



Town of Arnprior
Regular Meeting of Council: January 13th, 2025
Correspondence Package Number A-25-JAN-01

Recommendation:

That the Correspondence Package Number. A-25-JAN-01 be received, and that the recommendation(s) outlined be brought forward for Council's consideration.

Action Items:

1. **Municipal Grants Application – Arnprior McNab-Braeside Seniors At Home Programs Inc. (Annual Butterfly Release)**

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior-Braeside-McNab Seniors At Home Program Inc; and

Whereas Arnprior-Braeside-McNab Seniors At Home Program Inc is an eligible organization under the Municipal Grants Policy and provides supports services to local seniors and their families;

Therefore Be It Resolved That Council approve the request for waiving the Robert Simpson Park Gazebo rental fees (value of approximately \$95.50 plus HST) for the Annual Memorial Butterfly Release to be held on August 17th, 2025; and

Further That Arnprior-Braeside-McNab Seniors At Home Program Inc be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

2. **Municipal Grants Application – Arnprior and Area Physician Recruitment Committee (2025 Doctors Dining Duel)**

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior and Area Physician Recruitment Committee; and

Whereas the Arnprior and Area Physician Recruitment Committee is an eligible organization under the Municipal Grants Policy with a mandate to support the recruitment of family physicians in the Greater Arnprior area;

Whereas the Doctors Dining Duel is one of the annual fundraising events which fund the attraction and retention of family physicians to support our community;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$460.00 plus HST) for the Doctors Dining Duel on Thursday, April 24th, 2025; and

Further That the Arnprior and Area Physician Recruitment Committee be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

3. Municipal Grants Application – Canadian Blood Services (2025 Blood Donor Clinics)

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Canadian Blood Services; and

Whereas Canadian Blood Services is an eligible organization under the Municipal Grants Policy and provides a safe option where community members can share the gift of blood donation and save a life;

Whereas the 2025 blood donor clinics will be held on the following dates:

- March 19th, 2025
- June 16th, 2025
- September 17th, 2025
- December 10th, 2025;

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$1,430.00 plus HST) for the 2025 Blood Donation Clinics; and

Further That Canadian Blood Services be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

4. Request from Walter Zadow Public School – FoodCycler Countertop Composter

That Council of the Corporation of the Town of Arnprior receive the correspondence from two elementary classes at Walter Zadow Public School; and

Whereas the Grade 5 and 6/7 classes at Walter Zadow Public School have been working on a project called “The Entrepreneurs for Change Project” which focuses on having students create an environmentally sustainable and marketable product; and

Whereas the students have created a project which will address food waste in their school using a FoodCycler Countertop Composter; and

Whereas the students will develop a business plan that involves using the FoodCycler material to grow fruit, vegetables, household plants, and flowers, and then using these products to raise money for charity; and

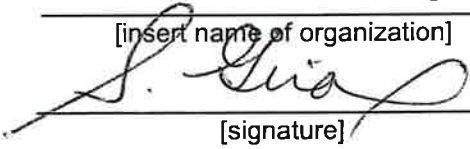
Whereas the Grade 5 and 6/7 classes have requested a FoodCycler Eco 5 to be donated by the Town of Arnprior;

Therefore Be It Resolved That Council approve the donation of a FoodCycler Eco 5 countertop composter (value of approximately \$418.63) for the Grade 5 and 6/7 classes at Walter Zadow Public School.



Town of Arnprior
 105 Elgin Street West
 Arnprior, ON.
 K7S 0A8
 613-623-4231

Municipal Grants Application

General Information	Submission Date: <u>Dec. 17th, 2024</u>		
Name of Organization:	Arnprior Braeside McNab Seniors At Home Program Inc.		
Street Address:	106 McGonigial St. W., Unit A1		
City/Town:	Arnprior	Postal Code:	K7S 1M4
Contact Person:	Suzanne Giroux	Position/Title:	Development Coordinator
Telephone:	613-623-7981 ext. 104	Fax Number:	
E-mail:	suzannegiroux@cssagency.ca		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of		Name (print):
	<u>ABM Seniors At Home Program Inc.</u> [insert name of organization]		Suzanne Giroux
	 [signature]		Position/Title:
	<u>December 17, 2024</u> [date]		Development Coordinator
Please provide project/event date(s) or any relevant timelines related to this request.			
Annual Memorial Butterfly Release			
Sunday, August 17, 2025 - 10:00am - 1:00pm			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objectives)?	
<p>In the spirit of neighbours helping neighbours, our staff and volunteers provide practical home support services, transportation, and socializing opportunities to encourage independent living and enhance the quality of life of seniors, disabled, and individuals with special needs. Our main programs/services include hot meals on wheels, frozen meals, in-town and out-of-town medical</p>	
Please provide an overview of the service, program or event being supported with this funding.	
<p>Our Annual Memorial Butterfly Release provides families and friends with a memorable way to honour loved ones who have passed away. Butterflies are purchased in advance and family and friends are invited to release them into the wild during a beautiful ceremony.</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>The Annual Memorial Butterfly Release is an inclusive community event inviting people of all ages to participate in a meaningful and memorable activity in memory of loved ones. Since 2018, this event was highly supported by our community, both by participation (between 175-250) butterflies released each year), and volunteer efforts. All proceeds from the event benefit the community by supporting the programs and services our agency offers to Seniors, the disabled, and individuals with special needs.</p>	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>In previous years, we relied on approx. 10 volunteers to assist with set-up, registration and tear down.</p>



