



ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, February 26th, 2024

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) [Regular Meeting of Council – February 12th, 2024](#) (Page 1-13)**
- 8. Awards / Delegations / Presentations**
- 9. Public Meetings**
- 10. Matters Tabled / Deferred / Unfinished Business**
- 11. Notice of Motion(s)**

12. Staff Reports

- a) **Review of Council Composition – County Councillor Position** , Robin Paquette, CAO (Page 14-27)
- b) **Development Charges – Redevelopment Program**, Robin Paquette, CAO (Page 28-32)
- c) **Development Charges Early Payment Agreement – 12 Thomas St.**, Jennifer Morawiec, GMCS/Treasurer (Page 33-38)

13. Committee Reports and Minutes

- a) **Mayor’s Report**
- b) **County Councillor’s Report**
- c) **Committee Reports and Minutes**

14. Correspondence & Petitions

- a) **Correspondence**
 - i) Correspondence Package I-24-Feb-04

15. By-laws & Resolutions

- a) **By-laws**
 - i) **By-law No. 7467-24 – Appoint Advisory Committee Membership** (Page 39-40)
 - ii) **By-law No. 7468-24 – Appointment to Committee of Adjustment and Property Standards Committee** (Page 41-42)
 - iii) **By-law No. 7469-24 – Appointment to Seniors Active Living Centre (SALC) Advisory Committee** (Page 43)
 - iv) **By-law No. 7470-24 – Appointment to Ontario Provincial Police (OPP) Detachment Board** (Page 44)
- b) **Resolution(s)**
 - i) **One Year Extension to the Draft Approval of the Baskin Drive Subdivision (49-T-19004)** (Page 45)

16. Announcements

17. Media Questions

18. Closed Session

19. Confirmatory By-law

By-law No. 7471-24 to confirm the proceedings of Council

20. Adjournment

Please note: Please see the Town's [website](#) to view the live stream.
The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

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**Minutes of Council Meeting
February 12, 2024 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, General Manager,
Client Services / Treasurer
John Steckly, GM, Operations
Scott Matthews, Waterworks Supervisor
Lucas Power, Programs and Events
Coordinator
Graeme Ivory, Recreation Director
Cory Nicholas, Deputy Fire Chief
Rick Desarmia, Fire Chief
Oliver Jacob, Client Services Coordinator

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. Adoption of Agenda

Resolution Number 043-24

Moved by Dan Lynch

Seconded by Tom Burnette

Be It Resolved That the amended agenda, for the Regular Meeting of Council dated Monday, February 12, 2024 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

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6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 044-24

Moved by Billy Denault

Seconded by Lynn Cloutier

That the minutes of the Regular Meeting and Special Meetings of Council listed under Item 7 (a) and (b) on the Agenda be adopted (Regular Meeting of Council – January 29, 2024; Special Meeting of Council – February 5, 2024).

Resolution Carried

8. Awards/Delegations/Presentations

a) FamFest - Program and Events Coordinator

The Program and Events Coordinator provided a presentation on the fourth annual FamFest event, providing barrier free recreation through community collaboration and community sponsorship, taking place on Family Day, February 19th, 2024.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

12. Staff Reports

a) WFP Filter #2 Media and Underdrain Replacement – General Manager, Operations

Resolution Number 045-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council authorize a by-law to award a project to Anthratech Western Inc. (AWI) for refurbishment of Filter #2 at the Water Filtration Plant (WFP), including supply and installation of new Phoenix Underdrain Laterals, feedboxes and optimized filter media in the amount of \$223,970.00 (plus applicable taxes).

Further that Council authorize the CAO to execute the agreements, and related documents with AWI to implement the defined scope of work.

Resolution Carried

b) Elevator Rescue – Fire Department Response – Deputy Fire Chief

Resolution Number 046-24

Moved by Tom Burnette

Seconded by Dan Lynch

That Council adopt a by-law to amend “Appendix C” of By-Law No. 7102-20 to include “Elevator Rescue” at the “Operations Level” in the list of approved Fire Department core services.

Resolution Carried

Minutes of Council Meeting

c) **Arnprior Municipal Marina – Capacity and Pier 6 Usage**

Resolution Number 047-24

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council direct staff to proceed with returning Pier 6 to regular use with rentable slips in the Municipal Marina.

Resolution Amended

Resolution Number 048-24

Moved by Chris Couper

Seconded by Lynn Cloutier

That Council Amend Resolution 047-24 to include a second paragraph as follows:

“And Further That Council direct staff to proceed with having four (4) seasonal slips for rent and four (4) transient marina slips available on Pier 6, during operating hours of the Marina.”

Resolution Carried

Resolution Number 049-24

Moved by Lynn Grinstead

Seconded by Chris Couper

That Council direct staff to proceed with returning Pier 6 to regular use as rentable slips in the Municipal Marina.

And Further That Council direct staff to proceed with having four (4) seasonal slips for rent and four (4) transient marina slips available on Pier 6, during operating hours of the Marina.”

Resolution Carried as Amended

d) **Zoning By-law Amendment – Pegasus Village Creek Block 139 - CAO**

Resolution Number 050-24

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council receives an application for an amendment to Zoning By-law 6875-18 for the Pegasus Village Creek Block 139 lands from R4(H1) to R3 (H1) with an exception to recognize the lands as one block for zoning purposes and alternative development standards as described in Document 5.

That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on Monday, March 11th, 2024, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

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e) Proclamation – Rare Disease Day (February 28, 2024)

Resolution Number 051-24

Moved by Dan Lynch

Seconded by Chris Couper

That Council proclaim February 28, 2024 as Rare Disease Day in the Town of Arnprior.

Whereas Rare Disease Day was established in 2008 and is coordinated by EURORDIS and 65+ national alliance patient organization partners; and

Whereas Rare Disease Day is the globally coordinated movement on rare diseases, working towards equity in social opportunity, healthcare, and access to diagnosis and therapies for people living with a rare disease; and

Whereas Rare Disease Day has played a critical part in building an international rare disease community that is multi-disease, global, and diverse, but united in purpose; and

Whereas there are more than 6,000 known rare diseases, including over 200 rare cancer types; and

Whereas up to 5.9% of the population has a rare disease with 79% of these diseases being classified as genetic disorders; and

Whereas Rare Disease Day takes place on the 28th of February each year and is recognized globally; and

Whereas the colours of Rare Disease Day are blue, green, pink, and purple. Various monuments around the world are lit up in these colours, on the last day of February each year, to show support for individuals living with rare diseases.

Now Therefore I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim February 28, 2024 as Rare Disease Day in the Town of Arnprior and note that the Arnprior and District Museum's clock tower will be lit up with the colours of blue, green, pink and purple to show our support.

Resolution Carried

13. Committee Reports and Minutes

a) Mayor's Report

- I had a meeting with staff and members of First Baptist Church to discuss their desire to create partnerships in the community and eventually produce a development that will include some affordable housing in Arnprior. These are preliminary discussions, however we will continue to be as helpful and supportive of their project as we can be.
- I have had ongoing dialogue with staff as well as representatives of a developer, regarding the development of lands on Daniel Street near the Canadian Tire in Arnprior. We will be seeing a report back to Council regarding this in the near future.
- MPP John Yakabuski called me to follow-up Arnprior Council's Delegation to ROMA, noting he is committed to supporting our needs.
- I have had several discussions with a company that wants to set up their business at the former LCBO at the corner of Daniel and William Street. Staff will be bringing a report forward to Council in the near future.

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b) County Councillor's Report

County Councillor Lynch reported the following from Renfrew County Council:

- The County had two delegations at our last meeting. They included:
 - Warden Jane Toller, MRC Pontiac, who presented a proposal to build a 400,000-ton energy-from waste facility in the MRC Pontiac, which could receive municipal waste from the City of Ottawa, County of Renfrew, City of Pembroke and other regions in the Outaouais. An energy-from-waste facility works by taking waste that cannot be recycled or composted and converting its potential energy into any type of usable energy, with the three main forms being heat, electricity and transportation fuels. It is proposed the MRC Pontiac facility could produce 45 megawatts of electricity and steam heat for district heating.
 - Representatives from Ainsworth, the County's Climate Action consultant, provided an overview of the process of developing the County of Renfrew's Climate Change Action Plan, which will be completed by the consultants in July 2024.
 - Note: This presentation was forwarded to our Environmental Engineering Officer for her information.
- Councillor Neil Nicholson, Mayor of Whitewater, presented a motion on the unaffordability of rural and small urban water and wastewater systems. The motion received unanimous support from members of County Council.
- County staff are working towards creating an all-encompassing by-law in relation to governing activities in County of Renfrew-owned forests, as well as on trails including the Algonquin Trail and K & P Recreational Trail. To assist with this process, staff is requesting input on the trails through a Zencity public engagement page, which is open until February 29, 2024 for participation.
- The first phase of the future Eganville Paramedic Base was completed in December 2023. The next phase, which includes the interior design and office renovation fit-up for the first and second level, has been contracted to TS General Contracting, Pembroke, Ont.

c) Committee Reports and Minutes

None

14. Correspondence & Petitions

a) Correspondence Package – I-24-Feb-03

Resolution Number 052-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That the Correspondence Package Number I-24-Feb-03 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 5 – The Ontario government is investing an additional \$44.6 million per year to connect children and youth to mental health services across the province so they have access to the care they need, when they need it. As well, they have 2,200 clinical training spots at Children's Mental Health Ontario (CMHO) (HQ in Toronto) to train clinicians who treat to children and youth with complex service needs.

