



ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, January 8th, 2024

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) **Special Meeting of Council – December 6th, 2023** (Page 1-3)
 - b) **Special Meeting of Council – December 11, 2023** (Page 4-5)
 - c) **Regular Meeting of Council – December 11, 2023** (Page 6-14)
- 8. Awards / Delegations / Presentations**
 - a) **Delegation**
 - b) **Presentation**
 - i) **Employee Award of Excellence, Robin Paquette, CAO**
 - ii) **Tabling of the Draft 2024 Budget and Long Range Capital Forecast, General Manager Client Services, Treasurer**

9. Public Meetings

10. Matters Tabled / Deferred / Unfinished Business

11. Notice of Motion(s)

12. Staff Reports

- a) **Terms of Reference for Advisory Committees and Working Groups**, Robin Paquette, CAO and Shelley Mackenzie, Clerk (Page 15-19)

13. Committee Reports and Minutes

- a) **Mayor's Report**
- b) **County Councillor's Report**
- c) **Committee Reports and Minutes**

14. Correspondence & Petitions

- a) **Correspondence**
 - i) Correspondence Package I-24-JAN-01
 - ii) Correspondence Package A-24-JAN-01

15. By-laws & Resolutions

- a) **By-laws**
 - i) **By-law No. 7452-24, 2024 Interim Tax Levy** (Page 20-21)
 - ii) **By-law No. 7453-24, Committee Terms of Reference** (Page 22-31)
- b) **Resolutions**
 - i) **Municipal Grant Application Arnprior Regional Health Foundation (2024 Sock Hop Event)** (Page 32)
 - ii) **Municipal Grants Application – Renfrew County 55 + Winter Games (2024 Winter Games Events)** (Page 33)
 - iii) **Municipal Grants Application – ontrac Employment Resource Services (2024 Job Fair Event)** (Page 34)

16. Announcements

17. Media Questions

18. Closed Session

None

19. Confirmatory By-law

By-law No. 7454-24 to confirm the proceedings of Council

20. Adjournment

Please note: Please see the Town's [website](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business



**Minutes of Special Council Meeting
December 6th, 2023 6:00 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Oliver Jacob, A/Deputy Clerk
Shelley Mackenzie, Town Clerk
Cassidy Marshall, A/Manager of Finance
Graeme Ivory, Director of Recreation

Council Members Present (Electronic):

Council Members Absent:

Councillor Tom Burnette

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present with the exception of Councillor Burnette.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 401-23

Moved by Lynn Cloutier
Seconded by Billy Denault

Be It Resolved That the agenda for the Special Meeting of Council dated Wednesday, December 6th, 2023 be adopted as amended.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

Minutes of Council Meeting

6. Awards/Delegations/Presentations

Presentations – Budget Consultations

a) **Arnprior Airport Commission**

Johnny Constantinesco, Chair, Arnprior Airport Commission, provided a presentation attached as Appendix A and forming part of these minutes. The Arnprior Airport Commission requested a \$ 60,000 grant from the Town of Arnprior. The request is a \$5,000 increase from their 2023 ask, to partially offset accounting fees and a revenue shortfall.

b) **Arnprior Public Library**

Chief Librarian Karen DeLuca and Library Board member Shane Kramer, provided a presentation, attached as Appendix B and forming part of these minutes. The Arnprior Public Library Board requested 2024 funding in the amount of \$330,515 (up from \$299,453 from 2023) to support staffing increases and increases in audit and insurance fees, and automation fees.

c) **Arnprior McNab Braeside Archives**

Brian Gilhuly, Treasurer provided a presentation, attached as Appendix C and forming part of these minutes. Mr. Gilhuly noted AMBA is a community institution established by local volunteers as a non-profit, charitable organization serving the greater Arnprior area. Mr. Gilhuly outlined AMBA's 2023 initiatives and achievements. Arnprior McNab/Braeside Archives requested 2024 funding in the amount of \$26,225 which is a decrease of \$6,275 from \$32,500 in 2023 funding. The decrease is due to a 2023 surplus from the vacant staffing position.

d) **Seniors Active Living Centre**

Leah Levesque, President and CEO and Jeff Letourneau, VP Finance, Support Services and CFO of Arnprior Regional Health provided a presentation on Arnprior Regional Health's Seniors Active Living Centre. The centre offers social, cultural, learning and recreational programs for seniors that promote health, well-being and social connection, attached as Appendix D and forming part of these minutes. Arnprior Regional Health requested in-kind funding of \$7,500 for services at the Nick Smith Centre and grant funding in the amount of \$12,500 for a total ask equal to the 2023 request of \$20,000.

e) **Physician Recruitment Committee**

Mark Nibourg, Chair of the Arnprior & Area Physician Recruitment Committee explained Arnprior & Area Physician Recruitment Committee is a collaborative community effort between the Town of Arnprior, Township of McNab/Braeside, Arnprior Regional Health and the Arnprior Family Health Team dedicated to ensuring that every local resident has access to a local family physician. Mr. Nibourg provided a presentation outlining the past year's initiatives and achievements of the Physician Recruitment Committee, attached as Appendix E and forming part of these minutes. The Physician Recruitment Committee requested \$20,000 from the Town of Arnprior. The request is the same amount the Committee requested in 2023.

