ensure that Arnprior remains a beacon of natural beauty, a place where both the present and future generations can thrive and connect with the wonders of the outdoors.

Environment



INITIATIVES:

- 1 CLIMATE ACTION STRATEGY**
- 2. WASTE MANAGEMENT STRATEGY**

OBJECTIVES	ACTIONS	MEASURES OF PROGRESS
4.1 Climate Action Strategy	4.1.1 Develop a climate action strategy	Implementation of the climate action strategies
4.2 Waste Management Strategy	4.2.1 Develop Waste Management Strategy	Implementation of the strategy recommendations

Growth & Asset Management



The Town of Arnprior is dedicated to fostering sustainable growth and implementing effective asset management practices that enhance the quality of life for our residents and preserve the unique character of our community

We aim to foster sustainable development that enhances our community's prosperity while preserving our natural resources and heritage. Our commitment to growth and asset management is rooted in a vision that embraces economic progress, environmental stewardship, and the well-being of our residents.

Growth & Asset Management

INITIATIVES:

- 1. AFFORDABLE HOUSING INITIATIVES**
- 2. TRANSPORTATION MASTER PLAN**
- 3. ASSET MANAGEMENT PLAN**
- 4. WATER/WASTEWATER MASTER PLAN**

OBJECTIVES	ACTIONS	MEASURES OF PROGRESS
5.1 Affordable housing initiatives	5.1.1 Build a strategy to increase affordable housing units in the community	Implement strategic recommendations
	5.1.2 Investigate initiatives such as Community Improvement Plan, Housing Accelerator Fund	Implement initiatives
5.2 Transportation Master Plan	5.2.1 Develop Transportation Master Plan	Implement recommendations
5.3 Asset Management Plan	5.3.1 Upkeep and meet required milestones	Meeting the Provincial deadlines set in legislation.
5.4 Water/Wastewater Master Plan	5.4.1 Undertake a Water/Wastewater Master Plan	Implement the recommendations from the Water/Wastewater Master Plan and include the required projects in long-range budget planning

For inquiries, contact us.



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Committee Structure Review

Town Hall Consulting Inc. undertook a thorough review of the Town of Arnprior's committee structure in light of the new strategic plan and as a refresh for a new term of Council. A review of a municipality's committee structure can lead to more effective and responsive governance, better community representation, and improved decision-making processes. It's essential to consider a number of factors in the review process, gather input from staff and Council, and be open to making the necessary adjustments to the committee structure as needed.

As a key part of the review we considered the following:

Purpose and Goals: Understand the overall goals and objectives of the municipality to align the committee structure with its mission and vision. Ensure that each committee has a clearly defined purpose and that its activities contribute to the municipality's mission.

Representation: Evaluate the representation on each committee to ensure that various community interests are adequately considered.

Size and Composition: Review the size of each committee to determine if it is manageable and conducive to productive discussions. Consider the balance between elected officials, staff, and community members on each committee.

Roles and Responsibilities: Clarify the roles and responsibilities of each committee, specifying decision-making authority, advisory roles, and reporting structures. Ensure committees are not duplicating efforts, and their tasks are well-defined.

Transparency: Evaluate the transparency of committee operations, including meeting schedules, agendas, minutes, and public access to information. Ensure that committee activities are accessible to the public and that there are opportunities for public input.

Accountability: Establish clear accountability mechanisms, including reporting requirements, performance metrics, and methods for assessing committee effectiveness. Consider how committees are held responsible for achieving their goals.

Efficiency and Effectiveness: Assess the overall efficiency of the committee structure and whether it helps the municipality make informed decisions and implement policies effectively.



Committee Structure Review

Workload and Work-Life Balance: Consider the workload of committee members and ensure that it is manageable, so members can balance their committee responsibilities with other commitments. Evaluate whether the committee structure allows for reasonable time commitments.

Review Frequency: Determine how frequently the committee structure is reviewed and updated to adapt to changing circumstances, community needs, and evolving priorities.

Legal and Regulatory Compliance: Ensure that the committee structure complies with all relevant laws, regulations, and bylaws. Review and update committee charters and operating procedures as needed.

Community Engagement: Assess the level of community engagement in committee activities and consider strategies to enhance public involvement and feedback.

Communication and Collaboration: Evaluate how well committees collaborate with other municipal departments, elected officials, and external stakeholders. Ensure that there is effective communication and information-sharing between committees.

Budget and Resources: Review the allocation of budget and resources to each committee to ensure they have the necessary tools and funding to fulfill their roles effectively.

Long-term Planning: Consider the sustainability of the committee structure and its ability to adapt to future challenges and opportunities.

Best Practices: Research best practices from other municipalities to learn from their experiences and incorporate successful strategies.

Committee Structure Review

Recommended Committee Structure and Membership

AD-HOC COMMITTEES:

The three Ad-hoc committees, Environmental, Culture and Diversity and Accessibility and Age-Friendly are recommended to establish strategic direction in these priority areas which were identified in the strategic planning process and through interviews with Council members and senior staff of the organization. These ad-hoc committees will play a critical role in recommending to Council initiatives and actions to drive these strategic priorities forward. The Culture and Diversity Committee will fulfill the statutory requirements of a Museum Board and the committee will provide guidance and recommendations to Council.

Environment: 2-3 members of councillors and 3-4 public members

Culture and Diversity: 2-3 members of councillors and 3-4 public members

Accessibility and Age-friendly: 2-3 members of councillors and 3-4 members of the public

WORKING GROUPS:

The Economic Development Working Group should meet regularly and should also meet with the larger business community on an annual basis. The working group should report back to the Council with updates as well as recommendations to support the economic development priorities recommended in the strategic plan.

Economic Development Working Group: Mayor and 1 Councillor and 3-5 public members

STATUTORY:

Library Board: 1 Council member

Committee of Adjustment: 1 councillor, and 4 members of the public, meeting on an “as needed” basis

Next Steps: Staff should create a terms of reference for each committee, including the timing of meetings and regularity. Once the terms of reference for each committee are established, staff should advertise for committee membership.



Town of Arnprior Staff Report

Subject: Official Plan Amendment No. 7 and Zoning By-law Amendment No. 5/23 (Arthur Street)

Report Number: 23-11-14-02

Report Author and Position Title: Yuki Naganuma, Planner, Fotenn Consultants Inc.

Department: Community Services Branch

Meeting Date: November 14th, 2023

Recommendations:

That Council passes by-laws to adopt Official Plan Amendment #7 and implementing Zoning By-law amendment (ZBLA-5/23) for the site municipally known as 0 Arthur Street to redesignate the lands from 'Environmental Protection Area' to 'Established Residential Area' and 'Environmental Protection – Exception 46' for the purpose of implementing a site-specific policy to reduce the required water setback from an existing watercourse from 30 metres to 15 metres.

Background:

Owner: David Lorne Barr & Edith Mary Barr

Description of Subject Lands: Vacant lands on the northeast side of Arthur Street, south of Elizabeth Street (see Key Plan).

Legal Description: Lot 3, Concession B, Registered Plan 137, Lot Numbers 51-54, Geographic Township of McNab

Area of Land: ±3,110 m² (0.77 acres)

Existing Structures: Vacant

Official Plan: Established Residential Area and Environmental Protection Area

Zoning: Residential 1 (R1) and Environmental Protection Zone (EP)

The subject property is located southeast of the intersection of Elizabeth Street and Arthur Street, and approximately 200 metres north of Highway 417, between 106 and 154 Arthur Street. The site is within an existing mature low-rise residential neighbourhood comprised of single and semi-detached dwellings. The subject lands have ±68.4 m of road frontage on Arthur Street, a municipally-maintained local road, and abuts existing low-rise residential uses on all other sides.

The lands are currently vacant.

The site features a wooded area towards the southern portion of the site and abuts a watercourse located on the property at 154 Arthur Street. The watercourse is a tributary of the Madawaska River, located approximately half a kilometre to the east of the subject lands.

Summary of Proposal

The planning applications seek to redesignate and rezone the subject lands to facilitate the development of two semi-detached dwellings and one single-detached dwelling. A pre-application meeting was conducted in July 2023. The applicant has concurrently submitted a consent application to facilitate the division of lands with 4 new lots for a total of 5 parcels.

The Official Plan Amendment application as provided by the applicant seeks to redesignate the subject lands from Established Residential Area and Environmental Protection Area to Established Residential Area – Exception One for the purpose of implementing a site-specific policy to reduce the required water setback from an existing watercourse. The applicant seeks to reduce the water setback from 30 metres to 15 metres.

The Zoning By-law Amendment (ZBLA) application as provided by the applicant seeks to rezone the subject lands from Residential One (R1) and Environmental Protection (EP) to Residential One – Exception (R1-XX) for the purpose of implementing an exception zone to reduce the required water setback from an existing watercourse. The applicant seeks to reduce the water setback from 30 metres to 15 metres.

In support of the application, the applicant submitted the following reports and plans, copies of which are available for review at the Planning Office:

- Draft Proposed OPA
- OPA Sketch / ZBA Sketch
- Planning Justification Report, prepared by Jp2g Consultants Inc., dated August 10, 2023
- Slope Stability Assessment, prepared by Morey Associates Ltd., dated June 23, 2023
- Site Servicing Report, prepared by Jp2g Consultants., dated August 8, 2023
- Environmental Impact Study, prepared by Jp2g Consultants, dated June 27, 2022

Discussion:

Site-Specific Policy / Zone: Reduced Water Setback

The subject property is designated “Established Residential Area” and “Environmental Protection Area” as per Schedule A of the Town of Arnprior Official Plan. The site is also partially identified as a “Constraint Area” as per Schedule C of the Official Plan attributed to the wooded area and watercourse towards the south of the parcel.

With regards to the Official Plan, Section D1.13 of the Official Plan sets out policies for watercourses and surface water features. The Town’s intent is to recognize the importance of the ecological function of all watercourses, which can serve as key components and linkages in the Town’s natural heritage system. Specifically, policies state:

- b) *For new lot creation, development, including the septic system tile bed, must be set back a minimum of 30 metres from the high water mark of a watercourse with non-disturbance of the native soils and very limited removal of shoreline vegetation.*
- c) *The high water mark includes the riparian area associated with the watercourse and is defined as a point where the action of water has been so common and usual that it has created conditions where the vegetation or soil on one side of the mark and the character of the vegetation or soil on the other side of the mark is different. The high water mark is often above and beyond (depending on topography of the site) the water's edge.*
- d) *For existing lots of record, new development should be set back 30 metres if possible, otherwise as far back as the lot permits with non-disturbance of the native soils and very limited removal of the shoreline vegetation.*

With regards to Zoning, the Town of Arnprior Zoning By-law sets out special setbacks from various elements under Section 4.15. Specifically, general zoning provision 4.15.3 indicates Special Setbacks from waterbodies and states:

4.15.3 Setbacks from Water

- a) *No building or structure shall be located any closer than 30.0 metres from the high water mark on any lot adjacent to a water body.*

To accommodate the proposed intensified form of development which is comprised of two semi-detached dwellings and a single-detached dwelling, the applicant is seeking a reduction for the above-noted OP policy and zone provision, both pertaining to the 30 metre setback requirement from waterbodies.

The Town is in receipt of an Environmental Impact Study (EIS) prepared by Jp2g Consultants which is supportive of the proposal to reduce the minimum water setback as set out in Policy D1.13(b). The report's assessment of the subject property finds that the valleylands and associated watercourse are not considered to be a significant valleyland. The report also states that the lands adjacent to the watercourse on the subject lands are already primarily disturbed (maintained lawn or developed) and the existing house on the abutting property is located approximately 1.5 metres from the top of slope and 6 metres from the high water mark of the watercourse. Based on the above, the EIS states that a reduced water setback of 15 metres is supportable, provided the mitigation measures as outlined in the report are properly implemented.

Additionally, the Slope Stability Report provided by the applicant concludes that the limit of hazard lands for the existing watercourse bank slope is at 9.1 metres back of the existing watercourse bank slope crest. The proposed reduced water setback of 15 metres ensures that future dwellings will be appropriately separated from the limit of hazard lands.

Environmental Protection Designation / Environmental Protection Zone Removal

The subject property is designated "Established Residential Area" and "Environmental Protection Area" as per Schedule A of the Town of Arnprior Official Plan. The site is also partially identified as a "Constraint Area" as per Schedule C of the Official Plan attributed to the wooded area and watercourse towards the south of the parcel.

The subject applications seek a redesignation and rezoning to remove the Environmental Protection Designation under the Town of Arnprior Official Plan and the Environmental Protection Zone (EP) under Zoning By-law 6875-18. The Town is cautious of the proposal to remove the existing Environmental Protection zone and policy area entirely, as it would result in fragmented boundaries of an area intended for environmental protection. Given that the site is also located within a Constraint Zone, it is the Town's opinion that a reduced EP Zone and land use area should be recommended to facilitate the proposed redevelopment of the subject lands.

The Environmental Protection Designation and zone boundaries are recommended to be altered to a depth of 12 metres taken from the south property line. In this way, continuity of the EP designation and zone can be maintained across the site. The EIS states that there is "some woody vegetation present adjacent to the top of the valley slope on the subject lands" however the valleylands were not found to be considered "significant" woodlands.

