



ARNPRIOR

Minutes of Council Meeting

March 10th, 2025 6:35 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Cloutier
Councillor Chris Toner
Councillor Chris Couper

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Graeme Ivory, Director of Recreation
Alix Jolicoeur, Manager of Community
Services / Planner
Kaitlyn Wendland, Client Services
Coordinator

Council Members Present (Electronic):

Councillor Tom Burnette (6:35pm–8:12pm)

Council Members Absent:

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:35 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 088-25
Moved by Lynn Cloutier
Seconded by Chris Toner

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, March 10th, 2025 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 089-25

Moved by Chris Couper

Seconded by Dan Lynch

That the minutes of the Regular and Special Meetings of Council listed under Item 7 (a) – (c) on the Agenda be adopted (Regular Meeting of Council – February 24th, 2025; Special Meetings of Council – March 3rd, 2025 and March 4th, 2025).

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation – Upper Ottawa Valley Chamber of Commerce

Kelly Hollihan, Executive Director of the Upper Ottawa Valley Chamber of Commerce provided an overview of their organization, summarizing the contents provided in the Council package and responded to questions. A summary of the delegation is as follows:

- The Upper Ottawa Valley Chamber of Commerce (UOVCC) is working on a rebrand and new strategic vision.
- UOVCC has taken on all the members of the former Greater Arnprior Chamber of Commerce, including further expansion of participating businesses in Arnprior.
- A key priority is to connect better across the entire region.
- Economic Development staff from each participating municipality have a position as an ex-officio advisor to the Board of Directors.
- The UOVCC would like to see the Town restart the Annual Mayor's Breakfast.
- The UOVSS requested the Town to consider a sponsorship for their annual Awards Gala in September.
- The Ottawa Valley Business Summit was highlighted, noting it is taking place on April 11th, 2025.

Discussion ensued among Members of Council the following being a summary of the comments and responses by the delegation:

- Events will be moved around the region, which will include the Town of Arnprior.
- An overview of the costs associated with joining the UOVCC as a member was provided, noting there are no caps on the number of memberships.
- The UOVCC noted the Town of Arnprior can further support their organization by sharing information and resources, hosting events like the Mayor's Breakfast, having a presence at UOVCC hosted events, providing space for pop-up offices.

Mayor McGee and Council thanked Kelly Hollihan for her presentation.

9. Public Meetings

a) Zoning By-law Amendment 1/25 – Corner of Fourth Ave. and McNab St.

Resolution Number 090-25 (6:59 PM)

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council move into a Public Meeting regarding an application for Zoning By-law Amendment (1/25) for the property legally described as Plan 231 Lots 247 to 262; Part of Lots 246 & 263, and part of Lot 3; Concession C (the Corner of Fourth Ave. and McNab St).

Resolution Carried

The public meeting was opened at 6:59 PM. Alix Jolicoeur, Manager of Community Services and Planner, provided an overview presentation, attached as Appendix A and forming part of these minutes, outlining the proposed Zoning By-Law Amendment No. 1/25 for the subject property.

Following the presentation, the meeting was opened to the public for comment. The following is a summary of comments received during the meeting:

- Rod Price, the applicant, provided an overview of their application.
 - On question, Mr. Price clarified:
 - The dog run feature is intended to be for private use only, for residents of the building.
 - The life expectancy for the solar panels on the site would be more than 20 years.
 - The fire route around the property ranges in width from 6.7m to 7.5m.
 - There will be EV charging stations available on site and they would be available for use by the public at a cost.
 - The additional 0.3m of height on the building comes from the parapet on the roof.
 - The elevator equipment will be contained within the building and is not intended to be placed on the roof.
 - There is snow storage on the property itself, and the owner also owns the abutting property which is intended to be used for snow storage as well.
- Jennifer Glofcheskie (197 Fourth Ave.) asked for clarification about potential light pollution. The applicant indicated that the design features will ensure non-intrusive lighting that does not spill out towards Fourth Avenue.
- Garth Yach (197 Fourth Ave.) asked for clarification on the phasing of the project. The applicant indicated that they are hoping to start Phase 1 in May 2025 and Phase 2 start time will depend on costs as well as demand.

The public meeting was declared closed at 7:21 PM.

