



ARNPRIOR

Minutes of Council Meeting September 9, 2024 6:30 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

**Council Members Present
(Electronic):**

None

Council Members Absent:

None

Town Staff Present:

Robin Paquette, CAO
Jennifer Morawiec, General Manager
Client Services / Treasurer
Kaila Zamojski, Town Clerk
Oliver Jacob, Deputy Clerk
John Steckly, General Manager
Operations
Rick Desarmia, Fire Chief
Alix Jolicoeur, Manager of Community
Services / Planner
Ryan Wall, Engineering Officer
Amy Dean, Environmental Engineering
Officer

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 285-24
Moved by Dan Lynch
Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, September 9, 2024 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 286-24

Moved by Billy Denault

Seconded by Lynn Cloutier

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted (Regular Meeting of Council – August 26, 2024).

Resolution Carried

8. Awards / Delegations / Presentations

None

9. Public Meetings

None

10. Matter Tabled / Deferred / Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Awarding of Design Proposal 21-1007P Design of Daniel Street – Albert Street Sewer Upsizing – Engineering Officer

Resolution Number 287-24

Moved by Chris Couper

Seconded by Lynn Cloutier

That Council award the Daniel Street-Albert Street Sanitary Sewer Upsizing engineering design assignment to JP2G Consultants Inc, at a cost of \$212,737.19 including HST, to be funded 73% of the design being recovered through the HEWSF grant and the remaining 27% of the design cost be funded 25% from Wastewater Reserve, 25% from Water Reserve and 50% from Capital Expenditure Reserve Fund;

Further That upon the CAO's approval of the final form of the foregoing documents, Council authorize the CAO to enter into a contract agreement with JP2G Consultants Inc.

Resolution Carried

b) Solid Waste Management By-law Update – Environmental Engineering Officer

Resolution Number 288-24

Moved by Dan Lynch

Seconded by Chris Toner

That Council receive this report as information; and

Further That Council adopt a revised Solid Waste Management By-law, by repealing and replacing By-law No. 6394-14.

Resolution Carried

c) Canada Mortgage Housing Corporation Housing Accelerator Fund Round 2 – Housing Action Plan – Manager of Community Services/ Planner

Resolution Number 289-24

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council receive Staff Report No. 24-09-09-03 as information; and

Further That Town Council approve the Housing Action Plan as outlined generally in Appendix 2 to this report and direct staff to submit the Housing Action Plan in support of the application under the Housing Accelerator Fund (HAF) – Round 2 to the Canada Mortgage and Housing Corporation (CMHC).

Resolution Carried

d) Zoning By-law Amendment No. 3/24 (150 Staye Court Drive) - Manager of Community Services/ Planner

Resolution Number 290-24

Moved by Chris Couper

Seconded by Chris Toner

That Council receives an application for an amendment to Zoning By-law 6875-18 for 150 Staye Court to rezone the subject property from “Mixed Use Commercial/Employment (MU-CE)” to “Mixed Use Commercial/Employment Exception XX (MU-CE*XX)”.

Further That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on Monday, September 23rd, 2024, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

e) Proclamation for Fire Prevention Week (October 6-12, 2024) – Deputy Clerk

Resolution Number 291-24

Moved by Tom Burnette

Seconded by Chris Couper

That Council proclaim October 6th to 12th, 2024 as Fire Prevention Week in the Town of Arnrior.

Resolution Carried

The Deputy Clerk read the proclamation:

Whereas the Town of Arnprior is committed to ensuring the safety and security of all those living in and visiting Arnprior; and

Whereas fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas residents should identify places in their home where fires can start and eliminate those hazards; and

Whereas residents should install working smoke alarms in every sleeping room, outside each separate sleeping area, and on every level of the home; and

Whereas residents should listen for the sound of the smoke alarm and when it sounds respond by going outside immediately to the designated meeting place; and

Whereas residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas our first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas the 2024 Fire Prevention Week theme is “Smoke alarms: make them work for you!” and it aims to educate everyone about simple but important actions they can take to keep themselves and those around them safe;

Therefore I, Lisa McGee, Mayor, do hereby proclaim October 6th to 12th, 2024 as “Fire Prevention Week” in the Town of Arnprior and urge all residents and visitors to be aware of their surroundings, engage in fire safe practices and support the many public safety activities of the Arnprior Fire Department during Fire Prevention Week and all year long.

f) Proclamation for Test Your Smoke Alarm Day (September 28, 2024) – Deputy Clerk

Resolution Number 292-24

Moved by Tom Burnette

Seconded by Dan Lynch

That Council proclaim September 28th, 2024 as “Test Your Smoke Alarm Day” in the Town of Arnprior.

Resolution Carried

The Deputy Clerk read the proclamation:

Whereas "Test Your Smoke Alarm Day" marks the first day of action to promote installing and testing working smoke alarms in every home in Ontario;

Whereas in 2022, there were 133 fire fatalities in the Province of Ontario, the largest number of fire-related deaths in 20 years;

Whereas a working smoke alarm has been legally required to be installed on every storey of a residence in Ontario since 2006;

Whereas this awareness campaign is led by the Office of the Ontario Fire Marshall and supported by the Arnprior Fire Department each year;

Therefore I, Lisa McGee, Mayor, do hereby proclaim September 28th, 2024 as “Test Your Smoke Alarm Day” in the Town of Arnprior and urge all local residents to test the smoke alarms in their residence by pressing the test button, replacing the batteries and making sure that they are in good working order.

13. Committee Reports and Minutes

a) Mayor’s Report

Mayor McGee reported the following:

- Hosted by the Arnprior Regional Health Foundation, Mayor McGee brought greetings on behalf of the Town at the groundbreaking ceremony for the CT Scanner. MP Cheryl Gallant, MPP John Yakabuski, ARH Board Members and donors were also in attendance and the first patients are expected to be served in late 2024. She also met new ARH President and CEO Jeremy Stevenson for their first time.
- Alongside Councillors Couper and Denault, Mayor McGee attended a presentation by the Save The Grove Again initiative. With CAO Robin Paquette, Mayor McGee will also be meeting with Cavanagh Communities to discuss their intentions for the Galilee lands and she requested that all parties approach this important topic with respect for all involved.
- On Saturday, September 7th, 2024, Mayor McGee brought greetings on behalf of the Town at the 40th anniversary celebrations for the MacNamara Field Naturalists’ Club.
- At the most recent meeting of the Renfrew Police Services OPP Detachment Board, the Board discussed their draft budget and compensation for Board Members.
- Mayor McGee congratulated graduates from the Arnprior Fire Department on their hard work and dedication alongside County Councillor Lynch and Councillors Burnette and Toner. She also recognized the role that the families of volunteer firefighters play in supporting their loved ones throughout their service to the local community.
- Mayor McGee met with a manufacturing company regarding their preliminary plans to establish a presence in the Town of Arnprior.
- Mayor McGee attended a meeting on emergency preparedness and threat management hosted by our local Member of Parliament (MP) Cheryl Gallant alongside Deputy Fire Chief / CEMC Cory Nicholas. She recommended that residents ensure that they maintain emergency kits for a period of longer than seventy-two (72) hours.
- Mayor McGee shared the proclamation for “Terry Fox Day” at the flag raising event that took place on the morning of September 9th, 2024 alongside Town staff and

Councillors Burnette and Toner. She also invited Members of Council and members of the public to participate in the Terry Fox Run on Sunday, September 15th, 2024.

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- There is a new Member of Council representing Horton Township on the County of Renfrew Council. Ms. Dana Proctor was sworn in and has replaced Mayor Dave Bennett who is on leave.
- Delegations at County Council included:
 - Tahseen Alie, Fund and Volunteer Coordinator, East Region Autism made a presentation on Autism and received a cheque for \$2500.00 from Warden Golf Tournament.
 - Ottawa Valley Tourist Association (OVTA) Board of Directors Chair, Stefani Van Wijk, and Vice Chair, Meghan James, made a presentation on how valuable OVTA is to local businesses and encourage them to join at no cost. OVTA was also presented with a cheque for \$2500.00 from Warden Golf Tournament.
- Two new County Corporate Policies:
 - Criminal Record Check for Prospective Employees to be updated to align the requirements for vulnerable sector Criminal Record Checks with the Ontario Provincial Police's requirements; and
 - Bereavement Leave – Staff to examine the Bereavement Policy to include divorced or separated spouses
- Two items on the Agenda were deferred:
 - Municipal Services Corporation/Communal Servicing;
 - Regional Incentives Program that directs staff to undertake an Official Plan Amendment, to enable policies that would allow the County to provide grants/loans for local Community Improvement Plan (CIP) initiatives.
- County only has one member (Mayor Jennifer Murphy) on 2024\2025 ROMA board.
- The Renfrew County Housing Corporation Board of Directors approved an increase to rent in the amount of \$10.00 per month above the annual rent increase guideline of 2.5% for all units within all Renfrew County Housing Corporation that are below the Household Income Limits (HILs) rent rates for 2025.
- ROMA 2025 has included Municipal Fire Departments to their workplan due to the mounting legislation around apparatus and received support for Bonnechere Valley's Resolution to Exempt Emergency Vehicles from Emission Standards.
- The Ida Street subdivision (File #: 47T-22002) in Arnprior was draft approved and the developer now has three years to satisfy the conditions of approval. The draft approval is to create 55 new rowhouse dwellings.
- Renfrew County Food Guide Food producers and growers who offer on-farm, farm stand or roadside sales are encouraged to submit their free listing for inclusion in the guide by September 12, 2024, via <https://ovta.typeform.com/RCfoodguide>
- In Renfrew County there are almost 1,700 draft approved housing units – a five-year supply - waiting for the proponent to complete the conditions of approval and move forward. Some of these draft approvals date back to the early 1990's. These new planning statement policies would allow the municipality to cancel draft approval and

assign the servicing capacity to a different developer who would move quicker on the development.

Councillor Couper reported the following regarding the Culture and Diversity Advisory Committee Meeting:

- The Culture and Diversity Advisory Committee did not have quorum at their September 3rd, 2024 committee meeting and the agenda items will be tabled to the October 7th, 2024 committee meeting which will take place at 6:30 PM in Council Chambers at Town Hall.

14. Correspondence & Petitions

a) Correspondence Package – I-24-SEPT-15

Resolution Number 293-24

Moved by Chris Couper

Seconded by Billy Denault

That the Correspondence Package Number I-24-SEPT-15 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch noted the following items:

- Page 3 – Ministry of Municipal Affairs and Housing Office of the Minister have announced have a new Provincial Planning Statement (PPS 2024) under the Planning Act, coming into effect on October 20, 2024.
- Page 19 – Good news if you're looking for a gastrointestinal endoscopy in that the Ontario government has added approximately 60,000 gastrointestinal (GI) endoscopy procedures at community surgical and diagnostic centres across the province each year.
- Page 49 - Today, more than ever, there is a growing need to make the built environment more accessible for people with disabilities. Register now for our webinar on September 12 with RothIAMS to learn more about eliminating barriers in municipal facilities.
 - In response to County Councillor Lynch the CAO noted that we will have staff representation on this webinar.
- Page 51 - Attention local businesses - Throughout October, Enterprise Renfrew County is hosting a variety of workshops designed to elevate your business. These in-person events will be held at various locations across the County of Renfrew. Event Dates include:
 - October 7th: Calabogie Community Hall - 8:30 AM - 12:00 PM
 - October 9th: Ash Grove Inn - 8:30 AM - 12:00 PM
 - October 16th: Whitewater Municipal Office - 8:30 AM - 12:30
 - October 18th: Petawawa Quality Inn & Suites - 12:30 PM - 4:00

All in-person events are \$28.25, food will be provided for each event. If you can't attend these in-person events, there will be a free webinar on October 21st from 1:00 PM to 2:00 PM through Enterprise Renfrew.

b) Correspondence Package – A-24-SEPT-11

Resolution Number 294-24

Moved by Lynn Cloutier

Seconded by Billy Denault

That the Correspondence Package Number A-24-SEPT-11 be received and the recommendations outlined be brought forward for Council's consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 295-24

Moved by Lynn Cloutier

Seconded by Chris Couper

That the following by-laws be and are hereby enacted and passed:

- i. By-law No. 7516-24 – Award Engineering Design Services for the Daniel Street/ Albert Street Sewer Upsizing Project
- ii. By-law No. 7517-24 – Water Tower Lease Agreement (Storm Internet Services)
- iii. By-law No. 7518-24 – Water Tower Lease Agreement (County of Renfrew)
- iv. By-law No. 7519-24 – Part Lot Control (Campanale Homes – Riverwood Estates)
- v. By-law No. 7520-24 – Traffic and Parking

Resolution Carried

b) Resolutions

- i. **Resolution of Support – Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) – Updates to the Municipal Elections Act, 1996**

Resolution Number 296-24

Moved by Dan Lynch

Seconded by Chris Toner

That Council of the Corporation of the Town of Arnprior receive the correspondence from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) as information; and

Whereas elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and

Whereas legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and

Whereas the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that

responds to the unique circumstances of their local communities; and

Whereas the *Municipal Elections Act, 1996* (MEA) will be 30 years old by the next municipal and school board elections in 2026; and

Whereas the MEA sets out the rules for local elections, the *Assessment Act, 1990* and the *Education Act, 1990* also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and

Whereas with rules across three pieces of legislation, and the *MEA* containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and

Whereas the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and

Whereas while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and

Whereas to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and

Whereas the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration; and

Whereas AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

Therefore Be It Resolved That Council calls on the Province of Ontario to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections; and

Further That this resolution will be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Jill Dunlop, Minister of Education; the Honourable Todd McCarthy, Minister of Public and Business Service Delivery; the Honourable

Peter Bethlenfalvy, Minister of Finance; Cheryl Gallant, MP for Renfrew-Nipissing-Pembroke; John Yakabuski, MPP for Renfrew-Nipissing-Pembroke; the Association of Municipalities of Ontario (AMO) and the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).