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<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> >1000</p>
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Does this request align with the Town of Arnprior's [Strategic Plan](#), as determined by Council? Please explain.

<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> • Economic Development – Attraction, retention and marketing initiatives and economic impact 	<p>Yes, with all proceeds benefiting the Arnprior-Braeside-McNab Seniors At Home Program, funds raised will go directly back into the community support services offered in our community. Our home support provides seniors with the ability to remain in their homes and residences in the Town of Arnprior.</p>
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<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 	<p>Yes, our home support programs aimed to improve independence and quality of life for the seniors and adults with special needs within our community, promoting their health and well-being.</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p>Dollar (\$) value received:</p>	
	<p>Service/ Program/ Festival/ Event grant support was received for:</p>	
	<p>Type of grant support received:</p>	<p><input type="checkbox"/> Support Funding</p> <p><input type="checkbox"/> In-Kind Support</p> <p><input checked="" type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p>
<p>Was Town staff support provided?</p> <p>If yes, in what capacity?</p>		



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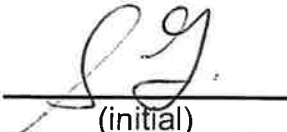
If this submission/request differs from previous year(s), please describe the difference?

As in previous years, we kindly request the town's assistance with the initial setup for our event. Last year, due to severe weather warnings, our event at Robert Simpson Park was unfortunately cancelled.

For 2025, we would like to include a contingency plan to accommodate approximately 175 people at the Nick Smith Centre's Main Hall, should inclement weather arise. We hope the town can support us in preparing for this alternative venue to ensure the success of our event regardless of the weather.

Conditions of Assistance


- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 <p>(initial)</p>	<p>I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.</p>
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Municipal Grants Application

General Information	Submission Date: <u>Dec. 19, 2024</u>		
Name of Organization:	Arnprior & Area Physicians Recruitment Committee		
Street Address:	346 John Street		
City/Town:	Arnprior	Postal Code:	K7S 2P6
Contact Person:	Emily Van de Klippe	Position/Title:	Executive Director
Telephone:	613-622-5763 ext 1103	Fax Number:	
E-mail:	evandeklippe@arnpriorfht.ca		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of Arnprior & Area Physician Recruit _____ [insert name of organization]		Emily Van de Klippe
	 _____ [signature]		Executive Director
	Dec. 19, 2024 _____ [date]		Phone: 343-961-4799
Please provide project/event date(s) or any relevant timelines related to this request.			
Doctors Dining Duel is scheduled for Thursday, April 24th, 2024 at the Nick Smith Centre.			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input type="checkbox"/>	
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	We are requesting inkind support of the venue for our signature annual event the Doctors Dining Duel.

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
<p>The Arnprior and Area Physician Recruitment Committee works to ensure that every current and future resident have access to a local family physician. Our goal is to both recruit and retain physicians in Arnprior and Area. We support the recruitment and retention of physicians in acute care, emergency, hospitalist and internist medicine, long term care, psychiatry and other practices based on the health care needs within the community. Additionally, the PRC assists in the promotion of the area as a desirable community with a high quality lifestyle and professional environment for candidates and their families.</p>	
Please provide an overview of the service, program or event being supported with this funding.	
<p>The funds raised by the Doctor's Dining Duel event will help to pay for: PRC Coordinator Role for three days per week, attendance at 3 or more University recruitment events, attendance at the annual CASPR conference, international and local recruitment fairs, physician inducements as well as retention events and activities including Doctor's Day.</p>	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>The Physician/Primary Care Recruitment Committee works to recruit new physicians to the area to support the community in their health care needs. Housing in Arnprior and area is rapidly expanding beyond the capacity of the healthcare infrastructure and the waitlist for a family physician is sitting at over 6,100 patients while steadily increasing. Two to three physicians are retiring in 2025 and potentially three to four more in the next 5 years. If there are no physicians recruited in 2025, the wait list will increase to 9,000 to 10,000 patients. There is a lack of suitable physician space at the Family Health Team and graduating physicians are preferring to work in a team environment. We are currently planning for a new group practice space and maintaining efforts to recruitment physicians to reduce the lengthy wait list as well as replacing physicians who are wishing to retire.</p>	
<p>Does your organization use volunteers?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>Yes, Community members participate as Physician Recruitment Committee Board members.</p> <p>Volunteers are part of the Doctors Dining Duel committee and are onsite at the event to help with the logistics of the event.</p>

