



ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, July 8, 2024

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) [Regular Meeting of Council – June 24th, 2024](#) (Page 1-13)**
- 8. Awards / Delegations / Presentations**

Delegation

- a) [Arnprior Rotary Club – Peace Pole Installation Request](#)
(Page 14-19)**
- b) [Arnprior Public Library – Outdoor Programming Space and Resource Enhancements](#) (Page 20-28)**

Presentations

- a) [Cultural Night Market Update](#), Emily Stovel, Manager of Culture / Curator, and Oliver Jacob, Deputy Clerk (Page 29-51)**
- b) [Recreation and Parks Master Plan](#), Graeme Ivory, Director of Recreation and Stantec Consulting (Page 52-194)**

9. Public Meetings

10. Matters Tabled / Deferred / Unfinished Business

11. Notice of Motion(s)

12. Staff Reports

a) **Request for Award of PW-2024-08 (Road Resurfacing and Patching)**, Ryan Wall, Engineering Officer (Page 195-197)

b) **Request for Award of REC-2024-02 (Robert Simpson Park Revitalization Design Services)**, Patrick Foley, Engineering Officer, Facilities and Assets, and Graeme Ivory, Director of Recreation (Page 198-203)

c) **Museum Fire Protection Update**, Patrick Foley, Engineering Officer, Facilities and Assets (Page 204-208)

d) **Proclamation for Drowning Prevention Week (July 15th to 21st, 2024)** Oliver Jacob, Deputy Clerk (Page 209-211)

13. Committee Reports and Minutes

a) **Mayor's Report**

b) **County Councillor's Report**

c) **Committee Reports and Minutes**

14. Correspondence & Petitions

a) **Correspondence**

i) Correspondence Package I-24-JUN-12

ii) Correspondence Package A-24-JUN-08

15. By-laws & Resolutions

a) **By-laws**

i) **By-law No. 7502-24 – Award RFP No. REC-2024-02 (Robert Simpson Park Revitalization)** (Page 212-213)

ii) **By-law No. 7503-24 – Award Tender No. PW-2024-08 (Road Resurfacing and Patching)** (Page 214)

- iii) **By-law No. 7504-24 – Appointment By-law for Deputy Division Registrar, Deputy Issuer of Marriage Licences and Marriage Officiant (K. Wendland)** (Page 215)
- iv) **By-law No. 7505-24 – Funding Agreement for the Canada Community Building Fund (CCBF)** (Page 216-240)

b) Resolutions

- i) **Resolution of Support – Calling for Investment in Municipal Infrastructure for Eastern Ontario’s Small and Rural Communities** (Page 241-242)

16. Announcements

17. Media Questions

18. Closed Session

Two (2) matters pursuant to Section 239 (2) (b) of the Municipal Act, 2001, as amended, to discuss personal matter about an identifiable individual, including municipal or local board employees (Commemorative Naming; Staffing); and

One (1) matter pursuant to Section 239 (2) (c) of the Municipal Act, 200, as amended, to discuss a proposed or pending acquisition or disposition of land by the municipality or local board (Property Acquisition)

19. Confirmatory By-law

By-law No. 7506-24 to confirm the proceedings of Council

20. Adjournment

Please note: Please see the Town’s [website](#) to view the live stream. The meeting recording will also be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk’s Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town’s [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk’s Office at 613-623-4231 ext. 1840. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff

E-mail to: Metroland Media; Oldies 107.7 / My Broadcasting Corporation; Valley Heritage Radio



ARNPRIOR

Minutes of Council Meeting

June 24, 2024 6:30 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Council Members Present (Electronic):

None

Council Members Absent:

Town Staff Present:

Robin Paquette, CAO
Jennifer Morawiec, General Manager Client Services/Treasurer
Kaila Zamojski, Town Clerk
Oliver Jacob, Deputy Clerk
John Steckly, General Manager Operations
Graeme Ivory, Director of Recreation
Patrick Foley, Engineering Officer
Amy Dean, Environmental Engineering Officer

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 227-24

Moved by Dan Lynch

Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, June 24, 2024 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 228-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted (Regular Meeting of Council – June 10, 2024).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Asset Management Plan Policy Update – Engineering Officer

Resolution Number 229-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Staff Report No. 24-06-24-01 regarding the Strategic Asset Management Policy and 2024 Asset Management Planning activities be received as information.

Resolution Carried

b) Request for Award – REC 2024-03 (Development of Fairview and Marshall’s Bay Meadows Parks) – Engineering Officer & Director of Recreation

Resolution Number 230-24

Moved by Dan Lynch

Seconded by Tom Burnette

That Council enact by-laws to:

- a) Award the Contract for Development of Fairview and Marshall’s Bay Meadows Parks Tender No. REC-2024-03 to Strathmar Trenching Limited, for a total of \$597,188.95 (plus HST);
- b) Authorize an additional \$29,859.44 (plus HST) to be spent on a new slide feature in the Fairview Park;
- c) Authorize the General Manager, Operations to authorize additional contingency expenses up to 10% of the total Contract value;

- d) Award contract administration services to Jp2g Consultants Inc. for a total of \$37,060.00 (plus HST); and
- e) Authorize the CAO to execute the agreements and related documents with Strathmar Trenching Limited and Jp2g Consultants Inc. to implement the defined scope of work.

Resolution Carried

c) Ontario Regulation 507/18, Energy Conservation and Demand Management Plan – Environmental Engineering Officer

Resolution Number 231-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council provide endorsement of the Energy Conservation and Demand Management Plan prepared as part of Ontario Regulation 507/18 reporting requirements.

Further That Council direct staff to make the Energy Conservation and Demand Management Plan a public document, by placing the document on the Town’s website and in printed copy at Town Hall.

Resolution Carried

d) FoodCycler Pilot Program Results – Environmental Engineering Officer

Resolution Number 232-24

Moved by Dan Lynch

Seconded by Billy Denault

That Council direct staff to work with Food Cycle Science to implement a secondary pilot program for food waste recycling units for 100 residences in the Town of Arnprior and purchase accessories for resale to the public on a cost recovery basis, with an additional net impact of \$11,200 to be funded from the Waste Management Reserve Fund.

Resolution Amended

Resolution Number 233-24

Moved by Lynn Cloutier

Seconded by Chris Couper

That Council amend Resolution Number 232-24 to adjust the number of units to 200 at a net impact of \$21,200 to be funded from the Waste Management Reserve Fund.

Resolution Carried

Resolution Number 234-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council direct staff to work with Food Cycle Science to implement a secondary pilot program for food waste recycling units for 200 residences in the Town of Arnprior and purchase accessories for resale to the public on a cost recovery basis, with an additional net impact of \$21,200 to be funded from the Waste Management Reserve Fund.

Resolution Carried as Amended

e) Bi-Annual Financial Update

Resolution Number 235-24

Moved by Tom Burnette

Seconded by Dan Lynch

That Council receive report number 24-06-24-05 as information.

Resolution Carried

13. Committee Reports and Minutes

a) Mayor's Report

Mayor Lisa McGee reported the following:

- Oliver Jacob and I had a meeting with Maggie Harper at the Arnprior Regional Health (ARH) Auxiliary to plan for the event that took place for their volunteers.
 - The luncheon for the volunteers took place last week, and I had the pleasure of bringing greetings from Council and participating as the guest speaker at this event.
- Cadets Ceremonial Review – I had the privilege of being the reviewing officer a couple weeks ago. I also attended the Cadets Family BBQ two weekends ago.
- A very neat event that I was able to be a part of was put on by Syd Gravel of the Peer and Trauma Support Systems Team (PATSS). Two members of our Firefighter team, Cory Nicholas and Wes Schnob were also present at this event. Members from the OPP, Ottawa Police Services, and Paramedics. They each support their teams when it comes to PTSD or any trauma related issues.
- Police Services Board had a quick meeting recently. The meetings are now scheduled to resume in August.
- The 'Valley Has Heart' Golf Tournament took place this past Friday. I was able to assist with this event.
- I had the opportunity to attend the Legion Park Official Grand Opening, with other members of staff, Committee, and Council, as well as MPP, John Yakabuski.
- Leah Levesque, CEO of Arnprior Regional Health, has now retired. I had the pleasure of spending some time with her to wish her well in her retirement.
- I attended the Arnprior Regional Health Annual General Meeting last week. Their new Board Chair is now Oliver Jacob. Congratulations to Oliver in this new role with the Arnprior Hospital Board.
- Jail and Bail Event took place this past weekend. Everyone has the opportunity to see Graeme Ivory, Director of Recreation get his hair cut off, as well as Lucas Power shave off his mustache. In my case, my crime was that I use my feet to propel a tricycle. This was a great event that raised money for a good cause.
- Two Friday's ago, Debbie Gibeault had a Retirement Celebration at the Nick Smith Centre. Debbie worked for the Town of Arnprior for over 35 years. Debbie started working the pool at the Nick Smith Centre on January 2, 1990. Her career spanned over four decades, almost five, which is a remarkable feat in and of itself. We cannot begin to count the number of children she taught the life skill of swimming; the number of older adults that she helped keep physically, socially and mentally active

through aquatics classes; the number of parents that she supported as they navigated parenthood, while introducing their child to the water for the first time; and the number of young lifeguards that she helped guide and develop. The impact that Debbie had on this community and staff is immeasurable. Debbie has been highly valued, professional and respected member of team Arnprior and a wonderful ambassador for Recreation in Arnprior and the region our pool serves.

We wish Debbie nothing but the best in her retirement and thank her for her many years of service and contributions to Arnprior. I had the pleasure of presenting Debbie with a beautiful chain and certificate, on behalf of Council, at the celebration two weeks ago.

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- In the Forestry Department, work continues at the Beachburg Tract in the natural white pine area that was harvested in 2022/23, with a possible chemical site preparation treatment later this summer and 45,000 trees already growing to be planted in 2025. Since this is a track is well used by the public, outreach has already begun for upcoming activities in 2025 dealing with trail closures. A public information tour will be hosted on July 31, 2024 at 4:30 p.m.
- County Councillor Lynch provided an overview of the Subdivision Applications provided to the County of Renfrew, in the Town of Arnprior. This information can be found on the [County of Renfrew website](#).
- In collaboration with partners – MRC Pontiac and SADC Pontiac –the [Tap & Cork](#) website has been revamped with a fresh look. It's up and running that aims to support and promote the variety of craft alcohol producers on both sides of the Ottawa River, including beer, wine, cider, and spirits. Of note, local Cold Bear Brewery is on the route.
- Vendor applications for the 2024 Taste of the Valley event series opened on May 17, 2024. To date, more than 100 applications have been received compared to 66 submitted during the same application period in 2023. Dates and locations for the 2024 event series include:
 - August 10 – Railway Station Park, Barry's Bay
 - September 7 – Township of Killaloe, Hagarty and Richards Municipal Office, Killaloe Parking Lot
 - September 28 - Civic Centre, Petawawa
 - October 19 – Cobden Fairgrounds
 - December 14 – Renfrew Armouries
- Intake for the 2024 Summer Company program closed on May 17, 2024 with a total of 15 applications received which were reviewed and seven individuals who demonstrated exceptional potential and readiness for entrepreneurial success were selected. They are:
 - Cayden McKinnon (Renfrew): car detailing service

- Haley Vanderzwaag (Westmeath): care box subscription
- Is Ameen O'Brien Jilani (Barry's Bay): lawn game rentals
- Katie White (McNab/Braeside): animal balloon business
- Ki Myra (Pembroke): clay art
- Kyle Radford (Eganville): barbeque cleaning business
- Scarlytte Merrill (Deep River): mobile babysitting service
- Warden Emon's report on the Ontario Winter games:
 - We were extremely grateful to the assistance provided by the Town of Arnprior, Town of Petawawa and Town of Renfrew who donated their facilities and staff time to make the 2023 Ontario Winter Games such a success. We received constant positive feedback about the excellent facilities which generated a lot of supportive and enthusiastic comments about your venues. My personal thanks to them as Games Chair and proud member of our community.
 - Melissa Bishop announced to our community that we will have a Legacy Fund of \$375,000 to benefit our community.
 - The County partnered with the Ottawa Valley Community Foundation to disperse the funds – The Foundation will recruit Board Members with experiences across our larger community. Our whole Renfrew County Community will be eligible for funds. The applications will be accepted early in 2025. Criteria will be further expanded and the points below are simply early criteria and guidelines.
 - Granting areas:
 - Youth Sport Grant (up to age 21) \$20,000 / annually for youth who demonstrate a financial need in order to compete in their chosen sport. Grants of up to \$1,000 / request may be used for the following (to be fine tuned). Example: Equipment costs, travel costs, coaching, registration, facility rentals.
 - NOTE: Qualified recipient must apply through a trustee organization (school, service club, municipality, sports club etc.) who has charitable / donation status.
 - Sports Clubs \$20,000 / annually. Four grants per year of \$5K to help sports teams, clubs, organizations with a specific need. Example: Team travel to a major tournament or qualifier, equipment / supplies (example, balls, nets for existing or new start up clubs, or equipment to host a new sport like Sledge hockey, or equipment that can be used to introduce youth to a new sport), coaching fees, other.
 - Major Sports Infrastructure \$40,000 annually. Two grants per year of up to \$20,000 each. Specifically for new builds or infrastructure improvements in existing sports facilities that will improve accessibility, ensure more people can participate,

improve the quality of the facility or provide a new option for sport. Example: Putting in ramps / accessible bathrooms / entrance doors in a sports facility, buying equipment for grooming cross-country ski trails, updating a pool changing room, etc.

c) Committee Reports and Minutes

- i. Accessibility and Age Friendly Advisory Committee Minutes – May 1st, 2024**
- ii. Culture and Diversity Advisory Committee Minutes – May 6th, 2024**
- iii. Environmental Advisory Committee Minutes – May 21st, 2024**

Resolution Number 236-24

Moved by Billy Denault

Seconded by Lynn Cloutier

That Council receive the Advisory Committee Minutes listed under Item Number 13 (c) (i-iii) as information.

Resolution Carried

Councillor Chris Couper provided the following reports:

- Culture and Diversity Advisory Committee Meeting– June 3, 2024
 - Cultural Night Market Update, where a draft logo was presented for Committee approval. The motion was approved by the Committee to accept the draft logo, and the final design will soon be unveiled.
 - The Committee approved a Resolution of Support, be brought forward for Council consideration, regarding Eradication of Islamophobia and Antisemitism. There were concerns of the Committee with the ambiguity of the original Request from the Town of Shelburne. However, the Committee supported the motion coming forward for Council consideration, with a more fulsome definition of Antisemitism and Islamophobia, as well as other forms of discrimination. This resolution is on tonight’s Agenda for consideration.
 - The Manager of Culture and Curator provided a presentation on Cultural Planning. The key takeaways for me were that culture should be considered in Municipal Planning, while asking the question “how can we live together?” We should explore the notion that we can use Art and Culture to bring people together. Also, planning overall should be for users and not uses. The Manager of Culture and Curator also went through the various activities the Museum is undertaking, including the Speaker Series, the recent Fiber Art installation, and Storytelling activities at Islandview Retirement Home, among many other things taking place.
 - An overview of upcoming exhibits, as well as present exhibits, was provided. You may have noticed the World War I Exhibits created by Arnprior District High School (ADHS) Students that have been installed at five different locations around Town. This is a result of hard work put forth by ADHS Grade 10 students. The panels found around Town highlight the stories of individuals who were World War I Veterans from Arnprior and the Ottawa Valley. These

displays can be found at the Cenotaph, the Legion, ADHS, the entrance to the Waterfront Trail by the Library and the Museum. Kudos to those students who took the lead on this program, it has made a huge impact on our community.

- Museum Summer Camp registration is now open, for ages 4-12 years of age, with limited spaces remaining. Sessions run Monday-Friday from 8:30 am - 4:30 pm. Sessions are around \$200/ week/ child. There is a wonderful 8 weeks of various themed programming taking place over the summer at the Museum. Themes such as Music Makers, Cardboard Mania, Unveil Your Inner Artist, Culinary Quest, Discovery Lab, Wilderness Warriors and Valley Wood Productions. A full list can be found for these camps and all summer programs at Arnprior.ca under Summer Registration.
- Arnprior Public Library Board Meeting – June 19, 2024
 - CEO Chief Librarian, Karen Deluca provided an update on the outstanding Financial Audit, noting that a site visit took place with KPMG Auditors.
 - A new training budget allotment for library staff training is required. This will cost the Library between \$5,800 - \$6,300 for two years of training. The Library is going to seek opportunities for partnerships to offset training costs.
 - Board accepted a motion to give some autonomy to the CEO, to let the CEO use reserves of up to \$25,000 to temporarily allow for cash flow advance, when there is a gap between municipal funds. This means when the money is received from the municipalities, it is then returned to the reserves.
 - Summer hours have been decided, being 9:30 am – 6:00 pm Monday – Friday and 10:00 am – 2:00 pm on Saturdays. This is going to allow for easier camp drop offs in the morning.
 - More than 100 youngsters have already signed up with the Summer Reading Club Program. Kids will start collecting wooden coins for every 5 books they sign out, beginning on July 2nd. Kids can then redeem these coins for coupons and prizes all summer long for places like, Dairy Queen, Flavour Container, Mallard’s Milk Bar, and Super Lucky Dollar Store. Sign up for the Reading Club also allows you to register for the free programming all summer long, beginning the first week of July. Registration opens every Monday for the next week of programs. The Library thanks the Scharf Family Bequest, Arnprior Rotarians and Arnprior Optimist Club for their contributions towards summer programming, bringing this cost down to nothing, removes a barrier for a lot of families. These programs are amazing and very well received.

14. Correspondence & Petitions

a) Correspondence Package – I-24-JUN-12

Resolution Number 237-24

Moved by Billy Denault

Seconded by Lynn Cloutier

That the Correspondence Package Number I-24-JUN-12 be received as information and filed accordingly.

County Councillor Lynch noted the following items:

- Page 20 - The Ontario government is helping more seniors stay fit, healthy and active in their community by investing up to \$15 million to support all current Seniors Active Living Centres (SALC) programs across the province that connect seniors with resources and activities. Please pass this information along to our SALC.
- Page 22 - Attention Seniors, On August 1, 2024, the annual income eligibility thresholds for the Ontario Seniors Dental Care Program and the Seniors Co-Payment Program will be increased. Single Ontarians aged 65 and over from \$22,200 to \$25,000, and from \$37,100 to \$41,500 for couples.
- Page 49 - The Enabling Change Program provides grants of between \$5,000 and \$150,000 to municipalities and not-for-profit organizations, industry organizations and professional associations, to educate stakeholders about accessibility, help support compliance with accessibility requirements and promote cultural awareness about the value and benefits of accessibility. Deadline: June 27, 2024
 - In response to County Councillor Lynch the CAO noted that we have not applied for this grant, as we do not currently have a project that fits the criteria.
- Page 49 - Are you unemployed, looking full time work, have a clean criminal record, and love to travel Ontario, then there is a job opening for you. You have until 11:59 pm on July 31, 2024 to apply for a Province of Ontario Justice of the Peace.

b) Correspondence Package – A-24-JUN-08

Resolution Number 238-24

Moved by Tom Burnette

Seconded by Dan Lynch

That the Correspondence Package Number A-24-JUN-08 be received and the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 239-24

Moved by Chris Couper

Seconded by Lynn Cloutier

That the following by-law be and is hereby enacted and passed:

- i. By-law No. 7500-24 – Award Tender No. REC-2024-03 (Fairview and Marshall's Bay Meadows Park)

Resolution Carried

b) Resolutions

i. Resolution of Support – Eradication of Islamophobia and Antisemitism

Resolution Number 240-24

Moved by Dan Lynch

Seconded by Chris Couper

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Town of Shelburne; and

Whereas Canada has seen dramatic increases in hate-motivated incidents and hate crimes against Asian, Black, Indigenous, Jewish, Muslim and 2SLGBTQ+ Canadians; and

Whereas the Anti-Asian racism, Anti-Black racism, Anti-Indigenous racism, Antisemitism, Islamophobia and Anti-2SLGBTQ+ discrimination, among others, are real forms of discrimination that affects our residents in many ways both in acts of hate as well as through systemic barriers; and

Whereas the Federation of Canadian Municipalities (FCM) passed a resolution expressing that hate speech has no place in an inclusive society and resolved that FCM work with all levels of government in addressing the root causes of hate speech; and

Whereas the Town of Arnprior condemns hate and racism in all its forms and is actively engaged in taking action to address discrimination in our community alongside the Town's Culture and Diversity Advisory Committee; and

Whereas the Town of Arnprior is proud of the diverse community of individuals who choose to call Arnprior home and celebrates the rich diversity of Arnprior and beyond through community programs and events like the annual Cultural Night Market; and

Therefore Be It Resolved That the Council of the Town of Arnprior encourages all levels of government to eradicate all forms of racism, including Islamophobia and Antisemitism; and

Further That a copy of this resolution be sent to Justin Trudeau, Prime Minister of Canada; Pascale St-Onge, Minister of Canadian Heritage; Doug Ford, Premier of Ontario; Michael Ford, Minister of Citizenship and Multiculturalism; Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke; and John Yakabuski, MPP for Renfrew-Nipissing-Pembroke.

Resolution Carried

ii. **Resolution of Support – City of Pembroke – Request for Provincial Funding of a Mental Health, Addiction, and Residential Drug Treatment Rehabilitation Facility Serving the County of Renfrew**

Resolution Number 241-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council of the Corporation of the Town of Arnprior receive the correspondence from the City of Pembroke and County of Renfrew as information; and

Whereas the well-being of our community members is of paramount importance and addressing mental health and substance use disorder is crucial for the overall health and safety of all our residents; and

Whereas the County of Renfrew, like many other regions, faces significant challenges related to mental health and addiction, with individuals and families grappling with the devastating impact of these conditions; and

Whereas timely access to specialized treatment and residential rehabilitation services and transitional housing is essential for those struggling with mental health issues and substance use disorders; and

Whereas we need to address the urgent need for additional treatment beds, especially for adults requiring intensive supports, and to improve access to mental health and addiction care in rural, Northern, and Indigenous communities; and

Whereas the number of drug-related deaths in the County of Renfrew, as a whole, is on the rise underscoring the critical importance of accessible treatment options for those at risk of negative impacts including overdose and death; and

Whereas the establishment of a mental health, drug addiction treatment and residential rehabilitation facility serving the County of Renfrew would provide the following benefits:

1. **Local Accessibility:** Residents would have access to specialized services without the burden of traveling long distances, ensuring timely intervention and continuity of care.
2. **Holistic Approach:** The facility could offer integrated care, addressing both mental health and substance use disorders concurrently, thereby improving outcomes for clients.
3. **Community Support:** By providing a safe and supportive environment, the facility would contribute to reducing stigma and fostering community understanding of mental health and addiction.

4. Collaboration with Existing Services: The facility could collaborate with existing community organizations, healthcare and social service providers, and law enforcement agencies to create a comprehensive network of support (i.e. County of Renfrew MESA program);

Now Therefore Be It Resolved That the Council of the Town of Arnprior supports the City of Pembroke and County of Renfrew in their calls to:

- A. Urgently request that the Province of Ontario allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew;
- B. Advocate for a facility that offers evidence-based, trauma-informed care, addressing both addiction and concurrent mental health issues;
- C. Commit to working collaboratively with neighbouring municipalities, all community stakeholders, and provincial authorities to ensure the successful implementation of this vital facility;

Further That the Town of Arnprior Council encourages all residents to support this resolution and join the collective effort to enhance mental health and addiction services in our region;

Further That this resolution be sent to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Michael Tibollo, Associate Minister of Mental Health and Addictions; Robin Martin, Parliamentary Assistant to the Minister of Health; John Yakabuski, Member of Provincial Parliament for Renfrew-Nipissing-Pembroke; and the Association of Municipalities of Ontario (AMO).

Resolution Carried

16. Announcements

Councillor Couper made the following announcement:

- Registration in schools is seeing a decline. This is likely not due to a decline the students, however to a decline in parents registering their children early enough. It is important to register your child for school as soon as possible, and not partake in late registration. As late registration does not allow the School Board sufficient time to plan and staff schools appropriately.

The CAO made the following announcement:

- A summer student in the Recreation Department deserves recognition for his efforts out in the field. Eric Crawford, while working outside, provided first aid to a resident requiring assistance. Thanks to him for taking the time to see his surroundings and assist a resident in need, by providing quick action and appropriate response for the circumstances. We are very proud of Eric and want to recognize him and thank him for going above and beyond.

17. Media Questions

None

18. Closed Session

Resolution Number 242-24 (8:14 pm)

Moved by Tom Burnette

Seconded by Lynn Cloutier

That Council move into Closed Session regarding one (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, 2001 to discuss personal matter about an identifiable individual, including municipal or local board employees and Section 239 (2) (f) concerning advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Airport).

Resolution Carried

Resolution Number 243-24 (8:29 pm)

Moved by Dan Lynch Tom

Seconded by Tom Burnette

That Council resume to Open Session.

Resolution Carried

Resolution Number 244-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That Council directs staff to proceed as directed in Closed Session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 245-24

Moved by Dan Lynch

Seconded by Chris Couper

That By-law No. 7501-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on June 24, 2024 and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 246-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That this meeting of Council be adjourned at 8:30 pm.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Graeme Ivory

- Peace Poles

- ◇ The Arnprior Rotary Club has approved the purchase of a Peace Pole for Arnprior and so I am coming to discuss the possibility of the town accepting and installing it in a prominent location.
- ◇ One of the main areas of focus of Rotary International is to promote World Peace
- ◇ Rotary Clubs have done many initiatives around the world to promote peace, from holding workshops, hands on training, working to develop the United Nations, setting up 7 Rotary Peace Centres around the world in major universities where a Masters Courses in peacebuilding and conflict resolution are provided.
- ◇ A Peace Pole is a monument that displays the message “May Peace Prevail on Earth” is printed in multiple languages on the 4 sides of the vinyl sleeve.
- ◇ We envisage the 6 or 7 languages chosen to be English, French, Algonquin and then the majority other languages spoken in Arnprior. We would use the most recent census data combined with town’s suggestions to select the balance
- ◇ The message is referred to as an **affirmation of peace** and its placement furthers **Rotary’s goal of building a culture of peace throughout the world.**
- ◇ We now have 4 of the Rotary Clubs up the Ottawa Valley going to install this same style of 6 ft pole (plus 2 feet buried in the ground) Look at <https://rotarypeacepoles.world/>
- ◇ Our initial thought is to place it near the Bicycle Repair Sation and Trail Map just west of the Madawaska Bridge. Would work with Town of Arnprior to determine best location.
- ◇ Area commitment by the end of June, so that we target for International Peace Day on Sept 21
- ◇ Gerhard Peters PE – Arnprior Rotary Club 613-623-6019
ArnpriorRotary@GMail.com

The Global Rotary Peace Pole Project

History of Peace Poles

It is believed that there have been over 200,000 peace poles planted over the years. The first poles were planted in Ishikawa, Japan after the bombing of Hiroshima in WWII. The message of “May Peace Prevail on Earth” has resonated on every continent and in every major city in the world.

Why Plant a Peace Pole?

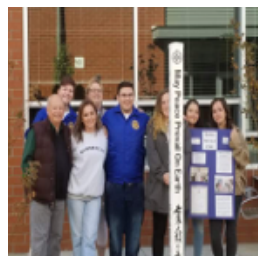
Planting a Peace Pole is a way of bringing communities together to inspire, awaken and uplift the human consciousness. It is an uplifting project for any community, organization or your home. Peace Poles are now recognized as the most prominent international symbol and monument to peace. They remind us to think, speak and act in the spirit of peace and harmony. They stand as a silent visual for peace to prevail on our planet.

There is now a Peace Pole in EVERY COUNTRY on Earth

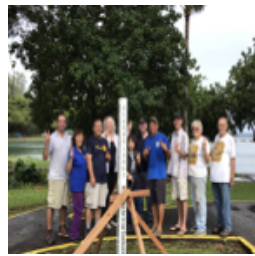
The District 5100 Rotary Peace Pole Project

Three year ago, on the International Day of Peace, Rotary District 5100 set out to plant 100 Peace Poles in Northern Oregon and Southern Washington. In actuality, 128 Peace Poles were planted that day. At the end of 2020, over 325 Peace Poles have been installed.

The Peace Pole Ceremony



McMinnville Oregon HS



Hawaii



Chandler Arizona



Central High School-Independence

With this Peace Pole planted in Timore-Leste, there is now a Peace Pole in EVERY COUNTRY on earth!

Timore-Leste



Peace Pole-Peace Officers



Russia



Popular Locations for Rotary Peace Poles:

Public/Private Schools/ Universities/Colleges/Libraries/ Museums/Police Stations/ Corporate Offices/Churches/ Synagogues/Mosques/City Halls/Court Houses/Hospitals/Fire Houses/Military Bases/Stadiums

An important part of the Peace Pole planting is the Peace Pole Ceremony. The ceremonial gathering brings the community together and can include interfaith peace activities, concerts, tree plantings, exhibitions, speeches, picnics and activities for children.

Larry Strober

Rotary Peace Pole Project
lsstrober@yahoo.com
(415) 720-8262



May Peace Prevail On Earth



Keeping the peace



Rotary Peace Poles





May Peace Prevail On Earth



Хан буйда мун модотай у бсчоны селти

我们祝愿世界人类的和平

Our best wishes for peace and harmony in the world



Arnprior Public Library

Outdoor Programming Space / Resource Enhancements



Expanded Programming
space indoors & outdoors
throughout the seasons.





Art Installation

-Custom structural aluminum frame (computer numerical control (CNC) programmed to bend 3.1 mm aluminum sheets to form the shape of an open book)

-3M vinyl on the panels

-Matthews anti-graffiti clear coat.



Location:
North Grenville
Public Library

Imbedded wording to tell the story of the library.

Designed and constructed by Hansen Signs in Moncton.



Sourcing seasonal shade sails
for the patio space



Remote Library Locker offers convenient self service holds pick-up, browsing and returns.

Proposed location:

Under the canopy at the front entrance.

Eliminates the falling ice and snow build-up at the current drop off area.

Custom design and sizing.

Ontario-based *Bibliotecha*.

Projects funded
with monies from the
Scharf Family
Charitable Trust and
the Neumann Bequest.



- Purchase
- Installation
- On-going maintenance, as required

A photograph of a library interior. In the foreground, a wooden bookshelf is filled with books. On top of the shelf, several potted plants are arranged, including a large green plant in a dark brown pot and a smaller plant in a white pot. The background shows more bookshelves and a bright, well-lit environment. A large white circle is overlaid on the left side of the image, containing the text "Questions?".

Questions?

Thank you



ARNPRIOR
• WHERE THE RIVERS MEET •

Cultural Night Market Update

Emily Stovel, Manager of Culture / Curator

Oliver Jacob, Deputy Clerk

July 8th, 2024



Background

Date: August 24th, 2024

Time: 4:00 PM to 9:00 PM

Location:

Downtown Arnprior (John Street North and Elgin Street West)



Photos by Celine McCorkell Photography



Event Mission

Our Cultural Night Market showcases artists, vendors, and artisans from a variety of cultures to celebrate the rich diversity of Arnprior and beyond.





CULTURAL
NIGHT MARKET



Call for Proposals

- The Call for Proposals was launched on Friday, January 26th, 2024 and the first round of applications closed on February 29th, 2024.
- Applications included:
 1. Performers
 2. Vendors / Artists



Photo by Celine McCorkell Photography



ARNPRIOR
• WHERE THE RIVERS MEET •

Performer Overview



Tentative Schedule



Time	Performer
4:00 PM	Welcome Ceremony
4:30 PM	Indigenous Drumming
5:00 PM	Sophie d'Orleans
5:45 PM	Aztec Dance Workshop
6:15 PM	Unsociably High
7:00 PM	Holli Cow et al
8:00 PM	Tocani



Photo by Celine McCorkell Photography



Welcome Ceremony

Main
Stage

- Speeches from:
 - Mayor Lisa McGee
 - Emily Stovel, Manager of Culture / Curator
- Land Acknowledgement and Greetings from an Indigenous Elder
- Indigenous Drumming Group





Sophie d'Orleans



- Duo with feel-good folk
- Francophone singer-songwriter
- 45 minute set



<https://www.youtube.com/watch?v=w1QXWWUNWEg>



Aztec Dance Workshop

- Participants will experience and experiment with the freedom that comes from intertwining body and mind guided by the interplay of sound, rhythm, silence, and emplacement in a particular location.
- Overall, the workshop aims to educate, inspire, and foster a sense of community among participants through the vibrant art form of Aztec dance.
- <https://www.youtube.com/watch?v=XrBI5eU3HjA>



Aztec Dance Workshop



TOCANI - Aztec Dance Workshop

<https://www.youtube.com/watch?v=XrBI5eU3HjA>



Unsociably High

Main Stage



- Four piece band with vocals, guitar, bass, and drums.
- Upbeat family friendly, acoustic indie jazz pop.
- 45 minute set



<https://www.youtube.com/watch?v=zW7k6DFkY9g>



Holli Cow et al



- Led by Holli Cow, the drag performance will include a group of 2-3 drag queens.
- Captivating and entertaining lip syncing and dance choreography.
- 30-45 minute set





Tocani



- 5-6 piece performance with instruments modeled on those from pre-Hispanic times including:
 - Huēhuētls (a tubular Membraphone from Mesoamerica)
 - Ocarinas (a kind of vessel flute)
 - Kuisi (a type of flute from the Koguis people in Colombia)
 - Marimba de chonta (a melodic percussion instrument from the Awa and Chachi communities in Colombia and Ecuador)
 - Teponaztli (an ancient wood-tongue drum from Mesoamerica).
- 45 minute set



<https://www.youtube.com/watch?v=WwxPG3o7jPI>



ARNPRIOR
• WHERE THE RIVERS MEET •

Vendor Market Overview



Vendor Market





Event Layout

Locations	Vendor Booths	Seating Booths	Other Booths*
John Street North (between Madawaska Street and Elgin Street West)	32 Booths	4 Booths	6 Booths
Elgin Street West (between John Street North and Daniel Street North)	28 Booths	2 Booths	2 Booths
Total	60 Booths	6 Booths	8 Booths

* Other Booths column includes Town Booth, Museum Booth, First Aid Booth, Art Booth, sponsor booths, etc.



Self-Identification

The application asked participants to self-identify if they identified with any of the five (5) broad categories of diversity that are the same as the CDAC membership criteria.

