



ARNPRIOR

**Town of Arnprior
Environmental Advisory Committee Meeting**

Date: Monday, April 15th, 2024

Time: 6:30 PM

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Adoption of Agenda**
- 5. Disclosures of Pecuniary Interest**
- 6. Adoption of Previous Minutes**
 - a) **Committee Minutes – March 18th, 2024**
- 7. Presentations / Delegations**
 - a) **April Events**, Amy Dean, Environmental Engineering Officer
- 8. Matters Tabled / Deferred / Unfinished Business**
 - a) **Review Action Items Summary Table**
- 9. Staff Reports (by Department)**
- 10. New Business**
 - a) Roundtable Discussion
- 11. Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [Website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, CAO, Town Staff, Committee Members

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio



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Minutes of the Environmental Advisory Committee Meeting

March 18th, 2024

6:30 PM

Council Chambers – Town Hall

Committee and Staff Attendance

Committee Members Present:

Chris Toner, Councillor
Billy Denault, Councillor
Natalie Deveau, Committee Member
Barry Goodman, Committee Member
Ben Shearer, Committee Member
Ted Strike, Committee Member
Alexia Young, Committee Member

Town Staff Present:

Robin Paquette, CAO
Graeme Ivory, Director of Recreation
John Steckly, GM, Operations
Amy Dean, Environmental
Engineering Officer
Ryan Wall, Engineering Officer
Patrick Foley, Engineering Officer,
Facilities and Assets
Kaila Zamojski, Town Clerk
Oliver Jacob, Client Services
Coordinator

1. Call to Order

Robin Paquette, CAO, called the meeting to order at 6:30 PM and welcomed those present.

a) Introduction of Members

All committee members introduced themselves, shared their background and noted their vision for participation in the Town's Environmental Advisory Committee.

b) Election of Chair and Vice Chair

Following a call for interest, the following motions to appoint committee presiding officers were entertained by the committee:

Resolution Number 001-24
Moved by Barry Goodman
Seconded by Ted Strike

That the Environmental Advisory Committee appoint Natalie Deveau to serve as its Committee Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

Resolution Number 002-24
Moved by Ted Strike
Seconded by Billy Denault

That the Environmental Advisory Committee appoint Chris Toner to serve as its Committee Vice Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Chair Natalie Deveau asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 003-24
Moved by Chris Toner
Seconded by Barry Goodman

Be It Resolved That the agenda for the Environmental Advisory Committee Meeting dated Monday, March 18th, 2024 be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

None

7. Presentations/ Delegations

a) Environmental Advisory Committee Terms of Reference

Oliver Jacob, Client Services Coordinator, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Confirmation was provided that quorum for the Advisory Committee is set at 50% plus one of the total committee membership. With its current membership, that means that at least four (4) members out of seven (7) members must be present in order to transact business.
- The process to identify future agenda items was discussed and it was noted that committee members may send any agenda item suggestions through the Client Services Coordinator / Town Clerk for inclusion on future agendas.

b) Environmental Advisory Committees

Amy Dean, Environmental Engineering Officer, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- It was requested that the Town by-laws and policies outlined in the PowerPoint presentation be provided to the committee for their information.
- The results of the FoodCycler pilot project will be presented to the Environmental Advisory Committee when available following completion of the pilot.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

Robin Paquette, CAO, shared that this item on the Agenda is an opportunity to share any questions, comments, thoughts and perspectives.

- Ideas for future opportunities were discussed including:
 - Consider reviewing the current leaf and yard waste collection schedule to consider increased frequency and the associated costs.
 - Increasing education on environmental topics will help to support the community to reduce their impacts on the community. Ideas included:
 - How to reduce yard waste

- How to create native pollinator gardens and support seasonal plantings that are supportive of native species
 - How to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.)
- Consider advocacy related to the producer-led recycling collection model to ensure the inclusion of additional recyclable materials (i.e. Styrofoam).
- Consider implementing future clean-ups of community assets like parks and open spaces like Robert Simpson Park, the MacNamara Trail, and the Madawaska River. This can be included in Pitch-In Week and other community-led clean-ups. There will be a community-led clean-up event in partnership with Mallard's Milk Bar that will be held in the coming months. More information will be shared on the [Great Arnprior Trash Hunt event page](#) as it becomes available.
- Consider the implementation of a common webpage that brings all environmental initiatives under one platform (possibly through the Town's website). This could include resource consolidation and an events calendar to showcase what is planned in the community.
- Consider working alongside the MacNamara Field Naturalists Club for their 40th anniversary celebrations to support their activities (i.e. social media post, remarks from Mayor McGee, etc.).
- Consider implementing a public survey through the Town's ZenCity community engagement platform to obtain data to set environmental priorities.
- Consider reviewing tree planting grants and other opportunities to support the growth of the tree canopy across the community (on public and private properties).
- Investigate the feasibility of a composter collection program ("Green Bins") and other composting alternatives through the refresh of the Integrated Waste Management Plan.
- Consider incorporating of active transportation into the Town's major planning policies (i.e. Official Plan, Zoning By-Law) and ongoing strategy work (i.e. Transportation Master Plan).
- Consider the implementation of bicycle paths / rack locations and working with the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) to support active transportation in the community.

- Consider reviewing the current Town policies with regard to the identification, treatment and removal of invasive species on public property.
- As the 2024 Budget has already been adopted by Council, researching ideas that may have financial implications for recommendation to Council through the 2025 budget deliberations in December 2024.
- It was agreed that it would be worthwhile to invite the Carleton Place Environmental Advisory Committee to present on their activities and how they approach their operations as a committee.
- Action items will be identified at each meeting and brought forward for review at the next scheduled meeting to review any actions taken between meetings.

