



**ARNPRIOR**

**Town of Arnprior  
Accessibility and Age Friendly Advisory Committee Meeting  
Date: Wednesday, June 5<sup>th</sup>, 2024  
Time: 6:30 PM  
Location: Caruso Park / Arnprior Public Library**

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Adoption of Agenda**
- 5. Disclosures of Pecuniary Interest**
- 6. Adoption of Previous Minutes**
  - a) **Committee Minutes – May 1<sup>st</sup>, 2024** (Page 1-4)
- 7. Presentations / Delegations**
- 8. Matters Tabled / Deferred / Unfinished Business**
- 9. Staff Reports (by Department)**
- 10. New Business**
  - a) Accessibility Tours
    - i. Caruso Park
    - ii. Arnprior Public Library
    - iii. Downtown Arnprior
  - b) Roundtable Discussion
- 11. Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

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## Minutes of the Accessibility and Age Friendly Advisory Committee Meeting

May 1<sup>st</sup>, 2024

6:30 PM

Arnprior Marina (17 Ottawa Street, Arnprior, ON K7S 1W7)

### Committee and Staff Attendance

#### Committee Members Present:

Tina MacLaren, Chair  
Lynn Cloutier, Vice Chair  
Tom Burnette, Councillor  
Amanda Harris, Committee Member  
Sarah Tait, Committee Member

#### Town Staff Present:

Kaila Zamojski, Town Clerk  
Oliver Jacob, Deputy Clerk  
Graeme Ivory, Director of Recreation  
Emily Stovel, Manager of  
Culture/Curator

#### Committee Members Absent:

Dave Furgoch, Committee Member  
Amanda Deschamps, Committee Member

### 1. Call to Order

Tina MacLaren, Chair, called the meeting to order at 6:30 PM and welcomed those present.

### 2. Roll Call

The roll was called, with all Members of the Committee being present except Dave Furgoch and Amanda Deschamps.

### 3. Land Acknowledgment

Chair Tina MacLaren asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

**4. Adoption of Agenda**

Resolution Number 008-24  
Moved by Lynn Cloutier  
Seconded by Sarah Tait

**Be It Resolved That** the agenda for the Accessibility and Age Friendly Advisory Committee Meeting dated Wednesday, May 1<sup>st</sup>, 2024 be adopted.

Resolution Carried

**5. Disclosure of Pecuniary Interest**

None

**6. Adoption of Minutes of Previous Meeting(s)**

Resolution Number 009-24  
Moved by Sarah Tait  
Seconded by Lynn Cloutier

**Be It Resolved That** the minutes for the March 6<sup>th</sup>, 2024 Accessibility and Age Friendly Advisory Committee meeting be adopted.

Resolution Carried

**7. Presentations/ Delegations**

None

**8. Matters Tabled/ Deferred/ Unfinished Business**

None

**9. Staff Reports**

None

**10. New Business**

**a) Accessibility Tours**

Committee Members met on site to perform tours of Town facilities to provide feedback on accessibility of the facilities and amenities within them. The following facilities were toured this evening, with a summary of the suggestions from Committee Members noted.

**i. Gillies Trail/ Waterfront Trail**

- An accessible portable toilet would complement the existing portable toilet at the Arnprior Marina.
- Consider paving the road surface connection of the Gillies Trail through the public boat launch area at the Arnprior Marina through the rolling

road rehabilitation project for Ottawa Street and/or any other funding opportunities.

- Consider adding an accessible picnic table to the beach area, particularly for seniors and those with disabilities who may be using the beach amenity.
- Continue to ensure that the slope of the Access-Mat is appropriate for its users.
- An accessible pathway connection from the loading zone at the Arnprior Marina to the Gillies Trail and the Marina slips would be beneficial for marina users with mobility aids.
- Consider how to make the bench at the Arnprior Marina accessible with connections to other accessible pathways (where possible).

**ii. Robert Simpson Park**

- Consultation with the AAFAC would be helpful through the design process of the Robert Simpson Park revitalization project, specifically related to the accessible path from the beach area to the upper level.
- Consideration for more accessible parking at the Robert Simpson Park beach may warrant further study through the revitalized park design process.

**iii. Arnprior & District Museum (D.A. Gillies Building)**

- Move the accessible parking stall to the left side of the cement base of the accessible ramp, install signage on the building denoting the accessible parking stall and repaint the lines regularly.
- Support was noted for the project to re-pave and level the parking lot.
- Move the salt box and tools (i.e. shovels) out of the turning radius at the base of the accessible ramp to ensure that there is enough space for the movement of mobility aids and their caretakers (where applicable).
- Continue to digitize community belongings and work with Museum staff / volunteers to develop audio recordings, braille displays and other accessible tools to support Museum collections management and programming.
- Ensure that the entrance to the accessible washroom is fully accessible by meeting minimum width requirements on both entrances (via community room and lobby area).
- Add signage on the front door to note that an accessible ramp is available at the rear of the building for those with disabilities.

**b) Roundtable Discussion**

Tina MacLaren, Chair, shared that this item is an opportunity to share any questions, comments, thoughts and perspectives, with the following being a summary of the discussion topics that took place:

- It was noted that the accessibility tours were a successful activity and that committee members look forward to the next few meetings as additional Town buildings and parks are reviewed.
- Regarding the accessible parking options at St. John XXIII Catholic School, staff noted that they would work with the Engineering Department to prepare a letter to the school board sharing the concerns about accessible parking for the school families and to request that they consider options to increase accessible loading / unloading spaces within their school site.

**11. Adjournment**

Resolution Number 010-24

Moved by Sarah Tait

Seconded by Amanda Harris

**That** the Accessibility and Age Friendly Advisory Committee adjourn at 7:56 PM.

Resolution Carried