The recommended boundary revision is illustrated in the schedules to by-laws prepared for the adoption of the OPA and implementing ZBA.

Options:

Council may proceed to pass the amending by-laws to approve the zoning amendment request and redesignation request, may defer the application for additional information, or may refuse the application. If Council passes an amending By-law for the redesignation, and a By-law for the rezoning, it will be subject to a 20-day appeal period. If Council refuses the application, an explanation will need to be provided.

Process

A statutory Public Meeting was held on October 23rd, 2023 during the regular Council meeting. No members of the public provided any written or oral submissions with regard to the applications.

By-laws to effect the recommended zoning and exceptions, and to effect the recommended redesignation and site-specific policy of the Official Plan have been included on the Council agenda for consideration. Once the by-law for the OPA is adopted, it will be forwarded to the County of Renfrew for their consideration. The ZBLA will not be in full force and effect until such time as the OPA is approved by the County. Both approvals are subject to a 20-day appeal period to the Ontario Land Tribunal.

Policy Considerations:

As outlined in the Staff Report in the October 24th, 2023, Council Agenda.

Financial Considerations:

Not applicable.

Consultation:

- County of Renfrew Planning Department

- County of Renfrew Operations Department
- County of Renfrew Public Works Department
- Town of Arnprior Fire Department
- Town of Arnprior Building Department
- Ministry of Transportation Ontario
- Town of Arnprior Police Sergeant
- Enbridge Gas
- Canada Post

Documents:

1. Key Plan
2. Site Plan

Signatures

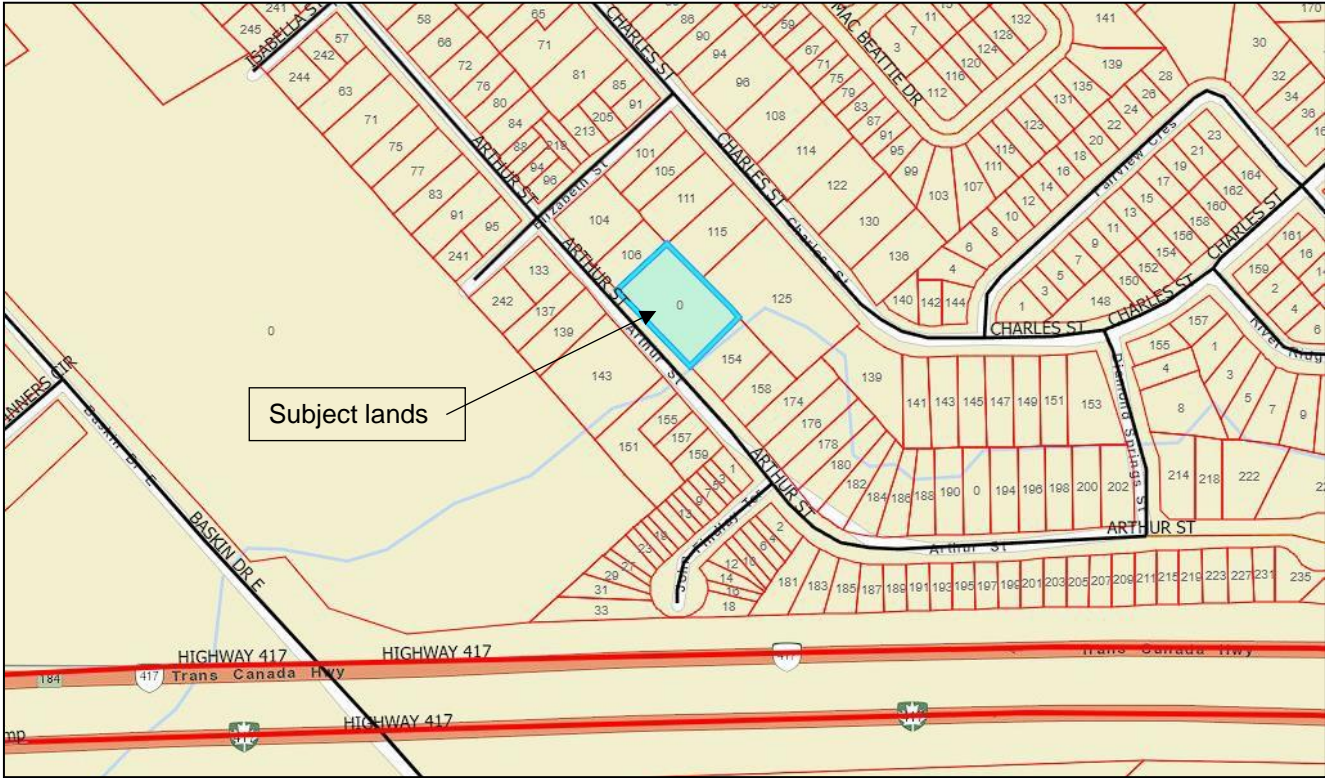
Reviewed by Department Head: Robin Paquette

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

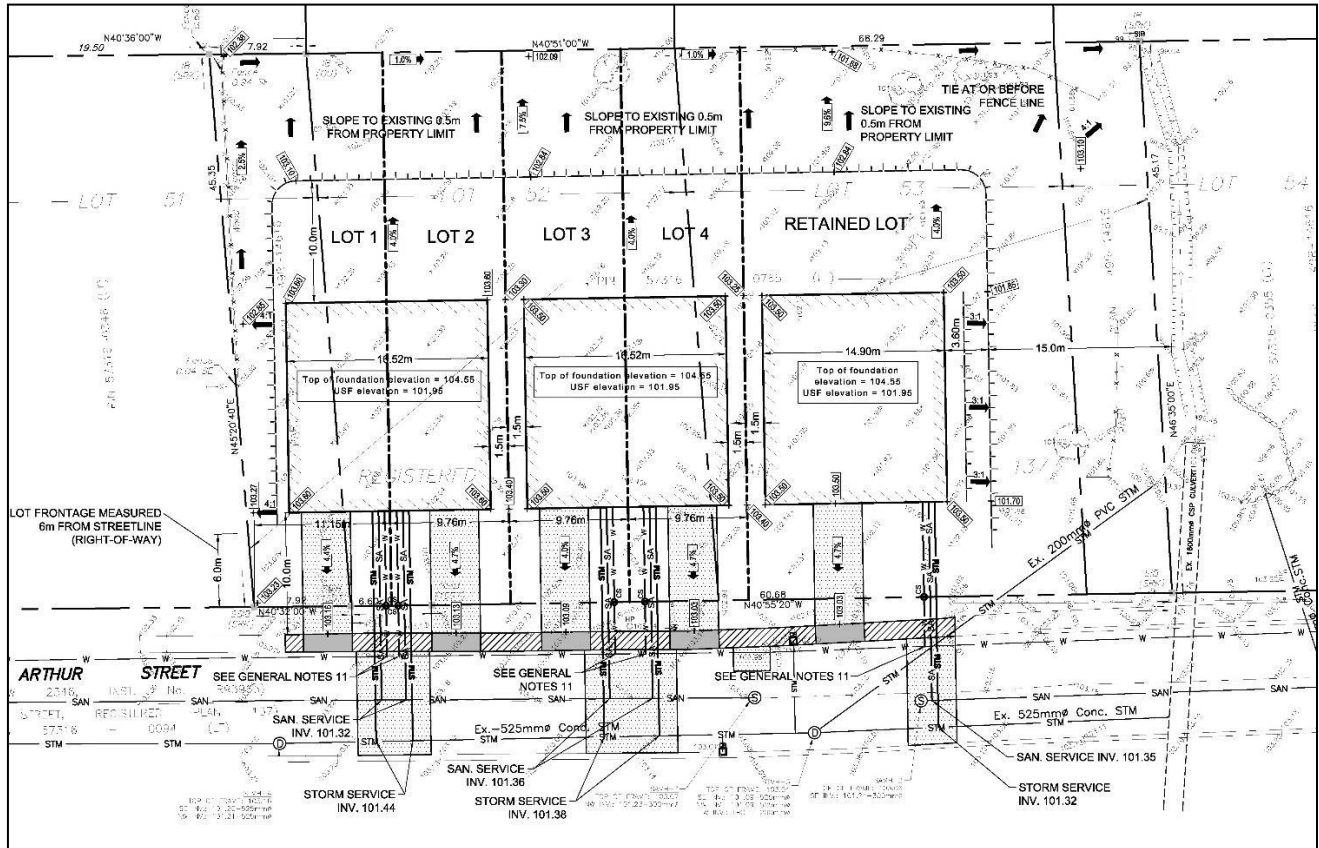
CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

Document 1 – Key Plan



Document 2 – Site Plan





Town of Arnprior Staff Report

Subject: Zoning By-law Amendment No. 6/23 (Temporary Use – 50 Carss St)

Report Number: 23-11-14-03

Report Author and Position Title: Robin Paquette, CAO

Department: Community Services Branch

Meeting Date: November 14th, 2023

Recommendations:

That Council refuses to adopt a by-law to allow for a Zoning By-law Amendment (ZBLA 6/23) for the property known municipally as 50 Carss Street to rezone the subject property from “Residential One (R1)” to “Residential One – Temporary Two (R1-T2)”; and

Further that the following reasons be provided to the applicant for the refusal:

1. The potential for environmental concerns with the operation of a contractor’s yard;
2. The proposed use is not considered to be compatible with adjacent land uses and the character of the surrounding neighbourhood;
3. The proposed use may create traffic circulation problems within the area, and have an adverse effect on the volume and/or type of traffic serviced by the roads in the area;
4. The proposed use may not provide the necessary parking facilities required entirely on-site; and
5. The proposed use would not be considered beneficial to the neighbourhood or the community as a whole.

Background:

Owner: Bob Cunnington

Description of Subject Lands: (See Document 1: Key Plan)

Legal Description: Part Lot 7, Plan 34

Area of Land: 574m² (6178.48 square feet)

Existing Structures: Shed

Official Plan: Established Residential Area

Zoning: Residential One (R1)

The subject property has approximately 60' of frontage on Carss Street. The lot is located between Mill Lane and an inlet on the Madawaska River, but directly between two single detached dwellings on Carss Street. Across Carss Street are single detached dwellings backing onto the Madawaska River.

The subject land currently contains a small shed and two temporary shelters, all of which are contained behind a solid board fence.

The Zoning By-law amendment application seeks to rezone the subject lands to permit a contractor's yard as a permitted temporary use on the property.

Summary of Proposal

The applicant is seeking this amendment to permit the use of the property for a contractor's yard which is defined by By-law 6875-18, as amended, as:

Contractor's Yard or Shop means an establishment used by any general contractor or builder where equipment and materials are stored, or where a contractor and/or builder performs shop and assembly work, and/or offers a trade or service, which is not generally open to the public, and includes, but is not limited to, landscaping services, excavators, roofing, industrial electricians, general construction services, and welding services, or other similar services but does not include any other use as defined by this By-law.

The applicant has indicated that he does own 3-5 tractors (used during winter for snow removal) and has only one full time employee, while a seasonal worker is also hired during the winter to assist with snow clearing operations. Lawnmowing equipment is also stored on the property. The owner's personal vehicle is also used for the business and parked on the property.

The applicant purchased the lands, across Carss Street from his residence, approximately 7 years ago and has been using the lands for parking since that time. A fence was installed providing screening of the contractor's yard.

Discussion:

A statutory public meeting was held on October 23rd to hear from members of the public with respect to the proposed amendment. In advance of the meeting comments in writing were received and provided to Council from:

1. Keltie Findlay and Mike Leclair, 62 Carss Street
2. Sarah and Mitch St. Germain, 63 Carss Street
3. Russell Oatman, formerly of 60 Carss Street

4. Cecilia Miller, 63 Carss Street

At the public meeting, comments were provided by Keltie Findlay and Mike Leclair, and Mitch and Sarah St. Germain.

Concerns raised relate to:

- parking issues with multiple trucks and trailers;
- increased traffic;
- the nature of the residential neighbourhood;
- the street is narrow and short, with parking restricted to the east side only;
- the growth of the applicants' operations; and
- the storing of garbage before transferring to a waste management facility and associated environmental concerns.

The Planning Act allows Council to consider the implementation of a "temporary use" zoning to allow a non-complying use to occur for a maximum of three (3) years, with the possibility of extensions. Prior to the approval of a temporary use Zoning By-law, Council shall be satisfied that the following principles and criteria are met:

- a) The proposed use shall be of a temporary nature and shall not entail any major construction or investment on the part of the owner so that the owner will not experience undue hardship in reverting to the original use upon the termination of the temporary use;

Consideration: While no building is proposed, the use of the site for storage of machinery and equipment, as well as the holding of waste materials prior to transfer to the landfill, could cause environmental issues that may be costly to remedy upon termination of the use.

- b) The proposed use shall be compatible with adjacent land uses and the character of the surrounding neighbourhood;

Consideration: The public comments expressed concern with this growing business located in a quiet residential neighborhood. The increase in vehicles and machinery, as a result of the expansion of the business, appears to be creating traffic and parking issues and the nature of the business (snow removal and tractors) may lead to additional noise concerns.

