



**Minutes of Council Meeting**  
**March 11, 2024 6:30 PM**  
**Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present (In-Person):**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Lynn Cloutier  
Councillor Tom Burnette  
Councillor Chris Toner  
Councillor Billy Denault

**Council Members Present (Electronic):**

**Council Members Absent:**

Councillor Chris Couper

**Town Staff Present:**

Robin Paquette, CAO  
Kaila Zamojski, Town Clerk  
Oliver Jacob, Client Services Coordinator  
Rick Desarmia, Fire Chief  
Emily Stovel, Manager of Culture/Curator  
Graeme Ivory, Director of Recreation  
Lucas Power, Program and Events  
Coordinator  
Jacques Benoit, Chief Building Official

**1. Call to Order**

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present, except Councillor Chris Couper.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

**4. Adoption of Agenda**

Resolution Number 079-24

Moved by Dan Lynch

Seconded by Tom Burnette

**Be It Resolved That** the agenda for the Regular Meeting of Council dated Monday, March 11, 2024 be adopted.

Resolution Carried

**5. Disclosures of Pecuniary Interest**

None

## **Minutes of Council Meeting**

### **6. Question Period**

None

### **7. Adoption of Minutes of Previous Meeting(s)**

Resolution Number 080-24

Moved by Chris Toner

Seconded by Billy Denault

**That** the minutes of the Regular Meeting of Council listed under Item 7 (a) on the agenda be adopted (Regular Meeting of Council – February 26, 2024).

Resolution Carried

### **8. Awards/Delegations/Presentations**

#### **a) Challenger Baseball – Program and Events Coordinator**

The Program and Events Coordinator provided a presentation for information and responded to questions.

#### **b) 2023 Museum Update – Manager of Culture/Curator**

The Manager of Culture/Curator provided a presentation for information and responded to questions.

#### **c) 2023 Fire Department Annual Report – Fire Chief**

The Fire Chief provided a presentation for information and responded to questions.

### **9. Public Meetings**

#### **a) Zoning By-law Amendment ZBL 1/24 (Block 139 – Village Creek)**

Resolution Number 081-24 (7:16 pm)

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** Council move into a public meeting regarding an application for Zoning By-law Amendment 1/24, regarding the lands known as Block 139, Registered Plan 49M/76, Part Lot 5, Concession A with frontage on Desmond Trudeau Drive, Russett Drive and Campbell Drive.

Resolution Carried

The Public Meeting was opened at 7:16 pm. Robin Paquette, CAO provided a Power Point Presentation, attached as Appendix A and forming part of these minutes, on the application for Zoning By-law Amendment 1/24, regarding the lands known as Block 139, Registered Plan 49M/76, Part Lot 5, Concession A with frontage on Desmond Trudeau Drive, Russett Drive and Campbell Drive.

Following the presentation the floor was opened to the public for comment.

The following individuals provided comment at the meeting:

- Graeme Cross – 196 Desmond Trudeau
- Dominique Gibert – 260 Bert Hall Street
- Leo L'Abbe – 121 Campbell Drive
- Bruce Fraser – 1021 Malcolm Lane
- Ben Clare – EGIS Consultants representing the applicant

## Minutes of Council Meeting

The following represents a summary of the comments/ concerns received:

- Safety concerns were noted, being mainly:
  - Increased vehicle traffic, and the traffic control measures coming out of the subdivision.
  - The intersection of Russett Drive and Desmond Trudeau is already a busy and dangerous area, and this development is only going to increase the volume of vehicular traffic and risk to pedestrians.
  - The proposed one-way in and out of the development area in question is being suggested to be a narrow roadway. Knowing this is a fire route is also dangerous.
    - A question was asked as to what By-law Enforcement will look like related to parking infractions on this narrow roadway, as emergency response will likely not be able to get through, if any vehicles are parked.
- Lack of parking was noted, discussing limited size of garage and laneway.
- There is a lack of snow storage area in the proposed development.
- The type of housing style being proposed was also a note of concern, noting that this style of housing proposed does not match the housing in the current area.
- Concern was raised about the previous use of the land, being a repair garage in the past, with question being raised as to whether the land had been assessed for contamination prior to development.
- Concerns were noted regarding proper drainage from the development being implemented, to not cause flooding of the farm property adjacent.