Minutes of Council Meeting

f) Arnprior Regional Health Foundation

Ben Gardiner, Executive Director of Arnprior Regional Health Foundation provided a presentation, attached as Appendix F and forming part of these minutes. Arnprior Regional Health requested \$150,000 over three (3) years (\$50,000 / year) from the Town of Arnprior for their CT Scan Project. Arnprior Regional Health requested the same \$50,000 per year in 2023.

g) Other Public Feedback

Feedback from members of the public provided to staff or through the Town website feedback form was provided to members of Council, attached as Appendix G and forming part of these minutes.

7. Confirmatory By-Law

Resolution Number 402-23

Moved by Chris Couper
Seconded by Dan Lynch

That By-law No. 7446-23 being a By-law to confirm the proceedings of the Special Meeting of Council held on December 6th, 2023 be and it is hereby enacted and passed.

Resolution Carried

8. Adjournment

Resolution Number 403-23

Moved by Lynn Cloutier
Seconded by Billy Denault

That this meeting of Council be adjourned at 7:31 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk



**Minutes of Special Meeting of Council
December 11th, 2023 6:00 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Mayor Lisa McGee
Councillor Chris Couper

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Shelley Mackenzie, Town Clerk

1. Call to Order

Deputy Mayor Cloutier called the Special Meeting of Council to order at 6:04 PM.

2. Roll Call

The roll was called, with all Members of Council being present with the exception of Mayor McGee and Councillor Couper being absent.

3. Land Acknowledgement Statement

Deputy Mayor Cloutier asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 401-23

Moved by Billy Denault
Seconded by Dan Lynch

Be It Resolved That the agenda for the Special Meeting of Council dated Monday, December 11th, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Staff Reports

None

7. By-laws & Resolutions

None

Minutes of Council Meeting

Resolution Carried

8. Closed Session

Resolution Number 402-23 (6:04 p.m.)

Moved by Billy Denault

Seconded by Tom Burnette

That Council move into a Closed Session to discuss one (1) Matter pursuant to Section 239 (2) (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. (Integrity Commissioner Services)

Resolution Carried

Resolution Number 403-23 (6:18 p.m.)

Moved by Billy Denault

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

9. Confirmatory By-Law

Resolution Number 404-23

Moved by Tom Burnette

Seconded by Chris Toner

That By-law No. 7447-23 being a By-law to confirm the proceedings of the Special Meeting of Council held on December 11th, 2023 be and it is hereby enacted and passed.

Resolution Carried

10. Adjournment

Resolution Number 405-23

Moved by Billy Denault

Seconded by Dan Lynch

That this meeting of Council be adjourned at 6:19 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk



**Minutes of Council Meeting
December 11th, 2023 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Mayor Lisa McGee
Councillor Chris Couper

Town Staff Present

Robin Paquette, CAO
Jennifer Morawiec, GMCS / Treasurer
Oliver Jacob, Client Services Coordinator
Shelley Mackenzie, Town Clerk
John Steckly, GM Operations
Graeme Ivory, Director of Recreation
Lucas Power, Program and Events
Coordinator
Ryan Wall, Engineering Officer

1. Call to Order

Deputy Mayor Lynn Cloutier called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present with the exception of Mayor McGee and Councillor Couper absent.

3. Land Acknowledgement Statement

Deputy Mayor Lynn Cloutier asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 406-23

Moved by Billy Denault
Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, December 11th, 2023 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

Minutes of Council Meeting

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 407-23

Moved by Dan Lynch

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted.

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation

Arnprior McNab-Braeside Men's Shed Presentation – Darrel O'Shaughnessy

Council received a presentation from the Arnprior-McNab-Braeside Men's Shed's Community Fundraising Committee including a request for \$10,000 to support their fundraising efforts to secure a new location to operate from.

b) Presentations

Winter Recreation Overview – Lucas Power, Program and Events Coordinator

Staff updated Council with highlights from the upcoming winter recreation season and responded to questions.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Municipal Grant Application – Arnprior-McNab-Braeside Men's Shed

Resolution Number 408-23

Moved by Dan Lynch

Seconded by Chris Toner

That Council receive the Municipal Grants Application from the Arnprior-McNab-Braeside Men's Shed dated November 19th, 2023; and

Further That Council not approve the Arnprior-McNab-Braeside Men's Shed request for support funding in the amount of \$10,000 for capital improvements to their leased property as it does not meet the qualification and eligibility criteria of the Municipal Grants Policy.

Resolution Carried

Minutes of Council Meeting

b) Granting of Easement to Hydro One to Service 12 Thomas Street

Resolution Number 409-23

Moved by Dan Lynch

Seconded by Tom Burnette

That Council authorize the CAO to enter into an Offer to Grant an Easement to Hydro One Networks Inc. for a utility easement along the municipal lands identified as roll number 470200006512201, located at the end of Havey Street, to provide an electrical service to 12 Thomas Street South.

