



Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, April 28th, 2025

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) [Regular Meeting of Council – April 14, 2025](#) (Page 1-15)**
- 8. Awards / Delegations / Presentations**
- 9. Public Meetings**
- 10. Matters Tabled / Deferred / Unfinished Business**
- 11. Notice of Motion(s)**
- 12. Staff Reports**
 - a) [Strong Mayors Powers Legislation – Bill 3](#), Robin Paquette, CAO (Page 16-21)**
 - b) [Proclamation - Museum Month \(May 2025\)](#), Kaitlyn Wendland, Client Services Coordinator (Page 22-24)**
 - c) [Proclamation – Sexual Assault Awareness Month and “We Stand With Survivors” Campaign \(May 2025\)](#), Kaitlyn Wendland, Client Services Coordinator (Page 25-28)**

- d) **Proclamation – First Responders Day (May 1, 2025)**, Kaitlyn Wendland, Client Services Coordinator (Page 29-31)
- e) **Proclamation – Emergency Preparedness Week**, Kaitlyn Wendland, Client Services Coordinator (Page 32-25)

13. Committee Reports and Minutes

- a) **Mayor's Report**
- b) **County Councillor's Report**
- c) **Committee Reports and Minutes**
 - i) **Environmental Advisory Committee Minutes – March 17, 2025** (Page 36-40)

14. Correspondence & Petitions

- a) **Correspondence**
 - i) Correspondence Package I-25-APR-08
 - ii) Correspondence Package A-25-APR-05

15. By-laws & Resolutions

- a) **By-laws**
 - i) **By-law No. 7586-25 - 2025 Tax Rate** (Page 41-43)
- b) **Resolutions**
 - i) **Municipal Grant Request (In-Kind Support) - Lion's Club – Blind Anglers International Tournament (BAIT), Waiving of Launching Fees** (Page 44)

16. Announcements

17. Closed Session

Two (2) matters pursuant to Section 239 (2)(b) of the Municipal Act 2001, as amended, to discuss a personal matter about an identifiable individual, including municipal or Local Board employees (Town Awards – Volunteer, Senior and Youth and Striking Committee);

One (1) matter pursuant to Section 239 (2)(e) and (f) of the Municipal Act, 2001, as amended, to discuss litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Claim)

18. Confirmatory By-law

By-law No. 7587-25 to confirm the proceedings of Council

19. Adjournment

Please Note: Please see the [Town's YouTube channel](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff and Town Website



ARNPRIOR

Minutes of Council Meeting

April 14th, 2025 6:30 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper

Council Members Absent:

Councillor Lynn Cloutier

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Kaitlyn Wendland, Client Services
Coordinator
Rick Desarmia, Fire Chief
Cory Nicholas, Deputy Fire Chief
Chris Crowder, Fire Prevention-Protection
Officer
Graeme Ivory, Director of Recreation
Alix Jolicoeur, Manager of Community
Services / Planner

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Councillor Lynn Cloutier.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 127-25

Moved by Dan Lynch

Seconded by Chris Toner

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, April 14th, 2025 be adopted with an amendment to Item No. 17 to remove the second item for Closed Session (Claim).

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 128-25

Moved by Tom Burnette

Seconded by Ted Strike

That the minutes of the Regular and Special Meetings of Council listed under Item 7 (a) and (b) on the Agenda be adopted (Regular Meeting of Council – March 24, 2025, and Special Meeting of Council – April 8, 2025).

Resolution Carried

8. Awards/Delegations/Presentations

a) Fire Department 2024 Annual Report

Fire Chief, Rick Desarmia, provided an overview of the presentation included in the Council Agenda Package and responded to questions.

9. Public Meetings

a) Zoning By-law Amendment 2/25 (87 Claude St.)

Resolution Number 129-25 (7:40 PM)

Moved by Dan Lynch

Seconded by Chris Toner

That Council move into a Public Meeting regarding an application for Zoning By-law Amendment (2/25) for the property legally described as Plan 77 Lot 22 Part of Lot 21; and Parts 1 and 2 on Plan 49R-11313, Arnprior Ontario (87 Claude St.).

Resolution Carried

The public meeting was opened at 7:40 PM. Alix Jolicoeur, Manager of Community

Services and Planner, provided an overview presentation, attached as Appendix A and forming part of these minutes, outlining the proposed Zoning By-Law Amendment No. 2/25 for the subject property.

Following the presentation, the meeting was opened to the public for comment. The following is a summary of comments received during the meeting:

- Michael Ferri (353 Forestview Cres., Renfrew), the agent, thanked Council for their consideration and indicated that his family is looking to build a single family home on the subject property.

The Mayor thanked those in attendance and the public meeting was declared closed at 7:45 PM.

Resolution Number 130-25 (7:45 PM)

Move by Dan Lynch

Seconded by Ted Strike

That Council resume to the Regular Meeting of Council.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motion(s)

None

12. Staff Reports

- a) Zoning By-law Amendment 2/25 (87 Claude Street)**, Alix Jolicoeur, Manager of Community Services/Planner

Resolution Number 131-25

Moved by Chris Couper

Seconded by Tom Burnette

That Council adopts a by-law to amend Zoning By-law 6875-18 to change the zoning of a portion of 87 Claude St. from Residential Two (R2) to Residential One (R1) in order to allow development of a single detached dwelling.

Further That Council has considered all written and oral submissions received on this application, the effect of which has helped Council make an informed decision.

Resolution Carried

b) Zoning By-law Amendment 4/25 (Marshall's Bay Meadows Phase 5A & 5B), Alix Jolicoeur, Manager of Community Services/Planner

Resolution Number 132-25
Moved by Dan Lynch
Seconded by Chris Couper

That Council receives an application for an amendment to Zoning By-law 6875-18 for part of the land legally described as McNab Concession C, Part of Lot 1; Concession D Part of Lot 1; Part Road Allowance, Registered Plan 49R-19293 Part of Part 1, Arnprior Ontario, to reduce the minimum required lot frontage for a single-detached dwelling from 12.0 m to 10.0 m.

Further That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on May 12th, 2025, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

c) Zoning By-law Amendment 7/24 (Sawmill Flats Phase 3), Alix Jolicoeur, Manager of Community Services/Planner

Resolution Number 133-25
Moved by Dan Lynch
Seconded by Ted Strike

That Council receives an application for an amendment to Zoning By-law 6875-18 for land legally described as McNab Concession C, Part of Lot 3, Part 1 on Registered Plan 49R-19701, Arnprior Ontario, to:

- Reduce the setback to watercourse from 30 m to 4.86 m for a retaining wall and parking area;
- Increase the maximum building height from 15 m to 16.8 m;
- Reduce the minimum required parking from 71 spaces to 68 spaces; and
- Permit the balconies to encroach into the minimum required front yard by 1.25 m

Further That pursuant to Section 34(12) of the Planning Act, Council holds a public meeting on May 12th, 2025, regarding the proposed amendment, to allow for public review and comment.

