ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, April 22nd, 2024

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

1. **Call to Order**
2. **Roll Call**
3. **Land Acknowledgement Statement**
4. **Adoption of Agenda (Additions / Deletions)**
5. **Disclosures of Pecuniary Interest**
6. **Question Period**
7. **Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
   a) **Regular Meeting of Council – April 8th, 2024** (Page 1-12)
8. **Awards / Delegations / Presentations**
9. **Public Meetings**
   a) **Zoning By-law Amendment – Temporary Use (10 William Street)** (Page 13-14)
10. **Matters Tabled / Deferred / Unfinished Business**
11. **Notice of Motion(s)**

12. Staff Reports

a) **CIP Application for 67 Madawaska Street,** Lindsay Wilson, Marketing and Economic Development Officer (Page 15-18)

b) **Amend Arnprior Brand Guidelines**, Lindsay Wilson, Marketing and Economic Development Officer (Page 19-21)

c) **Robert Simpson Park Canteen Rental Agreement**, Graeme Ivory, Director of Recreation (Page 22-24)

d) **McNab Street and Madawaska Boulevard Sidewalk Project Update**, Ryan Wall, Engineering Officer (Page 25-27)

e) **Water Pollution Control Centre (WPCC) Roof Replacements Tender Award,** Patrick Foley, Engineering Officer, Facilities and Assets (Page 28-30)

f) **Proclamation for First Responders Day (May 1st, 2024),** Oliver Jacob, Client Services Coordinator (Page 31-33)

g) **Proclamation for Emergency Preparedness Week (May 5th to May 11th, 2024),** Oliver Jacob, Client Services Coordinator (Page 34-37)

h) **Proclamation for Museum Month (May 2024),** Oliver Jacob, Client Services Coordinator (Page 38-40)

i) **Proclamation for Community Living Month (May 2024),** Oliver Jacob, Client Services Coordinator (Page 41-44)

13. Committee Reports and Minutes

a) **Mayor's Report**

b) **County Councillor's Report**

c) **Committee Reports and Minutes**

i) **Culture and Diversity Advisory Committee Minutes** – March 4th, 2024 (Page 45-48)

ii) **Accessibility and Age Friendly Advisory Committee Minutes** – March 6th, 2024(Page 49-53)

iii) **Environmental Advisory Committee Minutes** – March 18th, 2024 (Page 54-58)

14. Correspondence & Petitions

a) Correspondence

i) Correspondence Package I-24-Apr-08

ii) Correspondence Package A-24-Apr-06

15. By-laws & Resolutions

a) By-laws

i) **By-Law No. 7480-24 – CIP Application for 67 Madawaska Street** (Page 59-67)

ii) **By-Law No. 7481-24 – Amend Arnprior Brand Guidelines** (Page 68-70)

iii) **By-Law No. 7482-24 – Award Water Pollution Control Centre (WPCC) Roof Replacements Tender** (Page 71)

iv) **By-Law No. 7483-24 – Appoint Deputy Clerk** (Page 72)

b) Resolution(s)

i) **Municipal Grants Application** – Rotary Club of Arnprior (Butter Tart Festival) (Page 73)

ii) **Municipal Grants Application** – pflag Canada Arnprior Chapter (Valley Diversity Emporium) (Page 74)

iii) **Municipal Grants Application** – Arnprior Optimist Club (Talent Show Event) (Page 75)

iv) **Municipal Grants Application** – Renfrew Country 55+ Summer Games (Carpet Bowling) (Page 76)

v) **Request for Support** – County of Prince Edward (Accessible Ontario by 2025) (Page 77-78)

16. Announcements

17. Media Questions

18. Closed Session

One (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees (Volunteer of the Year)

19. Confirmatory By-law

By-law No. 7484-24 to confirm the proceedings of Council

20. Adjournment

Please note: Please see the Town's website to view the live stream. The meeting recording will also be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's website. Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7/My Broadcasting Corporation; Valley Heritage Radio; Ottawa Valley Business

ARNPRIOR

Minutes of Council Meeting
April 8, 2024 6:30 PM
Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):
Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Council Members Present (Electronic):

Council Members Absent:
Councillor Tom Burnette

Town Staff Present:
Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, General Manager Client Services/Treasurer
Oliver Jacob, Client Services Coordinator
John Steckly, General Manager Operations
Patrick Foley, Engineering Officer
Ryan Wall, Engineering Officer

Also Present:
Jamie Batchelor, JL. Richards & Associates (Virtual Attendance)
Saide Sayah, Fotenn Consultants

1. **Call to Order**
   Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. **Roll Call**
   The roll was called, with all Members of Council being present, except Councillor Tom Burnette.

3. **Land Acknowledgement Statement**
   Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

   I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

4. **Adoption of Agenda**
   Resolution Number 118-24
   Moved by Lynn Cloutier
   Seconded by Chris Toner
   Be It Resolved That the agenda, for the Regular Meeting of Council dated Monday, April 8, 2024 be adopted.

   Resolution Carried

5. Disclosures of Pecuniary Interest
None

6. Question Period
None

7. Adoption of Minutes of Previous Meeting(s)
Resolution Number 119-24
Moved by Chris Couper
Seconded by Billy Denault
That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted (Regular Meeting of Council – March 25, 2024).

Resolution Carried

8. Awards/Delegations/Presentations
None

9. Public Meetings
None

10. Matter Tabled/ Deferred/ Unfinished Business

a) Official Plan Amendment No. 6 and Zoning By-law Amendment No 1-23 (Winners Circle Drive)

Resolution Number 097-24
Moved by Billy Denault
Seconded by Dan Lynch

That Council receive applications for amendment to the Town of Arnprior Official Plan and Zoning By-law 6875-18, for the lands known legally as PT E 1/2 LT 3, CON A, PT 2, 49R9552, EXCEPT PT 2, 49R14108 ; TOWN OF ARNPRIOR; PT E 1/2 LT 3 CON A PTS 4 & 7 49R9552; EXCEPT PT 1 49R9860, PTS 1 & 2 49R10750 & PT 1 49R14108; TOWN OF ARNPRIOR, to amend the OP designation and zoning.

That Council has considered all written and oral submissions received on this application, the effect of which has helped Council make an informed decision; and

That Council passes a by-law to adopt the Official Plan Amendment #6 for the subject sites known locally as 39 Winners Circle Drive to redesignate the subject lands from 'Mixed Use Commercial/Employment Area (MUCE)' to "Special Designation - Mixed Use Commercial/ Employment Area (MUCE) subject to C5.8.X" for the purpose of adding a site specific policy to permit apartment dwelling and townhouse dwellings with accessory uses, occupied by person who are 55+ years of age, as permitted uses, with a maximum height of 4 storeys.

That Council passes a by-law to adopt the Zoning By-law amendment (ZBLA-1/23) for the subject sites municipally known as 39 Winners Circle Drive, to re-zone the subject lands from 'Mixed Use Commercial/Employment (MU-CE)' to 'Mixed use Commercial/Employment Exception XX (MU-CE*XX)' for the purpose of implementing site specific provisions to add apartment dwelling and townhouse dwelling units, with medical office, restaurant and personal service use as permitted accessory uses, occupied primarily by persons who are 55+ years, provide for a maximum of 1000 m2 Gross Floor Area of permitted accessory uses in an apartment, provide for a minimum rear yard

setback of 7.5 m; establish a minimum bicycle parking of 6 bicycle parking spaces and establish a minimum parking requirement of 1 parking space per 50 m2 of Gross Floor Area for the permitted accessory uses. The By-law will come into full force and effect once OPA #6 has been approved by the County of Renfrew, that reflects the applicant's request for specific zoning for the site.

Resolution Amended

Discussion ensued among Members of Council resulting in the following motion:

Resolution Number 120-24
Moved by Chris Couper
Seconded by Billy Denault
That Council Amend Resolution Number 097-24 to replace the wording in paragraphs 1-4 with the following:

Whereas Council received an application for Official Plan Amendment #6 and Zoning By-law Amendment 1-23 for the lands fronting onto Winners Circle Drive, locally known as 39 Winners Circle Drive; and

Whereas staff were notified by the applicant that they have decided to withdraw their application in its entirety, in regards to the subject lands.

Therefore be it resolved that Council receive the Official Plan Amendment No. 6 and Zoning By-law Amendment No. 1-23 (Winners Circle Drive) staff report for information.

Resolution Carried

Resolution Number 121-24
Moved by Billy Denault
Seconded by Lynn Cloutier

That Council further amend Resolution Number 097-24 to add a new paragraph 5 as follows:

And Further That Council direct staff to include a Commercial Land Needs Analysis Study be completed in 2024 funded from the Marketing and Economic Development Reserve.

Resolution Carried

Resolution Number 122-24
Moved by Billy Denault
Seconded by Lynn Cloutier

Whereas Council received an application for Official Plan Amendment #6 and Zoning By-law Amendment 1-23 for the lands fronting onto Winners Circle Drive, locally known as 39 Winners Circle Drive; and

Whereas staff were notified by the applicant that they have decided to withdraw their application in its entirety, in regards to the subject lands.

Therefore be it resolved that Council receive the Official Plan Amendment No. 6 and Zoning By-law Amendment No. 1-23 (Winners Circle Drive) staff report for information.

And Further That Council direct staff to include a Commercial Land Needs Analysis Study be completed in 2024 funded from the Marketing and Economic Development Reserve.

A recorded vote was taken at the request of Councillor Chris Couper:

Councillor Lynn Cloutier	Yes
Councillor Chris Couper	Yes
Councillor Billy Denault	Yes
County Councillor Dan Lynch	Yes
Councillor Chris Toner	Yes
Mayor Lisa McGee	Yes

Resolution Carried as Amended

11. Notice of Motions

None

12. Staff Reports

a) Bill 23 – Recommended Official Plan & Zoning By-law Amendments – CAO and Fotenn Consultants

Resolution Number 123-24
Moved by Billy Denault
Seconded by Lynn Cloutier

That pursuant to Sections 22 and 34 of the Planning Act, Council holds a public meeting on Monday, May 13th, 2024, regarding proposed amendments to the Town's Official Plan and Zoning By-law 6975-18 with regard to the requirements of Bill 23 and Private Road provisions, to allow for public review and comment; and

Further That pursuant to Section 14 of the Planning Act, Council direct staff to advertise the public meeting on the Town of Arnprior Website and other internet engagement platforms to meet alternative public notice requirements for these applications.

Resolution Carried

b) Request for Award – One-Ton Truck, Plow, Sander & Dump Box – Engineering Officer

Resolution Number 124-24
Moved by Chris Couper
Seconded by Dan Lynch

That Council enact by-laws to:

a. Award a purchase of a One-Ton Truck with Plow, Sander & Dump Box to Donnelly Automotive Group, for a total of $116,896.00 (plus HST); and

b. Fund the shortfall of $8,953.37 through any 2024 capital surplus funds and if none are available, through the Capital Expenditure Reserve Fund; and

c. Authorize the CAO to execute the agreements, and related documents with Donnelly Automotive Group to supply and deliver the vehicles and equipment.

Resolution Carried

c) Housing Enabling Water System Fund (HEWSF) Grant Application – Engineering Officer

Resolution Number 125-24
Moved by Billy Denault
Seconded by Lynn Cloutier

That Council direct staff to make an application to the Housing-Enabling Water Systems Fund (HEWSF) grant program, for the proposed replacement of the Daniel Street / Albert Street Sanitary Sewer from Rock Lane to Ewen Street, Sewer Separation of the Albert Street Sewer system and replacement of the Albert Street watermain.