Resolution Carried

ii. **Municipal Grant Application – Arnprior Regional Health – The Grove Home Family and Friends Council Fundraising Event**

Resolution Number 297-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council of the Corporation of the Town of Arnprior receive the correspondence from Arnprior Regional Health as information; and

Whereas Arnprior Regional Health (ARH) is an eligible organization under the Municipal Grants Policy and provides health and community services to the local community at three (3) sites including the Arnprior and District Memorial Hospital, the Grove Home and the Community Programs; and

Whereas as an ARH body, the Grove Home’s Family and Friends Council will be hosting their “Fiddles and Friends” fundraiser at the Nick Smith Centre Community Hall on Sunday, October 20th, 2024 between 2:00 PM and 4:30 PM; and

Therefore Be It Resolved That Council approve the request for in-kind support through the waiving of rental fees for the Nick Smith Centre Community Hall (\$460.00) for the Fiddles and Friends fundraiser taking place on October 20th, 2024;

Further That Arnprior Regional Health be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

16. Announcements

Councillor Couper made the following announcements:

- Councillor Couper shared a message of gratitude from a member of the community regarding the professionalism and service of the Arnprior Fire Department to support a recent fire at their home. In particular, the resident praised the home fire and life safety prevention and education work that the department does to support the implementation of lifesaving plans in each home.

- Councillor Couper expressed his appreciation for Town staff to ensure public safety in school areas where increased traffic congestion has been present with the current lack of school bus transportation. The collaboration between the Clerks' Office, By-Law Enforcement, Crossing Guards, Operations, OPP and the local schools has been key to keeping pedestrians safe and vehicles flowing smoothly in school zones. He also recommended that parents adhere to the guidance being provided by their schools (including Park and Walk messages) as they are the experts in ensuring the safety of their students.

County Councillor Dan Lynch made the following announcements:

- This Saturday, September 14th is the Grand Opening of the Men's Shed on River Road in Township of McNab/Braeside.
- A reminder for bicycle riders that there is a "Tour du Poutine" is being held on Saturday, September 21st from 10:30 am to 12:00 pm. The starting point is Red Pine Bay. Registration begins at 10:00 am with a \$20 registration fee. This includes poutine and a drink. This event is a fundraiser for the Arnprior & District Food Bank.
- Congratulations to the Arnprior Opportunity Shop on their 50th anniversary, highlighted by the terrific Fashion Show, and support from our Museum who provided warmth, coffee, and cookies.
- This Sunday is the Terry Fox Run at Robert Simpson Park.
- Legion Week starts off with a Veteran Dinner at the Branch on Sunday, September 17th. Veterans are reminded to contact Branch for a reservation.

17. Media Questions

None

18. Closed Session

Resolution Number 298-24 (7:33 pm)

Moved by Tom Burnette

Seconded by Chris Couper

That Council move into closed session regarding:

- One (1) matter pursuant to Section 239 (2) (b) of the Municipal Act, 2001, as amended, to discuss personal matter about an identifiable individual, including municipal or local board employees (Commemorative Naming); and
- One (1) matter pursuant to Section 239 (2) (f) concerning advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Airport).

Resolution Carried

Resolution Number 299-24 (8:42 pm)

Moved by Dan Lynch

Seconded by Tom Burnette

That Council resume to Open Session at 8:42 pm.

Resolution Carried

Resolution Number 300-24
Moved by Chris Couper
Seconded by Billy Denault

That Council direct staff to proceed as directed in Closed Session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 301-24
Moved by Chris Couper
Seconded by Tom Burnette

That By-law No. 7521-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 9, 2024 be and it is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 302-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That this meeting of Council be adjourned at 8:42 pm.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Resolution Number 300-24
Moved by Chris Couper
Seconded by Billy Denault

That Council direct staff to proceed as directed in Closed Session.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 301-24
Moved by Chris Couper
Seconded by Tom Burnette

That By-law No. 7521-24 being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 9, 2024 be and it is hereby enacted and passed.

Resolution Carried

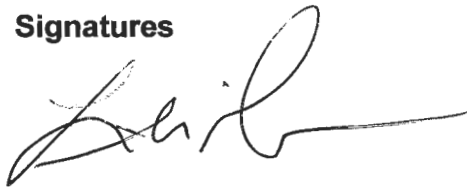
20. Adjournment

Resolution Number 302-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That this meeting of Council be adjourned at 8:42 pm.

Resolution Carried

Signatures



Lisa McGee, Mayor



Kaila Zamojski, Town Clerk