Response	Number of Booths	Percentage of All Booths
Yes	26 Booths	43.3%
No	28 Booths	46.7%
Prefer Not to Answer	6 Booths	10.0%
Total	60 Booths	100%



Self-Identification

Response	Number of Booths	Percentage of All Vendor Booths
Indigenous, Black, and People of Colour (IBPOC)	11 Booths	42.3%
Racialized people, people of diverse ethnic or cultural origin, and marginalized community members	4 Booths	15.4%
2SLGBTQ+ community members	8 Booths	30.8%
Newcomers and New Canadians	1 Booths	3.8%
Persons with disabilities	3 Booths	11.5%
Other under-represented and/or marginalized communities	2 Booth	7.7%
Total	26 Booths	43.3%



Vendor Types

Vendors identified their types and some corrections have been made to reflect appropriate categorization.

Response	Number of Booths	Percentage of All Booths
Regular Vendor	53 Booths	88.3%
Youth Vendor	1 Booths	1.7%
Not-for-Profit Organization	6 Booths	10.0%
Total	60 Booths	100%



Vendor Categories

Response	Number of Booths	Percentage of Vendor Booths
Food and Beverages	15 Booths	25.0%
Restaurant Patio	8 Booths	13.3%
Arts and Crafts	7 Booths	11.7%
Jewelry	6 Booths	10.0%
Bath and Home Products	16 Booths	26.7%
Other (incl. Not-For-Profit Organizations)	8 Booths	13.3%
Total	60 Booths	100%



Additional Elements

- Secondary Stage
 - An opportunity for local performers to share their talents at a smaller secondary stage on Elgin Street West
- Art Activity Booth
- St. John Ambulance



Questions?



• WHERE THE RIVERS MEET •



ARNPRIOR

RECREATION & PARKS MASTER PLAN

JUNE 2024





**ARNPRIOR
RECREATION & PARKS MASTER PLAN**

This document is as recent as the date of posting and considers policy adopted prior to report date.



**ARNPRIOR
RECREATION & PARKS MASTER PLAN**

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ARNPRIOR RECREATION & PARKS MASTER PLAN

Acronyms / Abbreviations

AMP	Asset Management Plan
AODA	Accessibility for Ontarians with Disabilities Act
AT	Active Transportation
CIP	Community Improvement Plan
COVID-19	Coronavirus Disease of 2019
CPRA	Canadian Parks and Recreation Association
CPTED	Crime Prevention Through Environmental Design
DCA	Development Charges Act
DFO	Department of Fisheries and Oceans
IASR	Integrated Accessibility Standards Regulation
NCC	Nature Conservancy of Canada
NOPI	Notice of Project Initiation
OP	Official Plan
PPS	Provincial Policy Statement
PRO	Parks and Recreation Ontario
RMP	Recreation Master Plan (in reference to the 2015 Recreation Master Plan)
RPMP	Recreation and Parks Master Plan
TAOC	Trails for All Ontarians Collaborative



ARNPRIOR RECREATION & PARKS MASTER PLAN

Acknowledgements

Recreation and Parks in Arnprior are the product of passionate people. Community champions and practitioners generously shared their expertise throughout the recreation planning process. We would like to thank the following groups for their contributions of time, knowledge, and experience:

- Air Paddle Canada Inc. O/A Ottawa Valley Air Paddle
- Arnprior and District Quilters' Guild
- Arnprior Basketball Club (Valley Pride)
- Arnprior Community Choir
- Arnprior Curling Club
- Arnprior Lion's Club
- Arnprior Minor Hockey Association
- Arnprior Optimist Club
- Arnprior Packers Junior B Hockey Club
- Arnprior Skateboard Association
- Bring It On by Meagan Mask
- EarlyON Arnprior Family Preschool Resource Centre
- Genesis Brazilian JiuJitsu
- Girl Guides
- Glad Tidings Pentecostal Church
- Greater Arnprior Community Council on Poverty and Homelessness
- Greater Arnprior Senior's Council
- Healthcare
- Local Soccer Club
- Macnamara Field Naturalists' Club
- Main Street School of Music & the Arts
- Nature Conservancy of Canada
- Renfrew County Catholic District School Board
- Special Olympics Arnprior
- St. Joseph's Elementary School
- Steelheads & Strikes
- Training Den
- Union 108 Yoga and Lifestyle Inc.
- 2360 Army Cadets

We would also like to extend our special thanks to the Project Steering Committee, who shared invaluable guidance, information, ideas, and support during the process of the Recreation and Parks Master Plan.

- Graeme Ivory, Director of Recreation, Town of Arnprior
- Robin Paquette, Chief Administrative Officer, Town of Arnprior

Executive Summary

Purpose of the Plan

Recreation and Park Services contribute positively to the overall wellbeing of communities. Parks, open spaces, trails, outdoor and indoor sports facilities, and recreation programs allow residents to spend time being active and socializing. The Arnprior Recreation and Parks Master Plan (RPMP) plays a pivotal role in setting the next course for the delivery of the recreational services in the Town over the next 10 years. The RPMP for the Town of Arnprior provides a cohesive vision and strategy for the provision of parks and recreational services for the community that includes facilities and programming, trails and parks, and assesses management and staffing strategies. The Master Plan was prepared through a three-phase approach.



Phase 1 of the Master Plan aimed to generate a starting point by creating an inventory of parks, open spaces, and recreation facilities that the Town possesses, by compiling data and statistics, and by completing research on municipal, provincial and National trends and best practices.

Phase 2 reviewed the needs of the community and established an action plan for implementation and monitoring recreation in Arnprior.

Phase 3 corresponds to finalizing the Master Plan document and incorporates community input and feedback throughout all phases of the Master Plan process.

This Master Plan provides the direction for managing and developing parks and recreational facilities and programs to meet the needs of the community and maintain a strong recreation and parks system over time. The recommendations of this Plan are based on current recreation benefits and trends, local considerations and needs, community input and assessments.

Engagement

The 2024 Town of Arnprior Recreation & Parks Master Plan was developed using a Three-Phase Approach in which stakeholder engagement / input was critical to the thoroughness and relevancy of the recommendations of the Master Plan.

The first phase involved background research and the completion of site / amenity assessments, as well as engaging the public and community association through a series of four surveys. The next phase focused on the development of strategic directions for improvements, which were guided by the findings from the Phase One and initial public feedback. Implementation and monitoring plans that will manage and direct the desired strategic directions were also prepared, as these form the components of the final master plan. Consolidating all the steps into one comprehensive Master Plan for Council consideration was the final step in the plan's development.

The overall engagement process is summarized in the graphic below:





ARNPRIOR RECREATION & PARKS MASTER PLAN

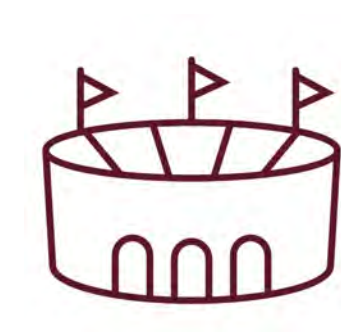
Vision

Four vision statements were crafted to incorporate findings from the early-stage investigations, comments from public engagement activities, results from the needs assessment. In addition, the vision statements set forth for Arnprior support the community vision found in provincial and local policy statements. The vision statements have been structured to represent the four key components of the Recreation and Parks Master Plan.



1 Parks, Trails, and Open Spaces

- Develop, improve, and enhance parks, trails, and open spaces to meet existing and future community needs and encourage connections with nature for all ages and abilities.
- Promote a climate-conscious approach to outdoor recreation.
- Target recreation supply to support community well-being and promote outdoor active living for all.



2 Indoor Recreational Facilities

- Improve and enhance indoor municipal recreational facilities and services through planning and partnerships to enrich the lives of all citizens.
- Embrace environmental decisions towards sustainable design.
- Target an adequate supply of indoor recreational amenities to support accessible, affordable, and inclusive indoor experiences.

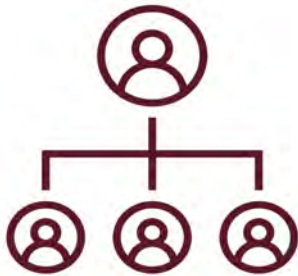


ARNPRIOR RECREATION & PARKS MASTER PLAN



3 Programs and Services

- Expand and enhance recreational programs and services offered by the Town, including improvements to service delivery and programs offerings working closely with community organizations and partnerships.
- Promote recreation programs, services, and events to increase recreation awareness and community well-being.
- Target affordability and inclusivity of recreation programs.



4 Projects, Staff, and Finances

- Monitor the Town's assets focussing on maintaining high quality of parks and recreation amenities and services.
- Maximize maintenance and renewal of facilities and infrastructure systems to provide long-term sustainability through thoughtful design to provide safe, reliable, and affordable services.
- Build staff leadership capacity by attracting and maintaining qualified team members and staff who are passionate about what they do and are committed to building a strong and healthy community.



ARNPRIOR RECREATION & PARKS MASTER PLAN

Recommendations for Recreation and Parks

The recommendations developed for the Recreation and Parks Master Plan result from public and staff feedback, municipal comparators, parks and recreation trends analysis, and the assessment of needs and gaps within the services provided by the Town of Arnprior. The recommendations cover actions related to parks and recreation governance; capacity-building and service level requirements; collaboration and partnerships; communications and promotion; indoor and outdoor sports and recreation facilities / amenities; and seasonality.

The recommendations work together and recognize that Arnprior is one of the fastest growing communities in Eastern Ontario and also acknowledge the actions currently in progress as part of other planning exercises.

Overall, this Master Plan includes sixty-seven (67) recommendations. In addition to the four vision statements, the recommendations in this document have been developed to holistically meet the five (5) goals and priorities of the *Framework for Recreation in Canada 2015: Pathways to Wellbeing*:

1. **Active Living** - Foster active living through physical recreation.
2. **Inclusion and Access** - Increase inclusion and access to recreation for populations that face constraints to participation.
3. **Connecting People and Nature** - Help people connect to nature through recreation.
4. **Supportive Environments** - Ensure the provision of supportive physical and social environments that encourage participation in recreation and help to build strong, caring communities.
5. **Recreation Capacity** - Ensure the continued growth and sustainability of the recreation field.

In terms of priority, the individual recommendations were broken into short, medium, and long-term goals, which will assist the Town with implementation of the recommendations throughout the lifespan of this plan, an overall anticipated cost have been provided for the implementation of parks, trails, open spaces, and indoor recreation amenities.



1

MASTER PLAN OVERVIEW

Stantec Consulting Ltd. (Stantec) was retained by the Town of Arnprior (Town) to develop a strategic framework to guide the future development of the Town’s parks, open spaces, and recreation facilities and services and to address existing needs while evaluating and planning for the future. Recreation and parks facilities are highly valued by the Town and residents and the Town wishes to expand upon what has been implemented to date. Considering anticipated future growth, shifting trends in recreation, and changing community expectations, it was fundamental in 2023, after the worldwide pandemic of Covid-19, to review existing and future needs for parks, recreation facilities, and open spaces and develop a plan to meet those needs.

The Recreation and Parks Master Plan (RPMP) for the Town of Arnprior provides a cohesive vision and strategy for the provision of parks and recreational services for the community over the next ten (10) years, that includes facilities and programming, trails and parks, and assesses management and staffing strategies. The Master Plan was prepared through a three-phase approach.



Figure 1 – Project Phasing Overview

Phase 1 of the Master Plan aimed to generate a starting point by creating an inventory of parks, open spaces, and recreation facilities that the Town possesses, by compiling data and statistics, and by completing research on municipal, provincial and National trends and best practices.

Phase 2 reviewed the needs of the community and established an action plan for implementation and monitoring recreation in Arnprior.

Phase 3 corresponds to finalizing the Master Plan document and incorporates community input and feedback throughout all phases of the Master Plan process.



ARNPRIOR RECREATION & PARKS MASTER PLAN

1.1 What is a Recreation and Parks Master Plan?

A Recreation and Parks Master Plan is a strategic document that studies the existing park system and recreation programming and identifies a planning blueprint to improve, protect, and expand the Town's network of parks, facilities, and recreational services for the future.

The Town of Arnprior Recreation and Parks Master Plan provides both a long-term vision for the Town's recreation and parks system, and specific policies and standards to direct day-to-day decisions. It creates a framework allowing the Town to respond to new opportunities as they arise, and meet the needs associated to outdoor and indoor recreation and programming of the Town's existing and future residents and visitor.

Through research and public input, the Master Plan examined:

- Parks, open spaces, and trails throughout Arnprior.
- Recreation and sport facilities.
- Programs, events, and activities (those delivered by the Community and the Town).
- Operations such as policy development, staff allocations, communications, etc.
- Implementation strategies, including capital and financial planning and resourcing.

The objectives of the Master Plan include the following:

1. Identify needs based on changing demographics and participation trends.
2. Establish an overall vision for recreation and parks within Arnprior.
3. Develop strategies to meet identified needs and future directions.
4. Align municipal efforts, operations, and budgets through priority-setting.
5. Engage the community in an inclusive and productive process that supports the Master Plan.



ARNPRIOR RECREATION & PARKS MASTER PLAN

1.2 How are Recreation and Parks Planned For?

Recreation and parks planning is a relatively new field compared to other forms of planning in Ontario. Unlike other planning documents written in the province of Ontario, there is no overarching policy that mandates the provision of recreation and parks facilities. Since recreation and parks planning is not dictated to be part of community planning, it leaves such planning as an optional responsibility of the recreation department in each municipality. Unlike land-use planning, there is no legislation that requires recreation and parks departments to create or follow a recreation and parks plan.

With no required legislation to be followed, there is no single process for creating a Recreation and Parks Master Plan. This field is unique as without a formal process to follow, it is based on trends, benefits, frameworks, knowledge sharing and evidence-based practices. Key contributors and collaborators in the recreation and parks field include the Canadian Parks and Recreation Association (CPRA), Parks and Recreation Ontario (PRO), and Parks People, to name a few.

The main goal for recreation and parks planning was for every citizen to be engaged in meaningful, accessible recreation experiences that foster individual, community, and environmental well-being.

1.3 Community Engagement

Community engagement is key in the development of a new RPMP for the Town. Over the course of this three-phase master plan project, the Town of Arnprior and Stantec proactively engaged with local landowners, key agencies, and the general public, recognizing their input is critical to the project's overall success. Through community engagement, priorities for recreation and parks within the Town of Arnprior have been identified and tools have been used to understand the community needs, values, and aspirations.

Consultation activities over the course of the project included:

- 1) Parks, Facilities, and Community Site Tour in May 2023
- 2) Dedicated PRMP Website Launched on Town's website in June 2023
- 3) Staff & Operations Workshop presented virtually in June 2023
- 4) Online Engagement Surveys: Public; Sport & Community Groups; Youth; and Seniors in June 2023 with additional reach-out to the youth community in September 2023
- 5) Public Open House #1 presented virtually in June 2023
- 6) Public Open House #2 presented in-person in November 2023



ARNPRIOR RECREATION & PARKS MASTER PLAN

The consultation activities resulted in the following statistics; details related to the consultation responses have been compiled into separate reports and provided to the Town.

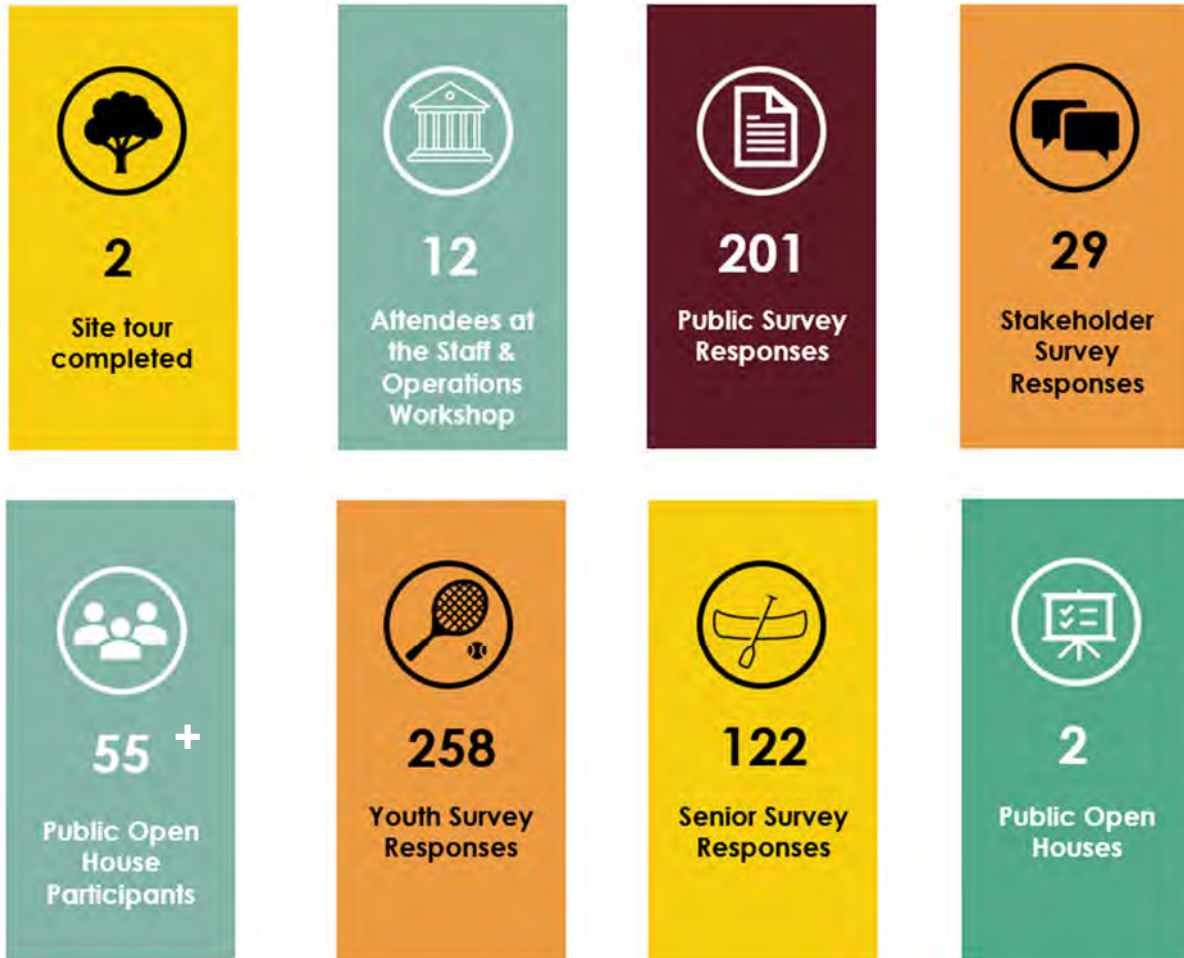


Figure 2 – Community Engagement Statistics

The surveys focused on questions specific to the accessibility of recreation and parks services, the overall satisfaction with recreation and parks service options for various age groups, and how frequent recreation and / or parks services are used by the survey respondents. Generally, there are some concerns with accessibility of the Town’s recreational spaces. Outdoor, respondents indicated their concerns with the accessibility of play structures for young children and for children with mobility devices and uneven or unpaved walking surfaces; indoor accessibility could also be improved with the additional of family washrooms / change rooms and accessible washrooms. In terms of satisfaction, respondents to surveys were generally satisfied or somewhat satisfied with the existing parks, open spaces, recreation facilities, and programming offered in Arnprior. Finally, respondents to the surveys indicated they use the parks and recreation facilities frequently with just under half of the respondents indicating they visit at least one facility weekly.



ARNPRIOR RECREATION & PARKS MASTER PLAN

The Public Open Houses provided an opportunity for the community to share their comments on the same topics discussed in the surveys but also to discuss the initial strategic directions and sample recommendations. The Public Open Houses also provided the public with an opportunity to inform the Town on any missing data or information to be considered prior to completing the list of recommendations and assembling the draft Recreation and Parks Master Plan. Respondents at Public Open House #2 were in general agreement with all recommendations presented and asked for specific sports to be considered including pickleball.



Figure 3 – Public Open House #2



2

JOHN STREET NORTH,
ARNPRIOR
SATURDAY,
AUGUST 27,
2022

ARNPRIOR

When preparing the Arnprior Recreation and Parks Master Plan, it is important to consider the Town’s demographic profile in order to best understand the current conditions, trends, and potential future demands facing the community. The following provides a high-level review of the Town’s demographic profile using the most recent Statistics Canada census data available (2021 data).

2.1 Town Overview

The Town of Arnprior is a lower-tier municipality within the two-tier County of Renfrew government in the eastern portion of Southern Ontario. The Town is located at the confluence of the Ottawa River and the Madawaska River. It is approximately 65 kilometres west of downtown Ottawa, bordered by the community of Mississippi Mills (Lanark County) to the south, the municipal boundary of the City of Ottawa to the east, and the Township of McNab/Braeside to the west. The province of Quebec is across the Ottawa River, to the north. Nearby airports include the Ottawa International Airport, the Arnprior Airport, the Rockcliffe Airport, and the Carp Airport. The Trans Canada Highway 417 cuts through the Town with downtown being approximately 2 kilometres from the nearest entrance to the highway.

Arnprior is located in the Upper Ottawa Valley and the Highlands Ontario Tourism Region. The Town’s waterfront is a point of pride and the location of a variety of recreational opportunities. Several provincial parks are easily accessible from Arnprior, including Fitzroy Provincial Park (20 km), Ottawa River Provincial Park (68 km), Lower Madawaska Provincial Park (92 km), Bonnechere Provincial Park (120 km), and Algonquin Provincial Park (210 km).

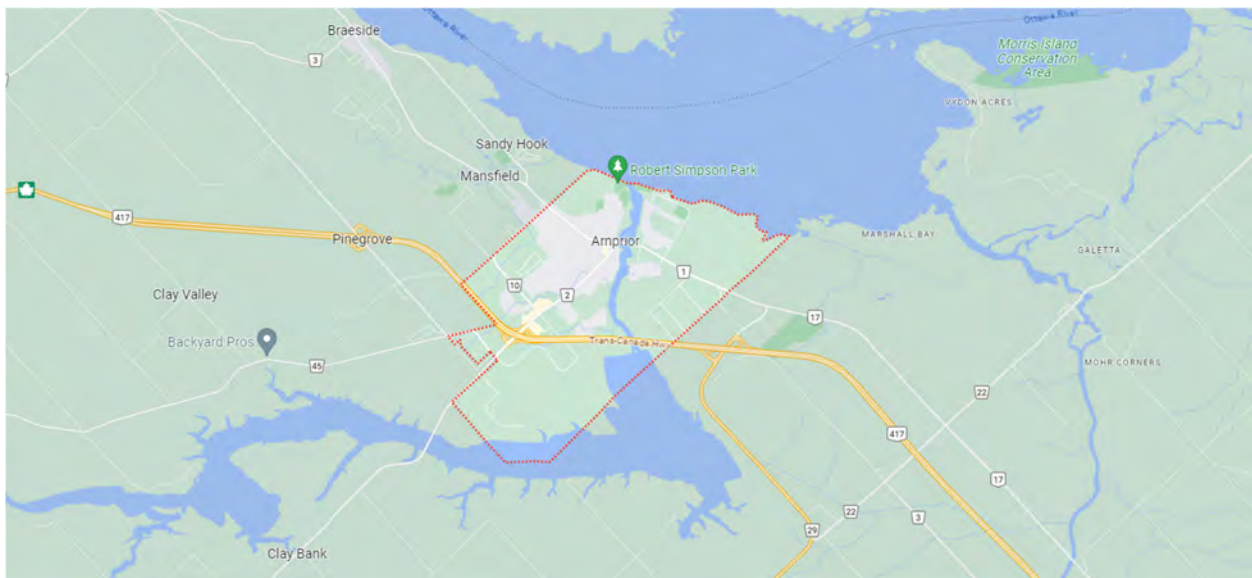


Figure 4 - Local Context

2.2 Current and Forecasted Populations

According to the 2021 Census of Population, Arnprior’s population was 9,629, indicating a 9.5 per cent increase from the 2016 population, a total population growth of 834 people. Over the same period, the number of private dwellings occupied in Arnprior increased by 10.1 per cent.

Based on the most recent population forecasts from the 2017 OP, Arnprior’s population is expected to grow to 11,773 by 2036, a 22 per cent increase over the reported population in the 2021 Census of Population.

**Table 1 - Arnprior Population Forecast 2016-2036
(Based on the County of Renfrew Official Plan Population Projections to 2036)**

Arnprior Population Projections		2016	2021	2026	2031	2036
	Low	8,528	8,963	9,420	9,901	10,406
	High	8,741	9,417	10,144	10,928	11,773

Arnprior has seen a gradual increase in population over the years since their population of 8,741 in 2006. In 2036, it is estimated that Arnprior will account for 18 per cent of the County of Renfrew’s population growth, the second largest share of growth after Petawawa. The population is expected to continue to grow modestly to 2036, with the older population expected to grow in proportion to children and youth (ages 0-19) categories. This is evidenced by the increase in the median age of residents which increased from 43.9 in 2006 to 48 in 2021. Growth for age cohorts 50+ is expected to drive an increasing share of older residents in the Town. This indicates that demand for all Recreation and Parks types will grow, but demand for programs and facilities catering to seniors and older adults will see the strongest demand for new services.

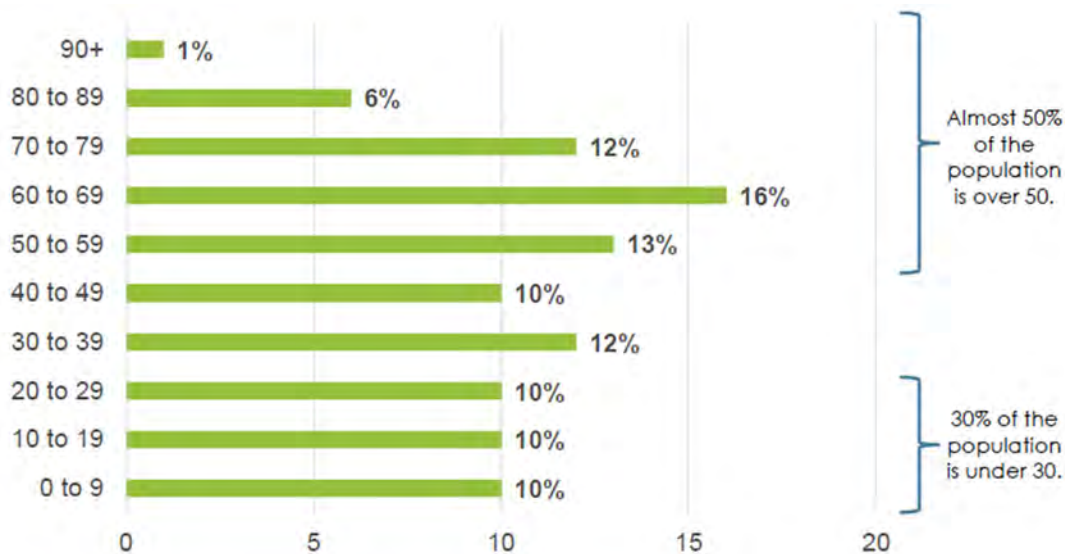


Figure 5 - Arnprior Population Distribution by Cohort in 2021



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Table 2 - Arnprior Population Growth by Age Cohort (2006-2021)

Age Cohort	2006	2011	2016	2021
Total	7,160	8,114	8,795	9,629
0 to 4	320	380	450	465
5 to 9	350	370	490	530
10 to 14	480	375	415	520
15 to 19	490	515	385	415
20 to 24	385	460	430	365
25 to 29	375	415	505	565
30 to 34	395	425	490	605
35 to 39	395	440	485	580
40 to 44	520	445	470	475
45 to 49	615	585	475	510
50 to 54	535	635	635	485
55 to 59	500	610	680	725
60 to 64	355	615	705	780
65+	1455	1845	2190	2615
Median Age	43.9	47.3	48	48
Change		954	681	834
Per Cent Change		13%	8%	9%
Share of Total Population				
0 to 4	4.47%	4.68%	5.12%	4.83%
5 to 9	4.89%	4.56%	5.57%	5.50%
10 to 14	6.70%	4.62%	4.72%	5.40%
15 to 19	6.84%	6.35%	4.38%	4.31%
20 to 24	5.38%	5.67%	4.89%	3.79%
25 to 29	5.24%	5.11%	5.74%	5.87%
30 to 34	5.52%	5.24%	5.57%	6.28%
35 to 39	5.52%	5.42%	5.51%	6.02%
40 to 44	7.26%	5.48%	5.34%	4.93%
45 to 49	8.59%	7.21%	5.40%	5.30%
50 to 54	7.47%	7.83%	7.22%	5.04%
55 to 59	6.98%	7.52%	7.73%	7.53%
60 to 64	4.96%	7.58%	8.02%	8.10%
65+	20.32%	22.74%	24.90%	27.16%

2.3 Demographics Breakdown

The following section provides a brief summary of some of the Town's key/notable statistics based on 2021 and 2016 Census data. These highlights could influence decisions around planning for Recreation and Parks in Arnprior:

- Arnprior's population has grown by 2,471 people since 2006.
- From 2016 to 2021, Arnprior's population increased by 9.5 per cent, while the provincial and national averages were 5.8 and 5.2 per cent respectively.
- The median 2020 household income is \$75,500, while the average household income is \$88,800.
- Around 31 per cent of people in Arnprior have a high school diploma or equivalency certificate.
- Around 52 per cent of people in Arnprior have some type of post-secondary certificate, diploma or degree in 2021, compared to 58 per cent of Ontarians.
- As of 2021, 96 per cent of Arnprior residents speak English as their first language, 3 per cent speak French, and the remaining 1 per cent speak both English and French or another language as their first language.
- In 2021, the average household size in Arnprior was 2.2 people, with 4,310 households in total.

2.4 Demographic Analysis of Needs

The population structure is a critical metric for determining demand for most municipal services, and especially important for estimating demand for recreation. In other words, recreation needs are strongly influenced by population structure. The age and gender of residents are also critical determinants of recreation interests and frequency of use.

While recreation providers strive to engage and serve all segments of the population, youth have traditionally been the largest consumers of recreation programs and users of recreation facilities as group play and competitive intensity is at its highest during childhood and increases into young adulthood. Competitive recreation activity tends to fall off as people age, most turning to more informal and casual recreational sports or passive recreational activities as they age.

Overall, expected population growth and anticipated demographic structure indicates that a shift in average population age will result in an increased market demand on existing facilities and services across the Town. Research shows that certain demographic groups, like older adults, encounter more barriers accessing resources like Recreation and Parks services. As a result of the projected increase in population and the estimated higher proportion of seniors, it is recommended that the Town should adjust its delivery of existing services, facilities, and



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programs to accommodate such growth in older age groups. Details on how these services can be modified will be studied and determined as part of Phases 2 and 3 of this Recreation and Parks Master Plan.

2.5 Recent and Ongoing Developments

Residential developments are ongoing and moving rapidly in Arnprior. Recently, an apartment building was built on Madawaska Boulevard and the zoning for the construction of another apartment building on Sheffield Street has been approved. Other applications are also at various stages of development; these developments are summarized below.

Table 3 - Arnprior Future Developments

Plan of Subdivision Application	Description	Mix of Housing
Westhaven Gate (application)	A 115-unit plan of subdivision for the property located at 124 4 th Avenue. Proposed lots are for residential purposes.	51 single detached units 4 semi-detached units 38 townhouse units 22 apartments units
VanDusen Drive (application)	A 285-unit plan of subdivision for the property located at Van Dusen Drive. Proposed lots are for residential purposes.	147 single detached units 20 semi-detached units 118 townhouse units
White Lake Road (application)	A 232-unit plan of subdivision for the property located at 640 White Lake Road. Proposed lots are for residential purposes.	138 single detached units 22 semi-detached units 112 townhouse units
Mackie Homes – Ida Street Subdivision (application)	A 55-unit plan of subdivision on three street extensions connecting to Charlotte St. N., Norma St. N., and Ida St. N.	55 townhouse units
Sheffield Street (zoning approved)	A 37-unit plan of condominium for the property located at 16 Sheffield St. Proposed lots are for residential purposes.	37 condominium units
Madawaska Boulevard Development (2 buildings approved at this stage)	A 185-unit plan in three apartment buildings located on Madawaska Blvd. Lots are for residential purposes.	Building 1: 63 apartment units Building 2: 63 apartment units Building 3: 59 apartment units



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As a relatively small community, any new residential developments in Arnprior can have significant impacts on Recreation and Parks utilization rates and the demand for more facilities and programs. Connections and impacts to parks, trails, and recreation amenities must be considered when accommodating new growth.



Figure 6 – Veteran's Park



3

LEGISLATION, POLICIES & PRACTICES



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The following section provides an overview of the applicable provincial and local legislation, policies, plans, and practices that will guide the process of developing the new Recreation and Parks Master Plan (RPMP) for the Town of Arnprior. Some of the policies reviewed provide the basis for the powers of the Town to use plans like the RPMP to create safe and healthy communities, while others look at specific land use policies within the Town and how parkland should be created and managed. Overall, the legislation and policies covered in the following section will provide a framework that will assist with identifying recommendations to the Town for the final RPMP.

3.1 More Homes Built Faster Act, 2022

On November 28, 2022, Bill 23 received Royal Assent, introducing the More Homes Built Faster Act as part of Ontario's broader Housing Supply Action Plan. The Act aims to bring build 1.5 million homes in the province over the next 10 years. The new legislation results in significant changes to a series of planning and development statutes including the Planning Act, Development Charges Act, Conservation Authorities Act, Ontario Heritage Act, and Municipal Act. Some of the changes to these statutes related to parks, recreation, and culture include:

- Exempting affordable housing, non-profit housing and certain attainable housing units from development charges, parkland dedication fees, and community charges;
- Introducing a category of "attainable housing" which will be defined in future regulations;
- Developments of up to 10 residential units are exempted from site plan control, with architectural details and landscape design aesthetics being removed from the scope of site plan control;
- The maximum amount of parkland that can be conveyed or paid in lieu is capped at 10% of the land or its value for sites under 5 hectares, and 15% for sites greater than 5 hectares;
- Maximum alternative parkland dedication rate reduced to 1 ha/600 units for land and 1 ha/1000 units for cash in lieu;
- Parkland rates are frozen as of the date that a zoning by-law or site plan application is filed. Freeze remains in effect for two years following approval. If no building permits are pulled in that time, the rate in place at the time the building permit is pulled would apply;
- Landowners can identify land they intend to provide for parkland, with the municipality able to appeal to the Tribunal if there is a disagreement;
- Parks plans to be required prior to the passing of any future parkland dedication by-law (would not apply to by-laws already passed); and
- Municipalities are required to spend or allocate 60% of parkland reserve funds at the start of each year.

While the full extent and timelines of the More Homes Built Faster Act are yet to be revealed, it will have numerous impacts on the planning process, particularly in the calculation and evaluation of parkland to be dedicated. These changes may result in a decrease in parkland over time, an increase in non-suitable land being conveyed as parkland, as well as less municipal funding to invest in parks, recreation, and culture projects and upgrades. Continual monitoring of the effects of the Act is necessary throughout the lifespan of this Master Plan to ensure that the recommendations provided are up-to-date.