Resolution Carried

d) Gaumond Bequest Project Application – Arnprior & District Humane Society Flood Remediation, Kaila Zamojski, Town Clerk

Resolution Number 134-25
Moved by Chris Couper
Seconded by Ted Strike

That Council approves a funding request from the Arnprior & District Humane Society in the amount of \$5,640.00 from the JA Gaumond Animal Control Centre Reserve Fund to assist with recent flood remediation work at the Animal Shelter, located at 490 Didak Drive, Arnprior, ON.

Resolution Carried

e) Proclamation – National AccessAbility Week (May 2025), Kaitlyn Wendland, Client Services Coordinator

Resolution Number 135-25
Moved by Chris Couper
Seconded by Tom Burnette

That Council proclaim May 25th to May 31st, 2025 as National AccessAbility Week in the Town of Arnprior.

Resolution Carried

The Client Services Coordinator read the proclamation:

Whereas the Government of Canada marks National AccessAbility Week from May 25th, 2025 to May 31st, 2025 in Canada; and

Whereas as a part of National AccessAbility Week, Red Shirt Day of Action for Accessibility and Inclusion, as promoted by Easter Seals Canada, is recognized on May 28th, 2025; and

Whereas over 8 million Canadians have one or more disabilities, including 2.6 million people in Ontario and 90% of Canadians believe people with disabilities are not fully included in society; and

Whereas National AccessAbility Week aims to improve the understanding and knowledge of Canadians about accessibility and inclusion, reduce stigma and attitudinal barriers towards persons with disabilities, share best practices and lessons learned within the disability community, and demonstrate a supportive voice for Canadians with disabilities; and

Whereas disability accessibility and inclusion does not end with this awareness week, and in order to make Canada a truly accessible and inclusive society, it requires the constant, year-round commitment and efforts of all Canadians to take action to increase accessibility and inclusion; and

Whereas this year Easter Seals is encouraging people to participate in National AccessAbility Week and Red Shirt Day by making a pledge and committing to take action to remove physical, attitudinal and systemic barriers to accessibility and inclusion in their school, workplace, and community; and

Whereas, as requested by the Arnprior Accessibility and Age Friendly Advisory Committee, the Town of Arnprior will be sharing this proclamation with the schools in our community and online and the Arnprior and District Museum's clock tower will be lit up with the colour red from May 25th, 2025 to May 31st, 2025 to show our support.

Now Therefore Be it Resolved That, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 25th to May 31st, 2025, as National AccessAbility Week in the Town of Arnprior and encourage all residents to learn more about Accessibility and Inclusion, wear a red shirt on May 28th, 2025, and help promote awareness, acceptance and inclusivity in our community.

f) Proclamation – Earth Day (April 22nd, 2025), Kaitlyn Wendland, Client Services Coordinator

Resolution Number 136-25

Moved by Ted Strike

Seconded by Chris Toner

That Council proclaim April 22nd, 2025, as Earth Day in the Town of Arnprior.

Resolution Carried

The Client Services Coordinator read the proclamation:

Whereas Earth Day is celebrated on April 22nd each year, and is a key time to unite our community and make a positive impact on the environment; and

Whereas Earth Day is known as the movement to change the business climate, political climate, and how we take action on climate change; and

Whereas climate change is being observed and experienced at an increasingly local level and needs to be taken seriously; and

Whereas local levels of government are finding themselves at the frontline of the battle against climate change; and

Whereas the mounting environmental challenges that we are facing will require our towns and cities to take a leading role in the fight for a more sustainable world; and

Whereas the Town of Arnprior's Environmental Advisory Committee will be launching a webpage on the Town's website dedicated to providing residents with environmental information; and

Whereas the community, along with members of our Environmental Advisory Committee, will be hosting "The Great Arnprior Trash Hunt" on April 26th, 2025, from 9am to 12pm starting at the Arnprior and District Museum; and

Whereas the Town of Arnprior will be providing free park clean-up kits to local

residents, that can be picked up at the Nick Smith Centre while supplies last, to use in local parks during the week of April 21st to 27th, 2025 (Pitch-In Canada Week); and

Whereas a Repair Café will be hosted at the Arnprior and District Museum on Saturday, April 19th, 2025 from 2:00pm – 4:00pm to assist residents in repairing textile items to reduce waste going to the landfill; and

Whereas a free virtual workshop will be hosted by the Town on Tuesday, April 29th from 7:00pm – 8:00pm entitled, “Saving Money and the Environment: it starts at home”.

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 22nd, 2025, as Earth Day in the Town of Arnprior, and encourage all residents to participate in the Earth Day activities being provided, learn more and understand their role in assisting to combat climate change, as well as make a positive impact on the environment on Earth Day and every day.

g) Proclamation – Community Living Month (May 2025) Kaitlyn Wendland, Client Services Coordinator

Resolution Number 137-25
Moved by Dan Lynch
Seconded by Chris Couper

That Council proclaim May 2025 as Community Living Month in the Town of Arnprior.
Resolution Carried

The Client Services Coordinator read the proclamation:

Whereas [Community Living Month](#) is a province-wide annual awareness campaign created to promote authentic inclusion with people who have an intellectual disability and their families; and

Whereas there are 52,000 adults with developmental disabilities across Ontario without services, including but not limited to; housing, employment and community connections to name a few; and

Whereas Community Living Renfrew County South has been providing exceptional services and support to people with developmental disabilities and their families in Arnprior and the surrounding area; and

Whereas as part of the celebrations this year, Community Living Ontario is hosting their annual *Shine a Light on Community Living* campaign on Thursday, May 1st, 2025; and

Whereas the Community Living Flag will be raised on May 1st through May 8th, 2025 and the Arnprior and District Museum’s clock tower will be lit up with the colours of blue and green on May 1st, 2025, to show our support.

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May

2025 as Community Living Month in the Town of Arnprior, encourage all residents to recognize and celebrate the accomplishments of Community Living Renfrew County South.