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<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input checked="" type="checkbox"/> >1000</p>
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<p>Does this request align with the Town of Arnprior's Strategic Plan, as determined by Council? Please explain.</p>	
<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 	<p>The Doctors Dining Duel has been very successful in raising almost \$100,000 to date and this year we are aiming to raise approximately \$20,000 to help bring physicians to the area.</p>

<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 		
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p>Dollar (\$) value received:</p>	
	<p>Service/ Program/ Festival/ Event grant support was received for:</p>	<p>In kind donation for the venue to host our signature event.</p>
	<p>Type of grant support received:</p>	<p><input type="checkbox"/> Support Funding</p> <p><input type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input checked="" type="checkbox"/> Festival and Event Support Funding</p>
<p>Was Town staff support provided?</p> <p>If yes, in what capacity?</p>		




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If this submission/request differs from previous year(s), please describe the difference?

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Conditions of Assistance

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- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 <hr style="width: 80%; margin: 0 auto;"/> <p>(initial)</p>	<p>I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.</p>
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Municipal Grants Application

General Information	Submission Date: _____		
Name of Organization:			
Street Address:			
City/Town:		Postal Code:	
Contact Person:		Position/Title:	
Telephone:		Fax Number:	
E-mail:			
What is your organization's status?	Charitable	Not-for-profit	Other
Authorization:	I declare that I am authorized to sign this grant request on behalf of _____ [insert name of organization] BWhiteYoung _____ [signature] Dec 19, 2024 _____ [date]		Name (print):
			Position/Title:
			Phone:
Please provide project/event date(s) or any relevant timelines related to this request.			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)		
In-Kind Support (Partnership) (complete Parts A and B)		
In-Kind Support (Single) (complete Part A)		
Festivals and Events Support Funding (complete Parts A and B)		

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
Please provide an overview of the service, program or event being supported with this funding.	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
<p>Does your organization use volunteers?</p> <p style="text-align: center;">Yes No</p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p>

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<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p>Children (Ages 0-12)</p> <p>Youth (Ages 13-18)</p> <p>Adults (Ages 19-59)</p> <p>Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p>1-50</p> <p>51-100</p> <p>101-499</p> <p>500-1000</p> <p>>1000</p>
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Does this request align with the Town of Arnprior's [Strategic Plan](#), as determined by Council? Please explain.

<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 	
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<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 		
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes No</p>	<p>If yes, please provide additional details below.</p>	
	<p>Dollar (\$) value received:</p>	
	<p>Service/ Program/ Festival/ Event grant support was received for:</p>	
	<p>Type of grant support received:</p>	<p>Support Funding</p> <p>In-Kind Support</p> <p>In-Kind Partnership</p> <p>Festival and Event Support Funding</p>
	<p>Was Town staff support provided?</p> <p>If yes, in what capacity?</p>	

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105 Elgin Street West
Arnprior, ON.
K7S 0A8
613-623-4231

Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

<p>BWY Dec 19, 24</p> <hr/> <p>(initial)</p>	<p>I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.</p>
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NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION: Personal information collected on this application form is collected under the authority of the Municipal Act, 2001 and will be used for the purpose of processing the application and for administrative purposes. Questions about the collection and use of this information in accordance with the Municipal Freedom of Information and Protection of Privacy Act may be made to the Town Clerk, 105 Elgin Street West, Arnprior, ON K7S 0A8 or by phone: (613) 623-4231 ext. 1817.

December 17th, 2024

Dear Mayor McGee,

The Grade 5 and 6/7 classrooms at Walter Zadow Public School have been working on a special project at school called "The Entrepreneurs for Change Project." This project focuses on students creating an environmentally sustainable and marketable product. Students have been exploring the issues of recycling and food waste and have chosen to do something about the food waste at our school. Students have come up with the idea of taking our food waste and creating soil using a FoodCycler. Soil will then be used in our projects to grow fruit, vegetables, household plants and flowers. Students will then come up with a business involving these products with the goal of raising money for charity. Students have written you (the Town) persuasive letters in hopes of convincing you to help us with this project by donating a FoodCycler Eco 5.

We greatly appreciate your time in reading our letters, and we look forward to hearing back from you at your earliest convenience.

Thank you.

Sincerely,

Mr. Hartwig's Grade 5/6 Class at Walter Zadow Public School
hartwigj1@rcdsb.on.ca

Ms. Roberts' Grade 6/7 Class at Walter Zadow Public School
robertsm@rcdsb.on.ca