



**Minutes of Council Meeting
December 11th, 2023 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Mayor Lisa McGee
Councillor Chris Couper

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Oliver Jacob, Client Services Coordinator
Shelley Mackenzie, Town Clerk
John Steckly, GM Operations
Graeme Ivory, Director of Recreation
Lucas Power, Program and Events
Coordinator
Ryan Wall, Engineering Officer

1. Call to Order

Deputy Mayor Lynn Cloutier called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present with the exception of Mayor McGee and Councillor Couper absent.

3. Land Acknowledgement Statement

Deputy Mayor Lynn Cloutier asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 406-23

Moved by Billy Denault
Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, December 11th, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

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6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 407-23

Moved by Dan Lynch

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation

Arnprior McNab-Braeside Men's Shed Presentation – Darrel O'Shaughnessy

Council received a presentation from the Arnprior-McNab-Braeside Men's Shed's Community Fundraising Committee including a request for \$10,000 to support their fundraising efforts to secure a new location to operate from.

b) Presentations

Winter Recreation Overview – Lucas Power, Program and Events Coordinator

Staff updated Council with highlights from the upcoming winter recreation season and responded to questions.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Municipal Grant Application – Arnprior-McNab-Braeside Men's Shed

Resolution Number 408-23

Moved by Dan Lynch

Seconded by Chris Toner

That Council receive the Municipal Grants Application from the Arnprior-McNab-Braeside Men's Shed dated November 19th, 2023; and

Further That Council not approve the Arnprior-McNab-Braeside Men's Shed request for support funding in the amount of \$10,000 for capital improvements to their leased property as it does not meet the qualification and eligibility criteria of the Municipal Grants Policy.

Resolution Carried

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**b) Granting of Easement to Hydro One to Service 12 Thomas Street
Resolution Number 409-23**

Moved by Dan Lynch

Seconded by Tom Burnette

That Council authorize the CAO to enter into an Offer to Grant an Easement to Hydro One Networks Inc. for a utility easement along the municipal lands identified as roll number 470200006512201, located at the end of Havey Street, to provide an electrical service to 12 Thomas Street South.

Resolution Carried

**c) Community Improvement Plan (CIP) Grant – 109 John Street North
Resolution Number 410-23**

Moved by Billy Denault

Seconded by Tom Burnette

That Council enact a by-law to enter into an Agreement with Grace Dillon for a Community Improvement Plan (CIP) Financial Incentive under the Business Location, Expansion and Start-up Program, Signage Improvement Program, Façade and Property Improvement Program, and Application and Permit Fees Rebate Program for 109 John Street North in an amount of up to \$10,600.25 to be funded from the CIP Grants operating account.

Resolution Carried

**d) 2024 Integrity Commissioner Services
Resolution Number 411-23**

Moved by Dan Lynch

Seconded by Billy Denault

That Council repeal by-law 7119-20 and adopt a by-law to authorize the Mayor and Clerk to enter into a revised agreement to retain and appoint William R. Hunter as Integrity Commissioner and Closed Meeting Investigator for the 2024 Calendar Year.

Resolution Carried

**e) 2023 Accessibility Status Report
Resolution Number 412-23**

Moved by Tom Burnette

Seconded by Billy Denault

That Council approve the Town of Arnprior's 2023 Accessibility Status Report as presented; and

Further That the 2023 Accessibility Status Report be posted on the Town website.

Resolution Carried

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13. Council Committee Reports and Minutes

a) Mayors Report

None

b) County Councillors Report

County Councillor Lynch reported the following:

- December 12th, 2023 the County of Renfrew will be swearing in Warden Peter Emon at the Inaugural meeting of Council.