Mayor McGee requested staff investigate the actual width of the asphalt as well as the timeframe the last traffic study was completed in this area.

The Public Meeting was declared closed at 7:52 pm.

Resolution Number 082-24 (7:52 pm)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to the Regular Meeting of Council.

Resolution Carried

### 10. Matter Tabled/ Deferred/ Unfinished Business

None

### 11. Notice of Motions

None

### 12. Staff Reports

#### a) 2023 Building Permit Activity/ Delegated Site Plan Approvals – Chief Building Official and CAO

Resolution Number 083-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council receives Report 2024-03-11-01 for information.

Resolution Carried

## **Minutes of Council Meeting**

### **b) Phase 4B Marshall's Bay Meadows Subdivision Agreement (47- T-14002) - CAO**

Resolution Number 084-24

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** Council adopt a by-law to authorize the Mayor and Clerk to enter into a Subdivision Agreement for Phase 4B of the Marshall's Bay Meadows Subdivision (47-T-14002) with the final form and content of the Agreements being to the satisfaction of the CAO, in consultation with the Town Solicitor; and

**Further that** Council approve a request to allow for tree clearing and grubbing of the future parkland located in Phase 5 of the Marshall's Bay Meadow Subdivision, subject to the requirements as outlined in this report.

Resolution Carried

## **13. Committee Reports and Minutes**

### **a) Mayor's Report**

Mayor Lisa McGee reported the following:

- In the last couple of weeks, I had a meeting in Pembroke with the CAO and the OPP regarding the Police Services Board and the road forward for this new advisory Board.
- I, along with other Members of Council, attended the Public Open House for Fairview Park at the Nick Smith Centre this past week, which was very well attended.

### **b) County Councillor's Report**

County Councillor Lynch provided a presentation on County Council information, attached as Appendix B and forming part of these minutes.

### **c) Committee Reports and Minutes**

None

## **14. Correspondence & Petitions**

### **a) Correspondence Package – I-24-Mar-05**

Resolution Number 085-24

Moved by Tom Burnette

Seconded by Dan Lynch

**That** the Correspondence Package Number I-24-Mar-05 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 3 - On February 22, 2024, the Ontario Government introduced legislation – Keeping Energy Costs Down Act – which, if passed, will reverse the OEB decision preventing an average of \$4,400 being added to the price of new homes, or tens of thousands of dollars being added to the price of a home in rural Ontario.
- Page 12 - Good news for college and university student the Ontario Government introduced measures to maintain the current the tuition fee.

## Minutes of Council Meeting

- Page 16 - Good news for our local Agricultural Society, the Ontario government is investing up to \$836,250 over three years to increase the capacity of rural volunteers and organizations across the province.
- Page 22 - There are new eligibility thresholds for low-income families to keep electricity costs down. More information is on the Ontario Electricity Support Program (OSEP).
- Page 38 - Provincial Matters MSAA is proposing a new regulation that would prescribe entities that could contribute towards a Seniors Active Living Centre program's operational cost. The deadline for comments is March 22, 2024.
- Page 38 - There is an opportunity for employees of the town to be nominated for the Lieutenant Governor's Medal of Distinction in Public Administration, Ontario's highest honour for public service. Nominate someone from your municipality by April 30.
- The Federal Economic Development Agency for Southern Ontario and the Canadian Urban Institute are offering two streams of funding for initiatives to support main streets in southern Ontario. Applications are due by March 31, 2024.
  - In response to County Councillor Lynch the CAO noted we are classified as "Southern Ontario," and we received a MyMain Street grant for our first Cultural Night Market, thus we understand we are not eligible again.
- The Canadian Board for Harmonized Construction Codes is consulting on proposed changes for the 2025 national codes. Feedback collected will also serve as consultation for Ontario's 2026/27 Building Code. Submissions due April 14.
  - In response to County Councillor Lynch the CAO noted this is regarding the Proposed National Building Code and not the New Ontario Building Code which is also working to be harmonized with the National Building Code. The Chief Building Official further provided clarification and information as to what this means for the Ontario Building Code and on the requirements for Chief Building Officials to have the ability to work in Ontario as well as in other provinces.
- There is a webinar being offered on March 20<sup>th</sup> at 10:00 a.m. for updates on the LAS Road & Sidewalk Assessment Service, providing better data for better decision making.
  - In response to County Councillor Lynch the CAO noted that the Town has already completed this webinar.