Resolution Carried

d) Proclamation for Earth Day (April 22, 2024) – Client Services Coordinator

Resolution Number 126-24
Moved by Chris Couper
Seconded by Chris Toner

That Council proclaim April 22, 2024 as Earth Day in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas Earth Day is celebrated on April 22nd each year, and is a key time to unite our community and make a positive impact on the environment; and

Whereas the theme for Earth Day 2024 is “Planet vs. Plastics” which aims to emphasize our collective commitment to tackle the plastics crisis by reducing plastics production by 60% by 2040 and aspiring to forge a plastic-free future; and

Whereas Earth Day is known as the movement to change the business climate, political climate, and how we take action on climate change; and

Whereas climate change is being observed and experienced at an increasingly local level and needs to be taken seriously; and

Whereas local levels of government are finding themselves at the frontline of the battle against climate change; and

Whereas the mounting environmental challenges that we are facing will require our towns and cities to take a leading role in the fight for a more sustainable world; and

Whereas Mallard’s Milk Bar will be hosting the “Great Arnprior Trash Hunt” on Saturday, April 20th, 2024 as a community-wide initiative to clean up local streets, parks and open spaces; and

Whereas the Town of Arnprior will be providing park clean-up kits to local residents to use in local parks during the week of April 29th to May 5th, 2024 (Pitch-In Canada Week);

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 22nd, 2024 as

Earth Day in the Town of Arnprior, and encourage all residents to participate in the Earth Day activities, learn more and understand their role in helping to combat climate change and make a positive impact on the environment on Earth Day and every day.

The CAO noted that in relation to Earth Day, the Town has partnered with Earth Day Canada to offer a free one (1) hour virtual workshop on reducing food waste, on April 22nd from 7:00—8:00pm, via Zoom, titled "I'm Reducing Food Waste".

e) Proclamation for 911 Dispatcher Awareness Week (April 14th to 20th, 2024) – Client Services Coordinator
Resolution Number 127-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council proclaim April 14th to 20th, 2024 as 911 Dispatcher Appreciation Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas emergencies can strike without warning, necessitating immediate action and the involvement of well-prepared emergency services; and

Whereas the 911 Dispatchers of the Renfrew Central Ambulance Communications Centre, Ontario Provincial Police, and the Brockville Fire Department serve as the unsung heroes and vital first point of contact in these critical moments, acting with speed, precision, and empathy; and

Whereas 911 Dispatchers skillfully dispatch paramedic services, fire departments and police services, coordinating essential resources and personnel to manage crise effectively and efficiently; and

Whereas their expertise and calm demeanor under pressure ensure the efficient coordination of life-saving services, bridging the gap between the community in distress and the swift response of emergency services; and

Whereas through their diligent efforts, 911 Dispatchers uphold the highest standards of public safety, contributing significantly to the protection of life and property; and

Whereas their role as the cornerstone of the emergency response system is characterized by a remarkable commitment to providing care and ensuring the safety of both the public and emergency responders; and

Whereas the professionalism, skill, and compassion exhibited by these dedicated individuals not only save lives but also provide reassurance and hope to those in urgent need; and,

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 14th to 20th, 2024 as 911 Dispatcher Appreciation Week in the Town of Arnprior and encourages all residents to acknowledge and celebrate the exceptional service and commitment of our local 911

Dispatchers whose work is essential in maintaining the safety and well-being of our community.

13. Committee Reports and Minutes

a) Mayor's Report

Mayor Lisa McGee reported the following:

- I have had meetings with organizing committee for Men's Shed Fundraiser, and also attended the event with other Members of Council. The event was successful, with lots of funds raised for Men's Shed initiatives. It was a pleasure to team up with many community volunteers who helped to make this event happen. A special shout out to Ed Reid for organizing. During the event there was a live auction where a Bench and Picnic Table, built by the Men's Shed, were auctioned off. These items were won by Pilon Family Funeral Home, and have been donated back to the Town of Arnprior to commemorate the late Glenn Arthur. Thank you to Pilon Family Funeral Home for this commemorative donation.
- Last week I had a virtual meeting call with Kaitlyn Cox, Senior Manager from KPMG, the firm working on the municipal audit for the Town of Arnprior. As part of their audit process she wanted to discuss any administrative/ legislated concerns, and any concerns with changes in operations. I appreciated the opportunity, and I had a great discussion with her, and learned a lot. I was encouraged, but not surprised to hear that she had received nothing but full support from our finance team.
- It was a privileged to join members of the community, Council, and the Chief Librarian at the Biryani House restaurant, in celebration of the end of Ramadan. The owners provided an explanation of Ramadan and included their own symbolic interpretation of how they apply it to their lives. They also provided a wonderful celebratory meal as well connected with other residents.
- Things continue to get underway with the Police Services Board. I have now got my online account set up and now there is some mandatory training that needs to be completed to move forward.
- I attended a virtual meeting with staff from the Ministry of Tourism, Culture and Sport. They wanted share some great news in advance of the Provincial Premier and Finance Minister's Budget announcement. Specifically, a new funding stream has been created for sport and recreation facilities, recreational infrastructure, and repairs to existing facilities. Council will recall that several of us presented to Dave Smith, MPP and Parliamentary Assistant to the Minister of Tourism, Culture and Sport at the ROMA Conference back in January and in light of our presentation and the announcement it is easy to remain hopeful that the future Nick Smith Centre projects will be considered in this new funding stream.
- It has been an interesting couple weeks in regard to resident outreach. I received 5 calls and emails from new residents who have recently moved to Arnprior. Comments from these new residents included:
    - Where/ if the Town had an off leash dog park;
    - Comments surrounding the issue of speeding in various areas around Town; and
    - Requests for Council to consider dedicated bike paths in the future.

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- On 26 March, the County hosted a Master Transportation Plan Public Zoom meeting that had 42 persons participating.
- Lorenz Kelo of North Algona Wilberforce was honoured with the County Volunteer Certificate that was presented by Warden Peter Emon.
- The 17th Annual Warden's Golf Tournament will take place Friday, June 7, 2024 at the Dragonfly Golf Links in the Township of Admaston/Bromley.
- On April 4, the County hosted an Affordable Housing Summit. This event brought together industry experts and potential partners to delve into opportunities of using vacant municipal land, innovating around existing properties, and fostering collaboration to tackle pressing housing needs.
- During the 2024 construction season, County Operations will be providing monthly updates on construction projects. Of note, Arnprior has no County construction projects.
- County Council passed a resolution to implement a $750 fee for speed/traffic review requests generated outside of the Corporation of the County of Renfrew.
- A reminder that the Algonquin Trail is not open until May 1st.
- The Trails Advisory Committee is recommending that the Development and Property Committee recommend that County Council adopt a By-law to authorize Pro-tec 5, Pembroke, Ontario, to act, as a By-law Enforcement Officer on County of Renfrew owned Recreational Trails on behalf of the County of Renfrew.
- With the K&P Trail becoming part of the County Trail system a new By Law will be presented to Council. Of note, motorcycles and dirt bike will be permitted on Algonquin Trail providing they have insurance, drivers licence and plated.

c) Committee Reports and Minutes

Councillor Chris Toner provided the Arnprior and McNab/Braeside Archives Board Meeting Report – April 4, 2024:

- A New Archivist, Janis Hernandes has been hired and is eager and excited to start working. Her official start date is today, Monday, April 8th. She will be trained and assisted by former staff as she gets familiar with her new role. Thank you to Laurie and Emma for helping set Janis up for success.
- The repairs from the flood have now been complete and the Archives is open to the public, with all materials having been moved back into the space.
- Two historical walks planned are planned soon through the Archives "Walking Through the Decades" event:
    - Walk 1 – Canada Day Weekend and will focus on stories from the 1880s to 1899
    - Walk 2 – during the Town's Cultural Night Market and will look at stories from 1900 to 1920
    - You can visit the webpage at: www.adarchives.org or their Facebook page for more details as they become available.

- Currently the Archives is posting pictures of our history on Facebook - through a series titled “Archives through the Alphabet.” With today being letter “H” for the hill, depicting a picture of the house Daniel McLaughlin built and lived in. Today we know it as the house that makes up the Galilee Retreat Centre.
- Following the meeting, the Arnprior and McNab/Braeside Archives held their Annual General Meeting:
  - Approved the 2024 Board
  - Approved the 2023 financial reports and the 2024 budget.

14. Correspondence & Petitions

a) Correspondence Package – I-24-Apr-07

Resolution Number 128-24
Moved by Chris Couper
Seconded by Dan Lynch

That the Correspondence Package Number I-24-Apr-07 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 6 – Ontario is more than quadrupling its investment from $200 million to $825 million over three years to expand the Housing-Enabling Water Systems Fund, which will help municipalities repair, rehabilitate and expand drinking water, wastewater and stormwater infrastructure. Municipalities can still submit an application for the program until April 19, 2024.
- Page 27 – The Ontario government is increasing the minimum wage from $16.55 per hour to $17.20, effective October 1, 2024.
- Page 31 – Effective March 28, 2024 our local MPP, John Yakabuski, will be the Parliamentary Assistant to the Minister of Energy.

15. By-laws & Resolutions

a) By-laws

Resolution Number 129-24
Moved by Lynn Cloutier
Seconded by Billy Denault
That the following by-laws be and are hereby enacted and passed:

i. By-law No. 7477-24 – Award Tender No. PW-2024-01 (One Ton Truck with Plow, Sander and Dump Box)

ii. By-law No. 7478-24 – Encroachment Approvals (73 Carss Street)

Resolution Carried

b) Resolutions

i. 2023 Annual Integrity Commissioner Report

Resolution Number 130-24
Moved by Dan Lynch
Seconded by Chris Toner

Whereas Council of the Corporation of the Town of Arnprior has appointed an Integrity Commissioner as per Section 223.3 (1) of the Municipal Act, 2001 (the Act), as amended, whose function is to investigate in an independent and confidential manner, a complaint made to him by any person, as to whether a member of council or a member of a local board has complied with the Code of Conduct, or other ethics-related policies, rules or procedures, and to report on the investigation; and

Whereas Council of the Corporation of the Town of Arnprior has also appointed a Closed Meeting Investigator as per Section 239 (1) of the Municipal Act, 2001, S.O. 2001, as amended who has the function to investigate, in an independent manner, on a complaint made to him or her by any person, whether the municipality or a local board has complied with section 239 of a procedure by-law under section 238 (2) in respect of a meeting or part of a meeting that was closed to the public, and to report on the investigation;

Whereas Section 12.5 (d) of the Code of Conduct states the Integrity Commissioner / Closed Meeting Investigator shall report annually to Council on the number of complaints and investigations filed by way of a memo to Council; and

Whereas in 2023 the Integrity Commissioner / Closed Meeting Investigator has reported no complaints or investigations having taken place.

Therefore Be It Resolved That Council receive the attached 2023 Annual Report from the Integrity Commissioner / Closed Meeting Investigator as information.

Resolution Carried

ii. Resolution – Appointment of Chairs and Vice Chairs to Advisory Committees

Resolution Number 131-24
Moved by Lynn Cloutier
Seconded by Billy Denault

Whereas Council approved a new Advisory Committee structure and Terms of Reference in January 2024 which included provisions related to the appointment of Committee Chairs and Vice Chairs; and

Whereas the Chairs and Vice Chairs of each Committee were determined at the first meeting of each new Advisory Committee in March 2024, with the Vice Chair of each committee being a Member of Council in accordance with the Advisory Committee Terms of Reference; and

Whereas Section 4.6 of the Procedure By-law outlines the duties of the Striking Committee of Council and notes that the Appointment of Chairs is made by Council; and

Whereas each Advisory Committee has now had their first meeting and selected their Chair and Vice Chair accordingly;

Therefore Be It Resolved That Council receive and approve of the following Chair and Vice Chair Appointments for the Advisory Committees:

- **Accessibility and Age Friendly Advisory Committee**
  - Chair – Tina MacLaren

- Vice Chair – Councillor Lynn Cloutier

- **Culture and Diversity Advisory Committee**
  - Chair – Michael Bradley
  - Vice Chair – Councillor Chris Couper

- **Environmental Advisory Committee**
  - Chair – Natalie Deveau
  - Vice Chair – Councillor Chris Toner

Resolution Carried

16. Announcements

Councillor Chris Couper announced that he received an encouraging email from a resident enrolled in the Counter Composter Program, noting how effective this program has been in reducing their garbage.