13. Committee Reports and Minutes

a) Mayor's Report

Mayor Lisa McGee reported the following:

- The Mayor brought greetings from Council to the Prior Chestnuts Annual Tea this past weekend. There were hundreds of women and a few men on hand escorting them to their seats. The ladies were treated to an afternoon of laughter, a fashion show put on by four of our local clothing shops, and silent auction prizes generously donated by many groups.
- Last week most Members of Council participated in a session with Integrity Commissioner, Tony Fleming. Great reminder of dos, don'ts and responsibilities for Members of Council. There is always something to be learned and some good reminders for everybody.

b) County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- Two delegations at the last County Council Meeting.
 - Renfrew County Community Poverty Action Network – Executive Director – Chela Breckon – gave a verbal presentation that highlighted that urban centres have more poverty than rural areas. They have a new model called “Village” which coordinates with a child's needs and another person/company that provides that need.
 - County of Renfrew Director of Operations – Lee Perkins, spoke to the Rural Transport Review dealing with the challenges of creating a Rural Transit System for the County.
- On March 27, County Councillor Lynch along with other members of the Renfrew County Council attended the fifth anniversary celebration for the Renfrew County Virtual Triage and Assessment Centre in Renfrew. Of note, Deputy Premier/Minister of Health Sylvia Jones and MPP Billy Denault were present to make speeches.
- The 2025 Taste of the Valley Host Communities are:
 - July 26th – Township of Bonnechere Valley at the Eganville Areana
 - August 23rd – Township of Laurentian Valley at the Alice and Fraser Recreation Centre
 - September 20th – Township of Greater Madawaska at the Calabogie Rink and Community Hall
 - October 18th – Township of Whitewater Region at the Cobden Fairgrounds and Ag Hall
 - December 13th – City of Pembroke at the Knights of Columbus Hall
- On June 20, the Warden's Annual Golf Tournament will be held at the Dragon Fly Golf Course in Renfrew.

- Renfrew County 55+ Games commence on May 5 and end May 30.

c) Committee Reports and Minutes

Councillor Chris Couper provided the following from the Culture and Diversity Advisory Committee:

- The Culture and Diversity Advisory Committee reviewed some cultural plans. Looked at cultural plans from Toronto, Vancouver, and Lethbridge, and Committee Members pulled out different elements that they thought were pretty interesting. Looking at a ten year planning horizon for the cultural planning process. When developing a plan, Committee Members noted that it was nice to see community conversation, facilitator-led sessions, and virtual town halls were utilized as part of the process. Some of the other elements that stood out were looking into having more visible cultural aspects in public spaces, like our downtown and municipal buildings. Members felt that art and culture, and economic development should be looked at together while doing the cultural plan as well as looking at business retention and expansion in the community. Resolution 003-25 from the Culture and Diversity Advisory Committee highlighted this ask.
- Committee Members would like to develop a work plan for some smaller scale, short term projects that the Committee can accomplish and work on during the remainder of their term. Thanked the Clerk for her work in structuring this process.
- The Manager of Culture/Curator noted that she is trying to build a Cultural Night Market Working Group. This group is intended to help provide input from the community on what they feel the event should look like. There will also be a call for volunteers if you are interested.

Resolution Number 138-25

Moved by Tom Burnette

Seconded by Chris Couper

That Council receive the Advisory Committee Minutes listed under item 13 (c) (i) and (ii) as information (Accessibility and Age Friendly Advisory Committee – March 5, 2025 and Culture & Diversity Advisory Committee – March 3, 2025).

Resolution Carried

14. Correspondence & Petitions

a) Correspondence Package No. I-25-APR-07

Resolution Number 139-25

Moved by Chris Toner

Seconded by Dan Lynch

That Correspondence Package Number I-25-APR-07 be received as information and

filed accordingly.

Resolution Carried

County Councillor Dan Lynch noted the following items

- Page 12: Good news for support workers the Ontario Government is increasing minimum wage from \$17.20 to \$17.60 an hour effective October 1, 2025.
- Page 49: The Renfrew County and District Health Unit is holding its 3rd annual Yellow Ribbon campaign. It is scheduled to take place in the spring. It's a public awareness campaign to lower the incidence of animal bites, treatment.
- Page 53: LAS is hosting a workshop on Net Zero & Low Carbon Initiatives for your municipal buildings being held on May 14 at the Coldstream Net Zero Fire Hall or virtually on June 18. Asked the CAO if staff will be attending.
 - CAO indicated that staff are looking at potentially attending.
- Page 61: LAS Investing in Municipal Risk Resiliency – LAS and IPE are proud to partner to promote the All Risk Management Grant. This initiative recognizes and supports innovative risk management practices within Ontario municipalities. Asked the staff if the Town will be applying for this grant.
 - CAO indicated that staff will look to see if any projects fit.
- Page 61: LAS is offering new on-demand training, which is perfect for municipal finance staff, will review the Municipal Act investment regulations, discuss current municipal finance challenges, and overview investment options available to the municipal sector. Asked staff if anyone will be attending this training.
 - CAO indicated that the Treasurer has previously completed similar training.
- Page 62: The AMCTO-Mitacs Municipal Innovation Internship Program is a program that matches Ontario municipal governments with post-secondary students studying in Ontario. Municipalities can submit their project proposal(s) for consideration by May 9. The internship program will take place from January – August 2026. Asked staff if there are any projects that would be eligible for this internship.
 - CAO indicated that staff will look into this more and see if there is any innovative research project that could use assistance in 2026. Also noted that there is a 50/50 cost split on the program so it would have to be a consideration for the 2026 budget as well.
- Page 65: AMO wrote to Minister Flack urging the government to reintroduce code of conduct legislation with two recommended amendments. (1) removal of office vote requirement should be adjusted from unanimous to a supermajority (2/3 vote); and (2) the legislation should include a progressive range of discipline options for integrity commissioners. The province should use the penalty framework established under the Education Act in 2023, including censure of a member, barring attendance at meetings, barring a member from sitting on committees, and barring a member from being chair or vice chair of committees.

Councillor Chris Couper noted the following items

- Page 81: Good news for people heading on the 417. It will be repaved and resurfaced starting April 28th and going until the fall. It will be a slow down for quite a while. If you have driven westbound outside Arnprior, you will be thankful, and your suspension will be thankful, for the changes. They will be paving all the way from Panmure Road to Campbell Drive, and doing some work all the way down to Scheel Drive. The carpool lot on Highway 29 will be shut down as well to be completely repaved.
- Page 90: Received correspondence from our local McDonalds to let us know that McHappy Day is coming up on Thursday, May 8th. It goes to benefit the Ronald McDonald House Charities. This is a great charity that lets families stay very close to the hospital. Looking forward to supporting it.

b) Correspondence Package No. A-25-APR-04

Resolution Number 140-25

Moved by Chris Couper

Seconded by Ted Strike

That Correspondence Package Number A-25-APR-04 be received and the recommendations be brought forward for Council consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 141-25

Moved by Chris Toner

Seconded by Dan Lynch

That the following by-law be and is hereby enacted and passed:

- i. By-Law No. No. 7583-25 – Zoning By-law Amendment 2/25 (87 Claude St.)
- ii. By-law No. 7584-25 – Dedicated Gas Tax Funds for Public Transportation Program.