Resolution Carried

c) Community Improvement Plan (CIP) Grant – 109 John Street North

Resolution Number 410-23

Moved by Billy Denault

Seconded by Tom Burnette

That Council enact a by-law to enter into an Agreement with Grace Dillon for a Community Improvement Plan (CIP) Financial Incentive under the Business Location, Expansion and Start-up Program, Signage Improvement Program, Façade and Property Improvement Program, and Application and Permit Fees Rebate Program for 109 John Street North in an amount of up to \$10,600.25 to be funded from the CIP Grants operating account.

Resolution Carried

d) 2024 Integrity Commissioner Services

Resolution Number 411-23

Moved by Dan Lynch

Seconded by Billy Denault

That Council repeal by-law 7119-20 and adopt a by-law to authorize the Mayor and Clerk to enter into a revised agreement to retain and appoint William R. Hunter as Integrity Commissioner and Closed Meeting Investigator for the 2024 Calendar Year.

Resolution Carried

e) 2023 Accessibility Status Report

Resolution Number 412-23

Moved by Tom Burnette

Seconded by Billy Denault

That Council approve the Town of Arnprior's 2023 Accessibility Status Report as presented; and

Further That the 2023 Accessibility Status Report be posted on the Town website.

Resolution Carried

Minutes of Council Meeting

13. Council Committee Reports and Minutes

a) Mayors Report

None

b) County Councillors Report

County Councillor Lynch reported the following:

- December 12th, 2023 the County of Renfrew will be swearing in Warden Peter Emon at the Inaugural meeting of Council.

14. Correspondence & Petitions

i) Correspondence Package – I-23-NOV-21

Resolution Number 413-23

Moved by Billy Denault

Seconded by Chris Toner

That the Correspondence Package Number I-23-NOV-21 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 5 - The Ontario government is introducing The Building Infrastructure Safely Act, 2023, that, if passed, would prohibit underground infrastructure owners and operators from charging fees to locate telecommunications lines, water mains and gas pipelines.
- Page 8 - Personal Support Workers or students in the Personal Support Worker education the Province is now offering new incentives of up to \$25,400 to students and recent graduates of personal support worker education programs. Which include \$10,000 to help with relocation costs to graduates who commit to working in a long-term care home or with a home and community care service provider in a rural, remote or northern community for 12 months.
- Page 23 - Ontario is investing \$78 million in telecommunications infrastructure to help municipalities and emergency response centres transition to a new emergency communications system known as Next Generation 9-1-1. Of note there are no municipalities in the County that will receive this funding. The closest is City of Ottawa and Town of Smith's Falls.
- Page 27 - The Ontario government is launching a call for applications and investing \$5.5 million, in the Women's Economic Security Program to expand and increase training opportunities for low income women. The Women's Economic Security Program offers training in four streams: the skilled trades, entrepreneurship, information technology and general employment. To help remove barriers to participating, the training programs also include additional supports such as

Minutes of Council Meeting

providing meals throughout the training day, transportation to and from training, and support in finding child care.

- Page 44 - On behalf of Council congrats to our newest businesses in town: Sarah Jellen Aadoson of Snapdragon Glass (Arnprior), Kiranraj Kamath of Indian Curry Pot (Arnprior), Laurence Roy of Arnprior Pelvic & Pediatric Physiotherapy (Arnprior) who were successful recipients of the Enterprise Renfrew Starter Company program.
- Page 52 - In 2024, The Government of Canada and the Federation of Canadian Municipalities (FCM) announced that FCM's Green Municipal Fund will contribute to Canada's efforts to plant two billion trees through a new Growing Canada's Community Canopies (GCCC) initiative, designed for communities across the country. In response to County Councillor Lynch's inquiry on if the Town will be requesting funding for acquiring trees, the CAO indicated that this program seems to involve more than just acquiring the trees and includes information that informs best planting practices, tree species and site selection as well as procurement, with an eye to future climate conditions and the maintenance of diverse urban canopies. There will be more information coming on this initiative in 2024 and staff will monitor the program updates.
- Page 60 – The Town of Arnprior is part of the LAS Natural Gas program and as a result has earned a rebate of \$3,168.61 for the year 2021-22.

ii) Correspondence Package – A-23-NOV-18

Resolution Number 414-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the Correspondence Package Number A-23-NOV-18 be received, and the recommendation outlined be brought forward for council consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-Laws

Resolution Number 415-23

Moved by Tom Burnette

Seconded by Dan Lynch

That the following by-law be and is hereby enacted and passed:

- By-law Number 7448-23 – Grant Easement to Hydro One Networks Inc. to Service 12 Thomas Street South

Resolution Carried

Resolution Number 416-23

Moved by Billy Denault

Seconded by Dan Lynch

Minutes of Council Meeting

That the following by-law be and is hereby enacted and passed:

- By-law Number 7449-23 – Authorize Community Improvement (CIP) Grant for 109 John Street North

Resolution Carried

Resolution Number 417-23

Moved by Billy Denault

Seconded by Tom Burnette

That the following by-law be and is hereby enacted and passed:

- By-law Number 7450-23 – 2024 Integrity Commissioner/Closed Meeting Investigator Services (William R. Hunter)

Resolution Carried

b) Resolutions

Municipal Grant Application – Canadian Blood Services (2024 Annual General Meeting)

Resolution Number 418-23

Moved by Billy Denault

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Canadian Blood Services; and

Whereas Canadian Blood Services is an eligible organization under the Municipal Grants Policy and provides a safe option where community members can share the gift of blood donation and save a life;