- c) The proposed use shall not require the extension or expansion of existing municipal services;

Consideration: The proposed temporary use would not require the extension or expansion of existing municipal services. However, it should be noted that there are no services to the property for use by any employees on the site.

- d) The proposed use shall not create any traffic circulation problems within the area, nor shall it adversely affect the volume and/or type of traffic serviced by the roads in the area;

Consideration: As indicated, this property is located on a narrow (Carss Street is 40' in width) and relatively short (500') street with parking limited to one side only. Mill Street is 20' in width. There appears to be increased traffic volume with multiple business vehicles and employees.

- e) Parking facilities required by the proposed use shall be provided entirely on-site;

Consideration: It does not appear from comments received that the operator is limiting vehicle parking to entirely on the site.

- f) The proposed use should be beneficial to the neighbourhood or the community as a whole; and

Consideration: There does not appear to be any direct benefit to the neighbourhood or community as a whole to permit this type of use in a residential area.

- g) The owner has entered into an agreement with the Town and/or posted securities, if necessary, to ensure that structures associated with a temporary use provision can be removed upon expiry of the by-law.

Consideration: If the temporary use is in place, a condition of the permission could include the entering into of an agreement to ensure that structures associated with the use are removed upon expiry of the by-law.

Based on these observations and considerations, staff would not recommend proceeding with a by-law to permit the temporary use as applied for.

Failure to amend the by-law to permit the operation to continue will result in the requirement to cease any operation undertaken beyond the provisions of the by-law.

Process

Should Council pass the amending by-law or refuse to pass the by-law, a 20-day appeal period to the Local Planning Appeal Tribunal will apply.

Options:

Council may deem the application appropriate and request staff to prepare an implementing by-law to be considered at the next council meeting. However, for the reasons outlined within this report staff do not recommend approval of an implementing by-law and have drafted a resolution for consideration which outlines the reasons for refusal.

Policy Considerations:

As outlined in the Discussion section of this report.

Financial Considerations:

Not applicable.

Meeting Dates:

1. Public Meeting – October 23rd, 2023

Consultation:

Not applicable.

Documents:

1 - Key Plan

2 - Site Photos

Signatures

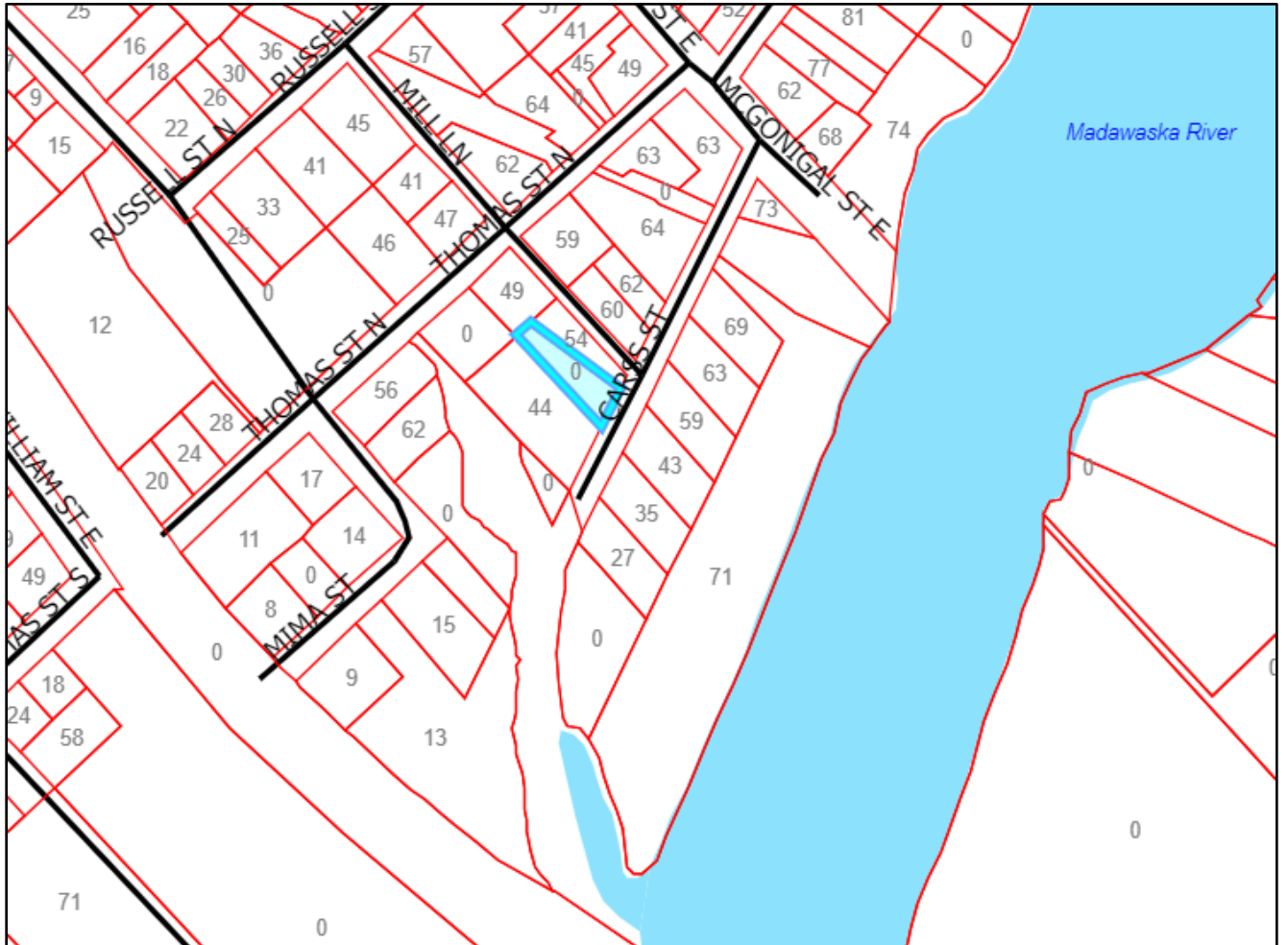
Reviewed by Department Head: Robin Paquette

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

Document 1 – Key Plan



Document 2 – Site Photos







Town of Arnprior Staff Report

Subject: Food Cyclor Pilot Program

Report Number: 23-11-14-04

Report Author and Position Title: Amy Dean, Environmental Engineering Officer

Department: Operations

Meeting Date: November 14, 2023

Recommendations:

That Council directs staff to work with Food Cycle Science to implement a pilot program for food waste recycling for up to 100 residences in the Town of Arnprior.

Further That Council direct staff to include within the 2024 Waste Management Operating Budget, an additional \$11,200 net impact to subsidize the pilot program.

Further That Council directs staff to report back to Council by the end of 2024 on the status of the pilot program.

Background:

Canada has one of the highest wastes per capital in the world. In 2015, Ontario estimated that approximately 32% of all landfill waste is food waste (organic waste). This accounts for 3.7 million tonnes of food that is thrown out every year.

The Town currently provides curbside waste collection services to all eligible residents. The Town does not provide a separate organic waste collection for compostable materials from the curbside. Organic waste is disposed of through home composting or as part of the waste program in the garbage collection.

The purpose of this report is to provide information and recommendations for the development of an organic waste diversion initiative for the Town of Arnprior through the introduction of a pilot program utilizing Food Cycle Science's FoodCycler™ technology.

FoodCycler™:

Food Cycle Science, the company behind FoodCycler™, is based out of Ottawa and Cornwall, Ontario. The company is actively working with 103 Canadian municipalities, to develop and support initiatives to divert food waste from landfills. The FoodCycler™ is also marketed and sold globally under the FoodCycler™, Vitamix™, and Breville™ / Sage™ brands.

The FoodCycler™ is a countertop food waste recycling unit that converts food waste, through a drying and grinding process, into a dry, odorless, nutrient-rich soil amendment. The process takes less than 8 hours reducing the volume and weight by 80-90%. The nutrient-rich soil amendment can be used to enrich soil in potted plants, outdoor gardens, added to outdoor compost bins or donated to local community gardens. Since the FoodCycler™ aerates the food waste while heating and pulverizing (an aerobic environment), no methane gas is produced. This process reduces greenhouse gas emissions by 95% compared to sending food waste to the landfill. The program also has the potential to result in cost savings through the diversion of waste from our landfill site.

Through this pilot project, households in participating municipalities can purchase a FoodCycler™ unit for a much-reduced price in return for participating in a 12-week monitoring program. During the 12 weeks, households will provide feedback through an on-line survey where they will track their usage and answer survey questions about their experience with the FoodCycler™.

After the pilot program is complete, FoodCycler™ will report to the municipality on the results, including potential waste that was diverted from the garbage stream. This report and all findings will be presented to staff and Council. Refer to Attachment A for the pilot program explainer provided by Food Cycle Science.

It is proposed that the Town participate in the pilot for up to 100 households. If demand is beyond this number, a second phase of the pilot may be introduced, subject to further Council approval. To participate, residents will be able to pre-register through the Town's website. Residents will be given the option between two models: the FC-30 model, a 2.5L volume capacity, or the Eco 5 model, a 5L volume capacity. The Town will purchase all units to be stored at the Nick Smith Centre for resale to the public. The units will be allocated on a first-come, first-served basis.

Below is a short list of other Municipalities currently running programs with Food Cycle Science:

- Municipality of Carleton Place, ON
- Township of Nelson, BC
- Loyalist Township, ON
- Township of South Glengarry, ON
- Township of Algonquin Highlands, ON
- Municipality of Killarney, ON
- Town of Hay River, NWT
- Township of Georgian Bluffs, ON
- Municipality of Trent Lakes, ON
- City of Kenora, ON

Discussion:

Staff reviewed and compared other sources of electric composters.

Company	Product	Retail Price	Discounted/ Subsidized Price
Pela	Lomi Bloom	\$685.95 unit only, \$499 with a monthly membership fee	None
	Lomi Classic	\$658.95 unit only, \$399 with a monthly membership fee	None
Reencle	Reencle Home Composter	\$499.00	None
FoodCycler	FC-30	\$499.95	\$150.00/ unit
	Eco 5	\$799.95	\$300.00/ unit

Although each product and their function seem comparable, based on pricing and government subsidies available with the FoodCycler™, it is proven to be the most feasible product at this time.

Options:

Council may determine that they do not wish to run the proposed pilot program, however, participating in the pilot program whereby residents can purchase a FoodCycler™ countertop composter for kitchen and food wastes, will provide a convenient and quick way to reduce and reuse organic waste, valuable information to the Town on potential ways to mitigate costs associated with waste collection and help the Town to reduce the amount of waste that is collected at curbside and transported to the landfill.

Customer Support

Food Cycle Science has a dedicated municipal support team that is available to assist residents directly with any troubleshooting, repairs, or replacement when required.

A one-year standard manufacturer's warranty is offered for all units, starting on the date of delivery to the Town. Food Cycle Science will repair or replace any defects during that time. Extended warranties may be purchased at an additional cost of \$25.00 per year for up to five years. Food Cycle Science will buy back any unsold units after a period of one year from the delivery date. All units must be in new and unopened condition. The municipality is responsible for return shipping to their warehouse in Ottawa, plus pay a \$25.00/unit restocking fee.

Food Cycle Science may provide a small number of spare FoodCycler™ units with the

initial order to be used for replacements if/when required. The Town of Arnprior would be tasked with assisting residents with replacements where necessary. Replacement units will be supplied at no cost to the municipality and may represent up to 2% of the total initial order. Any unused spare units remaining after the one-year warranty period shall be donated to a local school, with priority given to schools participating in EcoSchools Canada programs.

Policy Considerations:

At the September 11, 2023, Council meeting, after receiving a presentation from a representative of Food Cycle Science, Council passed Resolution Number 292-23:

“**That** staff draft a Report to Council which outlines possible options to consider prior to 2024 budget deliberations.”

The Town of Arnprior is always working towards ways to reduce the amount of waste that is collected at curbsides and transported to landfill. Participating in the pilot program whereby residents can purchase a FoodCycler™ countertop composter for kitchen and food wastes, will provide a convenient and quick way to reduce and reuse organic waste. In addition, it will provide valuable information to the Township on potential ways to mitigate costs associated with waste collection.

Financial Considerations:

The funded pilot program is based on a cost subsidy model where Food Cycle Science provides an initial discount and contributes an investment from Agriculture and Agri-Food Canada and Impact Canada (AAFC/Impact Canada), the Town of Arnprior provides a subsidy, and the resident provides the remaining contribution. The purpose of this model is to make this technology accessible to more Canadians at an affordable price. Below is a summary of the cost breakdown provided by Food Cycle Science. Refer to Attachment B for the full Municipal Pricing.

The pilot program is supported financially by stacked funding from:

- FoodCycler™, offering a **\$200 - \$250** per unit discount,
- Impact Canada (Federal innovation funds) with a **\$50 - \$150** grant per unit, and
- **\$100** per unit Town subsidy, regardless of the unit size.

Residents ultimately pay \$150 for a smaller FC-30 FoodCycler™ (retails at \$500) or \$300 for a larger FoodCycler™ Eco 5 (retails at \$800).