Resolution Number 091-25 (7:21 PM)

Moved by Lynn Cloutier
Seconded by Dan Lynch

That Council resume to the Regular Meeting of Council.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motion(s)

None

12. Staff Reports

**a) Zoning By-law Amendment 1/25 – Corner of Fourth Ave. and McNab St. –
Manager of Community Services/ Planner**

Resolution Number 092-25
Moved by Lynn Cloutier
Seconded by Chris Couper

That Council adopts a by-law to amend Zoning By-law 6875-18 to change the zoning for land legally described as Plan 231 Lots 247 to 262; Part of Lots 246 & 263, and part of Lot 3; Concession C, shown as Part 1 49R-8580, Arnprior Ontario, to:

- permit a parking area in the front yard along Fourth Avenue subject to a 4 m landscaped setback from the lot line;
- permit an increase in the maximum height within 75 m of Fourth Avenue from 14m (4-storey) to 14.3 m (4- storey);
- permit an increase in the maximum height permitted without a wind study from 14m (4-storeys) to 14.3 m (4-storeys);
- permit an accessory building or structure closer to the front lot line than the main building but no closer than 16 m to the front lot line; and
- permit an increase in the maximum number of accessory buildings and structures in a residential zone from 3 to 7 to allow for covered parking with solar panels and covered bicycle parking in order to allow development of a 4-storey 203-unit apartment building with accessory buildings; and

Further That Council has considered all written and oral submissions received on this application, the effect of which has helped Council make an informed decision.

Resolution Carried

b) Provincial Gas Tax – Transit Funding, CAO

Resolution Number 093-25

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council authorize a by-law for annual support for the Arnprior-Braeside-McNab Seniors at Home Program Inc. transit program and for the municipality to receive and be responsible for Dedicated Gas Tax Funds from the Province of Ontario for said program.

Resolution Carried

13. Committee Reports and Minutes

a) Mayor's Report

Mayor Lisa McGee reported the following:

- On March 10th, I participated in the Transportation Master Plan discussion. County Councillor Lynch and Councillor Couper, as well as staff were in attendance. Several community members joined and actively participated, including a very creative handful who chose to do so as a group out of the library.
- Several Fan for Life Certificates have been passed out in the last week: Ottawa Valley Smiles, Jennifer Robillard Desjardins Insurance, and Jim's Auto Glass. Thank you to everyone who has participated so far.
- Together with County Councillor Lynch, I attended the Change In Command of the Company Sergeant Major, Anna Guiney. Anna has been accepted in RMC and will be sworn in next week. I had the privilege again of being asked to do uniform inspections.
- Great news – Arnprior will be playing host to an episode of the CBC series Still Standing. CBC has had the series for 11 years and Arnprior is the 3rd municipality to be selected in Renfrew County (Eganville and Calabogie). While not able to share exact filming dates, this will be a huge boost for our Town and a lot of fun at a time when things are maybe not so fun. This is a good opportunity for us. I have been communicating with production staff over the last year and they are very excited to start.
- Hosted President's Cup in Curling this past weekend. The host of the President's Cup regularly rotates between the Village of Carp, the Village of Richmond, Almonte and Arnprior. Arnprior had not previously taken the top prize, however Team Arnprior came through in top spot, followed by Carp, then Richmond, and Almonte. It was a fantastic weekend. Final standings were not determined until the last draw. Well done to everyone.

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- At County Council, held on February 26th, 2025, there were three delegations:
 - Renfrew County District School Board (RCDSB) delegates included Chairman Leo Boland and Director of Education Kristen Miemi. Of note, the RCDSB is the third highest employer in the County with 2,367 employees and a budget of \$176.5 million.
 - County of Renfrew, Manager of Economic Development, Melissa Marquart, made a presentation dealing with the "Think Local Campaign". Of note, the presentation is available on the County website.
 - Eastern Ontario Regional Network (EORN), Kristen Myers, community a Preliminary Business Case for the Renfrew County Housing and Land Development Corporation (RCHLDC) that dealt with the differences between a Municipal Services Corporation/Economic Development (MSCs/EcDev) versus Municipal Services Boards (MSBs). Of note, MSCs/EcDev are a separate entity from the municipality even when wholly owned by the municipality. Examples include The Prince Edward County Housing Corporation, City of Peterborough Municipal Services Corporation for Affordable Housing, Township of Hornepayne's Housing Corporation, and St. Catharines Municipal Development Corporation. MSBs, as contained in the Municipal Act, are local bodies that may be established by an individual municipality, or two or more municipalities. In either case, they take a long time (7 years) to create and meet the requirements.
- The Renfrew County Transportation Master Plan was presented via Zoom on the evening of February 25th, 2025. There are interesting conceptions dealing with Madawaska Boulevard, the four lanes to two lanes with turning lanes and Daniel Street South with the removal of the turning lane at James Street. The draft plan should be presented by the end of September 2025.