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- Page 12 – The Ontario government, in partnership with Ontario Health, has approved the West Parry Sound Ontario Health Team, bringing the total number of Health teams to 58. Of note there is an initial group of 12 Ontario Health Teams (not identified) that have been chosen to accelerate their work and deliver home care in their local communities starting in 2025.
- Page 18 – Ontario is making it easier and more convenient to access government services at six Staples stores. There are no Staples Stores in Ottawa offering government services at this time. However, a central service hub with Employment Ontario will be located in Eganville.
- Page 21 – The Ontario government is investing more than \$100 million in two programs that will train more than 32,000 new personal support workers (PSWs) and nurses in long-term care, over the next three years.
- Page 48 – Not a statistic we want to hear, but the number of opioid related deaths in Arnprior and Area (including McNab/Braeside) from 2018 to 2023 was 6 with the County recording at total of 62.
- Page 58 – The Intact Centre for Climate Adaptation has released resources for municipalities on basement flooding, extreme heat and wildfire protection, to be shared through municipal websites and tax notices.
 - In response to County Councillor Lynch the CAO noted that staff have not initiated dissemination of this information to the public at this time. However, we will share this information with the Environment Advisory Committee and consider including in our publications that are available to the public.
- Page 60 – The AMO Survey on Workforces Development Matters saw over 2,400 municipal employees responding. Some of the highlights included:
 - Municipalities of our size contributed to 16% of survey results;
 - 60% of municipal employees reside in their community;
 - On the question as to “why pick municipal government for employment?” - 52% indicated pension and benefits;
 - On the question of “overall job satisfaction” - 25% were highly satisfied; with 35% somewhat satisfied;
 - And lastly, when asked if they would be working in their municipality in two years from now - the answer was 66% yes.
- Page 60 – Free webinars dealing with Housing Enabling Water Systems Fund were offered to municipalities.
 - In response to County Councillor Lynch the CAO noted that staff have attended and are continuing to take advantage of these webinars.
- Page 61 – July 1, 2024 is the Energy Reporting deadline, requiring 2 years of consumption data and a new 5-year Conservation Plan. LAS is offering services to meet our goals.
 - In response to County Councillor Lynch the CAO noted the Operations staff is working on this reporting to ensure compliance with the deadline.

Councillor Billy Denault noted the following item:

- Page 60 – Rural Economic Development Strategy– The province is conducting a survey to inform the creation of a Rural Economic Development Strategy. This was showcased at the ROMA conference by Lisa Thompson, Minister of Agriculture, Food and Rural Affairs.
 - In response to Councillor Denault the CAO noted that staff will be providing comment on this survey.

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Councillor Chris Couper noted the following item:

- Page 5 – Expansion of One Stop Talk – the Province of Ontario is expanding virtual mental health services for children. For information, over 1,264 children and youth to date have been assisted through this virtual mental health counselling service. Visit onestoptalk.ca to access these services and for more information.

b) Correspondence Package A-24-Feb-03

Resolution Number 053-24

Moved by Billy Denault

Seconded by Lynn Cloutier

That the Correspondence Package Number. A-24-Feb-03 be received, and that the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 054-24

Moved by Dan Lynch

Seconded by Tom Burnette

That the following by-law be and is hereby enacted and passed:

- By-law Number 7461-24 – Adopt 2024 Operating and Capital Budgets

At the request of Mayor McGee a recorded vote was taken:

Councillor Tom Burnette	Yes
Councillor Lynn Cloutier	No
Councillor Chris Couper	Yes
Councillor Billy Denault	Yes
County Councillor Dan Lynch	Yes
Councillor Chris Toner	Yes
Mayor Lisa McGee	Yes

Resolution Carried

Resolution Number 055-24

Moved by Billy Denault

Seconded by Chris Toner

That the following by-laws be and are hereby enacted and passed:

- By-law Number 7460-24 – Appointment of Town Clerk
- By-law Number 7462-24 – Adopt 2023 Works in Progress (WIP)
- By-law Number 7463-24 – Adopt 2024 User Fees and Charges By-law
- By-law Number 7464-24 – Amend By-law No. 7102-20 (Elevator Rescue)
- By-law Number 7465-24 – Authorize WFP Filter Media and Underdrain Replacement

Resolution Carried

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b) Resolutions

i. 20 Year Long Range Capital Forecast (2025-2044)

Resolution Number 056-24

Moved by Dan Lynch

Seconded Lynn Cloutier

Whereas the Long Range Capital Forecast is a snap shot in time of known future budget pressures, relies on master plan and asset management data, is subject to various changing factors and is set on a twenty-year timeframe to align with the nature and longevity of municipal infrastructure; and

Whereas the 20 Year Long Range Capital Forecast (2025-2044) was presented to Council on January 8, 2024 and further discussed on February 5, 2024;

Therefore Be It Resolved That Council approve the 20 Year Long Range Capital Forecast (2025-2044) as a financial planning tool, to be used to inform the annual budget process, as well as, other financial planning processes and documents; and

Further That staff continue to update the Long Range Capital Forecast as part of the annual budget process.

Resolution Carried

ii. Seniors Active Living Centre (SALC) – In-Kind Contribution

Resolution Number 057-24

Moved by Lynn Cloutier

Seconded Chris Toner

Whereas Council of the Town of Arnprior, at their budget meeting of December 6, 2023 received a request for \$12,500 of cash support and \$7,500 of in-kind support from the Seniors Active Living Centre (SALC); and

Whereas at the February 5, 2024 budget meeting, Council directed that cash support for the Seniors Active Living Centre be included in the 2024 budget at an amount of \$12,500;

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior authorize \$7,500 of in-kind support for services including staff and facility use of the Nick Smith Centre.

Resolution Carried

iii. Arnprior Airport Grant

Resolution Number 058-24

Moved by Dan Lynch

Seconded by Tom Burnette

Whereas the Council of the Town of Arnprior at their budget meeting of December 6, 2023 received a request for a 2024 grant of \$60,000 from the Arnprior Airport; and

Whereas at the February 5, 2024 budget meeting, Council directed that the 2024 grant for the Arnprior Airport be included in the 2024 budget at an amount of \$55,000 with conditions;

Whereas the completion of audited annual financial statements helps ensure fiscal responsibility, appropriate internal controls and the identification any material misstatements;

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Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior authorize the \$55,000 annual grant to the Arnprior Airport on following conditions:

- (a) 25% of the grant be issued by March 31, 2024 subject to completion of Audited Financial Statements for the 2022 fiscal year; and
- (b) For the remaining 75% of the grant funds, the Town of Arnprior reserves the right to issue in whole, in part or withhold, dependent upon the results of the 2022 and 2023 financial statements.

Resolution Carried

iv. Arnprior Public Library – Development Charges

Resolution Number 059-24

Moved by Chris Couper

Seconded by Tom Burnette

Whereas Council of the Town of Arnprior, at their budget meeting of December 6, 2023 received a 2024 budget submission from the Arnprior Public Library which included a request for \$1,000 of Development Charges for Library materials; and

Whereas the Development Charges Background Study, By-Law 7368-23 includes a provision for Library materials.

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior authorize a transfer \$1,000 from the Development Charges Reserve Fund to the Arnprior Public Library in 2024.