These rates will be honored by Food Cycler Science on any subsequent orders of 100 units or more, placed within the 2023 and 2024 calendar years.

Shipping is estimated to cost \$1,200.00 based on today's shipping rates.

Additional filters and other accessories may be purchased from FoodCycler™ at

wholesale rates for resale to residents under the pilot program with no additional freight cost if they are included in the initial order.

The program is to be funded with a net impact of \$11,200.00 from the 2024 Waste Management - Operating Supplies budget. See table below for invoiced amount and net municipal cost:

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	50	\$12,500
FoodCycler Eco 5 Municipal Rate	\$400	50	\$20,000
Shipping Estimate			\$1,200
Total Invoice Amount			\$33,700

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$33,700
Less Resident Resale: FC-30	\$150	50	\$-7,500
Less Resident Resale: Eco 5	\$300	50	\$-15,000
Net Municipal Cost			\$11,200

Plus applicable taxes.

In order to take advance of the Federal Funding towards a pilot project, the Town would need to commit to proceeding with a pilot project by November 15, 2023.

Online registration is anticipated to begin in mid to late March following Council budget approval. Residents will be given the option to indicate their preferred FoodCycler™ model. The total allotment of each FoodCycler™ model can be either predetermined or determined by resident selection. Units will be stored and held at the Nick Smith Centre with a pickup day scheduled for the residents at their convenience.

Meeting Dates:

1. August 30th, 2023 Food Cycle Science - Staff presentation
2. September 11, 2023 Food Cycle Science - Council presentation

Consultation:

- Jacob Hanlon, Municipal Program Coordinator – Food Cycle Science

Documents:

1. Attachment A – Pilot Program Explainer
2. Attachment B – Municipal Pricing

Signatures

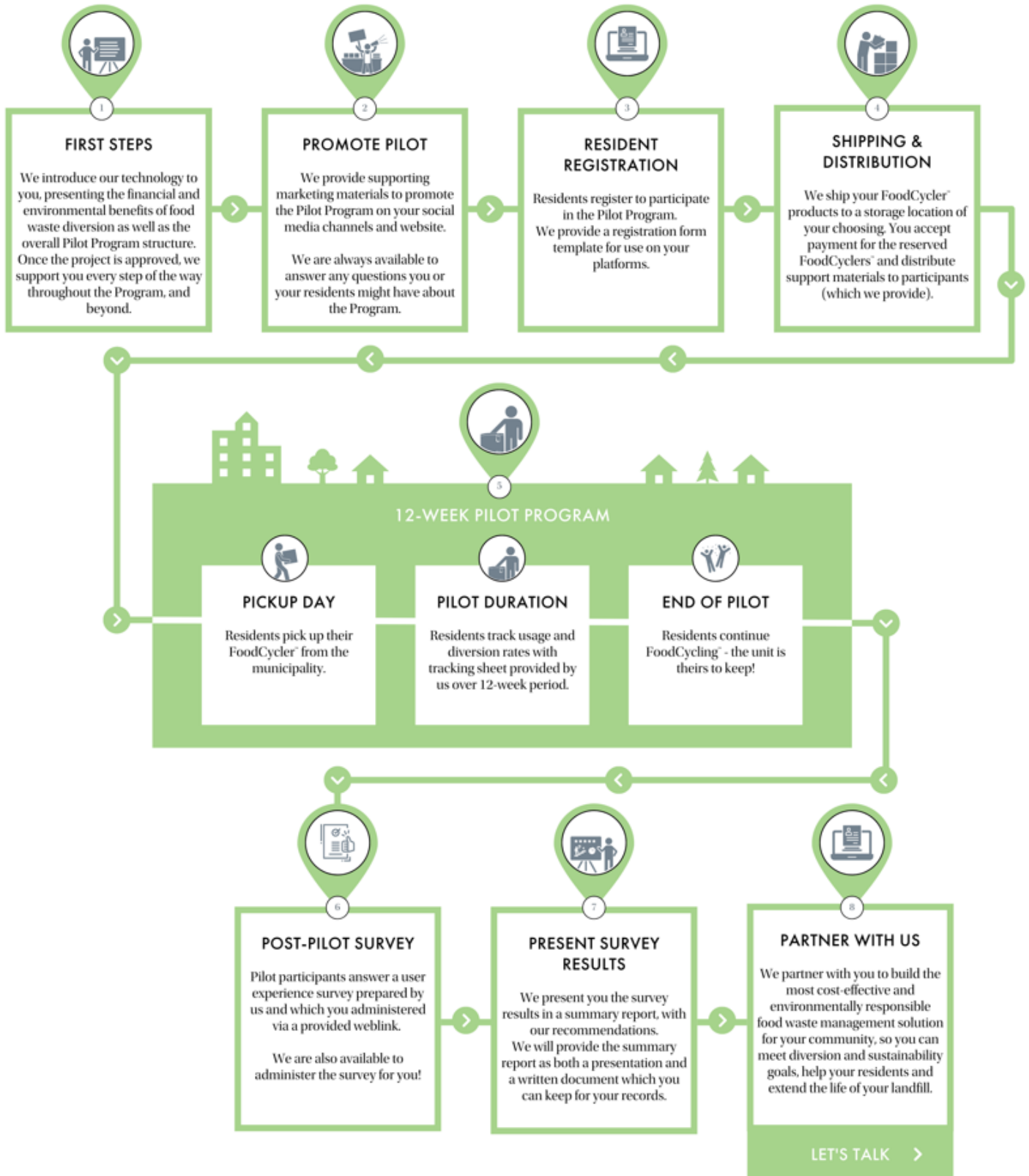
Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

Attachment A – Pilot Program Explainer



Attachment B – Municipal Pricing

Total Invoiced Amount

	Price	Quantity	Total
FoodCycler FC-30 Municipal Rate	\$250	50	\$12,500
FoodCycler Eco 5 Municipal Rate	\$400	50	\$20,000
Shipping Estimate			\$1,200
Total Invoice Amount			\$33,700

Plus applicable taxes.

Net Municipal Cost:

	Price	Quantity	Total
Total Invoice Amount			\$33,700
Less Resident Resale: FC-30	\$150	50	\$-7,500
Less Resident Resale: Eco 5	\$300	50	\$-15,000
Net Municipal Cost			\$11,200

Plus applicable taxes.

¹ Based on an estimated 50/50 split between FC-30 and Eco 5s. Will vary depending on the quantity of FoodCyclers purchased and the model ultimately selected by residents.

FoodCycler Funded Pilot Program – Subsidy Model

FoodCycler FC-30



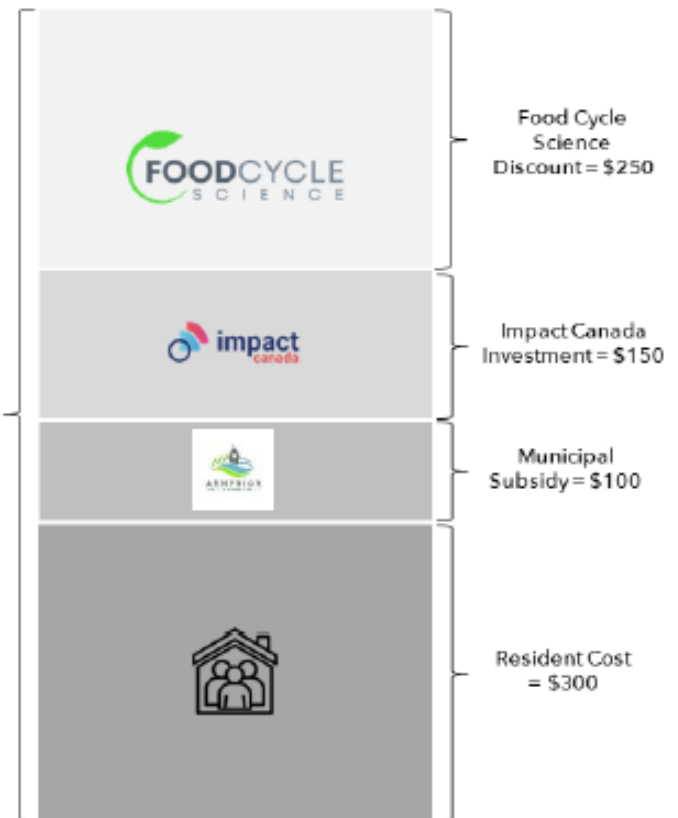
Retail Price = \$500



FoodCycler Eco 5



Retail Price = \$800





Town of Arnprior Staff Report

Subject: Municipal Grant Application – Special Olympics Ontario – Arnprior Community

Report Number: 23-11-14-05

Report Author and Position Title: Graeme Ivory, Director of Recreation

Department: Recreation

Meeting Date: November 14th, 2023

Recommendation:

That Council waive 100% of the user fees and charges for the Special Olympics Ontario – Arnprior Community municipal grant request for the use of the Nick Smith Centre Community Pool on Sunday mornings (from 12:00 p.m. to 2:00 p.m.) for the period of November 5, 2023 to May 26, 2024 and the McLean Ball Diamonds on Monday evenings (for two hours) for thirteen (13) dates for the period of May 27, 2024 to August 26, 2024 (total value \$4,101.00); and

Further That the Special Olympics Ontario – Arnprior Community be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured.

Background:

The Town's Municipal Grants Policy helps to define the purpose, scope and procedures for Council to provide municipal grants to organizations that provide programs or services that address an identifiable need or problem in the community and bestow some community-wide benefit. Municipal Grant streams authorized under the policy include:

- Support Funding (Maximum 1 request per year, \$3,000 limit per request)
- In-Kind Support – Partnership (Maximum 2 requests per year)
- In-Kind Support – Single (Maximum 2 requests per year)
- Festivals & Event Support – (Maximum 1 request per year, \$5,000 limit per request)

In order to qualify for Municipal Grant Funding applicants are required to complete the application form and meet various qualification criteria, including demonstration of financial need. Applications are received and evaluated based on the qualifications and eligibility criteria listed in Section 3 of the Municipal Grants Policy. Depending on the funding stream, the applications received come forward to Council in the form of a Staff Report or through an Action Item.

Council has waived the rental fees for the Special Olympics Ontario – Arnprior Community for a number of years at the Nick Smith Centre Community Pool for their weekly swim program as well as McLean Ball Diamonds for their weekly ball program. In addition, Special Olympics also requests the use of the lawn at Robert Simpson Park for bocce ball – there is not rental fee or costs associated with this aspect of their request.

Discussion:

The Special Olympics Ontario – Arnprior Community submitted a grant request under the In-Kind – Partnership Stream. Special Olympics have requested 100% of the fees to be waived for the use of the Nick Smith Centre Community Pool, November 5, 2023 to May 26, 2024 and the McLean Ball Diamonds on Monday evenings (for two hours) for thirteen (13) dates for the period of May 27, 2024 to August 26, 2024 which is equivalent to a total cost of \$4,101.00, not inclusive of HST.

Rental Period	Cost / Rental	Value (\$)
<u>Pool Rentals</u> 25 Rentals (50 hrs. rental time) November 5, 2023 – May 26, 2024	\$70.50 / hour	\$3,525.00
<u>Ball Diamond Rentals</u> 12 Rentals (24 hrs. rental time) June 2024 – August 2024	\$24.00 / hour	\$576.00
Total Value of Request		\$4,101.00

The request was evaluated based on the qualification and eligibility criteria outlined in the Municipal Grants Policy, outlined in Appendix A: Evaluation Matrix – Special Olympics Ontario – Arnprior Community, and was found to be in compliance with the requirements.

Options:

Other options for Council consideration include:

1. Choose to support the Special Olympics Ontario – Arnprior Community request at a difference percentage, as determined by Council;
2. Choose not to support the Municipal Grant Request.

Staff does not recommend either option as this program is offered at no cost to Special Olympic members in the community which is a benefit to the community.

Policy Considerations:

The Municipal Grants Policy aligns with the Town's Strategic Plan of effective service delivery, as well as growth and expansion. Providing Municipal Grants to eligible organizations, allows the Town of Arnprior to have various programs and events, which compliment or support those offered by the municipality, which contributes to the overall growth of the Town.