County Councillor Lynch advised that the Annual Doctors Dining Dual, hosted by the Arnprior and Area Physician Recruitment Committee, will take place at the Nick Smith Centre on April 25th.

The CAO announced that the Town currently has a Business Retention Survey running online. The link to the survey can be found on the front page of the website. We would appreciate if people could take a short time out of their day to complete the survey.

17. Media Questions

None

18. Closed Session

Resolution Number 132-24 (8:10 pm)
Moved by Chris Couper
Seconded by Dan Lynch

That Council move into Closed Session regarding:

a) Three (3) matters pursuant to Section 239 (2) (b) of the Municipal Act, 2001 to discuss personal matters about an identifiable individual, including municipal or local board employees (Youth of the Year Award, Library Audit, and T4s); and

b) One (1) matter pursuant to Section 239 (2) (b) to discuss personal matter about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) concerning advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Airport).

Resolution Carried

Resolution Number 133-24 (9:29 pm)
Moved by Lynn Cloutier
Seconded by Billy Denault
That Council resume to Open Session.

Resolution Carried

Resolution Number 134-24
Moved by Chris Toner
Seconded by Dan Lynch
That Council direct staff to move forward as directed in Closed Session regarding the selection and presentation of the 2024 Youth of the Year Award to Rayyan Rehan Qureshi; and

Further That Council direct staff to proceed as directed in closed session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 135-24
Moved by Billy Denault
Seconded by Lynn Cloutier

That By-law No. 7479-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 8, 2024 and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 136-24
Moved by Lynn Cloutier
Seconded by Dan Lynch

That this meeting of Council be adjourned at 9:31 p.m.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior
Notice of Application for Zoning By-Law Amendment
ZBLA-2/24 and Notice of Public Meeting

Take Notice that pursuant to the requirements of the Planning Act, the Corporation of the Town of Arnprior advises that an application for amendment to Comprehensive Zoning By-law No. 6875-18, as amended, has been received and was deemed a complete application.

And Further, Take Notice that an in-person public meeting giving the public an opportunity to make representations in respect of the zoning amendment will be held on **Monday, April 22nd, 2024** at 6:30 p.m. in Council Chambers, Town Hall, 105 Elgin Street West, Arnprior.

Subject Lands: The lands affected by the Amendment are known as 10 William Street, legally described as Lot 60 and Part of Lot 61, Plan 115, Town of Arnprior.

Purpose, Effect & Location of the Amendment: The purpose of the proposed amendment to Comprehensive Zoning By-law 6875-18 is to permit industrial use as a temporary use of the property for a period of up to 3 years, with possible one-year extensions.

More Information: Copies of the proposed amendment, material provided under Section 34 of the Planning Act and any additional information relating to the proposal, are available for inspection by contacting the Planning office at 613-623-4231 during regular office hours or by emailing planning@arnprior.ca.

Any Person may participate in the public meeting and/or make written or verbal representation either in support of or in opposition to the amendment.

If a person or public body would otherwise have an ability to appeal the decision of the Town of Arnprior to the Ontario Land Tribunal (OLT), but the person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town of Arnprior before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal (OLT) unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you wish to be notified of the decision of Town of Arnprior on the proposed zoning by-law amendment, you must make a written request to Town of Arnprior c/o Planning, Town of Arnprior, 105 Elgin St. W., Arnprior ON K7S 0A8.

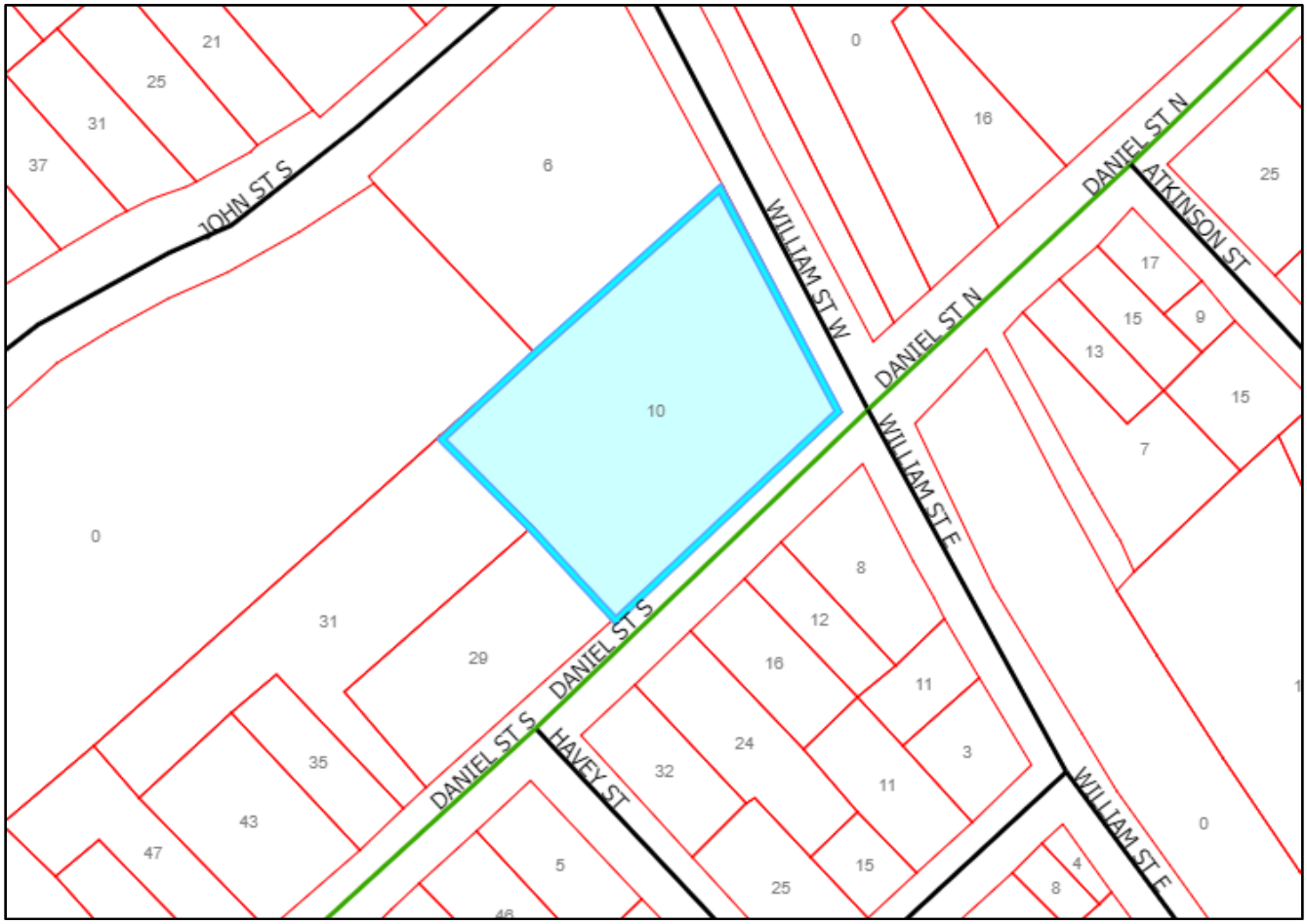
If you are receiving this notice because you are the owner of property in the area of the amendment that contains seven or more residential units, you must also post this notice in a location that is visible to all of the residents of your property.

Privacy Disclosure: As one of the purposes of the Planning Act is to provide for planning processes that are open and accessible, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record. The Town to such persons, will disclosed/make this information available as the Town deems appropriate, including anyone requesting such information. Please note that by submitting any of this information, you are providing the Town with your consent to use and disclose this information as part of the planning process.

Dated at the Town of Arnprior this 28th day of March, 2024.

Kaila Zamojski, Clerk
Town of Arnprior
105 Elgin Street West, Arnprior, ON K7S 0A8

Key Map:



Town of Arnprior Staff Report

Subject: Community Improvement Plan Grant – 67 Madawaska Street
Report Number: 24-04-22-01
Report Author and Position Title: Lindsay Wilson, Marketing / Economic Development Officer
Department: Community Services Branch
Meeting Date: April 22, 2024

Recommendations:

That Council enact a by-law to enter into an Agreement with Scott Fawcett for a Community Improvement Plan (CIP) Financial Incentive Grant under the Signage Improvement Program for 67 Madawaska Street in an amount of up to $500 to be funded from the CIP Grants operating account.

Background:

The Town has received an application for a Community Improvement Plan Financial Incentive Grant under the Signage Improvement Program. The project involves installing a new sign at 67 Madawaska Street for the new business location, Ottawa Valley Air Paddle. The total estimated signage costs are $3955.

Discussion:

The proposed project was reviewed by the Review Panel. The proposal meets all the general criteria as outlined in the CIP Program including:

- ✓ Application Submitted Before Commencing (s. 6.7.1)
- ✓ Applicant is the property owner (or has approval of owner) (s. 6.7.2)
- ✓ Located within CIP Project Area (s. 6.7.3)
- ✓ Project is not part of already approved CIP grant (s. 6.7.4)
- ✓ No Outstanding Tax Arrears (s. 6.7.5)
- ✓ Complete Application Package (s. 6.7.6)

- ✓ Work in accordance with Town regulations (s. 6.7.7)
- ✓ Land Use is Compatible with OP / ZBL (s. 6.7.8)
- ✓ Exterior changes must meet Urban Design Guidelines (s. 6.7.10)
- ✓ Total of combined grants and rebates must not exceed total project costs (s. 6.7.12)

The following criteria can only be verified to be met once the work is undertaken:

- Work to be undertaken pursuant to planning approvals and/or building permit (s. 6.7.9)
- Work must be consistent with application (s. 6.7.11)

Signage Improvement Program

The purpose of the Signage Improvements Program is to encourage and facilitate the improvement of signage in the Town, including the installation of permanent signage that replace existing temporary signage structures. The program is intended to promote new, attractive signage that contributes to the visual identity and character of the Town. Eligible properties in accordance with the CIP include those in the Downtown Area, Mixed Use Residential / Commercial Area, and Mixed Use Commercial / Employment Area. The subject lands are in the Downtown Area.

The maximum grant value for this program is 50% of Total Project Costs up to $500. The total eligible cost for this project is $3955. The eligible amount for funding therefore would be a total of $500.

The specific grant criteria for this program includes:

- ✓ All grant applications related to new or updated facades shall be in compliance with the Town's Property Standards By-law.
- ✓ All grant applications related to new or updated facades within the Downtown Core shall be in compliance with the Town's Downtown Heritage Conservation Plan.

Summary of Grants:

The application meets the General Eligibility Criteria and specific criteria for the programs applied for.

- **Total Project Cost:** $3,955
- **Eligible Grant Value:** $500
    - 50% of Total Project Costs up to $500

Options:

Council could determine that the applications is not appropriate for the CIP Grant programs as applied for, however staff recommend providing these incentives to encourage investment in property maintenance in the historical downtown core.

Policy Considerations:

Economic Development is a key priority in the Town's Strategic plan. The Community Improvement Plan Financial Incentives are a valuable tool to attract business investment to the community. New, attractive signage contributes to the visual identity and character of the Town and providing incentives for this helps encourage investment in high quality signage.

Financial Considerations:

The current uncommitted balance for 2024 CIP grants is $15,000.

