



ARNPRIOR

Minutes of Council Meeting November 12, 2024 6:30 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper
Councillor Billy Denault

Town Staff Present:

Robin Paquette, CAO
Jennifer Morawiec, General Manager,
Client Services / Treasurer
Kaila Zamojski, Town Clerk
Oliver Jacob, Deputy Clerk
Graeme Ivory, Director of Recreation
Alix Jolicoeur, Manager of Community
Services / Planner
Patrick Foley, Engineering Officer, Facilities
and Assets

Council Members Present (Electronic):

None

Council Members Absent:

None

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 359-24
Moved by Lynn Cloutier
Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Tuesday, November 12th, 2024 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

Councillor Chris Couper declared a pecuniary interest in item 15(b)(i) on the October 28th, 2024 Regular Meeting of Council Agenda, noting:

“I, Chris Couper, declare a pecuniary interest in this item as I live in close proximity to the subject lands”

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 360-24

Moved by Chris Toner

Seconded by Lynn Cloutier

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted (Regular Meeting of Council – October 28th, 2024).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meetings

a) Zoning By-Law Amendment No. 5/24 (107 Baskin Drive East)

Resolution Number 361-24 (6:32 PM)

Moved by Chris Couper

Seconded by Dan Lynch

That Council move into a public meeting regarding an application for Zoning By-Law Amendment No. 5/24 related to 107 Baskin Drive East.

Resolution Carried

The public meeting was opened at 6:32 PM. Alix Jolicoeur, Manager of Community Services and Planner, provided an overview presentation, attached as Appendix A and forming part of these minutes, outlining the proposed Zoning By-Law Amendment No. 5/24 for the subject property located at 107 Baskin Drive East.

Following the presentation, the meeting was opened to the public for comment. No members of the public provided comments.

The public meeting was declared closed at 6:35 PM.

Resolution Number 362-24 (6:35 PM)
Moved by Chris Couper
Seconded by Dan Lynch

That Council resume to the Regular Meeting of Council.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motions

None

12. Staff Reports

a) Zoning By-Law Amendment No. 6/24 (400 Division Street), Manager of Community Services / Planner

Resolution Number 363-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council receives an application for an amendment to Zoning By-law 6875-18 for land legally described as McNab Concession A, part of Lot 5 to allow construction of a sales office / model home prior to draft plan approval;

Further That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on December 9th, 2024, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

b) Arena Sponsorship and Advertising Opportunities – Engineering Officer and Director of Recreation

Resolution Number 364-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council authorize the Director of Recreation to negotiate sponsorship opportunities for the Nick Smith Centre and enter into agreements for these assets; and

Further That Council enact a by-law to amend the User Fees and Charges By-Law 7463-24, Schedule E to include the sponsorship and advertising rates as outlined herein.

Resolution Carried

c) Review of Pound Keeper Services (2025 to 2028) – Deputy Clerk

Resolution Number 365-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council receives Report Number 24-11-12-03 as information; and

Further That Council adopt a by-law authorizing the Mayor and Clerk to enter into a service agreement for 2025 to 2028 with the Arnprior and District Humane Society for the provision of pound keeper services for the municipality.

Resolution Carried

d) Renfrew and Area OPP Detachment Board – 2025 Budget – CAO

Resolution Number 366-24
Moved by Lynn Cloutier
Seconded by Chris Toner

That Council receive the 2025 Budget information provided by the Renfrew and Area OPP Detachment Board; and

Further That Council supports the 2025 Budget as presented; and

Further That Council confirms its responsibility under the Act to pay the OPP detachment board an equal share of the amount set out in the board's estimates.