Figure 7 – Robert Simpson Park

3.2 Planning Act

In the Purposes sections of the Planning Act (ss 1.1), the Province seeks to integrate matters of Provincial interest in municipal planning decisions. It also recognizes the decision-making authority and accountability of municipal councils in planning and provides a land use planning system led by Provincial policy.

The recognized authority under the Planning Act for the Council of a municipality, or a local board, in carrying out their own responsibilities, is to have regard to the various matters of Provincial interest. The matters of Provincial interest which are relevant to the development of the Arnprior PRMP include the following:

- The protection of ecological systems, including natural areas, features, and functions;



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- The orderly development of safe and healthy communities;
- The accessibility for persons with disabilities to all facilities, services, and matters to which this Act applies (including recreational services);
- The adequate provision and distribution of educational, health, social, cultural, and recreational facilities;
- The protection of the financial and economic well-being of the province and of its municipalities; and,
- The promotion of development that is designed to be sustainable, to support public transit and to be oriented to pedestrians;
- The promotion of built form that: is well-designed, encourages a sense of place, and provides for public spaces that are of high quality, safe, accessible, attractive, and vibrant.

These interests outline only a portion of the overall responsibilities of municipal councils, as these items would need to be considered in conjunction with other municipal aspirations and aims, such as those to protect natural and cultural resources and agricultural lands, promote development that is appropriate and adequately provides the services needed for members of the community.

The Planning Act provides several powers and tools that enable the Town to realize such objectives. These include powers around the dedication of lands in new developments for new or expanded park spaces, powers to regulate the use of lands through zoning and plans of subdivision, and the ability to establish site plan control areas for certain types of development. Additionally, the Act provides for the ability of a municipal Council to appoint Committees and enable certain delegated authorities to such committees and/or Staff to deal with specific land use planning matters. Some of these powers are discussed in more detail in the following sections.

3.2.1 PARKLAND DEDICATION & DRAFT PLANS OF SUBDIVISION

Parkland dedication, as discussed in s.s. 51.1 of the Planning Act, allows the approval authority of an application for a Plan of Subdivision to impose a condition that land be conveyed to the local municipality for “park or other public recreational purposes”. An amount not exceeding 2% of the land included in the plan for a commercial or industrial proposal could be requested or, if the plan of subdivision is for the residential purposes, the approval authority can request up to 5% of the land to be conveyed.

Subsection 42(3) of the Act now provides a reduced alternative rate of one hectare per 600 units for land conveyance and one hectare per 1,000 units for cash-in-lieu if outlined in the applicable official plan policies and supported by a publicly available parks plan. In preparing a ‘parks plan’, the municipality shall consult with every school board that has jurisdiction in the municipality and may consult with any other persons or public bodies that the municipality considers appropriate

(Bill 73 s.s. 4.2.a). In lieu of the physical conveyance of land, the municipality may require a payment to the value of the land otherwise required to be conveyed.

For applications for providing consent to sever lands (e.g., severances), dedication of land or payment in lieu can also be required by a municipality for ‘park or other public recreational purposes’. To determine the amount of the payment, the value of the land shall be determined as of the day before the day of the provisional consent. It should be noted that the Town of Arnprior never required parkland dedication for consents / severances.

Conditions of Draft Plan of Subdivision Approval granted by a municipality can impose requirements for land dedication, as described above, but also, can require that “...highways, including pedestrian pathways, bicycling pathways, and public transit rights of way be dedicated as necessary”. Therefore, in addition to the land area itself, conditions can be imposed that consider the connectivity of the Recreation and Parks to an active transportation system throughout a community.

3.2.2 COMMUNITY BENEFITS CHARGES (UNDER THE COVID ECONOMIC RECOVERY ACT)

The COVID-19 Economic Recovery Act, proclaimed in 2020, presented amendments to the Planning Act and Development Charges Act regarding parkland dedication. The Province concurrently released Ontario Regulation 509/20, Community Benefits Charges and Parkland, under the Planning Act.

The amended Act and implemented Regulations introduced requirements for consultation prior to passing a parkland dedication by-law and the ability to appeal by-laws that provide for an alternative rate. A new subsection, 42 (4.26), requires that all current parkland dedication by-laws that calculate parkland dedication based on the alternative rate be re-enacted by September 18, 2022, or they will expire on this date.

Furthermore, the Act amends Section 37 of the Planning Act to authorize municipalities to impose Community Benefit Charges against land to pay for the capital costs of facilities, services and matters required because of development or redevelopment in the area to which the by-law applies. The charges may be imposed on development that require certain specified development applications and is limited to higher-density residential or mixed-use development (development/redevelopment involving a building of 5 or more storeys).

The Community Benefits Charges and Parkland regulation under the Planning Act sets out the requirements for a Community Benefits Charge strategy – a document which must be adopted prior to a municipality passing a Community Benefits Charge By-Law and sets the maximum for a community benefits charge at four per cent (4%) of the value of the land being developed. Note that the above information was referenced at the time that this report was written and may change.

3.2.3 SITE PLAN CONTROL

Site Plan Control areas are established through a by-law of a local municipality, through referencing one or more land use designations or zones as a ‘site plan control area’. Any person wishing to develop in such an area would need to provide plans to show the location of buildings and structures. Elevations and cross-section views of the site can also be used to display the relationship of the proposed buildings to adjacent buildings, streets, and exterior areas to which members of the public have access. Municipalities can require elevations and cross-sections views for regulating the following:

- The sustainable design elements on any adjoining highway under a municipality’s jurisdiction, including without limitation trees, shrubs, hedges, plantings, or other ground cover, permeable paving materials, street furniture, curb ramps, waste and recycling containers and bicycling parking facilities.
- Facilities designed to have regard for accessibility for persons with disabilities.

While Site Plan Control previously allowed municipalities to include exterior architectural design and aesthetic landscape details within the scope of review, they are now excluded due to changes from Bill 23, limiting a municipality’s ability to influence the exterior design of the public realm through new developments. Regardless, Site Plan Control ensures that new development is designed to be safe and functional while minimizing potential negative impacts on adjacent properties.

The Planning Act contains guidance to enable upper and lower-tier municipalities to establish policies and by-laws that adhere to the matters of provincial interest. To outline how the matters relate to municipal planning, there are a set of policy statements. The policy statement that is applicable within the County of Renfrew is the Provincial Policy Statement (PPS, 2020). The provision of parks and recreation services in relation to the PPS is outlined in Section 2.4 below. (Note that the Province is currently consulting on a 2024 update to the PPS).

Furthermore, the improvement of parks, recreational, and cultural spaces may be augmented through the financial tools of the Planning Act, such as Community Improvement Plans and Community Benefits Charges.



Figure 8 – Municipal pool in Nick Smith Centre



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3.3 Municipal Act

The Municipal Act provides the basis for each municipality's authority to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues. The Municipal Act also lays out the spheres of jurisdiction for upper-tier and lower-tier municipalities. Municipalities can pass by-laws on the following matters that relate to parks, recreation, and culture:

- Economic, social, and environmental well-being of the municipality, including respecting climate change.
- Health, safety, and well-being of persons.
- Culture, parks, recreation, and heritage.
- Transportation systems, other than highways.
- Structure, including fences and signs.

These matters outline only a portion of the overall power and jurisdictional spheres of municipalities. However, it provides an authoritative basis for Arnprior to create policies on guiding and regulating the implementation and maintenance of parks and recreation spaces within the Town, such as land acquisition.



Figure 9 – Gillies Trail



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3.4 Provincial Policy Statement

The Provincial Policy Statement, 2020, (PPS) guides Ontario communities in managing change and promoting efficient land use and development patterns. Please note that the Province has released a new draft PPS on April 10, 2024, which includes revised policies that focus on increasing housing supply. The following review is conducted on both the in effect 2020 PPS and the draft 2024 PPS.

Policy 1.1.1 states that

“Healthy, liveable, and safe communities are sustained by: (...)

- b) accommodating an appropriate affordable and market-based range and mix of residential types (...), employment (...), institutional (...), recreation, park and open space, and other uses to meet long-term needs; ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs; (...)
- h) promoting development and land use patterns that conserve biodiversity; and
- i) preparing for the regional and local impacts of a changing climate.”

These high-level objectives are relevant to the recreation and parks sphere in that they guide where and how services are offered and managed within the communities of a municipality.

Within the draft 2024 PPS, the following is added (Section 2.1.6):

“Planning authorities should support the achievement of complete communities by: (...)

- b) Improving accessibility for people of all ages and abilities by addressing land use barriers which restrict their full participation in society; and
- c) Improving social equity and overall quality of life for people of all ages, abilities, and incomes, including equity-deserving groups.”

Policy 1.5 outlines the requirements for public spaces, recreation, parks, trails, and open space, stating that:

“Healthy, active communities should be promoted by:

- a) planning public streets, spaces, and facilities to be safe, meet the needs of pedestrians, foster social interaction, and facilitate *active transportation* and community connectivity;
- b) planning and providing for a full range and equitable distribution of publicly-accessible built and natural settings for *recreation*, including



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facilities, parklands, public spaces, open space areas, trails, and linkages, and, where practical, water-based resources;

- c) providing opportunities for public access to shorelines; and
- d) recognizing provincial parks, conservation reserves, and other protected areas, and minimizing negative impacts on these areas.”

Further to this policy, recreation is defined in the PPS as: “leisure time activity undertaken in built or natural settings for purposes of physical activity, health benefits, sport participation and skill development, personal enjoyment, positive social interaction, and the achievement of human potential”.

Within the draft 2024 PPS, Policy 3.9b) revises Policy 1.5b) from the current PPS to the following: “planning and providing for the needs of persons of all ages and abilities in the distribution of a full range of publicly-accessible built and natural settings for recreation, including facilities, parklands, public spaces, open space areas, trails and linkages, and, where practical, water-based resources”. No definition of recreation was provided in the draft 2024 PPS.

Policy 1.6.1 specifically discusses infrastructure and public services facilities. It notes the following:

“Infrastructure and public services facilities shall be provided in an efficient manner that prepares for the impacts of a changing climate while accommodating projected needs.

Planning for *infrastructure and public services facilities* shall be coordinated and integrated with land use planning and growth management so that they are:

- a) financially viable over their life cycle, which may be demonstrated through asset management planning; and
- b) available to meet current and projected needs.”

Public services facilities, as defined by the PPS, means: “land, buildings, and structures for the provision of programs and services provided or subsidized by a government or other body, such as social assistance, recreation, police and fire protection, health and educational programs, long-term care services, and cultural services”. As such, the recreational centres and any cultural services that are being provided by the Town should be coordinated and integrated with land use planning to ensure alignment with Arnprior’s growth management and financial objectives.

The draft 2024 PPS revises the above policies, providing the following (Policy 3.1.4): “Public service facilities should be planned and co-located with one another, along with parks and open space where appropriate, to promote cost-effectiveness and facilitate service integration, access to transit and active transportation”.



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The policies of the PPS also speak to green infrastructure, adaptive reuse, and the creation of community hubs and co-locating facilities to promote cost-effectiveness and facilitate service integration, access to transit and active transportation.

Policy 1.7 of the PPS contains policies for long-term economic prosperity and addresses parks, recreation, and culture facilities under policy 1.7.1, including:

“(…)

- c) optimizing the long-term availability and use of land, resources, infrastructure and public service facilities; (…)
- e) encouraging a sense of place, by promoting well-designed built form and cultural planning, and by conserving features that help define character, including built heritage resources and cultural heritage landscapes; (…)
- g) providing for an efficient, cost-effective, reliable multimodal transportation system that is integrated with adjacent systems and those of other jurisdictions, and is appropriate to address projected needs to support the movement of goods and people; (and)
- k) minimizing negative impacts from a changing climate and considering the ecological benefits provided by nature (…).”

Policy 1.7 has been removed from the draft 2024 PPS.



Figure 10 – Robert Simpson Beach



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3.5 Trails for All Ontarians Collaborative

Trails for All Ontarians Collaborative (TAOC) is a partnership of local, regional, and provincial organizations involved in trails in Ontario or representing people with disabilities. TAOC has established principles that can assist the Town in planning, developing, and designing its trails by aligning with the TAOC's seven principles of Universal Design:

- Equitable use (same method of access for all users, avoid segregating or stigmatizing some users, make design appealing to all users).
- Flexibility in use (provide choice in methods of use, provide adaptability to the user's pace, facilitate the user's abilities).
- Simple and intuitive in use (correct use is easy to understand, be consistent with user intuition, arrange information based on importance, accommodate a wide range of literacy/language skills).
- Perceptible information (use different modes for essential information, contrast information and surroundings, maximize legibility).
- Tolerance for error (minimize hazards and errors, provide warnings of hazards and errors, provide fail safe features, discourage unconscious action when vigilance is required).
- Low physical effort (maintain neutral body position, use reasonable operating forces, minimize repetitive actions, minimize sustained effort).
- Size and space for approach and use (clear line of sight to important items for seated user, reach all components from standing or seated position, accommodate variations in hand and grip size, provide space for use of assistive devices or personal assistance).

3.6 County of Renfrew Official Plan

The County of Renfrew Official Plan (2020) is a legal document adopted and approved under the Planning Act. The County of Renfrew OP is an upper-tier municipal plan that applies to the twelve townships and five towns that make up the County. The County of Renfrew is bounded by the City of Ottawa, Algonquin Park, the District of Nipissing, and the County of Hastings, encompassing an area of approximately 8,000 square kilometres, making it Ontario's largest municipality by area. Along with three other urban towns, the Town of Arnprior is subject only to the guidelines in Section 3 of the County of Renfrew Official Plan, which contains direction for what should be included in the local Official Plan.

The following objectives from the County of Renfrew OP relate to the development of the Arnprior RPMP:



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- The provision of community facilities and services that serve the needs of the present and future community;
- The provision of an adequate supply and mix of housing;
- The maintenance and development of parkland, open space, and recreational opportunities to meet the recreational needs of the community;
- The creation of local Official Plans with land use policies for residential, commercial, industrial, institutional, natural environment, and recreation and open space uses; and
- The inclusion of other topics such as community improvement, active transportation, housing and affordable housing, and cultural heritage resource conservation.

The County of Renfrew OP provides high-level policies that guide the creation of Official Plan policies in Arnprior.



Figure 11 – Sergeant Howard Slater Park

3.7 Town of Arnprior Plans, Policies, and By-Laws

3.7.1 TOWN OF ARNPRIOR OFFICIAL PLAN

The Town of Arnprior Official Plan (2017) is an essential policy document that manages growth, development, and change in the municipality, guiding land use decisions up to 2036.

Section C8 of the OP includes policies for lands designated “Parks and Open Space Area”. The goals of this designation are as follows:

- To ensure that all major parks and open space lands are used in a manner that reflects their capacity for public use;



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- To ensure that the impacts of the use of major parks and open space lands on adjacent land uses and the character of the surrounding neighbourhood are minimized; and,
- To ensure that the residents of the Town have access to a properly planned and accessible public open space network.

Section E2.1 of the OP includes policies for the development of lands for “Transportation”. The objectives that relate to active transportation are as follows:

- To protect transportation corridors to facilitate the development of a transportation system that is compatible with and supportive of existing and future lands uses;
- To establish an integrated transportation system that safely and efficiently accommodates various modes of transportation including trains, automobiles, trucks, air, public transit and active transportation; and,
- To promote public transit, active transportation as energy efficient, affordable and accessible forms of travel.

Section E6 of the OP includes policies for the development of lands for “Public Parkland”. The relevant policies related to this section are as follows:

- Council shall encourage the provision of public parkland to achieve a minimum ratio of 1.2 hectares of parkland per 1,000 residents and 4.0 hectares of parkland per 1,000 residents overall.
- In accordance with the RMP (Recreation Master Plan), all new subdivisions, commercial areas and public uses should be connected via trails and/or sidewalks to adjacent sidewalks and trail access points.
- Where appropriate, the Town may encourage other agencies to provide open space and amenity areas for public use; enter into joint use/management agreements respecting the development of specific recreational facilities that are available to the general public; and provide linkages between municipal open space areas and the facilities provided by other agencies or private organizations.
- The Town will require a 5% parkland dedication as a condition of the approval of new residential development and a 2% parkland dedication for new industrial and commercial developments.
- Where lands are not required for parks purposes or the lands to be conveyed are too small and cannot be merged with other parcels, Council will require the payment of cash in lieu of parkland equal to the appraised value of the standard parkland conveyance.



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Section E6.9 of the OP includes policies for the development of “Parkland”. These policies require that all public parkland shall:

- Have as much street frontage as possible;
- Maximize public safety;
- Have direct and safe pedestrian access from adjacent residential areas or adjacent environment areas where appropriate;
- Be designed to minimize any potential negative impacts on adjacent residential areas;
- Incorporate natural heritage features in the design of the parkland when possible;
- Be integrated into the fabric of the adjacent neighbourhood by promoting open space or walkway linkages; and,
- Be connected to trail systems, cycling routes, walkways, natural heritage corridors, utility corridors, and drainage systems.

The OP also supports continued efforts to solidify the Town as a complete community, where residents can easily access a range of cultural and recreational opportunities and facilities.

3.7.2 COMMUNITY IMPROVEMENT PLAN

Section 5 of the OP contains policies on Community Improvement. The Town can identify areas for Community Improvement to encourage efficient provision and maintenance of physical infrastructure, public service facilities to serve present and future needs, to promote opportunities for economic development, to assist in the provision of an appropriate range and mix of housing and the maintenance of older housing stock, to foster redevelopment of brownfield sites, to maintain the vitality of the Downtown, to encourage a sense of place, and to promote energy efficiency and sound environmental design.

When selecting Community Improvement Areas, there must be a demonstrated need for the Project Area, as outlined in a background study. The identification of a Community Improvement Project Area will be done through a by-law designating the whole, or any part of the municipality, as the Project Area.

The implementation of Community Improvements can be carried out through financial incentive programs and town leadership programs. Currently, the entire Town is included in the Community Improvement Project Area, but eligible projects within the area will be required to demonstrate need in order to be eligible for each financial incentive program. The town leadership programs are intended to demonstrate the Town’s leadership in revitalization activities specific to streetscapes, waterfront areas, trails, and parks.

Specific town leadership programs that relate to recreation and parks are the Public Arts Initiative, the Streetscape Plan and Improvement Program, and the Waterfront Areas and Open Space Improvement Program. Financial incentive programs that relate to recreation and parks are Accessibility Grants Program, the Parking Area and Landscaping Improvement Program, and the Signage Improvement Grant Program. These present opportunities for private landowners to incorporate various features and enhance open spaces within their property.

3.7.3 DEVELOPMENT CHARGES BY-LAW

The Development Charges Act (DCA), 1997, permits municipalities to enact development charge by-laws and allows the Town to impose development charges against land to pay undergoing development for increased capital costs required because of increased needs for services arising from growth and new development of the area to which the by-law applies.

Development charges can be imposed for certain services designated under the Act. As a result of the amendments in the COVID-19 Economic Recovery Act and related amendments which came into effect September 18, 2020, the list of permitted services includes “Recreation and Parks services, but not the acquisition of land for parks”.

A subsequent regulation, issued under the DCA, states that “land for parks” includes “(a) land for woodlots and land that is acquired because it is environmentally sensitive;” and “(b) does not include land for an enclosed structure used throughout the year for public recreation and land that is necessary for the structure to be used for that purpose, including parking and access to the structure.”

A municipality is now able to fully recover the growth-related capital costs related to the provision of various services which were often referred to, informally, as “soft” services. For example, “soft services” could include recreation centres, libraries, and parks. Prior to the amendments which came into force with the COVID-19 Economic Recovery Act, the growth-related portion of capital costs of Recreation and Parks services were recoverable through development charges but would have been subject to a 10 per cent statutory reduction as they were one of the several “soft” services which were prescribed in the Regulation.

The Town enacted By-Law 7369-23 under the DCA, which came into force on March 13, 2023, and expires on March 13, 2032. By-Law 7369-23 imposes municipal-wide development charges for several services, including Recreation and Parks. The Town of Arnprior had a Development Charges Background Study prepared to meet the requirements of the DCA, which indicated a need for an increase in development charges to accommodate the development of any land. The Study identified \$10.07 million to be potentially collected from development charges over a 15-year period in terms of outdoor recreation services, which includes parkland, parkland amenities (including marina docks, baseball diamonds, basketball courts, playground structures, bleachers, etc.), and waterfront trails, and indoor recreation facilities like the Nick Smith Centre.



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To accommodate the increased service needs over the 10-year planning period, the Background Study indicates that a total of \$10.23 million in capital costs is required to fund the anticipated recreation and parks projects, with most of the funding going toward outdoor recreation services. Since the predominant users of the recreation facilities and services tend to be residents of the Town, the Study recommends that 95% of growth-related costs are allocated to residents and 5% allocated to non-residents, so that the increased population growth can help pay for recreation and parks improvements and additions.

3.7.4 DEPARTMENT OF FISHERIES AND OCEANS LEASE AGREEMENT – BY-LAW 7269-22

The Town of Arnprior entered into a 5-year lease agreement, starting April 1, 2022, with the Department of Fisheries and Oceans (DFO), for the continued lease of lands owned by the DFO. The Arnprior Municipal Marina is located on these lands and is managed and operated by the Town of Arnprior. There is a rental rate of \$500.00 per annum or 20% of gross revenue (whichever is greater), that the Town of Arnprior will pay until the expiration of the lease.

The Arnprior Municipal Marina is an important feature of the Arnprior Waterfront, an area that is heavily used for recreation and parks purposes by residents and non-residents.

3.7.5 TOWN OF ARNPRIOR WATERFRONT MASTER PLAN

The Town of Arnprior Waterfront Master Plan (2021) contains guidance for harnessing the potential of the Arnprior waterfront, situated along the shores of the Madawaska River and Ottawa River, and creating a desirable waterfront destination for the community. The objective of the master plan is to implement seven key directions: improve access/increase connectivity, enhance the visitor experience, provide spaces to celebrate and enjoy, support arts, culture, and heritage, improve aesthetics of the waterfront, provide multi-season benefit, be ecologically driven.

The master plan includes 65 recommendations for the eight waterfront locations/topic areas to be implemented over a 20-year period. The recommendations were the result of a background review, community engagement, key directions, and design process. Recommendations from the master plan process that relate to the development of the RPMP are summarized below:

- Consultation with local Indigenous communities, the Anishinabek Nation and the Algonquins of Pikwakanagan First Nation, early in the project (Recommendation WW.1).
- Improving accessibility and circulation in and around the waterfront through pathway upgrades like surfacing improvements, lighting, and wayfinding (Recommendations WW.2, WW.3, WW.4, WW.7, M.1, HP.1).
- Developing a standardized approach to seating and picnic opportunities throughout the waterfront area, considering older adults, families, and day camp use (Recommendations RS.1, RS.7, M.7, WW.7, BP.4, MB.7, MB.8).



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- The management of beach vehicle access and parking and the necessary pedestrian connections between beach, parks, and parking lots (Recommendations RS.4, BP.11, MB.1, MB.9).
- Improving playgrounds and splash pads through enhancements like pathways for connectivity, seating, bicycle parking, and adult fitness stations (Recommendation RS.8).
- Providing amenity enhancements for park and beach users, like change huts, parking capacity, small watercraft rental, and accessible washrooms (Recommendations RS.9, RS.10, RS.11, RS.12, MB.12).
- Developing a strategy to protect and replace trees in the urban tree canopy to maintain adequate cover (RS. 13).
- Creating an inviting public realm to encourage the use of public amenities, using features like a gateway at Madawaska Boulevard, a viewing plaza, and improved lighting and by incorporating public art, a performance platform, and an amphitheatre (Recommendations GW.1, GW.2, GW.3, WW.6, HP.2, HP.3).
- Adding opportunities for play and education, with design centering around the Town's natural features like marble and logs (Recommendations BP.1, BP.2, BP.3, BP.5, BP.6, MB.4).
- Addressing the opportunity for more sports amenities, like beach volleyball courts, bocce ball courts, and horseshoe pits (Recommendations MB.5 and MB.6).

The recommendations made in the Waterfront Master Plan will inform the creation of the RPMP, as there are many opportunities for recreation along the Arnprior waterfront.



Figure 12 – Robert Simpson Park Beach



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3.7.6 ARNPRIOR RECREATION MASTER PLAN (2015)

The Town of Arnprior engaged Dunbar & Associates to develop the Arnprior Recreation Master Plan (RMP) in 2014, then approved by Council in 2015. This document was intended to be a blueprint for future short, medium, and long-term planning and development of recreation programs, facilities, parks, trails, and open spaces. Its purpose is to guide the Town in making decisions on how to allocate Town resources (human and financial) for recreation. The RMP provides recommendations up to 2024 and considered existing conditions and emerging trends, Arnprior's recreational strategic directions, waterfront development best practices, community engagement, and other relevant municipal and provincial policies.

The recommendations of the RMP will be reviewed to identify which recommendations were implemented and if any outstanding recommendations are still relevant to carry forward in the updated RPMP.

3.7.7 MUNICIPAL ASSET MANAGEMENT PLAN

The Arnprior Municipal Asset Management Plan (AMP) identifies the current strategies and practices that are in place to manage public infrastructure and makes recommendations for improvements to support the sustainable delivery of municipal services. The AMP analyzed a number of asset categories: road network, water network, buildings, vehicles, storm water network, sanitary sewer network, machinery and equipment, and land improvements.

Based on the AMP's condition assessment of current assets, the following statistics are provided and may be relevant to the RPMP:

- 12 per cent of road networks assessed are rated as Very Good, while 9 per cent were rated as Very Poor. 84 per cent of road networks have a service life of over 10 years remaining. The AMP recommends reassessing roads every 5 years.
- 12 per cent of buildings assessed are rated as Very Good, while 18 per cent are rated as Very Poor. 72 per cent of buildings have a service life of over 10 years remaining.
 - The average condition of the eight (8) recreation buildings in Arnprior are rated Fair with an average service life of 29 years remaining.
- 18 per cent of machinery and equipment assessed, including landscaping equipment needed to maintain public parks, are rated Very Good, while 44 per cent are rated Very Poor. 23 per cent of machinery and equipment have a service life of over 10 years remaining. Assets that have passed their estimated useful life should be assessed to determine if immediate replacement is required or if they will remain in service.
- 28 per cent of land improvements assessed are rated as Very Good, while 5 per cent are rated as Very Poor. 45 per cent of land improvements have a service life of over 10 years remaining.



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- The average condition of nineteen (19) pieces of park equipment and structures is rated Good with an average service life of 7.2 years remaining.

The AMP provides some recommendations related to recreation and parks facilities and equipment, as detailed above. Using the recommendations and financial strategy provided in the AMP, the RPMP can formulate strategies to finance and implement recreation and parks projects in a sustainable and manageable way.

3.7.8 MULTI-YEAR ACCESSIBILITY PLAN (2023-2025)

The 2023-2025 Multi-Year Accessibility Plan demonstrates Arnprior's commitment to accessibility and is an update on previous accessibility plans. The Accessibility Plan lays out the Town's progress in accessibility and highlights areas for improvement over the 2-year period. The Accessibility Plan is also a tool to bring the Town in compliance with the Accessibility for Ontarians with Disabilities Act (2005) (AODA) and the Integrated Accessibility Standards Regulation (IASR).

The section of the plan on Design of Public Spaces Standards addresses accessibility planning for public spaces including trails/beach access routes; outdoor public eating areas; play spaces; accessible parking; exterior paths of travel including sidewalks; accessible pedestrian signals; service counters; fixed queuing lines; waiting areas; and the emergency and preventative maintenance of accessible elements in public spaces. These apply to new or redeveloped public spaces.

Playgrounds are a key consideration for Arnprior in designing new public spaces. During the period covered by the last plan (2018-2023), accessible swing seats have been installed in six (6) different parks and in 2023 the Town installed new play structures with accessible play features in both Legion Park and Caruso Park. Previously to these upgrades, playgrounds were installed with accessible features and cedar weave replaced all sand at playgrounds.

The Town has specific goals for accessibility that are above and beyond AODA and IASR. Specifically related to the RPMP are the goals for Robert Simpson Park, as described in the 2021 Waterfront Plan, which aim to move accessible parking stalls and level the parking area; to add an accessible pathway into the water from the beach; to add an accessible pathway to the canteen and lower service counter; to make washrooms accessible; to add accessible pathways to the gazebo, splash pad, and playground; and to install an accessible swing at the playground.

3.7.9 AGE-FRIENDLY COMMUNITY PLAN

The Town of Arnprior Age-Friendly Community Plan (2016) provides guidelines for the implementation of age-friendly policies, services, and structures that support older people in the physical and social environment. The goal is to enable older people to remain healthy and to participate in their communities. The Age-Friendly Community Plan was drafted using background information; community surveys, focus groups, and phone interviews; a discussion paper; and an implementation planning workshop. Through consultation, seniors' needs were identified and fell



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into the following categories: outdoor spaces and buildings; transportation; housing; social, cultural, and recreational; health care; and other community needs. Arnprior's Age-Friendly Community Plan lays out five guiding principles to be taken into consideration when implementing other policies in the Town:

- 1) Respect and support of all individuals.
- 2) Access and inclusion.
- 3) Openness and transparency.
- 4) Community engagement in plan development and decision-making.
- 5) Accountability for actions and follow-up.

Additionally, the process generated fifteen goals for infrastructure, services, and engagement. The goals that may relate to the RPMP are summarized below.

- Improve accessibility of buildings and outdoor space across the community (1.1).
- Grow social, recreational, and educational opportunities for seniors (2.3).
- Increase the level of engagement of seniors in the community (3.1).

It should be noted that the Age-Friendly Community Plan will be reviewed in 2024 and updates to this plan should be taken into consideration to recreation service delivery and infrastructure.

3.7.10 ARNPRIOR MUNICIPAL STRATEGIC PLAN (2024-2027)

The Town of Arnprior Municipal Strategic Plan (2024-2027) identifies key priorities for the municipality and includes values and visions that will guide municipal actions for the coming years.

The five (5) key goals of the Strategic Plan include the following:

- Community Well-being and Culture – Enhancing well-being and cultural vibrancy within the community. Recreation is part of the objectives and actions set out in this goal.
- Corporate Efficiencies & Financial Sustainability – Ensuring the financial health and sustainability of the town.
- Economic Development – The commitment to fostering economic growth and prosperity.
- Environment – Environmental sustainability and responsible stewardship.
- Growth and Asset Management – Managing growth and assets effectively.



4

RECREATION & PARKS BENEFITS AND TRENDS



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Parks and Recreations are more than just infrastructure and programs; as elements of the built environment, they are purposeful strategies that help address some of society’s most challenging issues such as childhood inactivity, nature deficit disorder (Louv, 2006), physical literacy, social disconnectedness, and lack of community spirit. Parks provide several benefits to their communities including public health, social, economic, and environmental benefits. These benefits become more significant where they can be considered equitable (having the greatest impact on disadvantaged sections of the population) and where their effects extend beyond the immediate users of the park to the larger community. The benefits these spaces bring and the various influences that parks and recreation trends have on society also play an important economic development and diversification role by enhancing the Town of Arnprior distinguishability and enabling growth.

4.1 Benefits

Parks and recreation services have the capacity to bring diverse benefits to the residents, economy, environment, and the community. However, parks and recreation resources need to be approached with purpose and planning for the benefits to have an optimal impact on the community.

Research-based evidence shows us that there are many health, social, economic, and environmental benefits related to recreation, sport, and parks/open space.



Personal



Community



Environmental



Economy

Figure 13 – Benefits of Parks and Recreation in Canada



PERSONAL

- Personal development and growth for people of all abilities.
- Enhance activity, quality of life, well-being, and extend individual life expectancy.
- Lower levels of obesity and chronic disease, and decrease stress levels, which can translate to reduced health care costs.
- Improve physical and mental health.



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- Strengthen the growth, self-esteem, self-image, creativity, and productivity of children and youth.
- Enhance the productivity, self-esteem, self-image, and life satisfaction of adults.
- Build social and physical well-being.



COMMUNITY

- Strengthen family connectedness, adaptability, and resilience.
- Help residents (families, friends, acquaintances, and strangers) connect with one another, leading to more cohesive, caring, and engaged communities.
- Build sense of place and community pride.
- Enhance understanding and appreciation of cultural differences.
- Reduce anti-social behaviours, crime and associated justice costs.
- Make communities more attractive places to live, learn, work, play, and visit.



ENVIRONMENTAL

- Enhance citizens understanding of and connect citizens with nature; growing the next culture of conservation through environmental awareness and stewardship.
- Protect sensitive habitats and biodiversity and enable the flow of ecosystem services to continue.
- Improve air and water quality.
- Reduced carbon footprint through active transportation.
- Protect and celebrate our cultural places, activities, and built heritage.
- Interactions with nature support physical and mental health.



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ECONOMY

- Attract and retain skilled labour and business investment.
- Diversify and strengthen local economies through tourism.
- Create and sustain local employment opportunities through creative industries, entrepreneurs, facilities, and programs.
- Enhance land and home values near recreation areas.
- Protect green infrastructure which reduces the costs to develop and maintain municipal infrastructure such as water filtration and storm water retention and mitigates against natural disasters such as floods.

According to the National Framework for Recreation, recreation and parks can address existing challenges with policies and practices that:

Enhance mental and physical wellbeing by providing services that have an important role in enhancing physical activity.

Enhance social wellbeing through clubs, social organizations, team sports, or providing an environment to make new friends for children and adults.

Help build strong families and communities by being a vehicle for promoting family cohesion, adaptability and resilience through community events that keep neighbours in touch with each other.

Help people connect with nature. Enhanced opportunities to connect with nature can result in both environmental and human benefits.

Provide economic benefits by investing in recreation. Recreation is an important contributor to community economic development and cost reductions in other areas (i.e., health care, social services, and justice).

Tourism. Recreation, sport, parks, arts and culture programs and services have been shown to draw tourism and contribute directly and indirectly to local economies through employment opportunities, hospitality-related businesses, and other visitor spending.

It is important to understand what the direct and indirect benefits are when making decisions related to investment in parks and recreation services. This information can inform decision makers, administration, and residents on the importance of investing in these 'amenities.' Often, other forms of tangible infrastructure are prioritized over investments in parks and recreation

without consideration of what the impact is on economic development of the community and the “Quality of Life” (QOL) of current and potential residents and visitors.