If this project was approved as submitted, the remaining balance would be $14,500

Meeting Dates:

1. Pre-Consult Meeting – April 11, 2024

Consultation:

- Chief Building Official

Documents:

Sign Mock-up

Signatures

Reviewed by Department Head: Robin Paquette

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Sign Mock-up

Current Building Façade

Town of Arnprior Staff Report

Subject: Revised Brand Guidelines
Report Number: 24-04-22-02
Report Author and Position Title: Lindsay Wilson, Marketing and Economic Development Officer
Department: Community Services Branch
Meeting Date: April 22, 2024

Recommendations:

That Council adopt a by-law to approve additions to the Town's Brand Guidelines including the addition of complementary colours for an accessible colour pallet and guidelines for creating event logos.

Background:

In 2013 the Town of Arnprior adopted the new Town logo and brand guidelines which outline the new brand, logo, logo use and branded colours. Since then, the Town has integrated the Town's logo and maintained the brand's integrity by following the brand guidelines closely.

As per the Town's Accessibility Plan, as well as regulations set in the Accessibility for Ontarians with Disabilities Act, the Town aims to meet WCAG (Web Content Accessibility Guidelines) 2.0 Level AAA requirements which require a contrast ratio of at least 7:1 for normal text and 4.5:1 for large text.

Over the past ten years the Town's logo has been used for all marketing and promotions including for event advertising. The Town has established a number of strong events that have evolved into annual events.

Discussion:

As communication needs continue to increase for the Town through a variety of formats, staff have noticed the brand's current colour pallets provide limited options for text when

creating graphics and publications while meeting the WCAG 2.0 AAA standards.

To assist in providing more options for design when creating written communications for the Town, an accessible colour pallet is proposed to be added to the brand guidelines which allows for additional complementary colours to be utilized for text or text backgrounds. These colours meet the WCAG 2.0 standards when used in contrast to white. This addition does not affect the brand or logo colours and would be used in addition to the three colour pallets already established in the brand guidelines.

The Town has established some well-known Annual Events that would benefit from having their own unique brand and logo for promotional purposes. As these are Town events, the logos would be created in likeness to the Town's brand to allow for brand recognition and cohesiveness for Town events.

The brand guidelines have been amended to add discussion around event logos using the Town logo's likeness and some guidelines when creating and adopting event logos, along with some examples of how this could be utilized.

Options:

1. Council could choose to not approve the changes and the current brand guidelines would remain in place and all events would continue to use the Town's logo.

2. Council could choose to amend the by-law and guidelines to approve only the accessible colour pallet or only the use of brand likeness for event logos.

Policy Considerations:

N/A

Financial Considerations:

There would be minor one-time costs associated with the creation of event logos however these would be covered within already established operating costs for events.

Consultation:

- CAO
- Program/Events Coordinator
- Clerks Office

Documents:

1. Revised Brand Guidelines

Signatures

Reviewed by Department Head: Robin Paquette

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Town of Arnprior Staff Report

Subject: Robert Simpson Park Canteen Rental Agreement
Report Number: 24-04-22-03
Report Author and Position Title: G. Ivory, Director of Recreation
Department: Recreation
Meeting Date: April 22, 2024

Recommendations:

That Council adopt a by-law authorizing the Mayor and Clerk to execute a Lease Agreement with Jaydog (Cari Reid) on behalf of the Town of Arnprior for the Robert Simpson Park canteen for a one-year term from May 1, 2024 to April 30, 2025 with an additional one-year renewal option.

Background:

The Town of Arnprior issued an RFP for the Robert Simpson Park Canteen operations for the 2022 season with only two bidders. Through this process, local business owners Michelle Brennan, Alicia Ott and Matthew Ott were awarded the canteen operations for Robert Simpson Park for 2022 and 2023 where they operated 'Beach Bites'.

The operators informed the Town at the end of the 2023 season that they would not be intending to seek a renewal to their agreement.

Discussion:

The Director of Recreation was approached by another local business operator expressing interest in operating the canteen at Robert Simpson Park. Cari Reid, who has successfully launched and operated Jaydog, requested at meeting to discuss operations and review the space. In addition to the operation of Jaydog, Ms. Reid has an impressive resume in both the food service and customer service industries.

After several meetings and discussions with the proponent, it is recommended that the lease be award to Cari Reid and Jaydog. The substantial experience in the food service industry, coupled with the brand recognition of Jaydog, will provide great options for visitors to the park and beach and also promote the ‘support local’ approach.

The proponent is keen to support other park activities that operate outside of the hours outlined in the lease agreement because of their desire to support other local business operators and deliver a good experience to parkgoers whenever possible.

The proposed term of the lease will be a one-year term from May 15, 2024 to May 14, 2025 with an additional (1) one-year renewal option for May 15, 2025 to May 14, 2026. Annual lease payments are $1,500 plus applicable taxes (total of $1,695) for the initial one-year Term of May 1, 2024 until April 30, 2025.

Options:

Council could choose to amend the lease terms to another timeframe or rental rate.

Council could choose to seek out a different vendor to run the RSP canteen. While the low dollar value threshold for these rents / services do not require an RFP be issued under the procurement policy, requests for proposals have been initiated in the past in an effort to find qualified vendors.

Staff do not recommend either of these options as the proponent has demonstrated their ability to operate a successful business of this nature, providing quality services and is willing to fulfill the terms as outlined in the lease agreement.

Policy Considerations:

This report has been completed in accordance with several key priorities in the Town’s Strategic Plan including Community Well-being, Financial Sustainability and Economic Development.

Financial Considerations:

Entering into the recommended lease agreement for the canteen will meet the revenues budgeted for the Robert Simpson Park canteen for 2024.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

N/A

Signatures

Reviewed by Department Head: Graeme Ivory

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Town of Arnprior Staff Report

Subject: McNab Street Sidewalk / Madawaska Blvd Pathway Projects Update
Report Number: 24-04-22-04
Report Author and Position Title: Ryan Wall, Engineering Officer
Department: Operations
Meeting Date: April 22, 2024

Recommendations:

That Council direct staff to proceed with advancing the issuance of a tender in 2024 for the Construction of the McNab Street Sidewalk Project at the estimated value of $950,000.

That Council direct staff to defer the construction of the 2024 Capital Project titled Construction: Sidewalks – Madawaska Blvd from 2024 to 2025 and redirect the available $950,000 from this project towards the Construction of the McNab Street Sidewalk Project.

Background:

The 2023 Town of Arnprior Capital Budget included $80,000 for the design of Sidewalks/Multi Use Pathway on McNab street from Madawaska Boulevard to McLean Avenue and Madawaska Boulevard from 172 Madawaska Boulevard to the intersection of Madawaska Boulevard and Decosta street. In 2023 Staff engaged Jp2g to undertake the design assignment. The design assignment resulted in the creation of design packages for each McNab Street Sidewalk and Madawaska Boulevard Pathway.

On February 12, 2024 Council adopted the 2024 Capital Budget which included a budget of $950,000.00 for the installation of a multi-use pathway along Madawaska Boulevard, connecting the missing portions of sidewalk between 172 Madawaska Boulevard and the intersection with Decosta Street at Madawaska Boulevard.

The Long Range Capital Forecast currently includes an estimated budget of $900,000 for the construction of sidewalk along McNab Street from Madawaska Boulevard to McLean Avenue in the year 2025.

Discussion:

As the design process proceeded for the sidewalk designs on both Madawaska Boulevard and McNab street through 2023 into 2024, some obstacles to the implementation of the Madawaska Pathway project have presented themselves. The first major obstacle is the crossing of the former CP railway that is currently owed by the City of Ottawa and operated by Nylene. It has been brought to Staff's attention that to add pedestrian facilities to this crossing may trigger the need for further upgrades to the signals and rails at this crossing, per Transport Canada's design requirements. The investigation required to determine the implications of adding pedestrian facilities to this crossing are ongoing, but time consuming, risking the ability to proceed with the project during the 2024 construction season.

The second major obstacle is the alignment of and width of the road allowance of Madawaska Boulevard. Madawaska Boulevard is a County road, under the control of the County of Renfrew. The Town of Arnprior, as the lower tier municipality, is responsible for pedestrian facilities along the County Road. Staff have discovered that from the railway crossing to the intersection of Decosta Street with Madawaska Boulevard, the former MTO highway road allowance (now owned by the County of Renfrew) is narrower than the County of Renfrew's standard road allowance. This has created some challenges with locating the sidewalk within the road allowance and will require a road widening and acquisition of private lands. Town staff are working with County staff and affected landowners to come to a resolution, however this process will take additional time and is causing further schedule impacts as a result.

The design of the sidewalk on McNab street does not currently face implementation challenges in the same manner as the Madawaska Boulevard project and can be made tender-ready within the month of May in an effort to complete construction in 2024. Staff are seeking approval from Council to substitute the McNab Street project into the place of the Madawaska Boulevard project in 2024, giving staff time to work with landowners to prepare for implementation of the Madawaska Boulevard multi use pathway project in 2025.

Options:

Council could choose to direct staff to not proceed with the construction of the McNab Street Sidewalk Project in 2024 and wait until 2025 to tender both projects as a single project. While there may be some economies of scale realized with this approach, the Town has a heavy capital works program scheduled for the next several years, and therefore staff are recommending that Council redirect available funds in this year's budget to get the McNab St Sidewalk project completed in 2024. This project has also received much support from the community and would be welcomed by many pedestrians in the area to see it constructed in 2024.

Policy Considerations:

The proposed project is in line with the following Town of Arnprior plans and policies:

- Asset Management Plan
- Asset Management Policy
- Long Range Capital Forecast
- Strategic Plan Priorities – Community Well-being, Corporate Efficiencies & Financial Sustainability and Growth & Asset Management

Financial Considerations:

Currently the 2024 Capital Budget includes $950,000 for the construction of the Madawaska Boulevard Multi Use Pathway and the Long Range Capital Forecast includes $900,000 for the McNab Street sidewalk in the year 2025. Staff are recommending that Council reallocate the current $950,000 in the 2024 Capital Budget and redirect these funds towards the construction of the McNab Street Sidewalk Project in 2024.

Meeting Dates:

N/A

Consultation:

- Jennifer Morawiec, General Manager, Client Services/ Treasurer
- John Steckly, General Manager, Operations

Documents:

NA

Signatures

Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Town of Arnprior Staff Report

Subject: Request for Award – PW-2024-04 – WPCC Roof Replacement
Report Number: 24-04-22-05
Report Author and Position Title: Patrick Foley, Engineering Officer
Department: Operations
Meeting Date: April 22, 2024

Recommendations:

That Council enact by-laws to:

a) Award the Arnprior WPCC Roof Replacement Tender No. PW-2024-04 to Morin Insulation & Roofing Ltd., for a total of $200,530.00 (plus HST); and

b) Award quality assurance and contract administration services to Rimkus for a total of $8,500.00 (plus HST); and

c) Fund the shortfall of $87,708.93 through the Wastewater Reserve Fund; and

d) Authorize the CAO to execute the agreements, and related documents with Morin Insulation & Roofing Ltd. to implement the defined scope of work.

Background:

As part of the 2024 capital budget, the replacement of roofing sections for the Control Building of the Water Pollution Control Centre (WPCC) was approved by Council with a budget of $125,000. The condition of these roof sections has deteriorated significantly in recent years and currently have active leaks.

In 2023, Rimkus was engaged to complete a design package for the failing roofs.