c) Committee Reports and Minutes

Resolution Number 094-25

Moved by Chris Couper

Seconded by Ted Strike

That Council receive the Culture and Diversity Advisory Committee minutes of November 4, 2024 as information.

Resolution Carried

Councillor Couper noted that the Committee would like to be involved in the development of an Inclusivity, Diversity, Equity and Accessibility (IDEA) strategy which would be focused more internally to the Town and staff service delivery. Excellent opportunity there to collaborate with the Accessibility and Age Friendly Advisory Committee.

Councillor Couper requested that Council consider a motion put forward by the Culture and Diversity Advisory Committee, being:

Resolution Number 095-25
Moved by Chris Couper
Seconded by Dan Lynch

That Council approve the recommendation from the Culture and Diversity Advisory Committee (CDAC) that training be procured for Town staff, CDAC members and Council on fostering nation-to-nation-discussions with Indigenous Peoples.

Resolution Carried

14. Correspondence & Petitions

a) Correspondence Package No. I-25-MAR-05

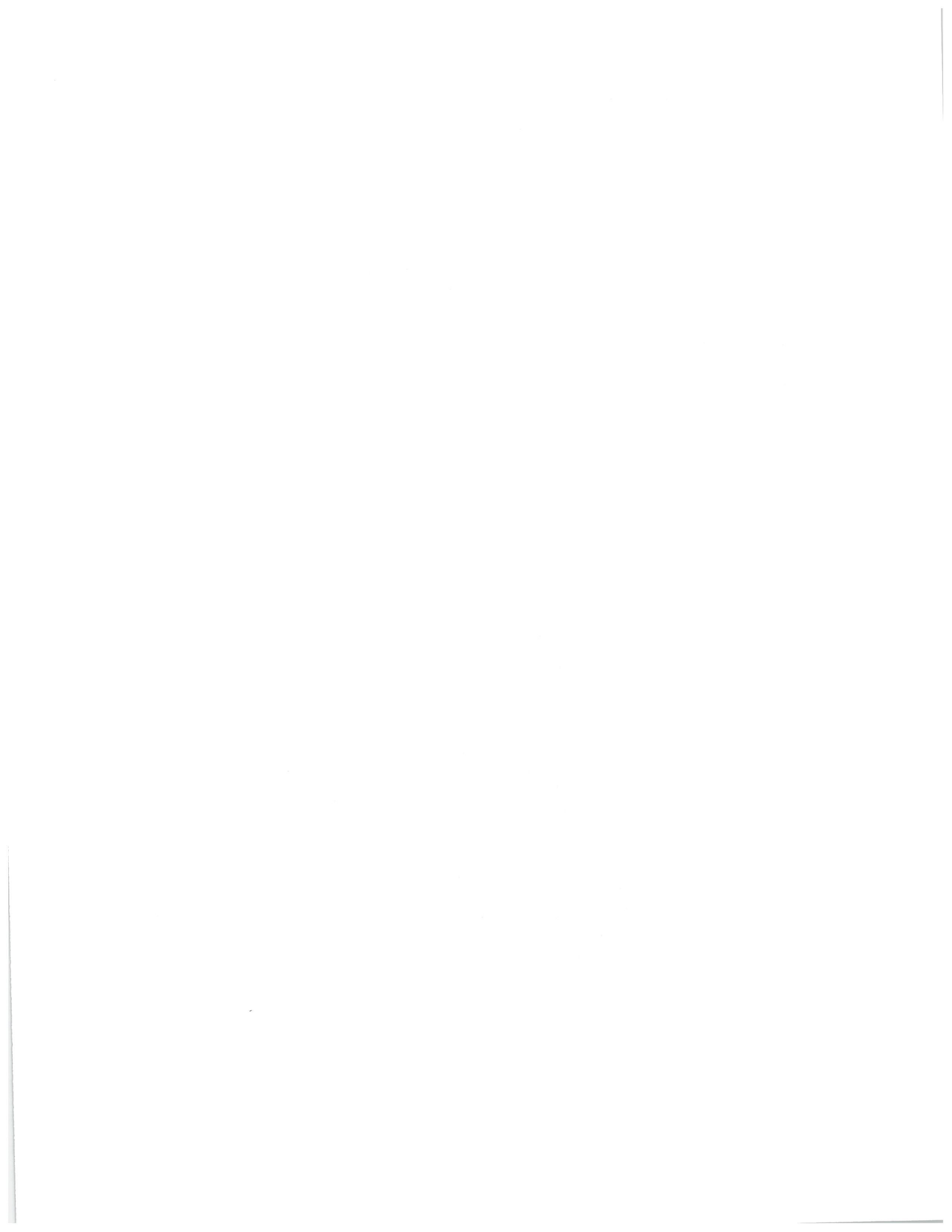
Resolution Number 096-25
Moved by Lynn Cloutier
Seconded by Chris Couper