Resolution Carried

b) Resolutions

- i. Arnprior Women's Optimistic Club – Municipal Grants Application (In-Kind Request)

Resolution Number 142-25

Moved by Chris Toner

Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Optimistic Women's Club; and

Whereas the Arnprior Optimistic Women's Club is an eligible organization under the Municipal Grants Policy and supports residents in our community through support with compassion and efficacy to local schools, "give back" initiatives, and individual families; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall with bar rental fees, security guard, set up beyond tables and chairs, and stage set up (value of approximately \$972.50 plus HST) for the Annual Ladies Night Event to be held on May 10th, 2025; and

Further That Arnprior Optimistic Women's Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

- ii. Renfrew County 4-H Association – Municipal Grants Application (In-Kind Request)

Resolution Number 143-25
Moved by Chris Couper
Seconded by Tom Burnette

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Renfrew County 4-H Association; and

Whereas the Renfrew County 4-H Association is an eligible organization under the Municipal Grants Policy and supports residents in our community through developing and implementing programs that help young people become contributing members of their communities; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$547.50 plus HST) for the Cooking with Dairy Club to be held on May 24th, 2025; and

Further That Renfrew County 4-H Association be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

16. Announcements

Mayor Lisa McGee made the following announcements:

- The Mayor recently shared the very exciting news that Arnprior is going to be welcoming Jonny Harris and the CBC crew of Still Standing. They will be here from April 30th until May 5th. The finale is going to be on May 5th at the Parish Hall. Important to note, anyone wanting to attend are encouraged to get there early. Doors open at 7:00 PM for general admission.
- After more than 5 years of service with the Town of Arnprior, Scott Matthews will be officially retiring from his position of Waterworks Supervisor on April 30th, 2025. When he joined the Operations Department in January of 2020, Scott brought with him extensive knowledge of the water and wastewater treatment industry, having worked for the Ontario Clean Water Agency for several years before joining the Town. Little did he know, we would be faced with a global pandemic only two months into his new role, however Scott was quick to assist the organization with implementing Covid-19 policies and procedures and business retention plans to ensure the Town's Waterworks team remained healthy and safe, while still providing the Town with clean drinking water and wastewater treatment. Scott's first couple of months on the job were also welcomed with a surprise inspection of both facilities from the Ministry of Environment, Conservation and Parks as the ministry rushed to complete their inspections in advance of the impending pandemic. Still familiarizing himself with the Town's multi-million-dollar facilities, Scott and his team of highly skilled operators worked together to successfully complete the inspections, receiving a final inspection rating of 100% at the Water Filtration Plant. During his time with the Town of Arnprior, Scott made many improvements to the Town's waterworks facilities and processes and played a key role in the development of detailed building condition assessment reports for both the Water Filtration Plant and Water Pollution Control Centre, building a strong basis for the Town's asset management plans over the next twenty years. Scott will be hitting the ground running into his retirement with travel plans already booked, several projects planned for around his new home and property just outside of Arnprior, and of course finding some time to fish along the Madawaska River as well. We would like to thank Scott for his 5 years of service as a member of the Arnprior Operations Department and wish him and his family a very bright and fulfilling future in the years ahead. On behalf of Council and staff, we wish you all the best in your retirement.

County Councillor Dan Lynch made the following announcements:

- In recognition of Scott Matthew's retirement, Councillor Lynch noted that a letter of appreciation was received from Mayor Nicholson, Township of Whitewater Region when he toured our plant last year, and Scott was very helpful and provided all kinds of information.

- The Arnprior McNab/Braeside Men's Shed are having their spring craft sale on May 3rd, 2025 from 9am until 1pm at the John A. Gillies Recreation Centre in Braeside.

Councillor Couper made the following announcement:

- Thank you to staff for putting up the Canada flags early to show our pride. Unfortunately, a windstorm came and our poor flags took abuse from the wind and were quite tattered. Public Works did work to get them replaced and we do have new flags on order. As you may imagine, quality Canada flags are very hard to come by. Staff are working very hard to replace these flags as soon as possible. We appreciate the public's patience and understanding.

The General Manager of Recreation made the following announcement:

- Town of Arnprior Aquatic and Facility Services Supervisor Kasia Trautrim accepted the award for M.G. Griffiths Cup for 2024 on Friday evening in Markham at the Lifesaving Society's AGM and Award Banquet. This is an award presented annually to the municipal affiliate with the largest lifesaving program in a community with a population under 10,000. The Town of Arnprior also ranked 8th in the entire province on a per capita basis.

17. Closed Session

Resolution Number 144-25 (8:28 PM)

Moved by Chris Couper

Seconded by Ted Strike

That Council move into Closed Session to discuss one (1) matter pursuant to Section 239 (2)(b) of the Municipal Act, 2001, as amended, to discuss a personal matter about an identifiable individual, including municipal or Local Board employees (Town Awards – Volunteer, Senior and Youth).

Resolution Carried

Resolution Number 145-25 (8:47PM)

Moved by Dan Lynch

Seconded by Chris Toner

That Council resume to Open Session.

Resolution Carried

Resolution Number 146-25

Moved by Tom Burnette

Seconded by Chris Couper

That Council direct staff to proceed as directed in Closed Session.

Resolution Carried

18. Confirmatory By-Law

Resolution Number 147-25

Moved by Tom Burnette

Seconded by Ted Strike

That By-law No. 7585-25, being a By-law to confirm the proceedings of the Regular Meeting of Council held on April 14th, 2025, be and is hereby enacted and passed.

Resolution Carried

19. Adjournment

Resolution Number 148-25

Moved by Chris Couper

Seconded by Ted Strike

That this meeting of Council be adjourned at 8:48 PM.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk



Town of Arnprior Staff Report

Subject: Strong Mayors Powers Legislation – Bill 3

Report Number: 25-04-28-01

Report Author and Position Title: Robin Paquette, CAO

Department: CAO's Office

Meeting Date: April 28th, 2025

Recommendations:

That Council receive Staff Report No. 25-04-28-01 regarding the Strong Mayors Powers Legislation – Bill 3 for information.

Background:

The purpose of this report is to provide an overview of the recently provided Strong Mayor Powers.

- Thus far, Strong Mayor Powers have been implemented in varying ways around Ontario.
- Strong Mayor Powers include unilateral authority regarding the administrative and political structure of the Town.
- Strong Mayor Powers includes provisions designed to enable the Mayor to advance prescribed Provincial priorities.
- The Mayor is required to propose the annual Town budget.
- Strong Mayor Powers are implemented and exercised through Mayoral decisions which will be posted on the Town's website and communicated through the Town's various channels.