Discussion:

The Request for Tender (RFT) package was published to Merx.com on March 1, 2024, where it remained open to the public until April 9, 2024. Tender information was also posted on the Town's website. At the April 9th, 2:00 PM deadlines, the following eligible submissions were received:

Company	Tender Price (Not incl. HST)
Atlas-Apex Roofing Inc.	$245,190.00
Flynn Canada Ltd.	$243,932.70
Irvcon Limited	$219,072.70
Morin Insulation & Roofing Ltd.	$200,530.00
Perth Roofing	$224,475.89
Simluc Contractors	$203,123.80
T.P. Crawford Limited	$201,480.40

An additional submission was received from J.G. Fitzgerald & Sons Ltd. however, the bidder failed to use the prescribed bid forms. Item 11 of Appendix “B” Tender Irregularities from the Town’s Procurement Policy stipulate that this bid be automatically rejected.

At the time of tendering, Staff reached out to Rimkus, who had completed the design scope to obtain pricing for quality assurance and contract administration through the construction phase of the project. A proposal was received for $8,500 (plus HST).

Options:

Council may choose not to award this project, however the tender bids received were obtained through competitive bid process and are representative of current construction costs. These roof areas are beyond their useful lives and are allowing water to leak into the facilities.

Policy Considerations:

This project was tendered in accordance with section 6.3 request for tender of the Town of Arnprior’s Procurement Policy.

Financial Considerations:

The budget for the roofing project is $125,000.00. The tendered cost totals $212,708.93 (incl. net HST) for the designated scope including quality assurance and contract administration. This leaves an overall net budget shortfall of $87,708.93. It is recommended that the shortfall be funded from the Wastewater Reserve Fund which currently has a balance of $410,739.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

N/A

Signatures

Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Town of Arnprior Staff Report

Subject: Proclamation for First Responders Day (May 1st, 2024)
Report Number: 24-04-22-06
Report Author and Position Title: Oliver Jacob, Client Services Coordinator
Department: Client Services
Meeting Date: April 22nd, 2024

Recommendations:

That Council proclaim May 1st, 2024 as First Responders Day in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, ON K7S 2B7
Section 5.2.2 – Contact Person's Name	Rick Desarmia, Fire Chief 613-623-4231
Section 5.2.3 – Name of Proclamation and Duration	First Responders Day May 1st, 2024
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – First Responders Day (May 1st, 2024)

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

ARNPRIOR

Town of Arnprior Proclamation

First Responders Day

May 1st, 2024

Whereas Bill 15, “An Act to Proclaim First Responders Day” was adopted by the Legislature of Ontario on December 10th, 2013 designating May 1st of each year as ‘First Responders Day’ in the Province of Ontario; and

Whereas First Responders are those individuals who, in the early stages of an emergency, are responsible for the protection and preservation of life, property, evidence and the environment; and

Whereas First Responders include police officers, firefighters, paramedics, medical evacuation pilots, dispatchers, nurses, doctors, emergency medical technicians, military personnel, road maintenance personnel and emergency managers; and

Whereas First Responders are both volunteers and professionals who dedicate their lives to public service, and whose skills often make the difference between life and death; and

Whereas at a moment’s notice, first responders are quick to respond to dangerous and distressing situations that threaten our communities; and

Whereas the services, dedication and commitment of First Responders deserves to be recognized and honoured; and

Whereas the Town of Arnprior employs or contracts the services of many First Responders;

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 1st, 2024 as “First Responders Day” in the Town of Arnprior and urge all residents to thank those individuals who have dedicated their lives to keeping our community and homes safe and protected.

Lisa McGee, Mayor
Town of Arnprior

Town of Arnprior Staff Report

Subject: Proclamation for Emergency Preparedness Week (May 5 to 11, 2024)
Report Number: 24-04-22-07
Report Author and Position Title: Oliver Jacob, Client Services Coordinator
Department: Client Services
Meeting Date: April 22nd, 2024

Recommendations:

That Council proclaim May 5th to 11th, 2024 as Emergency Preparedness Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, Ontario, Canada K7S 2B7
Section 5.2.2 – Contact Person's Name	Cory Nicholas Deputy Fire Chief
Section 5.2.3 – Name of Proclamation and Duration	Emergency Preparedness Week May 5th to 11th, 2024

Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05

Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Emergency Preparedness Week (May 5th to 11th, 2024)
2. Request Letter – Town of Arnprior Fire Services

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

ARNPRIOR

Town of Arnprior Proclamation

Emergency Preparedness Week

May 5th to 11th, 2024

Whereas Emergency Preparedness Week is a national awareness initiative that has taken place annually since 1996; and

Whereas Emergency Preparedness Week encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

1. Know the Risks
2. Make a Plan
3. Get an Emergency Kit; and

Whereas this awareness initiative is a collaborative event undertaken by the provincial and territorial emergency management organizations supporting activities at the local level in conjunction with Public Safety Canada and partners; and

Whereas the 2024 theme is "Be Prepared. Know Your Risks" to encourage Canadians to understand the risks in their area and learn what actions they can take to protect themselves and their families;

Whereas the Town of Arnprior Fire Prevention Office has been raising awareness throughout the community in support of Emergency Preparedness Week; and

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 5th to 11th, 2024 as Emergency Preparedness Week in the Town of Arnprior and encourage all residents to learn more about preparing for an emergency (know the risks, make a plan, get an emergency kit) and understand the importance of emergency preparedness.

Lisa McGee, Mayor
Town of Arnprior

ARNPRIOR

Fire Department
67A Meehan Street
Arnprior, ON K7S 2B7

tel 613 623 4231
fax 613 623 8026

arnprior@arnprior.ca
www.arnprior.ca

March 19, 2024

Mrs. Kaila Zamojski
Clerk, Town of Arnprior
105 Elgin Street West
Arnprior, Ontario, K7S 0A8

Mrs. Zamojski,

Re: Request for Proclamation–Emergency Preparedness Week (May 5th – 11th, 2024)

Emergency Preparedness Week (EP Week) is an annual event that takes place each year during the first full week of May. EP Week has taken place since 1996 and encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

- Know the risks
- Make a plan
- Get an emergency kit

The Province of Ontario has adopted the theme "**Plan for Every Season**" for this year's EP Week campaign. As such, the Arnprior Fire Department respectfully requests that Council proclaim May 5th - 11th, 2024 Emergency Preparedness Week in the Town of Arnprior. The Fire Prevention Office will be raising awareness throughout the community in support of EP Week and will continue to do so throughout the duration of the campaign. By encouraging and educating our residents to take a proactive approach and prepare for seasonal risks and their potential impacts, we can help build a strong and resilient community.

Sincerely,

Cory Nicholas

Deputy Fire Chief - Fire Suppression / Prevention Services
Arnprior Fire Department

Town of Arnprior Staff Report

Subject: Proclamation for Museum Month (May 2024)
Report Number: 24-04-22-08
Report Author and Position Title: Oliver Jacob, Client Services Coordinator
Department: Client Services
Meeting Date: April 22nd, 2024

Recommendations:

That Council proclaim May 2024 as Museum Month in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Arnprior and District Museum 35 Madawaska Street Arnprior, Ontario, Canada K7S 1R6
Section 5.2.2 – Contact Person's Name	Emily Stovel Manager of Culture / Curator
Section 5.2.3 – Name of Proclamation and Duration	Museum Month May 2024
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Museum Month (May 2024)

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

ARNPRIOR

Town of Arnprior Proclamation

Museum Month

May 2024

Whereas throughout our community, museums, art galleries, and heritage sites reflect our local history and culture, and contribute to our collective problem-solving in the present and the future; and

Whereas this month provides an opportunity to increase awareness of our community's museum and celebrate the contributions these institutions make to quality of life, education, and economic development; and

Whereas the Arnprior and District Museum welcomes visitors and tourists to our community while also serving as a community hub; and

Whereas the Arnprior and District Museum is a key asset to education, employment, economic development, tourism, culture, and equity; and

Whereas the Town's Manager of Culture / Curator is planning a series of special events at the Arnprior and District Museum including the #CultureInArnprior Speaker Series and a pop-up exhibit exploring local problem-solving during the Great Depression;

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 2024 as Museum Month in the Town of Arnprior and encourage all residents and visitors to drop into the Arnprior and District Museum and explore through the Museum's social media to find out ways to join in this month and all year long!

Lisa McGee, Mayor
Town of Arnprior

Town of Arnprior Staff Report

Subject: Proclamation for Community Living Month (May 2024)
Report Number: 24-04-22-09
Report Author and Position Title: Oliver Jacob, Client Services Coordinator
Department: Client Services
Meeting Date: April 22nd, 2024

Recommendations:

That Council proclaim May 2024 as Community Living Month in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Community Living Renfrew County South 100-106 McGonigal Street West Arnprior, Ontario, Canada K7S 1M4
Section 5.2.2 – Contact Person's Name	Jennifer Lavallee Executive Director
Section 5.2.3 – Name of Proclamation and Duration	Community Living Month May 2024
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No (Request to change the Arnprior and District Museum clock tower lights to alternate between blue and green on May 1st, 2024)
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Community Living Month (May 2024)
2. Request Letter – Community Living Renfrew County South

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

ARNPRIOR

Town of Arnprior Proclamation

Community Living Month

May 2024

Whereas Community Living Month is a province-wide annual awareness campaign created to promote authentic inclusion with people who have an intellectual disability and their families; and

Whereas Community Living Renfrew County South (CLRCS) is celebrating 60 years of possibilities and service to the local community in 2024; and

Whereas Community Living Renfrew County South has been providing exceptional services and support to people with developmental disabilities and their families in Arnprior and the surrounding area; and

Whereas in honour of their 60th anniversary, Community Living Renfrew County South will also be hosting a gala in May 2024 and bringing back their a United Run in October 2024

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 2024 as Community Living Month in the Town of Arnprior and encourage all residents to recognize and celebrate the accomplishments of Community Living Renfrew County South.

Lisa McGee, Mayor
Town of Arnprior

COMMUNITY LIVING
Renfrew County South

Inspiring Possibilities

Member of Community Living Ontario

P.O.Box 683, 326 Raglan St. South
RENFREW ON K7V 4E7
Tel: 613-432-6763 Fax 613-432-9465

106 McGonigal St. West, Unit 100
ARNPRIOR ON K7S 1M4
Tel: 613-623-4955

March 25, 2024

Nick Smith Centre
77 James St.
Arnprior, ON K7S 1C9

Dear Nick Smith Centre,

May is Community Living Month, a province-wide annual awareness campaign created to promote authentic inclusion with people who have an intellectual disability and their families. This year, Toronto's CN Tower will help promote Community Living Month by lighting up in blue and green (the official colours of the Community Living movement) on **Wednesday, May 1st** as part of Community Living Ontario's ***Shine a Light on Community Living*** initiative.

Community Living Ontario is calling on other communities to join in and invite their local landmarks to participate. As a member of the Renfrew and Arnprior community who believes strongly in the Community Living movement, Community Living Renfrew County South are inviting The Nick Smith Centre to shine a light, raise awareness, and celebrate with us. **Join us on May 1st** — or another date in May — and change your exterior lights to blue and green in support of Community Living Month. Together, we can create a powerful example of inclusion that will shine not only in our community, but throughout many others across the province.

Will you join us this year?

We thank you in advance for your time and consideration. If you have any questions about this unique campaign, visit communitylivingontario.ca/community-living-month or contact me via the information below.