Resolution Carried

v. Resolution for Support – Association of Municipalities of Ontario (AMO) – AMO Social and Economic Prosperity Review

Resolution Number 060-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That the Council of the Corporation of the Town of Arnprior receive the correspondence from the Association of Municipalities of Ontario (AMO), the Town of Orangeville and the Town of Hanover as information;

Whereas current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life;

Whereas nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility and expenditures are outpacing provincial contributions by nearly \$4 billion a year;

Whereas municipal revenues, such as property taxes, do not grow with the economy or inflation, and unprecedented population and housing growth will require significant investments in municipal infrastructure;

Whereas municipalities are being asked to take on complex health and social challenges like homelessness, supporting asylum seekers and addressing the mental health and addictions crises;

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Whereas inflation, rising interest rates and provincial policy decisions are sharply constraining municipal fiscal capacity and property taxpayers, including people on fixed incomes and small businesses, can't afford to subsidize income re-distribution programs for those most in need;

Whereas the Town of Arnprior has experienced significant reductions in provincial transfer programs including a combined \$254,399 reduction in the Ontario Municipal Partnership Fund (OMPF) and Ontario Community Infrastructure Fund (OCIF) programs for 2024;

Whereas municipalities and the provincial government have a strong history of collaboration;

Therefore Be It Resolved That Council call on the Province of Ontario to commit to undertake a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances, in partnership with the Association of Municipalities of Ontario (AMO) and all municipalities across Ontario;

Further That a copy of this motion be sent to the Premier of Ontario, Minister of Municipal Affairs and Housing, the Minister of Finance, the Association of Municipalities of Ontario (AMO) and the Member of Provincial Parliament (MPP) for Renfrew-Nipissing-Pembroke.

Resolution Carried

vi. Resolution of Support – Township of Clearwater – Cemetery Transfer, Abandonment, Administration and Management Support

Resolution Number 061-24

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Township of Clearwater, Township of Wainfleet, Town of Plympton-Wyoming and Municipality of Calvin as information;

Whereas the *Funeral, Burial and Cremation Services Act* ("Act") regulates the establishment, operation, maintenance and abandonment of cemetery sites across the Province of Ontario;

Whereas the Act currently requires the local municipality in which a cemetery is located to become the owner and operator of cemeteries that are abandoned within their municipal borders;

Whereas the Town of Arnprior currently operates two (2) cemeteries, being the Albert Street Cemetery and the Malloch Road Cemetery, and the Town is aware of one additional privately owned and operated cemetery located within Town's borders (Oblates Cemetery);

Whereas cemeteries are important infrastructure for local communities and the reasonable costs for interment rights, care and maintenance funds, burials, monument installations and administration charges do not sufficiently support the full operations of municipal cemeteries;

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Whereas the interest earned from the care and maintenance funds of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of cemetery operations;

Therefore Be It Resolved That Council requests that the Province of Ontario, through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO), consider the following recommendations to assist in the long-term management of cemeteries:

- Provide stable and sustainable annual funding to municipalities to assist with the maintenance of active and inactive cemeteries; and
- Provide free training opportunities for municipalities regarding cemetery administration;

Further That a copy of this resolution be sent to the Premier of Ontario, Minister of Public and Business Service Delivery, the Bereavement Authority of Ontario (BAO), and the Member of Provincial Parliament (MPP) for Renfrew-Nipissing-Pembroke.

Resolution Carried

vii. Resolution of Support – Township of Asphodel-Norwood – Rising Insurance Costs for Municipalities

Resolution Number 062-24

Moved by Dan Lynch

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Township of Asphodel-Norwood as information;

Whereas the Ontario Municipalities are experiencing higher insurance rates at each renewal with limited access to insurance providers willing to quote on municipal insurance needs;

Whereas these annual increases are unsustainable and divert funds from critical municipal services as one of the most significant constraints in limiting yearly tax levy increases;

Whereas the Association of Municipalities of Ontario (AMO) have prepared several reports and papers on the Future of Municipal Liability and Risk Management over the years and AMO continues to advocate to the Government of Ontario for legislative changes that would help to reduce insurance costs for municipalities;

Therefore Be It Resolved That Council of the Town of Arnprior supports the work of the Association of Municipalities of Ontario (AMO) to call on the Province of Ontario to take action to reduce insurance costs for municipalities;

Further That a copy of this resolution be forwarded to the Premier of Ontario, Minister of Finance, Minister of Municipal Affairs and Housing, Association of Municipalities of Ontario (AMO) and the Member of Provincial Parliament (MPP) for Renfrew-Nipissing-Pembroke.

Resolution Carried

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viii. Municipal Grants Application – The Dementia Society of Ottawa and Renfrew County (Daisy Café Pilot Program)

Resolution Number 063-24

Moved by Chris Couper

Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Dementia Society of Ottawa and Renfrew County; and

Whereas the Dementia Society of Ottawa and Renfrew County is an eligible organization under the Municipal Grants Policy and provides supports services to persons with dementia and their families in our community;

Whereas the Daisy Café is a community-based pilot program that provides a social setting for persons living with dementia and allows their caregivers to have a respite period;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$800.00 plus HST) for the Daisy Café Pilot Program to be held weekly on Wednesday afternoons between April 10th, 2024 and May 29th, 2024; and

Further That the Dementia Society of Ottawa and Renfrew County be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for their events.

Resolution Carried

16. Announcements

County Councillor Lynch made the following announcement(s):

- Howard Robbins, the previous owner of Robbins Shell Gas Station and Robbins Confectionary in Braeside, passed away on Wednesday, February 7, 2024. Condolences to his family during this difficult time.

Councillor Chris Couper made the following announcement:

- The Obrien Theatre is re-opening this weekend after their recent renovations of new seats, new floors and the addition of cupholders.

17. Media Questions

None

18. Closed Session (8:07 p.m.)

Resolution Number 064-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council move into closed session pursuant to Section 239 (2) (b) of the *Municipal Act, 2001* to discuss one personal matter about an identifiable individual, including municipal or local board employees (Striking Committee – Community Members).

Resolution Carried

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Resolution Number 065-24 (8:50 p.m.)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to open session.

Resolution Carried

Resolution Number 066-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council direct staff to facilitate the appointments of Community Members to the following Advisory Committees, as directed in Closed Session:

- Accessibility and Age Friendly Advisory Committee
- Culture and Diversity Advisory Committee
- Environmental Advisory Committee; and

Further That Council direct staff to bring forward an Advisory Committees appointment by-law at the February 26th Regular Meeting of Council.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 067-24

Moved by Tom Burnette

Seconded by Chris Couper

That By-law No. 7466-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 12, 2024 and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 068-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That this meeting of Council be adjourned at 8:51 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk



Town of Arnprior Staff Report

Subject: Review of Council Composition – County Councillor Position

Report Number: 2024-02-26-01

Report Author and Position Title: Robin Paquette, CAO **Department:**
CAO's Office

Meeting Date: February 26th, 2024

Recommendations:

That Council receives Report 2024-02-26-02 for information; and

That Council directs staff to proceed with a survey of Council members as outlined therein.

Background:

On February 13th, 2023 Regular Meeting of Council, following discussion on the content of the procedure by-law, more specifically related to the representation at Renfrew County Council the following motion was passed:

Resolution Number 052-23

Moved by Dan Lynch

Seconded by Chris Toner

That Council direct staff to bring a report forward in January 2024 regarding a review of council composition and representation at the County of Renfrew.”

The last changes to Council composition came from a 2016 comprehensive review undertaken by the Clerk in association with changes to the *Municipal Elections Act*. Council members were surveyed for their opinions on several options and the following resolution was approved:

Resolution No. 432-16

That Council receive Report No. 16-12-12-03 as information; and

That Council endorses the following with respect to the upcoming 2018 election:

1. **That** Council maintains the current size of Council at seven members.
2. **That** Council rename the title of Reeve to County Councillor, effective the next term of Council.
3. **That** Council maintain the current representation at County Council, being the County Councillor.
4. **That** Council maintain the existing practice of appointing the Deputy Mayor on an eight month rotational basis.
5. **That** Council direct the Clerk to bring forward a by-law authorizing an alternative voting method (Internet/Telephone) for the 2018 Municipal and School Board Election.
6. **That** Council maintain the existing at-large election system.
7. **That** Council maintain the existing first past-the-post election model for the 2018 Municipal and School Board Election.

Discussion:

Changes to Council

There are provisions in the *Municipal Act, 2001* under which a local municipality, by local initiative and subject to certain rules, can alter the composition of its council, including changes to the size of council, members' titles and certain methods of election or selection of members. If a change in the composition of Council is required, a by-law must be enacted prior to the year of an election in order to be in place in time for the next election. A public meeting with notice is also required to consider any changes to the composition of Council. Therefore, should Council contemplate any changes to the composition of Council to be in place for the October 2026 municipal election, these changes must be completed before the end of December, 2025.

Section 217 of the *Municipal Act, 2001* outlines the requirements regarding any changes to the composition of Council. The legislation stipulates that Council must have a minimum of five members, one of whom shall be the head of Council; the members of council are elected in accordance with the *Municipal Elections Act, 1996*; the head of council is elected by general vote; the members, other than the head of council are elected by general vote or wards or by any combination of general vote and wards; and that representation of a local municipality on the council of an upper-tier municipality shall not be affected by the by-law of the local municipality.