On April 9, 2025, the Town of Arnprior was advised that as of May 1, 2025, the Mayor has been provided Strong Mayor Powers by the Province of Ontario. Arnprior is now one of 216 municipalities in Ontario to be provided with these powers. Strong Mayor Powers were enacted as part of Bill 3, Strong Mayors, Building Homes Act, 2022. The Minister has also prescribed regulations associated with these powers under Ontario

Regulation 580/22 regarding Provincial Priorities and Ontario Regulation 530/22 regarding Part VI.1 of the Municipal Act, 2001 (the 'Act').

Discussion:

Thus far, Strong Mayor Powers have been implemented in varying ways around Ontario.

It is important to note that many of the Strong Mayor Powers are discretionary and can be exercised, not exercised, or delegated by the Mayor to either Council as a whole, or to the CAO. Town staff have been collaborating with municipalities who have been granted Strong Mayor Powers, to understand how practices and norms relating to Strong Mayor Powers are evolving. Early indications suggest that there is a variety of approaches taking form, with some Mayors indicating that they do not intend to use the new powers, some indicating that they do, and others who are preparing to delegate some powers (in particular, those relating to the administrative and political structure of the Town) to the CAO or Council, as the case may be.

Strong Mayor Powers include unilateral authority regarding the administrative and political structure of the Town.

Council Governance

The Mayor is granted power to establish Committees of Council, assign their functions, and appoint the Chairs and Vice-Chairs. This power applies only to Committees that are comprised solely of Members of Council. Currently the Town does not have any such committees in place.

Direction to Staff

The Mayor may direct Town staff to undertake research, provide advice to the Mayor and Council on Town policies and programs, and direct the implementation of Mayoral decisions related to the powers under Part VI.1 of the Municipal Act. Such direction must be provided in writing to the CAO and Clerk.

Organizational Structure

The Mayor is given the power to determine the organizational structure of the municipality. This includes the authority to hire and dismiss department heads. This wording is taken to permit the Mayor to hire or dismiss members of the Executive Leadership Team. Certain officials are excluded from the Mayor's power to hire and dismiss, primarily being positions that are appointed and/or required by statute such as the Chief Building Official, Fire Chief, Town Clerk, Deputy Clerk, Treasurer and Deputy Treasurer. Officers under the accountability and transparency framework of the Act are also excluded, such as the Integrity Commissioner, Ombudsman, and Closed Meeting Investigator.

Power to Appoint the Chief Administrative Officer

The Mayor is assigned the powers of the municipality under section 229 of the Act, which permits the Mayor to appoint a Chief Administrative Officer (CAO). Once appointed, the CAO would then be responsible for the general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality.

Strong Mayor Powers includes provisions designed to enable the Mayor to advance prescribed Provincial priorities.

Provincial Priorities

The Mayor has the ability to exercise specific powers related to “Provincial Priorities” defined in O. Reg. 580/22. The Mayor can exercise these powers in order for Council to consider, advance and decide on matters that are in the opinion of the Mayor, related to the Provincial Priorities. Those priorities are described as:

1. Building 1.5 million new residential units by December 31, 2031.
2. Constructing and maintaining infrastructure to support housing, including,
 - i. transit,
 - ii. roads,
 - iii. utilities, and
 - iv. servicing.

Practically, this means that the Mayor may add matters to the Council meeting agenda for consideration by Council if the Mayor is of the opinion that the matters could advance a Provincial Priority. There is no requirement for the Mayor to abide by the procedure by-law in adding the matter to the agenda, and no authority for Council to refuse or deny consideration of the matter.

Bringing Forward Bylaws for Consideration

The Mayor may bring forward a bylaw for consideration of Council if the Mayor is of the opinion that the bylaw could potentially advance a Provincial Priority. The Mayor may require Council to consider and vote on the proposed bylaw at the meeting.

Under this authority, more than one-third (or 3 members of Council) would be required to pass the bylaw brought forward by the Mayor. However, this power does not allow the Mayor or Council to advance a bylaw that requires specific procedural steps to be taken before passed by Council. For example, a zoning bylaw that the Mayor brings for consideration at Council would still require a statutory public meeting and public notice prior to its passage.

Veto Powers

The Mayor may veto all or any part of a Municipal Act, Planning Act, or Development Charge bylaw that, in the opinion of the Mayor, could potentially interfere with a Provincial Priority. There are specific procedural requirements for the Mayor to exercise this veto authority;

- The Mayor must inform the Clerk in writing within two days of the passage of the bylaw of the intent to consider vetoing the bylaw.
- Following the notice of consideration, the Mayor has 14 days to decide whether to proceed with the veto.
- If the Mayor proceeds with the veto, the Mayor must provide the Clerk with a written veto and include reasons for the veto.

Once the veto has been received, the Clerk must provide written notice of the veto to the rest of Council and make the veto document available to the public. Within 21 days of the Clerk's notice of the veto, Council may override the veto upon a two-thirds majority vote. The Mayor may vote in the Council decision to override the veto.

The Mayor is required to propose the annual Town budget.

Bill 3 and the associated [O. Reg. 530/22](#) also grant the Mayor, as head of Council, powers related to proposing the annual budget and initiating in-year budget amendments. These regulations for the annual budget include:

- Mayor may present a proposed annual Budget no later than February 1 by providing it to Council and Clerk. If the Mayor does not present a budget, Council must do so.
- Council has 30 days to amend the proposed budget after presented, and if no amendments are presented the Mayor's proposed budget is deemed to be adopted. Council may pass a resolution to shorten the 30-day period.
- The Mayor may veto Council amendments within 10 days after the time period for Council to pass amendments ends with notice of a written veto document and the reasons for the veto provided to Council and the Clerk. The Mayor may also shorten this time period.
- If the Mayor does not exercise the veto power, the amended budget is deemed adopted. Council may override the Mayor's veto (requires two-thirds majority) within 15 days after the time period for the Mayor to veto an amendment, in which case the amended budget is considered adopted. Council may pass a resolution to shorten the 15-day period. If Council does not override the Mayor's veto, the proposed budget is considered adopted.

Further steps for in-year budget amendments are outlined in O.Reg 530/22 s.9.

Strong Mayor Powers are implemented and exercised through Mayoral decisions which will be posted on the Town's website and communicated through the Town's various channels.

Mayoral decisions will be posted on the Town's website and communicated to members of the public. Mayoral decisions can be made at any time without the requirement of a public meeting. All Mayoral decisions will be sent to members of Council and posted on the Town's website.

Options:

The Mayor has the sole discretion in determining whether to exercise the powers under this part of the Act. As long as the decisions made by the Mayor or any powers exercised by the Mayor, including the veto power, are exercised legally and in good faith, the decision or power cannot be quashed or open to any review by a court, even if they may be considered unreasonable.