Sincerely,

Jennifer Lavallee
Executive Director
jlavallee@clrcs.com
www.clrcs.com

COMMUNITY LIVING
Renfrew County South
Inspiring Possibilities

CELEBRATING 60 YEARS OF POSSIBILITIES

"working with others to improve the quality of life for people with developmental disabilities"

Minutes of the Culture and Diversity Advisory Committee Meeting
March 4th, 2024
6:30 PM
Council Chambers – Town Hall

Committee and Staff Attendance

Committee Members Present:	**Town Staff Present:**
Chris Couper, Councillor	Robin Paquette, CAO
Dan Lynch, Councillor	Kaila Zamojski, Town Clerk
Michael Bradley, Committee Member	Emily Stovel, Manager of Culture / Curator
Leslie Anne Hook, Committee Member	Graeme Ivory, Director of Recreation
Jennifer McGuire, Committee Member	Oliver Jacob, Client Services Coordinator
Jo Ann Pecaskie, Committee Member	
Gaganpal Singh Bhasin, Committee Member	

1. Call to Order

Robin Paquette, CAO, called the meeting to order at 6:30 PM and welcomed those present.

a) Introduction of Members

All committee members introduced themselves, shared their background and noted their vision for participation in the Town's Culture and Diversity Advisory Committee.

b) Election of Chair and Vice Chair

Following a call for interest, the following motions to appoint committee presiding officers were entertained by the committee:

Resolution Number 001-24
Moved by Leslie Anne Hook
Seconded by Chris Couper

That the Culture and Diversity Advisory Committee appoint Michael Bradley to serve as its Committee Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

Resolution Number 002-24
Moved by Dan Lynch
Seconded by Chris Couper

That the Culture and Diversity Advisory Committee appoint Chris Couper to serve as its Committee Vice Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

2. **Roll Call**
   The roll was called, with all Members of the Committee being present.

3. **Land Acknowledgment**
   Chair Michael Bradley asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

   > "I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory."

4. **Adoption of Agenda**
   Resolution Number 003-24
   Moved by Leslie Anne Hook
   Seconded by Jo Ann Pecaskie

   Be It Resolved That the agenda for the Culture and Diversity Advisory Committee Meeting dated Monday, March 4th, 2024 be adopted.

Resolution Carried

5. **Disclosure of Pecuniary Interest**
   None

6. **Adoption of Minutes of Previous Meeting(s)**
   None

7. **Presentations/ Delegations**
   a) **Culture and Diversity Advisory Committee Terms of Reference**
      Oliver Jacob, Client Services Coordinator, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- The names of committee members will be added to the CDAC webpage on the Town's website.
- Following each meeting, Committee members identified that "Committee Meeting Highlights" may be an effective tool shared through the Town's social media channels, similarly to the Council Highlights that are shared after Council Meetings. Committee members also noted that the first committee highlights post should also recognize the work of the former Inclusivity and Diversity Advisory Committee (IDAC). Staff agreed to review and report back to the committee on implementation.

b) Inclusivity and Diversity Advisory Committee History and Background

Oliver Jacob, Client Services Coordinator, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- A follow-up environmental scan may be a helpful tool to assess the changes in lived experience in the community since the 2022 public survey was completed.
- Additional data collection methods beyond an online survey should be investigated, to ensure that the sample is representative of the targeted demographics. It will be important to consider how to best obtain feedback from marginalized community members, so that we have an understanding of the lived experiences across our community.

c) Cultural Planning at the Arnprior and District Museum

Emily Stovel, Manager of Culture / Curator, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- It is important that cultural programming be developed by and with diverse community members ("nothing without us about us") and it will be necessary to include elders and knowledge keepers in program planning.
- Creating a safe space where everyone feels that they belong in our community is an essential component to cultural planning, and it will be helpful to find both formal and informal ways to engage with all community voices (i.e. attend community events, host meetings at neutral locations, etc.)
- The next CDAC meeting will take place at the Arnprior and District Museum (35 Madawaska Street, Arnprior, ON K7S 1R6) with future location direction to be made after that meeting.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

Robin Paquette, CAO, shared that this item on the Agenda is an opportunity to share any questions, comments, thoughts and perspectives.

- A smudging ceremony would be a potential educational opportunity for the community in addition to ceremonies of cultural significance from other cultures.
    - Should a smudging activity be held, it should be offered as a public event that is open to all community members with an invitation to CDAC members and Town Council / Staff. It will be important to clearly articulate the purpose and role of smudging ceremonies to ensure that they are inclusive for all community members.
- Further discussion would be helpful around special events, festivals and non-Christian religious holidays and the implications of Town policies and by-laws (i.e. Proclamations Policy, Fireworks By-Law, etc.).
- Additional ideas were shared for events/activities and programs that could be implemented by the Recreation Department (ie. the sport Cricket).

11. Adjournment

Resolution Number 004-24
Moved by Dan Lynch
Seconded by Gaganpal Singh Bhasin

That the Culture and Diversity Advisory Committee adjourn at 8:24 PM.

Resolution Carried

ARNPRIOR

Minutes of the Accessibility and Age Friendly Advisory Committee Meeting
March 6th, 2024
6:30 PM
Council Chambers – Town Hall

Committee and Staff Attendance

Committee Members Present:

Tom Burnette, Councillor
Lynn Cloutier, Councillor
Dave Furgoch, Committee Member
Tina MacLaren, Committee Member
Sarah Tait, Committee Member

Committee Members Absent:

Amanda Harris, Committee Member
Amanda Deschamps, Committee Member

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Graeme Ivory, Director of Recreation
Oliver Jacob, CSC

1. Call to Order

Robin Paquette, CAO, called the meeting to order at 6:30 PM and welcomed those present.

a) Introduction of Members

All committee members introduced themselves, shared their background and noted their vision for participation in the Town's Accessibility and Age Friendly Advisory Committee.

b) Election of Chair and Vice Chair

Following a call for interest, the following motions to appoint committee presiding officers were entertained by the committee:

Resolution Number 001-24
Moved by Sarah Tait
Seconded by Lynn Cloutier

That the Accessibility and Age Friendly Advisory Committee appoint Tina MacLaren to serve as its Committee Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

Resolution Number 002-24
Moved by Tom Burnette
Seconded by Sarah Tait

That the Accessibility and Age Friendly Advisory Committee appoint Lynn Cloutier to serve as its Committee Vice Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Chair Tina MacLaren asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

> "I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory."

4. Adoption of Agenda

Resolution Number 003-24
Moved by Sarah Tait
Seconded by Tom Burnette

Be It Resolved That the agenda for the Accessibility and Age Friendly Advisory Committee Meeting dated Wednesday, March 6th, 2024 be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

None

7. **Presentations/ Delegations**

a) **Accessibility and Age Friendly Advisory Committee Terms of Reference**
Kaila Zamojski, Town Clerk, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- The last Accessibility Advisory Committee Meeting was in May 2022, prior to the most recent Municipal Election.

b) **Accessibility Projects with Parks and Recreation**
Graeme Ivory, Director of Recreation, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- The wood fibre base under swings and play structures is not accessible for wheelchairs to be maneuvered through. As there are accessible swings installed in various parks, is it possible to install some form of an AccessMat (like at the beach) up to and under the accessible swings, to allow better access?
- Is it possible to have some form of seating in or near one of the water features of the new splash pad and the one at Robert Simpson Park, so that those in a wheelchair can be placed somewhere to sit, and not get their wheelchair wet?
    - The Director of Recreation noted he would look into this as part of the plans for the new splash pad, however he would also look at the option of having the Access Chair available to sign out for use at the Splash Pad at Robert Simpson Park, and potentially having another available at the Nick Smith Centre for sign out, for the new splash pad to be installed at Fairview Park. Appropriate signage would need to be installed to make this known that it is available for use if requested.
- Change rooms at the Nick Smith Centre will be permitted to be used for the new splash pad at Fairview Park.
- Day dock slips at the Marina are still available, and individuals can speak to Marina staff to rent out one of these slips.
- The AccessMat at Robert Simpson Park stays out all summer.
- The WaterWheels chair for accessing the water is stored at Robert Simpson Park and individuals need to speak to a lifeguard to gain access.
    - Installation of more signage of letting people know of this availability was discussed.
- Challenger Baseball program is a great new initiative, and Committee Members noted they would share this information with their contacts.
- The new plans for Robert Simpson Park include reconfiguration that incorporates accessible washroom / change room facilities.

c) Multi-Year Accessibility Plan

Kaila Zamojski, Town Clerk, provided a verbal report on the Multi-Year Accessibility Plan, noting that the plan has been provided to Committee Members for their review. Kaila also noted that at the next meeting, we will review the Plan and the outstanding Further Action Items, as well as look at setting dates for tours of facilities by Committee Members.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Tactile Walking Surface Indicators (TWSIs) have been installed at all new crossing areas in Town, and any that have been redeveloped. They will continue to be installed as more redevelopment/ new development takes place.

d) Age Friendly Community Planning

Robin Paquette, CAO, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- The Greater Arnprior Seniors Council website is a great resource for individuals and is still active with senior specific resources: www.agefriendlyarnprior.ca

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

Robin Paquette, CAO, shared that this item is an opportunity to share any questions, comments, thoughts and perspectives, with the following being a summary of the discussion topics that took place:

- Is there a possibility for a crosswalk to be installed at the intersection of Madawaska Blvd. and McNab Street?
    - This is a County of Renfrew road and there have been discussions surrounding this. The County is undertaking a Transportation Master Plan over the next couple years and this area is included for review and possible action.

- When the new Legion Park is opened with the accessible rubberized base, the Town should invite some children with accessibility needs to come a try out the new features and the base.

11. Adjournment

Resolution Number 004-24
Moved by Sarah Tait
Seconded by Lynn Cloutier

That the Accessibility and Age Friendly Advisory Committee adjourn at 8:13 PM.

Resolution Carried

Minutes of the Environmental Advisory Committee Meeting
March 18th, 2024
6:30 PM
Council Chambers – Town Hall

Committee and Staff Attendance

Committee Members Present:

Chris Toner, Councillor
Billy Denault, Councillor
Natalie Deveau, Committee Member
Barry Goodman, Committee Member
Ben Shearer, Committee Member
Ted Strike, Committee Member
Alexia Young, Committee Member

Town Staff Present:

Robin Paquette, CAO
Graeme Ivory, Director of Recreation
John Steckly, GM, Operations
Amy Dean, Environmental Engineering Officer
Ryan Wall, Engineering Officer
Patrick Foley, Engineering Officer, Facilities and Assets
Kaila Zamojski, Town Clerk
Oliver Jacob, Client Services Coordinator

1. Call to Order

Robin Paquette, CAO, called the meeting to order at 6:30 PM and welcomed those present.

a) Introduction of Members

All committee members introduced themselves, shared their background and noted their vision for participation in the Town's Environmental Advisory Committee.

b) Election of Chair and Vice Chair

Following a call for interest, the following motions to appoint committee presiding officers were entertained by the committee:

Resolution Number 001-24
Moved by Barry Goodman
Seconded by Ted Strike

That the Environmental Advisory Committee appoint Natalie Deveau to serve as its Committee Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

Resolution Number 002-24
Moved by Ted Strike
Seconded by Billy Denault

That the Environmental Advisory Committee appoint Chris Toner to serve as its Committee Vice Chair for the 2022-2026 term of Council or until their successor is appointed.

Resolution Carried

2. **Roll Call**
The roll was called, with all Members of the Committee being present.

3. **Land Acknowledgment**
Chair Natalie Deveau asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

> "I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory."

4. **Adoption of Agenda**
Resolution Number 003-24
Moved by Chris Toner
Seconded by Barry Goodman

Be It Resolved That the agenda for the Environmental Advisory Committee Meeting dated Monday, March 18th, 2024 be adopted.

Resolution Carried

5. **Disclosure of Pecuniary Interest**
None

6. **Adoption of Minutes of Previous Meeting(s)**
None

7. **Presentations/ Delegations**
   a) **Environmental Advisory Committee Terms of Reference**
   Oliver Jacob, Client Services Coordinator, provided a PowerPoint Presentation and responded to questions.

   Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Confirmation was provided that quorum for the Advisory Committee is set at 50% plus one of the total committee membership. With its current membership, that means that at least four (4) members out of seven (7) members must be present in order to transact business.