That Correspondence Package Number I-25-MAR-05 be received as information and filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items

- On March 19th, 2025 from 11:00am – 12:00pm, AMO and OMAA are hosting a conversation that is a key ingredient to a successful, effective and high-performing municipality – the relationship between a Mayor and CAO. The virtual event includes a moderated discussion with an expert panel on the elements of a productive Mayor-CAO relationship.
 - The CAO noted that she has signed up to participate in this session.
- 2025 AMO Conference in Ottawa August 17th – 20th. AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, Indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding antisemitism and islamophobia and so much more.
 - The CAO noted that she attended the AMO conference last year and knows that staff frequently attend OEMC as she has too. She noted that they encourage staff to attend conference and training sessions like these as the networking and learning can be invaluable.



15. By-laws & Resolutions

a) By-laws

Resolution Number 097-25
Moved by Ted Strike
Seconded by Lynn Cloutier

That the following by-laws be and are hereby enacted and passed:

- i) By-law No. 7569-25 – Amend Licensing By-law (Sunday Market)
- ii) By-law No. 7570-25 – Provincial Gas Tax – Transit Funding
- iii) By-law No. 7571-25 – Repeal Appointment of Deputy Clerk
- iv) By-law No. 7572-25 – Zoning By-law Amendment (Corner of Fourth Ave. and McNab St.)

Resolution Carried

b) Resolutions

i. Sale of Surplus Goods: Rinkboards - Township of Admaston/Bromley

Resolution Number 098-25
Moved by Tom Burnette
Seconded by Chris Toner

Whereas the Nick Smith Centre Arena Revitalization project includes new rinkboards for both arenas and the existing rinkboards be sold as surplus goods; and

Whereas the rinkboards from Glenn Arthur Arena were sold via public auction (GovDeals) for \$13,950 less applicable fees; and

Whereas the Township of Admaston/Bromley submitted an Expression of Interest to purchase the second set of rinkboards (Bert Hall Arena) for \$15,317 + HST; and

Whereas the Township of Admaston/Bromley accepts that the rinkboards are used and that they are being purchased in an “as is condition”; and

Whereas these rinkboards would support the revitalization of outdoor rinks in both Douglas and Admaston; and

Therefore Be It Resolved That the Council of the Corporation of the Town of Arnprior authorize the sale of the Bert Hall Arena rinkboards (boards and frame) to the Township of Admaston/Bromley.

Resolution Carried

16. Announcements

Councillor Chris Toner made the following announcement:

- This year Canada celebrates 60 years of the Canadian flag. Our national flag is a symbol that unites Canadians and reflects the common values that we take pride in. Canadian unity has never been more important than it is today. So let's join other cities and municipalities and fly the Canadian flag wherever possible, to reaffirm the commitment to honouring Canada's heritage and future. Let's also come together and put Canada first, buying Canadian where possible and supporting local business, that will keep our country strong and united against external threats. Councillor Toner received several phone calls asking for this to happen.

Resolution Number 099-25

Moved by Chris Toner

Seconded by Chris Couper

That Council direct staff to increase the number of Canadian flags that are flying within Town to show the world that Arnprior is Canada strong.

