



**ARNPRIOR**

## **Minutes of the Environmental Advisory Committee Meeting**

**April 15<sup>th</sup>, 2024**

**6:30 PM**

**Council Chambers – Town Hall**

### **Committee and Staff Attendance**

#### **Committee Members Present:**

Natalie Deveau, Chair  
Chris Toner, Vice Chair  
Billy Denault, Councillor  
Barry Goodman, Committee Member  
Ted Strike, Committee Member  
Alexis Young, Committee Member

#### **Town Staff Present:**

John Steckly, GM, Operations  
Amy Dean, Environmental  
Engineering Officer  
Graeme Ivory, Director of Recreation  
Kaila Zamojski, Town Clerk  
Oliver Jacob, Deputy Clerk

#### **Committee Members Absent:**

Ben Shearer, Committee Member

### **1. Call to Order**

Natalie Deveau, Chair, called the meeting to order at 6:30 PM and welcomed those present.

### **2. Roll Call**

The roll was called, with all Members of the Committee being present except Ben Shearer.

### **3. Land Acknowledgment**

Natalie Deveau, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

#### **4. Adoption of Agenda**

Resolution Number 005-24

Moved by Chris Toner

Seconded by Billy Denault

**Be It Resolved That** the agenda for the Environmental Advisory Committee Meeting dated Monday, April 15<sup>th</sup>, 2024 be adopted.

Resolution Carried

#### **5. Disclosure of Pecuniary Interest**

None

#### **6. Adoption of Minutes of Previous Meeting(s)**

Resolution Number 006-24

Moved by Barry Goodman

Seconded by Alexis Young

**Be It Resolved That** the minutes for the March 18<sup>th</sup>, 2024 Environmental Advisory Committee meeting be adopted.

Resolution Carried

#### **7. Presentations/ Delegations**

##### **a) April Events**

Amy Dean, Environmental Engineering Officer, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Committee members identified the following questions for the Carleton Place Environmental Advisory Committee (CPEAC) delegation, which will take place on May 21<sup>st</sup>, 2024. Additional questions can be provided to Amy Dean by email. Committee Members were notified that staff would need to receive any further questions, to submit to the CPEAC delegation, prior to the end of April 2024.
  - How did they get started and what did their infancy look like?
  - How did they conduct their needs assessment and action plan?
  - What are their long-term goals (3-5 years) and how did they prioritize these goals?
  - What are some of the success stories that they are most proud of?
  - What are the key performance indicators (KPIs) that they use to determine success?

## 8. Matters Tabled/ Deferred/ Unfinished Business

### a) Review Action Items Summary Table

Kaila Zamojski, Town Clerk, noted that the Action Items Summary Table, attached as Appendix A, provides tasks as identified by the committee for review and assignment. The table will be updated between meetings and added under the Unfinished Business section on the agenda, every meeting going forward, for further discussion and updates.

Natalie Deveau, Chair, asked that the committee proceed through each item as listed on the Action Items Summary Table. Discussion ensued amongst Committee Members with the following being a summary of the updates received:

Item	Comment/ Update
1	The by-laws / policies have been collated and the specific provisions from the standardized Subdivision Agreement related to tree placement have also been identified. These will be provided by the Client Services Coordinator, to the Committee, at its next meeting.
2	An update will be provided by the Environmental Engineering Officer, following the conclusion of the FoodCycler pilot project in May/June 2024.
3	<p>The Great Arnprior Trash Hunt will be hosted on Saturday, April 20<sup>th</sup>, 2024 in partnership with Mallard's Milk Bar. Various areas have been identified as priority locations for clean-up including:</p> <ul style="list-style-type: none"><li>• Robert Simpson Park parking lot</li><li>• Baskin Drive West (between Allan Drive and Daniel Street South)</li><li>• Daniel Street South (around Metro and Canadian Tire)</li><li>• Old LCBO building at 10 William Street West</li><li>• John Street South</li><li>• Algonquin Trail</li><li>• CN Trail</li><li>• Short Road</li><li>• Heritage Square Mall (Elgin Street West at Victoria Street).</li></ul> <p>The event will begin with a welcome at 9:00 AM at Mallard's Milk Bar where volunteers can pick up bags (or they can start from their homes if they already have their needed supplies). The clean-up will take place between 9:30 AM and 11:00 AM, followed by a lunch at Mallard's Milk Bar between 11:00 AM and 1:00 PM with speeches from local community groups and environmental experts. Prizes will also be given at the end of the event around 1:00 PM.</p> <ul style="list-style-type: none"><li>• Action Item: Alexis Young to provide an update regarding The Great Arnprior Trash Hunt and its impact at the next EAC meeting.</li></ul>