- The process to identify future agenda items was discussed and it was noted that committee members may send any agenda item suggestions through the Client Services Coordinator / Town Clerk for inclusion on future agendas.

b) Environmental Advisory Committees

Amy Dean, Environmental Engineering Officer, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- It was requested that the Town by-laws and policies outlined in the PowerPoint presentation be provided to the committee for their information.

- The results of the FoodCycler pilot project will be presented to the Environmental Advisory Committee when available following completion of the pilot.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

Robin Paquette, CAO, shared that this item on the Agenda is an opportunity to share any questions, comments, thoughts and perspectives.

- Ideas for future opportunities were discussed including:

  - Consider reviewing the current leaf and yard waste collection schedule to consider increased frequency and the associated costs.

  - Increasing education on environmental topics will help to support the community to reduce their impacts on the community. Ideas included:

    - How to reduce yard waste

    - How to create native pollinator gardens and support seasonal plantings that are supportive of native species
    - How to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.)

- Consider advocacy related to the producer-led recycling collection model to ensure the inclusion of additional recyclable materials (i.e. Styrofoam).

- Consider implementing future clean-ups of community assets like parks and open spaces like Robert Simpson Park, the MacNamara Trail, and the Madawaska River. This can be included in Pitch-In Week and other community-led clean-ups. There will be a community-led clean-up event in partnership with Mallard's Milk Bar that will be held in the coming months. More information will be shared on the Great Arnprior Trash Hunt event page as it becomes available.

- Consider the implementation of a common webpage that brings all environmental initiatives under one platform (possibly through the Town's website). This could include resource consolidation and an events calendar to showcase what is planned in the community.

- Consider working alongside the MacNamara Field Naturalists Club for their 40th anniversary celebrations to support their activities (i.e. social media post, remarks from Mayor McGee, etc.).

- Consider implementing a public survey through the Town's ZenCity community engagement platform to obtain data to set environmental priorities.

- Consider reviewing tree planting grants and other opportunities to support the growth of the tree canopy across the community (on public and private properties).

- Investigate the feasibility of a composter collection program ("Green Bins") and other composting alternatives through the refresh of the Integrated Waste Management Plan.

- Consider incorporating of active transportation into the Town's major planning policies (i.e. Official Plan, Zoning By-Law) and ongoing strategy work (i.e. Transportation Master Plan).

- Consider the implementation of bicycle paths / rack locations and working with the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) to support active transportation in the community.

    - Consider reviewing the current Town policies with regard to the identification, treatment and removal of invasive species on public property.

- As the 2024 Budget has already been adopted by Council, researching ideas that may have financial implications for recommendation to Council through the 2025 budget deliberations in December 2024.

- It was agreed that it would be worthwhile to invite the Carleton Place Environmental Advisory Committee to present on their activities and how they approach their operations as a committee.

- Action items will be identified at each meeting and brought forward for review at the next scheduled meeting to review any actions taken between meetings.

11. Adjournment

Resolution Number 004-24
Moved by Ted Strike
Seconded by Billy Denault

That the Environmental Advisory Committee adjourn at 8:07 PM.

Resolution Carried

The Corporation of the Town of Arnprior

By-law Number 7480-24

A by-law to authorize the execution of a funding agreement between the Corporation of the Town of Arnprior and Scott Fawcett for participation and funding in the Community Improvement Plan (CIP) for 67 Madawaska Street.

Whereas Section 8(1) of the *Municipal Act,* S.O. *2001,* Chapter 25, confers broad authority on municipalities to enable municipalities to govern their affairs as they consider appropriate; and

Whereas Section 11(3)10 of the Municipal Act provides that a municipality may pass By-laws respecting economic development services; and

Whereas By-law No. 7274-22, designated a Community Improvement Project Area for the purpose of preparing and implementing a Community Improvement Plan respecting the revitalization, redevelopment; and

Whereas By-law No. 7275-22 adopted a Community Improvement Plan for the established Community Improvement Project Area, in accordance with Section 28 of the *Planning Act, R.S.O., 1990,* as amended, for the purpose of carrying out community improvement through various Town-led initiatives and financial incentives set forth in a Community Improvement Plan;

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** authority is hereby granted for the Mayor and Clerk to execute the necessary agreement, attached as "Appendix A", with Scott Fawcett for funding under the Community Improvement Plan (CIP) to improve 67 Madawaska Street**.**

2. **That** funding in the amount of $500 for the CIP Application is allocated from the CIP Grants Account.

3. **That** this By-law shall come into force and effect on the day of its passing**.**

Enacted and passed this 22nd day of April, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Town of Arnprior
Community Improvement Plan
Financial Incentive Program Agreement

Registered Property Owner (s): Kay Hills
Authorized Applicant (if not the owner): Scott Fawcett
Application File Number: CIP–24-01
Property Address: 67 Madawaska Street
Legal Description of Property: PT MADAWASKA ST, PL 7 & 33 LYING E OF HARRINGTON ST, PL 7 & W OF JOHN ST, PL 7 ; TOWN OF ARNPRIOR - MCNAB
Roll Number of Property: 4702 000 01007400.0000
Date of Application Approval: April 22, 2024
Anticipated Commencement Date of Community Improvement Works: April 2024
Anticipated Completion Date of Community Improvement Works: April 2024

Grants

	CIP Financial Incentive Programs	**Value of Grant**
	Accessibility Improvements Program	
	Application and Building Permit Fees Refund Program	
	Business Location, Expansion and Start-Up Program	
	Brownfield Remediation Tax Assistance Program (BRTAP)	
	Façade and Property Improvement Program	
	Heritage Property Improvement Program	
	Parking Area and Landscaping Improvement Program	
	Sidewalk Café Grant Program	
X	Signage Improvement Program	**$500**
	Total Grants	$500

Financial Incentive Program Period:

Provided on a one-time basis upon the successful completion of the work, to the satisfaction of the Town.

Declaration:

1. I/We hereby apply for a grant/rebate, pursuant to the Town of Arnprior Community Improvement Plan, and have completed and fulfilled the requirements of the Financial Incentive Program Application Form to the satisfaction of the Town.
2. I/We hereby acknowledge receiving and reviewing this form and attached Schedule “A” and agree to be bound by the General Terms and Conditions of the Financial Incentive Programs therein.
3. I/We hereby acknowledge receiving and reviewing this form and attached Schedule “B” and the Specific Terms and Conditions as contained therein.
4. I/We hereby agree that in the event of default, the rebate, refund, and/or grant is immediately cancelled and any rebate, refund, and/or grant monies previously received by the applicant become immediately due for payment to the Town of Arnprior.
5. Any of the following events will be considered default during the grant period:
    a. Commencement of the approved community improvement works is not undertaken within 6 months of the signing of this Agreement;
    b. Completion of the community improvement works are not consistent with the description or information as provided by the Applicant on an approved Financial Incentive Program Application Form and by supporting materials, or are not completed to the satisfaction of the Town as confirmed by the Administrator;
    c. Demolition of the building which was subject to the community improvement works;
    d. Use of the grant for ineligible costs, or for works which were not specified as part of the project, as indicated by the Applicant on the approved Financial Incentive Program Application Form and supporting materials;
    e. Failure of the property owner to pay taxes in any year during the rebate, refund or grant period;
    f. Bankruptcy of the recipient of the rebate, refund or grant;

g. Transfer of ownership of the subject real estate, (unless, in its sole discretion, the Town approves, in writing, a continuance of this grant with the Transferee); or

h. Conversion, reconstruction or change in use of the subject building in a manner that defeats or contravenes the stated purposes for which this grant was approved by the Town's Review Committee or Council in accordance with the grant application.

6. Based on the Applicant's Acknowledgement and Agreement, the Town of Arnprior agrees to advance the above-described grant upon satisfactory proof of the completion of the work, and documentation of paid invoices associated with the community improvement works.

7. I/We hereby agree that it is the responsibility of the Applicant to notify the Town of Arnprior of the following:

   a. Any change in the ownership of the property;

   b. Any change in the tenancy of the subject property, where the Applicant is a tenant;

   c. Any changes to the approved cost/quotes, work plan and/or drawings;

   d. The completion of the work; or

   e. Any delay in the timing of commencement or completion of the work as stated herein.

8. I/We hereby agree that this Agreement Form shall be binding upon the parties and their heirs, executors, successors and assigns.

This agreement shall be binding upon the successors and assigns of the parties hereto.

In witness whereof the parties have affixed their hands and seals this ____day of April, 2024.

Signatures:

I/We have authority to bind the Corporation:

_____	_____
Print Name: Scott Fawcett	Print Name:
Title:	Title:
_____	_____
Witness	Witness
_____	_____
Lisa McGee, Mayor	Kaila Zamojski, Town Clerk

Schedule “A” - General Terms & Conditions of the Financial Incentive Programs

The general and program-specific requirements contained in the Town of Arnprior Community Improvement Plan (CIP) are not necessarily exhaustive and the Town reserves the right to include other requirements and conditions as deemed necessary:

- An application for any financial incentive program contained in the CIP must be submitted to the Town prior to the commencement of any works to which the financial incentive program applies and prior to an application for a building permit;

- If the applicant is not the owner of the property (e.g. tenant), the applicant must provide written consent from the owner of the property to make the application;

- An application for any financial incentive program contained in the CIP must include plans, estimates, contracts, reports and other details, as required by the Town, to satisfy the Town with respect to project costs and conformity to the CIP, as well as all municipal by-laws, policies, procedures, standards and guidelines, including Official Plan, Zoning By-law, and Site Plan requirements and approvals;

- Town Staff will review applications and supporting materials for CIP programs. Applications will be reviewed by the Plan Administrator, as determined by the Town. The Plan Administrator will evaluate applications against program eligibility requirements and make a recommendation to Town Council or Council’s designate. The application is subject to approval by Town Council or Council’s designate;

- As a condition of application approval, the applicant may be required to enter into an agreement with the Town. The Agreement will specify the terms, duration, and default provisions of the incentive to be provided;

- Where other sources of government and/or non-profit organization funding (Federal, Provincial, etc.) that can be applied against the eligible costs are anticipated or have been secured, these must be declared as part of the application. Accordingly, the grant may be reduced on a pro-rated basis;

- The Town reserves the right to audit the cost of any and all works that have been approved under any of the financial incentive programs, at the expense of the applicant;

- The Town is not responsible for any costs incurred by an applicant in relation to any of the programs, including and without limitation, costs incurred in anticipation of a tax assistance and/or grant payment;

- If the applicant is in default of any of the general or program specific requirements, or any other requirements of the Town, the Town may delay, reduce or cancel the approved tax assistance and/or grant payment and require repayment of the approved tax assistance and/or grant;

- The Town may discontinue any of the programs contained in the CIP at any time, but applicants with approved tax assistance and/or grant payments will still receive said payment, subject to meeting the general and program specific requirements;

- Town staff, officials, and/or agents of the Town may inspect any property that is the subject of an application for any of the financial incentive programs offered by the Town;

- Eligible applicants can apply for one, more, or all of the incentive programs contained in the CIP, with the exception of the Tax Increment Equivalent Grant which cannot be combined with any other grant in this plan. No two programs may be used to pay for the same eligible cost. Also, the total of all tax assistance and grants provided in respect of the subject property for which an applicant is making application under the programs contained in the CIP shall not exceed the eligible cost of the improvements to that property; and

- The subject property shall not be in arrears of any municipal taxes, area rates or other charges;

- All expenses that are eligible for the incentive programs contained herein, must be paid in full and the amount of the incentive will be reimbursed as a grant to the applicant. Grants will only be paid out when the work has been completed and paid invoices are submitted to the Town.

- Outstanding work orders from the Town's Fire Department or the Building Department must be addressed prior to grant approval; and,

- Applications for financial incentives shall be in accordance with the eligibility criteria indicated for each individual incentive program (Sections 4.2.1 to 4.2.9 of the CIP) as well as the general policies and requirements for submitting applications as outlined in Section 6.7 of the CIP.