### **b) Correspondence Package – A-24-Mar-04**

Resolution Number 086-24

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** the Correspondence Package Number. A-24-MAR-04 be received, and that the recommendation(s) outlined be brought forward for Council's consideration.

Resolution Carried

## **15. By-laws & Resolutions**

### **a) By-laws**

None

## Minutes of Council Meeting

### b) Resolutions

#### i. Resolution for Support – Association of Ontario Road Supervisors (AORS) – Municipal Equipment Operator Course

Resolution Number 087-24

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** the Council of the Corporation of the Town of Arnprior receive the correspondence from the Association of Ontario Road Supervisors (AORS) as information.

**Whereas** municipal public works departments across the Province of Ontario provide invaluable services to our communities, ensuring the health and safety of all residents;

**Whereas** if it was not for our municipal public works employees maintaining our public roads systems, our communities would not be able to function as emergency personnel could not respond to calls, school buses could not get our children to school, residents would not be able to get to work, school or appointments and many more basic functions would not be able to happen;

**Whereas** municipal public works departments are already feeling the impacts of a labour shortage, which will only be exasperated over the next three to five years, which will cause the levels of service that municipalities are able to provide to ensure the health and safety of our residents to decrease;

**Whereas** there is currently no province-wide course that properly trains potential municipal public works employees, specifically relating to municipal heavy equipment;

**Therefore Be It Resolved That** the Council of the Corporation of the Town of Arnprior supports the work of the Association of Ontario Road Supervisors to develop a Municipal Equipment Operator Course to address this issue;

**Further That** Council calls on the Province of Ontario's Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course in 2024 through the Skills Development Fund;

**Further That** a copy of this resolution be sent to the Premier of Ontario, Minister of Labour, Training, Immigration and Skilled Trades, MPP for Renfrew-Nipissing-Pembroke and the Association of Ontario Road Supervisors.

Resolution Carried

#### ii. Resolution for Support – Township of Perry – Amend Blue Box Regulation re Ineligible Sources

Resolution Number 088-24

Moved by Dan Lynch

Seconded by Tom Burnette

**That** the Council of the Corporation of the Town of Arnprior receive the correspondence from the Township of Perry as information;

**Whereas** under *Ontario Regulation 391/21: Blue Box*, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for 'eligible' sources only; and

## Minutes of Council Meeting

**Whereas** 'ineligible' sources which producers are not responsible for include businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings, and not-for-profit organizations such as shelters and food banks; and

**Whereas** should a municipality continue to provide services to the 'ineligible' sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

**Therefore Be It Resolved That** the Council of the Corporation of the Town of Arnprior requests that the Province of Ontario amend *Ontario Regulation 391/21: Blue Box* so that producers are responsible for the end-of-life management of recycling products from all sources; and

**Further that** this resolution be forwarded to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the MPP for Renfrew-Nipissing-Pembroke, and the Association of Municipalities of Ontario (AMO).

Resolution Carried

### iii. Resolution for Support – Town of Lincoln – Urgent Need for Increased Funding to Libraries and Museums in Ontario

Resolution Number 089-24

Moved by Lynn Cloutier

Seconded by Chris Toner

**That** the Council of the Corporation of the Town of Arnprior receive the correspondence from the Town of Lincoln as information;

**Whereas** libraries and museums serve as multi-faceted, community hubs for the populations that they serve and provide a variety of essential services including, but not limited to, material lending, children's programming, public access to the internet, social engagement, preserving our local history and stories, and as spaces for educational and community events; and

**Whereas** provincial funding for public libraries has not increased for over 25 years and library revenues are primarily derived from their local municipalities, user fees and donations which limits the ability of libraries to ensure long-term stability in times of high inflation, technological change and increasing demands on libraries due to population growth; and

**Whereas** funding for community museums through the Community Museum Operating Grant (CMOG) has stagnated for over 15 years which limits the ability of small community museums to bolster staffing, increase service delivery and support their communities; and

**Whereas** the Arnprior Public Library and Arnprior and District Museum act as inclusive community hubs and their operations are critical to the health and vibrancy of our community in addition to contributing to regional tourism, social inclusion and participation, community well-being, skill building and learning;

**Therefore Be It Resolved That** the Council of the Corporation of the Town of Arnprior urges the Government of Ontario to support increasing funding to both public libraries and community museums in recognition of the role that these institutions play as community hubs that contribute greatly to the economic, cultural, and social foundations of rural communities across Ontario; and

## Minutes of Council Meeting

**Further that** this resolution be forwarded to the Premier of Ontario; the Minister of the Tourism, Culture and Sport; the MPP for Renfrew-Nipissing-Pembroke, and the Association of Municipalities of Ontario (AMO).