Item	Comment/ Update
4	Billy Denault to obtain a copy of the Community Action Arnprior presentation on Greening Business.
5	<p>Discussion centered around how to advertise and share information on the Pitch-In Week activities as well as potential locations including the Marshall's Bay Meadows Subdivision.</p> <ul style="list-style-type: none"> <li>• Action Item: Coordinate with the organizers of The Great Arnprior Trash Hunt to determine locations that are completed and in need of additional clean-up.</li> <li>• Action Item: Prepare messaging for how to safely collect garbage materials through clean-up efforts (i.e. Pitch-In Canada poster, animal waste, hazardous materials, etc.).</li> <li>• Action Item: The Recreation Department will add garbage bins into the passive park in the Marshall's Bay Meadows Subdivision until the park construction is completed with permanent benches and waste receptacles.</li> </ul>
7	This item has been assigned to all committee members to identify potential resources and events that can be submitted to Town staff who will review and curate an Environmental Stewardship webpage on the Town's website.
8	<p>The MacNamara Field Naturalists Club will be celebrating their 40<sup>th</sup> anniversary with a gala event, taking place on September 7<sup>th</sup>, 2024. There will also be a clean-up event on Sunday, April 28<sup>th</sup>, 2024. More information will be available at the next committee meeting; however, the club has been working on a number of additional projects including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>• Thirty-six (36) points of interest have been identified along the trails and signage with QR codes will be added to allow for greater public education.</li> <li>• The club will be looking to host some tours of their trail network and they are also seeking new members to bolster their group and bring new ideas to the table.</li> <li>• Investigation is underway to include the MacNamara trails on the "PinTrails webpage" and mobile application.</li> <li>• There has been vandalism activity that has damaged several trees within the trails and the OPP has been involved accordingly.</li> </ul>

Item	Comment/ Update
9	<p>Discussion focussed on dividing this action item into its composite parts which can then be further reviewed following the committee's review of the Community Action Arnprior presentations and the CPEAC delegation.</p> <ul style="list-style-type: none"> <li>• Action Item: Identify priorities for potential data collection activities (i.e. survey)</li> <li>• Action Item: Identify priorities for potential public engagement activities (i.e. Arnprior Sunday Market, public events, etc.)</li> <li>• Action Item: Create a sorting guide tool for use at public events</li> </ul>
10	Completed: The Carleton Place Environmental Advisory Committee (CPEAC) will be presenting as a delegation at the May 21 <sup>st</sup> , 2024.
11	<p>Discussion focussed on dividing this action item into its composite parts which can then be further reviewed following the committee's review of the Community Action Arnprior presentations and the CPEAC delegation.</p> <ul style="list-style-type: none"> <li>• Action Item: Create education materials and information regarding how to reduce yard waste</li> <li>• Action Item: Create education materials and information regarding how to create native pollinator gardens and support seasonal plantings that are supportive of native species</li> <li>• Action Item: Create education materials and information regarding how to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.)</li> <li>• Action Item: Create education materials and information regarding how to deal with invasive species and how to report invasive species on Town property.</li> </ul>
12	Information was provided regarding the federal government's Two Billion Trees project which is focussed on large scale tree planting (50,000+ trees) and the urban and suburban planting arms have not been opened yet.

## 9. Staff Reports

None

## 10. New Business

### a) Roundtable Discussion

Natalie Deveau, Chair, shared that this item on the agenda is an opportunity to share any questions, comments, thoughts and perspectives.