4.2 Trends and Best Practices

When planning for the future of parks and recreation, it is important to analyze and distinguish prominent trends that influence people’s leisure choices at a variety of levels; across Canada, Ontario, and the Town of Arnprior. Understanding the trends in Parks and Recreation allows us to plan better for the needs of tomorrow. The following provides some key trends to consider:



Figure 14 – Trend of Parks and Recreation in Canada



DEMOGRAPHICS

- Retirees will remain more active for much longer and will have the income, time, and health to frequently participate in activities and take advantage of facilities. The Baby Boomer generation will be major users of Town parks and recreation services.
- A widening income gap will drive the need to ensure that parks and recreation opportunities remain affordable and that programs are put in place to deliver leisure opportunities equally across incomes.
- To remain relevant, the Town will have to evolve their parks, facilities, and programs to meet the changing needs and interests of a diversifying population. In addition, efforts will be needed to connect a diversifying population to nature and the outdoors.
- The needs for an aging population should be reflected in all aspects of parks delivery and recreation opportunities and programs.
- There is an ever-increasing need to design parks in an inclusive and accessible way, with features for people of all ages, backgrounds, and abilities. In particular, there is increased interest and need for universally accessible design and complementing accessibility features for programming to address accessibility barriers (Parks People, 2022).



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BEHAVIOURAL

- Individuals continue to seek park features that support their daily life functions and activities, such as areas for dog walking/off-leash dog areas; growing, cooking, or eating food; and getting exercise along or on multi-use trails (Parks People, 2022).
- There is a need to embrace a shift away from programmed parks and recreation services to more unstructured, spontaneous activities and informal spaces.
- There is an increase in people seeking connection to nature in a naturalized spaces that are close to home – typically within a 10-minute walking radius (Park People, 2022)
- Designing recreational facilities that allow for social distancing and safe gathering spaces i.e., widened trails, seating configuration, etc. to encourage social distancing, and reduced highly touched surfaces.
- Activities that have an experiential nature and offer challenges such as cultural learning and ecotourism are highly valued by users.
- There is a growing awareness of the health benefits of physical activity and healthy eating. This impacts the design of our living spaces and programs to be delivered to communities.
- Obesity rates in children and youth have tripled over the last 15 years with an increasing concern for long-term health implications.
- On average, Canadian cities have a ratio of 4.4 volunteers for every 1,000 residents, compared to 11.6 volunteers per 1,000 residents pre-pandemic (Park People, 2022). With volunteering declining:
 - New ways will need to be found to inspire the next generation of volunteers;
 - Expectations on volunteers will need to be reconsidered;
 - Attention on volunteer recognition will need to be increased; and,
 - High-quality volunteer experiences are more important than ever.
- While volunteering is declining, there is also trends indicating that people do not feel they have a voice or ability to influence decision-making in their local parks. There is an emerging opportunity to improve communication and collaboration in parks planning to expand meaningful avenues for public engagement (Park People, 2022).



ENVIRONMENTAL & ECOLOGICAL

- A growing sense of stewardship for and learning about water, air quality, and preservation of natural areas.
- There is growing desire for increased access to winter recreation activities in parks.
- Access to winterized public washrooms are essential to year-round comfort and accessibility of park spaces and are reportedly the highest requested amenity by residents across Canadian cities (Park People, 2022).
- Increased use of natural park spaces has also magnified existing challenges with municipalities' ability to maintain biodiversity in natural areas. This increased use has led to municipalities requiring separate and specific biodiversity strategy, and intentional planning, to ensure the preservation of urban biodiversity (Park People, 2022).
- The impacts of climate change are likely to present ongoing challenges for parks planning, due to the damage caused by extreme weather events such as floods, fires, and droughts (Park People, 2022). Risk of flooding may be a particularly relevant challenge for the Town of Arnprior, considering the proximity of Arnprior to the waterfront.
- Increased expectations that parks and recreation departments will demonstrate high levels of stewardship and environmental sensitivity.
- Increased public interest in the inclusion of naturalized spaces in parks, especially in neighbourhood parks in particular.
- The role of municipal conservation parks will grow as Canada works to meet biodiversity targets through raising awareness of biodiversity and encouraging participation in conservation.
- There is growing interest in incorporating natural features in parks such as native plant gardens, naturalized spaces within parks, and adventure play (including nature playgrounds or loose parts play).
- There is an opportunity to utilize parks for such things as green infrastructure developments (e.g., rain gardens and bioswales).
- There is an opportunity to improve food accessibility through growing, cooking, and selling opportunities (e.g., community gardens, edible orchards, farmers markets, and bake ovens). As mentioned in the 2022 Canadian City Parks Report, an emerging trend in Parks and Recreation is the increased interest in food growing, cooking, and selling opportunities (i.e., urban agriculture).



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SERVICE DELIVERY

- Recent trends show that 90% of cities reported having a community grant program in place that helps fund park spaces, making this a viable avenue for parks funding (Parks People, 2022)
- With increased park use levels that emerged during the pandemic – a trend that is likely to continue into the future – operating budgets will need to increase to meet the new demands of parks maintenance (Park People, 2022).
- There is a need to consider more participatory funding options for public spaces, which would allow community members to actively collaborate and contribute to the budgeting and funding of operational costs.
- The importance and need for strong inter-municipal partnerships and other partnerships will only grow into the future.
- More relationships are formed between municipalities and local community groups and stakeholders to keep municipalities informed about new and emerging community needs. Taking a proactive and neighbourhood-based approach ensures that there is a strong foundation of trust to build from when the time comes for more formal engagement processes (Park People, 2022).
- Many municipal parks are built on Indigenous traditional territory, and the Park People report addresses the importance of Indigenous consultation in developing park improvement initiatives (2022).
- It is important to recognize and honour the role of Indigenous Peoples as the inherent caretakers of lands, as well as supporting their programming for nature education and stewardship activities (Park People, 2022).
- There is a growing understanding between park usage and people's ability to get to parks and emphasis on providing more parks or programs, such as free transit to large, city-wide parks (Parks People, 2022).
- Changing provincial priorities and alterations of cost recovery tools in the management of future parkland.



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FACILITIES & INFRASTRUCTURE

- As our parks and recreation assets near the end of their lifespans we need to identify opportunities to co-locate sustainably designed facilities to attract multiple users to one area creating servicing and operational efficiencies.
- Strong asset management and capital lifecycle planning will become essential as we work to provide access to the quality and diversity of parks and facilities expected by residents.
- Incorporate digital infrastructure to parks, including the implementation of free Wi-Fi and phone charging stations in parks and the creation of park-based apps (Park People, 2022).
- Esports (or organized competitive video gaming) is a growing multi-billion-dollar industry worldwide. Local recreation centers including esports have an opportunity to attract non-traditional users and bring them into facilities for the first time. New recreation design should consider space to accommodate this coming wave of recreational and competitive activity, along with added opportunities to clean and sanitize during and following an event.
- Flexible and accessible multi-purpose spaces which are gender neutral and able to accommodate a variety of activities—are the next big thing. This includes designing recreational buildings so that community amenities are more easily accessible through public transportation or to those with reduced mobility. By doing so, we can reduce sport facility parking requirements and greatly reduces the carbon footprint of the facility.
- Inclusivity (facilities without male or female designated spaces) is coming to sports and recreation design in North America, with Canada leading the way. Building gender neutral facilities usually means increased space requirements and upfront investment for larger washrooms or changing rooms, but often there is an operational savings.
- Synthetic turf is increasing in popularity, particularly because these surfaces have improved dramatically. Artificial turf can offer a safer, more predictable playing surface than natural turf fields and can provide more hours of play to the communities they serve where a high level of play is required.
- Smaller towns are seeing the value in sports and recreation as a cornerstone for development. A local hockey arena, soccer stadium, or recreation center built for competitive teams can help draw crowds, boost development, and promote active lifestyles in local neighborhoods. A multi-function facility can build the critical mass needed for retail, residential, and other development to take root. The result is a synergy between recreation and community that is likely to be an asset for years to come.



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In summary, parks and recreation facilities contribute to the health (mental and physical), well-being, and quality of life of residents and visitors, while playing a role in economic development and in building community cohesiveness. The personal, social, environmental, and economic benefits of parks and recreation contribute to a community in a variety of positive ways.



5

PARKS & OPEN SPACES



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Parks and open spaces support the environmental, physical, social, and visual aspects of daily life in the Town of Arnprior and provide the community a wide range of opportunities for casual and organized recreation activities. The enjoyment of nature through accessible parks and open spaces considerably improves community health and civic pride among individuals. Many studies confirm that exercising outdoors and in green surroundings improves both physical and mental health by reducing the impacts of stress and illnesses such as depression. Urban forests and natural areas provide environmental benefits such as weather protection, stormwater control, habitat for native vegetation, and greenhouse-gas reduction. Welcoming and safe parks and open spaces are important to everyone's well-being and well-designed and maintained park programs contribute to the Town's economic vivacity, create a sense of place, and the health of the community.

Arnprior provides opportunities for all residents to experience outdoor active and passive recreation at the local level. The Town recognizes the importance of outdoor recreation areas providing multi-functional and flexible spaces to meet the needs of current and future residents. Parks and open spaces are among the Town of Arnprior's defining features and are highly valued by its residents.

Arnprior offers a variety of outdoor recreation spaces that include both programmed and unprogrammed amenities. Currently, the Town owns and maintains thirteen (13) parks and one (1) marina totaling approximately just over 58 hectares (ha) of open spaces; the waterfront parks and the marina are operated by the Town under a leasing agreement with Fisheries and Oceans Canada as described under section 2.7.4 of this report. In addition, the Town shares open spaces with schools under share use agreements and with the Nature Conservancy of Canada (NCC).

The Town is also directly involved in a wide range of service delivery activities related to parks, trails, and outdoor amenities, including planning, budgeting, design, maintenance, operations, booking, programming, and permitting. The Town liaises with interest groups and park users, including community groups, sport groups, faith groups, and special event organizers. Planning, design, and development of parks and open space are often completed by external consultants in consultation with Town staff.



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5.1 Parks, Open Spaces, and Outdoor Amenities Inventory

The following parks listed account for the total existing municipally owned and operated supply of parks and outdoor amenities. A plan is inserted in **Appendix A** providing locations for each park and open space included in the table below.

Table 4 – Parks and Open Space Inventory

Parks	Amenities
<p>Atkinson Park, 45 Atkinson Street</p> <p>Atkinson Park is approximately 0.53 ha in size. The park is divided into two parts by Atkinson Street having the basketball court separated from the rest of the park. The park has two entrances, one from Atkinson Street and the other from Thomas Street North. It appears that the park is one of typical neighbourhood park in terms of its size and amenities in the park.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign is found at the entrance of the park from Atkinson Steet. • There is no designated crossing between the park and the basketball court. • The basketball court includes a players bench, fencing, lighting, and line painting; it was found to be in overall good condition. • Limited seating including picnic tables. • The play structure and swing set are in fair condition; no accessible play is offered. • Pathways and sidewalks do not connect to roadway and stop before reaching play spaces. Pathway surfacing was in general poor condition. • Limited tree cover and shaded opportunities. • An old shuffleboard court in present near the basketball court but it is in poor conditions. 	<p>Play structure</p> <p>Swing set</p> <p>Basketball court (fenced and lit)</p> <p>Shuffleboard courts (fenced and lit)</p> <p>Benches, picnic tables, and waste receptacles</p>



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Parks	Amenities
<p>Bell Park, 55 Leo Lavoie Lane</p> <p>The park is located at the end of Riverview Drive and McLean Avenue; it is approximately 4.84 ha in size. This park was donated by the Bell Family to benefit the youth; it is the home of the Chat Lake Boat Club (private club) with seasonal docking, boat launch and off-season boat storage. The park is used for passive recreation such as waterfront viewing and picnicking with views towards the Madawaska and Ottawa Rivers; it is surrounded by a wooded area. The water at Bell Park is fast moving and is unsafe for swimming, especially along that section of the Madawaska River.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • A park information board with rules and type of use is located at the entrance of Leo Lavoie Lane. • Limited seating including only one (1) picnic table and one (1) bench. • Easy access to waterfront; swimming is not allowed. • Presence of poison ivy. 	<p>Concrete Pad</p> <p>Picnic table (1)</p> <p>Benches (2)</p> <p>Waste receptacle</p>
<p>Caruso Street Park, 306 Caruso Street</p> <p>Caruso Street Park is surrounded by forested areas; it is approximately 5.28 ha in size. A new play structure was installed in 2024 along with a new accessible pathway, accessible play surfacing, bench, and waste receptacles.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign is present; rules and other park information as posted on the post. • On-street parking available. • One swing set includes an accessible seat but surfacing is not accessible (sand) and there is no accessible path of travel to access the swing set. 	<p>Seasonal outdoor rink</p> <p>Swing sets (2)</p> <p>Play structure and ancillary play features</p> <p>Bench</p> <p>Picnic tables</p> <p>Waste receptacle</p>



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Parks	Amenities
<p>CN Trail Park, 33 John Street North</p> <p>CN Trail Park is a linear parkette located between John Street and Daniel Street. This park is currently being redesigned for park enhancements to occur in 2024/2025. The park is approximately 0.20 ha.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign was found at the entrance from John Street North with no park sign at the entrance from Daniel Street. • Pedestrian light standards are provided along the walkway with regular seating areas including planters and waste receptacles. • Bollards and planters are provided at both entrances to prevent vehicle access. • No accessible pads connect the walkway to the benches. • The walkway is in fair condition. • The trail is well-connected to the sidewalks on both sides 	<p>Benches</p> <p>Waste receptacles</p> <p>Walkway (unit pavers)</p>
<p>Fairview Crescent Park</p> <p>This park is located North of Fairview Crescent Road and South off the Nick Smith Centre. The park is approximately 0.55 ha and currently includes an open grassed area; it is planned to be redeveloped as part of the redevelopment of the Fairgrounds.</p> <p>With work beginning on the park in the summer of 2024, this park space will feature a splash pad, parkour circuit, accessible play surface, signage, benches, picnic tables, and waste receptacles. An accessible pathway network will connect Fairview Crescent, Mac Beattie Drive, and the Nick Smith Centre.</p> <p>This park is expected to be completed by the Spring/Summer 2025.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • No park sign. • Limited trees in the park. • One low bench with concrete planters have been placed along the frontage of the park to limit vehicular access. 	<p>Picnic table (1)</p>



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Parks	Amenities
<p>Hydro Park</p> <p>Hydro Parks are located on both the east and west sides of the Madawaska River, just north of Madawaska Boulevard. Parks have viewing area of the falls. The west side of Hydro Park is the beginning / end of the Gillies Trail (Waterfront Trail). A 1.2km section of trail was upgraded in 2023 to a paved accessible pathway with lighting, seating, and waste/recycling receptacles stretch from the downtown to Robert Simpson Park. The east side of Hydro Park has a gravel trail, ample green space and beautiful views of the falls / Madawaska River.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • No park sign is found • There is no direct path toward the viewing area • Mature trees provide shade. • Large grassed areas with gentle slopes. 	<p>Open green space</p> <p>Viewing area</p> <p>Pathways (crushed stone)</p> <p>Picnic tables</p> <p>Bench</p> <p>Waste receptacles</p>
<p>Legion Park / Sullivan Rink of Dreams, 100 Edey Street</p> <p>Legion Park/Sullivan Rink of Dreams is approximately 0.95 ha. The permanent rink is lit and used as an outdoor rink in winter with 2 basketball courts for the rest of year. The Veteran Memorial Garden is located at the entrance of the park. A new play area has been added in 2023/2024 including a play structure with accessible amenities and ancillary play features located on an accessible rubber surface, a new swing set with an accessible swing and accessible surface, accessible pathways, benches, and waste receptacles.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • A park sign is present; the sign is more a marketing sign than a municipal park sign. • On-street parking on Edey Street. • Existing swing set does not include seats. 	<p>Outdoor rink / multi-purpose courts with skate house</p> <p>Swing set</p> <p>Play Structure</p> <p>Pathways (paved)</p> <p>Picnic table (1)</p> <p>Waste receptacles</p>



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Parks	Amenities
<p>M. Sullivan & Son Ltd. Park, <i>61 Moe Robillard Street</i></p> <p>The park is located at the corner of Moe Robillard Street and Short Street; it is approximately 0.20 ha.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • No park sign was found. • Small parking area with one accessible space and three regular spaces. • The play structure is accessible including accessible platform and play surfacing. • The basketball court surfacing is in fair to good condition; hoops are not the regular basketball court type. • An accessible pathway connects the roadway to the play amenities. • Some natural rock formation next to the asphalt path provide interest. 	<p>Play structures</p> <p>Basketball court (1) with triple hoop posts (2)</p> <p>Pathway</p> <p>Picnic table (1)</p> <p>Waste receptacle (1)</p>
<p>McLean Park, <i>153 McLean Avenue</i></p> <p>The park is approximately 12.15 ha making it the largest municipal park. The park is divided by McLean Avenue into two parts: the waterfront and beach; the sports fields.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • Multiple park signs are present: an old park sign for McLean Park at the McNab Street parking area; a waterfront park sign with rules; and a sign for the Optimist Wayne Lavallee Park at the McLean Avenue parking area. • Crushed stone pathways connect the baseball diamonds and the gravel parking lot with no pathway connections to other park amenities. • Mature trees and large open grassed areas are found in this park between the sports fields. • The swing set includes an accessible seat but surfacing is not accessible (sand) and there is no accessible path of travel to access the swing set. • The gazebo is in good condition. • On-street and off-street parking options. 	<p>Baseball Diamonds (3); lit</p> <p>Disc golf nets (3)</p> <p>Play structure</p> <p>Swing set</p> <p>Gazebo (wood)</p> <p>Washroom Building</p> <p>Beach (no lifeguard)</p>



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Parks	Amenities
<p>Nick Smith Centre Skateboard Park & Playground, 77 James Street</p> <p>A playground and skateboard park are located in the eastern corner of the property. The playground is fenced on three sides with direct connectivity to the parking and drive aisle surrounding the Nick Smith Centre with only concrete planters creating the buffer between the play area and pavement. The playground includes one play equipment and engineered wood fiber surfacing.</p> <p>The skateboard park is completely fenced and located beside the playground. Ramps and other structures are mobile and placed on the concrete slab but not anchored.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • No park sign • Ample parking as part of the Nick Smith Centre including accessible parking spaces 	<p>Playground</p> <p>Skateboard park</p> <p>Picnic table</p>
<p>Robert Simpson Park, 400 John Street</p> <p>Robert Simpson Park is the largest waterfront park and is located at the end of John Street North; it is approximately 4 ha in size. The park is at two levels with the majority of the park being elevated approximately 10 metres above water level; the only portion of the park located at water level is the public beach with a lifeguard.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign at the end of John Street with the park rules provided on the washroom building. • Only crushed stone pathway to the washroom building. • The beach is well-maintained with accessible mat to water. • Mature specimen trees provide shade and interest; some dead trees are present and should be removed. • Existing play structure and surface are in fair condition; no accessible features or accessible path of travel. • A bicycle rack found behind the washroom. • Large parking area at the main park level including accessible parking stalls. Additional, but limited parking at the beach level including three accessible stalls. 	<p>Beach (with lifeguard)</p> <p>Splashpad</p> <p>Play structure</p> <p>Gazebo</p> <p>Snack Bar Permanent Building</p> <p>Washroom Building</p> <p>Picnic tables</p> <p>Benches and waste receptacles</p> <p>Bike racks</p> <p>Water fountain</p> <p>Open grass areas</p> <p>Parking</p>



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Parks	Amenities
<p>Sergeant Howard Slater Park, 33 McGregor Scobie Crescent / 130 Desmond Trudeau Drive</p> <p>This park is approximately 1.22 ha. The park has three entrances: one from McGregor Scobie Crescent, one from Desmond Trudeau Drive and one from Bert Hall Street. Some of the park amenities are connected by an asphalt pathway.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • No park sign is found at entrance but in the middle of the park. • Play structure and swing set are in fair condition; an accessible seat is included on the swing set but no accessible ramp to the structure. 	<p>Basketball court with seasonal rink</p> <p>Play structure</p> <p>Swing set</p> <p>Pathway</p> <p>Benches</p> <p>Waste receptacles</p>
<p>Veteran's Park, 1 Ashbury Street</p> <p>This small park is located at the corner of Ashbury and Friday Street; it is approximately 0.11 ha in size.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign is present. • No pathway. • Existing play structure is in good condition. 	<p>Play structure</p> <p>Bench (1)</p> <p>Picnic table (1)</p> <p>Waste receptacles (3)</p>
Marina	Amenities
<p>Municipal Marina and Boat Launch</p> <p>Marina and the boat launch are located along the west shore of the Madawaska River. The Town operate the facilities from Spring to Fall of each year. The waterfront trail along the shores of the Madawaska River connect the Marina to Robert Simpson Park</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • An old park sign is present. 	<p>96 boat slips</p> <p>Public boat launch</p> <p>Gas and pump-out station</p> <p>Gravel parking</p> <p>Temporary toilets (3)</p> <p>Waterfront trail</p>



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Conservation Area	Amenities
<p>The Grove</p> <p>Nature reserve owned by the NCC; approximately 18.69 ha.</p>	<p>Trails</p>

5.2 Distribution of Parks and Open Spaces

The spatial distribution of parks, based on the target walking distance of 500 metres (m) radius or a 5-10 minute walk from a park, indicate that there is a good distribution of parks throughout the current residential areas of Arnprior as almost all areas are within 500 m of a park or open space. However, there are some gaps in the availability of parks in the eastern part of the Town and south of Highway 417. New subdivisions are currently being developed and are proposed in these areas; as such, new parkland should be secured to service these new communities.

Rural areas, areas undeveloped, and industrial areas generally do not have access to parks within walking distance; a plan is inserted in **Appendix B** providing distribution for each park and open space with a 500m service radius.

5.3 Needs and Service Level Assessment

While the overall distribution of parks and open spaces shows easy and equal access to parks, it is important to provide equal access to parks for the mental and physical health of the residents. A review of the existing parkland and open spaces within the Town found that the current provision of parkland in Arnprior is approximately 6.11 hectares (ha) per 1,000 population, which is considered a high service level. The current provision of parkland in Arnprior was then compared to that of similar municipalities to determine if the Town is providing a sufficient amount based on its counterparts. The comparator municipalities included the Town of Carleton Place, the Town of Perth, the Town of Petawawa, the City of Pembroke, and the Town of Renfrew; the service level assessment was based on the 2021 population of 9,629 residents in Arnprior. The comparator assessment determined that an average benchmark for comparator municipalities is 5.67 ha per 1,000 population, meaning that Arnprior is around the average in terms of parkland provision.

Additional to the Service Level Assessment, the Phase 1 survey results provided comments and highlighted community needs specific to parks and open spaces. Community members generally asked for improved playgrounds, specifically ones catered towards older youth, an additional splashpad, more seating and public washrooms in parks and along trails, a dog park, and dedicated tennis/pickleball courts. Respondents also had concerns on accessibility of parks, trails and beaches, noting that they can be inaccessible for those using mobility devices and are unsafe due to low maintenance and lack of accessible features. As mentioned previously, accessible bathrooms available all year long were a key element noted to be missing within the survey

responses. Improvements to existing park amenities to build on the Town's current accessibility and inclusion initiatives would also benefit the community. Improvements could include additional inclusive playground features, accessible pathway connections and seating areas, and additional designated accessible parking spaces.

In addition to overall parkland space, the Needs and Service Level Assessment also reviewed outdoor recreation amenities directly located and owned by the Town of Arnprior; it should be noted that the Needs and Service Level Assessment does not take into consideration amenities in adjacent municipalities such as McNab/Braeside or Mississippi Mills or amenities within the Town that are privately-owned. The following sections provide a general picture of the service level of primary and trending outdoor parks and open spaces recreation amenities: outdoor aquatics, ball diamonds, outdoor rinks, playgrounds, basketball courts, skateboard parks, tennis and pickleball, and soccer fields.

5.3.1 OUTDOOR AQUATICS

Outdoor aquatics amenities, such as splash pads and beaches, are popular public amenities and provide opportunities for play, social gathering, and basic cooling, often for low or no cost. These facilities need to be planned, maintained, accessible, and centrally located to facilitate access for all residents, while remaining cost effective to operate. The Town of Arnprior currently has one splashpad located in Robert Simpson Park. The splashpad is open for all ages from 8am – 8pm until the Thanksgiving weekend. There are two (2) beaches in Arnprior: one (1) in McLean Park (without lifeguard) and one (1) in Robert Simpson Park (with lifeguard).

Current trends in municipal service delivery support a movement towards providing splash pads rather than pools or wading pools as splash pads offer a range of benefits that wading pools and pools do not. These benefits include water efficiency (when they are recirculating systems), improved accessibility, increased play value, supportive of a potentially younger age range (toddler – 14 years) and not requiring of full-time, trained, aquatic supervision. Additionally, recreation trends have been moving away from outdoor pools due to the high cost of maintenance, the seasonal nature of their use, and the water inefficiency that is associated.

Beaches are also a great outdoor aquatics resource as it provides a more flexible space for informal swimming and other leisure activities. Beaches are very popular recreational spaces during the summer months for people of all ages and abilities; as such, they should be properly maintained to ensure the safe enjoyment of this amenity. The beaches and splashpad in the Town are popular tourism attractions and draw people from the broader region.

Based on the service level assessment completed, the Town currently provides splash pads at a service level of 1:9,629 population ratio. The average service level resulting from the comparator analysis with neighbouring and similar municipalities (i.e., Town of Carleton Place, Town of Perth, Town of Petawawa, City of Pembroke, and Town of Renfrew) provides splash pads at an average service level of 1:8,528 meaning the Town should aim to add one additional splash pad in the long term. The Town is working to add a second splash pad in Fairview Park in 2024/2025.

5.3.2 BALL DIAMONDS

The Town of Arnprior has a supply of three (3) lit ball diamonds, all located at McLean Park / Optimist Wayne Lavallee Park. In terms of equivalent supply, the Town has the equivalent of 4.5 diamonds, as each lit field counts as 1.5 unlit fields to account for extended evening playing time. Arnprior’s ball diamonds are available for rental for adult tournaments and leagues and minor tournaments and leagues for a fee. Rental of the diamonds is managed by the Nick Smith Centre.

Utilizing the equivalent supply of baseball diamonds, the Town currently provides ball diamonds at a service level of 1:2,140 population. Comparator municipalities provide diamonds at an average service level of 1:2,341. Current trends indicate that population centre over 100,000 generally aim to provide ball diamonds at an average of 1:3,000 population ratio target. Based on the County’s population projection for 2036, the Town will be at the average service level by 2036.

5.3.3 OUTDOOR RINKS

The Town currently provides three (3) outdoor rinks during the winter season, which are located at the Legion Park / Sullivan Rink of Dreams (fully lit with permanent boards), Caruso Street Park (streetlight above the surface; not full size) and at Sergeant Howard Slater Park (on the basketball court surface with seasonal installation of boards; streetlight above the surface). The unsupervised outdoor skating rinks are open daily from 7AM to 9:30PM, weather permitting.

The Town currently provides outdoor rinks at a service level of 1:3,209, greater than the average service level of municipal comparators of 1:7,462. Based on County population projections, the Town will still be in surplus of just over one outdoor link and will be well above the average service level to 2036 in terms of outdoor rink provision. It should be noted that the Town only have one (1) permanent rink with boards.



Figure 15 – Legion Park Permanent Outdoor Rink



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5.3.4 PLAYGROUNDS

The Town of Arnprior has a current supply of nine (9) playgrounds located at Atkinson Park, M. Sullivan & Son Ltd. Park, McLean Park, Robert Simpson Park, Sergeant Howard Slater Park (Village Creek), Veteran's Park, Caruso Park, Legion Park, and the Nick Smith Centre. There are swing sets located at Atkinson Park, Caruso Street Park, Legion Park/Sullivan Rink of Dreams, McLean Park, and Sergeant Howard Slater Park (Village Creek).

Based on the service level assessment completed, the Town currently provides playgrounds at a service level of 1:1,203. The average service level of comparator municipalities is 1:1,105 meaning that Arnprior's provision of playgrounds is slightly below the average of comparator municipalities. Rather than using a per population target level for playgrounds, trends and best practices now suggest that providing playgrounds based on a service distance radius of 500 metres (5–10-minute walk) from all residential areas to serve youth demands at the neighbourhood level is preferable. Based on the comparator analysis, it is recommended that Arnprior maintain its current playground service level of approximately 1:1,203 and ensure that this level of service results in a playground distribution that has playgrounds within 500 metres of all residential areas. Based on the service level assessment and the County's population growth projection for 2036, the Town will be in deficit of approximately 1 playground. In order to meet the average service level, the Town should add one (1) more playgrounds by 2036.

5.3.5 BASKETBALL COURTS

The Town of Arnprior currently provides five (5) basketball courts: one (1) lit basketball court at Atkinson Park, one (1) paved pad with basketball nets at Sergeant Howard Slater Park, two (2) lit courts at the Rink of Dreams, and one (1) basketball court with non-traditional nets (triple hoops) at M. Sullivan & Sons Ltd. Park.

Based on the service level assessment completed, the Town of Arnprior is above the average service level of basketball courts in comparator municipalities providing a service level of 1:1,925. The Town should continue to maintain the existing basketball courts and look for opportunities to implement additional courts to accommodate the youth population. Based on the County's population projection, the Town will be well above the average service level to 2036 in terms of basketball court provision, being in surplus of 2.6 basketball courts.

5.3.6 SKATEBOARD PARKS

Skateboard parks provide an informal venue for all levels of skateboarders, from beginners to advanced levels, and allows people to learn something new in a casual setting. Skateboard parks can also serve as a hub for youth, building social skills and promoting healthy and active lifestyles.

The Town of Arnprior currently provides one (1) skatepark, which is located at the Nick Smith Centre, and features a half pipe, hubba, fun box, rails, and more. The skateboard park is open from 8 am to 10 pm everyday until the end of October.

The Town is currently providing skateboard parks at a service level of 1:9,629. Comparator municipalities provide skateboard parks at a service level of 1:11,940 meaning that Arnprior is currently providing skateboard parks at a higher service level than comparator municipalities.



Figure 16 – Skateboard Park at Nick Smith Centre

5.3.7 TENNIS AND PICKLEBALL COURTS

The Town does not currently provide municipal outdoor tennis courts. Tennis is a fast-growing sport as outdoor courts allow the sport to be affordable for players. It is a non-gender-biased sport, which means it is played equally across all genders and it is represented by a large range of ages (4-100 years). Tennis Canada (2019) also notes that it is popular among new Canadians with 23 per cent of tennis players being born outside Canada.

Similarly, pickleball is a rapidly growing sport and is played both indoors and outdoors. It is currently working toward National Sport Organization status and is expected to grow 15 per cent annually (Pickleball Canada, 2021).

The Town of Arnprior does not currently offer tennis courts and formal pickleball courts. From April to October, there is no ice in the Nick Smith Centre arena, and the slab surfaces and Community Hall are used as indoor gym space for badminton and pickleball. Comparator municipalities provide outdoor tennis courts at an average service level of 1:3,512.

Based on the comparator analysis, Arnprior is below the average service level of the comparator municipalities' provision of both tennis and pickleball courts. Only some municipalities have



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dedicated outdoor pickleball courts as the popularity of the sport is still growing. Typically, communities with higher proportions of seniors tend to have higher demand for pickleball facilities. As Arnprior's population is generally aging, the provision of both indoor and outdoor pickleball facilities provides an activity that can be enjoyed during all seasons by all ages. It is recommended that shared tennis and pickleball courts be explored to meet the demand of the current and future aging population.

Based on the above assessment, it is recommended that the Town strive for a service level of 1:3,500 for tennis courts and 1:3,000 for pickleball courts. As such, the Town should provide three (3) tennis courts and three (3) additional pickleball courts by 2036 to meet the target service levels.

5.3.8 SOCCER FIELDS

Soccer is another trending sport in Canada. The Town of Arnprior currently does not provide any soccer pitches or any other type of sports field (football, ultimate frisbee, etc.). In Canada, 767,000 youth and young adults under 30 years old played soccer in 2014 (World Football Index). In 2019, Canada Soccer recorded one million soccer players, all ages included, compared to 606,000 hockey players. In Arnprior, the closest soccer pitches are located at some of the local schools and at Dochart Park in the adjacent Township of McNab/Braeside. The Town also does not provide any indoor soccer or indoor field spaces.

Soccer is viewed as the one of the most accessible and inclusive sport in the world considering it can be played on grass with minimal equipment. The challenge for municipalities in providing soccer fields is most frequently providing the land considering the size of full-size soccer fields.

While the Town does not currently provide soccer pitches, looking at the average service level of comparator municipalities can provide a good target the Town can aim for. Comparator municipalities currently provide soccer pitches at an average service level of 1:3,980 population ratio; this ratio includes a mix of full-sized fields and mini-fields. To meet regional service level, the Town should aim to provide three (3) soccer pitches by 2036 based on the County's population projection.



6

TRAILS & PATHWAYS

Trails and pathways are one of the most popular outdoor amenities in many communities across Ontario and Canada. Trails and pathways offer numerous opportunities for informal activities and are well used by people for walking, hiking, running, and cycling. People enjoy trails and pathways because they can be used for no cost at any time, and because they offer diverse experiences of the natural environment. Many residents also use trails for active transportation but it should be noted that active transportation links are not included as part of this Master Plan which focuses on the recreation use of trails and pathways.

There are three (3) types of trails and pathways in Arnprior:

- a) Municipal Trails and Pathways (maintained by the Town of Arnprior). These account for approximately 6.7 kilometres (km) of trails and pathways;
- b) On-road Urban Trails and Pathways. These account for approximately 6.6 km of trails and pathways;
- c) Group Trails and Pathways (maintained by others). These trails and pathways provide a loop of approximately 4.0 km in length.



Figure 17 – Algonquin Trail / Ottawa Valley Recreation Trail



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6.1 Trails and Pathways Inventory

The table below summarize existing conditions trails managed by the Town or by the partnership with community groups and private owners. A plan is inserted in **Appendix C** providing locations for the trails and pathways included in the table below.