Size and Composition of Council

Currently Council composition includes a Mayor elected at large, a County Councillor elected at large and five (5) councillors elected at large. The County Councillor is a member of the County of Renfrew Council representing the Town of Arnprior.

County Council is made up of 17 members, 13 of whom are Mayors of their municipalities and four of whom are not the Mayor but a separate position commonly known as County Councillor or Reeve, being Arnprior, Renfrew, Deep River and Laurentian Valley.

Historically, it should be noted that the composition of Council was addressed in 1997 when By-law 4549-97 included a change in the size of Council from 9 members to 7 members and removed the Reeve and Deputy Reeve positions, leaving the Mayor and six councillors. The Mayor was indicated to be the member on the Council of the County of Renfrew.

Again, in 2002, Council amended the composition of Council through By-law 5084-02, by creating a directly elected Reeve position to replace of the six councillor positions. The Reeve was indicated to be the member of the Council of the County of Renfrew.

In 2018, Council adopted a new Procedure By-law (6798-18) which stated that “Commencing December 1, 2018 the elected position title of a person described in section 3.4 (Reeve) shall be County Councillor.”

No further amendments have been made to the composition since that time.

Mayor

The Municipal Act outlines the duties of the Head of Council, or Mayor, as follows:

“It is the role of the head of council,

- (a) to act as chief executive officer of the municipality;
- (b) to preside over council meetings so that its business can be carried out efficiently and effectively;
- (c) to provide leadership to the council;
- (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- (d) to represent the municipality at official functions; and
- (e) to carry out the duties of the head of council under this or any other Act.

Deputy Mayor

The Deputy Mayor is appointed in accordance with the Town’s Procedure By-law. The Deputy Mayor acts in the place and stead of the Mayor when the Mayor is absent from the Municipality or absent through illness or when the office is vacant. Currently, each member of Council serves as the Deputy Mayor on an eight month rotational basis.

Representation at County Council

Section 218 (1) (6) of the Municipal Act states “each lower-tier municipality shall be represented on the upper-tier council”. While this obligation is normally achieved by assigning seats on the upper-tier council to the head of council of each lower-tier municipality, the Town of Arnprior is currently represented by the County Councillor at the County of Renfrew. As stated above the majority of Renfrew County municipalities are represented by the local municipality’s head of council. Members typically attend 3-5 meetings at the County per month (one Council meeting, 2-3 Standing Committees, one or more of approximately 20 Ad-hoc Committees, external boards, committees or agencies).

Options:

Staff were requested to prepare a report regarding a review of council composition and representation at the County of Renfrew.

Options for Council to consider include the following:

1. Does Council wish to maintain 'status quo' – Mayor, County Councillor and five (5) members of Council, all positions elected at large?
2. Does Council wish to have the Mayor be the Council member at County Council?
3. If yes, does Council wish to eliminate the County Councillor position and:
 - (a) replace with a directly elected Deputy Mayor?
 - (b) replace with a sixth Councillor position?

A survey outlining the above options will be distributed separately to members of Council. The survey results will be included in a future presentation and will guide any draft resolutions to be brought forward at a future Council meeting for public debate. As per the Town's Public Notice Policy, public notice will be provided ten (10) days in advance of the holding of a public meeting prior to council voting on potential changes to the composition of Council.

Policy Considerations:

This report has been completed in accordance with the Municipal Act and meets the Town's Strategic Plan vision of our pledge to inspire, support and serve the residents in ways that promote a thriving and forward-looking environment.

Financial Considerations:

Should Council adopt any changes to composition and responsibilities for the next term of Council; as per the Council Remuneration By-Law 7294-22, a market review for Council compensation shall be conducted every four years during the third year of the Council's term of office, to take effect in the following term of Council.

Meeting Dates:

n/a

Consultation:

n/a

Documents:

AMO - 2022 Municipal Election Context

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

2022 Municipal Election - Context

Resource • September 26, 2022

Context for the 2022 Ontario Municipal Election

2022 Ontario Municipal Election

There are 444 municipal governments in Ontario, yet only 417 municipal governments hold elections.

Why? Because some upper tier municipal governments are populated by a lower tier election process e.g., counties and some regions and one district.

Those 417 municipal governments include:

- All lower-tier municipal governments in a two tier governance structure
- All single-tier municipal governments
- 3 regional municipal governments have a direct election of the Regional Chair at the lower tier (Durham Region, Halton Region, Region of Waterloo)
- [2022 Ontario Municipal Election website](#)

6,306 candidates compete for the 2,860 elected positions up for grabs. 406 of the 2,860 elected officials also sit on the upper tier, for a total of 3,266 seats. In 2022, 692 incumbents did not run compared to 607 in 2018. Unless otherwise noted, all figures and analysis includes City of Toronto.

NOTE: Updated Election Analysis can be [found here](#)



CANDIDATES

	2022	2018
Total number of candidates	6,306	6,658
Total candidates female	1,931 (31%)	1,808 (27%)

Low Candidature:

- This situation is where one or more candidates are acclaimed or the number of candidates running for positions does not exceed two candidates.
- Low candidature occurs in 176 municipal governments (46%) of the 382 municipal governments where voting will occur. (Acclaimed council positions are not included in this figure).
- In other words, in the remaining 206 municipal governments, there are more than 2 candidates per seat to be elected, if the seat is up for election.

Gender:

- Across Ontario, there are more female candidates in 2022 than in 2018. This year, 31% or 1,931 of all candidates are female. This has increased compared to 2018, where 1,808 or 27% of all candidates were female.
- In 2022, the 28 municipal governments with population greater than 100,000, had a ratio of female to male candidates of 30% to 70%, which is marginally lower than province-wide of 31% to 69%.

ACCLAMATIONS

	2022	2018
Total candidates acclaimed (includes HOC)	548 (163 female)	477 (147 female)
Total heads of council (HOC) acclaimed	139 (37 female)	120 (27 female)
Total number of councils	32	26

fully acclaimed

Acclaimed Candidates

- There has been an increase in the total number of candidates acclaimed. In 2014 there were 390 acclamations; in 2018: 477; in 2022: 548 acclamations.
- Of the 2022 acclaimed, 139 have been acclaimed as Head of Council (Mayor/Reeve). 27% (Mayor/Reeve) are female, up from 23% female in 2018.
- In 2022, number of female candidates acclaimed increased by approximately 11%.
- Of the 548 acclaimed, 380 are incumbent, 46 are incumbent new position (eg councillor running for HOC) and 122 are new candidates.
- The data indicates that there is an increase in female and male acclaimed candidates for both councillors and Head of Council.

Entire Councils Acclaimed:

- In 2014, 18 or 4% of municipal governments in Ontario were fully elected by the acclamation of each council seat. In 2018, that rose to 26 councils or 5%, while in 2022 that rose to 32 or 8%.
- In 2022, the population of the acclaimed municipalities ranges from 92 – 11,091. 22 are from Northern Ontario.
- In terms of population, the smallest in this year's election is the Village of Thornloe with a population of 92 and the largest is Township of Tay 11,091

Other Acclamations

- 203 municipalities did not have any positions acclaimed
- 179 had one or more positions acclaimed

SIZE OF COUNCIL

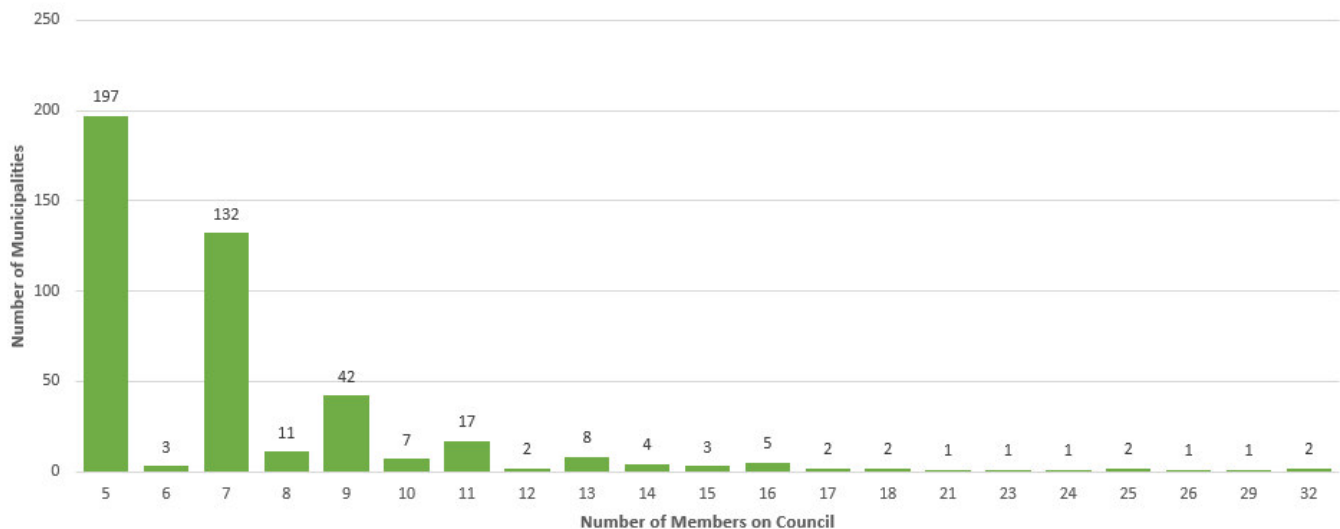
Size of all 444 Councils varies across the province. The vast majority of councils are composed of five (5) members including the head of council. Larger councils on this chart reflects upper tier councils, such as counties and regions, which are composed of the mayors/reeves of the lower tiers.