Resolution Carried

Mayor Lisa McGee left the council table at 7:21 PM.
Deputy Mayor Tom Burnette assumed the role of Chair in the Mayor's absence.
Mayor Lisa McGee returned to the Council table at 7:23 PM.

e) Council Composition Survey Results, 2026 Municipal Election Alternative Voting Method and 2025 Ad-Hoc Council Renumeration Committee – CAO and Town Clerk

Resolution Number 367-24
Moved by Lynn Cloutier
Seconded by Dan Lynch

That Council accept this report for information;

And That Council endorses the following for the upcoming 2026 Municipal and School Board Election with respect to Council composition:

- a) That Council maintains the current size of Council at seven (7) members.
- b) That Council rename the “County Councillor” position to be the “Deputy Mayor” and that the position will be the representative at County Council, as well as hold the position of Deputy Mayor, for the full Council term, effective the next 2026-2030 term of Council.
- c) That Council direct staff to bring forward amendments to the current Council Composition By-law and Procedure By-law to reflect the renaming of the County Councillor position to Deputy Mayor and the amendment of the rotational Deputy Mayor to a dedicated Deputy Mayor position, beginning the 2026-2030 term of Council.

And That Council endorses the following for the upcoming 2026 Municipal and School Board Election:

- d) That Council direct the Town Clerk to bring forward a by-law authorizing an alternative voting method (Internet / Telephone) for the 2026 Municipal and School Board Election.
- e) That Council maintain the existing at-large election system.
- f) That Council maintain the existing first past-the-post election model for the 2026 Municipal and School Board Election.

And That Council authorize recruitment of citizen members to participate on a 2025 Ad- Hoc Council Remuneration Committee with a mandate to conduct a market review and make recommendations for Council compensation, to take effect the following 2026-2030 term of Council.

Resolution Divided

At the request of Councillor Cloutier, Council considered the following motion to divide the recommendation into two distinct resolutions.

Resolution Number 368-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That Council divide Items (b) and (c) in paragraph one (1) from Resolution No. 367-24 and consider them separately from the remainder of the resolution.

Resolution Carried

Councillor Chris Toner left the Council table at 7:47 PM.

Councillor Chris Toner returned to the Council table at 7:48 PM.

Resolution Number 369-24
Moved by Tom Burnette
Seconded by Dan Lynch

That Council endorses the following for the upcoming 2026 Municipal and School Board Election with respect to Council composition:

- b) That Council rename the “County Councillor” position to be the “Deputy Mayor” and that the position will be the representative at County Council, as well as hold the position of Deputy Mayor, for the full Council term, effective the next 2026-2030 term of Council.
- c) That Council direct staff to bring forward amendments to the current Council Composition By-law and Procedure By-law to reflect the renaming of the County Councillor position to Deputy Mayor and the amendment of the rotational Deputy Mayor to a dedicated Deputy Mayor position, beginning the 2026-2030 term of Council.

At the request of Councillor Denault, a recorded vote was taken:

Councillor Tom Burnette	Yes
Councillor Lynn Cloutier	No
Councillor Chris Couper	Yes
Councillor Billy Denault	No
County Councillor Dan Lynch	Yes
Councillor Chris Toner	Yes
Mayor Lisa McGee	Yes

Resolution Carried

Resolution Number 370-24
Moved by Billy Denault
Seconded by Lynn Cloutier

That Council accept this report for information;

And That Council endorses the following for the upcoming 2026 Municipal and School Board Election with respect to Council composition:

- a) That Council maintains the current size of Council at seven (7) members.

And That Council endorses the following for the upcoming 2026 Municipal and School Board Election:

- d) That Council direct the Town Clerk to bring forward a by-law authorizing an alternative voting method (Internet / Telephone) for the 2026 Municipal and School Board Election.

- e) That Council maintain the existing at-large election system.
- f) That Council maintain the existing first past-the-post election model for the 2026 Municipal and School Board Election.

And That Council authorize recruitment of citizen members to participate on a 2025 Ad- Hoc Council Remuneration Committee with a mandate to conduct a market review and make recommendations for Council compensation, to take effect the following 2026-2030 term of Council.