Table 5 – Trails and Pathways Inventory

Trails	Amenities
<p>Algonquin Trail / Ottawa Valley Recreation Trail</p> <p>The trail was built on Canadian Pacific Railway in 2019 and is approximately 296km long from Smiths Falls to Mattawa. About 218km of the trail goes through the County of Renfrew. The section of the trail within the Town of Arnprior, which is approximately 3.1km, is maintained by the Town.</p> <p>It is the most popular multi-use pathway in Town for walking, running, hiking, cycling, dog walking, orienteering, geocaching, cross country skiing, snowshoeing, and horseback riding. This trail is also used by small motorized vehicles (ATVs and snowmobiles).</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • A sign is found at the entrance of trail. • The surface of the pathway is in fair condition; weed / vegetation control required. • Shade is limited along the trails. • Dog management (i.e., dog waste) can be a challenge. 	<p>Crushed stone pathway</p> <p>Benches</p> <p>Waste receptacles</p>
<p>Gillies Trail (Waterfront Trail)</p> <p>The waterfront portion of Gillies Trail connects Arnprior’s downtown, park space, waterfront, marina, beach, and a nature reserve. From the downtown, a 1.2km section of paved and lit trail winds through Hydro Park, the municipal marina and to the beach at Robert Simpson Park. From there, it is a short path through the park to the Gillies Grove Nature Reserve. Pathway improvements have been completed late 2023 to provide new asphalt surfacing, additional benches and waste receptacles, and new lighting.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • Well maintained. • Adjacent to water. 	<p>Waterfront trail (paved and lit)</p> <p>Benches</p> <p>Waste receptacles</p>



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Trails	Amenities
<p>Gillies Trail (Gillies Grove Nature Reserve)</p> <p>A continuation of the Gillies Trail that stretches along the Madawaska and Ottawa River goes through the Gillies Grove Nature Reserve, a designated National Historic Site owned by the Nature Conservancy of Canada. This portion of the Gillies Trail is a nature trail running through one of the oldest growth forests in Canada and one of the last old-growth forests in Ontario; it is approximately 1.6km long.</p> <p>The trail system consists of three main trails throughout the site: White Pine Loop, which passes through a section of old growth pine forest; Cross Grove Trail, the most direct route through Gillies Grove; and Hemlock Loop, which leads visitors to explore further into the grove. An additional access trail coming from Dan Street is also maintained.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • A sign and trail map are located at the end of Ottawa street and at the end of Division Street. • As it is nature trail, it is narrow in some areas and the surface is uneven. 	<p>Nature trail</p> <p>Benches</p> <p>Waste receptacles</p>
<p>Heritage Trail</p> <p>The trail is an urban trail to explore Arnprior's old history walking past heritage buildings in Town. The trail is consisting of street sidewalks and the total distance is 2.9km. Main access is starting from the Arnprior District Museum.</p>	
<p>McLachlin Trail</p> <p>The trail is a 3.7km urban trail along the streets and connects multiple parks (Hydro Parks, Bell Park and McLean Park) providing views towards both rivers that surround the Town of Arnprior. The trail connects to Macnamara Nature Trail.</p>	



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Trails	Amenities
<p>Macnamara Nature Trail</p> <p>The trail is a nature trail on private property across from McLean Park, owned by Nylene Canada Inc. and managed by Volunteers and the Macnamara Field Naturalist Club. It is 4.0 km long and running through natural areas; it leads to a natural lookout overlooking the marsh and where the marsh meets the Ottawa River. Visitors can enjoy and explore the flora, fauna, geology, and history.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • A sign and the trail guide with a map are found at the entrance off McNab Street. • As it is nature trail, it is narrow in some areas and the surface is uneven. • A series of resting stops are provided. • The trail is well-maintained. • A small gravel parking area is located at the trailhead. 	<p>Boardwalk</p> <p>Viewing platforms</p> <p>Benches</p>

6.2 Trails and Connectivity

The Town of Arnprior has a wide range of trail options, including urban trails, regional trails, and trails in natural areas. Some of the trails are connected and expand further to create longer looped trails. However, there are still missing links to increase connectivity among some of the urban trails and between some of urban trails and Algonquin Trail (Ottawa Valley Recreation Trail).

6.3 Needs Assessment

Trails and pathways were identified as the most frequently used outdoor recreation amenity in the Town of Arnprior in the Phase 1 survey responses. A well-planned trail system is an efficient use of recreation funding as they can connect many areas within a community, enhance access to parks and open space, provide for active transportation, and can be used by a wide range of the population. A good trail system should provide a variety of experiences for users, ranging from singletrack hiking trails in a natural environment to multi-use facilities accommodating joggers, cyclists, and walkers. Additionally, the integration of trail amenities, such as rest areas, and wayfinding signage, as well as designing with accessible slopes and surface materials, removes barriers for trail users.

No service level comparator assessment was completed on trails and pathways, but trends and comments received during the consultation provide a list of key concerns and challenges to review and address. In general, respondents to the Phase 1 surveys noted that there are missing links



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between trails, making it difficult to travel throughout the Town using the trail system; adding some key links would improve connectivity.

Other public feedback from Phase 1 survey, indicated that additional trail amenities are desired by the community. This includes seating, lighting, waste receptacles, public washrooms (including portable washrooms), and signage and mapping. Similar to feed on parks and open space, accessibility on trails is also a key concern of residents. Ensuring that trails are properly maintained, adequately lit, and evenly paved, along with having proper separation between motorized vehicles and pedestrians can improve safety and accessibility on trails, encouraging year-round access for individuals of all ages and abilities.

Dog management along trails is another challenge for residents; some dog owners are using trails to walk their dogs and this often causes challenges in managing dog waste. With more opportunities for everyone to manage dog waste by adding waste receptacles and small bags these challenges can be addressed.

Providing shade and seating areas to enjoy views and company should also be key along pathways and trails. The provision of trail maps and the improvement of the safety along pathways and trails have also been suggested by residents and the community through the consultation activities of this Master Plan.



7

INDOOR RECREATION FACILITIES



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The Town operates diverse indoor facilities where individuals, families and the community gather for recreation through social, educational, and fitness opportunities. The purpose of these facilities is to provide quality, accessible health and wellness programs where participants build relationships and learn. By working collaboratively with stakeholders and partners, it is important to help children and youth reach their full potential, support families with services, connect and engage with seniors and enable individuals to thrive.

Recreation and community services and programs are offered by municipal recreation and culture facilities and quality and accessibility of these facilities is essential for effective and efficient recreation and culture services.

With the Nick Smith Centre, a recreation centre combining multiple recreation and civil services, the Town of Arnprior helps break down barriers to participation and offers residents a true centre of community life. The trend for multi-functional centres is still very present and any new facilities tends to emphasize an integrated approach in design and service delivery and be modes for energy efficient design within the community. Another trend in the provision of municipally owned indoor recreation and culture facilities is meeting the unique needs of different age groups while ensuring their active participation continues through all stages of life meaning new recreation facilities should consider multi-generational spaces. Success means a variety of purposefully designed spaces and programs, from early childhood development to youth, family, adult, seniors and intergenerational opportunities.



Figure 18 – Nick Smith Centre Entrance



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7.1 Indoor Facility Inventory and Existing Conditions

The Town directly owns and operates four indoor recreational and cultural facilities that provide a variety of programs and activity spaces for the community under one roof: the Nick Smith Centre. The Town is also working together with the Curling Club and the Senior Active Living Centre to provide recreation and cultural services to diverse groups of the community. The table below lists the name of each municipal indoor recreation and culture facility and details the activities, current programs, amenities and uses associated with each.

Table 6 – Indoor Recreation and Cultural Inventory

Recreation Facilities – Town-Owned Facilities	Amenities
<p>Nick Smith Centre, 77 James Street</p> <p>Nick Smith Centre is located adjacent to the Public Works Yard. The Centre is Arnprior's hub for recreation. With two ice pads, a pool, a large community hall, a community lounge providing views of the pool and one of the arena simultaneously, and boardroom, the facility offers diverse programs for everyone.</p> <p>The Centre opened in 1977 and has seen multiple modifications and improvements over the years. Currently, the design to revitalize both arenas is in progress with construction planned for 2025/2026. The design work completed for a previous grant application around pool and hockey changeroom enhancements could be re-used for future planning.</p> <p>This community centre is surrounded by asphalt parking lot and drive aisles with very few trees. The parking lot was recently paved. The parking lot is well used when multiple events happen.</p> <p>A grassed area beside the main parking area (northwest of James Street leading to the arena parking lot) is planted with trees and offers picnic tables.</p> <p>The Town's Public Works Yard is abutting Nick Smith Centre; there is a scenic view towards the river and province of Québec from the yard because of the existing topography. The main entrance to Nick Smith Centre faces Public Works Yard and is limited in space; enhancements to the lobby area are being considered. The administration office is located between the lobby and the pool / arena.</p>	<p><u>Arena:</u></p> <ul style="list-style-type: none"> - Two ice pads: main arena (Bert Hall Areana) is full-sized with bleachers; secondary arena (Glenn Arthur Arena) has limited seating. - Change rooms with showers. <p><u>Pool:</u></p> <ul style="list-style-type: none"> - 25m; 6 lanes; - Change rooms with showers - Meeting room <p><u>Community Hall:</u></p> <ul style="list-style-type: none"> - Separate lobby entrance - Capacity for this space range from 290 dancers to 360 banquet seat to 540 row seatings. - Kitchenette <p>Community lounge</p>



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Currently, no perimeter fencing defined the edges of the property with the exception of the property line with the Public Works Yard. Fencing along the property lines adjacent to new subdivision is planned as part of the subdivision works.

General Challenges:

- There is a lack of community space for rentals and meetings.
- Office space and storage space is limited with multiple old change rooms converted into offices and storage areas.
- Changes rooms are dated and not 'fully' meeting the accessible requirement in many cases.

Arenas:

- The concrete surfaces and bleachers for both pads is scheduled for replacement in 2025/2026.
- The Main Arena (Bert Hall Arena) included 9 rows of seating along both sides of the ice surface with a designated accessible elevated viewing area. A spectator capacity of 1,600 is set for this space.
- Secondary Arena (Glenn Arthur Arena) included 2 rows of seating with no accessible spaces available; the spectator capacity is approximately 250 people.
- Both arenas have hosted numerous major events over the years of regional, provincial, and national variety.
- There is a travel / path conflict between the Zamboni operation and viewers.
- New humidifiers were installed in 2023 through a grant.
- Change room for officials and alternate dressing room are not sufficient in space.
- Some of old changeroom space is used to store recreation equipment. Lack of storage is an ongoing problem.
- Advertisements on the rink boards for revenue is under-utilized. The replacement of boards and ads is planned for as part of the rink renewal project.
- At Glenn Arthur Arena, there is no ice from April to August every year for use as indoor gym space for badminton, pickleball, etc.

Pool:

- The Bluefish Swim Club calls the Nick Smith Centre its home pool.
- It was hosted a variety of competitions and swims meets over the years.
- Changes rooms are old and dated and the women's staff changeroom is small.



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<ul style="list-style-type: none"> • A consideration to expand the pool area to include a therapeutic pool and / or water play areas for young children would provide further use and attract more clientele. • The Town has been fortunate to keep a healthy compliment of part-time lifeguards. <p><u>Community Hall:</u></p> <ul style="list-style-type: none"> • Used as a multi-purpose space from hosting pre-school programming and camps to sports and fitness classes to fundraising events and receptions. Select sports like basketball and volleyball aren't possible due to height restrictions. • Full commercial kitchen and bar are available for wedding receptions, banquets, and other events. <p><u>Recreation Department Storage Building:</u></p> <ul style="list-style-type: none"> • Located in the parking area south-east of community centre. • Current location is in conflict with parking use; relocation of the building with other similar use buildings should be considered (i.e., Public Works Yard). • There is a concrete slab under the storage building. <p><u>Other:</u></p> <ul style="list-style-type: none"> • The Army Cadet trailer and their storage container are located beside emergency generator, occupying some parking space, northwest of building. • There is no dedicated Youth Centre in Arnprior. Nick Smith Centre is a potential location considering the proximity of outdoor youth amenities including skateboard park and Fairview Park; Nick Smith Centre has great potential for dedicated youth centre and preschool programs. • Volunteering program is not working well and need to be re-established. 	
<p>Town Hall, 105 Elgin Street West</p> <p>The Arnprior Town Hall is located beside Canada Post in Downtown. The Town Hall provides municipal services and information for local tourist attractions and events are also easily obtained. Accessible services and parking are also available.</p>	<p>Meeting room</p> <p>Council Chamber</p>



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Recreation Facilities – Town-Owned Facilities	Amenities
<p>Arnprior District Museum, 35 Madawaska Street</p> <p>The Arnprior District Museum is located under the distinctive clock tower in the heart of downtown in a designated Thomas Fuller post office building built around 1896. The Arnprior District Museum is owned and operated by the Town of Arnprior.</p> <p>Permanent and travelling exhibits are located on two floors and there are several inspiring video exhibits to view. Exhibits are changed and refreshed regularly so visitors can experience Arnprior’s vast material culture. They cover all aspects of life in an Ottawa Valley Town with roots in the lumber industry at the confluence of the Ottawa and Madawaska Rivers. Virtual exhibits are also available.</p> <p>The Museum provides school programs which are incorporated into the curriculums of grade 1 to 12 for a class visit to the museum as well as visit classrooms.</p> <p>A garden along the east side of the building commemorates the Prince of Wales visit to Arnprior in 1860. Funding for the garden came from the Building Communities through Arts and Heritage Fund.</p>	<p>Exhibitions and collections</p> <p>Programming including summer day camp</p>
<p>Arnprior Public Library, 21 Madawaska Street</p> <p>The Library is owned by the Town but managed by the Library Board. The library provides free wi-fi access, along with computer terminals with internet access and Microsoft Office products available. The library also contains meeting rooms, which are ideal for meetings and workshops. The library also hosts a variety of cultural events and programs, including an adult book club, Storytime, reading clubs for children of different age ranges, music performance, and New Year’s Eve Gala and craft night. Many events are free of charge. New improvements including programable indoor space and a comfortable outdoor space for various users is undergoing.</p>	<p>Meeting rooms</p> <p>Public access computers</p> <p>Free wi-fi</p> <p>Printing, scanning and photocopying services</p> <p>Accessible facility and collections</p>



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Recreation Facilities – Privately Operated Facilities	Amenities
<p>Curling Club, 5 Galvin Street</p> <p>The Arnprior Curling Club is owned and operated by the Club.</p> <p>The Curling Club has members from age 7 to over 80. It offers a complete range of curling activities, such as Learn to Curl, fixed and open daytime curling, and men’s, women’s, and mixed leagues, in either a competitive or recreational setting. The Curling Club also hosts bonspiels and has rental facilities for parties and other events.</p> <p><u>Observations:</u></p> <ul style="list-style-type: none"> • The Curling Club and parking lot are well maintained. • Hall and the parking lot are spacious for large events or functions. • Lounge and full kitchen are available. • Ice Sheet is also available to rent. 	<p>Curling ice pad</p> <p>Hall</p> <p>Lounge</p> <p>Kitchen</p>
<p>Seniors Active Living Centre, 77B Madawaska Street</p> <p>The Senior Active Living Centre (SALC) is operated by Arnprior Regional Health. This facility is targeted towards senior residents, providing a space to socialize and participate in senior-oriented events, programs, and recreation activities. Current programs include Yoga, Carpet Bowling, Pilates, meditation, painting, bus trips, and workshops.</p> <p>The Town of Arnprior supports the SALC through financial funding and in-kind support for programs and events.</p> <p>SALC programs are offered in several location across the Town including their primary centre at 77B Madawaska Street.</p>	<p>Meeting room</p>



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7.2 Distribution of Indoor Facilities

It is important to provide access to quality recreation and culture facilities which offer effective and efficient programs and services for the mental and physical health and the well-being of the residents in the Town of Arnprior. It is also equally important to provide spaces accessible to residents of all ages, abilities, interests, genders, income levels, and cultural beliefs and backgrounds.

Most of the indoor facilities are located in the Town Centre and old neighbourhoods of the Town offering an easy access to the residents on the north and east sides of Highway 417. However, as some of the new subdivisions are happening on the west side of the highway, residents in this area could experience difficulty in enjoying recreational and culture services in the future.

A plan is inserted in **Appendix D** providing the geographic location of indoor recreation and culture facilities throughout the Town of Arnprior.

7.3 Service Level Assessment

Many of the indoor recreation facilities in Arnprior are aging similar to what is occurring in many communities throughout Ontario; to continue serving the community, these facilities will need to be renovated in the near future to provide continued recreation opportunities to the community. The Town has initiated and completed some capital projects to renovate and upgrade indoor recreation facilities in an effort to meet the growing demands. New upgrade and renovation were mostly done in Nick Smith Centre. The Community Lounge area is a good example of a recent building upgrade; the new space provides a small but comfortable social space for parents where they can sit and watch their kids swimming and/or playing hockey. More recently, the Town is working at the renewal of the two ice pads and creating seven (7) additional storage rooms, three (3) new meeting rooms, and one (1) new open public area.

During Phase 1, the residents of Arnprior indicated they visit equally the Public Library and Nick Smith Centre with the pool being the most visited of all indoor amenities. Through the Phase 1 Engagement Surveys, residents provided comments for improvements in the following indoor facilities: better accessibility at the Nick Smith Centre rinks and pool and other recreation facilities; and upgrades and addition of family change rooms and washrooms for the pool and arena. Additionally, discussions with staff highlighted the need for offices and storage spaces.

The following sections provide a general description of the service level of primary and trending indoor recreation facilities: indoor aquatics; ice pads; halls, lounges, and kitchens; and meeting rooms. In continuity with the service level assessment completed for the outdoor amenities, the municipal indoor recreation facilities found in Arnprior have been compared with the same five (5) neighbouring municipalities: Town of Carleton Place, Town of Perth, Town of Petawawa, City of Pembroke, and Town of Renfrew.



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7.3.1 INDOOR AQUATICS

As part of a multi-purpose recreation complex, the Nick Smith Centre pool draws in residents of surrounding, smaller municipalities and Arnprior residents alike. The pool at the Nick Smith Centre offers programming such as Aquafitness and Parent & Tot classes. The pool is also used for swimming lessons (Preschool 1 to Swimming 9), lifeguard and instructor training, Rookie/Ranger/Star Patrol lessons, and personalized swimming lessons (private and semi-private). Drop-in recreational swims are available, including lane swim, parent & tot swim, public swim, senior swim, and therapy swim. The pool is available for rental when it is not in use for regular programming.

Generally, the indoor pool sees consistent usage throughout the year, with the least usage on weekends during July and August. Majority of the usage hours are from Town run programs.

The Town currently provides indoor pools at a service level of 1:9,629. Comparator municipalities provide indoor pools at an average service level of 1:14,925 meaning the Town will be above the average service level by 2036; efforts should be made to continuously maintain the indoor pool and conduct upgrades as needed to ensure the pool can continue to support the growing population.

7.3.2 ICE PADS

Ice pads are a versatile indoor recreation amenity, as they can be used for formal, organized sports and lessons or for informal activities like public skating. Additionally, they are widely used by individuals of a variety of age groups and backgrounds.

Arnprior's two ice pads are located at the Nick Smith Centre arena. The Arnprior Curling Club also provides an ice pad; however, as it is not municipally owned, it was not included in the supply and comparator analysis. The arena is generally open from 7:00 AM to 12:00 AM. The ice pads at the Nick Smith Centre are available for rental when not used for leagues, tournaments, and programming. Based on the 2023 usage data, the majority of the usage throughout the week are from a core group of renters. Generally, the winter season is busier during the evenings (5-10pm) and weekends compared to the summer ice season which has more usage during the week (daytime and evenings). During the summer months, one of the pad is left without ice and used for pickleball or other activities requiring a large open slab.

The Town currently provides ice pads at the service level of 1:4,814 population ratio. Comparator municipalities currently provide ice pads at an average service level of 1:8,528 population ratio meaning that Arnprior is currently providing ice pads at a slightly higher service level than comparator municipalities.



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7.3.3 HALLS, LOUNGES, AND KITCHENS

The Town has a variety of indoor spaces such as halls, lounges, and kitchens available for public use. These spaces are located at the Nick Smith Centre, with one hall (a combined banquet hall / gymnasium space), a kitchenette, and a lounge.

The Town currently provides halls, lounges, and kitchens at a service level of 1:3,210 population ratio, with comparator municipalities providing these spaces at an average service level of 1:3,411 meaning that Arnprior provides halls, lounges, and kitchens at a slightly greater service level than comparator municipalities. The existing spaces should be maintained, and upgrades made as needed in the future. Based on the County's population projection for 2036, the Town will be at the average service level for these community spaces.

7.3.4 MEETING ROOMS

The Town of Arnprior currently has one (1) available meeting room, located at the Nick Smith Centre, meaning that the Town provides meeting rooms at a service level of 1:9,629 population ratio. Comparator municipalities provide meeting rooms at a service level of 1:4,264 population ratio indicating the Town should add a minimum of two (2) additional meeting rooms over the life of the RPMP; it should be noted the arena upgrade projects is planned to include two new meeting rooms.

7.3.5 YOUTH PROGRAMS / YOUTH SPACES

While there isn't a dedicated space (Youth Centre), currently the Town delivers a significant number of youth programs out of the Nick Smith Centre, parks and partnered facilities (i.e., schools). The Town has also started a Youth Club in the past year and delivers programs and events for youth on a weekly basis. Providing youth recreation services for mental and physical development and bringing the activities for them to participate are important aspects of creating an inclusive community.



8

STRATEGIC DIRECTIONS



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To guide the establishment of recommendations for the Town of Arnprior Recreation and Parks Master Plan, a series of four (4) Strategic Directions including a vision and guiding strategies have been developed. The Strategic Directions, summarized into an overarching vision, provide guidance to implement recreation and parks for Arnprior. These Strategic Directions set an approach towards recommendations and actional actions for this plan.

8.1 Strategic Direction 1: PARKS, TRAILS, AND OPEN SPACES

8.1.1 VISION TO OUTDOOR RECREATION

- Develop, improve and enhance parks, trails, and open spaces to meet existing and future community needs and encourage connections with nature for all ages and abilities.
- Promote a climate-conscious approach to outdoor recreation.
- Target recreation supply to support community well-being and promote outdoor active living for all.

8.1.2 GUIDING STRATEGIES

8.1.2.1 Recreation Target

Based on the Service Level Assessment, Arnprior provides parks and open spaces at 6.11 ha per 1,000 population which is above the service level of comparator municipalities (Town of Carleton Place, Town of Perth, Town of Petawawa, City of Pembroke, and Town of Renfrew). As Arnprior continues to grow, the Town should **aim to provide parkland at a 5.0 hectares per 1,000 population** standard and not go below 4.0 hectares per 1,000 population to keep pace with the municipalities of a similar size. The Town should also **aim to provide an adequate supply of outdoor recreational facilities** as defined in the Parks, Trails, and Open Space section.

8.1.2.2 Planning & Partnerships

To shape the future of parks, trails, and open spaces in Arnprior, the Town should **consider developing recreation planning tools and policies to support the future of outdoor recreation, the recreation systems, and assist with future Town-wide strategies for growth and improvements** such as the establishment of a formal classification system and design standards.

Ongoing **coordination with developers** throughout the development approvals stages should be prioritized so that a balance is provided between the need for new parklands (or investment in park amenities) and the cost of operations and maintenance of new lands and/or amenities. Additionally, coordinating with developers prior to the implementation of new developments provides opportunities to create linkages between parks and open spaces within the park system.



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The community should also be involved in the planning and design of new parks and in major park improvement projects; this can provide valuable feedback in the creation of future parks.

Finally, the Town should **continue to work with local agencies, community groups, and adjacent municipalities** (e.g., County of Renfrew, Township of McNab/Braeside, Macnamara Field Naturalist Club) to bring a variety of parks and trail upgrades, including a variety in scale, that can serve the broader region and to assist in further developing the park and trail system.

8.1.2.3 Improve & Enhance

Arnprior's population is aging and changing; **a diversity of outdoor facilities targeted towards seniors but also youth should be provided** to meet the growing demands for a mix of high to lower-intensity recreational activities. When planning for outdoor spaces, ensure that outdoor facilities are intergenerational and multi-purpose so that they can accommodate all age groups simultaneously with minimal supervision.

Inclusivity, accessibility, and equitability should be at the forefront of parks, trails, and open spaces by removing barriers to participation. Universal Design Principles brings flexible features in parks that make everyone feel more welcome and comfortable (i.e., hard surfaces for pathways, accessible park furniture, water fountains, etc.)

Parks and open spaces should also be improved and developed with Crime Prevention Through Environmental Design (CPTED) principles in mind. A CPTED approach to design of public spaces is crucial for ensuring the good use of the spaces and safety for all users. A CPTED approach should also consider how operation and maintenance zones for staff and day-to-day activities are provided adjacent to parks and open spaces and around recreation facilities. These operation zones include storage buildings, outdoor storage areas for equipment, excess material and furniture; adequate fencing should be provided to support good use of the municipal spaces.

8.1.2.4 Promote Active Living

When exploring options for new outdoor facility locations, **aim to support and promote opportunities for active living.** Provide unstructured and structured experiences that encourage regular physical activity and healthy aging. Additionally, ensure that outdoor facilities are intergenerational and multi-purpose so that they can accommodate all age groups simultaneously, including youth, teenagers, and seniors.

Look for opportunities to **create linkages between existing urban trails** so that it is easier to travel throughout the Town using the trail system.



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8.1.2.5 Embrace the Environment and Sustainable Design

To encourage community well-being, the Town should **promote connections with nature**. There is also a need to **consider climate change in determining design and maintenance standards for outdoor facilities** (including parks, sports fields, trails, and open spaces). Climate change leads to longer outdoor sport seasons, which causes excessive wear down of outdoor sports facilities and amenities, along with the need for more shade structures, tree canopy coverage and water fountains.

8.2 Strategic Direction 2: INDOOR RECREATIONAL FACILITIES

8.2.1 VISION TO INDOOR RECREATION

- Improve and enhance indoor municipal recreational facilities and services through planning and partnerships to enrich the lives of all citizens.
- Embrace environmental decisions towards sustainable design.
- Target an adequate supply of indoor recreational amenities to support accessible, affordable, and inclusive indoor experiences.

8.2.2 GUIDING STRATEGIES

8.2.2.1 Recreation Target

The Town should **aim to provide an adequate supply of indoor recreational facilities**; the goal should be to maintain the average service levels of other similar sized Ontario municipalities as defined through the comparator analysis.

8.2.2.2 Planning & Partnerships

Quality municipal indoor recreation facilities are essential for the Town in offering effective and efficient recreation services that meet community expectations and needs. Current trends in recreation encourage the development of multi-use centres that integrate a variety of recreational and community facilities, including direct connections to greenspaces and outdoor amenities.

As the population and demographic shifts occur, there will be a need for the Town's recreational spaces to also shift and accommodate these changes. There is a need to plan for the introduction of new, trending activities, age-friendly sports and age-specific programming, such as for seniors and teens.

The Town should **continue to encourage joint utilization** of municipal and other publicly or privately owned space, such as community rooms for after-school programming. Currently, the Town has existing agreements with both the English Catholic and Public School Boards and the French Catholic School Boards. The Town should also **seek opportunities to partner** with not-



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for-profit and private providers to provide more multi-purpose spaces as well as review and update operating agreements with groups who access community recreation facilities.

8.2.2.3 Improve & Enhance

Look for opportunities to **improve accessibility within indoor facilities**, as well as improving travelling options to indoor facilities, ensuring that the Town's indoor facilities are easily accessible for pedestrians and cyclists.

With long term maintenance in mind, the Town should **identify potentials for refurbishment of aging facilities and continue to monitor operating costs for facility maintenance** so that they can continue to properly service the growing community and review which facilities and spaces should be prioritized above others.

8.2.2.4 EMBRACE THE ENVIRONMENT AND SUSTAINABLE DESIGN

Consider promoting a climate-conscious approach and incorporating energy efficiency upgrades when developing new facilities to reduce energy cost and carbon emissions and environmental footprints, and in the day-to-day operation and maintenance activities to reduce waste materials.

8.3 Strategic Direction 3: PROGRAMS AND SERVICES DELIVERY

8.3.1 VISION TO PROGRAMS AND SERVICES DELIVERY

- Expand and enhance recreational programs and services offered by the Town, including improvements to service delivery and program offerings working closely with community organizations and partnerships.
- Target affordability and inclusivity of recreation programs.
- Promote recreation programs, services, and events to increase recreation awareness and community well-being.

8.3.2 GUIDING STRATEGIES

8.3.2.1 Planning & Partnerships

While the physical facilities and infrastructure is a large component of parks and recreation in the Town, the delivery of various programs within these facilities are key to keeping the community happy and engaged. The Town currently provides several recreational programs, including skating, aquatics, badminton, fitness classes, and day camps. Independent sports committees, organizations, groups or teams also run various programs within the Town, utilizing municipal, school board or private facility space. Maintaining these valuable partnerships with community organizations is necessary to ensure that the community is well supported in terms of recreational



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and cultural programs. Creating a standardized approach to these ongoing partnerships, such as clearly defined roles and responsibilities for each party, can be incorporated into agreements to ensure the smooth and consistent delivery of programs.

Furthermore, improvements in the standardization of agreements with local parks and recreation service providers serve as a template for new and diverse types of programming to be introduced, as interested community members would have a clear roadmap for developing and regulating new, needed programming.

Based on community feedback, needs, and trends, and **working closely with community organizations**, the Town should **continue to provide a diversified municipal programming**. Additionally, the **collaboration between municipal staff, local sports and recreational organizations, and cultural programming providers** (libraries, schools) **should be promoted** to support community-wide involvement for all ages and abilities while reducing service duplication or inefficiencies.

During the lifespan of this Plan, **standardize lease agreements** for the use of facilities and **continue to focus on partnerships with local sports and recreational organizations** that maximize the economic development potential of the facilities or service in a manner that provides return on the investment into the facility. As noted above, the Town currently has existing agreements with both the English Catholic and Public School Boards and the French Catholic School Boards.

8.3.2.2 Improve & Enhance

Where gaps in services exist, **develop new programming that aligns with the community's needs**, specifically programming for seniors and teenagers.

Monitor success and needs regularly by providing regular opportunity for community members to indicate satisfaction and evaluating usage and participation rates of rentals and recreational programming to better respond to community needs as they change over time; community feedback may also be incorporated to improve service policies and procedures.

Based on feedback received through public consultation, the Town should **revisit attendance approach and payment approach to scheduled classes and programs** (i.e., by class, multi-passes or an all-inclusive membership to all facilities and programs).

8.3.2.3 Promote Active Living

Increased promotion and advertisement of Town-run programs on various platforms is crucial to getting community members interested and aware of the events happening in the Town, especially with the high number of new people moving into the community. Better promotion and marketing of what the Town has to offer was a recurring comment from public consultation as many community members are unaware of programs and events in the Town.



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There is a need to **improve outreach programs to better meet the needs of the community** through partnership with schools and other organizations to expand off-site services. Afterschool and evening programming in underserved areas allows children, youth, and families to access recreation programs and services in their neighbourhoods which furthers connections and sense of belonging.

8.4 Strategic Direction 4: PROJECTS, STAFF, AND FINANCES

8.4.1 VISION

- Monitor the Town's assets focussing on maintaining high quality of parks and recreation amenities and services.
- Maximize maintenance and renewal of facilities and infrastructure systems to provide long-term sustainability through thoughtful design to provide, safe, reliable, and affordable services.
- Build staff leadership capacity by attracting and maintaining qualified team members and staff who are passionate about what they do and are committed to building a strong and healthy community.

8.4.2 GUIDING STRATEGIES

8.4.2.1 Planning & Partnerships

To execute organized sports, there are formal partnerships with some existing organizations and the facility manager(s) and/or municipal staff for the use of specific municipally owned facilities. That said, not all external organizations maintain a formal partnership with the Town, and there is no standardized approach to these ongoing, valuable partnerships. From an asset management perspective, a standardized approach to these agreements is important to ensure there are clearly defined roles and responsibilities for each party. Customization to reflect specific circumstances can be incorporated into such agreements, as needed. Furthermore, improvements in the **standardization of agreements with local parks and recreational service providers** would serve as a template for new and diverse types of programming to be introduced, as interested community members would have a clear roadmap for developing and regulating new, needed programming.

Integrating recommendations and insights from the Town's Asset Management Plan as it gets updated can assist with noting which amenities or facilities are reaching the end of their lifecycle and which areas of land improvements need additional attention and upgrades. Keeping an internal list of parks and recreation assets within the Recreation Services Department can also assist with providing guidance for the planning of new facilities and improvements as needed. The Town should **continue to demonstrate fiscal responsibility** through the cost-efficient



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management of facilities and resources and apply reasonable and appropriate user fees that are annually reviewed.

When developing parks and other recreation amenities, the Town should **work with design consultants** to meet industry standards for the development of all types of recreation amenities.

Good staff management and structure is key to the smooth day-to-day operation of the Recreation Services Department in the Town. As the Town's population increases, ensuring that the Recreation Services Department has an adequate number of flexible part-time staff to maintain existing facilities, operate more programming, and plan for growth is key to delivering high quality parks and recreation services. Further, a decline in volunteerism is a trend seen across Ontario municipalities; attracting and maintaining qualified team members throughout the entire year while promoting and incentivizing volunteerism should be a key goal throughout the lifetime of this master plan.

8.4.2.2 Improve & Enhance

The Town should continue to complete feasibility studies and conceptual planning for major capital projects for parks and facilities well in advance to be ready to take advantage of funding and partnership opportunities as they arise.

To create an effective department which is well-managed, efficient, and innovative, the Town should **implement a process to encourage for continuous service improvement** by identifying service areas for review annually with the goal of improving service, function, and efficiency.

8.4.2.3 Embrace the Environment and Sustainable Design

Long-term sustainability of facilities and infrastructure systems should be maximized by utilizing thoughtful design to ensure services are provided in a safe, reliable and affordable way. Life-cycle audits for parks and facilities should be undertaken regularly to identify opportunities for the redevelopment, renovation, or decommissioning of amenities and facilities.



9

RECOMMENDATIONS



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The recommendations developed for the Recreation and Parks Master Plan result from public and staff feedback, municipal comparators, parks and recreation trends analysis, and the assessment of needs and gaps of services provided by the Town of Arnprior. The recommendations below include actions related to parks and recreation governance; capacity-building and service level requirements; collaboration and partnerships; communications and promotion; indoor and outdoor sports and recreation facilities / amenities; and seasonality.

Furthermore, the recommendations have been created to work together and recognize that Arnprior is one of the fastest growing communities in Eastern Ontario acknowledging the projects currently in progress as part of other planning exercises. An example is the 2021 Waterfront Master Plan where some of the sixty-five (65) recommendations set forth in that plan are already being implemented or are in the process of being integrated within the community. It should be noted that recommended actions and amenity improvements presented in the 2021 Waterfront Master Plan are not repeated as recommendations in this Master Plan to reduce the duplication of information; these include the following amenities:

1. Robert Simpson Park: replacement of the existing playground and splashpad; beach improvements; parking lot and vehicular access improvements; pedestrian ramps, boardwalks, and landscaping; washroom improvements; benches and tables.
2. Municipal Marina: dock and boat slip improvements; addition of a picnic area; parking lot and vehicular access improvements; buffer plantings.
3. Treatment Plant and Fishing Dock: buffer plantings; fishing dock.
4. Gateway Plaza and West Lookout Plaza: gateway plaza; lookout plaza.
5. Hydro Park: performance platform / amphitheatre.
6. Bell Park: addition of a natural playground; lookout structure and picnic area; picnic pavilion; interpretive gathering space; parking lot and vehicular access improvements.
7. McLean Park Beach Area: boardwalk; shade shelter; beach improvements; beach volleyball courts; bocce ball courts (3) or horseshoe pitches; seating and picnic area; buffer plantings.