11. Adjournment

Resolution Number 004-24

Moved by Ted Strike

Seconded by Billy Denault

That the Environmental Advisory Committee adjourn at 8:07 PM.

Resolution Carried



April Events

Amy Dean, Environmental
Engineering Officer

April 15, 2024



Earth Day Workshop

I'M REDUCING FOOD WASTE

Virtual workshop

April 22nd, 2024 at 7:00pm—8:00pm
FREE 1hr Virtual Workshop





Spring Clean-ups

BBQ, PRIZES & GUEST
SPEAKERS

JOIN THE EVENT
PAGE TO LEARN
MORE



THE GREAT ARNPRIOR TRASH HUNT

A DAY OF BEAUTIFICATION AND COMMUNITY
APRIL 20TH 2024 9AM

HOSTED BY
MALLARD'S MILK BAR



Pitch-In Week

April 29th – May 5th

Pick up a free 'Park Clean Up Kit' at the
Nick Smith Centre and do your part in
cleaning up our community.





Background










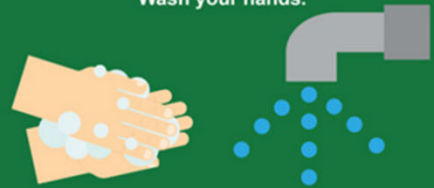
- We have the support of a few local businesses who have donated supplies for these events

Business	Donation
Home Hardware	200 Leaf bags, 200 Gloves
Rona	Garbage Bags
Town	Blue Recycle Bins (If Sorting for Event)
Ottawa Valley Coffee	Free beverage coupon (Pitch-in kits ONLY)



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Safety Tips

<p>SAFETY TIPS: Before you begin</p> <p>Assess the area. Look out for hazards and possible dangers.</p> 	<p>SAFETY TIPS: During your clean up</p> <p>Supervise participants closely, do not let children go off alone.</p> 
<p>Be prepared, be safe. Bring proper safety equipment and tools.</p> 	<p>Do not pick up dangerous items.</p> 
<p>Be sure to have enough supervisors in your group.</p> 	<p>Watch for cars and be careful near roads.</p> 
<p>Be prepared to sort items for garbage, recycling, and large items.</p> 	<p>Don't carry heavy items alone.</p> 
<p>Arrange disposal. Call local government or private waste management company.</p> 	<p>Wash your hands.</p> 

www.pitch-in.ca



Bag Disposal Following Events

- Our Parks and Rec / Public Works department will collect the bags and bring to the landfill for proper disposal following the event
- Please reach out to myself at adean@arnprior.ca to assist in coordinating
- Let me know the location and estimated quantity
- For Arnprior Trash Hunt - The Town will issue a free landfill voucher to dispose of the collected litter

Next Steps





Next Steps

- Colin MacDuff, CPEAC Chair
- Barbara Purdy, Deputy Chair for the Committee, and the Coordinator for Earthfest
- Will be presenting at our next committee meeting May 21st
- Anything specific we would like them to discuss?



Questions?



• WHERE THE RIVERS MEET •

THE GREAT ARNPRIOR TRASH HUNT

SATURDAY APRIL 20TH



9:00 WELCOME & BAG PICK UP

Meet the group at Mallards or start from your own home! Bags will be provided, please bring gloves

9:30 TOWN CLEAN UP

Group your bags together and we'll take care of pick up or bring them with you to Mallards!

11:00 – 1:00 LUNCH AT MALLARDS

Community group spokespeople will be onsite to share their earth friendly programs & activities

1:00 COMMUNITY PRIZES

Each participant at the event will be provided with a raffle ticket for prizes!

We will also have a prize for the “Best Trash Find”



Action Item Summary

Ref. No.	Item	Date Assigned	Responsible Party
1	Provide electronic copies of Town by-laws and policies with regard to environmental issues (as listed in the March 18 th , 2024 Environmental Advisory Committees PowerPoint Presentation)	2024-03-18	Oliver Jacob
2	Provide results of the FoodCycler pilot project when compiled / available	2024-03-18	Amy Dean
3	Provide more information about the Great Arnprior Trash Hunt and how the EAC can get involved	2024-03-18	Alexis Young
4	Obtain a copy of the Community Action Arnprior presentation on Greening Business	2024-03-18	
5	Organize Pitch-In Week (April 29 th , 2024 to May 5 th , 2024) activities	2024-03-18	Lucas Power Amy Dean
6	Organize Earth Day activities and participation in National Earth Day workshop	2024-03-18	Amy Dean
7	Implement webpage content for Environmental Initiatives through identification of resources, events, etc.	2024-03-18	
8	Provide more information about the MacNamara Field Naturalists Club and its 40 th anniversary plans	2024-03-18	Barry Goodman
9	Identify priorities for a potential public engagement opportunity (I.e. survey)	2024-03-18	

10	Invite the Carleton Place Environmental Advisory Committee to be a delegation at a future meeting	2024-03-18	Amy Dean
11	Create Educational materials/ information regarding: <ul style="list-style-type: none"> • How to reduce yard waste • How to create native pollinator gardens and support seasonal plantings that are supportive of native species • How to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.) 	2024-03-18	
12	Review available tree planting grants and other opportunities to support the growth of the tree canopy across the community (on public and private properties)	2024-03-18	