Whereas the 2024 blood donor clinics will be held on the following dates: • March 20th, 2024 • June 12th, 2024 • September 18th, 2024 • December 18th, 2024

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$1,400.00 plus HST) for the 2024 Blood Donation Clinics; and

Further That Canadian Blood Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grant Application – Arnprior Regional Health Auxiliary (2024 Annual General Meeting)

Resolution Number 419-23

Moved by Chris Toner

Seconded by Dan Lynch

Minutes of Council Meeting

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Auxiliary; and

Whereas the Arnprior Regional Health Auxiliary is an eligible organization under the Municipal Grants Policy and is hosting their Annual General Meeting event on June 17th, 2024;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$350.00 plus HST) for the Auxiliary's 2024 Annual General Meeting on June 17th, 2024; and

Further That the Arnprior Regional Health Auxiliary be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Municipal Grant Application – Arnprior Optimist Club of Arnprior (2024 Optimist Winter Carnival)

Resolution Number 420-23

Moved by Chris Toner

Seconded by Billy Denault

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Optimist Club of Arnprior; and

Whereas the Optimist Club of Arnprior is an eligible not-for-profit organization under the Municipal Grants Policy and supports local families and children by providing a full program of social and recreational activities that promote community wellness;

Whereas the annual Arnprior Optimist Club Winter Carnival will be hosted between January 12th, 2024 to Sunday, January 21st, 2024 at various locations across the Town of Arnprior; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall, Arena, Swimming Pool and McLean Avenue Ball Diamond rental fees (value of approximately \$7,868.00 plus HST) for the 2024 Optimist Winter Carnival between January 12th, 2024 to Sunday, January 21st, 2024; and

Further That the Optimist Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

Request for Support – One Year Extension to the Draft Approval of the Marshall's Bay Meadow Subdivision

Resolution Number 421-23

Moved by Billy Denault

Seconded by Chris Toner

Minutes of Council Meeting

Whereas Council approved the recommendation for the plan of subdivision proposed by T. Anas Holding Inc. in September of 2014 and indicated to the approval authority, the County of Renfrew, that the proposed draft plan of subdivision was not premature, that it met the intent of the Provincial Policy Statements and requesting the conditions of draft approval as outlined in the staff report; and

Whereas draft approval was given by the County of Renfrew on August 5, 2015, with revised conditions issued on December 11, 2018, which had a lapsing date of December 11, 2023, however the County has granted an emergency 3 month extension to March 4, 2023; and

Whereas the applicant, Madawaska Regional Inc., has requested that Council provide a resolution in support of a request for extension, as the development is proceeding in a phased approach with Phases 1, 2 and 3 registered, and the developer actively working on finalizing Phases 4 and 5.

Therefore Be It Resolved That Council supports the request by Madawaska Regional Inc. for a one-year extension to the draft approval of the Marshall's Bay Meadows Draft Plan of Subdivision (47-T-14002) and that this resolution be forwarded to the County of Renfrew for consideration of approval.

Resolution Carried

16. Announcements

County Councillor Lynch noted the following items:

- The Galilee Centre in Arnprior is looking at options to keep the centre open long term. They will be closing between January 2nd, 2024 – March 31st, 2024 and will resume programs April 1st, 2024.
- County Councillor Lynch wished everyone a Merry Christmas and a safe holiday season.

Deputy Mayor Cloutier noted the following items:

- Arnprior Regional Health has announced the retirement of Leah Levesque and Deputy Mayor Cloutier passed along her well wishes.
- Deputy Mayor Cloutier thanked staff for a wonderful staff Christmas party and passed along well wishes for the holiday season.

17. Media Questions

None

18. Closed Session

Resolution Number 422-23 (7:55 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into a closed session concerning one (1) matter pursuant to Section 239(2)(b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees (Staff Award).

Minutes of Council Meeting

Resolution Carried

Resolution Number 423-23 (8:10 p.m.)

Moved by Tom Burnette
Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

Resolution Number 424-23

Moved by Tom Burnette
Seconded by Chris Toner

That Council authorize the CAO to proceed as directed in closed session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 425-23

Moved by Billy Denault
Seconded by Dan Lynch

That By-law No. 7451-23 being a By-law to confirm the proceedings of the Regular Meeting of Council held on December 11th, 2023 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 426-23

Moved by Billy Denault
Seconded by Tom Burnette

That this meeting of Council be adjourned at 8:11 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk



Town of Arnprior Staff Report

Subject: Terms of Reference for Advisory Committees and Working Groups

Report Number: 24-01-08-01

Report Author and Position Title: Robin Paquette, CAO and Shelley Mackenzie, Clerk

Department: Client Services

Meeting Date: January 8th, 2024

Recommendations:

That Council receive report number 24-01-08-01 and adopts a by-law establishing the Terms of Reference for the Accessibility and Age Friendly Advisory Committee, Environmental Advisory Committee, and the Culture and Diversity Advisory Committee.

Background:

On November 14th, 2023, Council adopted the 2024-2027 Strategic Plan and directed staff to prepare a Terms of Reference for Council consideration as a first step towards the creation of the Advisory Committees.