Resolution Carried

13. Committee Reports and Minutes

a) Mayor's Report

None

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- At the October 30th, 2024 County Council meeting, the following delegations were received by County Council:
 - Jason Hagan, Program Manager, and Keith Taylor, Chief Investment Officer from One Investments provided an overview of their investment services across Ontario. County Councillor Lynch asked the General Manager, Client Services / Treasurer if the Town of Arnprior participated in the One Investment program.
 - In response to County Councillor Lynch, the General Manager, Client Services / Treasurer advised that the Town of Arnprior currently participates in this program.
 - Jennifer White, Executive Director from Family Children Services of Renfrew County provided an overview of their programs and services and to seek support through advocacy from the County of Renfrew regarding provincial funding shortfalls for their organization.
- Since March 2024, mesa Paramedic outreach teams with the County of Renfrew's Emergency Services Department have had approximately 1,480 encounters with individuals, of which 1,257 occurred in Pembroke.
- The following County Paramedics were recognized with the below noted awards:
 - i. Governor General's Exemplary Service Award: Heather Lavigne, Brent Daechsel, John Greene and David Rowe.
 - ii. Ontario Association of Paramedic Chiefs (OAPC) Humanitarian Award: Acting Commander Steve Osipenko.

iii. McNally Project Award for Emergency Scholars: Acting Commander Chelsea Lanos

- On October 31st, 2024, County Councillor Lynch attended the CNL Environmental Stewardship Committee meeting.
- On November 1st, 2024, County Councillor Lynch attended the ribbon cutting ceremony for the new paramedic facility in Eganville, ON.
- Through the Renfrew County Community Futures Development Corporation, the Town of Arnprior and Entreprise Renfrew County will be hosting a Content Creation Workshop with Amanda Talker Media as the speaker.
- The Holiday Edition of Taste of the Valley will be held on December 14th, 2024 at the Renfrew Armouries from 10:00 AM to 3:00 PM.
- The [Renfrew County Food Guide](#) is now available online as an initiative of the Ottawa Valley Tourism Association. Of note, Needham Farms and Cold Bear Brewing are listed as places to visit.

c) Committee Reports and Minutes

i. Environmental Advisory Committee Meeting Minutes – September 16th, 2024

Resolution Number 371-24
Moved by Lynn Cloutier
Seconded by Chris Toner

That Council receive the Advisory Committee Minutes listed under Item Number 13 (c) (i) as information.

Resolution Carried

14. Correspondence & Petitions

a) Correspondence Package No. I-24-NOV-19

Resolution Number 372-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That the Correspondence Package Number I-24-NOV-19 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items:

- Page 30 – Hosted by the Ministry of Citizenship and Multiculturalism, the Province of Ontario is currently accepting submissions with upcoming deadlines on November 15th, 2024 (Ontario Volunteer Service Awards) and December 15th, 2024 (June Callwood Outstanding Achievement Award for Voluntarism).
- Page 40 – In the Fall Economic Statement, the Government of Ontario has proposed to extend the temporary rate cuts on gasoline and fuel taxes until June 30th, 2025.
- Page 43 – Ontarians can now receive their free flu shot and the new, updated COVID-19 vaccine at local pharmacies, public health units and primary care providers across the province.
- Page 49 – In the Fall Economic Statement, the Government of Ontario has proposed providing financial support of \$200.00 (per person) to all eligible Ontario taxpayers in early 2025.
- Page 60 – The Government of Ontario is increasing the financial assistance to veterans and their family through the Soldiers' Aid Commission which will allow eligible veterans and their family members to receive up to \$3,000 each year, up from \$2,000, to help pay for essential services and supports.
- Page 90 – Enbridge Gas Inc. has applied to increase its natural gas rates effective April 1, 2025 to recover costs associated with meeting its obligations under the *Greenhouse Gas Pollution Pricing Act* and the regulations under the *Ontario Emissions Performance Standards*, as well as to recover other related account balances.
- Page 92 – The City of St. Catharines adopted a resolution in support of investigating the feasibility and potential benefits of innovative pilot projects to improve environmental outcomes and to minimize the City's carbon footprint in an environmentally sustainable manner. They note that the Federation of Canadian Municipalities (FCM) has established Green Municipal Fund to support these types of projects. County Councillor Lynch asked if the Town has considered such innovative environmental projects as had been suggested by the City of St. Catharines.
 - In response to County Councillor Lynch, the CAO noted that the Town has not considered bio resin as an element of Town road projects to date; however, Town staff will continue to watch the progression of this project with interest.
- Page 100 – The Town of Petawawa adopted a resolution to support the Municipality of Tweed in their call for the Province of Ontario to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police (OPP) services back into the provincial budget with no cost recovery from municipalities. County Councillor Lynch asked if Town staff have considered bringing forward a resolution on this issue.