Resolution Carried

### 16. Announcements

County Councillor Lynch made the following announcement(s):

- The Steelheads & Strikes renovation project by Bryan Baeumler will be on HGTV and STACK TV March 31<sup>st</sup> at 10:00 p.m.
- Welcome to a new Liquidation Store at the rear of 100 Madawaska Blvd.
- At the present time the Algonquin Trail is not open. There is a meeting of the Algonquin Trail Committee on April 2, 2024. Of note, there were a record number of participants in the Algonquin and K&P Trails survey.

### 17. Media Questions

None

### 18. Closed Session

Resolution Number 090-24 (8:28 pm)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council move into Closed Session regarding one (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, 2001 to discuss personal matter about an identifiable individual, including municipal or local board employees (Striking Committee – Community Member).

Resolution Carried

Resolution Number 091-24 (8:33 pm)

Moved by Tom Burnette

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

Resolution Number 092-24

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council direct staff to prepare an appointment by-law for the Committee of Adjustment Community Member, as directed in Closed Session.

Resolution Carried

### 19. Confirmatory By-Law

Resolution Number 093-24

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** By-law No. 7472-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 11, 2024, and it is hereby enacted and passed.

Resolution Carried



## Minutes of Council Meeting

### 20. Adjournment

Resolution Number 094-24

Moved by Lynn Cloutier

Seconded by Billy Denault

**That** this meeting of Council be adjourned at 8:33 p.m.

Resolution Carried

### Signatures

A handwritten signature in black ink, appearing to be 'Lisa McGee', with a long horizontal flourish extending to the right.

Lisa McGee, Mayor

A handwritten signature in blue ink, appearing to be 'Kaila Zamojski', with a stylized, cursive script.