Policy Considerations:

As outlined in the report.

The Town Clerk and CAO are currently working with colleagues across the province to review best practices, established templates and review matters that have been decided via strong mayor powers to best inform the Mayor and Council. It is believed that some amendments will be required to current municipal by-laws and policies, and communication and education on these changes will be required to best understand how decisions are made by the Mayor and Council moving forward.

Financial Considerations:

As outlined in the report.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

O.Reg 530/22

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Staff Report

Subject: Proclamation for Museum Month (May 2025)

Report Number: 25-04-28-02

Report Author and Position Title: Kaitlyn Wendland, Client Services Coordinator

Department: Client Services

Meeting Date: April 28th, 2025

Recommendations:

That Council proclaim May 2025 as Museum Month in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Arnprior and District Museum 35 Madawaska Street Arnprior, Ontario, Canada K7S 1R6
Section 5.2.2 – Contact Person's Name	Emily Stovel Manager of Culture / Curator
Section 5.2.3 – Name of Proclamation and Duration	Museum Month May 2025
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Museum Month (May 2025)

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer:

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Museum Month

May 2025

Whereas throughout our community, museums, art galleries, and heritage sites reflect our local history and culture, and contribute to our collective problem-solving in the present and the future; and

Whereas this month provides an opportunity to increase awareness of our community's museum and celebrate the contributions these institutions make to quality of life, education, and economic development; and

Whereas the Arnprior and District Museum welcomes visitors and tourists to our community while also serving as a community cultural hub; and

Whereas the Arnprior and District Museum is a key asset to education, employment, economic development, tourism, culture, and equity;

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 2025 as Museum Month in the Town of Arnprior and encourage all residents and visitors to drop into the Arnprior and District Museum and explore through the Museum's social media to find out ways to join in this month and all year long!

Lisa McGee, Mayor
Town of Arnprior



Town of Arnprior Staff Report

Subject: Proclamation for Sexual Assault Awareness Month and “We Stand With Survivors” Campaign (May 2025)

Report Number: 24-04-28-03

Report Author and Position Title: Kaitlyn Wendland, Client Services Coordinator

Department: Client Services

Meeting Date: April 28th, 2025

Recommendations:

That Council proclaim May 2025 as Sexual Assault Awareness Month in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to event	Yes
Section 5.2.1 – Name and Address of Organization	Women’s Sexual Assault Centre of Renfrew County (WSAC) PO Box 1274 Pembroke, Ontario, Canada K8A 6Y6
Section 5.2.2 – Contact Person’s Name	Kim Charlebois, Status Project Coordinator
Section 5.2.3 – Name of Proclamation and Duration	Sexual Assault Awareness Month May 2025
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	Yes (similar to past years, the organization's request to place the campaign banner on Town owned property is included in the Action Package for Council consideration)
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Sexual Assault Awareness Month (May 2025)
2. Certified Resolution for the “We Stand with Survivors” banner

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services / Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation
Sexual Assault Awareness Month
May 2025

Whereas Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and impacts every community member; and

Whereas approximately 1 in 3 women and 1 in 6 men will experience sexual violence in their lifetime; and

Whereas most victims of sexual violence are under the age of 25, know the person who attacked them and do not report the crime to the police; and

Whereas the prevalence of all gender-based violence, including domestic violence and sexual assault, has tragically increased since the COVID-19 pandemic; and

Whereas victims of sexual violence are some of the most vulnerable and silent people in society and it is always the right time to ask questions to learn about the services for victims and their families; and

Whereas no one person, organization, agency or community can eliminate sexual violence on their own and we must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions; and

Whereas the [Women's Sexual Assault Centre of Renfrew County](#) is a grassroots, community-run nonprofit organization that aims to support women who have been sexually abused through active listening, information sharing and providing connections to relevant resources across our region;

Now Therefore I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 2025 as Sexual Assault Awareness Month in the Town of Arnprior and urge all residents of our community to learn more about sexual assault, abuse and violence and become active participants in eliminating these crimes.

Lisa McGee, Mayor
Town of Arnprior



ARNPRIOR

Request for Support – Women’s Sexual Assault Centre Renfrew County (Sexual Assault Awareness Month)

That the Council of the Corporation of the Town of Arnprior receive the correspondence from the Women’s Sexual Assault Centre of Renfrew County; and

Whereas the Women’s Sexual Assault Centre of Renfrew County is continuing to work on a Status of Women Canada Project, creating a rural model for female survivors of sexual abuse/assault with the hope of sharing this model across Canada; and

Whereas one of the components of the completed model will be a yearly campaign entitled “We Stand with Survivors”, with this year being the 7th annual event; and

Therefore Be It Resolved That Council agrees to hang the “We Stand with Survivors” banner for the month of May 2025 in the municipality; and

Further That Council direct the CAO to work with Town staff to find the most suitable location to hang this banner; and

Further That this resolution be forwarded to the Status Project Coordinator of the Women’s Sexual Assault Center Renfrew County.

Certified True Copy of Resolution 065-25 passed by the Council of the Corporation of the Town of Arnprior at their Regular Meeting of Council held on the 24th day of February 2025.

Given under the hand of the Clerk and under the Corporate seal of the Town of Arnprior this 28th day of February 2025.

Kaila Zamojski
Town Clerk



Town of Arnprior Staff Report

Subject: Proclamation for First Responders Day (May 1, 2025)

Report Number: 25-04-28-03

Report Author and Position Title: Kaitlyn Wendland, Client Services Coordinator

Department: Client Services

Meeting Date: April 28th, 2025

Recommendations:

That Council proclaim May 1st, 2025, as First Responders Day in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, ON K7S 2B7
Section 5.2.2 – Contact Person's Name	Rick Desarmia, Fire Chief 613-623-4231
Section 5.2.3 – Name of Proclamation and Duration	First Responders Day May 1 st , 2025
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – First Responders Day (May 1st, 2025)

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

First Responders Day

May 1st, 2025

Whereas Bill 15, “An Act to Proclaim First Responders Day”, was adopted by the Legislature of Ontario on December 10th, 2013, designating May 1st of each year as ‘First Responders Day’ in the Province of Ontario; and

Whereas First Responders are those individuals who, in the early stages of an emergency, are responsible for the protection and preservation of life, property, evidence and the environment; and

Whereas First Responders include police officers, firefighters, paramedics, medical evacuation pilots, dispatchers, nurses, doctors, emergency medical technicians, military personnel, road maintenance personnel and emergency managers; and

Whereas First Responders are both volunteers and professionals who dedicate their lives to public service, and whose skills often make the difference between life and death; and

Whereas at a moment’s notice, first responders are quick to respond to dangerous and distressing situations that threaten our communities; and

Whereas the services, dedication and commitment of First Responders deserve to be recognized and honoured; and

Whereas the Town of Arnprior employs or contracts the services of many First Responders;

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 1st, 2025 as “First Responders Day” in the Town of Arnprior and urge all residents to thank those individuals who have dedicated their lives to keeping our community and homes safe and protected.