Financial Considerations:

This Municipal Grant Request falls under the In-Kind Partnership Support stream, where support is provided through waiving of user fees and charges. While other revenue-generating programs could be using the Community Pool during the times requested by Special Olympics, staff do not consider this a barrier for approving the space for Special Olympics at this time.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

Appendix A – Evaluation Matrix – Special Olympics Ontario – Arnprior Community

Appendix B – Application Form – Special Olympics Ontario – Arnprior Community

Signatures

Reviewed by Department Head: Graeme Ivory

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

Appendix A – Evaluation Matrix – Special Olympics Ontario – Arnprior Community

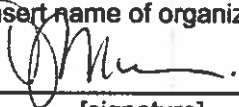
Applicant: Special Olympics Ontario – Arnprior Community	Meets Criteria	Notes
Qualification Criteria		
A not-for-profit or charitable organization operating in the Town of Arnprior (other community groups may be considered based on demonstrated benefit to overall community)	Yes	
Hosting a program, activity, event or service that primarily benefits the residents of the Town of Arnprior	Yes	
Using the Municipal Grant for operating program, activity, event or service, not capital projects or debt payments	Yes	
Demonstrates financial need	Yes	
Demonstrates having explored additional sources of potential funding from other levels of government, the private sector, donations, fundraising efforts, etc. where applicable	Yes	
Completed and submitted the appropriate application form a minimum of 60 days prior to their need	No	
Eligibility Criteria		
1. Overall contribution to community	Yes	
Special Olympics in Arnprior ensures athletes are active members of the community and certainly enrich Arnprior’s diversity.		
2. Supports & promotes Town’s vision, values and strategic priorities	Yes	
Provides a program that is not otherwise offered (service delivery).		
3. Financial Management of the community organization	Yes	
They rely on volunteer coaching and other volunteer support to manage their programming and event operations. They receive no government funding. Funding is generated exclusively through fundraising and donations. All funds are exclusively for sports programming.		
4. Demonstrated support of volunteers	Yes	
Not For Profit Organization with 45 volunteer coaches and 30 additional volunteers who donated their time to help the athletes. The Community Council for Special Olympics provides leadership and program direction and is made up of 8 volunteers and 1 athletic representative.		

5. Demonstrated the benefits to the residents of the Town of Arnprior	Yes	
Special Olympics – Arnprior Community is 23 years old and offers inclusive athletic programming to approximately 60 athletes aged 8 to 70. These athletes may have intellectual and/or physical disabilities. Providing a program to residents that has does not exist otherwise in Arnprior and is offered. It is offered at no cost to athletes.		
Notes:		



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 105 Elgin Street West
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 613-623-4231

Municipal Grants Application

General Information	Submission Date: <u>16 Oct 23</u>		
Name of Organization:	Arnprior Special Olympics - Arnprior Community		
Street Address:	14 Maple Drive		
City/Town:	Arnprior	Postal Code:	
Contact Person:	Victoria Murdoch	Position/Title:	Community Coordinator
Telephone:	613-623-8254	Fax Number:	
E-mail:			
What is your organization's status?	Charitable <input type="checkbox"/>	Not-for-profit <input checked="" type="checkbox"/>	Other <input type="checkbox"/>
	I declare that I am authorized to sign this grant request on behalf of Special Olympics Arnprior _____ [insert name of organization]		Name (print): Victoria Murdoch
Authorization:	 _____ [signature]		Position/Title: Community Coordinator
	<u>Oct. 16 2023</u> _____ [date]		Phone: 613-623-8254.
Please provide project/event date(s) or any relevant timelines related to this request.			
<p style="font-size: 1.2em;">We would like to start swimming Nov. 5th - 2023.</p>			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input checked="" type="checkbox"/>	Use of facilities - Nick Smith Centtre pool, with 2 life guards; ABBA diamond #2 and Robert Simpson Park for regular weekly sport activity for athletes
In-Kind Support (Single) (complete Part A)	<input type="checkbox"/>	
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
Special Olympics Ontario mission: to provide year round sports training and athletic competition for individuals with intellectual disabilities.	
Please provide an overview of the service, program or event being supported with this funding.	
Programming is provided for swimming, softball and bocce. Approximately 15-25 athletes participate in each sport. These sport activities take place on town facilities.	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
Special Olympics Arnprior chapter is 23 years old and offers inclusive athletic programming to approximately 60 athletes age 8 to 70. The athletes may have intellectual and / or physical disabilities. Arnprior Special Olympics is 100% managed by volunteers and receive no government funding. Funding is generated exclusively through fundraising and donations. 100% of the funds are exclusively used for sports programming via our tight fiscal governance. Thus, support from the town benefits participants, via sports, by reducing financial burden on the athletes and their caregivers.	
Does your organization use volunteers? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.) Arnprior Special Olympics is lucky to have 45 volunteer coaches and 30 additional volunteers who donate their free time to assist our athletes. The community council provides leadership and program direction. Council is made up of 8 volunteers and 1 athletic representative.

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<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input checked="" type="checkbox"/> 51-100</p> <p><input type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> >1000</p>
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Does this request align with the Town of Arnprior's [Strategic Plan](#), as determined by Council? Please explain.

<p>Key Priorities</p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 	
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<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 	<p>Arnprior Special Olympics programming is best aligned with community well being. Special Olympics athletes are active members of the community and certainly enrich Arnprior's diversity. As with all residents, the athletes benefit greatly from access to sport facilities for personal growth athletically and socially. Due to the challenging economic position of the majority of the athletes, programming is provided at the least cost to lower financial barriers and enable maximum participation.</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p>Dollar (\$) value received:</p>	
	<p>Service/ Program/ Festival/ Event grant support was received for:</p>	<p>Access to facilities for Arnprior Special Olympics programming.</p>
	<p>Type of grant support received:</p>	<p><input type="checkbox"/> Support Funding</p> <p><input type="checkbox"/> In-Kind Support</p> <p><input checked="" type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p>
<p>Was Town staff support provided?</p> <p>If yes, in what capacity?</p>	<p>At Nick Smith Centre, 2 life guards have been provided to support the swim program that runs from October to March.</p>	

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ARNPRIOR
- WHERE THE RIVERS MEET -

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If this submission/request differs from previous year(s), please describe the difference?

The submission does not differ from that requested previously.

- Other
- Management
- Financial Performance
- Financial Health

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Part B (to be completed for the following Streams: Support Funding, In-kind Partnership, Festivals and Events)

Financial Information

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for the current year and upcoming years. (If Applicable)

Arnprior Special Olympics (ASO) does not receive any Provincial or National funding. All money raised locally is spent on local programming for athletes per our financial governance model established by Special Olympics Ontario. Programming expenses include sports equipment, tournament registration fees, transportation to events, team uniforms and coach training. Typically we have many fundraising activities. These events include: Police Services Torch Run, Bingos, Bowl-a-thons and Raffles. The largest one is the Golf Tournament, typically held in July.

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses. (If Applicable)

Yes. Arnprior Special Olympics (ASO) is 100% aligned to funds that can be raised. The ASO budget for programming is determined by what can be raised. ASO has been successful covering the budget and offering great programming for athletes in part due to the generous support of the Town of Arnprior.

Indicate if you received funding or are seeking funding from sources other than the municipality.

Donations from various sponsors are sought. Arnprior Special Olympics is governed by Special Olympics Ontario. This means that each chapter is responsible for raising funds required for their programming.

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Funding provided must benefit the residents of the Town of Arnprior. Please indicate how the funding would be used to benefit the residents of Arnprior.

The Arnprior Special Olympics (ASO) chapter has provided athletic programming to approximately 60 local athletes age 8 - 70. ASO programs that utilize town facilities include swimming, softball, snowshoeing and bocce. Local Special Olympic athletes and their caregivers benefit from this opportunity for athletic and social connection.

In what way is your organization working on becoming self-sufficient?

Arnprior Special Olympics (ASO) is self sufficient from the perspective that ASO can generate funds via fundraising. Annual budget commitments are offset by funds raised. The goal is to maximize programming while reducing financial barriers faced by the athletes.

What effect would the denial of all or a part of this request have on your organization and/or the event/activity/program/service you are applying for?

Denial of this request would most certainly raise program costs. These costs would result in higher participation costs for athletes and programming would also have to be reduced. Cost increases to financially challenged athletes would reduce the level of participation.

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Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$
Entertainment	\$
Administration	\$ 400
Facilities Rental	\$ 1000
Prizes and Awards	\$
Other (please specify) Equipment Storage	\$ 900
Other (please specify) Transportation to Tournaments	\$ 3500
Other (please specify) Coach Training	\$ 500
Other (please specify) Equipment	\$ 1000
Total Expenses	\$ 7300

Please attach the listed documentation to your completed application.

- Most recent financial statements
- Financial statement from previous year or previous festival/event
- Budget for program, service, festival/event
- Proof of incorporation, if applicable
- Proof of insurance (required if funding is approved)


 (initial)

I hereby acknowledge that the Town of Arnprior requires any successful applicant to provide a follow-up report, as described in the Municipal Grants Policy.

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Has your participation been greater, less or more than last year? (If Applicable)

Arnprior Special Olympics participation has been stable - there were approximately 60 athletes in 2022.

Part B (cont'd)

Projected Budget

Please fill out the projected budget for your organization's festival/event/initiative/project below.

<u>Revenue Description</u>	<u>Budget Amount</u>
Grants – Federal and/or Provincial	\$
Grants – Town of Arnprior	\$
Donations/Sponsorships	\$ 2000
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$ 600
Fundraising Efforts	\$ 5000
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
Total Revenue	\$ 7600


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Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 _____ (Initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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**The Corporation of the
Town of Arnprior**

By-Law No. 7436-23

Being a By-Law to amend the Official Plan of the Town of Arnprior, being Amendment No. 7.

Whereas Council of the Corporation of the Town of Arnprior passed By-law 7323-17, which adopted the Town of Arnprior Official Plan;

Therefore Council, in accordance with the provisions of Sections 17 and 21 of the Planning Act, 1990, hereby enacts as follows:

1. **That** Amendment No.7 to the Official Plan for the Town of Arnprior consisting of the attached Schedule "A" is hereby adopted.
2. **That** the Clerk is hereby authorized and directed to make application to the County of Renfrew for approval of Amendment No. 7 to the Official Plan for the Town of Arnprior.
3. **That** this By-law shall come into force and take effect on the day of final passing thereof.

Enacted and passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk

This Amendment No. 7 to the Official Plan for the Town of Arnprior which has been adopted by the Council of the Corporation of the Town of Arnprior is hereby approved in accordance with Section 17(34) of The Planning Act, 1990.

Date

Approval Authority

AMENDMENT NO. 7 TO THE OFFICIAL PLAN FOR
THE TOWN OF ARNPRIOR

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The Constitutional Statement

Part A - The Preamble

Purpose

Location

Basis

Part B - The Amendment

Schedule "A" Land Use Plan

Appendix I - Location Plan

Appendix II – Minutes of Public Meeting, October 23rd 2023

THE CONSTITUTIONAL STATEMENT

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of Schedule "A", constitutes Amendment No. 7 to the Official Plan for the Town of Arnprior.

PART A - THE PREAMBLE

Purpose

To amend the policy for the lands shown on Schedule “A” attached hereto designated as Established Residential Area and Environmental Protection area to Environmental Protection – Exception for the purpose of implementing a site-specific policy to reduce the required water setback from an existing watercourse from 30 metres to 15 metres.

Location

The lands affected by this amendment are described as Lot 3, Concession B, Registered Plan 137, Lot Numbers 51-54, Geographic Township of McNab, in the Town of Arnprior as shown on the Location Plan found in Appendix I.

The subject property is located southeast of the intersection of Elizabeth Street and Arthur Street, and approximately 200 metres north of Highway 417, between 106 and 154 Arthur Street. The site is within an existing mature low-rise residential neighbourhood comprised of single and semi-detached dwellings. The subject lands have ±68.4 m of road frontage on Arthur Street, a municipally-maintained local road, and abuts existing low-rise residential uses on all other sides.

The lands are currently vacant.

The site features a wooded area towards the southern portion of the site and abuts a watercourse located on the property at 154 Arthur Street. The watercourse is a tributary of the Madawaska River, located approximately half a kilometre to the east of the subject lands.

Basis

The 2020 Provincial Policy Statement (PPS) provides direction on matters of Provincial interest related to land use planning and development. The PPS promotes efficient land use and development patterns that support strong, livable, and healthy communities, protect the environment and public health and safety, and facilitate economic growth. Section 2 of the Planning Act requires that decisions be ‘consistent with’ the PPS.

Section 1.1.1 states that healthy, liveable and safe communities are sustained by:

- a) promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;
- b) accommodating an appropriate affordable and market-based range and mix of residential types (including single detached, additional residential units, multi-unit housing, affordable housing and housing for older persons), employment (including industrial and commercial), institutional (including places of worship, cemeteries and long term care homes), recreation, park and open space, and other uses to meet long-term needs;

- c) avoiding development and land use patterns which may cause environmental or public health and safety concerns;
- e) promoting the integration of land use planning, growth management, transit-supportive development, intensification and infrastructure planning to achieve cost-effective development patterns, optimization of transit investments, and standards to minimize land consumption and servicing costs;
- h) promoting development and land use patterns that conserve biodiversity.

Section 1.1.3.1 states that settlement areas shall be the focus of growth and development.

Section 1.1.3.2 states that land use patterns within settlement areas shall be based on densities and a mix of land uses which:

- a) efficiently use land and resources;
- b) are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available, and avoid the need for their unjustified and/or uneconomical expansion;

Section 1.1.3.5 states that appropriate development standards should be promoted which facilitate intensification, redevelopment and compact form, while avoiding or mitigating risks to public health and safety.

Section 1.1.3.6 states that new development taking place in designated growth areas should occur adjacent to the existing built-up areas and should have a compact form, mix of uses and densities that allow for the efficient use of land, infrastructure and public service facilities.

Section 1.2 states that a coordinated, integrated and comprehensive approach should be used when dealing with planning matters within municipalities, across lower and single tier municipal boundaries and other orders of government.