The Recreation and Parks Master Plan also does not include any projects that are currently being developed by the Town within the non-waterfront municipal properties; these projects include:

1. Fairview Park: Design for a new splashpad and a new play structure / circuit structure.
2. CN Trail Park: Design development for the park renewal.
3. Robert Simpson Park: Design development for the park renewal.
4. Marshall's Bay Meadows Parks
 - a. Phase 1: Design development and construction of new park.
 - b. Phase 2: Design development of new park.



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5. Nick Smith Centre Arena: Renewal of the two (2) ice pads and the addition of seven (7) storage rooms, three (3) meeting rooms, and one (1) open public space.

The recommendations in this document have been developed to holistically meet the five (5) goals and priorities of the *Framework for Recreation in Canada 2015: Pathways to Wellbeing*:

1. **Active Living** - Foster active living through physical recreation.
2. **Inclusion and Access** - Increase inclusion and access to recreation for populations that face constraints to participation.
3. **Connecting People and Nature** - Help people connect to nature through recreation.
4. **Supportive Environments** - Ensure the provision of supportive physical and social environments that encourage participation in recreation and help to build strong, caring communities.
5. **Recreation Capacity** - Ensure the continued growth and sustainability of the recreation field.

Some recommendations will have greater relevance and importance for certain recreation communities or neighbourhoods over others. The recommendations provided in this document are not intended to be a definitive list, as additional capital repairs, operating expenditures, and other initiatives outside the scope of this Plan may be identified and prioritized on a case-specific basis throughout the lifespan of this plan. This Master Plan and its recommendations are meant to serve as a guiding document to drive the Town of Arnprior Recreation and Parks forward over the next ten years. This plan also sets a general course for meeting the needs of the community as the Town grows, and infrastructure improvements are required.

The recommendations are based on what is needed and what is important to provide a continued growth of recreation in Arnprior at this present time. The priority of each recommendation considers current need while also considering budgeting pressures and other factors that may impact implementation. Priorities set as part of this Master Plan should be revisited prior to the preparation and development of key capital and operating budgets. The impacts of changing provincial priorities and policies on these recommendations will need to be continually monitored because they may have implications associated with parkland and parkland reserve funds among other factors.

Taking all the components listed above in consideration, the Recreation and Parks Master Plan includes a total of sixty-seven (67) recommendations divided into ten (10) sections: 1) Planning and Policies; 2) Parks, Trails, and Open Spaces; 3) Indoor Recreational Facilities; 4) Programs and Services Delivery; 5) Projects, Staff, and Finances; 6) Building a Sustainable Community; 7) Strong Partnerships; 8) Promotion and Communication; 9) Monitoring; 10) Planning for the Long-Term.



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PLANNING AND POLICIES

- 1. Develop minimum standard parcel criteria for parks** when accepting the conveyance of land as parkland. The Town should develop a Parkland Dedication By-law, separate from the Official Plan, that aligns with recreation and development trends, best practices, provincial regulations and policies such as Bill 23, and the recently adopted Town of Arnprior Development Charges Background Study. During the life of this Master Plan, provincial regulations and policies may impact how parkland can be identified for conveyance purposes through allowing landowners to select parkland based on provincial criteria. In developing a Parkland Dedication By-law, consultation with Developers and the School Boards should be completed as per s.51.1 of the Planning Act.

The following provides examples of criteria when assessing land as future parkland:

- a) Land to be conveyed to the Town must satisfy the following conditions:
 - Lands are free and clear of all legal and other encumbrances wherever possible.
 - Lands are continuous in nature meaning they are not broken into multiple, unusable spaces or lots. Record of site conditions should satisfy a Phase I ESA.
- b) Land is deemed unsuitable when:
 - The land has been or will be conveyed to the Town for stormwater management purposes, highways, roadways, walkways, or other non-parkland purposes.
 - There is presence of natural hazards including flood prone lands.
 - The location, grade and configuration of lands are constrained or undesirable.
 - Having unsuitable or unstable soil conditions.
 - It includes utility rights-of-way or easements wherever possible.
 - There is contamination as determined by an ESA.
- c) Applicant must restore the land to be conveyed as parkland to a condition satisfactory to the Town.

- 2. As part of the overall planning of the community, improve digital planning tools by consolidating the existing recreation layers in the Town's ArcView GIS system with the lot and parcel boundaries** providing defined blocks of land for each park and open space. Currently, some parks within the GIS data are not following parcels boundaries and may be divided by other GIS data. Multiple parcels that make up a park should also be combined into one parcel. An up-to-date planning tool aligned with municipal parcel fabric will provide the ability to highlight opportunities and constraints at time of reviewing proposals from developers.



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3. **Provide incentive for active living and encourage walkable communities** by connecting recreation destinations throughout the Town to link recreation destinations.
 - a) **Add the provision of active living connectivity such as trails and pathways as part of the overarching land use policies** (i.e., Official Plan and Zoning By-law).
 - b) **Active living connections such as trails and pathways should be provided as part of the development of new subdivisions and other development applications including infill.** Parcel dedication for trails and pedestrian links, in addition to parkland parcels, enhances community connectivity and reduces the disruption of the existing pedestrian network. Site plan reviews should also consider and encourage multi-use spaces to enhance and promote the pedestrian experience.
4. **Create a formalized application process for residents and community groups looking to suggest new recreation activities and/or amenities based on new recreation trends and needs.** This process puts the responsibility on the residents and community groups to provide rationale for new recreation activities and/or amenities they wish to see developed by the Town. Each request submitted to the Town should include the justification and feasibility of the project by providing background studies, research, and analysis demonstrating the need for the new recreation activities and/or amenities and the interest of a large group of the community. Based on the justification and information provided by the residents and/or community groups, the Town would make the final decision on whether the application is approved and the new recreation activities and/or amenities may be considered to move forward and be integrated to recreation services provided by the Town.
5. The Town should **review the updated population projections provided by Statistic Canada when available and re-align, as needed, the recommended service level targets for recreation and parks services as the population of the Town increases.**

This review ensures that the service level targets identified within this Master Plan comply with future population forecasts for the duration of this Master Plan.

6. To shape the future of parks, trails, and open spaces in Arnprior, **consider establishing a formal Parks and Trails Development Manual.** This Development Manual will help support the future of outdoor recreation, the recreation system, and assist with future Town-wide strategies for growth and improvements. This Development Manual should also focus on proximity of parkland to residents who will use them and on connecting residents to parks, amenities, and schools.

The following factors are recommended to be considered and included in such Manual:

- a) The establishment of a hierarchy of spaces and amenities for a diverse, multi-functional, four-season usage. The hierarchy of spaces should be based on size of parkland and should consider typical hierarchy including parkette, neighbourhood parks, community parks, and regional parks.

- b) The development of parks and open spaces amenities that are diverse and reflect the interests of the community who will use them.
- c) The establishment of frequency and diversity in types of parks and amenities providing interest and variety for the community.
- d) The development of outdoor recreation standards with requirements for inclusive play areas, walkways, pathways, seating areas, courts and sports fields, enhanced lighting, fencing, shade requirements, and other outdoor recreation amenities. These park standards will guide the development and redevelopment of park spaces and provide consistency across all parks; all new parks should be developed using these standards. As park standards are introduced and life cycle upgrades are made, gaps in current park amenities should be identified and aging infrastructure should be replaced. Examples of recreation components to be standardized include the following:
 - i. Park signage should be provided at the main entrance of each park including identification of the park and the civic address; information provided on park signage should be simple, clear, and accessible. The new signage standard developed for Town’s facilities should be used as the base to create the park signage. Other park information such as park rules and/or historical facts should be provided on a separate signage; the use of a QR code for additional information may also be provided to obtain greater information on park dedication, park rules, and more.



Figure 19 – New signage standard developed by the Town



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- ii. Demarcated pathway crossings should be provided at vehicular roadways where priority is on the pedestrians and cyclists; pathway crossings should be safe, clear, and accessible.
 - iii. Where pathway lighting is required, lighting levels should consider the environment and wildlife; lighting levels / correlated colour temperature (CCT) should be maximum 3000K and be sky-friendly.
- e) A standard construction cost per hectares for new parkland should also be established to guide the requirements for new amenities based on size of each new park and provide an adequate cost for the development of parks; the standard construction cost per hectares should be reviewed every year or every two years based on the construction market.

PARKS, TRAILS, AND OPEN SPACES

7. Maps of the Town Parks and Trail Systems should be provided at key locations such as along the Ottawa Valley Recreation Trail / Algonquin Trail, the Waterfront Trail, at downtown destinations, and at Town facilities including Town Hall, Nick Smith Centre, the Museum, and the Library. Good locations for maps include lookouts, plazas, seating and picnic areas. The maps will provide a clear understanding of where the user is located within the Parks and Trail Systems, promote safety, and encourage use.

8. The Town should aim to **provide parkland at a 5.0 hectares per 1,000 population** standard and not go below 4.0 hectares per 1,000 population, the standard set in the 2015 Recreation Master Plan.

Currently, the Town provides 6.11 hectares of parkland per 1,000 population and as Arnprior's population continues to grow to an estimated 10,406 population by 2036 (based on the County of Renfrew Official Plan Population Projections), the service level will be estimated at around 5.65 hectares per 1,000 population.

Continued focus should be on providing equitable access to parks, ensuring that parks are located within 500 metres (5-10 minute walk) of each resident throughout the lifespan of this Master Plan and where existing neighbourhoods and land uses allow for such. **Appendix E** provides anticipated locations for future planned parkland within subdivisions; **Appendix E** also provides recommendation for added parkland where parks are not currently planned but where residential units are anticipated.

9. Improve accessibility, inclusivity, and equitability in parks, trails, and open spaces. Existing outdoor recreation amenities should be assessed for their accessibility and inclusivity with a detailed list of required upgrades developed. Accessibility in outdoor recreation spaces should address, as a minimum, bench types and their location, waste receptacle access, pathway surfacing, playground surfacing, play structures, access to play areas, etc.



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Shaded areas with benches and picnic tables should be provided at key locations to provide shaded resting spaces for all. Shade may be provided by a mix of canopy trees and / or shade shelters.

All new recreational trails should be designed to follow Accessibility for Ontarians with Disabilities Act (AODA) standards, where possible, providing appropriate surfacing and accessible slopes. The Town should identify gaps in paving, unsafe pedestrian crossings, and inadequate signage and lighting along existing trails and make the necessary upgrades so that all residents are encouraged to choose active living options and active transportation modes of travel.

10. Invest and integrate outdoor active amenities specific to adults and seniors such as horseshoe pits, pickleball courts, bocce ball courts, lawn bowling, and fitness equipment, where feasible and in a way to spread these amenities throughout Town. Possible amenities / locations include, but should not be limited to:

- a) Sports courts in McLean Park Waterfront Area (as indicated in the 2021 Waterfront Master Plan - bocce ball courts / horseshoe pitches) or volleyball courts;
- b) Pickleball courts at Nick Smith Centre and/or McLean Park (refer to Recommendations 12 and 13 below);
- c) Fitness equipment at Nick Smith Centre (refer to Recommendation 12 below).
- d) Bocce ball courts / lawn bowling / shuffleboard at Atkinson Park.

11. Develop a strategy to deliver a variety of popular youth outdoor amenities. These features can include basketball courts, outdoor volleyball courts, skateboard and longboard parks, BMX tracks, outdoor workout / fitness equipment, obstacle course challenges, etc.

It is recommended to locate and distribute youth sports amenities at a minimum radius of 1,000m walking distance. Other features to include in parks and outdoor spaces that can encourage more youth and young adults to interact with the space include free outdoor Wi-Fi in urban parks, food trucks, and outdoor café areas, interactive lighting and art, outdoor study areas, an amphitheatre at Hydro Park, and outdoor speakers and dance spaces.

- a) **The Town should continue to maintain the existing five (5) basketball courts** and look for opportunities to implement additional courts to accommodate the youth population. Maintenance includes refreshing line painting, resurfacing where pavement is cracked, and providing the appropriate lighting levels where lighting is desired.
 - i. In M. Sullivan and Son Park, one of the triple hoop post should be replaced with a basketball post with key basketball painted lines; the layout of the posts should also be reconsidered to limit balls to travel inside adjacent residential private properties.

- b) Develop outdoor / beach volleyball courts in McLean Park (as indicated in the 2021 Waterfront Master Plan).
- c) Expand the skateboard park (refer to Recommendation 12 below).
- d) Add fitness equipment (refer to Recommendation 12 below).

12. Expand and promote the outdoor recreation offer at Nick Smith Centre as a multi-generational active outdoor living public space for people of all ages and abilities incorporating outdoor amenities for seniors, adults, and youth. The improvements of the outdoor spaces around Nick Smith Centre should start with the development of a Park Master Plan to establish the general organization of the key public spaces; Figure 20 below provides general footprint and locations for possible new outdoor amenities.



Figure 20 Nick Smith Centre Outdoor Recommendations

- a) **Assess the feasibility to develop the green space along the roadway leading to Nick Smith Centre, shown in blue in Figure 20 above, to provide a location for outdoor youth, adults, and seniors recreation amenities.**
 - i. **Consider the relocation and expansion of the existing skateboard park to this new location.** Consideration for the adjacent use, including proximity to residential properties, should be at the forefront of the assessment for expansion or consideration for relocation. By relocating the skateboard park there would be no closure of the existing park during construction of the new skateboard park.
 - 1. The alternative to the relocation of the existing skateboard park would be to expand it and revitalize it in its current location.

- ii. **Integrate a fitness equipment zone.** Fitness equipment should provide a diversity of exercise and level of difficulty for youth, adults, and seniors. Features should focus on fixed elements and reduce the number of moving parts.
 - iii. **Integrate one (1) to two (2) tennis courts shared with pickleball courts** (provide for pickleball court lines on each tennis court). Based on the Service Level Assessment completed as part of this Master Plan, it was established the Town should offer one (1) tennis / pickleball court per 3,000 population; to meet this requirement, one to two additional courts would also be required in another location (refer to Recommendation 13 below for a second location).
- b) Based on the current location of the playground structure where the parking lot and drive aisle need to be crossed to access the structure and considering Fairview Park will include a playground structure, **the playground structure located at the front of Nick Smith Centre, adjacent to the existing skateboard park, should be removed.**
- c) The greenspace on James Street, at the top of the bank and shown in green in Figure 20 above, is not an official park but part of the parcel associated to Nick Smith Centre and Public Works Yard. This greenspace offers scenic views towards the Ottawa River and the province of Québec. **The greenspace on James Street should be officially made parkland;** possible use and amenities for the area along James Street would include fitness equipment (if not provided in the space highlighted in blue across James Street) or simply a picnic area with a shade shelter, pathways and benches. The slope area, shown in purple– in Figure 20, should be considered for a playground feature using the changes in grade such as the installation of slides as illustrated in Figure 21 below; a pathway connection, meeting AODA, should also be considered as a link to Havey Street and the Ottawa Valley Recreation Trail.



Figure 21 – Example of a play feature on a slope
(Governors Island, New York, USA)



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- d) **The Park Maintenance Building located in the parking area east of Nick Smith Centre should be relocated to the Public Works Yard.** The space made available by this relocation should be converted as parking spaces for users of the future Fairview Park Splashpad and as overflow parking for Nick Smith Centre when the splashpad is closed; signage should be installed to indicate the accepted use of this parking area.
- e) **Explore the feasibility for relocating the Public Works Yard space** to provide an opportunity to expand Nick Smith Centre and its outdoor public spaces towards the north making the views and spaces available to the public. The new location for the Public Works Yard would be defined in the future.

13. Redevelop McLean Park as a sport park by incorporating a diversity of sport fields including sport courts, multi-sport fields, trails and pathways, parking and water activities; McLean Park revitalization should include both parcels of the park: the sport amenities south of McLean Avenue and the waterfront space north of McLean Avenue. The redevelopment of McLean Park should start with the development of a Master Plan for the park to establish all sports and any other park amenities to be included in this park. Possible sport amenities include the following:

- a) **Maintain and renew the current three (3) baseball fields.** Based on the Service Level Assessment completed as part of this Master Plan, it was established the Town should offer one (1) baseball field per 2,300 population which is currently met. The largest baseball field should remain at the same location and maintained but to accommodate some or all of the additional sport amenities below in McLean Park there may be a need for the relocation of one of the smaller baseball fields.
- b) **Consider providing two (2) tennis courts shared with pickleball courts** (provide for pickleball court lines on each tennis court). Based on the Service Level Assessment completed as part of this Master Plan, it was established the Town should offer one (1) tennis / pickleball court per 3,000 population; to meet this requirement a third court is also required and should be provided at another location (refer to Recommendation 12 above for location).
- c) **Add one (1) full-sized sports field** to meet the recommended service level target of one (1) field per 4,000 population based on the County's population projection. The sports field should be developed to provide opportunity to play soccer, football, ultimate frisbee, cricket, and more! Beyond the life of this Master Plan, the area for this large sports field should consider the implementation of this field with synthetic turf and integration of a dome to allow for the extension of the season and use of the field. Refer to Recommendation 17 below for additional information related to the provision of soccer fields.
- d) **Consolidate and formalize the parking lot into one parking lot.** The parking lot should be connected to the different amenities and sport court by pathways.



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- e) **Continue to promote and upkeep the disc golf course** to draw users to this unique recreation amenity.
- f) **Consider the addition of trails connecting to Macnamara Nature Trail, Bell Park, McLean Beach, and 7th Avenue.** The trail network would provide a strong pedestrian link between the sport areas, waterfront, and other surrounding recreation amenities.



Figure 22 – Schematic possible pathway layout within McLean Park

- g) **Consider a shed or structure to store boats used for water programming and aquatic rentals** (i.e., kayaks, canoe, paddleboards, etc.).
 - h) **Consider McLean Park as a potential location for a fenced off-leash dog park.**
- 14.** In addition to exploring the recommendations outlined in the 2021 Waterfront Master Plan, **Bell Park should be managed in full by the Town of Arnprior to ensure the delivery of youth programming offered in this park space.** Furthermore, this would allow the Town to expand its own marina service operation to Bell Park presenting a more immediate opportunity to offer access to improved amenities such as washrooms and potable water.



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15. As the Town develops new parks and new subdivisions, a minimum of two (2) additional playground structures should be added to provide a service level rate of one (1) playground structure per 1,200 population as determined in the Service Level Assessment completed as part of this Master Plan and comparing Arnprior with five (5) other similar regional municipalities. The new playground structures should be located to provide a maximum separation or service distance radius of 500 metres (5-10 minute walk) for all residential areas to serve youth demands at the neighbourhood level and encourage walkable communities. The development of Fairview Park to provide a new splashpad and new play structure already count for one (1) of the minimum two (2) structures required.

16. Consider the addition of a second formal outdoor rink similar to the rink found at Legion Park with lighting and basketball posts / lines for use during the warm season. Based on the Service Level Assessment completed as part of this Master Plan, it was established that the Town should offer one (1) outdoor rink per 7,465 population.

Considering climate changes including warmer summers and winters, a permanent canopy should be considered during the design of additional rinks. While refrigerated rinks are also a great solution, they are cost prohibitive.

Possible locations for a future additional outdoor rink include the Phase 2 park in Marshall Bay Subdivision or other future subdivision with a large park to accommodate a full-size rink with boards and amenities similar to the Sullivan Rink of Dreams. The future rink should be planned in addition to other park features to provide multi-generational and inclusive opportunities.

17. Plan for three (3) full-sized soccer fields to meet the recommended service level target of one (1) field per 4,000 population based on the County's population projection. While McLean Park seems the appropriate location for one (1) new soccer field as indicated in Recommendation 13 above, the desire to offer a multi-sport park in McLean Park would not allow for the integration of multiple soccer fields in this park. Several options exist for the Town to provide the additional two (2) full-sized soccer fields:

- a) Work with a developer to provide a large park property to allow for one (1) full-sized soccer field in one of the new subdivisions to be developed. Where new soccer fields are developed, they should also accommodate multiple sports allowing sports fields to be more adaptive to parks and recreation trends as they evolve.
- b) Expand partnership with partnered schools for the use of and / or construction of at least one (1) soccer field located inside the Town's boundaries.



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- 18. Promote the Ottawa Valley Recreation Trail / Algonquin Trail as a structural trail and destination within the Town.** A structural trail is the central structure or path of a trail network. To make the Ottawa Valley Recreation Trail / Algonquin Trail the main central trail of the network, the Town should create linkages between local trails and the Ottawa Valley Recreation Trail / Algonquin Trail where feasible. The Town should continue to work with the County of Renfrew to ensure the portion of the Ottawa Valley Recreation Trail / Algonquin Trail within the Town is well maintained; additional signage and trail amenities should also be considered.
- 19. The area of stormwater management ponds should be designed to be publicly accessed similar to parkland** with pathways, benches, and waste receptacles, but should not take place of parkland in a subdivision. The type of access (i.e., public) should be determined at the initiation of the design of the ponds and engineered appropriately; fencing should only be provided along property lines shared with residential properties. All stormwater management ponds should be planted with a mix of native trees, shrubs, perennials, and ornamental grasses that have low requirements for maintenance.
- 20. Design new parks and enhance existing parks and outdoor spaces with a Crime Prevention Through Environmental Design (CPTED) approach.** The main objectives of CPTED include encouraging the diverse use of outdoor spaces to help establish informal surveillance within public spaces and promoting the presence of people in public spaces in order to avoid isolated areas. A CPTED approach should also consider how operation and maintenance zones for staff and day-to-day activities are provided adjacent to parks and open spaces and around recreation facilities. Operation zones include storage buildings, outdoor storage areas for equipment, excess material and furniture; adequate fencing should be provided to support good use of the municipal spaces.

There are three (3) main principles when developing outdoor spaces through the lens of CPTED and these principles should be combined to provide better safety for all users:

- Provide ways to encourage natural surveillance by increasing the visual permeability, adding lights in strategic locations, and reducing the presence of walls, opaque / privacy fence, and overgrown vegetation.
- Provide natural access control of areas where the public is not encouraged to be in, such as maintenance areas, by way of fences, low walls, gates, and landscaping. It should be noted a minimum of two (2) accesses / egresses should always be provided in a controlled area.
- Provide territorial reinforcement of the “sense of ownership”. The territorial reinforcement is also encouraged with a multi-use space where there is a diversity of activities and uses provided to users.



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21. Update the Town's Facility Use Policy to introduce a Park Permitting / Park Lease for the use of parks for private events and business ventures. A Park Permitting / Park Lease agreement and fee should be required in Hydro Park, Robert Simpson Park, Legion Park, Bell Park, or McLean Park when a private event:

- Requests for the use of more than 50% of a park; or
- Requests for the use of the main amenity area of a park; or
- Will involve the participation of more than 100 people or where the renter is running a for-profit operation; or
- Requires changing the locations and layouts of park furniture and features; or
- Introduces new temporary features / structures such as tents, chairs, and air-inflated structures.
- Requires Town resources (e.g., staffing, equipment, etc.) that are beyond the typical parks operations.

All other parks are considered neighbourhood parks and should not be considered as available to host events or business ventures.

INDOOR RECREATIONAL FACILITIES

22. Maintain the indoor pool and conduct upgrades as needed to ensure that it supports the growing population of Arnprior. The indoor pool and its aquatics programs draw in residents of Arnprior and the surroundings and, based on the Service Level Assessment completed as part of this Master Plan, it was established the Town should maintain one (1) indoor pool per 14,925 population. The area of the indoor pool may consider the following upgrades and indoor aquatic trends in recreation; focus should be on creating a multi-use and multi-generational space where residents may access a variety of aquatic recreation options and programming. The upgrades should be preceded by the development of a Facility Master Plan.

- a) Consider a building expansion or reconfiguration to provide a therapy pool.** Such pool could be part of a joint use agreement with local health groups.
- b) Consider a building expansion or reconfiguration to provide an indoor splashpad or wading pool for younger children.**
- c) Improve the accessibility and upgrade the pool change rooms and washrooms;** the addition of gender-neutral change rooms and family change rooms should also be considered.



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23. **Review the use of the Community Hall and the condition of the floor to meet the needs and uses;** the space is currently used as gymnasium, event space, rental space for celebrations such as wedding, programming space, meeting space, etc.
24. In continuity of the revitalization of the arena ice pads to be completed in 2025/2026, **consider space upgrades and improve the accessibility to the arena dressing rooms, showers, and washrooms;** the addition of dressing rooms including gender-neutral dressing rooms and family dressing rooms should also be considered.
25. Within Nick Smith Centre, **consider building reconfiguration or a building addition to provide sufficient office space and storage space for the Recreation Department;** the growth of the community since the building construction requires more staff and storage space to meet community needs and staff needs.

PROGRAMS AND SERVICES DELIVERY

26. **Continue providing municipal programming that promotes opportunities for active living** in alignment with community feedback, needs, and trends, such as fitness classes, gaming nights, art classes, seniors / teen programming, and programming that doesn't involve or require a team to play.
27. **Continue to work with local associations and organizations to grow and expand recreational opportunities** that enable and support unstructured, self-structured, and low-cost activities, in addition to local sports and other organized activities. The Town should not compete with local businesses and organizations to provide programming but rather provide programming that fills in the gaps to what is already being offered within the Town.
28. **Continue to offer a wide range of programming for all age groups.** Through public consultation, residents also indicated a greater frequency of programs should be considered.

In general, the respondents of surveys completed at the early stage of this Master Plan indicated an overall satisfaction with the programs offered by the Town but suggested adding adult exercise classes such as cardio, Zumba, dance, yoga; adult classes and clubs including painting, crafting, cooking, and book clubs; youth non-sports physical activities such as parkour, martial arts, weightlifting, fitness classes; youth classes including art, reading clubs; team sports including soccer, baseball, slow-pitch; and parent / tot classes.

29. **Consider expanding the variety of payment options for scheduled classes and programs** (i.e., by class, multi-passes, or an all-inclusive membership to all facilities and programs).



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PROJECTS, STAFF, AND FINANCES

- 30. Complete feasibility studies and conceptual planning** for major capital projects for parks and facilities well in advance to be ready to take advantage of funding and partnership opportunities as they arise.
- 31. Work with a park design consultant** to provide park plans meeting industry standards for the development of parks and open spaces, support accessibility to park features, and support financial feasibility.
- 32. Explore opportunities for additional, reliable, and sustainable funding resources** for parks and recreation programs and facilities.
 - a) Review funding structure and related policies and bylaws.
 - b) Explore new joint use agreements with surrounding municipalities such as McNab/Breaside – refer to Recommendation 17 for possible joint use of their soccer fields.
 - c) Consider sponsorship opportunities (i.e., rink boards advertisements, naming rights, events, etc.).
 - d) Working with the Planning Department, review Development Charges rates for new developments to occur in the second half of lifespan of this Master Plan.
- 33. The Town should maintain a centralized list of parks and recreation funding received** including past and contemplated fundings.
 - The Town should actively review fund opportunities from
 - The Ontario Trillium Foundation – Through the Ontario Trillium Foundation, the Government of Ontario's Community Building Fund invests to support municipalities for the repair, renovation or retrofitting of existing sport and recreation facilities.
 - The Association of Municipalities Ontario (AMO) – Through the Canada Community-Building Fund, the AMO supports the construction and renewal of recreational facilities and networks.
 - The Town should be a member of Ontario Grant Watch websites and applications to receive notifications of local, provincial, and federal funds and grants related to recreation.



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- 34. As the Town grows, continue to formalize, maintain, and explore additional roles within the Recreation Department;** the managers and team leads should report to the Director of Recreation as further facilities, amenities, and services are added to the municipality.
- **More facilities, parks, and programs will require more staff resources to manage** including operational staff.
 - **A formal Staffing Plan should include**
 - Succession planning, staff retention, and cross-training.
 - Review of roles, workload, growth and operational pressures.
 - Growth of staff satisfaction through creation of an awards and recognition program.
 - Building staff leadership capacity by attracting and maintaining qualified team members and staff who are passionate about what they do and are committed to building a strong and healthy community.
 - Increase competency-based professional development programs for staff to develop knowledge, to increase capacity, and to grow their expertise.
 - Provide new job skills training to staff and internship opportunities for youth, young adults, and newcomers.
- 35. Create a Town Management and Maintenance Strategy** for all community services provided in indoor and outdoor facilities to ensure management and maintenance of facilities and amenities across the Town is the same.
- 36. Create a Donation Policy for the acceptance of a capital contribution** towards a park, facility, or component thereof. Often, residents or community groups express the interest in providing new or revitalizing existing recreation amenities or may wish to undertake a fundraising campaign associated to recreation amenities. Although all donations are welcomed by the Town, it should be recognized the cost of maintaining an existing or developing a new amenity may be underestimated resulting in budget pressure. Said agreement should address the priority setting as related to the Recreation and Parks Master Plan and should also outline the process to consider a full life cycle costing and an annual operating budget evaluation of each donation.
- 37. Collaborate with the Finance Branch and Client Services Department** to standardize rental rates in lease agreements based on square footage.
- 38. Support affordable recreation for youth and seniors by reviewing fees and program delivery.**

39. Consider cost recovery activities, such as:

- a) **Implementation of parking fees at Town-owned / operated parking lots, including Robert Simpson Park and any improved parking lots with over 40-50 parking spaces.** This recommendation excludes the implementation of parking fees at the Nick Smith Centre.
- b) **Creation of an Indoor Recreation Capital Restoration Fund, to be included in enrollment costs for all municipal programming.** The Indoor Recreation Capital Restoration Fund would be created to help offset the maintenance, renovation, and restoration costs required by indoor recreation facilities. The Indoor Recreation Capital Restoration Fund should be a portion of the total municipal programming fees associated with municipal programs, however, should be shown separate from user fees and represent 3 to 5% of the user fees.

BUILDING A SUSTAINABLE COMMUNITY

- 40. Consider the integration of food trees along trails and the establishment of Community Gardens** within selected parks and municipally owned recreation properties to support food security in the community. Community Gardens and food trees should not interfere with existing recreation activities and should be distributed throughout the Town.



Figure 23 – Example of Community Gardens

The process to develop municipal Community Gardens should include the following:

- a) Develop a policy for the development of Community Gardens. The policy should establish guidelines for both the development and operation of Community Gardens on municipal land. The type of features to be considered as Community Gardens



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should be defined in the policy including locations and baseline requirements such as water services, site furniture, storage buildings, etc. The policy should also include the process for residents and neighbourhood associations to develop Community Gardens. The operation aspect of the policy should clearly state the Town's responsibilities from the community association responsibilities.

- b) Prepare a site plan for each Community Garden and/or planting of food trees. Standard details for planters and gardens should be developed by the Town as part of the Parks and Trail Development Manual described under Recommendation 6 of this Master Plan.
- c) Establish a Community Garden Partnership Agreement for each new Community Garden defining terms and use conditions between the Town and the Community Garden Members; the agreement should be renewed every three to five years as defined in the policy.
- d) Construct the Community Garden.

41. Promote a climate-conscious approach when developing new or redeveloping existing indoor and outdoor recreational facilities and amenities. A climate-conscious approach includes:

- a) The provision of outdoor refreshing stations / amenities in parks and open spaces and along trails and pathways including mist/cooling stations, splashpads, access to beaches, water bottle filling stations, and shade structures.
- b) The reduction of energy cost, carbon emission, and environmental footprint.
- c) Considering energy conservation and generation in the planning of new amenities and facilities.
- d) Reviewing day-to-day operations and the maintenance of recreation facilities.
- e) Incorporating more sustainable design features into the development of parks such as bioswales, raingardens, and pollinator gardens.
- f) Utilizing locally sourced and sustainable building materials where possible.

42. Promote the Town Tree Canopy Policy to encourage the preservation of the existing forests and develop a **Tree Retention Strategy and Tree Planting Strategy** to promote the planting of more trees (i.e., aim for a specific canopy cover for parks and new developments).

43. Promote the conservation of biodiversity through naturalized and vegetated shorelines and waterways by identifying areas of significant ecological value such as wetlands and old growth forests.

44. Maximize facilities and infrastructure systems sustainability and renewal to ensure their long-term sustainability, utilizing thoughtful design to ensure services are provided in a safe, reliable and affordable way.



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- a) Undertake life-cycle audits for parks and facilities to identify opportunities for the redevelopment, renovation, or decommissioning of amenities and facilities.
- b) Establish maintenance programs and budgets tied to population growth to reflect the increased use and maintenance requirements.

45. Consider incorporating energy efficiency upgrades and rainwater harvesting initiatives to existing and planned indoor recreation facilities.

STRONG PARTNERSHIPS

46. Seek opportunities to partner with not-for-profit and private providers to provide more multi-purpose spaces including schools and churches.

47. Continue to encourage joint utilization of municipal and other publicly or privately owned space, such as community rooms for after-school programming.

48. Consolidate the information associated to each community group and association onto a single document and webpage on the Town's website so that residents and users can easily find the information they are looking for without searching through multiple sites. The inventory should be updated on a regular basis by each community group and association as an annual confirmation of services provided. The Town should take an active role in updating associations and groups data base.

49. Continue to work with local agencies, community groups, and adjacent municipalities to bring a variety of parks and trails upgrades, including a variety in scale, that can serve the broader region and to assist in further developing the park and trail system.

50. Continue to foster open collaboration between municipal staff, local sports and recreational organizations, and programming providers (libraries, schools) such that events and activities (one-off, annual, or informal) will support community-wide involvement for all ages and abilities while reducing service duplication or inefficiencies.

These organizations should be involved in the parks and recreation planning process and be actively consulted so that programming and services are provided in a comprehensive and inclusive way. Community engagement may include participation as a stakeholder group to Recreation and Parks Committee reviewing the planning, design, and development of parks and recreation facilities, and to workshops and design charrettes for the planning and design of larger parks and recreation facilities.

51. Maintain the close relationship with Canadian Parks and Recreation Association (CPRA), Lifesaving Society, Parks and Recreation Ontario (PRO), and Ontario Recreation Facility Association (ORFA).



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52. Continue to involve the community in the planning and design of outdoor recreation spaces. Public consultation should continue to be conducted at conceptual design stage for parks projects, providing information to the community on upcoming works while gathering feedback on amenities determined by the staff and park designers and based on budget. Public consultation should combine a variety of methods including but not limited to open houses, surveys, webpages, design charettes, etc.

53. Establish and maintain ongoing coordination with developers throughout the development approval stages so that opportunities to incorporate new parkland and/or outdoor recreation facilities are identified early in the process, including strategies to incorporate new parkland, trails and facilities with the existing system and confirming the ongoing operations and maintenance of the space.

Plans of Subdivision and other new development should provide opportunities to promote the development of new trails and links to improve connectivity and enhance the existing trails system.

54. Work closely with community organizations to support:

- a) **Youth, older adults, and seniors.** Look into potential strategies to support these age groups, including becoming a designated 'youth-friendly community', providing dedicated space within Town facilities for age-specific services, and coordination of programming activities.
- b) **Recreation programs;** duplication of events and service offerings should be avoided.
- c) **Economic development potentials** in a manner that provides return on the investment into the community. Section of downtown parks, public plazas, and/or streets could host outdoor performances and cultural events such as food truck festivals, "pub night in the park", etc.