Lisa McGee, Mayor
Town of Arnprior



Town of Arnprior Staff Report

Subject: Proclamation for Emergency Preparedness Week (May 4 to 10, 2025)

Report Number: 25-04-28-05

Report Author and Position Title: Kaitlyn Wendland, Client Services Coordinator

Department: Client Services

Meeting Date: April 28th, 2025

Recommendations:

That Council proclaim May 4th to 10th, 2025 as Emergency Preparedness Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 67 Meehan Street Arnprior, Ontario, Canada K7S 2B7
Section 5.2.2 – Contact Person's Name	Cory Nicholas Deputy Fire Chief
Section 5.2.3 – Name of Proclamation and Duration	Emergency Preparedness Week May 4 th to 10 th , 2025

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Emergency Preparedness Week (May 4th to 10th, 2025)
2. Request Letter – Town of Arnprior Fire Department

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation
Emergency Preparedness Week
May 4th to 10th, 2025

Whereas Emergency Preparedness Week is a national awareness initiative that has taken place annually since 1996; and

Whereas Emergency Preparedness Week encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

1. Know the Risks
2. Make a Plan
3. Get an Emergency Kit; and

Whereas this awareness initiative is a collaborative event undertaken by the provincial and territorial emergency management organizations supporting activities at the local level in conjunction with Public Safety Canada and partners; and

Whereas the 2025 theme is "[Be Prepared. Know Your Risks](#)" to encourage Canadians to understand the risks in their area and learn what actions they can take to protect themselves and their families; and

Whereas the Town of Arnprior Fire Prevention Office has been raising awareness throughout the community in support of Emergency Preparedness Week; and

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim May 4th to 10th, 2025 as Emergency Preparedness Week in the Town of Arnprior and encourage all residents to learn more about preparing for an emergency (know the risks, make a plan, get an emergency kit) and understand the importance of emergency preparedness.

Lisa McGee, Mayor
Town of Arnprior



Fire Department
67A Meehan Street
Arnprior, ON K7S 2B7

tel 613 623 4231
fax 613 623 8026

arnprior@arnprior.ca
www.arnprior.ca

March 24, 2025

Mrs. Kaila Zamojski
Clerk, Town of Arnprior
105 Elgin Street West
Arnprior, Ontario, K7S 0A8

Mrs. Zamojski,

Re: Request for Proclamation—Emergency Preparedness Week (May 4th – 10th, 2025)

Emergency Preparedness Week (EP Week) is an annual event that takes place each year during the first full week of May. EP Week has taken place since 1996 and encourages Canadians to take three simple steps to become better prepared to face a range of emergencies:

- Know the risks
- Make a plan
- Get an emergency kit

The Province of Ontario is gearing up for this year's EP Week campaign. As such, the Arnprior Fire Department respectfully requests that Council proclaim May 4th - 10th, 2025 Emergency Preparedness Week in the Town of Arnprior. The Fire Prevention Office will be raising awareness throughout the community in support of EP Week and will continue to do so throughout the duration of the campaign. By encouraging and educating our residents to take a proactive approach and prepare for seasonal risks and their potential impacts, we can help build a strong and resilient community.

Sincerely,

Cory Nicholas

Deputy Fire Chief - Fire Suppression / Prevention Services - CEMC
Arnprior Fire Department



ARNPRIOR

Minutes of the Environmental Advisory Committee Meeting

March 17th, 2025

6:30 PM

Council Chambers – Town Hall

Committee and Staff Attendance

Committee Members Present:

Natalie Deveau, Chair
Chris Toner, Vice Chair
Barry Goodman, Committee Member
Ben Shearer, Committee Member
Ted Strike, Councillor
Alexis Young, Committee Member

Committee Members Absent:

Town Staff Present:

Kaila Zamojski, Town Clerk
Kaitlyn Wendland, Client Services
Coordinator
John Steckly, GM, Operations
Jessica Schultz, A/Environmental
Engineering Officer
Graeme Ivory, Director of Recreation
Emily Stovel, Manager of
Culture/Curator

1. Call to Order

Natalie Deveau, Chair, called the meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Natalie Deveau, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 001-25

Moved by Alexis Young

Seconded by Chris Toner

Be It Resolved That the agenda for the Environmental Advisory Committee Meeting dated Monday, March 17th, 2025 be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 002-25

Moved by Barry Goodman

Seconded by Ben Shearer

Be It Resolved That the minutes for the November 18th, 2024 Environmental Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

a) Textile Repair Café

Emily Stovel, Manager of Culture/Curator and Jessica Schultz, Acting Environmental Engineering Officer, provided the Committee with an overview of the Textile Repair Café event happening on April 19th, 2025. They indicated that they have seen lots of success elsewhere with Repair Café events and are going to start with a sewing repair café as the first event. Committee Members inquired about potential community partnerships and staff indicated that they are exploring as many potential partnerships as they can.

8. Matters Tabled/ Deferred/ Unfinished Business

a) Review Action Items Summary Table

Natalie Deveau, Chair, asked that the Committee to include the outstanding Action Items as part of the Workplan Discussion and transition them into the Committee's Workplan. Committee Members agreed with this approach.

9. Staff Reports

None

10. New Business

a) Update on Marina Signage

Graeme Ivory, Director of Recreation, provided an update to the Committee on invasive species signage for the Marina. Staff received signage and printed materials from the Ministry of Fisheries and Oceans to be put up at the Marina in advance of boating season. The printed materials will be made available at other Town facilities as well. Committee Members asked if there would be availability to share these materials around Town and staff indicated yes and that the Town could procure more copies.

Committee Members inquired about potential options for support for boaters in washing their boats for invasive species at the Marina. Staff indicated that this would likely be part of the larger Marina Revitalization, as there would be many factors to consider. Committee Members inquired about the potential for partnerships in the community to support this initiative, and staff indicated that they could explore options.

Councillor Chris Toner left the table at 7:03 PM and returned at 7:05 PM.

b) Earth Day Ideas

Jessica Schultz, Acting Environmental Engineering Officer, asked the Committee to provide feedback on ideas for Earth Day 2025. Staff proposed doing another virtual workshop this year after the success of the one hosted in 2024. Committee Members supported this idea and suggested booking the “Saving Money and the Environment: It Starts at Home” workshop.