Kaila Zamojski, Town Clerk



ARNPRIOR  
• WHERE THE RIVERS MEET •

# **Zoning By-law Amendment**

## **ZBL1/24**

### **Block 139, Plan 49M-76,**

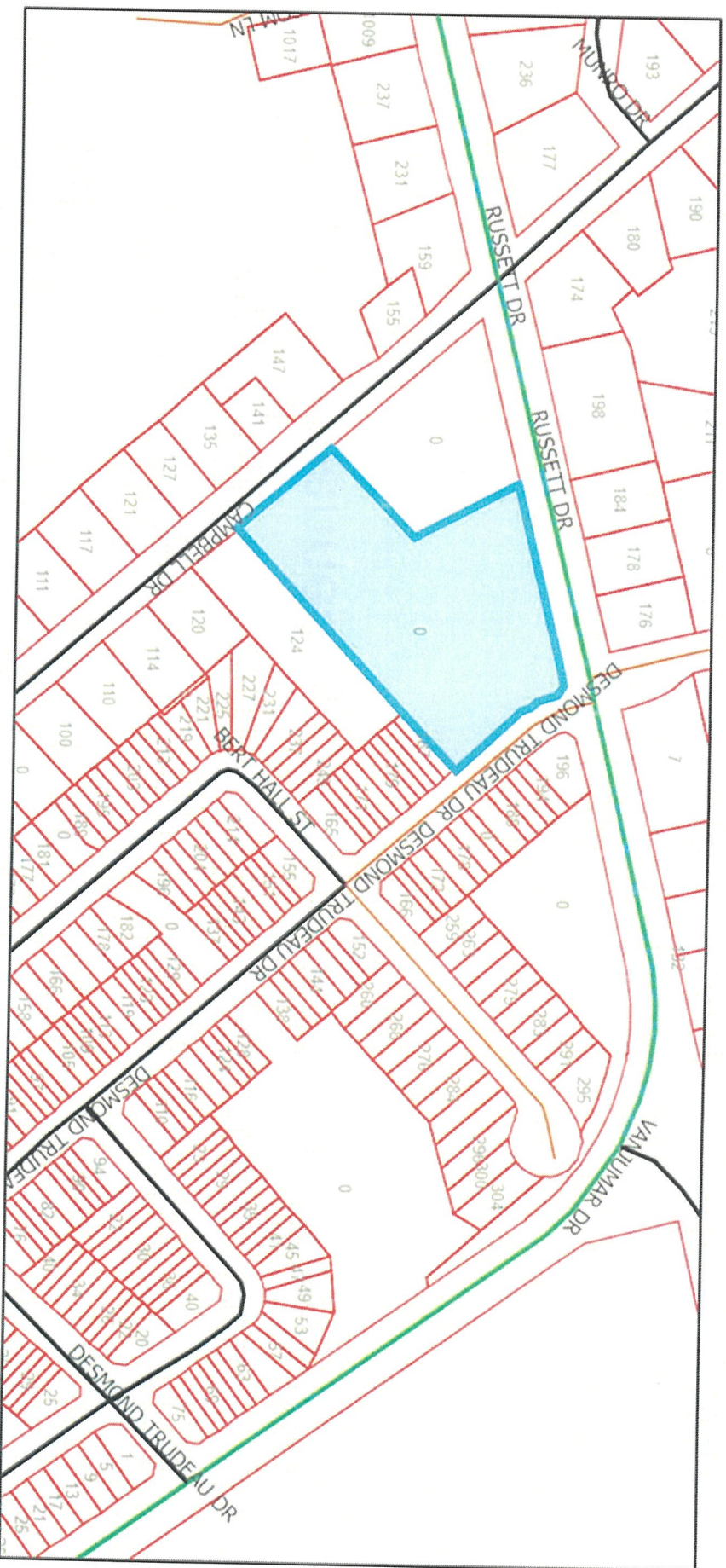
### **Village Creek**

**Robin Paquette, CAO**

**Council Meeting – March 11, 2024**



# Key Plan



# Current Designations

- Zoning By-law – Residential Four (R4)
  - Permitted Uses:
    - Street townhouse dwelling
    - Apartment dwelling
    - Triplex dwelling
    - Multiple dwelling
    - Secondary residential unit
    - Home business
    - Bed and breakfast establishment
    - Childcare centre/home childcare





Proposed Zoning for		
	REQUIRED:	PROVIDED:
LOT FRONTAGE:		73.31m
MIN. LOT FRONTAGE:		
SINGLES:	12.00 m	6.70 m
SEMI DETACHED:	7.50 m	5.98 m
TOWNHOME:	6.00 m	5.10 m
MIN. FRONT YARD SETBACK:		
SINGLES:	6.00 m	5.50 m
SEMI DETACHED:	6.00 m	5.50 m
TOWNHOME:	4.50 m	5.60 m
MIN. SETBACK TO GARAGE:		
SINGLES:	6.00 m	5.50 m
SEMI DETACHED:	6.00 m	5.50 m
TOWNHOME:	6.00 m	5.50 m
MIN. REAR YARD SETBACK:		
SINGLES:	6.00 m	5.50 m
SEMI DETACHED:	6.00 m	5.50 m
TOWNHOME:	6.00 m	6.19 m
MIN. EXTERIOR YARD SETBACK:		
SINGLES:	4.50 m	4.07 m
SEMI DETACHED:	4.50 m	3.36 m
TOWNHOME:	4.50 m	N/A
MIN. INTERIOR YARD SETBACK:		
SINGLES:	1.20 m	0.60 m
SEMI DETACHED:	1.20 m	0.90 m
TOWNHOME:	1.80 m	1.55 m
MIN. DWELLING AREA:		
SINGLES:	75.0 m <sup>2</sup>	96.9 m <sup>2</sup>
SEMI DETACHED:	65.0 m <sup>2</sup>	96.9m <sup>2</sup>
TOWNHOME:	N/A	157.6 m <sup>2</sup>
MAX. BUILDING HEIGHT:		
SINGLES:	10.50 m	9.14 m
SEMI DETACHED:	10.50 m	9.14 m
TOWNHOME:	10.50 m	8.33 m