- In response to County Councillor Lynch, the CAO noted that both the Association of Municipalities of Ontario (AMO) and the Eastern Ontario Wardens' Caucus (EOWC) have been actively working with the Government of Ontario on this file and the Town is supportive of their work.

Councillor Chris Couper noted the following:

- Page 89 – The [Local Immigration Partnership of Renfrew and Lanark](#) (LIP) is currently hosting a survey for newcomers which is open to those who are born outside of Canada, over the age of 16 years, and live, work and study in Renfrew or Lanark Counties.

15. By-laws & Resolutions

a) By-laws

Resolution Number 373-24
Moved by Chris Couper
Seconded by Dan Lynch

That the following by-law be and is hereby enacted and passed:

- i. By-law No. 7535-24 – Pound Keeper Services – Arnprior and District Humane Society

Resolution Carried

16. Announcements

County Councillor Dan Lynch made the following announcements:

- Hosted by the Royal Canadian Legion Branch No. 174, the Remembrance Day ceremony took place yesterday (November 11th, 2024) and County Councillor Lynch expressed gratitude to all those who attended to pay tribute to local veterans, active service members, and those who gave the ultimate sacrifice in service of their country. He also thanked Arnprior Regional Health for offering free parking at the Arnprior and District Memorial Hospital for attendees which was greatly appreciated, particularly by those seniors who attended.
- The Opportunity Shop will be holding a Christmas Sale at the Arnprior and District Museum on Wednesday, November 13th, 2024 and Thursday, November 14th, 2024.
- The Arnprior and McNab/Braeside Men's Shed will be hosting a Christmas Craft Sale at the Nick Smith Centre Community Hall on Sunday, November 24th, 2024 from 10:00 AM to 2:00 PM.

17. Media Questions

None

18. Closed Session

None

19. Confirmatory By-Law

Resolution Number 374-24
Moved by Billy Denault
Seconded by Tom Burnette

That By-law No. 7536-24, being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 12th, 2024, be and is hereby enacted and passed.

Resolution Carried

20. Adjournment

Resolution Number 375-24
Moved by Lynn Cloutier
Seconded by Billy Denault

That this meeting of Council be adjourned at 7:59 PM.