55. Review and update Operating Agreements with community groups accessing community recreation facilities. These include community use of schools, joint recreational use, lease (i.e., canteen, skate shop, etc.), and minor groups.

56. Review and implement Standardized Facility Agreements with community partners to set guidelines for the provision of fair and equitable access to facilities.

- a) During the lifespan of this Plan, **standardize lease agreements with the different recreation partners and organizations for the use of facilities.** Lease agreements should review rental conditions and rental of spaces.
- b) **Consider strengthening Facility Allocation Policies** as demand increases for recreational facilities. Facility allocation ranges from specific amenities (i.e., sportsfield / ice) to general facility space allocation. In addition to the provision of fair and equitable access, Facility Allocation Policies prioritize key age groups (i.e., youth, adults, seniors) who have limited access to recreation, improve partnerships and



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maximise efficiency for uses. Facility Allocation Policies may also implement residency recognition which prioritizes residents over non-residents for time allocation, ensuring the tax base paying for services is given priority. In addition, the primary user groups should be engaged to forecast future needs.

- c) **Develop and implement a formalized Community Partnership Framework Policy** for the use of municipal facilities by all third-party volunteer group. A Community Partnership Framework is built into a Facility Rental Agreement and aims to have all users of tax-based facilities collaborate on an equal access agreement. Aspects covered by such a framework include: 1) permitted hours of use of a facility; 2) discounted costs (if any); 3) maintenance expectations of the municipality versus the community group. The Community Partnership Framework Policy should be transparent and developed in consultation with all existing and potential community partners.

PROMOTION & COMMUNICATION

The following recommendations should be implemented following directives of the Town's Communication Study / Plan.

- 57. Utilize technology to improve communication and service delivery and to promote recreation programs and events offered by the Town.**
 - a) Increase use of a variety of social media platforms to publish recreation and parks programming / events information as they come.
 - b) Share e-newsletter with schools.
 - c) Create unique 'hashtags' or geolocations within Arnprior to garner attention.
 - d) Develop and post online promotional videos for special announcements, engagement, and to promote events and recreation projects.
 - e) Engage an ambassador, who could be a volunteer, to promote specific events, projects, and engagement.
- 58. Promote volunteering programs to encourage community involvement** and the success of events and recreation programming. The following should be considered:
 - a) Create a formalized online volunteer intake form.
 - b) Work with local high schools to integrate the mandatory volunteering hours required for secondary school students.
 - c) Create a volunteer reward program.
- 59. Increase promotion of the programs occurring at the Active Living Centre and those for youth** to bring awareness of the programming offered to their respective targeted age groups.



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MONITORING

- 60. Continue to monitor operating costs for facility maintenance**, and work to schedule capital investments according to the life cycling costing of the facility through internal resources.
- 61. Evaluate annually the usage, participation, satisfaction, and rates including the space / amenity used to offer a program.** This could be through online satisfaction surveys and through the existing online booking system.

The community feedback will also provide input on trends and current gaps in programming not provided by private entities.
- 62. Every 3 years, undertake a Satisfaction Survey to recreation users and residents** to understand community needs, satisfaction with currently provided services and to identify any gaps in service.
- 63. Every 3 years, monitor service level targets** to assess if the Town is in surplus or in deficit of specific amenities.
- 64. Every year, as part of regular maintenance, assess Town's parks and facilities** to identify any deficiencies and opportunities for upgrades.

PLANNING FOR THE LONG-TERM

Based on comments received from the community, some long-term projects and planning for future improvements should be considered.

- 65. Consider developing a Youth Hub space as a building addition to the Nick Smith Centre.** The new Youth Hub would provide a space where youth programming, events and activities would be offered. With the proposed youth outdoor amenities proposed in Recommendation 12, building expansion at the Nick Smith Centre would provide a centralized location for youth.
- 66. Consider the acquisition or shared acquisition of vacant buildings or buildings that are for sale as potential additional recreation spaces to accommodate community growth.** The focus should be on acquiring sites at centralized locations offering multi-use possibilities for the Town. An Asset Management Strategy should be developed to guide future acquisition of buildings.
- 67. Towards the end of this current Recreation and Parks Master Plan, ensure advanced preparation for 2035 and beyond for future recreation Master Plans;** planning to begin a year prior to the end of this Master Plan. Recreation Master Plans should include updating the Waterfront Master Plan and the Recreation and Parks Master Plan.



10

IMPLEMENTATION STRATEGY



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10.1 Implementation and Priorities

The implementation of the recommendations set in the previous section is done through an implementation strategy. This strategy provides guidance in ensuring that the most critical recommendations are dealt with in a timely fashion while less critical recommendations are implemented over the lifespan of the Plan, based on staff and fiscal capacity. Simply, the higher the priority, the sooner the recommendations should be implemented. All recommendations are important and, if properly implemented, will benefit parkland, open spaces, trails, outdoor and indoor recreation facilities, programming, events, and service delivery in the Town. The priority / timing of recommendations in this section are organized into the following four categories:

Table 7 – Types of Priorities

Priorities			
Short Years 1 to 3 of the Plan	Medium Years 4 to 6 of the Plan	Long Years 7 to 10 of the Plan	Ongoing Years 1 to 10 of the Plan

Each recommendation is also defined by type: Studies and Policies, Operational, or Capital Investment. Anticipated costs are provided below as design costs for Studies and Policies recommendations and design and construction costs for Capital Investment recommendations; all operational recommendations are anticipated to be performed in house by Town Staff. Details on each recommendation are provided in section 9 of this Master Plan.

Table 8 – Implementation Strategy

Recommendations		Priority	Anticipated Cost			Type
#	Description		Design	Construction	Total	
PLANNING AND POLICIES						
1	Develop minimum standard parcel criteria for parks	Short	\$15,000		\$15,000	Studies and Policies
2	Improve digital planning tools	Short	<i>In house</i>			Operational
3	Provide incentive for active living and encourage walkable communities	Short	<i>In house</i>			Operational
4	Create a formalized application process for new recreation amenities	Short	<i>In house</i>			Operational
5	Review of population projections	Ongoing	<i>In house assessment</i>			Operational
6	Establish a formal Parks and Trails Development Manual; install park signs	Medium	\$30,000	\$50,000	\$80,000	Studies and Policies
Total			\$45,000	\$50,000	\$95,000	



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Recommendations		Priority	Anticipated Cost			Type
#	Description		Design	Construction	Total	
PARKS, TRAILS, AND OPEN SPACES						
7	Provide maps of the Town Parks and Trail Systems	Short	\$15,000	\$25,000	\$40,000	Capital Investment
8	Provide parkland at a 5.0ha per 1,000 population	Ongoing	<i>In house assessment</i>			Operational
9	Improve accessibility, inclusivity, and equitability in parks, trails, and open spaces	Ongoing	\$25,000 <i>(for standards)</i>	\$150,000 <i>(\$15,000 per year for 10 years)</i>	\$175,000	Capital Investment
10	Invest and integrate outdoor active amenities for adults and seniors	Medium	<i>Multiple projects</i>			Capital Investment
	a) Sports courts in McLean Park Waterfront Area	Medium	<i>As identified in the 2021 Waterfront Master Plan</i>			Capital Investment
	b) Pickleball courts	Medium	<i>See #12 and 13 below</i>			Capital Investment
	c) Fitness equipment at Nick Smith Centre	Medium	<i>See #12a) below</i>			Capital Investment
	d) Bocce ball courts / lawn bowling / shuffleboard at Atkinson Park	Medium	\$25,000	\$100,000	\$125,000	Capital Investment
11	Youth Strategy	Ongoing	\$20,000		\$20,000	Studies and Policies
	a) Maintain and upgrade existing basketball courts	Ongoing	\$25,000	\$60,000 <i>(\$20,000 per 3 years)</i>	\$85,000	Capital Investment
	b) Outdoor volleyball courts	Medium	<i>As identified in the 2021 Waterfront Master Plan</i>			Capital Investment
	c) Expansion of skateboard park	Medium	<i>See #12a) below</i>			Capital Investment
	d) Fitness equipment	Medium	<i>See #12a) below</i>			Capital Investment
12	Implement Nick Smith Centre as an outdoor multi-generational active living public space (Master Planning exercise)	Medium	\$55,000		\$55,000	Studies and Policies
	a) Develop the greenspace along James Street	Medium	<i>Multiple projects</i>			Capital Investment
	i) Relocation and expansion of the skateboard park	Medium	\$65,000	\$250,000	\$315,000	Capital Investment
	ii) Integrate a fitness equipment zone	Medium	\$20,000	\$150,000	\$170,000	Capital Investment
	iii) Integrate 1 to 2 tennis courts with pickleball lines.	Medium	\$40,000	\$120,000 <i>(per court; one court only)</i>	\$160,000	Capital Investment



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Recommendations		Priority	Anticipated Cost			Remarks
#	Description		Design	Construction	Total	
	b) Remove existing playground structure	Medium	\$5,000	\$20,000	\$25,000	Capital Investment
	c) Develop the greenspace overlooking Quebec as parkland	Long	\$40,000	\$250,000	\$290,000	Capital Investment
	d) Relocate the Park Maintenance Building within the Public Works Yard	Medium	\$20,000	\$90,000	\$110,000	Capital Investment
	e) Relocate the Public Works Yard	Medium	<i>Part of other capital investments</i>			Capital Investment
13	Redevelop McLean Park as a sport park (Master Planning exercise)	Long	\$55,000		\$55,000	Studies and Policies
	a) Maintain and renew the three baseball fields	Ongoing	\$30,000	\$300,000	\$330,000	Capital Investment
	b) Consider the installation of 2 tennis courts with pickleball lines	Long	\$40,000	\$240,000 <i>(\$120,000 per court)</i>	\$280,000	Capital Investment
	c) Add 1 full-sized sports field	Long	\$30,000	\$200,000	\$230,000	Capital Investment
	d) Formalize the parking lot	Long	\$25,000	\$150,000	\$175,000	Capital Investment
	e) Maintain the disc golf course	Ongoing		\$50,000	\$50,000	Operational
	f) Add trails and pathways	Long	\$15,000	\$100,000	\$115,000	Capital Investment
	g) Add a shed or structure for boats	Long	\$15,000	\$100,000	\$115,000	Capital Investment
	h) Add a fenced off-leash dog park	Long	\$15,000	\$100,000	\$115,000	Capital Investment
14	Expand marina services to Bell Park	Medium	\$25,000	\$175,000	\$200,000	Capital Investment
15	Add a minimum of 2 playground structures	Medium	\$60,000 <i>(\$30,000 per structure)</i>	\$300,000 <i>(\$150,000 per structure)</i>	\$360,000	Capital Investment
16	Add a second formal outdoor rink	Medium	\$20,000	\$330,000	\$350,000	Capital Investment
17	Plan for 3 full-sized soccer fields	Medium	<i>Multiple projects</i>			Capital Investment
	a) Work with developers -- Allow for 1 soccer field	Medium	\$30,000	\$200,000	\$230,000	Capital Investment
	b) Expand partnerships with schools -- Allow for 1 soccer field	Medium	\$15,000 <i>(half of shared cost)</i>	\$100,000 <i>(half of shared cost)</i>	\$115,000	Capital Investment



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Recommendations		Priority	Anticipated Cost			Remarks
#	Description		Design	Construction	Total	
18	Promote the OVRT as a structural trail and destination	Ongoing		\$60,000	\$60,000	Operational
19	Plan stormwater management ponds as public spaces	Short	<i>In house</i>			Operational
20	Design parks and outdoor public spaces with a CPTED approach	Ongoing	<i>Part of other capital investments</i>			Studies and Policies
21	Introduce a Park Permitting / Park Lease for the use of parks	Short	<i>In house</i>			Operational
Total			\$730,000	\$3.62M	\$4.35M	
INDOOR RECREATIONAL FACILITIES						
22	Review indoor pool upgrades options	Medium	<i>Multiple projects</i>			Capital Investment
	a) Master Planning exercise to review the feasibility to include a therapy pool, an indoor splashpad, or a wading pool.	Medium	\$100,000		\$100,000	Capital Investment
	b) Improve the accessibility and improve change rooms and washrooms	Short	\$120,000	\$725,000	\$845,000	Capital Investment
23	Review the use of the Community Hall and the conditions of the floor	Short		\$30,000	\$30,000	Capital Investment
24	Improve accessibility in the Arena dressing rooms, showers, and washrooms	Medium	\$50,000	\$500,000	\$550,000	Capital Investment
25	Consider building reconfiguration at Nick Smith Centre to provide office space for staff	Medium	\$25,000	\$300,000	\$325,000	Capital Investment
Total			\$295,000	\$1.555M	\$1.85M	



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Recommendations		Priority	Anticipated Cost			Remarks
#	Description		Design	Construction	Total	
PROGRAMS AND SERVICES DELIVERY						
26	Continue to provide programming that promotes active living	Ongoing	<i>In house</i>			Operational
27	Continue to work with local associations and organizations	Ongoing	<i>In house</i>			Operational
28	Continue to offer a wide range of programming	Ongoing	<i>In house</i>			Operational
29	Consider expanding the variety of payment options	Short	<i>In house</i>			Operational
PROJECTS, STAFF, AND FINANCES						
30	Complete feasibility studies and conceptual planning	Ongoing	<i>Part of other studies</i>			Studies and Policies
31	Work with a park design consultant	Ongoing	<i>Part of other studies</i>			Studies and Policies
32	Explore funding resources	Ongoing	<i>In house</i>			Operational
	a) Review funding structure	Ongoing	<i>In house</i>			Operational
	b) Explore new joint use agreements	Ongoing	<i>In house</i>			Operational
	c) Consider sponsorship opportunities	Ongoing	<i>In house</i>			Operational
	d) Review Development Charges rates	Ongoing	<i>In house</i>			Operational
33	Maintain a centralized list of parks and recreation funding	Ongoing	<i>In house</i>			Operational
34	Formalize, maintain, and explore additional roles within the Recreation Department	Medium	<i>In house</i>			Operational
35	Create a Town Management and Maintenance Strategy	Short	<i>In house</i>			Operational
36	Create a Donation Policy	Short	<i>In house</i>			Operational
37	Collaborate with the Finance Branch and Client Services Department	Ongoing	<i>In house</i>			Operational
38	Support affordable recreation for youth and seniors	Medium	<i>In house</i>			Operational
39	Consider cost recovery activities	Medium	<i>Multiple activities</i>			Operational



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Recommendations		Priority	Anticipated Cost			Remarks
#	Description		Design	Construction	Total	
BUILDING A SUSTAINABLE COMMUNITY						
40	Consider the integration of food trees and Community Gardens	Short	<i>In house</i>			Operational
41	Promote a climate-conscious approach	Medium	<i>In house and part of other capital investments</i>			Operational
42	Promote the Town Tree Canopy Policy	Short	<i>In house</i>			Operational
43	Promote the conservation of biodiversity	Medium	<i>In house</i>			Operational
44	Maximize facilities and infrastructure systems sustainability and renewal	Medium	<i>In house</i>			Operational
45	Consider energy efficiency upgrades	Medium	<i>In house</i>			Operational
STRONG PARTNERSHIPS						
46	Seek opportunities to partner with not-for-profit and private providers	Ongoing	<i>In house</i>			Operational
47	Continue to encourage joint utilization of spaces	Ongoing	<i>In house</i>			Operational
48	Consolidate information from community groups and associations on the Town's website	Short	<i>In house</i>			Operational
49	Continue to work with local agencies and groups	Ongoing	<i>In house</i>			Operational
50	Continue to foster open collaboration between staff and local groups	Ongoing	<i>In house</i>			Operational
51	Maintain a close relationship with recreation agencies	Ongoing	<i>In house</i>			Operational
52	Continue to involve the community in planning and design of outdoor recreation spaces	Ongoing	<i>In house</i>			Operational
53	Establish and maintain ongoing coordination with developers	Ongoing	<i>In house</i>			Operational
54	Work closely with community organizations	Ongoing	<i>In house</i>			Operational
55	Review and update Operating Agreements with community groups	Short	<i>In house</i>			Operational



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Recommendations		Priority	Anticipated Cost			Remarks
#	Description		Design	Construction	Total	
56	Review and implement Standardized Facility Agreements with community partners	Short	<i>Multiple Activities In house</i>			Operational
PROMOTION & COMMUNICATION						
57	Utilize technology to improve communication and service delivery	Ongoing	<i>In house</i>			Operational
58	Promote volunteering programs	Short / Ongoing	<i>In house</i>			Operational
	a) Create formalized online volunteer intake form	Short / Ongoing	<i>In house</i>			Operational
	b) Work with local high schools to integrate the mandatory volunteering hours	Short / Ongoing	<i>In house</i>			Operational
	c) Create a volunteer reward program	Short / Ongoing	<i>In house</i>			Operational
59	Increase promotion of the programs at the Active Living Centre and those for Youth	Ongoing	<i>In house</i>			Operational
MONITORING						
60	Continue to monitor operating costs for facilities	Ongoing	<i>In house</i>			Operational
61	Evaluate annually the use, participation, satisfaction and rates	Ongoing	<i>In house</i>			Operational
62	Every 3 years, undertake a Satisfaction Survey	Ongoing	<i>In house</i>			Operational
63	Every 3 years, monitor service level targets	Ongoing	<i>In house</i>			Operational
64	Every year, assess Town's parks and facilities	Ongoing	<i>In house</i>			Operational
PLANNING FOR THE LONG-TERM						
65	Consider developing a Youth Hub in Nick Smith Centre – Feasibility Study	Long	\$150,000		\$150,000	Studies and Policies
66	Consider the acquisition of vacant buildings	Long	<i>In house</i>			Operational
67	Future Master Plans	Long	\$150,000		\$150,000	
Total			\$300,000		\$300,000	



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Table 9 below provides the overall summary of the anticipated cost for the capital projects and studies based on their category. The categories including only in house cost have not been included in this summary.

Table 9 – Implementation Summary of Capital Projects and Associated Studies

	Anticipated Cost		
	Design	Construction	Total
PLANNING AND POLICIES	\$45,000	\$50,000	\$95,000
PARKS, TRAILS, AND OPEN SPACES	\$730,000	\$3.62M	\$4.35M
INDOOR RECREATIONAL FACILITIES	\$295,000	\$1.555M	\$1.85M
PLANNING FOR THE LONG-TERM	\$300,000	n/a	\$300,000
Total	\$1.37M	\$5.225M	\$6.595M

The anticipated cost for the capital projects listed as recommendations in this Master Plan may also be divided based on their priorities: ongoing, short, medium, and long-term projects. Table 10 below provides a general breakdown assuming projects designed during one period will be implemented during the same period but it should be noted their implementation may extend in the following period. Timing for implementation should be reviewed and adjusted accordingly during the lifespan of this Master Plan as projects are being initiated and implemented.

Table 10 – Implementation Summary based on Types of Priorities

	Anticipated Cost		
	Design	Construction	Total
Short – Years 1 to 3	\$150,000	\$780,000	\$930,000
Medium – Years 4 to 6	\$585,000	\$2.685M	\$3.27M
Long – Years 7 to 10	\$535,000	\$1.14M	\$1.675M
Ongoing – Years 1 to 10	\$100,000	\$620,000	\$720,000
Total	\$1.37M	\$5.225M	\$6.595M

In the Town's current Long Range Capital Forecast, there is already \$2.567M budgeted of the anticipated \$6.595M outlined in this plan.



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10.2 Budget Considerations

The following budget considerations are associated to the estimated costs provided above:

- Estimated costs are based on 2023/2024 market prices.
- Estimated costs do not include Town's in house and administrative costs.
- For Capital Investment projects, the detail design phase will confirm cost for implementation; design considerations may reduce or increase implementation costs.

10.3 Operation and Maintenance

Associated to the recreation investments recommended as part of this Master Plan, operation and maintenance requirements will increase including regular inspections, maintenance, and repairs. Operation and maintenance costs have not been considered in the costing exercise above; for each capital project and recreation investment, additional costs should be considered including a 5% fund for programming and equipment and a 5% cost for annual operation and maintenance.

10.4 Financial Strategy

Funding the recommendations listed above should be through a variety of methods including current strategies (i.e., user fees, Development Charges, Capital Financing, grants, etc.) but also through in house projects and partnerships with local businesses and community organizations.

Some recommendations specific to financing and funding have also been developed and included in Section 9 of this Master Plan; these financing and funding recommendations are repeated below for reference.

32. Explore opportunities for additional, reliable, and sustainable funding resources for parks and recreation programs and facilities.

- a) Review funding structure and related policies and bylaws.
- b) Explore new joint use agreements with surrounding municipalities such as McNab/Braeside – refer to Recommendation 17 for possible joint use of their soccer fields.
- c) Consider sponsorship opportunities (i.e., rink boards advertisements, naming rights, events, etc.).
- d) Working with the Planning Department, review Development Charges rates for new developments to occur in the second half of lifespan of this Master Plan.



ARNPRIOR RECREATION & PARKS MASTER PLAN

33. The Town should maintain a centralized list of parks and recreation funding received including past and contemplated fundings.

- The Town should actively review fund opportunities from
 - The Ontario Trillium Foundation – Through the Ontario Trillium Foundation, the Government of Ontario’s Community Building Fund invests to support municipalities for the repair, renovation or retrofitting of existing sport and recreation facilities.
 - The Association of Municipalities Ontario (AMO) – Through the Canada Community-Building Fund, the AMO supports the construction and renewal of recreational facilities and networks.
- The Town should be a member of Ontario Grant Watch websites and applications to receive notifications of local, provincial, and federal funds and grants related to recreation.

39. Consider cost recovery activities, such as:

- a. **Implementation of parking fees at Town-owned / operated parking lots, including Robert Simpson Park and any improved parking lots with over 40-50 parking spaces.** This recommendation excludes the implementation of parking fees at the Nick Smith Centre.
- b. **Creation of an Indoor Recreation Capital Restoration Fund, to be included in enrollment costs for all municipal programming.** The Indoor Recreation Capital Restoration Fund would be created to help offset the maintenance, renovation, and restoration costs required by indoor recreation facilities. The Indoor Recreation Capital Restoration Fund should be a portion of the total municipal programming fees associated with municipal programs, however, should be shown separate from user fees and represent 3 to 5% of the user fees.



11

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A scenic view of a river or lake with a grassy foreground, trees, and buildings in the background. The sky is overcast. The text is overlaid on a white rectangular background.

Appendix A

PARKS & OPEN SPACES INVENTORY



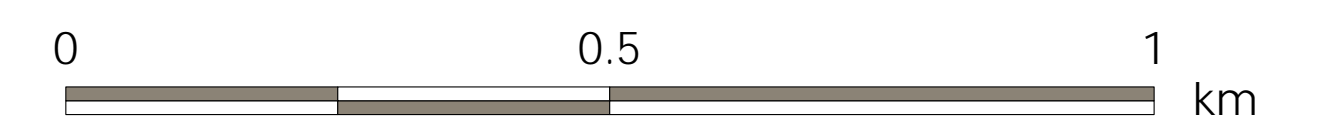
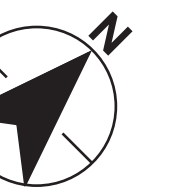
PARKS AND OPEN SPACES INVENTORY

- | | |
|---|-------------------------------|
| ① ATKINSON PARK | ⑨ MARINA |
| ② BELL PARK | ⑩ MCLEAN PARK |
| ③ CARUSO PARK | ⑪ NICK SMITH CENTRE |
| ④ CN TRAIL PARK | ⑫ ROBERT SIMPSON PARK |
| ⑤ FAIRVIEW CRESCENT PARK | ⑬ SERGEANT HOWARD SLATER PARK |
| ⑥ HYDRO PARK | ⑭ THE GROVE |
| ⑦ LEGION PARK / SULLIVAN RINK OF DREAMS | ⑮ VETERAN'S PARK |
| ⑧ M. SULLIVAN & SON LTD. PARK | |

Legend

- Town of Arnprior Boundary
- Algonquin Trail
- Highway
- Major Road
- Local Road
- Watercourse
- Waterbody
- Wetland - Evaluated (Provincial)
- Wetland - Not evaluated per Ontario Wetland Evaluation System
- Floodplain Overlay
- Wooded Area
- Environmental Protection Area
- Parks and Open Space
- Parcel Boundary

Notes
 1. Coordinate System: NAD 1983 UTM Zone 18N
 2. Base features produced under license with the Ontario Ministry of Natural Resources and Forestry © Queen's Printer for Ontario, 2023
 3. Town of Arnprior Official Plan mapping provided by the Town of Arnprior



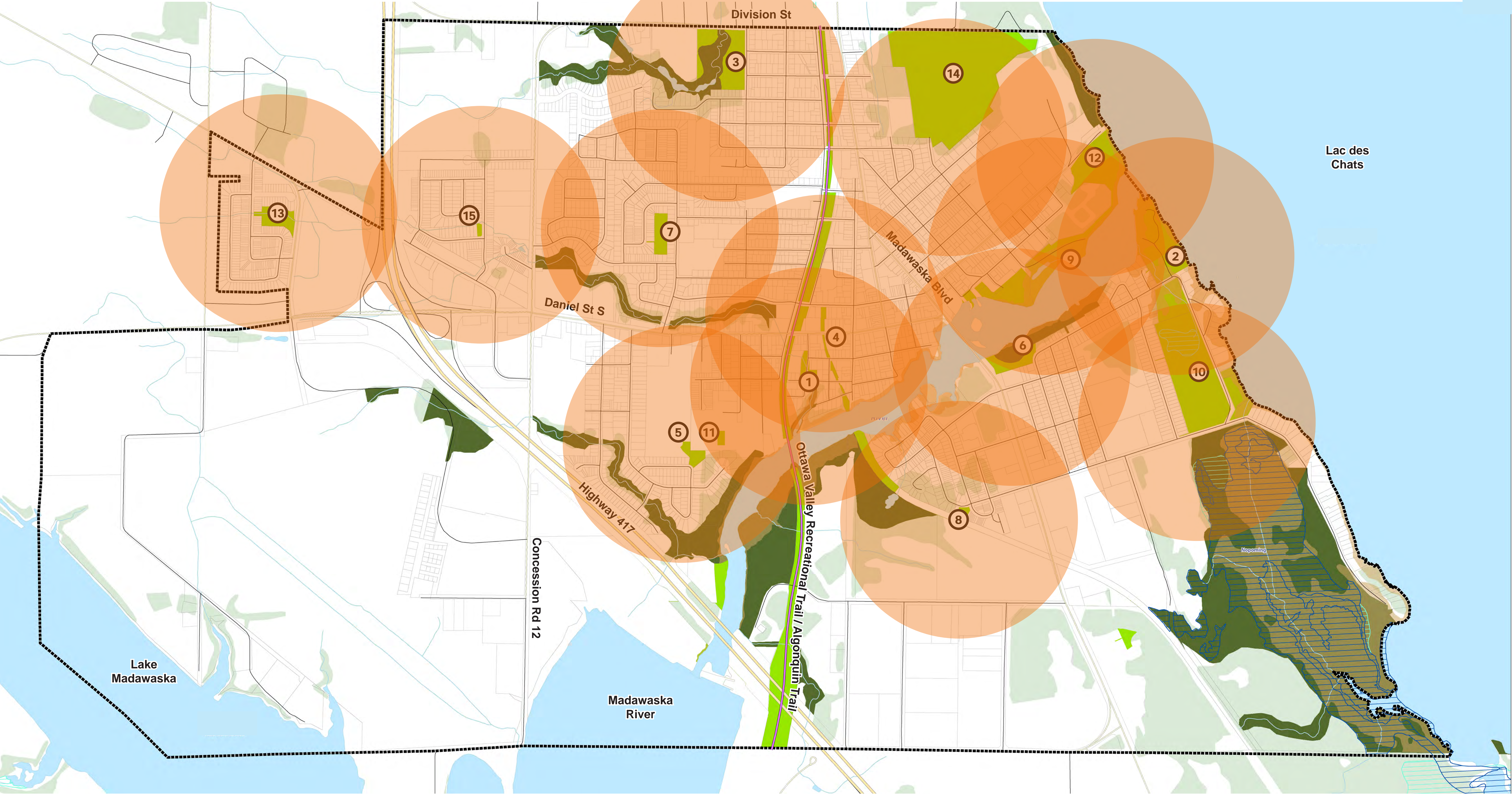
ARNPRIOR
 WHERE THE RIVERS MEET

**RECREATION & PARKS
 MASTER PLAN**



Appendix B

PARKS & OPEN SPACES DISTRIBUTION



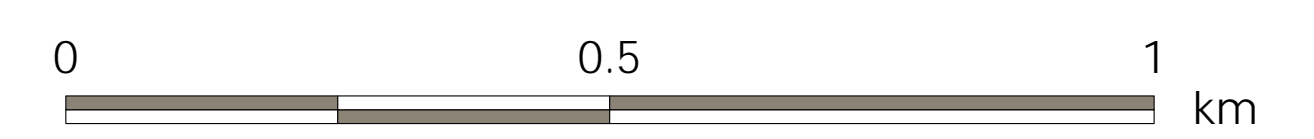
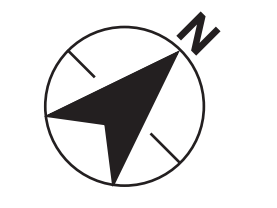
PARKS AND OPEN SPACES DISTRIBUTION

500m SERVICE RADIUS
 ○ EXISTING PARK

Legend

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**RECREATION & PARKS
 MASTER PLAN**



Appendix C

TRAILS & PATHWAYS INVENTORY



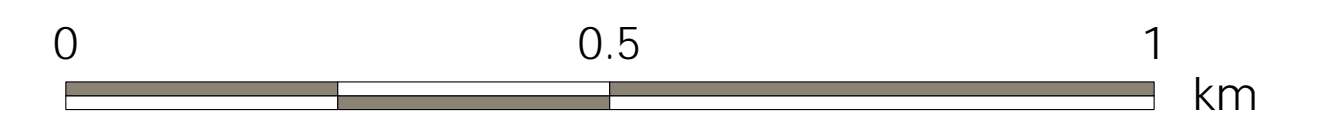
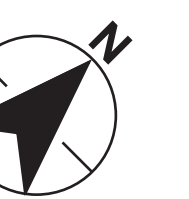
TRAILS AND PATHWAYS

- ① OTTAWA VALLEY RECREATIONAL TRAIL / ALGONQUIN TRAIL
- ② THE GILLIES GROVE (NATURE RESERVE) & GILLIES TRAIL
- ③ WATERFRONT TRAIL
- ④ HERITAGE TRAIL
- ⑤ McLACHLIN TRAIL
- ⑥ MACNAMARA NATURE TRAIL

Legend

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**RECREATION & PARKS
 MASTER PLAN**



Appendix D

INDOOR RECREATION FACILITIES



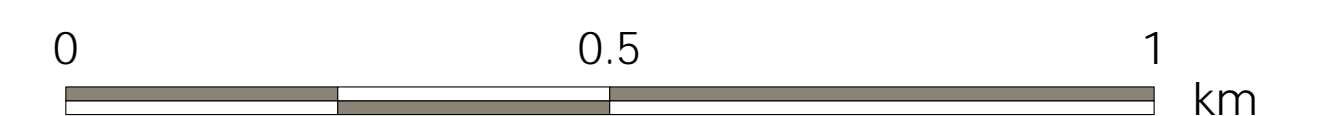
INDOOR RECREATION FACILITIES

- ① NICK SMITH CENTRE POOL / ARENA / COMMUNITY HALL
77 James Street
- ② TOWN HALL
105 Elgin Street West
- ③ SENIORS ACTIVE LIVING CENTRE
77B Madawaska Street
- ④ ARNPRIOR DISTRICT MUSEUM
35 Madawaska Street
- ⑤ ARNPRIOR PUBLIC LIBRARY
21 Madawaska Street
- ⑥ CURLING CLUB
5 Galvin Street

Legend

- Town of Arnprior Boundary
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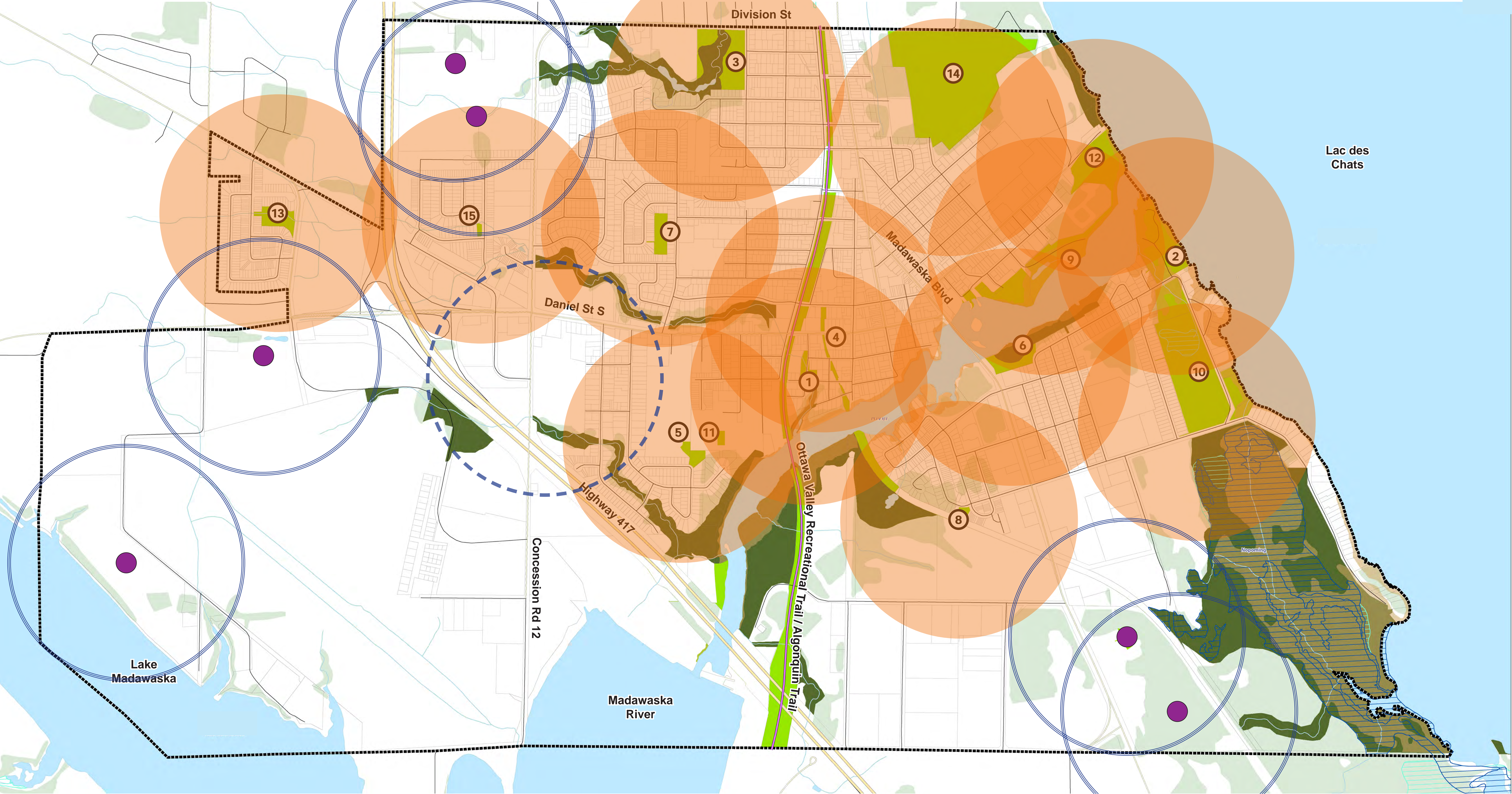
ARNPRIOR
 WHERE THE RIVERS MEET

**RECREATION & PARKS
 MASTER PLAN**



Appendix E

PARKS & OPEN SPACES ANTICIPATED DISTRIBUTION



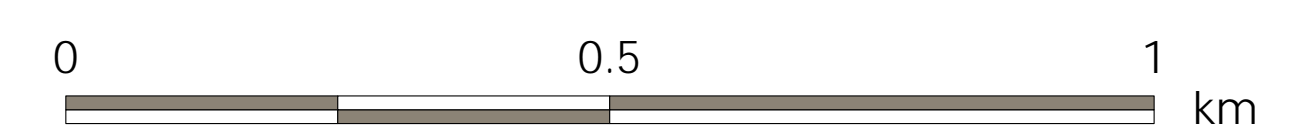
PARKS AND OPEN SPACES ANTICIPATED DISTRIBUTION

- EXISTING PARK 500M SERVICE RADIUS
- PLANNED / FUTURE PARK
- PLANNED / FUTURE PARK 500M SERVICE RADIUS
- RECOMMENDED PARK 500M SERVICE RADIUS

Legend

- Town of Arnprior Boundary
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- Highway
- Major Road
- Local Road
- Watercourse
- Waterbody
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**RECREATION & PARKS
MASTER PLAN**



300-1331 Clyde Avenue
Ottawa ON
K2C 3G4
stantec.com



Town of Arnprior Staff Report

Subject: Request for Award of PW-2024-08 (Road Resurfacing and Patching)

Report Number: 24-07-08-01

Report Author and Position Title: Ryan Wall, Engineering Officer

Department: Operations

Meeting Date: July 8, 2024

Recommendations:

That Council award Tender PW-2024-08 to D-Squared Construction Ltd. for \$178,891.20 (Incl HST); and

Further That Council authorize the General Manager, Operations to negotiate with D-Square Constructions Ltd. up to an amount of the budgetary surplus of \$88,902.93 to complete additional road and sidewalk patches; and

Further That upon the CAO's approval of the final form of the foregoing documents, Council authorize the CAO to enter into a contract agreement with D-Squared Construction Ltd.