For the 2022-26 election, there will be some changes to size:

1. Township of Alfred and Plantagenet will reduce size - from 7 members of council to 5, including Head of Council
2. Township of Clearview - will reduce size - from 9 members of council to 7, including Head of Council

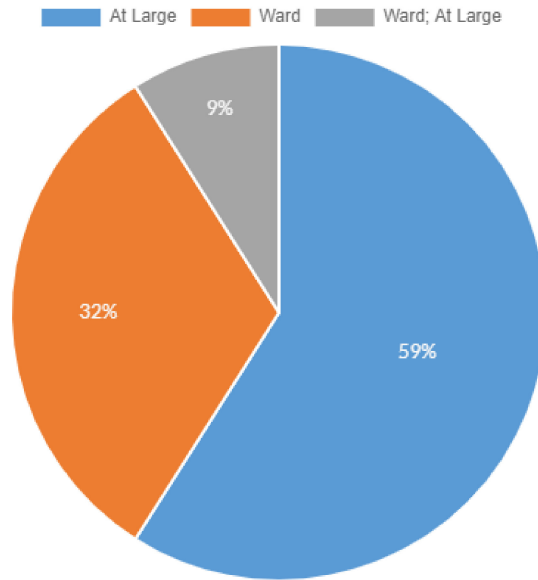
3. County of Dufferin - will increase size - from 14 members of council to 15, including Head of Council (by having 2,545 eligible voters, Township of Melancton will be sending the Mayor and Deputy Mayor to County Council)
4. Municipality of Huron Shores - will reduce size - from 9 members of council to 7, including Head of Council
5. City of Ottawa - will increase size - from 24 members of council to 25, including Head of Council
6. Town of Penetanguishene - will reduce size - from 9 members of council to 7, including Head of Council
7. The Nation Municipality - will increase size - from 5 members of council to 7, including Head of Council.
8. City of Vaughan - will increase size - from 9 members of council to 10, including Head of Council. The increase is in 1 more Local and Regional Councillor
9. York Region - increased size from 21 to 22, including Regional Chair (in 2018 it was 21, Vaughan increased number of Regional Councillors by 1)

2022-2026 - Size of the Council in Ontario



Within a municipal government, its representative structure is either a ward or at-large system and in a few cases, both.