Resolution Carried

Signatures



Lisa McGee, Mayor



Kaila Zamojski, Town Clerk



ARNPRIOR
• WHERE THE RIVERS MEET •

Zoning By-law Amendment 5/24

107 Baskin Drive East

**Alix Jolicoeur, Manager of
Community Services/Planner**

November 12, 2024



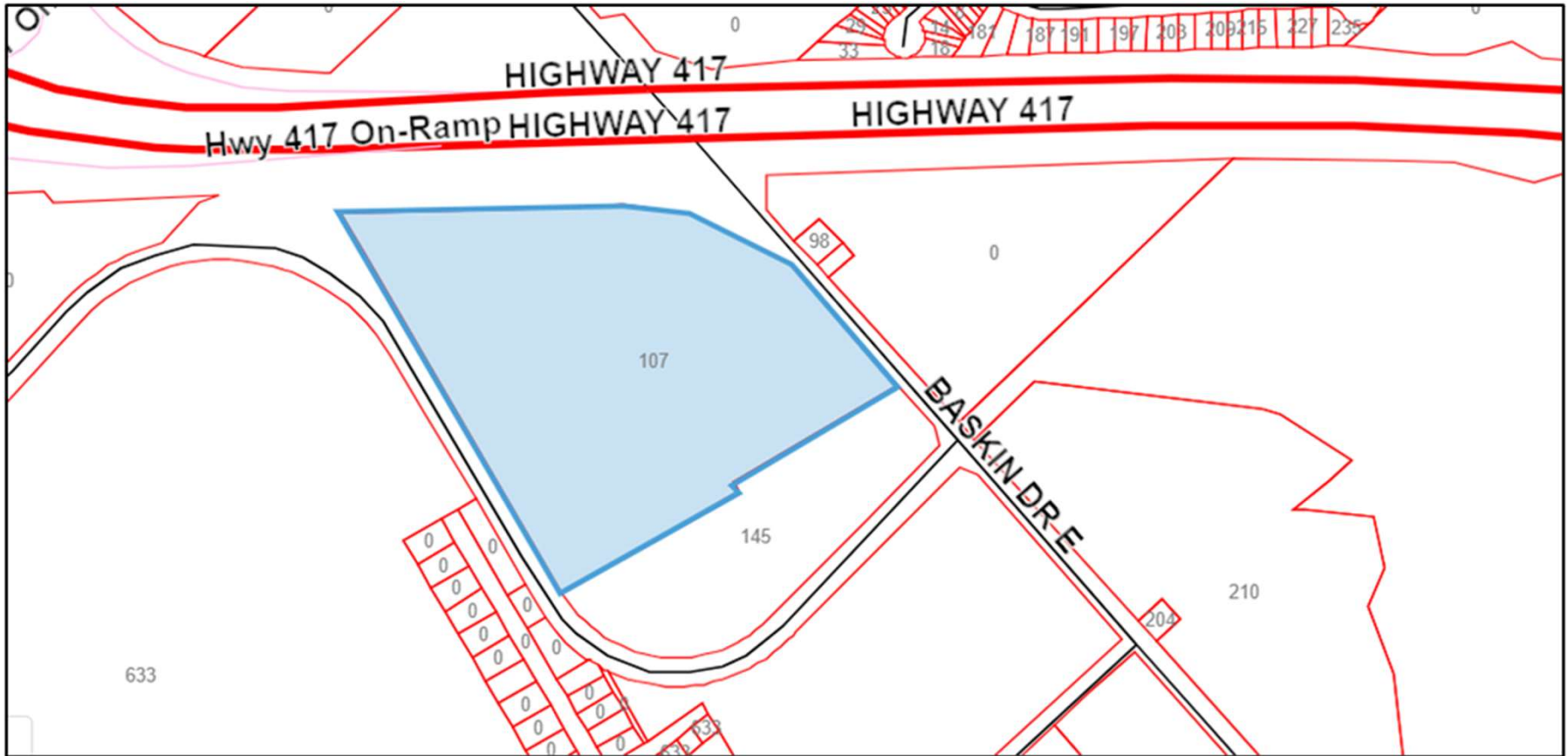
General Public Meeting Information

- When addressing the Chair, please give your name and address for the recording secretary.
- If you wish to be notified of any further proceedings concerning the application, please provide your name and address to the Clerk of the municipality.
- Please be advised that the Ontario Land Tribunal may dismiss an appeal of the application, if the appellant has not provided Council with an oral submission at this meeting or a written submission before the amendment is adopted.
- If you'd like to speak, please raise your hand