The term of appointment to various Committees and Boards commences after the Inaugural Meeting of the new Council and generally ends at the conclusion of Council's term. Therefore, the appointment to these new committees will be from the date of appointment until the end of this term of Council, being November 14th, 2026 or until their successors are appointed.

Staff would like to move forward with advertising and recruitment of the committee membership in January. Pending sufficient public interest, the first meetings for the Advisory Committees would be scheduled for a tentative starting date of March 2024.

Discussion:

Advisory Committees can be a valuable means to learn of experiences and gather ideas and feedback from members of the public. Council approved the creation of three (3) Advisory Committees being:

1. Accessibility and Age Friendly
2. Environmental
3. Culture and Diversity

The intent of these specific committees is to align the committee structure with the Town's strategic mission, vision and priorities. The three committees are expected to establish strategic direction in their priority areas which were identified in the strategic planning process. These committees will play a critical role in recommending to Council initiatives and actions to drive these strategic priorities forward. The Culture and Diversity Committee will also fulfill the statutory requirements of a Museum Board.

The Accessibility and Age Friendly Advisory Committee will provide Council with sound advice and recommendations to Council related to the accessibility of Town programs, services and facilities for all users. They will also serve to promote and facilitate a barrier-free and age friendly community by assisting in the removal and prevention of barriers faced by persons with disabilities and the creation of programs and services that can be enjoyed by residents and visitors of all ages.

The Environmental Advisory Committee will provide sound advice and recommendations to Town Council and staff with respect to environmental issues including sustainable practices, conservation, alternative energy solutions and environmental regulations.

The Culture and Diversity Advisory Committee will provide sound advice and recommendations to Council related to cultural programs and activities and diversity, equity and inclusion across the Town of Arnprior and in the community. They will also advise the Town on actions that can be taken to build a more inclusive, respectful and safe community where everyone has an equal opportunity to participate.

Economic Development Working Group

Council also approved the creation of an Economic Development Working Group to assist in moving forward initiatives to foster economic growth and prosperity.

Whereas an advisory committee is formed to advise Council on a particular area of expertise for the term of Council and operates under the rules of the procedural by-law, working groups (sometimes called task forces) relax formality to allow people to solve problems across organizational units. The goal of the working group is to solve an acute problem or tackle an opportunity.

In this case, it is anticipated that a working group will form to move forward the recommendations to be brought to Council in the form of the Business, Retention and

Expansion Report being undertaken currently. This report will focus on the employment and tourism sectors and will be informed by surveys and interviews with business owners. By conducting interviews with the businesses, it will open up the line of communication with the Town and develop a relationship with the businesses in the community, identifying areas of concern and areas of opportunity and identifying ways the Town can be of assistance. The result will provide goals and an action plan. The Working Group will assist in the implementation of the action plan as well as other initiatives to foster economic growth. Once the BR&E Report is completed, staff will report to Council with recommendations on the development of the Working Group, which is anticipated to be formed by the Mayor, an additional member of Council, the CAO and the Economic Development/Marketing Co-Ordinator.

Options:

1. Council could choose to amend the Advisory Committee Terms of Reference.
2. Council could choose not to approve the Advisory Committee Terms of Reference.

Policy Considerations:

The creation of Advisory Committees comprised of residents and council members working together will assist in attaining the Vision of becoming a sustainable and welcoming community that respects its rich history while actively building a brighter future together. The focus of the Committees on key priority areas of the Strategic Plan will assist in creating a collective vision for the Town's future.

Financial Considerations:

None

Meeting Dates:

The meeting dates for each Committee are outlined in the attached calendar of meetings.

Consultation:

Robin Paquette, CAO
Jennifer Morawiec, General Manager, Client Services/Treasurer
John Steckly, General Manager, Operations
Amy Dean, Environmental Engineering Officer
Emily Stovel, Manager of Culture/Curator
Kaila Zamojski, Deputy Clerk

Documents:

By-law to Establish Terms of Reference
Calendar of Meetings

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Shelley Mackenzie

2024 Calendar of Meetings

January						
S	M	T	W	T	F	S
	4	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	4	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	4	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Legend
Regular Council Meeting
Special Meeting (Budget)
Accessibility and Age Friendly Advisory Committee
Culture and Diversity Advisory Committee
Environment Advisory Committee
Holidays

Disclosure Information:
The Town of Arnprior conducts its business in an open and transparent manner; and therefore, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) may be duplicated and distributed in an agenda package which may be disclosed or made available to the general public. Accordingly, when providing such information; you shall be deemed to have consented to its use and disclosure unless such written submissions, documents, correspondence, e-mails or other communications is/are clearly identified to be a confidential matter.

Council Meetings are open to the public except for matters considered in closed session in accordance with Section 239 of the Municipal Act, 2001. Meetings are generally held at 6:30 PM in Council Chambers and meetings are livestreamed to the Town's YouTube page at www.arnprior.ca/youtube. You can also find the meeting materials on the Town's website at www.arnprior.ca/meetings.

**The Corporation of the
Town of Arnprior**

By-law Number 7452-24

A by-law to provide for a 2024 interim tax levy and to provide for the collection thereof and further to provide for penalty and interest in default of payment thereof.

Whereas section 317 of the *Municipal Act 2001*, S.O. 2001, c.25 provides that the Council of a local municipality, before the adoption of the estimates for the year under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality ratable for local municipality purposes and the amount to be raised from any property must not exceed the 50 percent of the amount raised or would have been raised in the previous year from that property; and

Whereas Section 345 of the *Municipal Act 2001*, S.O. 2001, provides that a local municipality may pass by-laws to impose late payment charges for the non-payment of taxes or any instalment by the due date.

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** for all properties in all property classes there shall be imposed and collected an interim tax levy of 50 percent of the total taxes for municipal, county and school purposes levied or would have been levied on the property in 2023.
2. **That** the interim tax levy at 50 percent rounded upwards to the next whole dollar shall become due and payable on the 29th day of February, 2024; the remaining 50 percent shall become due and payable on the 31st day of May, 2024 and non-payment of the amount, as noted, on the dates stated in accordance with this section shall constitute default.
3. **That** on all taxes of the interim levy which are in default on the first day after the due date, a penalty of 1.25 percent shall be added and thereafter interest of 1.25 percent per month will be added on the 1st day of each and every month the default continues.
4. **That** the Treasurer shall send a tax bill to the taxpayer's residence or place of business or to the premises in respect of which the taxes are payable unless the taxpayer directs the Treasurer in writing to send the bill to another address, in which case it shall be sent to that address.

5. **That** taxes are payable to the Corporation of the Town of Arnprior.
6. **That** this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 8th day of January, 2024.

Signatures:

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk

The Corporation of the Town of Arnprior

By-law Number 7453-24

A by-law to repeal and replace By-law Number 6190-13 to enact the Town of Arnprior's Advisory Committee Terms of Reference for the 2023-2026 Term of Council

Whereas The *Municipal Act 2001, S.O. 2001, Chapter 25* requires every municipality and local board to pass a procedure by-law for governing the calling, place, and proceedings of meetings; and

Whereas pursuant to the Town of Arnprior *Procedural By-law* as amended, Council may adopt an Advisory Committee structure for the Town to consist of one or more Advisory Committees to be composed of Members of Council and Citizen Members entitled appropriately; and

Whereas on November 14, 2023 Council passed resolution 371-23 approving the formation of three Advisory Committees (Environmental, Culture and Diversity, Accessibility and Age Friendly); and

Whereas Council deems it expedient to set forth the Terms of Reference for the Advisory Committees;

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** Council adopt the 2024-2026 Advisory Committees Terms of Reference, attached as Schedule A and forming a part of this by-law;
2. That By-law Number 6190-13, as amend and any by-laws and/or resolutions inconsistent with the provisions herein are repealed; and
3. **Further That** this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 8th day of January, 2024.

Signatures:

Lisa McGee, Mayor

Shelley Mackenzie, Town Clerk

Town of Arnprior Advisory Committee Terms of Reference

Membership

- The membership of each committee shall be a set number as determined by Council in the attached Appendix for each Advisory Committee and confirmed at the time of its appointment.
- Each committee shall select a Chair and Vice Chair from its members at its first meeting. The Vice-Chair will preside over meetings in the absence of the Chair.
- Citizen Members shall be residents or taxpayers of the Town of Arnprior who have skills, assets, and expertise in the particular field of the Committee they wish to participate on. These assets are identified in the committee-specific Appendices.
- Citizen Members and representatives serve on Advisory Committees on a volunteer basis.
- Members must have access to a personal computer and have an email address to receive meeting invitations and agenda packages with large files.
- A Citizen Member who misses attending 3 meetings per annum without approval of the Committee may be subject to forfeiting their seat upon recommendation of the Committee, at the discretion of Council; and if such seat is declared vacant, the Town will advertise the vacant seat to be filled in accordance with the Procedure By-Law.

Meeting Schedule and Location

Each Advisory Committee shall meet monthly between March and December of each year (except July, August and December), except the Accessibility and Age Friendly Committee which will meet quarterly. Meetings shall take place in Council Chambers and may be held in alternative formats in accordance with the Procedure By-Law.

Procedural Rules

Unless otherwise stated in these Terms of Reference, all of the Committees shall adhere to the procedures stated in the Procedural By-law.

Quorum

A quorum of this Committee shall constitute a majority of members. If no quorum is present fifteen (15) minutes after the time appointed for a meeting, the Chair of the meeting or the Recording Secretary may discharge the members present and may cancel or reschedule the meeting and notice for same shall be given in accordance with the Procedure By-Law.

Duties and Responsibilities

Chair

- Presides at all advisory committee meetings, and exercises authority and performs duties as required.
- Provides guidance and leadership to the committee in the completion of its mandate.
- Ensures that decorum is maintained at each meeting and that rules of procedure and conduct are observed.

All Members

Committee Members are expected to:

- Attend and actively participate in all advisory committee meetings;
- Contribute time, knowledge, skill and expertise to fulfill the Committee mandate, goals and objectives and responsibilities;
- Contribute to the development of the committee's workplan, agendas and discussions during meetings and outside of meetings;
- Attend Town of Arnprior and other community events and initiatives where appropriate and available;
- Understand their role and expectations;
- Must conform to all Municipal policies and procedures, including the Council Code of Conduct,
- Communicate using inclusive and non-discriminatory language, respecting the spirit of the Ontario Human Rights Code;
- Respect all decisions made by the committee as a whole; and
- Be cognizant of any conflict of interest or perceived conflict in terms of issues that may serve to benefit them personally and shall disclose accordingly.