14. Correspondence & Petitions

i) Correspondence Package – I-23-NOV-21

Resolution Number 413-23

Moved by Billy Denault

Seconded by Chris Toner

That the Correspondence Package Number I-23-NOV-21 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 5 - The Ontario government is introducing The Building Infrastructure Safely Act, 2023, that, if passed, would prohibit underground infrastructure owners and operators from charging fees to locate telecommunications lines, water mains and gas pipelines.
- Page 8 - Personal Support Workers or students in the Personal Support Worker education the Province is now offering new incentives of up to \$25,400 to students and recent graduates of personal support worker education programs. Which include \$10,000 to help with relocation costs to graduates who commit to working in a long-term care home or with a home and community care service provider in a rural, remote or northern community for 12 months.
- Page 23 - Ontario is investing \$78 million in telecommunications infrastructure to help municipalities and emergency response centres transition to a new emergency communications system known as Next Generation 9-1-1. Of note there are no municipalities in the County that will receive this funding. The closest is City of Ottawa and Town of Smith's Falls.
- Page 27 - The Ontario government is launching a call for applications and investing \$5.5 million, in the Women's Economic Security Program to expand and increase training opportunities for low income women. The Women's Economic Security Program offers training in four streams: the skilled trades, entrepreneurship, information technology and general employment. To help remove barriers to participating, the training programs also include additional supports such as

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providing meals throughout the training day, transportation to and from training, and support in finding child care.

- Page 44 - On behalf of Council congrats to our newest businesses in town: Sarah Jellen Aadoson of Snapdragon Glass (Arnprior), Kiranraj Kamath of Indian Curry Pot (Arnprior), Laurence Roy of Arnprior Pelvic & Pediatric Physiotherapy (Arnprior) who were successful recipients of the Enterprise Renfrew Starter Company program.
- Page 52 - In 2024, The Government of Canada and the Federation of Canadian Municipalities (FCM) announced that FCM's Green Municipal Fund will contribute to Canada's efforts to plant two billion trees through a new Growing Canada's Community Canopies (GCCC) initiative, designed for communities across the country. In response to County Councillor Lynch's inquiry on if the Town will be requesting funding for acquiring trees, the CAO indicated that this program seems to involve more than just acquiring the trees and includes information that informs best planting practices, tree species and site selection as well as procurement, with an eye to future climate conditions and the maintenance of diverse urban canopies. There will be more information coming on this initiative in 2024 and staff will monitor the program updates.
- Page 60 – The Town of Arnprior is part of the LAS Natural Gas program and as a result has earned a rebate of \$3,168.61 for the year 2021-22.

ii) Correspondence Package – A-23-NOV-18

Resolution Number 414-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the Correspondence Package Number A-23-NOV-18 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-Laws

Resolution Number 415-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the following by-law be and is hereby enacted and passed:

- By-law Number 7448-23 – Grant Easement to Hydro One Networks Inc. to Service 12 Thomas Street South

Resolution Carried

Resolution Number 416-23

Moved by Billy Denault

Seconded by Dan Lynch

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That the following by-law be and is hereby enacted and passed:

- By-law Number 7449-23 – Authorize Community Improvement (CIP) Grant for 109 John Street North

Resolution Carried

Resolution Number 417-23

Moved by Billy Denault

Seconded by Tom Burnette

That the following by-law be and is hereby enacted and passed:

- By-law Number 7450-23 – 2024 Integrity Commissioner/Closed Meeting Investigator Services (William R. Hunter)

Resolution Carried

b) Resolutions

Municipal Grant Application – Canadian Blood Services (2024 Annual General Meeting)

Resolution Number 418-23

Moved by Billy Denault

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Canadian Blood Services; and

Whereas Canadian Blood Services is an eligible organization under the Municipal Grants Policy and provides a safe option where community members can share the gift of blood donation and save a life;

Whereas the 2024 blood donor clinics will be held on the following dates: • March 20th, 2024 • June 12th, 2024 • September 18th, 2024 • December 18th, 2024

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$1,400.00 plus HST) for the 2024 Blood Donation Clinics; and

Further That Canadian Blood Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grant Application – Arnprior Regional Health Auxiliary (2024 Annual General Meeting)