ARNPRIOR

Key Plan





Aerial Image, 2020



Background

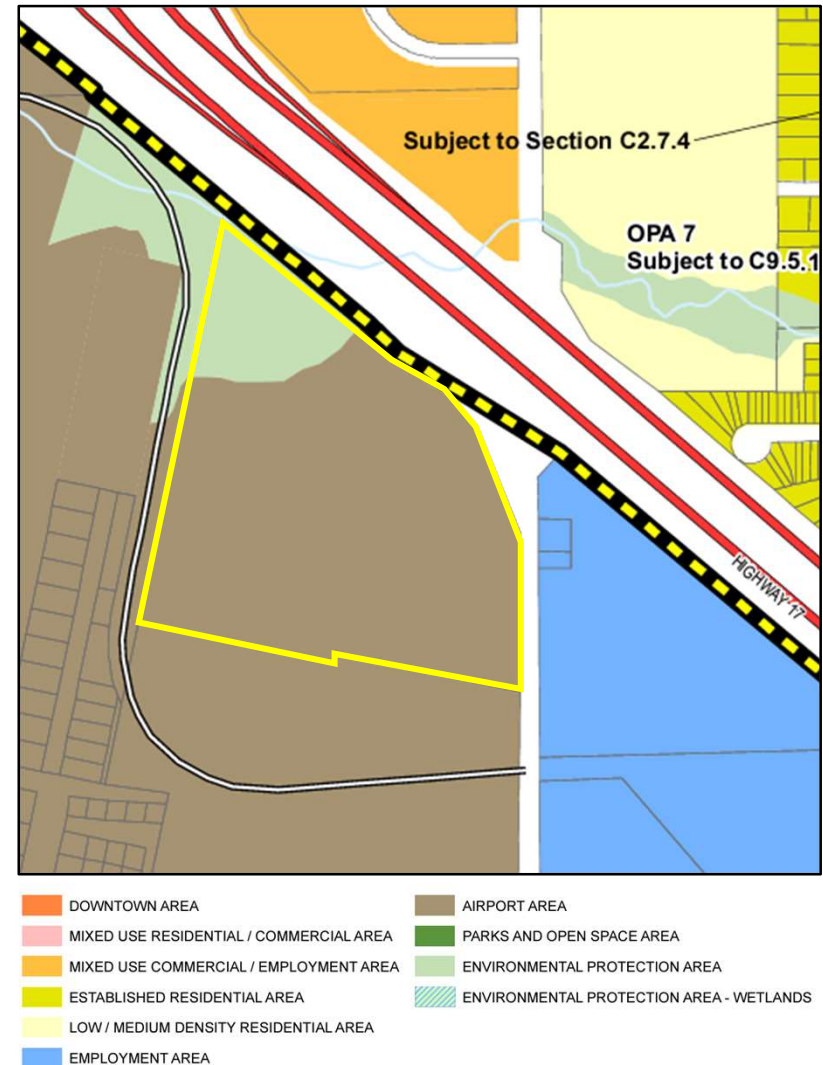


107 Baskin Drive East

- Three buildings plus outbuilding storage, totaling approximately 166,846 sq. ft. of space
- 10.17 ha site