Schedule “B” – Specific Terms & Conditions

Signage Improvement Program

Purpose

Signage improvements contribute to overall design of the streetscape while supporting the promotion of commercial businesses. The purpose of the Signage Improvements Program is to encourage and facilitate the improvement of signage in the Town, including the installation of permanent signage that replace existing temporary signage structures. The program is intended to promote new, attractive signage that contributes to the visual identity and character of the Town.

The program will be administered as a grant.

Eligible Properties

Properties designated as Downtown Area, Mixed Use Residential / Commercial Area and Mixed Use Commercial / Employment Area on Schedule A of the Town of Arnprior Official Plan are eligible for this program.

Eligible Signs

Eligible signage shall only include front or side permanent signage that is visible from the public street. Costs associated with the construction of temporary signage are not eligible for this program.

Grant Value

Grants for signage improvements to a commercial or mixed-use building or property, may be provided to eligible applicants for a total of 1/2 (50%) of the construction costs to a maximum of $500.

Eligible Project Costs

The following types signage improvements are considered eligible:

1. Replacement, repair, improvement or installation of signage on building façades, including signage lighting;
2. Stand-alone permanent signs located in front or side yards;
3. The removal of temporary sign units utilized as permanent signage solutions;
4. Any other signage-related work approved by the Town; and
5. Any combination of the above.

Design Guidelines

The proposed improvements will be generally consistent with and maintain the intent of the Design Guidelines (Appendix A of the CIP) and are in accordance with the Heritage Conservation District Master Plan, if applicable.

Payment of Grant
The grant will be paid upon completion of the community improvement works, to the satisfaction of the Town in consultation with the Review Panel.

General Eligibility Criteria
All of the General Eligibility Requirements (outlined in Section 6.7 of the CIP) apply.

Specific Eligibility Criteria

1. All grant applications related to new or updated facades shall be in compliance with the Town's Property Standards By-law.

2. All grant applications related to new or updated facades within the Downtown Core shall be in compliance with the Town's Downtown Heritage Conservation Plan.

The Corporation of the Town of Arnprior

By-law Number 7481-24

A by-law to amend By-Law No. 6270-13 to include Accessible Colour Palette and Event Logos in the Town's Brand Guidelines.

Whereas Section 8 of the Municipal Act, S.O. 2001, c. 25, as amended, states that the powers of a municipality under this or any other Act shall be interpreted broadly as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

And Whereas Section 11 (1), of the same Act, conveys broad authority to lower-tier municipalities and states a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public and further, Section 11 (3), specifically empowers a lower-tier municipality to pass by-laws respecting, among other matters, by-laws concerning culture and heritage and economic development services;

And Whereas Council deems it expedient that the Town brand be respected by ensuring the Brand Guidelines are adhered to whenever the Logo is used;

And Whereas Council of the Town of Arnprior sees the importance of branding the Town's signature events in the likeness of the Town's brand;

And Whereas the Town of Arnprior strives to meet the WCAG 2.0 AAA standards where possible in marketing materials;

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** By-Law 6270-13 be amended to include the Accessible Colour Palette and Event Logos, attached as Appendix "A", to the Visual Identify section of the Town's Brand Guidelines document.
2. **That** this By-law shall come into force and effect on the day of its passing**.**

Enacted and passed this 22nd day of April, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Accessible Colour Palette

This colour palette has been chosen to be used for text and text background to ensure WCAG 2.0 standards are being met in written documents and marketing materials. These colours work well with the primary and secondary colours and are to only be applied to text and text background. All colours can be used for text.

Colour	Pantone Coated/Uncoated	Process (CMYK)	Digital/Web (RGB)	HEX
Storm	11 C	4 14 0 71	71 64 74	47404A
Moss	574 C	21 0 57 70	61 77 33	3d4d21
Pine	364 C	59 0 72 64	37 90 25	255A19
Sea	561 C	72 0 13 64	25 90 78	195A4E
Haze	2425 C	0 87 27 48	132 17 96	841160
Dusk	3035 C	87 27 0 67	11 61 84	0b3d54
Royal	269 C	36 57 0 52	78 53 122	4E357A

Event Logos

The creation of additional logos in the likeness of the Town's brand may be needed for one time or annual special celebrations or Annual Town events. These logos should encompass aspects of the Town's logo and brand colours, however be distinguishable from the Town's logo. The quality of the graphic should be the same as those of the Town's logo. They may encompass some additional complementary colours but the majority of the colours should be those of the Town's brand colour pallets. These logos must be approved by the Chief Administrative Officer.

Some Examples of these logo concepts:

The Corporation of the Town of Arnprior

By-law Number 7482-24

A by-law to award a contracts for roofing replacements at the Water Pollution Control Centre (WPCC).

Whereas Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

Whereas on February 14th, 2024 Council passed By-law 7356-23 to adopt the 2024 Capital Budget which included the replacement of roof areas at the Water Pollution Control Centre with a budget of $125,000.00; and

Whereas in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Tender PW-2024-04 through a public process for the Arnprior WPCC Roof Replacements; and

Whereas Morin Insulation & Roofing Limited submitted the lowest acceptable bid of $200,530.00 (plus HST) for the replacement of the WPCC roof sections; and

Whereas Rimkus has provided a proposal for contract administration & quality assurance for total cost of $8,500.00 (plus HST);

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** Council awards the WPCC Roof Replacement project to Morin Insulation & Roofing Limited in the amount of $200,530.00 (plus HST); and
2. **That** Council awards quality assurance and contract administration services for the WPCC roof project to Rimkus in the amount of $8,500.00 (plus HST); and
3. **That** Council Fund the shortfall of $87,708.93 from the Wastewater Reserve Fund; and
4. **That** the CAO is authorized to execute the agreement and related documents with Morin Insulation & Roofing Limited and Rimkus respectively for the defined scope of work.
5. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be herby repealed.
6. **That** this By-law shall come into force and effect on the day of its passing**.**

Enacted and passed this 22nd day of April, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the
Town of Arnprior

By-law Number 7483-24

A By-law to appoint Oliver Jacob as Deputy Clerk of the Town of Arnprior.

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council**;** and

Whereas Section 228(2) of the Municipal Act, R.S.O. 2001, as amended provides that a municipality may appoint deputy clerks who have all the powers and duties of the Clerk under this and any other Act; and

Whereas, a division registrar may, with the approval of the Registrar General, appoint one or more deputy division registrars to act for them and any such deputy while so acting has all the powers and duties of the division registrar who appointed the deputy; and

Whereas Ontario Regulation 285/04 authorized clerks of local municipalities to perform civil marriages;

Whereas Council of the Corporation of the Town of Arnprior adopted By-law Number 6252-13, as amended, authorizing the Clerk and Deputy Clerk to perform civil marriages; and

Whereas Council of the Corporation of the Town of Arnprior deems it expedient to approve the appointment of a Deputy Clerk.

Therefore the Council of the Corporation of the Town of Arnprior enacts as follows:

1. **That** Oliver Jacob be appointed Deputy Clerk, Deputy Division Registrar, Deputy Issuer of Marriage Licences and Wedding Officiant for the Town of Arnprior.

2. **That** By-law number 7384-23 and any other by-law, resolution or parts of by-laws or resolutions that are inconsistent with this By-law are hereby repealed in their entirety.

3. **That** this By-law shall come into force and effect on the day of its passing.

Enacted and **Passed** this 22nd day of April, 2024.

Lisa McGee, Mayor Kaila Zamojski, Town Clerk

ARNPRIOR

Municipal Grants Application – Rotary Club of Arnprior (Butter Tart Festival)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Rotary Club of Arnprior; and

Whereas the Rotary Club of Arnprior raises funds which goes toward many community projects in the Greater Arnprior area; including families in need;

Whereas the Rotary Club of Arnprior is hosting a Butter Tart Festival in Robert Simpson Park on Saturday, August 24th, 2024 from 9:30 AM to 3:00 PM; and

Therefore Be It Resolved That Council approve the request for in-kind support, through the waiving of fees for the Special Event Licence ($25.00), the Rental of the Robert Simpson Park Gazebo ($525.00), as well as providing Town staff support for the set up and tear down of the Butter Tart Festival event; and

Further That the Rotary Club of Arnprior be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

ARNPRIOR

Municipal Grants Application – pflag Canada Arnprior Chapter (Valley Diversity Emporium)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the pflag Canada Arnprior Chapter; and

Whereas pflag Canada Arnprior Chapter is an eligible organization under the Municipal Grants Policy and provides support, education and advocacy for 2SLGBTQI+ peoples and those who love them; and

Whereas the Valley Diversity Emporium is a market event centered around celebrating the crafts and creations off diverse makers from across the Ottawa Valley and beyond;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately $357.50 plus HST) for the Valley Diversity Emporium to be held on June 22nd, 2024; and

Further That the pflag Canada Arnprior Chapter be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for their event.

ARNPRIOR

Municipal Grants Application – Arnprior Optimist Club (Talent Show Event)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Optimist Club; and

Whereas Arnprior Optimist Club is an eligible organization under the Municipal Grants Policy and raises funds which goes toward many community projects in the Greater Arnprior area, with a specific focus on supporting local children and their families;

Whereas the Talent Show event is open to all ages up to high school students and provides an opportunity for youth to share their talents with the local community;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately $357.50 plus HST) for their Talent Show Event to be held on May 25th, 2024; and

Further That the Arnprior Optimist Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for their event.

ARNPRIOR

Municipal Grants Application – Renfrew County 55+ Summer Games 2024 (Carpet Bowling)

Moved by _____

Seconded By _____

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Renfrew County 55+ Summer Games; and

Whereas the Renfrew County 55+ Summer Games provide opportunities for seniors over the age of 55 in Renfrew County to increase their social interactions, enhance their physical and mental health, and promote active living across our communities; and

Whereas the Renfrew County 55+ Summer Games 2024 is hosting a Carpet Bowling event at the Nick Smith Centre on Friday, May 17th, 2024 from 8:00 AM to 4:00 PM; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre slab rental fees (value of approximately $956.25 plus HST) for their Carpet Bowling event on May 17th, 2024; and

Further That the Renfrew County 55+ Summer Games be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

ARNPRIOR

Request for Support – County of Prince Edward (Accessible Ontario by 2025)

Moved by _____

Seconded By _____

That the Council of the Corporation of the Town of Arnprior receive the correspondence from the County of Prince Edward;

Whereas the Accessibility for Ontarians With Disabilities Act (AODA) was ground-breaking legislation, created to help people with disabilities to fully participate in society, bring them to the table in crafting regulations to break down barriers and build mechanisms to enforce standards; and

Whereas at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential; and

Whereas the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before January 1st, 2025, and municipalities, as the level of government closest to the people, are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province; and

Whereas the Town of Arnprior had adopted its 2023-2025 Multi-Year Accessibility Plan which was crafted to meet the provincial compliance date of January 1st, 2025 while awaiting additional guidance from the Province of Ontario; and

Whereas the Town of Arnprior is dedicated and committed to eliminating barriers and improving accessibility for persons with disabilities in a manner that respects their dignity, independence, integration and equal opportunity so that all people may have equitable access to Town programs, goods, services and facilities;

Whereas people with disabilities and their advocates have highlighted the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

Whereas Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility

ARNPRIOR

Therefore Be It Resolved That the Council of the Town of Arnprior encourages action on the part of the Provincial Government to:

a) Create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings;

b) Commit to working with municipalities to implement the 2023 Donovan Review's immediate crisis recommendations;

Further That a copy of this resolution be sent to the Premier of Ontario, the Minister of Seniors and Accessibility, the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus.