



**ARNPRIOR**

**Town of Arnprior  
Environmental Advisory Committee Meeting**

**Date: Monday, September 16<sup>th</sup>, 2024**

**Time: 6:30 PM**

**Location: Council Chambers – 105 Elgin Street West, Arnprior**

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Adoption of Agenda**
- 5. Disclosures of Pecuniary Interest**
- 6. Adoption of Previous Minutes**
  - a) [Committee Minutes – June 17<sup>th</sup>, 2024](#) (Page 1-4)**
- 7. Presentations / Delegations**
- 8. Matters Tabled / Deferred / Unfinished Business**
  - a) [Action Item Summary](#) (Page 5-7)**
- 9. Staff Reports (by Department)**
- 10. New Business**
  - a) Review of Discussions Regarding Priorities**
  - b) Garden Awards**
  - c) Roundtable Discussion**
- 11. Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1817. The Agenda and Agenda items will be prepared in an accessible format upon request.

**Full Distribution:** Council, CAO, Town Staff, Committee Members

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## **Minutes of the Environmental Advisory Committee Meeting**

**June 17<sup>th</sup>, 2024**

**6:30 PM**

**Council Chambers – Town Hall**

### **Committee and Staff Attendance**

#### **Committee Members Present:**

Natalie Deveau, Chair  
Chris Toner, Vice Chair  
Billy Denault, Councillor  
Barry Goodman, Committee Member  
Ben Shearer, Committee Member

#### **Town Staff Present:**

John Steckly, GM, Operations  
Amy Dean, Environmental  
Engineering Officer  
Oliver Jacob, Deputy Clerk

#### **Committee Members Absent:**

Ted Strike, Committee Member  
Alexis Young, Committee Member

### **1. Call to Order**

Natalie Deveau, Chair, called the meeting to order at 6:30 PM and welcomed those present.

### **2. Roll Call**

The roll was called, with all Members of the Committee being present except Ted Strike and Alexis Young.

### **3. Land Acknowledgment**

Natalie Deveau, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

#### 4. Adoption of Agenda

Resolution Number 012-24

Moved by Billy Denault

Seconded by Chris Toner

**Be It Resolved That** the agenda for the Environmental Advisory Committee Meeting dated Monday, June 17<sup>th</sup>, 2024 be adopted.

Resolution Carried

#### 5. Disclosure of Pecuniary Interest

None

#### 6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 013-24

Moved by Billy Denault

Seconded by Barry Goodman

**Be It Resolved That** the minutes for the May 21<sup>st</sup>, 2024 Environmental Advisory Committee meeting be adopted.

Resolution Carried

#### 7. Presentations/ Delegations

##### a) Proposed Priority Setting and Overarching Goals,

Natalie Deveau, Chair, provided a PowerPoint presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Committee members expressed appreciation for the work done to bring together the items of conversation over the last few months into a synthesized document and they welcomed the priorities as presented. It was agreed that informal topic-based working groups would be the best option to have preliminary brainstorming sessions about the topics over the summer. Overviews of the discussions would then be shared and discussed at the September 16<sup>th</sup>, 2024 committee meeting. Individual committee members identified their interest as outlined below:
  - Healthy Waterways – Barry Goodman and Ben Shearer
  - Reducing Our Carbon Footprint – Alexia Young
  - Waste Reduction – Natalie Deveau
  - Supporting Plants and Wildlife – Chris Toner
- It was agreed that staff would send an email to all committee members with details about the informal topic-based working groups and encouraging their participation over the summer months.

- Additional topics were discussed including the importance of active transportation, monitoring waterways and considering opportunities for electrification for Town-owned lawn care equipment.

**b) Draft EAC Survey**

Natalie Deveau, Chair, provided an overview of the draft Environmental Advisory Committee survey and responded to questions.

Resolution Number 014-24  
 Moved by Natalie Deveau  
 Seconded by Billy Denault

**That** the Environmental Advisory Committee recommend the creation of a survey to assist in the setting of committee priorities with the final form and implementation to be carried out by Town staff and reported back to the committee in Fall 2024.

Resolution Carried

**8. Matters Tabled/ Deferred/ Unfinished Business**

**a) Review Action Items Summary Table**

Natalie Deveau, Chair, asked that the committee proceed through each item as listed on the Action Items Summary Table. Discussion ensued amongst Committee Members with the following being a summary of the updates received:

Item	Comment / Update
1	This item will be completed at this meeting with the presentation on the FoodCycler Pilot Program Results.
6	This item has been completed as it was included within the 2024 Pitch-In Week education materials.

**9. Staff Reports**

**a) FoodCycler Pilot Program Results**

Amy Dean, Environmental Engineering Officer, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- There will be public drop-off locations for FoodCycler users who do not have a use for the soil residual material. One collection location will be at the Nick Smith Centre and the soil residuals collected would be provided to ButterflyWay Arnprior for use in their pollinator gardens across the region.