Term

Public members shall be appointed to the Committee for a period to coincide with the term of Council ending on November 14th, 2026.

Administrative Support Staff

The Clerk's Office will book meetings, prepare and distribute agendas under the direction of the Chief Administrative Officer (CAO), and take minutes for all of the Committee meetings. The official copy of the minutes shall be filed in the Clerk's Office.

Community participation is key to the success of the Town's Advisory Committees. Additional Town staff and representatives from diverse groups will be invited to attend meetings as required to provide expertise.

Reporting:

- Staff Reports:
 - Applicable Staff Reports, as determined by the Chief Administrative Officer (CAO), shall normally be submitted to the Committee for input as part of the consultation process with any alternate points of view being noted in the Report to Council.
- Committee Reports to Council:
 - Committee reports which rise to Council shall be prepared by a Staff Advisor who will either provide concurrence along with the CAO; or alternatively, indicate staff comments.
- Committee Updates:
 - Council members of the Committee shall provide an update of Advisory Committee Activities to Council on a bi-annual basis in May and November of each year.

Agenda Format:

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Disclosures of Pecuniary Interest
5. Approval of Previous Minutes
6. Presentations/ Delegations
7. Matters/ Tabled/ Deferred/ Unfinished Business
8. Staff Reports (by Department)
9. New Business
10. Adjournment

Appendices

1. **Appendix A** – Accessibility and Age Friendly Advisory Committee
2. **Appendix B** – Culture and Diversity Advisory Committee
3. **Appendix C** – Environmental Advisory Committee

Appendix A

Accessibility and Age Friendly Advisory Committee

Background

This document shall constitute the terms of reference for the Town of Arnprior Accessibility and Age Friendly Advisory Committee.

Mandate

The Accessibility and Age Friendly Advisory Committee will provide Council with sound advice and recommendations to Council related to the accessibility of Town programs, services and facilities for all users. They will also serve to promote and facilitate a barrier-free and age friendly community by assisting in the removal and prevention of barriers faced by persons with disabilities and the creation of programs and services that can be enjoyed by residents and visitors of all ages.

Goals and Objectives

The Advisory Committee's goals and objectives are to provide advice and make recommendations to Council on:

- Promote and facilitate a barrier-free and age friendly Arnprior through active community engagement and through raising issues, concerns and opportunities for improvement;
- Developing and implementing a Diversity and Inclusion Strategy for the municipality to address inclusivity and diversity barriers faced by members of our community, in coordination with the Culture and Diversity Advisory Committee;
- Developing new policies and procedures related to accessibility and age friendly community planning;
- Reviewing existing Town policies and procedures with an inclusionary lens to eliminate barriers to Town programs and services for persons with disabilities;
- Acting as the Town's Accessibility Advisory Committee in accordance with the *Accessibility for Ontarians with Disabilities Act* and its regulations;
- Review and monitor the development, implementation and effectiveness of the Town's Multi-Year Accessibility Plan;
- Provide recommendations to Council and staff to improve accessibility at Town facilities through regular audits;
- Fostering a greater understanding and awareness of accessibility and age friendly community planning within the community through community partnerships;
- Facilitating opportunities to educate and celebrate persons with disabilities and age friendly community members; and
- Identifying resources and community outreach activities.

Membership

The Accessibility and Age Friendly Advisory Committee shall be comprised of the following membership:

- 2 Members of Council
- Up to 5 Community Members

Qualifications

Members must be Town of Arnprior residents.

Community Members appointed to this committee shall represent a broad range of individuals, including persons with disabilities, caregivers and other community members who have expertise in accessibility and/or age friendly community planning.

There shall be a minimum equal number of members who have a disability as compared to members who do not have a disability (50%).

The following asset qualifications will be considered for appointing community members to the advisory committee:

- Knowledge, living or lived experience with accessibility and age friendly community planning matters.
- Commitment as a change-agent in the accessibility community.
- Experience working in teams and/or with community groups, boards or organizations.

Appendix B

Culture and Diversity Advisory Committee

Background

This document shall constitute the terms of reference for the Town of Arnprior Culture and Diversity Advisory Committee.

Mandate

The Culture and Diversity Advisory Committee will provide sound advice and recommendations to Council related to cultural programs and activities and diversity, equity and inclusion across the Town of Arnprior and in the community. They will also advise the Town on actions that can be taken to build a more inclusive, respectful and safe community where everyone has equitable opportunities to thrive in our community.