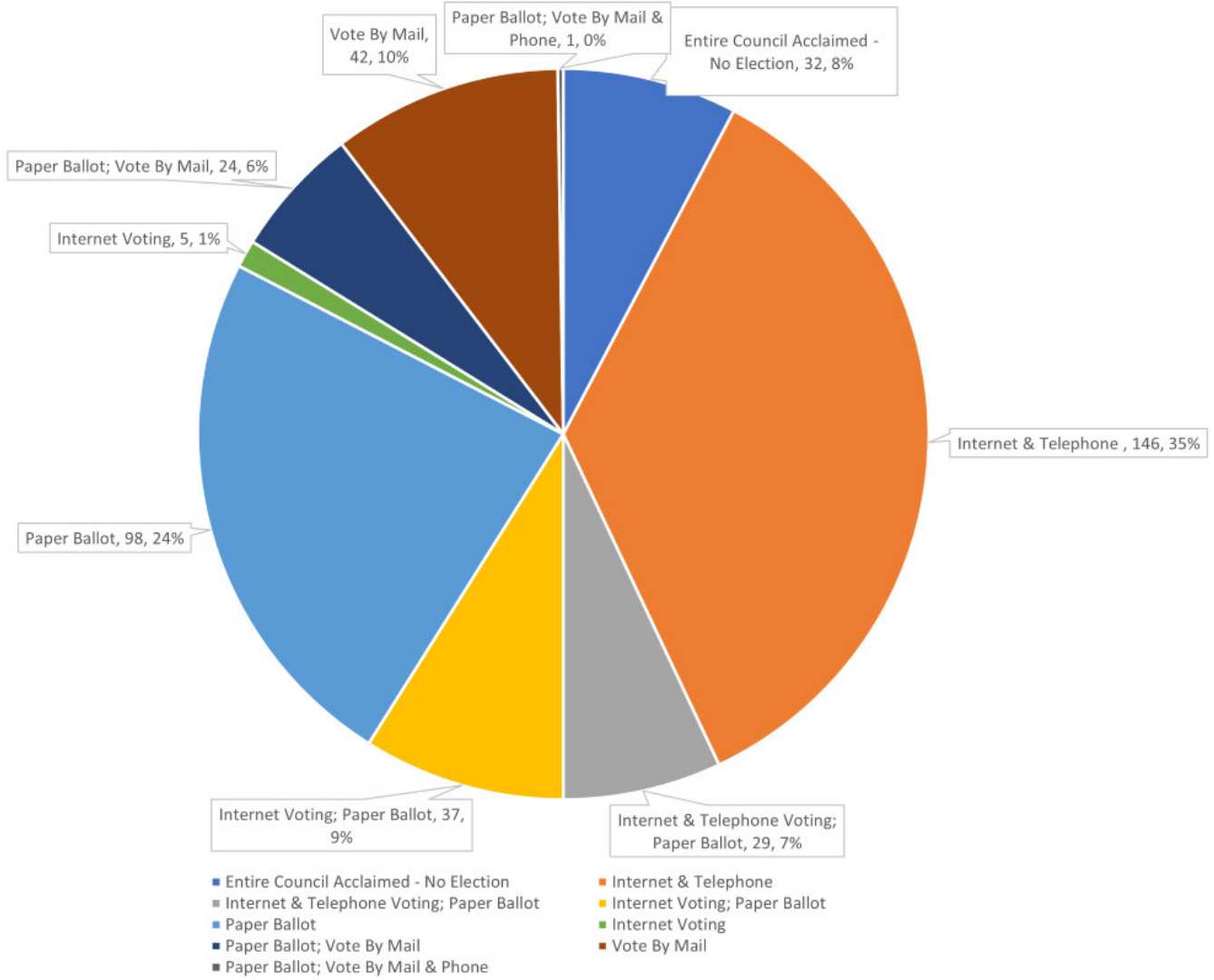
Ward and or At Large Structure



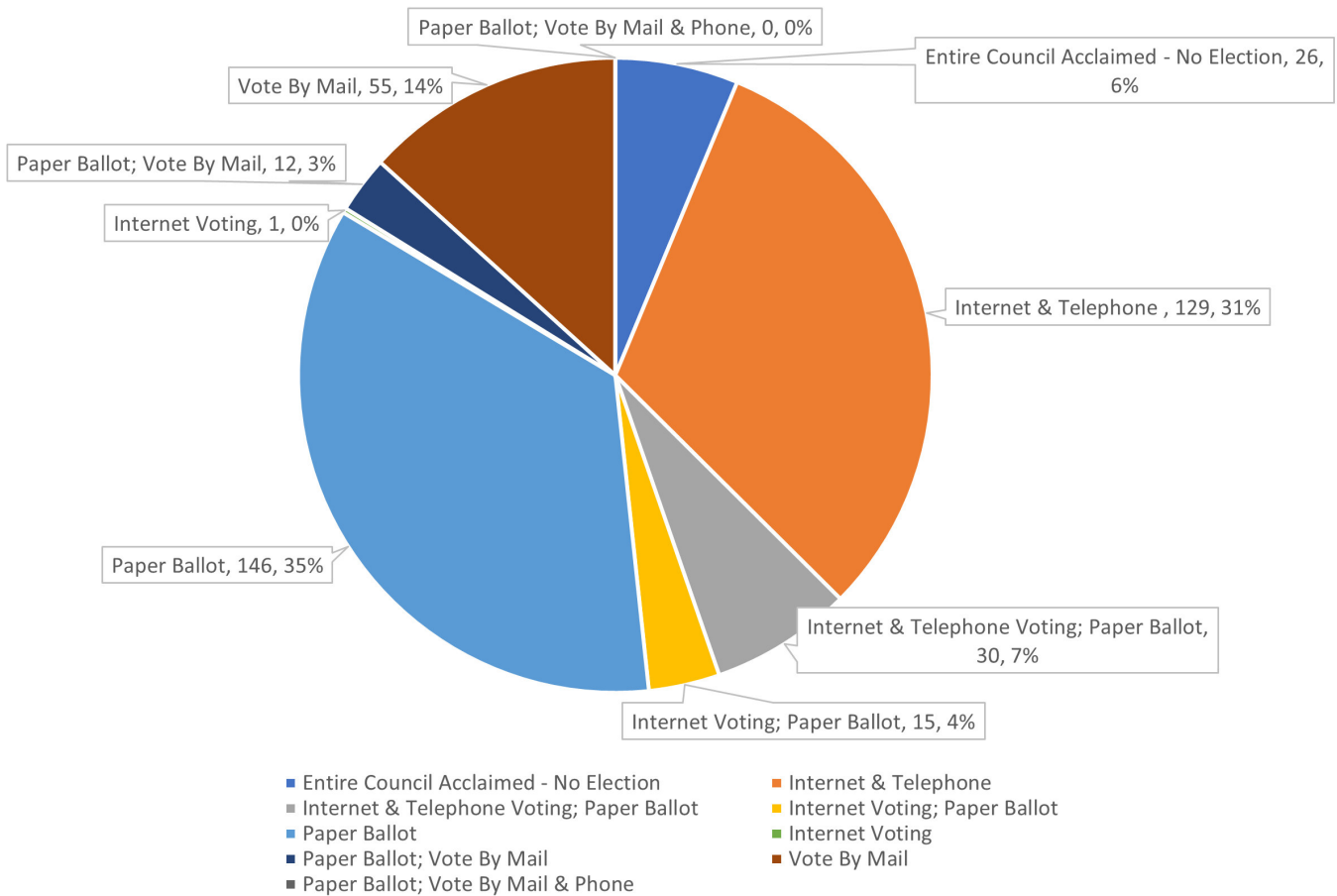
Vote Method

How votes are cast continues to move to technology-based methods. In 2022, 217 municipal governments will use internet and/or phone/combined method, which is 42 more than the 2018 election. The use of mail-in ballots the 2022 election remains the same at 71 municipalities. Charts illustrates the methods used.

2022 Municipal Election - Voting Methods



2018 Muicipal Election Voting Methods

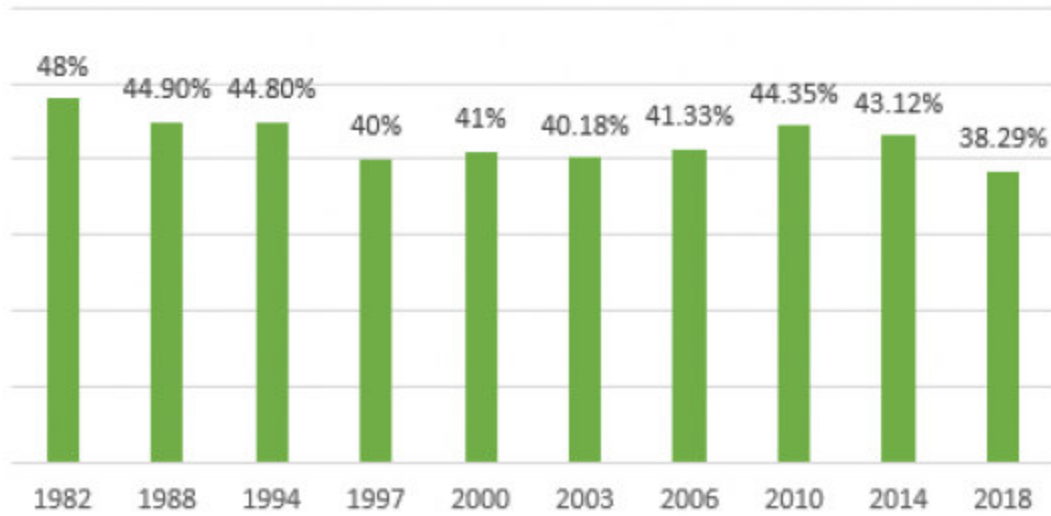


Voter Turnout (Since 1982)

The percentage of turnout has not varied greatly. The highest were 1988 and 1994 at 45% and the lowest was 40% in 1997 and 2003. In 2014, it was 43%. Chart 6 illustrates the turnout over time.

Average Voter Turnout - 1982 to 2018 (Chart 6)

Voter Turnout for Municipal Elections in Ontario 1982 - 2018



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Town of Arnprior Staff Report

Subject: Development Charges – Redevelopment

Program Report Number: 2024-02-26-02

Report Author and Position Title: Robin Paquette, CAO

Department: Community Services Branch

Meeting Date: February 26, 2024

Recommendations:

That Council implement a Development Charges Redevelopment Program which increases the timelines to be eligible for a redevelopment credit, from 60 months to 96 months, for redevelopment of non-residential sites who applied for site plan approval and/or building permits after January 1, 2020 but before December 31, 2024.

Background:

The Town's Development Charges By-law, 7369-23, includes the following provision related to the redevelopment of a property after demolition of an existing structure(s):

"Reduction of Development Charges for Redevelopment"

3.14 Despite any other provisions of this By-law, where, as a result of the redevelopment of land, a building or structure existing on the same land within 60 months prior to the date of payment of development charges in regard to such redevelopment was, or is to be demolished, in whole or in part, or converted from one principal use to another principal use on the same land, in order to facilitate the redevelopment, the development charges otherwise payable with respect to such redevelopment shall be reduced by the following amounts:

- (a) in the case of a residential building or structure, or in the case of a mixed use building or structure, the residential uses in the mixed-use building or structure, an amount calculated by multiplying the applicable development charge under subsection 3.11 by the number, according to type, of dwelling units that have been or will be demolished or converted to another principal use; and

- (b) in the case of a non-residential building or structure or, in the case of mixed-use building or structure, the non-residential uses in the mixed-use building or structure, an amount calculated by multiplying the applicable development charges under subsection 3.12, by the gross floor area that has been or will be demolished or converted to another principal use;

provided that such amounts shall not exceed, in total, the amount of the development charges otherwise payable with respect to the redevelopment.”

The intent of this provision is to recognize existing residential or non-residential structures which have been demolished or converted into another principal use of a property as having previously been accounted for in the growth and development of the municipality. As such, the By-law provides for a reduction in the amount of Development Charges (DC) to be paid for the rebuilding or changing of the use if undertaken within 60 months (5 years) of the removal or conversion of the lands.

During the period after the pandemic, many developments have struggled to proceed due to rising costs, supply chain issues and multiple approvals. The Town has been aware of developments which are being reconsidered as a result of these impacts. In the case of commercial growth and development, it could be argued that the provision is impeding much needed and desired commercial growth, which is not the intent of this Development Charge provision.

Discussion:

The redevelopment term is up to the municipality to set. Municipalities have established timelines that range from 2 year to 10 years. On average, municipalities use 5 years.

One could argue that the reason DCs are paid is due to the utilization of Town services by new people/development. The rationale for setting a redevelopment timeline is to limit the DC credits provided to properties that truly were a result of a demolition or some disaster (fire, earthquake, etc.) to allow them to rebuild within a set timeframe. These types of redevelopment assume that the development/people were already using Town services and should not be subject to another DC payment.

However, you may come into a situation where the owner may claim a building was on the property, but that building had been demolished 50 years ago (extreme example). As that property had been vacant for some time, the Town services would not have been utilized by that property. If a building was constructed, the population/employment moving into that building would be “new” for the Town, which will utilize available capacity of the services. Hence, a DC payment would be appropriate.

As a result of the impacts indicated above on commercial redevelopments, staff are proposing a specific grant program to increase the timelines for redevelopment of commercial sites which would be penalized unfairly by the 60 month (5 year) timeline. In order to recognize the hardship of this timeline on those affected, the program would impact commercial redevelopment projects who applied for site plan approval/building permits after

January 1, 2020 but before December 31, 2024 and would increase the timeline from 60 months (5 years) to 96 months (8 years) to allow for additional time to redevelop these sites.