Section 1.4.1(a) states that to provide an appropriate range and mix of housing options and densities to meet projected market based and affordable housing needs of current and future residents of the regional market, planning authorities shall maintain the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment, and (b) maintain at all times where new development is to occur, land with sufficient servicing capacity to provide at least at three-year supply of residential units available through lands suitably zoned to facilitate residential intensification and redevelopment. Section 1.4.1(f) states that planning authorities must establish development standards for residential intensification, redevelopment and new residential development which minimize the cost of housing and facilitate compact form while maintaining appropriate levels of public health and safety.

Section 1.6.6 states that municipal sewage services and municipal water services are the preferred form of servicing for settlement areas to support protection of the environment and minimize potential risks to human health and safety.

The subject property features a wooded area and watercourse which has been municipally-identified as a constraint area, and as such, must take a coordinated, integrated and comprehensive approach when dealing with managing natural heritage and water resources, as per Section 1.2.1(c). Section 2.1.1 states that natural features and areas shall be protected for the long term. Further, Section 2.1.2 states the diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.

Section 2.1.8 states that development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas including significant wetlands or woodlands or areas of natural and scientific interest unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions.

Section 2.2.1(e) states that planning authorities shall protect, improve or restore the quality and quantity of water by maintaining linkages and related functions among ground water features, hydrologic functions, natural heritage features and areas, and surface water features including shoreline areas.

The proposed official plan amendment is subject to the policy framework set out in the Provincial Policy Statement. The proposed development promotes efficient use of land and infrastructure within the existing urban area.

Official Plan Policies

The subject property is designated “Established Residential Area” and “Environmental Protection Area” as per Schedule A of the Town of Arnprior Official Plan. The site is also partially identified as a “Constraint Area” as per Schedule C of the Official Plan attributed to the wooded area and watercourse towards the south of the parcel.

Section A2 of the OP contains the Town’s Guiding Principles that are intended to establish the basis for making planning decisions. A2(e) states:

- e) To support all forms of intensification in key areas to support the efficient use of infrastructure, the many retail stores and services that exist and to provide additional housing options to existing and future residents.
- g) To ensure that an adequate supply of land and housing choices are available for present and future residents of all ages, abilities, incomes and household sizes.

Section A3 of the OP contains the Town’s Goals and Strategic Objectives. With regards to the natural environment, the strategic objective is to:

- a) Protect significant natural heritage and hydrologic features and their associated habitats and ecological functions.

With regards to community character, the strategic objective is to:

- c) Encourage the development of neighbourhoods which are compact, provide for an integrated network of pedestrian oriented streets pathways and cycling facilities; and provide an appropriate mix of housing types, community facilities, commercial and service uses, and open spaces.

With regards to housing, the strategic objective is to ensure that a full range of housing opportunities for all incomes and ages is available for residents in the town.

Section C1 contains policies for areas designated "Established Residential Area". The primary objective of this designation is:

- c) Provide for new development/redevelopment on existing lots in a manner that maintains and protects the existing neighbourhood character.

The proposed residential use conforms to the Official Plan objectives for development within Established Residential Areas as per Section C1.3.

Section C1.4 contains policies for the form of expected development, specifically:

- a) The Town recognizes that established residential neighbourhoods in the Town will continue to be attractive for intensification and redevelopment, because of their location near many amenities, such as schools, parks and retail uses and because of their established character and quality of place, both of which contribute to the quality of life enjoyed by the Town's residents.
- b) On the basis of the above, it is expected that limited development in the form of new lot creation will occur and that the majority of the existing lots in these neighbourhoods will not be further subdivided throughout the planning period and beyond. It is on this basis that this Plan requires that the size of new lots, where permitted and appropriate, complement the sizes of existing lots in accordance with Sections C1.4.2 and C1.4.3 below.

Section C1.4.2 sets out policies for lot creation, and states that the creation of new lots for new single and/or semi-detached dwellings may be permitted provided:

- a) The frontage of the new lot(s) is generally compatible with the average lot frontages on the same side of the street to maximize, to the greatest extent possible, the separation between new and existing dwellings;
- b) The trees and vegetation will be retained and enhanced where possible on the new lots and additional landscaping will be provided to integrate the proposed development with adjacent development and the existing neighbourhood;
- c) New driveways are sited to minimize tree loss;

- d) The width of new driveways are minimized; and,
- e) The orientation and sizing of the new lots do not have a negative impact on significant views and vistas that help define a residential neighbourhood. All new homes to be developed on lots created by consent shall be subject to Site Plan Control in accordance with Sections C1.4.3 and F4 of this Plan.

Conformance of the proposal to the above-noted policies will be reviewed in detail in the associated consent applications.

Section C9.3 provides policies related to areas designated “Environmental Protection Area”. It is the Town’s intent to protect these features in the long-term and the policies state that:

- b) Development and site alteration is not permitted in other natural heritage features and areas identified in Section D1 of this Plan unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.
- c) Permitted uses in the Environmental Protection Area designation are limited to uses connected with the conservation of water, soil, wildlife and other natural resources.

Section D1.2 provides policies on development and site alteration for areas identified as a “Constraint Area”. It is the Town’s objective to maintain the diversity and connectivity of natural features in an area and the policies state that:

- e) Development and site alteration shall not be permitted on adjacent lands to the natural heritage features and areas identified in Sections D1.2 (a), (b) and (c) of this Plan, unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated that there will be no negative impacts on the natural features or on their ecological functions. Additional polices on adjacent lands are contained in Section D1.10.1 of this Plan.

Section D1.11 sets out policies for development on lands adjacent to a natural heritage feature. The OP states that for non-significant wetlands, adjacent lands are defined as all lands within 120 metres of the natural heritage features. The policies for development state:

- b) No development or site alteration shall be permitted on these adjacent lands unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated, through an Environmental Impact Study (EIS), that there will be no negative impact on the natural features or their ecological functions. c) The approval authority may scope the requirements of an EIS within the adjacent lands set out in Table D if, in the opinion of the approval authority, the proposed development or site alteration is minor and is not anticipated to have a negative impact on the natural heritage feature or its ecological functions.

Section D1.13 sets out policies for watercourses and surface water features. The Town's intent is to recognize the importance of the ecological function of all watercourses, which can serve as key components and linkages in the Town's natural heritage system. Specifically, policies state:

- c) For new lot creation, development, including the septic system tile bed, must be set back a minimum of 30 metres from the high water mark of a watercourse with non-disturbance of the native soils and very limited removal of shoreline vegetation.
- d) The high water mark includes the riparian area associated with the watercourse and is defined as a point where the action of water has been so common and usual that it has created conditions where the vegetation or soil on one side of the mark and the character of the vegetation or soil on the other side of the mark is different. The high water mark is often above and beyond (depending on topography of the site) the water's edge.
- e) For existing lots of record, new development should be set back 30 metres if possible, otherwise as far back as the lot permits with non-disturbance of the native soils and very limited removal of the shoreline vegetation.

The Town is in receipt of an Environmental Impact Study (EIS) prepared by Jp2g Consultants which is supportive of the proposal to reduce the minimum water setback as set out in Policy D1.13(b). The report's assessment of the subject property finds that the valleylands and associated watercourse are not considered to be a significant valleyland. The report also states that the lands adjacent to the watercourse on the subject lands are already primarily disturbed (maintained lawn or developed) and the existing house on the abutting property is located approximately 1.5 metres from the top of slope and 6 metres from the high water mark of the watercourse. Based on the above, the EIS states that a reduced water setback of 15 metres is supportable, provided the mitigation measures as outlined in the report are properly implemented.

Additionally, the Slope Stability Report provided by the applicant concludes that the limit of hazard lands for the existing watercourse bank slope is at 9.1 metres back of the existing watercourse bank slope crest. The proposed reduced water setback of 15 metres ensures that future dwellings will be appropriately separated from the limit of hazard lands.

Environmental Protection Designation / Environmental Protection Zone Removal:

The subject property is designated "Established Residential Area" and "Environmental Protection Area" as per Schedule A of the Town of Arnprior Official Plan. The site is also partially identified as a "Constraint Area" as per Schedule C of the Official Plan attributed to the wooded area and watercourse towards the south of the parcel.

The subject application sought a redesignation to remove the Environmental Protection Designation under the Town of Arnprior Official Plan and the Environmental Protection Zone under Zoning By-law 6875-18. The Town is cautious of the proposal to remove the

existing Environmental Protection zone and policy area entirely, as it would result in fragmented boundaries of an area intended for environmental protection. Given that the site is also located within a Constraint Zone, it is the Town's opinion that a reduced EP Zone and land use area would appropriately facilitate the proposed redevelopment of the subject lands.

The Environmental Protection Designation is recommended to be altered to a depth of 12 metres taken from the south property line. In this way, continuity of the EP designation can be maintained across the site. The EIS states that there is "some woody vegetation present adjacent to the top of the valley slope on the subject lands" however the valleylands were not found to be considered "significant" woodlands.

The recommended boundary revision is illustrated in Schedule A to this Official Plan amendment No. 7.

PART B - THE AMENDMENT

All of this part of the document entitled Part B - The Amendment, consisting of the following text and Schedule 'A' constitutes Amendment No. 7 to the Official Plan for the Town of Arnprior.

Details of the Amendment

The Official Plan is amended as follows:

- (1) Schedule "A" of the Official Plan is hereby amended by re-designating those lands described as Lot 3, Concession B, Registered Plan 137, Lot Numbers 51-54, Geographic Township of McNab, in the Town of Arnprior, from Environmental Protection to Established Residential Area and from Environmental Protection to Environmental Protection Area – Subject to C9.5.1 as shown on the attached Schedule "A".
- (2) Section C9 Environmental Protection Area is hereby amended by adding a new section "C9.5 Site and Area Specific Policies" and adding a new subsection "C9.5.1 Arthur Street", as follows:

"C9.5.1 Arthur Street

Notwithstanding the policies of Section D1.13, for the lands designated as Environmental Protection Area – Subject to Section C9.5.1 on Schedule A, development must be setback a minimum of 15 metres from the high water mark of a watercourse".

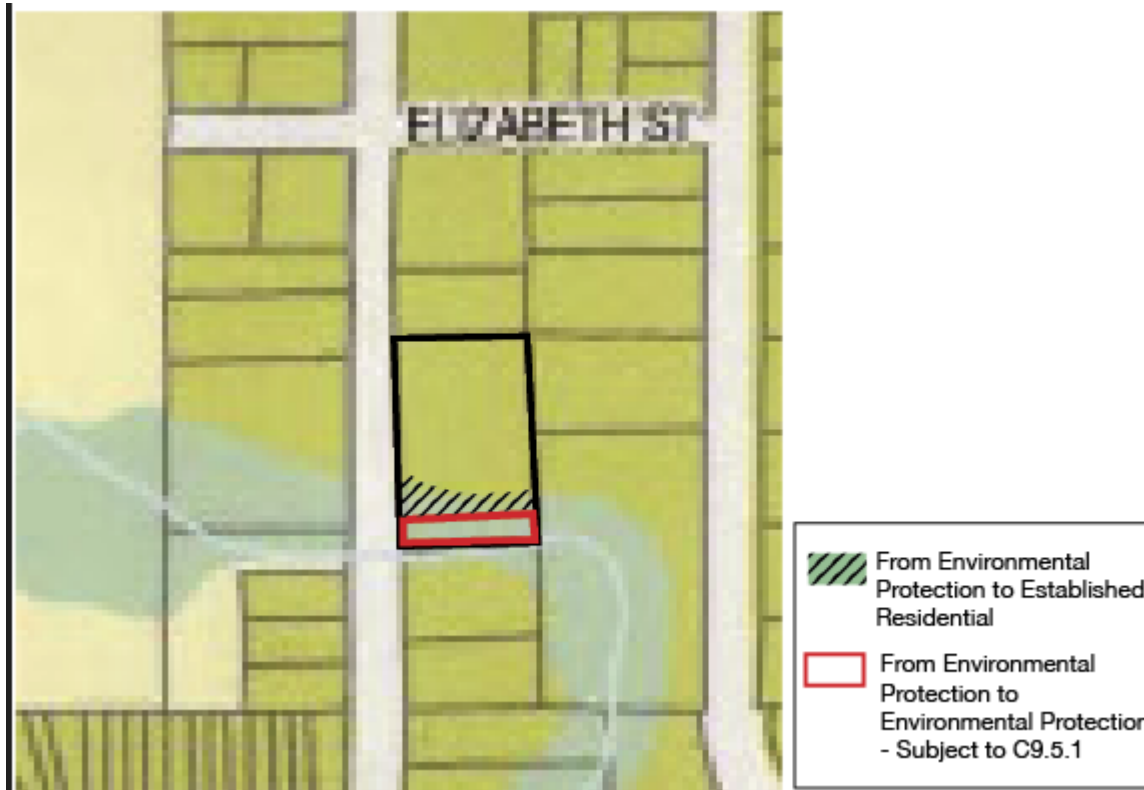
Implementation and Interpretation

The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the Town of Arnprior.

SCHEDULE "A"

Note: This schedule forms part of Amendment No. 7 to the Official Plan for the Town of Arnprior and must be read in conjunction with the written text.