Resolution Carried

County Councillor Dan Lynch made the following announcements:

- On March 3rd, 2025, two residents of Arnprior, lawyer, Scott Murray, and developer, Tom Orr, were presented with the prestigious His Majesty King Charles III Coronation Medal, which commemorates the Coronation of His Majesty King Charles III as King of Canada. Considering only 30,000 medals will be awarded for all of Canada, Arnprior did well. Mr. Murray received his medal in recognition of his accomplishments as a rifle marksman and advocating for safe handling of firearms. Mr. Orr received his medal in recognition of his contributions to the development and management of housing in the County; and with family members: son, Lance and daughter, Kim contribute to the wellbeing of our community.
- Are you 65 plus, got some free time this Thursday, March 14th, there are two Older Adult Focus Groups being held. The first one a 9:00am at Island View Retirement Living and the second one at 1:00pm at the Seniors Active Living Centre. Please reach out to the Clerk's department if you would like to attend.
- Feel like dancing, want to participate in a breathing and calming experience? Then be at the Arnprior Museum on Saturday, March 22nd at 11am to join the free VIBEFEST programming going on all day. A circle dance, a sound bath and a cacao ceremony, along with other events will take place.
- Had the opportunity to attend the Invitational Special Olympics Basketball Tournament at ADHS, which was organized by our local Special Olympics Support Group. Of note, there were 175 Special Olympians, and our D+ Team won their division. Some of the teams (Oakville being one) came down a day early and took advantage of taking in a movie at the O'Brien Theatre and were impressed with the cost being only \$7.00.

Councillor Chris Couper made the following announcements:

- On Friday, March 7th, 2025, the Town celebrated Employee Appreciation Day. Town Staff are thanked for all their efforts. The Town wouldn't be the same without them.
- On the weekend we celebrated International Women's Day, and to all the women who make our Town a wonderful place to thrive under the leadership of, thank you very much.

The CAO made the following announcements:

- Seniors focus groups happening on Thursday. There is still room to attend if anyone wants to. Just let the Clerk's Department know to attend either in the morning at Island View or afternoon at SALC.
- We have some vacancies coming up on our advisory committees and we will be posting calls for residents to volunteer for those positions.
- The Town PW department received our new backhoe this morning. Council approved the purchase order and two weeks later it is here in our yard ready to go. This is a testament to staff who jumped into this process very quickly. Thanks to the Canoe procurement process which has been super helpful in getting pieces of equipment here quickly.

17. Media Questions

None

18. Closed Session

Resolution Number 100-25 (7:57 PM)

Moved by Chris Couper

Seconded by Lynn Cloutier

That Council move into Closed Session to discuss one (1) matter pursuant to Section 239 (2) (b) of the Municipal Act 2001, as amended, to discuss a personal matter about an identifiable individual, including municipal or Local Board employees (Striking Committee – Council Remuneration and Advisory Committee Member(s)).

Resolution Carried

Councillor Burnette vacated his seat electronically at 8:12pm.

Resolution Number 101-25 (8:12 PM)

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council resume to Open Session.

Resolution Carried

Resolution Number 102-25
Moved by Ted Strike
Seconded by Chris Couper

That Council direct staff to bring forward an appointment by-law to the next Regular Council meeting to appoint members to the Council Remuneration Committee; and

Further that Council direct staff to fill the community member vacancy on the Environmental Advisory Committee and Committee of Adjustment.

Resolution Carried

19. Confirmatory By-Law

Resolution Number 103-25
Moved by Dan Lynch
Seconded by Chris Couper

That By-law No. 7573-25, being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 10th, 2025, be and is hereby enacted and passed.

Resolution Carried

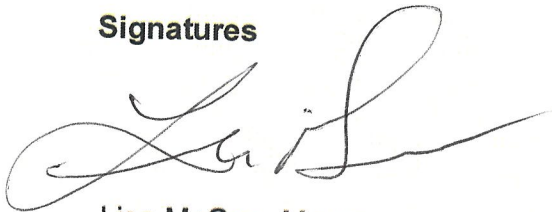
20. Adjournment

Resolution Number 104-25
Moved by Lynn Cloutier
Seconded by Chris Couper

That this meeting of Council be adjourned at 8:12 PM.

Resolution Carried

Signatures



Lisa McGee, Mayor



Kaila Zamojski, Town Clerk