To qualify for the proposed program, criteria will be included such as: the property must not be in tax arrears; the proposed development must meet all municipal and provincial regulations; and the applicant must apply for the program prior to issuance of a building permit.

The program will be included on the Town's website with an on-line application for those who may be eligible to participate.

Options:

Council could choose to not implement this program however the potential impacts could be the significant delay or complete discontinuation of commercial redevelopments that were impacted during the stated timelines, which is not the intended purpose of the development charges redevelopment clause. Therefore, staff recommend proceeding with the proposed program at this time.

Policy Considerations:

Development Charges By-Law 7369-23

Development Charges Background Study By-Law 7368-23

Financial Considerations:

In calculation of the Development Charge rates, the Background Study did not include increased service needs for specific commercial redevelopments. Therefore, while the creation of the recommended redevelopment extension program may allow for more properties to be eligible for the redevelopment credit, there will not be a shortfall of development charges receivable based on the Background Study calculation of projected development charges.

Meeting Dates:

None

Consultation:

Watson and Associates Economists Ltd

Documents:

Development Charges Redevelopment Program

Signatures

Reviewed by Department Head: Robin Paquette

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Development Charges Redevelopment Program

This program provides a reduction in timelines for commercial users investing in the Town of Arnprior that have applied to obtain a building permit to rebuild or convert existing commercial facilities.

You can apply for the program if you have applied to receiving a building permit between January 1, 2020 and December 31, 2024. The program extends the timeline for redevelopment or conversion as outlined in Section 3.14 of By-law 7369-23 from 60 months to 96 months.

Eligibility

In order to qualify for the Town of Arnprior Development Charges Timeline for Reduction for Redevelopment Program, the applicant's development must meet the following criteria:

- The property must not be in tax arrears;
- The applicant must apply for the program prior to receiving a building permit;
- The development project must meet all municipal and provincial regulations;
- The project must be subject to Section 3.14(b) of By-law 7369-23; and
- A building permit must be applied for between January 1, 2020 and December 31, 2024

Applications are available on the Town of Arnprior Website or by email clerks@arnprior.ca.



Town of Arnprior Staff Report

Subject: Development Charges – Early Payment Agreement – 12 Thomas St.

Report Number: 24-02-26-03

Report Author and Position Title: Jennifer Morawiec, GM Client Services / Treasurer

Department: Client Services

Meeting Date: February 26, 2024

Recommendations:

That Council authorize a by-law for the Mayor and Clerk to execute an early payment agreement with Ottawa Valley Developments Inc. for development charges payable for 12 Thomas St, Building #1.

Background:

The Town's current Development Charges By-law #7369-23 includes provision 3.18, under Time of Payment of Development Charges, which states Council from time to time, and at any time, may enter into agreements providing for all or any part of a development charge to be paid before or after it would otherwise be payable, in accordance with section 27 of the Act.

Discussion:

The *Development Charges Act, 1997* ("DC Act") allows for the application of interest on development charges payable for developments that are eligible for rate freeze or instalment payments under sections 26.1 and 26.2 of the DC Act. Given the high interest rates, we anticipate to see more requests from developments to enter into early payment agreements rather than wait until the DCs are fully payable with interest.

While the municipality will receive less interest earned through early payment agreements, the Town will receive the full principal amount of the development charge earlier.

Options:

The Town could choose not to enter into an early payment agreement for this development however that is not recommended as the agreement will result in the Town receiving DC funds at a much earlier date.

Policy Considerations:

Development Charges By-Law #7369-23

Financial Considerations:

For this development, the development charges are due and payable upon occupancy of the building. If the developer did not enter into an early payment agreement, a significant of interest would accumulate.

	Early Payment Agreement (Due March 31, 2024)	DC Payable at Occupancy (Due August 1, 2025)
Development Charges	\$484,314.85	\$484,314.85
Estimated Interest	39,024.85	104,419.28
Total DC Owing	\$523,339.70	\$588,734.13

By entering into an early payment agreement, the Town will receive less accumulated interest from the developer but will receive the development charge funds 18 months earlier than at the estimated occupancy date.

Meeting Dates:

N/A

Consultation:

Watson & Associates Economists Inc.
Bordner Ladner Gervais LLP

Documents:

Early Payment Agreement between Town of Arnprior and Ottawa Valley Developments Inc.
(Draft)

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

DEVELOPMENT CHARGE EARLY PAYMENT AGREEMENT

THIS AGREEMENT dated _____, 2024 (this “Agreement”)

Between:

THE CORPORATION OF THE TOWN OF ARNPRIOR

(hereinafter called the “**Town**”)

OF THE FIRST PART

- AND -

OTTAWA VALLEY DEVELOPMENTS (OVD) INC.

(hereinafter called the “**Developer**”)

WHEREAS the Developer is owner of lands known municipally as 12 Thomas St. and legally described in Schedule “A” to this Agreement;

AND WHEREAS the Developer is proceeding with the development of a rental apartment building containing 59 residential dwelling units (the “**Project**”);

AND WHEREAS, pursuant to By-law 7369-23 (the “**Arnprior DC By-law**”) of the Town, development charges are payable for the Project;

AND WHEREAS pursuant to Section 26.1 (3) of the *Development Charges Act, 1997* SO 1997 c. 27 (the “**Development Charges Act**”) development charges for rental housing development are to be paid in equal instalments beginning on the earlier of the date of the issuance of a permit under the Building Code Act, 1992 authorizing occupation of the building and the date the building is first occupied, and continuing on the following five anniversaries of that date;

AND WHEREAS Section 27(1) of the *Development Charges Act* authorizes the Town to enter into an agreement providing for all or any part of a development charge to be paid before or after it would otherwise be payable;

AND WHEREAS the Developer has applied to advance the payment date for part of the development charge applicable to the development of the Project under the Arnprior DC By-law;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by the Town to the Developer (the receipt whereof is hereby acknowledged), THE DEVELOPER AND THE TOWN HEREBY COVENANT AND AGREE WITH ONE ANOTHER AS FOLLOWS:

1. Date for Calculation of the Charge

The total amount of the development charge payable under this Agreement is the amount of the development charge that would be determined under the Arnprior DC By-law on the date of this Agreement.

2. Early Payment

The municipal component of applicable development charges shall be payable by the Developer to the Town **by March 31, 2024** with respect to the Project as follows:

- (a) \$523,339.70, being the development charges payable, including applicable interest in accordance with Section 26.2 (3) of the *Development Charges Act*, with respect to Fifty Nine (59) residential dwelling units comprising the Project.

3. Failure to Pay

The Developer agrees that failure to pay the whole of the development charge payable under the Arnprior DC By-law with respect to the Project by the early payment date of March 31, 2024, will result in any unpaid portion of the development charge applicable to the Project, together with interest on any unpaid portion calculated in accordance with Section 26.3 of the *Development Charges Act*, being payable on the earlier of:

- (a) the date of issuance under the *Building Code Act, 1992* authorizing occupation of the first residential unit; and
- (b) the date the first residential unit is first occupied; and
- (c) sale of transfer of ownership of the property.

4. Registration on Title

The Applicant hereby covenants and agrees that this Agreement and any schedules attached hereto may be registered upon title to the Lands and that such registration shall be at the instance of the Town and at its sole and absolute discretion. The Applicant further covenants and agrees to pay all costs associated with the preparation and registration of this Agreement, as well as all other costs incurred by the Town as a result of the registration of any other documents pertaining to this Agreement, including but not limited to, any amendment thereto. The reasonable cost of registering this Agreement and any associated documents will be borne by the developer.

5. Removal of Agreement on Title

It is hereby agreed by and between the parties hereto that upon the Applicant satisfying all provisions of this Agreement by the completion of all payments required herein, the Municipality shall not unreasonably withhold its consent to the removal from title of this Agreement and shall execute such documents as may be required to effect such removal from title.

6. Estoppel

The Developer will not call into question directly or indirectly in any proceeding of law or in equity or before any administration or other tribunal, the Town’s right to enter into this Agreement and to enforce every term, covenant and condition of it. The law of contract applies to this Agreement and the Town is entitled to all remedies arising from it. This provision may be pleaded by the Town in any action or proceeding as an estoppel of any denial of such right.

7. Costs of Town

The Developer shall pay all reasonable costs as may be incurred by the Town, its solicitor (on a solicitor and client basis) or consultants, for the preparation, execution and administration of the Agreement and any subsequent costs as a result of non-compliance with this Agreement.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals this _____ day of _____, 2024.

THE CORPORATION OF THE TOWN OF ARNPRIOR

Per: _____
Lisa McGee, Mayor

Per: _____
Kaila Zamojski, Clerk

OTTAWA VALLEY DEVELOPMENTS INC.