This schedule represents an excerpt from the Official Plan document.



DESIGNATION AMENDMENT

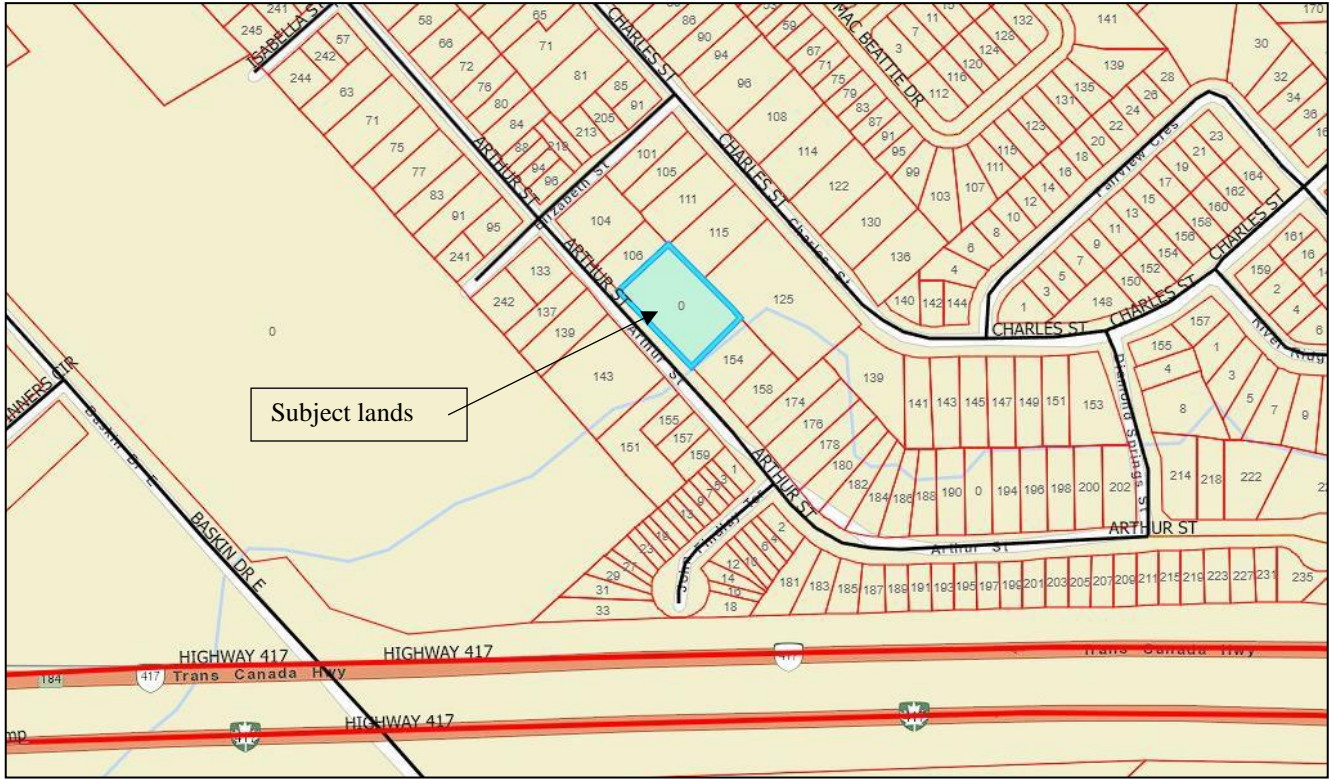


Environmental Protection to Established Residential Area



Environmental Protection to Environmental Protection – Subject to C9.5.1

APPENDIX I LOCATION PLAN



APPENDIX II

Minutes Of Public Meeting, October

No public comment received.

**The Corporation of the
Town of Arnprior**

By-law Number 7437-23

A by-law to amend By-Law No. 6875-18 of the Corporation of the Town of Arnprior, as amended.

Whereas the Council of the Corporation of the Town of Arnprior passed Zoning By-law 6875-18, known as the Zoning By-law, to regulate the development and use of lands within the municipality;

Therefore, pursuant to Section 34 of the Planning Act, 1990, the Council of the Town of Arnprior enacts as follows:

1. **That** By-law Number 6875-18, as amended, be and the same is hereby further amended as follows:

- (i) Schedule “A” is amended by rezoning those lands described as Lot 3, Concession B, Registered Plan 137, Lot Numbers 51-54, Geographic Township of McNab, in the Town of Arnprior from Environmental Protection (EP) to Residential One (R1) and Environmental Protection Exception 46 (EP*46) as shown on the attached Schedule “A”.
- (ii) By adding exception 45 to “Table 10.1: Exceptions” to read as follows:

Exception Number	Base Zone	Permitted Uses	Special Rules and/or Provisions that apply
46	EP	All uses permitted in the EP Zone	Notwithstanding Section 4.15.3 Setbacks from Water, no building or structure shall be located any closer than 15.0 metres from the high water mark on any lot adjacent to a water body.

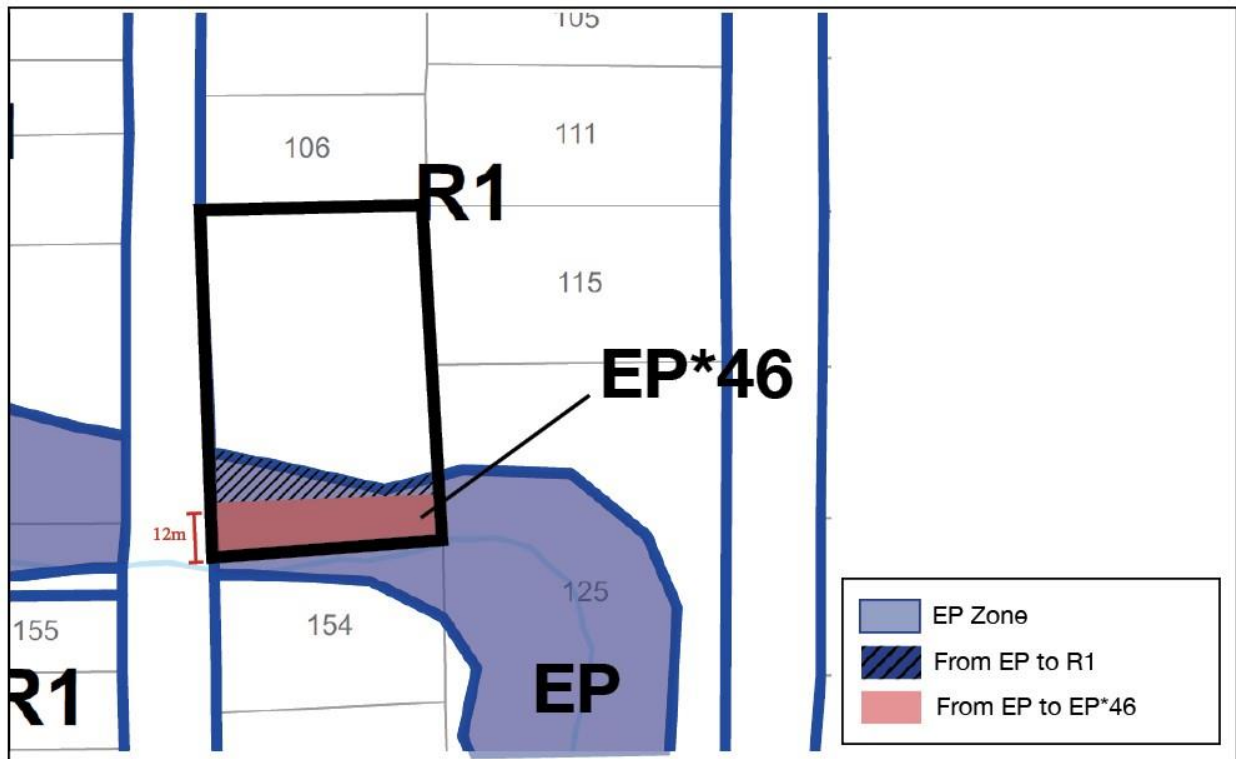
2. **That** this By-law shall come into force and effect in accordance with the provisions of Section 24(2) of the Planning Act.

Enacted and Passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk

Schedule 'A'



Schedule 'A' to By-law Number 7437-23

Enacted and Passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk

**The Corporation of the
Town of Arnprior**

By-Law No. 7438-23

Being a By-Law to amend the Official Plan of the Town of Arnprior, being Amendment No. 8.

Whereas Council of the Corporation of the Town of Arnprior passed By-law 7323-17, which adopted the Town of Arnprior Official Plan;

Therefore Council, in accordance with the provisions of Sections 17 and 21 of the Planning Act, 1990, hereby enacts as follows:

1. **That** Amendment No.8 to the Official Plan for the Town of Arnprior consisting of the attached Schedule "A" is hereby adopted.
2. **That** the Clerk is hereby authorized and directed to make application to the County of Renfrew for approval of Amendment No. 8 to the Official Plan for the Town of Arnprior.
3. **That** this By-law shall come into force and take effect on the day of final passing thereof.

Enacted and passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk

This Amendment No. 8 to the Official Plan for the Town of Arnprior which has been adopted by the Council of the Corporation of the Town of Arnprior is hereby approved in accordance with Section 17(34) of The Planning Act, 1990.

Date

Approval Authority

AMENDMENT NO. 8 TO THE OFFICIAL PLAN FOR
THE TOWN OF ARNPRIOR

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THE CONSTITUTIONAL STATEMENT

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of Schedule "A", constitutes Amendment No. 8 to the Official Plan for the Town of Arnprior.

PART A - THE PREAMBLE

Purpose

To amend the policy for the lands shown on Schedule "A" attached hereto designated as Parks and Open Space Area to be designated as Established Residential Area to reflect the proposed land use.

Location

The lands affected by this amendment are described as part of Lots 62, 64, 65, 67 & 69 Plan 32, Parts 1-4, Plan 49R-12945, excepting Parts 1 & 2, Plan 49R-14337, Town of Arnprior, as shown on the Location Plan found in Appendix I.

The lands form part of the former CN Rail line which traversed from Norma Street to Charlotte Street mid-block. The lands have 13.86 metres of frontage on Charlotte Street and 4.79 metres of frontage on Norma Street. The parcel runs on an angle and widens at the mid-point. The lands are currently vacant.

Basis

Provincial Policy Statement, 2020

The 2020 Provincial Policy Statement (PPS) provides direction on matters of Provincial interest related to land use planning and development. The PPS promotes efficient land use and development patterns that support strong, liveable and healthy communities, protect the environment and public health and safety, and facilitate economic growth. Section 2 of the Planning Act requires that decisions be `consistent with` the PPS; a new PPS came into effect on May 1, 2020.

Section 1.1.3 Settlement Areas states that settlement areas shall be the focus of growth and development. Land use patterns within settlement areas shall be based on densities and a mix of land uses which efficiently use land and resources and are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available and avoid the need for their unjustified and/or uneconomical expansion.

Section 1.4 Housing requires municipalities to provide for an appropriate range and mix of housing options and densities required to meet projected requirements of current and future residents. Housing is to be directed towards locations where appropriate levels of infrastructure and public service facilities are or will be. Municipalities are to promote densities for new housing which efficiently use land, resources, infrastructure, and public service facilities and support the use of active transportation and transit in area where it exists or is to be developed.

Official Plan Policies

The subject lands are designated Parks and Open Space Area in the Town of Arnprior. An official plan amendment is requested to redesignate the lands to Established Residential Area to support the development of a single detached dwelling.

In 2022, Council deemed the subject lands surplus to the needs of the Town and agreed to sell them to the abutting property owner for the ability to build a single detached dwelling in conjunction with the abutting property, thereby creating a viable residential property. The decision to deem the trail lands as surplus recognized that they were not needed to provide a pedestrian trail from Norma to Charlotte Streets as pedestrian access can still be provided for trail users continuing down William Street West or Alicia Street.

Considering the sale of the trail and appropriateness of the use of the lands for residential development, the Official Plan Amendment is justified.

Section F3 requires that the Zoning By-law shall be amended to conform with this Plan pursuant to Section 27(1) of the Planning Act, therefore staff are of the opinion that an implementing Zoning By-law Amendment be required as well.

PART B - THE AMENDMENT

All of this part of the document entitled Part B - The amendment, consisting of the following text and Schedule 'A' constitutes Amendment No. 8 to the Official Plan for the Town of Arnprior.

Details of the Amendment

The Official Plan is amended as follows:

- (1) Schedule "A" of the Official Plan is hereby amended by re-designating those lands described as Part Lots 62, 64, 65, 67 & 69 PL 32, Parts 1-4, 49R-12945, excepting Parts 1 & 2, 49R-14337, Town of Arnprior, from Parks and Open Space to Established Residential Area as shown on the attached Schedule "A".