Background:

The 2024 Capital budget, as approved by Council on February 12, 2024, included capital budget of \$250,000 for rolling road rehabilitation. Following the passing of the capital budget, Staff proceeded to assemble a tender package to procure bids to complete the project.

Scope of the project includes various asphalt and sidewalk patches to address areas of failing road surface, repairs to service break locations and sidewalk deficiencies.

Discussion:

On June 3, 2024 Staff published tender PW-2024-08 Road Resurfacing and Patching, on MERX.com with a closing date of June 27, 2024 and a question deadline of June 24, 2024.

Upon closing of the tender, submissions were received from five firms. They were evaluated by staff for math errors and discrepancies.

Following the evaluation process, the tender results were as follows:

Proponents	Bid Price including HST
D-Squared Construction Inc.	\$178,891.20
McRae Excavating Ltd.	\$269,028.71 (Disqualified)
P. Munro Group	\$271,908.74
Les Parisien Construction Ltd.	\$290,695.44
Greenwood Paving Ltd.	\$329,008.88

Upon evaluating the tender submissions, staff did find a major discrepancy with the submission from McRae Excavating Ltd. The bid submission was not made using un-editable file format, which, per Appendix B, Table 1, item 6 of the Town’s procurement policy, is a major discrepancy and therefore disqualifies the bid. No discrepancies were found with the low bid from D-Squared Construction Inc.

Options:

Council could choose not to award the project; however, this is not recommended as the project is in line with the Town’s Asset Management strategies.

Council could choose not to consider additional roadworks to use the entire budgeted funding at this time; however this is not recommended as the funds have been committed to this year’s project and the additional scope will assist in clearing the backlog of patch work to be completed.

Policy Considerations:

This project was tendered and evaluated to ensure it is in accordance with the Town’s Procurement Bylaw.

Financial Considerations:

The financial impacts of the 2024 Road Resurfacing and Patching contract when accounted for net HST are as follows:

Item	Cost adjusted for net HST
D-Squared Construction Ltd.	\$161,097.07
Capital Budget Amount	\$250,000.00
Surplus Budget Amount	\$88,902.93

The 2024 Capital Budget includes \$250,000.00 for the 2024 Road Resurfacing and Patching project. This leaves a budgetary surplus of \$88,902.93.

During the creation of the tender, staff identified additional patches that could be included in the tender, however they were omitted from the original scope of work for budgetary reasons. Based on the tender results, some of the previously omitted patches could be added to the scope, to maximize the amount of work to be completed within the allotted budget for the project. Staff recommend authorizing the GM of Operations to negotiate with the successful tenderer for additional works up to the budgeted amount, or an additional \$88,902.93.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

N/A

Signatures

Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Staff Report

Subject: Request for Award of REC-2024-02 (Robert Simpson Park Revitalization Design Services)

Report Number: 24-07-08-02

Report Author and Position Title: Patrick Foley, Engineering Officer;
Graeme Ivory, Director of Recreation

Department: Operations & Recreation

Meeting Date: July 8, 2024

Recommendations:

That Council award RFP No. REC-2024-02 Robert Simpson Park Revitalization Design Services to Stantec Consulting for a total of \$595,015.00 (plus HST); and

Further That Council authorize the General Manager, Operations to spend an additional contingency value of \$60,549.00.

Further That Council authorize the budgetary overage of \$205,457.57 to be funded 85% from Capital Expenditure Reserve Fund and 15% from Development Charges Reserve Fund.

Further That Council enact a bylaw authorizing the CAO to execute the agreements, and related documents with Stantec Consulting to complete the scope of work specified.

Background:

Robert Simpson Park has long been seen as a landmark within the Town of Arnprior boasting a beautiful waterfront, sandy beach, large open green space, mature trees and ample amenities for recreation activities, major events and community/family gatherings. This park plays a vital role in a majority of the town-run and major community events during the summer months and is easily the Town's busiest outdoor space from Victoria Day through to Labour Day.

In late 2019, thinc design was contracted to complete a Waterfront Master Plan to establish general concepts for Town-owned shoreline projects. This plan was delivered to Council in November 2021 and approved through the 2022 budget process.

In the Waterfront Master Plan, seven (7) key directions were established:

- i. Improve access / increase connectivity
- ii. Enhance the visitor experience
- iii. Provide space to celebrate and enjoy
- iv. Support arts, culture and heritage
- v. Improve aesthetics of the waterfront
- vi. Provide multi-season benefit
- vii. Be ecologically driven

Robert Simpson Park is the primary park property captured within the Master Plan, with several projects in this park being a major segment of the Plan.

The Waterfront Master Plan identified thirteen (13) recommendations for Robert Simpson Park:

- RS-1: Park-wide Accessibility Improvements
- RS-2: Beach Expansion and Pier
- RS-3: Beach Level Vehicle Access and Parking
- RS-4: Pedestrian Ramp to Beach
- RS-5: Boardwalk and Landscaping
- RS-6: Gradual Timber Steps (Provisional)
- RS-7: Additional Seating and Picnic Opportunities
- RS-8: Playground and Splash Pad Enhancements
- RS-9: Change Facility
- RS-10: Small Craft Rental
- RS-11: Increase Park Capacity
- RS-12: Accessible Washrooms
- RS-13: Urban Canopy

From these recommendations, the Beach Expansion and Pier is the most significant component of this project, as the preliminary consideration from the Waterfront Master Plan suggests re-instating the breakwater, allowing the beach to return to its historic location, remain protected and move further from the confluence of the Ottawa and Madawaska Rivers, which has long been an area of concern from a public safety perspective.

In 2023, the first project from the Waterfront Master Plan was completed with pathway surface and lighting improvements made along the western shoreline of the Madawaska River with a 1.2km section of the Gillies Trail paved and lit, connecting Arnprior's historic downtown with our crown-jewel of parks – Robert Simpson Park.

Also, as part of the 2023 capital budget, the design for the redevelopment of Robert Simpson Park was approved by Council. In 2023, staff engaged Jp2g Consultants to define a scope of work with required deliverables due to the specialized nature of the project and complete a detailed topographic survey of the park for bidders of the complete design project to use.

The scope of the design assignment includes a wide variety of elements as follows:

- Shoreline modification
- Breakwater design
- Bathymetric Surveys
- Geotechnical investigations
- Establishing network of accessible pathways
- Establishing boardwalk for accessible route from the upper-level parking lot to the beach level
- Replacement and improvements to play features including the splashpad, play structure(s) and swing set(s)
- Permit applications regarding shoreline modification and working in the Ottawa River
- Indigenous consultation
- Environmental Assessments

The scope of work as defined for this phase was published as a Request for Proposal (RFP) to include the following components:

1. Defined options to achieve objectives (eg. different styles of breakwaters)
2. Concept Design with high level estimates
3. Public Consultation
4. Tender Ready Contract Documents

The Town does already have general concept designs from the Waterfront Master Plan activity though this scope of work does contain a more detailed concept design to establish specifics. An example would be exploring the feasibility of different types of breakwaters, such as a solid concrete structure, a floating system, a modular buoy system, or different possible shapes and configurations.

Discussion:

The Request for Proposal (RFP) package was published to Merx.com on April 29, 2024 where it remained open to the public until June 26, 2024. RFP information was also posted on the Town's website and notices were circulated to specialized consulting firms that had completed projects in the area.

At the June 26, 2:00 PM deadline, submissions were received from the following design firms:

- Aquafor Beech Ltd.
- Janet Rosenberg & Studio Inc.
- NAK Design Strategies
- Ruhland & Associates Ltd.
- Stantec Consulting

The proposals have been reviewed by staff to ensure that they match the Town's requirements, as originally declared in the RFP package. The Town of Arnprior

evaluation team, made up of Recreation and Operations staff, evaluated each proposal based on merits within the following categories:

- 10% - Understanding of Scope of Work and Project Objectives
- 10% - Experience and Qualifications of Firm
- 15% - Experience and Qualifications of Key Personnel
- 15% - Quality of Approach and Methodology and Creativity
- 15% - Workplan, Schedule, and Level of Effort
- 10% - Overall presentation of the proposal
- 25% - Price

The financial component of the submission was only evaluated if a score of 75% or greater was achieved in the technical components – technical requirements make up 75% of the overall score. Janet Rosenberg & Studio, NAK Design Strategies and Stantec Consulting achieved a passing score on the technical components of the Proposal evaluation. The below table shows results of the evaluation:

Proponent	Cost (incl. Net HST)	Overall Score
Janet Rosenberg & Studio	\$ 687,805.75	80
NAK Design Strategies	\$ 555,958.11	82
Stantec Consulting	\$ 605,487.26	87

The consulting firms that were not successful in achieving 75% or more in Technical Requirements had some of the following concerns: significant omissions, schedule concerns, less applicable reference projects, inappropriate assumptions, lack of deliverables in schedule, lack of recognition of critical path tasks or poor presentation.

Stantec Consulting was evaluated to be the overall best value proposal. Stantec Consulting is a massive, multi-disciplinary firm, made up on 31,000 employees in more than 400 locations. While other proponents relied on subconsultants for significant portions of the scope of work, Stantec was able to provide the bulk of requested services with an in-house team.

Options:

Council may choose not to award this contract, however the proposals received were obtained through a competitive process and are representative of current market costs.

Policy Considerations:

This project was published as a Request for Proposal (RFP) in accordance with Section 6.4 (Request for Proposals) of the Town of Arnprior’s Procurement Policy.

This project is in line with the Waterfront Master Plan and Objective 1.1 of the Strategic Plan key priority, Community Wellbeing & Culture, as endorsed by Council.

An RFP was chosen for this scope of work instead of the more common Request for Tender (RFT) because the scope of work relies on the qualitative information more than a tendering situation would allow. There are a lot of complexities to this relatively unique design assignment which requires multiple disciplines from multiple vendors to work together to provide a final deliverable.

Financial Considerations:

The budget for the scope of work is \$478,000. The proposed cost for Stantec’s design proposal is \$605,487.26 (incl. net HST). It is recommended that an additional 10%, or \$60,549.00 be allocated as a contingency to address unforeseen aspects and pay costs associated with permits relating to modifying the shoreline and working in the river. This leaves an overall net budget shortfall of \$205,457.57 or 43% per the below calculations:

Stantec Proposal	\$ 595,015.00
Net HST	\$ 10,472.26
10% Design Contingency	\$ 60,549.00
RFP Preparation & Survey (Jp2g)	\$ 17,421.31
Total	\$ 683,457.57
Less: Budget Value	- \$ 478,000.00
Total Shortfall	\$ 205,457.57

This project is funded 85% by the Capital Expenditure Reserve Fund (CERF) and 15% by Development Charges (DCs). The below table breaks down the overall costs of the project from a funding perspective and outlines the percentage of coverage from each funding source for the shortfall:

Funding Source	Percentage	Total Cost	Shortfall
Capital Expenditure Reserve Fund	85%	\$ 566,130.82	\$ 174,638.94
Development Charges	15%	\$ 99,905.44	\$ 30,818.63

Based on proposals received, Stantec’s proposed value appears to be within current market rates. It is noted that the budget value of \$478,000 was based on a very high-level concept presented in the 2021 Waterfront Master Plan. To further refine the complete requirements for this scope of work, Jp2g Consultants provided professional guidance on what would be required to successfully progress to the construction phase. Based on this information, the RFP package was written and the more refined scope is what consultants were bidding on.

As a placeholder, the Long Range Capital Forecast (LRCF) currently breaks out the

existing estimated construction budget of Robert Simpson Park into 4 years as follows:

- 2025 - \$ 597,500
- 2026 - \$ 597,500
- 2027 - \$ 1,195,000
- 2028 - \$ 1,195,000

Based on market value of design proposals received and the complexities of the design, it is anticipated that the existing construction budget totaling \$3,585,000 may not be sufficient to achieve the aspects presented in the Waterfront Master Plan. More accurate information will be brought to Council through the design phase of this project and ultimately Council will choose the preferred project options after being presented with the full financial impact of various factors. One example that will be explored will be styles of breakwater – be it a concrete structure, a floating platform or modular buoy style systems.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

N/A

Signatures

Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Staff Report

Subject: Museum Fire Protection Update

Report Number: 24-07-08-03

Report Author and Position Title: Patrick Foley, Engineering Officer

Department: Operations

Meeting Date: July 8, 2024

Recommendations:

That Council direct staff to:

- a) Discontinue the Museum Sprinkler Retrofit project; and
- b) Bring forward revised construction values for both the fire alarm and fire escape projects for consideration in the 2025 budget process.

Background:

As part of the 2021 capital budget, a project for the retrofitting of a sprinkler and pull station fire alarm system into the D.A Gillies building was approved by Council at a value of \$175,000. Staff worked with consultants through 2021 to establish a scope of work for required design. Several design consultants declined the project thus just a single proposal was received from Jp2g with LRI Fire Protection subcontracting components of the design.

The design scope was awarded to Jp2g under the standing offer agreement, carrying allowances for sprinkler specialists, architectural, administration, electrical and civil engineering scopes. Jp2g and LRI Fire Protection met with Engineering and Museum Staff on site at the Arnprior and District Museum in November and December 2021 to establish the scope of the design work. The consultants returned to site on March 16, 2023 and January 24, 2024 to establish further details and discuss means of completing the work.

In order to implement a sprinkler system, a much larger water service would have to be installed with associated excavation and road reinstatement work. A network of pipes would then have to extend to every room of the museum to provide adequate protection to all areas. This would be a challenge in a typical retrofit but a heritage building brings

about many more complications. There is a gap between the first and second floors, as well as the second and third floors, that is large enough to require sprinkler protection. These crawl spaces can not support the weight of a person crawling through to install the fixtures thus each area would have to be reinforced to allow the piping to be installed safely or the ceiling would have to be demolished and rebuilt in several areas. There are also unheated attic spaces above a portion of the first level and the third level which would require heating sources in order to install sprinkler piping. Any demolition may also require abatement of asbestos that may be present in various finishes throughout the facility.

For the above reasons, it has become clear that retrofitting a sprinkler system into this structure is both physically impractical, as well as cost prohibitive. The purpose of a sprinkler system is to protect a structure from the impact of fire damage however it would potentially cause water damage to a zoned section of a structure not impacted by fire damage. There are monitored fire and smoke alarms in the facility thus in the event of a fire, the Fire Department would be dispatched swiftly.

At budget time in 2024, the construction of this project was postponed to 2030 in the Long Range Capital Forecast (LRCF) with a placeholder budget of \$300,000. The remaining \$122,191.65 was returned to source due to the implementation being pushed into the future.

Original Budget	\$175,000.00
Sprinkler & Fire Alarm Design PO	- \$ 52,808.35
Amount returned to source (2023)	\$122,191.65

Discussion:

Though the sprinkler system was acknowledged to be impractical, the remaining fire alarm system is still an achievable goal and Council has also previously approved the replacement of the exterior fire escape in the 2024 capital budget. In other words, the systems designed to protect life safety (as opposed to protection of an asset) are still recommended by Staff to proceed.

The facility does currently have a network of heat and smoke alarms that are linked to the security system. In the event of fire, the security system monitoring company would communicate the alarm to 911 dispatchers. The new system would be a replacement of this equipment, the addition of a network of pull stations that would allow staff and users to engage an evacuation and a fire panel compliant to fire codes in public buildings.

During the site tour, it was noted by the consultants that the packing material used within the museum is extremely flammable. To lessen the impact of a potential fire, museum staff have investigated non-flammable packing materials that are in use by other organizations. Non-flammable packing materials will be implemented, phasing out the flammable materials in the coming years.

As part of the 2024 capital budget, the replacement of the fire escape at the museum was approved with a budget of \$120,000. The existing fire escape has been noted to be a hazard and does not comply to current codes. After discussions with Jp2g Consultants and the Town of Arnprior Building Department, the scope of work was defined to include:

- Removal of the existing fire escape
- The replace the existing fire escape with a code compliant structure which would have seismic protections separate from the building
- Replace the windows that function as exits with fire rated units
- Install fire shutters on windows that would have exposure to the fire escape structure

The fire escape is a life safety item thus there is an obligation for the Town to replace it. A secondary escape from the third floor must be present in the facility and there is currently only one internal stairwell. An alternative to replacing the fire escape would be to construct an addition containing a stairwell onto the Museum such as was planned for in the concept design for the proposed elevator. The elevator project, subject to grant funding assistance, is currently under 10 years away in the LRCF with a budget of \$1,950,000.

Options:

Council may choose to direct staff to continue with the design and implementation of the sprinkler project though an increased budget would be required.

Council may choose to change the timeline for the implementation of the sprinkler and/or fire alarm system.

Policy Considerations:

This project up until this point has been completed under the existing standing offer agreement and the proposed design scope would be awarded under the same agreement.

Financial Considerations:

The budgets for fire safety improvements at the Arnprior Museum are as follows:

- 2021 – Sprinkler & Fire Alarm System – \$ 175,000
- 2024 – Replacement of Fire Escape – \$ 120,000

Sprinkler & Fire Alarm System

Should Council choose to direct staff to continue to pursue the implementation of a sprinkler system in this structure, additional funds will be required. In 2023, JP2G provided a Class C estimate indicating an approximate construction cost of \$337,500 (plus HST) excluding design and Contract Administration. Since this time, further complications have been discovered and the market has continued to be affected by

inflation. The Fire Alarm system alone however could be implemented with an approximate construction cost of \$112,500 (plus HST).

The following is a breakdown of the high-level estimate of costs associated with the options in this project:

Item	Fire Alarm Only	Fire Alarm & Sprinkler
Design	\$ 31,376.20	\$ 51,895.00
Construction	\$ 112,500.00	\$ 337,500.00
Contract Administration	\$ 25,000.00	\$ 40,000.00
Net HST	\$ 2,972.22	\$ 7,557.35
Estimated Project Cost	\$ 171,848.42	\$ 436,952.35

Per the above calculations, the projected savings from discontinuing the sprinkler portion of the project would be approximately \$265,103.93.

More accurate costing will be presented to Council as part of the 2025 Long Range Capital Forecast (LRCF) process when the designs are approaching completion.

Fire Escape

A formal proposal from Jp2g Consultants for design services relating to replacement of the fire escape at the Museum is forthcoming under the Town’s standing offer agreement. After design costs, the construction value is likely to proceed beyond the remaining 2024 project budget due to additional protections required around windows. Staff will return to Council with a more precise construction budget value at budget time for consideration. The fire escape is currently planned to be constructed in 2025.

Meeting Dates:

N/A

Consultation:

- Manager of Culture / Museum Curator

Documents:

N/A

Signatures

Reviewed by Department Head: John Steckly

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Staff Report

Subject: Proclamation for National Drowning Prevention Week (July 21st to 27th, 2024)

Report Number: 24-07-08-04

Report Author and Position Title: Oliver Jacob, Deputy Clerk

Department: Client Services

Meeting Date: July 8th, 2024

Recommendations:

That Council proclaim July 21st to 27th, 2024 as National Drowning Prevention Week in the Town of Arnprior.

Background:

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 77 James Street Arnprior, ON K7S 1C9
Section 5.2.2 – Contact Person’s Name	Kasia Trautrim Aquatics and Facility Services Supervisor ktrautrim@arnprior.ca
Section 5.2.3 – Name of Proclamation and Duration	National Drowning Prevention Week July 21 st to 27 th , 2024

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Text – National Drowning Prevention Week – July 21st to 27th, 2024)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation
National Drowning Prevention Week
July 21st to 27th, 2024

Whereas in the Town of Arnprior, we are fortunate to have wonderful waterfront parks and beach and an indoor pool providing countless recreational opportunities for residents and visitors; and

Whereas drowning is a social equity issue that disproportionately affects children and adolescents in rural areas, with many countries around the world reporting drowning as the leading cause of childhood mortality and drowning being among the 10 leading causes of death globally for 5- to 14-year-olds; and

Whereas the mission of Lifesaving Society Canada is to prevent drowning throughout Canada and approximately 500 Canadians die in preventable water-related incidents each year;

Whereas most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present, can we genuinely enjoy the beauty and recreation opportunities offered by these bodies of water; and

Whereas the Town of Arnprior encourages families to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to always wear a lifejacket when boating; and

Whereas Lifesaving Society Canada has declared July 21st to 27th, 2024 as [National Drowning Prevention Week](#) to focus on the drowning problem and the hundreds of lives that could be saved this year;

Therefore Be It Resolved That I, Lisa McGee, Mayor, do hereby proclaim July 21st to 27th, 2024 as “National Drowning Prevention Week” in the Town of Arnprior and encourages all residents and visitors to practice good water safety while enjoying our local waterways and aquatic amenities.

Lisa McGee, Mayor
Town of Arnprior

The Corporation of the Town of Arnprior

By-law Number 7502-24

A by-law to award a contract for RFP #REC-2024-02 for Design Services for the revitalization of Robert Simpson Park to Stantec Consulting.

Whereas Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

Whereas on February 12th, 2024 Council passed By-law 7461-24 to adopt the 2024 Capital Budget which included design services for the revitalization of Robert Simpson Park with a budget of \$478,000; and

Whereas in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Proposal REC-2024-02 through a public process for design services for the revitalization of Robert Simpson Park; and

Whereas Stantec Consulting submitted a proposal that was deemed by Staff to be the best overall value priced at \$595,015.00 (plus HST) for the specified scope of work; and

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** Council award RFP No. REC-2024-02 Design Services for the Revitalization of Robert Simpson Park to Stantec Consulting, for a total of \$595,015.00 (plus HST).
2. **That** Council authorize the General Manager, Operations to spend an additional contingency value of \$60,549.00.
3. **That** Council authorize the budgetary overage of \$205,457.57 to be funded 85% from Capital Expenditure Reserve Fund and 15% from Development Charges Reserve Fund.
4. **That** Council enact a bylaw authorizing the CAO to execute the agreements, and related documents with Stantec Consulting to complete the scope of work specified.
5. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.

6. **That** this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 8th day of July, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior

By-Law Number 7503-24

A by-law to award a contract for tender PW-2024-08 Road Resurfacing and Patching to D-Squared Construction Ltd.

Whereas Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues; and

Whereas on February 12th, 2024 Council passed by-law 7461-24 to adopt the 2024 Capital Budget which included a budget of \$250,000 for Rolling Road Rehabilitation; and

Whereas in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Tender #PW-2024-08 through a public process; and

Whereas D-Squared Construction Ltd. submitted the lowest acceptable bid of \$178,891.20 in response to Tender PW-2024-08; and

Whereas the submitted project costs result in a budgetary surplus of \$88,902.93.

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** Council award tender PW-2024-08 Road Resurfacing and Patching to D-Squared Construction Inc. for a total of \$178,981.20 (including HST); and
2. **That** Council authorize the General Manager, Operations to negotiate with D-Squared Construction Inc. up to an amount of the budgetary surplus of \$88,902.93 to complete additional road and sidewalk patches as identified by staff; and
3. **That** Council enact bylaw authorizing the CAO to execute the agreements and related documents with D-Squared Construction Ltd; and
4. **That** and by-laws, resolutions, or parts of by-laws inconsistent with this by-law be hereby repealed.

Enacted and Passed this 8th day of July, 2024.

Lisa McGee, Mayor

Kaila Zamojski, Clerk

**The Corporation of the
Town of Arnprior**

By-law Number 7504-24

A By-law to appoint Kaitlyn Wendland as a Deputy Division Registrar, Deputy Issuer of Marriage Licences and Wedding Officiant for the Town of Arnprior

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council; and

Whereas a division registrar may, with the approval of the Registrar General, appoint one or more deputy division registrars to act for them and any such deputy while so acting has all the powers and duties of the division registrar who appointed the deputy; and

Whereas Ontario Regulation 285/04 authorized clerks of local municipalities to perform civil marriages;

Whereas Council of the Corporation of the Town of Arnprior adopted By-law Number 6252-13, as amended, authorizing the Clerk and Deputy Clerk to perform civil marriages; and

Whereas Council of the Corporation of the Town of Arnprior deems it expedient to approve the appointment of a Deputy Division Registrar, Deputy Issuer of Marriage Licences and Wedding Officiant.

Therefore the Council of the Corporation of the Town of Arnprior enacts as follows:

1. **That** Kaitlyn Wendland be appointed as a Deputy Division Registrar, Deputy Issuer of Marriage Licences and Wedding Officiant for the Town of Arnprior.
2. **That** this By-law shall come into force and effect on the day of its passing.

Enacted and Passed this 8th, day of July, 2024.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

The Corporation of the Town of Arnprior

By-law Number 7505-24

A by-law to authorize the Corporation of the Town of Arnprior to enter into a Municipal Funding Agreement with the Association of Municipalities of Ontario (AMO) for the Canada Community Building Fund (CCBF).

Whereas the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “Administrative Agreement”), which governs the transfer and use of the Canada Community-Building Fund (“CCBF”) in Ontario; and

Whereas AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement; and

Whereas the Council of the Town of Arnprior wishes to enter into this Agreement to access CCBF funding;

Whereas Council deems it expedient to move forward with authorizing an agreement for this funding program.

Therefore, the Council of the Town of Arnprior enacts as follows:

- 1. That** the Mayor and Clerk are hereby authorized to execute and to affix the seal of the Corporation to the funding agreement in the form attached hereto as Appendix A between the Corporation of the Town of Arnprior and the Association of Municipalities of Ontario (AMO); and
- 2. That** this By-law shall come into force and effect on the day of its passing.

Enacted and passed this 8th day of July, 2024.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Clerk

MUNICIPAL FUNDING AGREEMENT ON THE CANADA COMMUNITY-BUILDING FUND

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as “**AMO**”)

AND:

THE TOWN OF ARNPRIOR

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the “**Recipient**”)

WHEREAS the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

AND WHEREAS AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

AND WHEREAS the Recipient wishes to enter into this Agreement to access CCBF funding;

NOW THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATIONS

1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

“Asset Management” is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

“Canada” means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

“Canada Community-Building Fund” or “CCBF” means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditure” means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

“Eligible Investment Category” means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

“Eligible Project” means a project that fits within an Eligible Investment Category.

“Event of Default” has the meaning given to it in Section 13.1 of this Agreement.

“Funds” mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Housing Needs Assessment” or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

“Infrastructure” means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

“Lower-Tier Municipality” means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Non-Municipal Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

“Parties” means AMO and the Recipient.

“Prior Agreement” means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

“Single-Tier Municipality” means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

“Upper-Tier Municipality” means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

- 5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.
- 5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
 - b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
 - c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.
- 5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):
- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
 - b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
 - c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.
- 5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
 - b) An investment permitted under:
 - i. The Recipient's investment policy; and
 - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
 - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30th each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
- a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 **AMO Not Liable.** In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 **Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “**Indemnitee**”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
 - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
 - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
 - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
 - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director
Canada Community-Building Fund Agreement
Association of Municipalities of Ontario
155 University Avenue, Suite 800
Toronto, ON M5H 3B7

Telephone: 416-971-9856
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer
The Town of Arnprior
105 Elgin Street West
Arnprior, ON K7S 0A8

16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

18. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

THE TOWN OF ARNPRIOR

By:

Name: Lisa McGee
Title: Mayor

Date

Name: Kaila Zamojski
Title: Town Clerk

Date

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By:

Name:
Title: Executive Director

Date

Witness:
Title:

Date

SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient’s ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

SCHEDULE B: ELIGIBLE EXPENDITURES

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
 - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
 - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
 - Studies, strategies, systems, or plans related to housing or land use;
 - Studies, strategies, or plans related to the long-term management of infrastructure; and
 - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
 - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
 - \$80,000.

SCHEDULE C: INELIGIBLE EXPENDITURES

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
 - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
 - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

SCHEDULE D: ANNUAL REPORT

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:
 - Interest earnings and investment gains – in accordance with Section 5.7;
 - Proceeds from the disposal of assets – in accordance with Section 12.1;
 - Outgoing transfers – in accordance with Sections 5.3 and 5.4;
 - Incoming transfers – in accordance with Section 5.3; and
 - Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.
2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.
3. **Results** – and particularly:
 - Expected outputs and outcomes for each ongoing Eligible Project;
 - Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
 - Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
 - i. The number of housing units enabled, supported, or preserved; and
 - ii. The number of affordable housing units enabled, supported, or preserved.
4. **Other information** – such as:
 - Progress made in the development and implementation of asset management plans and systems; and
 - The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

SCHEDULE E: COMMUNICATIONS REQUIREMENTS

1. COMMUNICATIONS ACTIVITIES

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

2. INFORMATION SHARING REQUIREMENTS

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

3. PROJECT SIGNAGE REQUIREMENTS

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on www.buildingcommunities.ca.
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
 - b) The Canada wordmark and the following wording (as applicable):
 - i. "This project is funded in part by the Government of Canada"; or
 - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to www.infrastructure.gc.ca. Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
- a) "This project is funded in part by the Government of Canada"; or
 - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.



Resolution for Support – Calling for Investment in Municipal Infrastructure for Eastern Ontario’s Small and Rural Communities

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Eastern Ontario Wardens’ Caucus (EOWC) as information; and

Whereas Eastern Ontario’s small rural municipalities face insurmountable challenges to fund both new growth related infrastructure and ongoing maintenance of their capital assets including local roads and bridges, clean water, wastewater, waste facilities, and municipally owned buildings including recreational facilities and libraries; and

Whereas the [Federation of Canadian Municipalities](#) has calculated that Municipal Governments across Canada are responsible for approximately 60 percent of public infrastructure that supports our economy and quality of life, but only receive 10 cents of every tax dollar; and

Whereas the Eastern Ontario Wardens’ Caucus (EOWC) region’s capital infrastructure deficit has increased by 58 percent since 2011 and is now at \$6 billion, and growing; and

Whereas in 2018, the Ontario Government mandated all Ontario municipalities to develop and fully fund capital asset management plans by July 2025; and

Whereas the EOWC has released a regional [Municipal Infrastructure Policy Paper](#) showing key infrastructure data, opportunities and challenges in small rural municipalities across Eastern Ontario; and

Whereas Eastern Ontario is a growing economy that can grow more with sustainable, innovative infrastructure partnership and investment from the Federal and Ontario Governments; and

Whereas the infrastructure deficit for small rural municipalities cannot be adequately addressed through property tax revenue, restricted municipal borrowing capacity, and municipalities limited ability to generate revenue; and

Whereas small rural taxpayers cannot afford dramatic increases to pay for the current and future infrastructure.

Therefore Be It Resolved That the Council of the Town of Arnprior joins the Eastern Ontario Wardens' Caucus, the Association of Municipalities of Ontario, and the Federation of Canadian Municipalities in calling on the Government of Canada and Government of Ontario to immediately and sustainably partner with Municipal Governments by investing in both the new and ongoing maintenance and repairs of municipal infrastructure in Eastern Ontario's small rural municipalities; and

Further That the Federal and Provincial Governments immediately review data and work together to implement solutions based on the [EOWC's Municipal Infrastructure Policy Paper](#) in partnership with small rural municipalities; and

Further That this resolution be forwarded to the Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; the Honourable Doug Ford, Premier of Ontario; the Honourable Kinga Surma, Ontario Minister of Infrastructure; the Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; the Honourable Lisa Thompson, Ontario Minister of Rural Affairs; the Honourable Peter Bethlenfalvy, Ontario Minister of Finance; the Honourable Prabmeet Sakaria, Ontario Minister of Transportation; the Honourable Vic Fedeli, Ontario Minister of Economic Development, Job Creation and Trade; Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke; John Yakabuski, MPP for Renfrew-Nipissing-Pembroke; Federation of Canadian Municipalities (FCM); Association of Municipalities of Ontario (AMO); Canada Mortgage and Housing Corporation (CMHC); Rural Ontario Municipal Association (ROMA); and the Eastern Ontario Wardens' Caucus (EOWC).