Official Plan

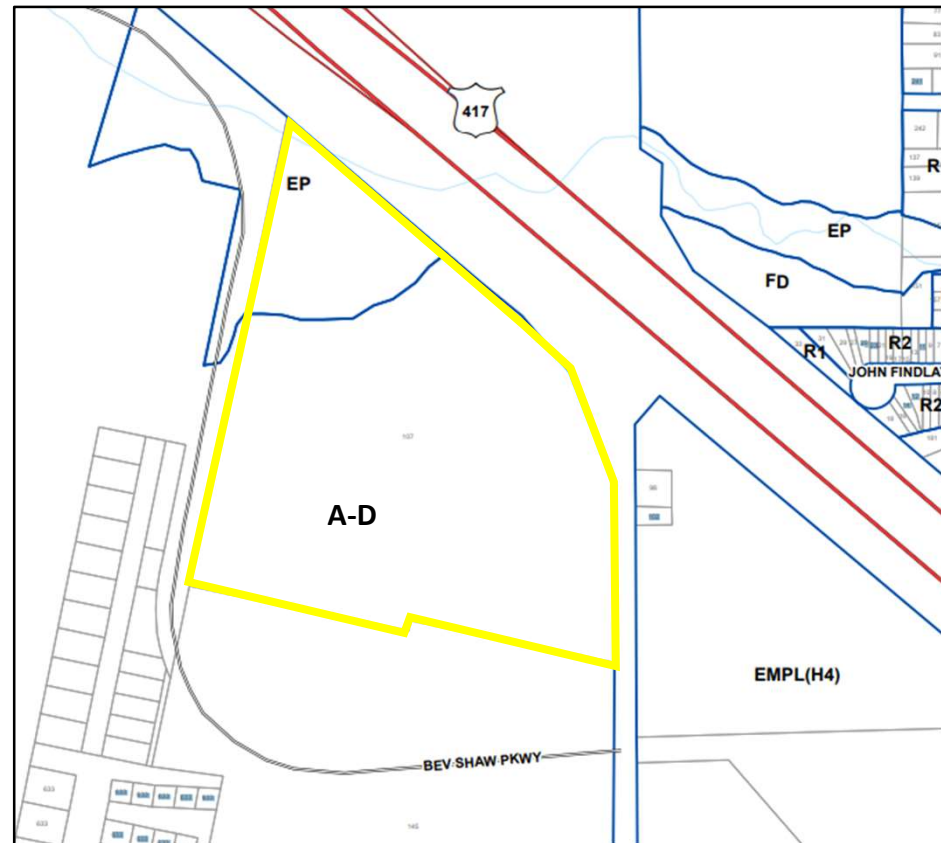
- Designated Airport Area and Environmental Protection
- No change of zoning is proposed for the Environmental Protection area
- The Airport Area includes lands that could be subject to aircraft noise nuisance or to development limitations in accordance with Transport Canada
- Airport Area designation supports the continued operation of the airport, provides for opportunities for development, and prevents incompatible development, unless the impacts can be appropriately mitigated





Current Zoning

- Airport Development and Environmental Protection
- Permitted uses in Airport Development:
 - Municipal airport uses
 - Flight school
 - Airport terminal
 - Hangar
 - Hangar, cluster
 - Auxiliary industrial uses dependent on upon the aircraft industry.





Proposed Zoning

- From Airport Development Zone to Employment Zone
- Permitted uses in the Employment Zone:
 - Accessory outdoor storage
 - Animal clinic
 - Banquet hall
 - Brewery
 - Business office
 - Business service use
 - Cannabis related facility
 - Car wash
 - Commercial fitness centre
 - Commercial recreation use, private
 - Commercial self-storage use
 - Community centre
 - Contractor's yard or shop
 - Funeral home
 - Industrial use
 - Kennel and kennel, day
 - Light equipment sales and rental use
 - Motor vehicle body shop
 - Motor vehicle repair garage
 - Motor vehicle rental establishment
 - Motor vehicle sales & rental establishment
 - Outdoor storage use
 - Parking lot, commercial
 - Private club
 - Repair shop
 - School, commercial trade
 - Trade and convention centre
 - Transport terminal Warehouse



Next Steps

- Staff will present a recommendation report and by-law for consideration to Council at the November 25, 2024 Council meeting
- A notice of decision will be issued following a decision by Council
- A 20-day appeal period will follow notice of the decision of Council



Public Comments

- When addressing the Chair, please give your name and address for the recording secretary.
- If you wish to be notified of any further proceedings concerning the application, please provide your name and address to the Clerk of the municipality.
- Please be advised that the Ontario Land Tribunal may dismiss an appeal of the application, if the appellant has not provided Council with an oral submission at this meeting or a written submission before the amendment is adopted.
- If you'd like to speak, please raise your hand.



• WHERE THE RIVERS MEET •