Resolution Number 419-23

Moved by Chris Toner

Seconded by Dan Lynch

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That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Auxiliary; and

Whereas the Arnprior Regional Health Auxiliary is an eligible organization under the Municipal Grants Policy and is hosting their Annual General Meeting event on June 17th, 2024;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$350.00 plus HST) for the Auxiliary's 2024 Annual General Meeting on June 17th, 2024; and

Further That the Arnprior Regional Health Auxiliary be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grant Application – Arnprior Optimist Club of Arnprior (2024 Optimist Winter Carnival)

Resolution Number 420-23

Moved by Chris Toner

Seconded by Billy Denault

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Optimist Club of Arnprior; and

Whereas the Optimist Club of Arnprior is an eligible not-for-profit organization under the Municipal Grants Policy and supports local families and children by providing a full program of social and recreational activities that promote community wellness;

Whereas the annual Arnprior Optimist Club Winter Carnival will be hosted between January 12th, 2024 to Sunday, January 21st, 2024 at various locations across the Town of Arnprior; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall, Arena, Swimming Pool and McLean Avenue Ball Diamond rental fees (value of approximately \$7,868.00 plus HST) for the 2024 Optimist Winter Carnival between January 12th, 2024 to Sunday, January 21st, 2024; and

Further That the Optimist Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Request for Support – One Year Extension to the Draft Approval of the Marshall's Bay Meadow Subdivision

Resolution Number 421-23

Moved by Billy Denault

Seconded by Chris Toner

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Whereas Council approved the recommendation for the plan of subdivision proposed by T. Anas Holding Inc. in September of 2014 and indicated to the approval authority, the County of Renfrew, that the proposed draft plan of subdivision was not premature, that it met the intent of the Provincial Policy Statements and requesting the conditions of draft approval as outlined in the staff report; and

Whereas draft approval was given by the County of Renfrew on August 5, 2015, with revised conditions issued on December 11, 2018, which had a lapsing date of December 11, 2023, however the County has granted an emergency 3 month extension to March 4, 2023; and

Whereas the applicant, Madawaska Regional Inc., has requested that Council provide a resolution in support of a request for extension, as the development is proceeding in a phased approach with Phases 1, 2 and 3 registered, and the developer actively working on finalizing Phases 4 and 5.

Therefore Be It Resolved That Council supports the request by Madawaska Regional Inc. for a one-year extension to the draft approval of the Marshall's Bay Meadows Draft Plan of Subdivision (47-T-14002) and that this resolution be forwarded to the County of Renfrew for consideration of approval.

Resolution Carried

16. Announcements

County Councillor Lynch noted the following items:

- The Galilee Centre in Arnprior is looking at options to keep the centre open long term. They will be closing between January 2nd, 2024 – March 31st, 2024 and will resume programs April 1st, 2024.
- County Councillor Lynch wished everyone a Merry Christmas and a safe holiday season.

Deputy Mayor Cloutier noted the following items:

- Arnprior Regional Health has announced the retirement of Leah Levesque and Deputy Mayor Cloutier passed along her well wishes.
- Deputy Mayor Cloutier thanked staff for a wonderful staff Christmas party and passed along well wishes for the holiday season.

17. Media Questions

None

18. Closed Session

Resolution Number 422-23 (7:55 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into a closed session concerning one (1) matter pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees (Staff Award).

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Resolution Carried

Resolution Number 423-23 (8:10 p.m.)

Moved by Tom Burnette

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

Resolution Number 424-23

Moved by Tom Burnette

Seconded by Chris Toner

That Council authorize the CAO to proceed as directed in closed session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 425-23

Moved by Billy Denault

Seconded by Dan Lynch

That By-law No. 7451-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on December 11th, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 426-23

Moved by Billy Denault

Seconded by Tom Burnette

That this meeting of Council be adjourned at 8:11 p.m.

Resolution Carried

Signatures



Lynn Cloutier, Deputy Mayor



Shelley Mackenzie, Town Clerk