- The future underwater clean-up event at the Madawaska Bridge is progressing led by Barry Goodman with discussions underway with Ontario Power

Generation (OPG), the County of Renfrew and the Town of Arnprior. The organizers are looking for volunteers and sponsors for the event to take place in Fall 2024.

- Municipal policymaking was raised as a ongoing research topic with additional documents from [the Federation of Canadian Municipalities \(FCM\)](#) and the [Partners for Climate Protection program](#) to be provided at the next meeting for the committee's information.
- The investigation of potential bike paths and/or lanes will be considered as part of the Transportation Master Plan (TMP) exercise that is currently underway as a partnership between the Town of Arnprior and the County of Renfrew. It is expected that a second Public Information Session will be held in early Fall 2024 to review the preliminary findings.

## **11. Adjournment**

Resolution Number 007-24

Moved by Ted Strike

Seconded by Alexis Young

**That** the Environmental Advisory Committee adjourn at 7:57 PM.

Resolution Carried

## Appendix A

### Action Item Summary

Ref. No.	Item	Date Assigned	Responsible Party
1	Provide electronic copies of Town by-laws and policies with regard to environmental issues (as listed in the March 18 <sup>th</sup> , 2024 Environmental Advisory Committees PowerPoint Presentation).	2024-03-18	Oliver Jacob
2	Provide results of the FoodCycler pilot project when compiled / available	2024-03-18	Amy Dean
3	Provide an update regarding The Great Arnprior Trash Hunt and its impact at the next EAC meeting.	2024-03-18	Alexis Young
4	Obtain a copy of the Community Action Arnprior presentation on Greening Business	2024-03-18	Billy Denault
5	Implement webpage content for Environmental Initiatives through identification of resources, events, etc.	2024-03-18	All
6	Identify priorities for potential data collection activities (i.e. survey).	2024-03-18	Alexis Young
7	Identify priorities for potential public engagement activities (i.e. Arnprior Sunday Market, public events, etc.).	2024-03-18	All
8	Create a sorting guide tool for use at public events	2024-03-18	Barry Goodman

Legend: **Yellow = New Addition to Action Item List**  
**Green = Completed Items on Action List**

9	Coordinate with the organizers of The Great Arnprior Trash Hunt to determine locations that are completed and in need of additional clean-up.	2024-03-18	Amy Dean
10	Prepare messaging for how to safely collect garbage materials through clean-up efforts (i.e. Pitch-In Canada poster, animal waste, hazardous materials, etc.).	2024-03-18	Amy Dean
11	Add garbage bins into the passive park in the Marshall's Bay Meadows Subdivision until the park construction is completed with permanent benches and waste receptacles.	2024-03-18	Graeme Ivory
12	Create education materials and information regarding how to reduce yard waste.	2024-03-18	
13	Create education materials and information regarding how to create native pollinator gardens and support seasonal plantings that are supportive of native species.	2024-03-18	
14	Create education materials and information regarding how to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.).	2024-03-18	
15	Create education materials and information regarding how to deal with invasive species and how to report invasive species on Town property.	2024-03-18	Barry Goodman
16	Review available tree planting grants and other opportunities to support the growth of the tree canopy across the community (on public and private properties).	2024-03-18	

Legend: Yellow = New Addition to Action Item List  
Green = Completed Items on Action List



**Completed Items:**

Item	Status	Responsible Party
Invite the <a href="#">Carleton Place Environmental Advisory Committee</a> to be a delegation at a future meeting.	Completed	Amy Dean
Provide more information about the MacNamara Field Naturalists Club and its 40 <sup>th</sup> anniversary plans	Completed	Barry Goodman
Organize Earth Day activities and participation in National Earth Day workshop	Completed	Amy Dean
Organize Pitch-In Week (April 29 <sup>th</sup> , 2024 to May 5 <sup>th</sup> , 2024) activities	Completed	Lucas Power Amy Dean
Provide more information about the Great Arnprior Trash Hunt and how the EAC can get involved	Completed	Alexis Young

Legend: Yellow = New Addition to Action Item List  
Green = Completed Items on Action List