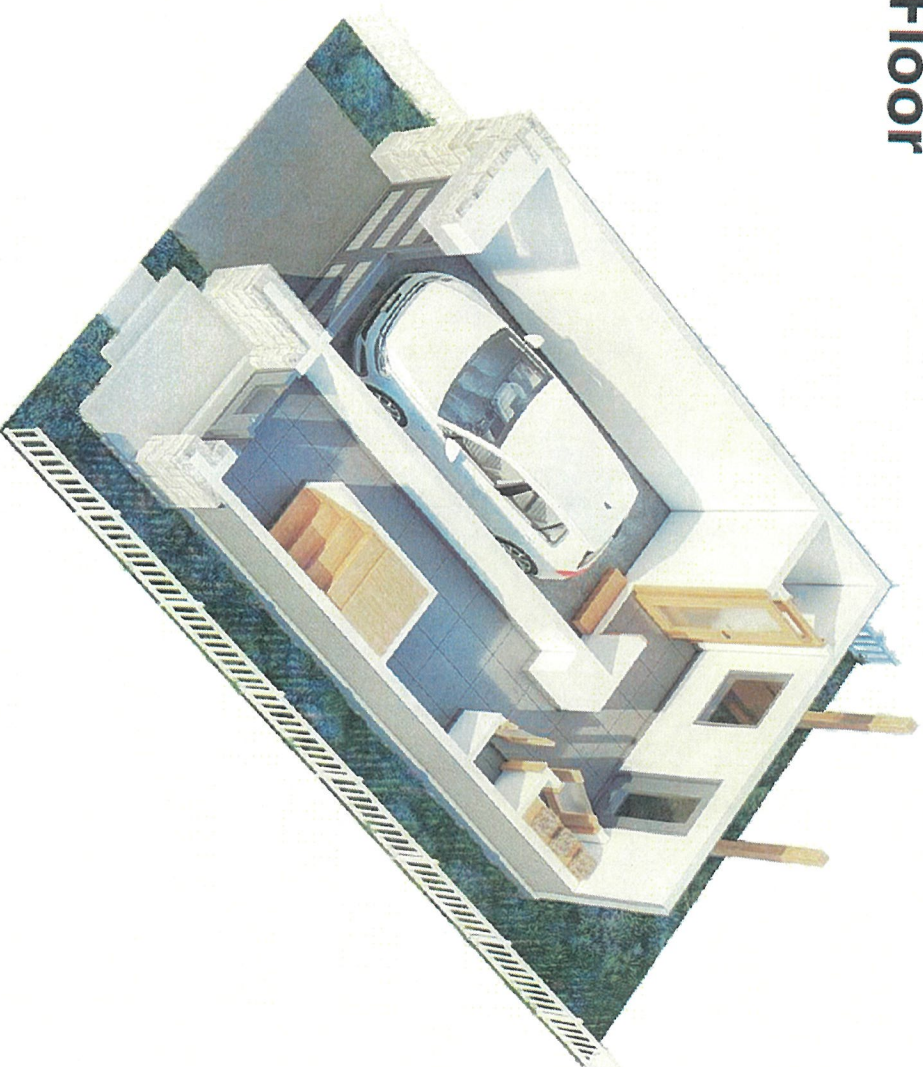


# Elevations



# Renderings

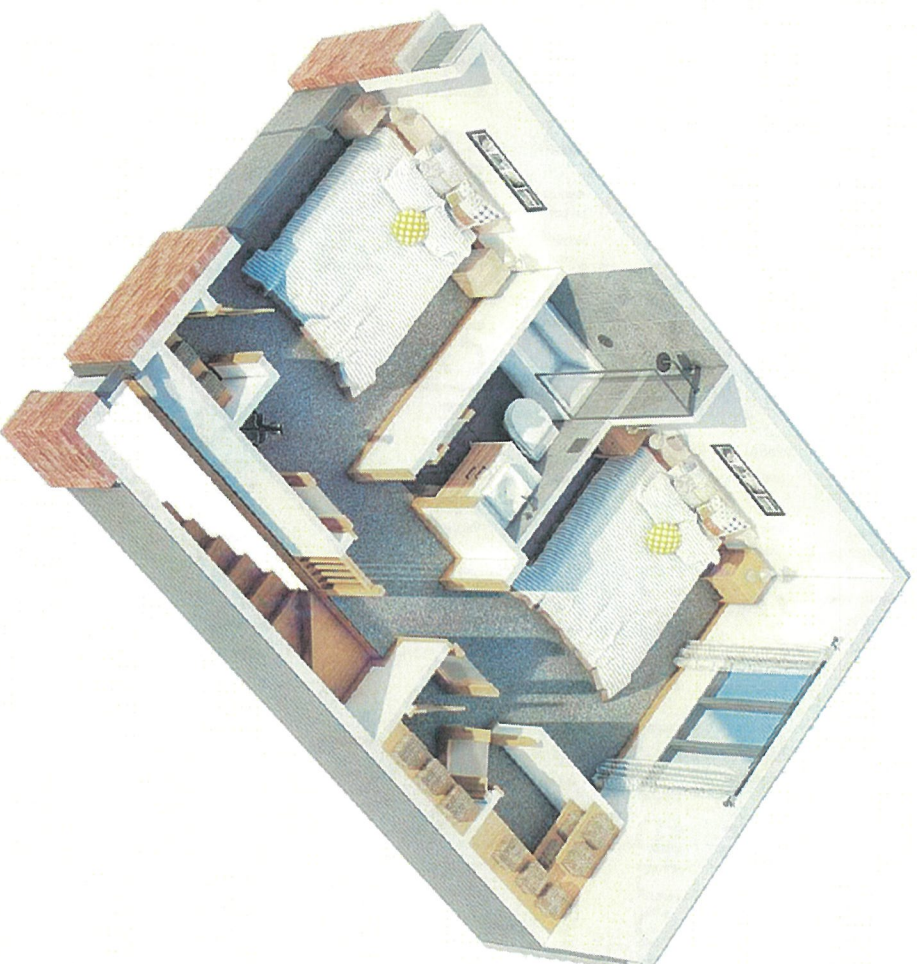
## Ground Floor





# Renderings

## Top Floor





# Questions?



• WHERE THE RIVERS MEET •



# **County Councillor's Report**

**Dan Lynch, County Councillor**

**March 11<sup>th</sup>, 2024**

# Tourism Awards

- 2024 Ottawa Valley Tourism Association Awards are now open for nominations
  - Due March 25<sup>th</sup>, 2024
  - Awards:
    - Tourism Champion Award
    - Business/Organization of the Year Award
    - Event of the Year Award
    - Sustainability Champion Award
    - Tourism Marketing Award
    - New Tourism Product Award

# 2023 Affordable Home Ownership Program

- This Affordable Homeownership Program can provide up to \$25,000.00 toward the purchase of a new home for qualified households.
- Applications are currently open through the County of Renfrew
  - Online on the County of Renfrew website
  - In-Person at a Renfrew County Community Services office
- Application Deadline: March 25<sup>th</sup>, 2025

## **BRTAP Decision re 12 Thomas St**

- The Town of Arnprior's request dealing with Brownfield Remediation Tax Assistance Program (BRTAP) was tabled while County staff investigate if the County can participate in the program.

# Development and Property Committee

- Delegations:
  - Marcin Lewandowski, Senior Director, Operations and Risk, and Aryn Garswood, Head of BDO Zone Initiative and Special Projects – EcoStrat
    - Bioeconomy Development Opportunity (BDO) Zone Rating and Designation for Renfrew County.
  - Kris Heideman – Lavern Heideman and Sons Ltd.
    - Update on the State of the Local Forest Sector
- Note: County of Renfrew has a 20 year “AA” rating

# My Main Street Program

- My Main Street Program Applications are now open for the \$15 million My Main Street Program, which aims to revitalize neighbourhood main streets with a healthy retail mix while generating inclusive economic opportunities.
- Two Streams:
  - Business Sustainability
  - Community Activator
- Applications open until March 31<sup>st</sup>, 2024 with projects taking place between December 1<sup>st</sup>, 2023 and December 31<sup>st</sup>, 2024.

# GIS Update

- The County of Renfrew entered into an Enterprise Licensing Agreement (ELA) with ESRI in 2022 for the use of their product for both the County and local municipalities for three years.
- Looking ahead to 2025, the three-year financing arrangement will expire. The County will be developing a cost-sharing plan with all 17 municipalities to ensure the continuation of the ELA.