



ARNPRIOR

Town of Arnprior

Culture and Diversity Advisory Committee Meeting

Date: Monday, April 7th, 2025

Time: 6:30 PM

**Location: Town Hall, Council Chambers –
105 Elgin St. W., Arnprior ON.**

1. **Call to Order**
2. **Roll Call**
3. **Land Acknowledgement**
4. **Adoption of Agenda**
5. **Disclosures of Pecuniary Interest**
6. **Adoption of Previous Minutes**
 - a) **Committee Minutes – March 3rd, 2025** (Page 1-5)
7. **Presentations / Delegations**
 - a) **Workshop: Mapping Data Collection to Social Impact, Mass Culture** (Page 6-7)
8. **Matters Tabled / Deferred / Unfinished Business**
9. **Staff Reports (by Department)**
10. **New Business**
 - a) Roundtable Discussion
11. **Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [Website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1840. The Agenda and Agenda items will be prepared in an accessible format upon request.

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**Minutes of the Culture and Diversity Advisory Committee Meeting
March 3rd, 2025 at 6:30 PM
Arnprior & District Museum**

Committee and Staff Attendance

Committee Members Present:

Michael Bradley, Chair
Chris Couper, Vice Chair
Dan Lynch, County Councillor
Leslie Ann Hook, Committee Member
Jo Ann Pecaskie, Committee Member

Town Staff Present:

Emily Stovel, Manager of Culture /
Curator
Kaila Zamojski, Town Clerk

Committee Members Absent:

Jennifer McGuire, Committee Member
Gaganpal Singh Bhasin, Committee Member

1. Call to Order

Michael Bradley, Chair, called the meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present except Jennifer McGuire and Gaganpal Singh Bhasin.

3. Land Acknowledgment

Chair Michael Bradley asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 001-25
Moved by Leslie Ann Hook
Seconded by Jo Ann Pecaskie

Be It Resolved That the agenda for the Culture and Diversity Advisory Committee Meeting dated Monday, March 3rd, 2025 be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 002-25
Moved by Jo Ann Pecaskie
Seconded by Leslie Ann Hook

Be It Resolved That the minutes for the November 4th, 2024 Culture and Diversity Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

None

8. Matters Tabled / Deferred / Unfinished Business

None

9. Staff Reports

a) Curator's Report

Emily Stovel, Manager of Culture / Curator, provided a PowerPoint Presentation on the activities of the Arnprior and District Museum.

Discussion ensued among committee members with the following being a summary of the comments received:

- The impact of the Museums Heritage Designation was discussed, with the Manager of Culture/ Curator providing more information on this process.
- The Manager of Culture/ Curator noted that she would look into advertising with the Hum and/or CBC Radio for Museum related projects.

10. New Business

a) Discussion Item – Reviewing Cultural Plans

The Manager of Culture/Curator noted that there were links to several large scale Culture Plans created by other municipalities that were provided to the Committee for their review and exploration. The Manager of Culture Curator noted that she provided

these larger Culture Plans, so that the Committee could see all the range of ideas and concepts that could go into the creation of a new plan. She asked Committee Members to look at the concepts as different tools and provide her with which ones they preferred or would like to see explored, when Arnprior is going through this process.

Discussion ensued among Committee Members in regard to the information they took from the Culture Plans provided (Toronto, Vancouver, and Lethbridge), and wanted to investigate further while going through the Cultural Planning process, with the following being a summary of the comments received:

- 10 year planning horizon is a great timeline to look at;
- When developing a plan, it was nice to see that community conversation, facilitator lead sessions and virtual town halls were utilized;
- It may be interesting to see if we could look at making space for arts and culture through this process, like Vancouver has;
- It may be interesting to include future micro-grant opportunities for the community that provide incentives for artists/ community groups, like Lethbridge has.
- Two (2) questions are usually asked through the process of developing a Culture Plan with the community – (1) Why a Culture Plan for Arnprior/ What does it do for Arnprior as a community? (2) What does the word Culture
- Look into what funding opportunities are available for the development of this plan as well as for any culture related incentives or activities that come out of the process.
- Look into having more visible cultural aspects in public spaces, like Downtown and in municipal buildings.
- Art and Culture and Economic Development should be looked at together, while doing this plan, as well as looking at Business Retention and Expansion in this community.
- Micro-Aggressions were discussed by Committee Members, noting that they have heard this continues to be an issue for many people in our community.
 - The Manager of Culture noted that the Town could look at examples of other communities to find out what issues are in Arnprior and then create a more inclusive community by addressing some of these barriers.