Resolution Number 015-24  
Moved by Natalie Deveau  
Seconded by Billy Denault

**That** the Environmental Advisory Committee supports a future recommendation to Council to direct staff to work with Food Cycle Science to implement a secondary pilot program in 2024 for food waste recycling units for 100 residences in the Town of Arnprior and purchase carbon filter refills for resale to the public on a cost recovery basis, with the total net cost to the Town being \$11,200 to be funded from the Waste Management Reserve Fund.

Resolution Carried

**b) Energy Conservation and Demand Management Plan Update**

Amy Dean, Environmental Engineering Officer, provided a PowerPoint Presentation and responded to questions.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- Committee members asked for more information on the Nick Smith Centre Arena Slab Replacement project and its impact on the building's energy efficiency.
- Committee members asked for more information to be presented to a future committee meeting on the Town's vehicle and equipment fleet and potential electrification opportunities.

**10. New Business**

**a) Roundtable Discussion**

Natalie Deveau, Chair, shared that this item on the agenda is an opportunity to share any questions, comments, thoughts and perspectives.

Oliver Jacob, Deputy Clerk, shared that committee members should reach out to confirm if they wish to attend the Arnprior Sunday Market which will take place weekly on Sundays until the end of September 2024.

**11. Adjournment**

Resolution Number 016-24  
Moved by Billy Denault  
Seconded by Barry Goodman

**That** the Environmental Advisory Committee adjourn at 7:57 PM.

Resolution Carried

**Appendix A**  
**Action Item Summary (Updated)**

Ref. No.	Item	Date Assigned	Responsible Party
1	Obtain a copy of the Community Action Arnprior presentation on Greening Business	2024-03-18	Billy Denault
2	Implement webpage content for Environmental Initiatives through identification of resources, events, etc.	2024-03-18	All
3	Identify priorities for potential data collection activities (i.e. survey).	2024-03-18	Alexis Young
4	Identify priorities for potential public engagement activities (i.e. Arnprior Sunday Market, public events, etc.).	2024-03-18	All
5	Add garbage bins into the passive park in the Marshall's Bay Meadows Subdivision until the park construction is completed with permanent benches and waste receptacles.	2024-03-18	Graeme Ivory
6	Create education materials and information regarding how to reduce yard waste.	2024-03-18	
7	Create education materials and information regarding how to create native pollinator gardens and support seasonal plantings that are supportive of native species.	2024-03-18	
8	Create education materials and information regarding how to recycle appropriately (what can be recycled, how should it be separated, impacts of recycling, etc.).	2024-03-18	
9	Create education materials and information regarding how to deal with invasive species and how to report invasive species on Town property.	2024-03-18	Barry Goodman

Legend: **Yellow = New Addition to Action Item List**  
**Green = Completed Items on Action List**

10	Review available tree planting grants and other opportunities to support the growth of the tree canopy across the community (on public and private properties).	2024-03-18	
11	Work with the Ottawa Valley Cycling and Active Transportation Alliance (OVCATA) on active transportation and bike safety education opportunities.	2024-05-21	
12	Bring forward more information on pollinator-friendly policies and how they could be implemented through Town by-laws and policies.	2024-05-21	Amy Dean Oliver Jacob
13	Bring forward more information on the Nick Smith Centre Arena Slab Replacement project and its impact on the building's energy efficiency.	2024-06-17	John Steckly Graeme Ivory
14	Bring forward more information to be presented to a future committee meeting on the Town's vehicle and equipment fleet and potential electrification opportunities.	2024-06-17	John Steckly Graeme Ivory

Legend: **Yellow = New Addition to Action Item List**  
**Green = Completed Items on Action List**



**Completed Items:**

Item	Status	Responsible Party
Invite the <a href="#">Carleton Place Environmental Advisory Committee</a> to be a delegation at a future meeting.	Completed	Amy Dean
Provide more information about the MacNamara Field Naturalists Club and its 40 <sup>th</sup> anniversary plans.	Completed	Barry Goodman
Organize Earth Day activities and participation in National Earth Day workshop.	Completed	Amy Dean
Organize Pitch-In Week (April 29 <sup>th</sup> , 2024 to May 5 <sup>th</sup> , 2024) activities.	Completed	Lucas Power Amy Dean
Provide more information about the Great Arnprior Trash Hunt and how the EAC can get involved.	Completed	Alexis Young
Provide electronic copies of Town by-laws and policies with regard to environmental issues (as listed in the March 18 <sup>th</sup> , 2024 Environmental Advisory Committees PowerPoint Presentation).	Completed	Oliver Jacob
Provide an update regarding The Great Arnprior Trash Hunt and its impact at the next EAC meeting.	Completed	Alexis Young
Create a sorting guide tool for use at public events.	Completed	Barry Goodman
Coordinate with the organizers of The Great Arnprior Trash Hunt to determine locations that are completed and in need of additional clean-up.	Completed	Amy Dean
Provide results of the FoodCycler pilot project when compiled / available	Completed	Amy Dean
Prepare messaging for how to safely collect garbage materials through clean-up efforts (i.e. Pitch-In Canada poster, animal waste, hazardous materials, etc.).	Completed	Amy Dean

Legend: **Yellow = New Addition to Action Item List**  
**Green = Completed Items on Action List**