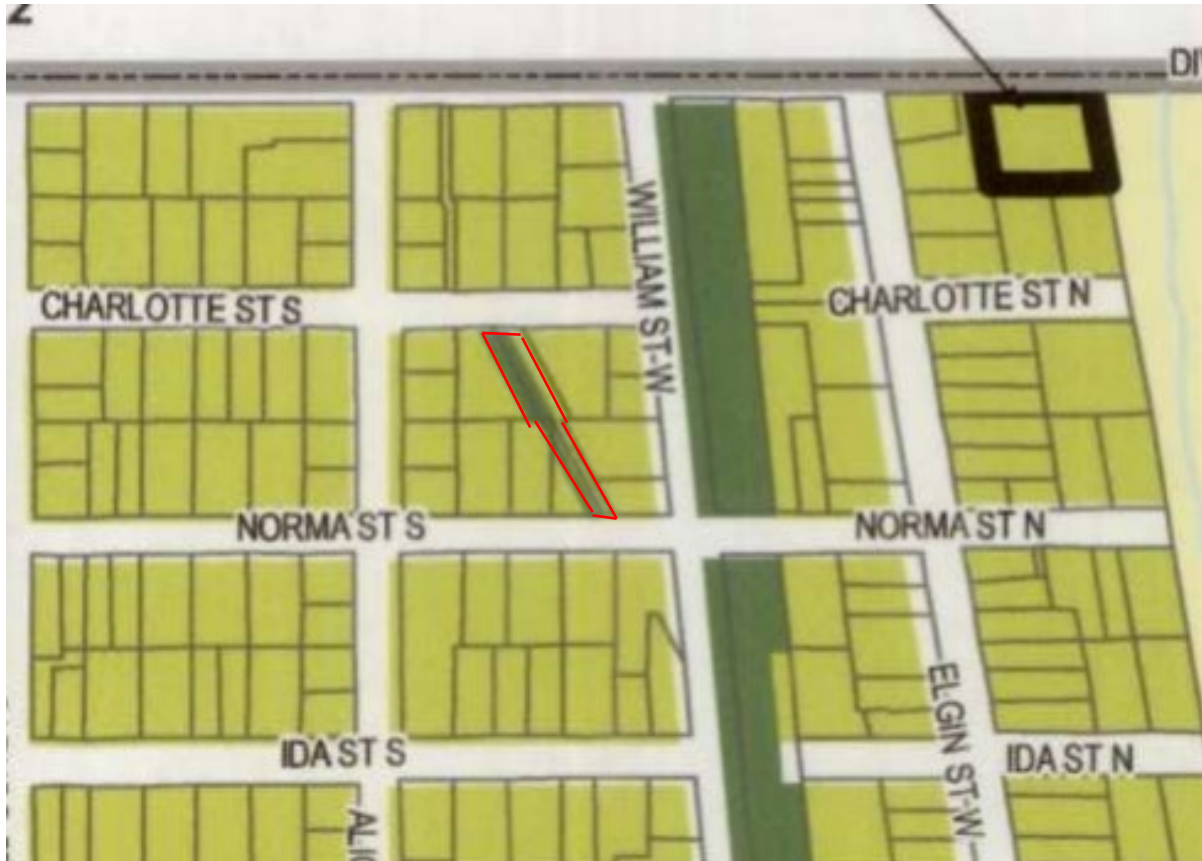
Implementation and Interpretation



The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the Town of Arnprior.

SCHEDULE "A"

Note: This schedule forms part of Amendment No. 8 to the Official Plan for the Town of Arnprior and must be read in conjunction with the written text.

This schedule represents an excerpt from the Official Plan document.



-  Established Residential Area
-  Parks and Open Space

DESIGNATION AMENDMENT

-  Parks and Open Space Area to Established Residential Area

APPENDIX I
LOCATION PLAN



APPENDIX II

Minutes Of Public Meeting, October 23, 2023

No public comment received.

**The Corporation of the
Town of Arnprior**

By-law Number 7439-23

A by-law to amend Zoning By-Law No. 6875-18 of the Corporation of the Town of Arnprior, as amended.

Whereas the Council of the Corporation of the Town of Arnprior passed Zoning By-law 6875-18, known as the Zoning By-law, to regulate the development and use of lands within the municipality;

Therefore, pursuant to Section 34 of the Planning Act, 1990, the Council of the Town of Arnprior enacts as follows:

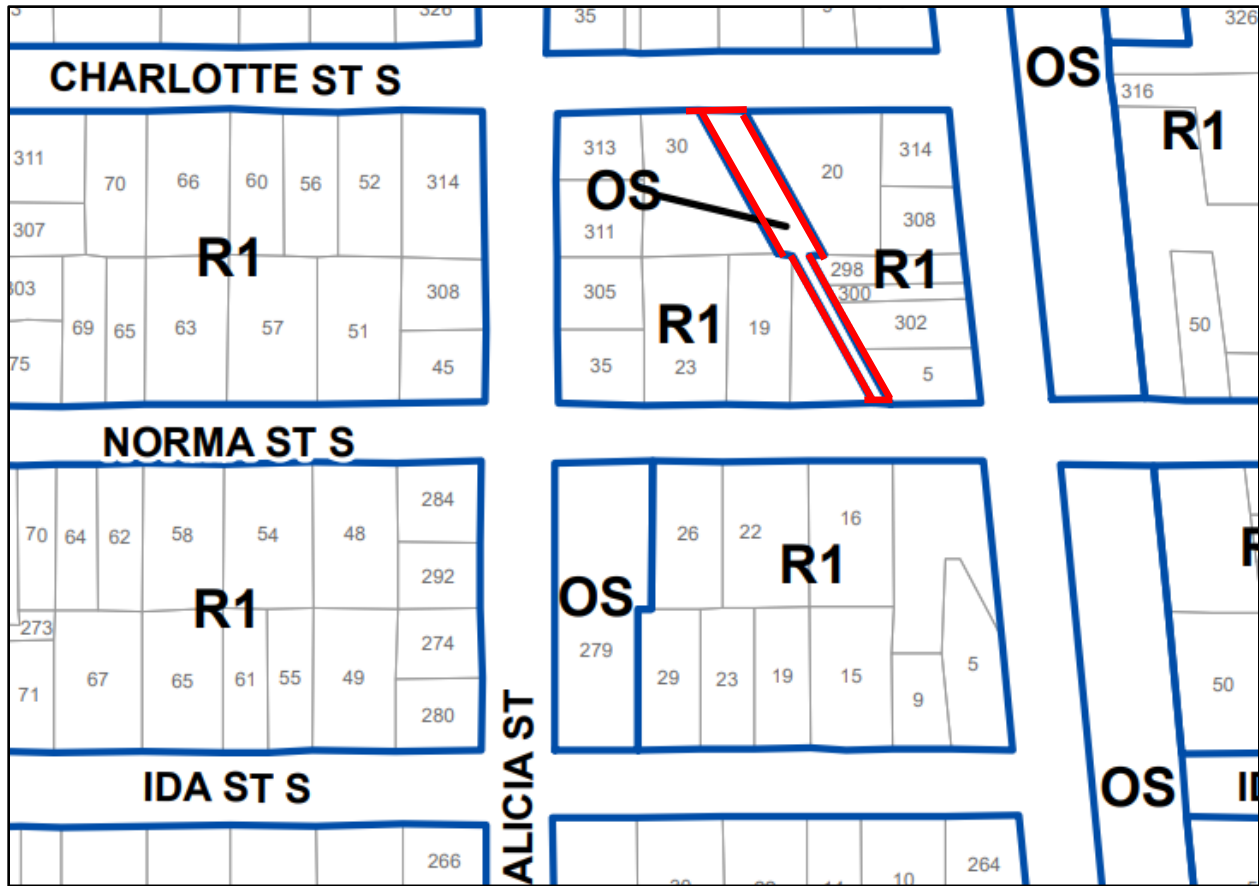
1. **That** By-law Number 6875-18, as amended, be and the same is hereby further amended as follows:
 - (i) Schedule "A" is amended by rezoning those lands described as part of Lots 62, 64, 65, 67 & 69 Plan 32, Parts 1-4, Plan 49R-12945, excepting Parts 1 & 2, Plan 49R-14337, in the Town of Arnprior from Open Space (OS) to Residential One (R1) as shown on the attached Schedule "A".
2. **That** this By-law shall come into force and effect in accordance with the provisions of Section 24(2) of the Planning Act.

Enacted and Passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk

Schedule 'A'



To be rezoned from Open Space (OS) to Residential One (R1)

Schedule 'A' to By-law Number 7439-23

Enacted and Passed this 14th day of November, 2023.

Lisa McGee, Mayor

Shelley Mackenzie, Clerk



Request for Support – City of Cambridge and Catherine Fife, MPP – Bill 21, Fixing Long Term Care Amendment Act (Till Death Do Us Part), 2022

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the correspondence from the City of Cambridge and Catherine Fife, MPP for Waterloo;

Whereas the care, support, and happiness of older adults in the Town of Arnprior is a priority for Council;

Whereas older adults deserve dignity in care and should have the right to live with their partner as they age;

Whereas within the Province of Ontario couples do not have the right to be accommodated together when entering long term care facilities;

Whereas the separation of spouses upon entering long term care facilities is a common occurrence across Ontario;

Whereas Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part) was first introduced in the provincial legislature in 2019 and was re-introduced in 2022;

Whereas Bill 21 would amend the Residents' Bill of Rights set out in section 3 of *Fixing Long-Term Care Act, 2021* by adding the right of residents not to be separated from their spouse upon admission and to have accommodation made available for both spouses so they may continue to live together;

Whereas the Government of Ontario has indicated a willingness to bring forward a new Bill that, in principle, supports the intent of Bill 21 to fix the *Long-Term Care Amendment Act*;

Therefore Be It Resolved That Council supports any future Bill to fix the Long-Term Care Amendment Act to address the issue of partners being separated in long-term care settings and requests the provincial legislature enact any current and/or future proposed Bills to fix the *Long-Term Care Amendment Act, 2021*;

Further That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Stan Cho, Minister of Long-Term Care; and Catherine Fife, MPP for Waterloo.



Request for Support – Town of Rainy River (Water Treatment Training Programs)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Town of Rainy River;

Whereas the Town of Arnprior employs licensed operators to operate the water treatment facilities, water distribution facilities, wastewater treatment facilities and wastewater collection facilities which service the residents of the Town of Arnprior;

Whereas the Town of Arnprior has been fortunate in obtaining a full staff compliment eager to take on the responsibilities of water treatment and distribution and wastewater collection and treatment operations;

Whereas all licensed water and wastewater operators require ongoing certification and training which is becoming increasingly difficult to obtain and procure;

Therefore Be It Resolved That Council support the Town of Rainy River's advocacy to the Province of Ontario to expand water treatment training opportunities for communities across Ontario;

Further That the training should be delivered in a method that is both flexible and affordable for small, rural and northern municipalities;

Further That the Province should consider utilizing existing networks for on-line exam preparation and exam supervision;

Further That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Andrea Khanjin, Minister of Environment, Conservation and Parks; and all Renfrew County municipalities.



Request for Support – Association of Municipalities of Ontario (Social and Economic Prosperity Review)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Association of Municipalities of Ontario;

Whereas the Association of Municipalities of Ontario (AMO) has been advocating to the Government of Ontario to relieve the burden on municipal governments in areas of provincial responsibility;

Whereas in 2022, municipalities spent \$3.8 billion more than they received in areas of provincial responsibility like social housing, long-term care, land ambulance, social services, and child care as a result of current cost sharing arrangements;

Whereas the AMO Board has established a goal to co-develop a sustainable, accountable provincial-municipal relationship where both orders of government can fulfill their responsibilities, guided by the principles of:

- fiscal sustainability for both orders of government;
- fairness for taxpayers and affordability for residents;
- coordinated and timely infrastructure investment resilient to climate realities;
- increased housing supply and affordability;
- robust health and social services supporting increased economic participation;
- long-term economic development and prosperity for Ontario and its communities;
- modern, effective, and streamlined service delivery;

Therefore Be It Resolved That Council supports the Association of Municipalities of Ontario proposal for the development of a Social and Economic Prosperity Review, in collaboration with municipalities, to begin as soon as possible in an effort to address the fiscal imbalances between levels of government; and,

Further That a copy of this resolution be sent to the Honourable Doug Ford, Premier of Ontario; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Peter Bethlenfalvy, Minister of Finance; and all Renfrew County municipalities.



Public Notice for the 2024 Operating and Capital Budgets – Alternate Form of Notice

Moved by _____

Seconded By _____

Whereas Appendix A of the Town of Arnprior’s Public Notice Policy #AS-CP-08, passed by By-law No. 6639-16 as amended, outlines specific public notice requirements for the budget public consultation meeting and adoption of the annual operating and capital budgets; and

Whereas the specific public notice requirements related to the annual budget process include notice to be published once in a newspaper at least 10 days in advance of the public participation or Council meeting; and

Whereas the local public newspaper, the Arnprior Chronicle Guide, is no longer in circulation within the Town; and

Whereas section 3(b) of the Public Notice Policy #AS-CP-08 allows for Council to direct an alternate form of manner of public notice or deems that notice is not required;

Therefore Be It Resolved That Council authorize the alternate forms of public notice for the annual budget process including, but not limited to: Town website, social media, facility digital screens, online feedback form, winter edition of Arnprior Life, and posters on local message boards.