Per: _____
Dennis Eberhard, CAO
I/We have the authority to bind the corporation.

Schedule "A"

Legal Description of the Property

Legal Description: Part Lot 3, Concession B, Geographic Township of McNab, Town of
Amprior, County of Renfrew and Lots 97 and 98, Plan 115
PIN: 57316-0155 (LT)

DRAFT

The Corporation of the Town of Arnprior

By-law Number 7467-24

Being a by-law to appoint of Members of Council and Community Members to the Town of Arnprior's Advisory Committees for the 2022-2026 Term of Council.

Whereas Section 8 of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

Whereas Section 11 (1) and (2) of the *Municipal Act, 2001, S.O. 2001, c. 25*, as amended, permits lower-tier municipality to provide any service or thing that the municipality considers necessary or desirable for the public including the passing of by-laws pertaining to governance structure of the municipality; and

Whereas Council adopted a renewed Advisory Committee structure at the November 14th, 2023 Regular Meeting of Council, in conjunction with the 2024-2027 Strategic Plan; and

Whereas Council adopted terms of reference for the Accessibility and Age Friendly Advisory Committee, Culture and Diversity Advisory Committee, and Environmental Advisory Committee at the January 8th, 2024 Regular Meeting of Council; and

Whereas it is deemed necessary to appoint certain persons to Advisory Committees of the Corporation of the Town of Arnprior to advise and represent Council on various matters under its jurisdiction; and

Whereas Council, at their meetings held on January 29th, 2024 and February 12th, 2024, provided direction to prepare an appointment by-law for Council's consideration;

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** the following persons are hereby appointed to the Accessibility and Age Friendly Advisory Committee:

- Councillor Lynn Cloutier
- Councillor Tom Burnette
- Amanda Deschamps
- Dave Furgoch
- Amanda Harris
- Tina MacLaren
- Sarah Tait

2. That That the following persons are hereby appointed to the Culture and Diversity Advisory Committee:

- Councillor Chris Couper
- County Councillor Dan Lynch
- Michael Bradley
- Leslie Anne Hook
- Jennifer McGuire
- Jo Ann Pecaskie
- Gaganpal Singh Bhasin

3. That the following persons are hereby appointed to the Environmental Advisory Committee:

- Councillor Billy Denault
- Councillor Chris Toner
- Natalie Deveau
- Barry Goodman
- Ben Shearer
- Ted Strike
- Alexis Young

4. That all appointments, as noted within this By-law, shall be for the duration of the 2022 to 2026 term of Council, unless Council directs otherwise through resolution.

5. That any vacancies created through resignation will be advertised as staff deems appropriate when said vacancy occurs.

6. That By-law No. 6908-19 and any by-laws or resolutions or parts of by-laws and/or resolutions that are inconsistent with the provisions of this by-law are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

7. That this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 26th day of February, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior

By-law Number 7468-24

Being a By-law to appoint a member of Council to the Committee of Adjustment / Property Standards Committee of the Town of Arnprior for 2024

Whereas as provided in Section 44 (1) of the *Planning Act, R.S.O. 1990, Chapter P.13*, the Council of the Municipality may by by-law constitute and appoint a committee of adjustment for the municipality composed of such persons not fewer than three, as Council considers advisable; and

Whereas as provided in Section 44(3) of the *Planning Act, R.S.O. 1990, Chapter P.13*, the members of the committee who are not members of a Municipal Council shall hold office for the term of the Council that appointed them and the members of the committee who are members of a Municipal Council shall be appointed annually; and

Whereas the Council of the Corporation of the Town of Arnprior, as provided in Section 54(2) of the *Planning Act, R.S.O. 1990, Chapter P.13*, delegated this authority to the Town's Committee of Adjustment by By-law No. 3226-83; and

Whereas as provided in Section 54(1) of the *Planning Act, R.S.O. 1990, Chapter P.13* the County of Renfrew did, with the approval of the Minister of Municipal Affairs & housing, delegate to the Town of Arnprior the authority to grant consents under Section 53 of the Act; and

Whereas Section 15.6(1) of the *Building Code Act, 1992, S.O. 1992, c.23* provides that a by-law prescribing the standards of the maintenance and occupancy of property within the municipality passed under section 15.1 shall provide for the establishment of a committee composed of such persons, not fewer than three, as the council considers advisable to hold office for such term and on such conditions as the by-law may establish; and

Whereas By-law No. 6602-16, as amended was enacted and passed by Council of the Corporation of the Town of Arnprior, being a by-law for prescribing standards for the maintenance and occupancy of property within the Town of Arnprior and to establish a Property Standards Committee; and

Whereas the Council of the Corporation of the Town of Arnprior deems it expedient to appoint a Member of Council to the Committee of Adjustment / Property Standards Committee for 2024; and

Whereas Council, at their meeting held on January 29th, 2024, provided direction to prepare an appointment by-law to appoint County Councillor Dan Lynch to the Committee of Adjustment / Property Standards Committee;

Therefore the Council of the Town of Arnprior hereby enacts as follows:

1. **That** County Councillor Dan Lynch is hereby appointed to the Committee of Adjustment / Property Standards Committee for 2024.
2. **That** this by-law shall come into full force and effect upon the passing thereof at which time all by-laws, and resolutions that are inconsistent with the provisions of this by-law are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

Enacted and **Passed** this 26th day of February, 2024.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior

By-law Number 7469-24

Being a By-law to appoint a Member of Council to the Seniors Active Living Centre (SALC) Advisory Committee for the 2022-2026 Term of Council

Whereas under Section 8 of the Municipal Act, 2001, S.O., 2001 c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.; and

Whereas Council has received a request from the Seniors Active Living Centre for member of Council to sit on their community advisory committee; and

Whereas Council of the Corporation of the Town of Arnprior deems it expedient to appoint members to the SALC Advisory Committee; and

Whereas Council, at their meeting held on January 29th, 2024, provided direction to prepare an appointment by-law for this external committee; and

Therefore the Council of the Town of Arnprior hereby enacts as follows:

- 1. That** Councillor Chris Toner be appointed to the SALC Advisory Committee for the 2022-2026 Term of Council or until such a time as a successor is appointed.
- 2. That** this by-law shall come into full force and effect upon the passing thereof at which time all by-laws, and resolutions that are inconsistent with the provisions of this by-law are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

Enacted and Passed this 26th day of February, 2024.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior

By-law Number 7470-24

Being a By-law to appoint a Member of Council to the Ontario Provincial Police (OPP) Renfrew Detachment Board for the 2022-2026 Term of Council

Whereas under Section 8 of the Municipal Act, 2001, S.O., 2001 c.25, as amended, a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.; and

Whereas Council has received a request from the Ontario Provincial Police for Member(s) of Council to sit on the local OPP Renfrew Detachment Board in accordance with the *Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1*, as amended; and

Whereas Council of the Corporation of the Town of Arnprior deems it expedient to appoint members to the OPP Renfrew Detachment Board; and

Whereas Council, at their meeting held on January 29th, 2024, provided direction to prepare an appointment by-law for this external board; and

Therefore the Council of the Town of Arnprior hereby enacts as follows:

- 1. That** Mayor Lisa McGee is hereby be appointed to the OPP Renfrew Detachment Board for the 2022-2026 Term of Council or until such a time as a successor is appointed.
- 2. That** this by-law shall come into full force and effect upon the passing thereof at which time all by-laws, and resolutions that are inconsistent with the provisions of this by-law are hereby repealed insofar as it is necessary to give effect to the provisions of this by-law.

Enacted and **Passed** this 26th day of February, 2024.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk



One Year Extension to the Draft Approval of the Baskin Drive Subdivision (49-T-19004)

Moved by _____

Seconded By _____

Whereas Council approved the recommendation for the plan of subdivision proposed by Princiotta Management Inc. in September of 2020 and indicated to the approval authority, the County of Renfrew, that the proposed draft plan of subdivision was not premature, that it met the intent of the Provincial Policy Statements and requesting the conditions of draft approval as outlined in the staff report; and

Whereas draft approval was given by the County of Renfrew on January 6, 2021, which had a lapsing date of January 6, 2024, however the County has granted an emergency 3-month extension to April 6, 2024; and

Whereas the applicant, Princiotta Management Inc., has requested that Council provide a resolution in support of a request for extension, as the development is proceeding with the final steps to obtain approval of the Plan of Subdivision.

Therefore Be It Resolved That Council supports the request by Princiotta Management Inc. for a one-year extension to the draft approval of the Baskin Drive Draft Plan of Subdivision (47-T-19004) and that this resolution be forwarded to the County of Renfrew for consideration of approval.