Committee Members had a discussion around the recent Business Retention and Expansion Plan that the Town of Arnprior is undertaking, resulting in the following motion:

Resolution Number 003-25

Moved by Leslie Ann Hook

Seconded by Chris Couper

That the CDAC recommend to Council that through the Mayor's task force as part of the Business Retention & Expansion Plan process, both Arts and Culture type businesses and Social Enterprises are included and explored through the task force process.

Resolution Carried

b) Roundtable Discussion – Action Items and Questions from Previous Meeting

The Town Clerk provided an overview of the roles and expectations of Committee Members noting that staff are here to help and guide committee members and that we are looking for feedback and comments to provide advice to Council and staff on items that come forward.

Discussion ensued amongst Committee Members with the following being a summary of the comments noted:

- The Motion from the last CDAC Meeting, will be able to be brought forward for Council consideration at the next Regular Council Meeting. Councillor Couper noted he would bring the resolution forward.
- Committee Members noted they would like to develop a workplan for items the Committee could accomplish and work on during the remainder of their term on the Committee. The Town Clerk noted that the meeting date to discuss this can come forward at the next meeting, even if it had to be a separate special meeting.
- IDEA Strategy and process can be brought forward at another CDAC meeting.
- Listening Sessions can be investigated further and could form part of the Cultural Planning process.
- The Cultural Night Market Community Planning Committee was discussed as possibly being brought back as part of the planning process for the Cultural Night Market Event.

c) Roundtable Discussion – Connecting with Community

The Manager of Culture/ Curator noted that she is trying to build a Cultural Night Market Working Group. This Cultural Night Market Working Group is intended to help provide input from the Community on what they feel the event should look like.

11. Adjournment

Resolution Number 004-24

Moved by Leslie Ann Hook

Seconded by Dan Lynch

That the Culture and Diversity Advisory Committee adjourn at 8:53 PM.

Resolution Carried

Exercise: Mapping Data Collection to Social Impact

(Goal: Assist Arnprior Museum + District Identify which data collection methods and social impact metrics are most relevant to devise a cultural plan.)

1. Introductions & Framing the Session (15 min) - Strategic Plan

- **Intro to Data Collection** – Brief overview of how data can be collected in different ways (beyond surveys) and why it matters.
 - Share Arts Etobicoke example
- **Types of Social Impact Metrics** – Share examples of what can be measured beyond internal KPIs
 - Share Emma's Framework

2. Interactive Breakout or Group Discussion (25 min)

- **Step 1: Identify What Matters (10 min)**
 - Ask participants: *What are the key social impacts that matter most in your community or sector?* Use Slido (everyone will need a mobile device and internet)
 - Provide a list of social impact areas (e.g., cultural participation, economic contribution, accessibility, inclusivity, well-being, environmental sustainability) and ask participants to select the top 2-3 that they feel are important to capture
- **Step 2: Match Data Collection Methods to Impact (15 min)**
 - Ask: *What data collection methods would be most effective in capturing these impacts?*
 - Michelle on Miro will match methods with Impact Areas (e.g., storytelling, interviews, observations, focus groups, participatory mapping, creative engagement methods).
 - Participants discuss which methods they think would work best in their context.
 - Encourage real examples: Have participants share experiences where they collected or attempted to measure impact in a meaningful way.

3. Action Planning (15 min)

- **Practical Next Steps**

- Ask: *What is one data collection approach you could try in the next 3 months?*
- Provide a simple worksheet or template for participants to jot down:
 - The impact they want to measure
 - The method they plan to use
 - The challenges they foresee

4. Closing & Resource Sharing (10 min)

- Provide resources & tools for data collection.
 - DNA PLATFORM
 - ARTS IMPACT FRAMEWORKS
- Open floor for final reflections or questions.