Goals and Objectives

The Advisory Committee's goals and objectives are to provide advice and make recommendations to Council on:

- Developing and implementing a Culture Plan for the municipality to inform the development of cultural programming and services for the diverse community that the Town serves;
- Developing and implementing a Diversity and Inclusion Strategy for the municipality to address barriers to equitable inclusion faced by members of our community, in coordination with the Accessibility and Age Friendly Advisory Committee;
- Developing new policies and procedures related to culture, equity, diversity and inclusion;
- Reviewing existing Town policies and procedures with an inclusionary lens to eliminate barriers to Town programs and services for the diverse populations of our community;
- Fostering a greater understanding and awareness of culture, diversity, equity, and inclusion matters within the community through community partnerships and advocacy;
- Facilitating opportunities to educate and celebrate the diverse social, cultural and traditional elements that make up Arnprior;
- Implementing anti-racism and anti-discrimination initiatives;
- Identifying resources and community outreach activities; and
- Serving as the Museum Board for the purposes of strategic planning, program oversight and community engagement with the Arnprior and District Museum.

Membership

The Culture and Diversity Advisory Committee shall be comprised of the following membership:

- 2 Members of Council
- Up to 5 Community Members

Qualifications

Members must be Town of Arnprior residents.

Community Members appointed to this Committee shall represent a broad range of equity seeking groups including, but not limited to:

- Indigenous, Black, and People of Colour (IBPOC)
- Racialized people, people of diverse ethnic or cultural origin, and marginalized community members;
- 2SLGBTQ+ community members;
- Newcomers and New Canadians;
- Other groups as may be deemed appropriate by Council.

The following asset qualifications will be considered for appointing community members to the advisory committee:

- Knowledge of or living/lived experience with diversity, equity and inclusion matters.
- Commitment as a change-agent in diversity, equity and inclusion matters in the community.
- Experience working in teams, with community groups, boards or organizations.
- At least one member aged 25 or younger.

Appendix C

Environmental Advisory Committee

Background

This document shall constitute the terms of reference for the Town of Arnprior Environmental Advisory Committee.

Mandate

The Environmental Advisory Committee provides advice and guidance to Town Council and staff with respect to environmental issues including sustainable practices, conservation, alternative energy solutions and environmental regulations.

Goals and Objectives

The Advisory Committee's goals and objectives are to provide advice and make recommendations to Council on:

- Developing ways to further conserve and protect the natural environment, including improvements to existing and future Town programs, services, policies and planning.
- To request, where necessary, input from the public and community partners concerning areas of improvement and future protection of the natural environment.
- To ensure that the community engages in action-oriented strategies that are aligned with the principles of relevant Town and Regional strategies.
- Assist the Town in the preparation of a community energy plan, designed to improve energy efficiency, reduce greenhouse gas emissions and foster local sustainable energy solutions.
- The committee will work in alignment with other committees of Council

Membership

The Environmental Advisory Committee shall be comprised of the following membership:

- 2 Members of Council
- Up to 5 Community Members

Qualifications

Members must be Town of Arnprior residents.

Community Members appointed to this committee shall represent a broad range of individuals with various skill sets, knowledge and experience.

The following asset qualifications will be considered for appointing community members to the advisory committee:

- Expertise in environmental matters and those applicants who have skills, assets, and expertise in the particular field;
- Experience working in teams, with community groups, boards or organizations.
- Relationships with community organizations.

A cross-section of members with experience representing as many of the following fields is desirable:

- Urban forestry or horticulture
- Water Resources
- Environmental studies
- Community outreach and public education
- Government policies, procedures, or budgets
- Municipal Planning
- Active Transportation
- Greenhouse gas emission reduction initiatives



Municipal Grants Application – Arnprior Regional Health Foundation (2024 Sock Hop Event)

Moved by _____
Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Regional Health Foundation; and

Whereas Arnprior Regional Health Foundation is an eligible organization under the Municipal Grants Policy and fundraises in support of Arnprior Regional Health which operates the Arnprior and District Memorial Hospital, the Grove Nursing Home and a variety of community programs in the Town of Arnprior;

Whereas the 2024 Sock Hop Event is one of the Foundation’s 2024 fundraising events aimed at supporting the CT Scan capital campaign which will allow our local hospital to obtain a CT Scan machine to support local health care needs;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$450.00 plus HST) for the 2024 Sock Hop Event to be held on February 3rd, 2024; and

Further That Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grants Application – Renfrew County 55+ Winter Games (2024 Winter Games Events)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Renfrew County 55+ Winter Games; and

Whereas the Renfrew County 55+ Winter Games is an eligible organization under the Municipal Grants Policy; and

Whereas the 2024 Renfrew County 55+ Winter Games will provide local seniors with an opportunity to increase their social interaction, support improved physical and mental well-being through participation in recreational activities, and promote active living among local seniors over the age of 55 across Renfrew County; and

Whereas the 2024 Renfrew County 55+ Winter Games will host two events in the Town of Arnprior:

1. Prediction Skating (January 24th, 2024)
2. Bridge (January 31st, 2024);

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Arena and Community Hall rental fees (value of approximately \$496.00 plus HST) for the 2024 Renfrew County 55+ Winter Games to be held in late January 2024; and

Further That the Renfrew County 55+ Winter Games be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grants Application – ontrac Employment Resource Services (2024 Job Fair Event)

Moved by _____
Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from ontrac Employment Resource Services; and

Whereas the ontrac Employment Resource Services is hosting a Job Fair at the Nick Smith Centre on Thursday, March 21st, 2024 from 1:00 pm to 4:00 pm; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$200.00 plus HST) for the 2024 ontrac Job Fair event to be held on March 21st, 2024; and

Further That the ontrac Employment Resource Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.