Alexis Young, Committee Member, highlighted a community event – “The Great Arnprior Trash Hunt” that she is helping organize on April 26th, 2025 – Pitch In Day. Alexis also inquired about whether the Town’s website could be updated with information from the Committee in advance of Earth Day. Staff indicated, this would be possible.

Staff and Committee Members indicated other potential options to consider for Earth Day events, either this year or in the future:

- A native species event
 - This event was discussed as being better suited for the Fall. Staff noted they would return with further information on Tree Planting ideas.
- Creating educational opportunities regarding e-waste, as many questions are currently received from residents.
- Supporting animal habitats could be something the Committee explore.

c) Workplan Discussion

Natalie Deveau, Chair, opened this discussion and invited staff to provide a framework for the conversation. The Town Clerk, suggested to the Committee that their workplan should focus on what the Committee can accomplish before the end of their term in 2026. Discussion ensued amongst Committee Members with the following being the resulting draft workplan:

Focus 1: Support Local Flora	Update/ Completed
Pollinator garden in Town	
Educational materials for residents about native and pollinator species	
Garden Awards	
Understanding heritage/natural protected sites zoning	Town Planner will come to the Committee to discuss.
Dark Sky Initiative	Alexis Young to bring to the next Committee meeting.
Bee City Canada Initiative	
Focus 2: Waste Reduction	Update/ Completed
Alternatives to traditional curbside green bin collection	
Foodcycler Promotion	
Educational materials to support proper recycling	
Focus 3: Healthy Waterways	Update/ Completed
Reduce the spread of aquatic invasive species	Signage to be installed at Marina
Educational materials to support residents in reducing invasive species spread	
Options for cleaning boats at marina	
Focus 4: Carbon Footprint Reduction	Update Completed
Increase efficiencies/energy conservation at Town Buildings	
Supporting active transportation	Plan to host a bike safety session
Energy efficiencies in new developments	Town Planner will come to the Committee to discuss.

Committee Members noted they would finalize their workplan for posting on their webpage, and for working through over the remaining term, over the next couple meetings.

11. Adjournment

Resolution Number 003-25

Moved by Alexis Young

Seconded by Ben Shearer

That the Environmental Advisory Committee adjourn at 8:44 PM.

Resolution Carried

**The Corporation of the
Town of Arnprior**

By-law Number 7586-25

A by-law to adopt 2025 tax rates and to provide for penalty and interest in default of payment thereof.

Whereas Section 312(2) of the Municipal Act 2001, S.O. 2001, c. 25, as amended, provides that for the purposes of raising the general local municipal levy, the council of the municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes; and

Whereas Section 308 of the said Act requires tax rates to be established in the same proportion to tax ratios established by County of Renfrew By-law No. 41-25; and

Whereas Section 313 of the said Act requires tax rate reductions to be provided for prescribed property subclasses as established by County of Renfrew By-law No. 42-25; and

Whereas the 2025 tax levy for general own purposes has been set at \$12,816,591 and

Whereas the County of Renfrew passed By-law No. 43-25 directing the Council of the Town of Arnprior to levy specified tax rates on the assessment for County purposes; and

Whereas the province of Ontario has by regulation directed Council of the Town of Arnprior to levy specified tax rates on certain assessment for Municipal and Education purposes.

Therefore, the Council of the Town of Arnprior enacts as follows:

- 1. That** the tax rates to be levied for the Town of Arnprior and tax rates set for County of Renfrew and Education, as outlined in Schedule A, be applied against the whole of the assessment for real property in each property class.
 - i. For purposes of this by-law, the commercial property class and sub-classes includes all commercial office property, shopping centre property and parking lot property.
 - ii. Amounts due to the Town of Arnprior for payments-in-lieu of tax properties shall be based on the assessment roll, municipal tax rates as per Schedule A and Education rates as per Ontario Regulation 400/98.

- iii. The tax rates as established by Ontario Regulations be applied against the whole of the acreage for real property in the Railway Right-of-way class.
- 2. That** every owner shall be taxed accordingly to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:
- i. The final levy less the interim levy at 50 percent rounded upwards to the next whole dollar shall become due and payable on the 29th day of August, 2025;
 - ii. The remaining 50 percent rounded upwards to the whole dollar shall become due and payable on the 28th day of November, 2025 and non-payment of the amount, as noted, on the dates stated in accordance with this section shall constitute default.
- 3. That** there shall be imposed a penalty for non-payment thereof of taxes on due date or any instalment thereof, the amount of 1.25% of the amount due and unpaid on the first day of default, and an additional interest of 1.25% shall be added on the first day of each calendar month thereafter in which default continues.
- 4. That** the collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
- 5. That** taxes are payable to the Corporation of the Town of Arnprior.
- 6. That** "Schedule A" attached hereto shall be and form a part of this By-law.

Enacted and passed this 28th day of April, 2025.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Schedule A
2025 Tax Rates

Property Class		Town	County	Education	Total
Residential/Farm	RT	0.00966498	0.00435326	0.00153000	0.01554824
Residential Shared PIL	RH	0.00966498	0.00435326	0.00153000	0.01554824
Residential (FAD) - Phase 1	R1	0.00338274	0.00152364	0.00053550	0.00544188
Multi-Residential	MT	0.01878486	0.00846100	0.00153000	0.02877586
Multi-Residential - New	NT	0.00966498	0.00435326	0.00153000	0.01554824
Commercial Occupied	CT	0.01753904	0.00789986	0.00880000	0.03423890
Commercial Taxable Full, Shared PIL	CH	0.01753904	0.00789986	0.01250000	0.03793890
Commercial Vacant Units	CU	0.01753904	0.00789986	0.00880000	0.03423890
Commercial Vacant Land	CX	0.01753904	0.00789986	0.00880000	0.03423890
Shopping Centre	ST	0.01753904	0.00789986	0.00880000	0.03423890
Commercial (FAD) - Phase 1	C1	0.00338274	0.00152364	0.00053550	0.00544188
Industrial Occupied	IT	0.02384258	0.01073907	0.00880000	0.04338165
Industrial Taxable Full, Shared PIL	IH	0.02384258	0.01073907	0.01250000	0.04708165
Industrial Vacant Units	IU	0.02384258	0.01073907	0.00880000	0.04338165
Industrial Vacant Land	IX	0.02384258	0.01073907	0.00880000	0.04338165
Large Industrial Occupied	LT	0.02609545	0.01175380	0.00880000	0.04664925
Large Industrial Vacant	LU	0.02609545	0.01175380	0.00880000	0.04664925
Pipelines	PT	0.01288149	0.00580202	0.00880000	0.02748351
Farmlands	FT	0.00241625	0.00108832	0.00038250	0.00388707
Managed Forests	TT	0.00241625	0.00108832	0.00038250	0.00388707



Municipal Grants Application (In-Kind Request) – Lions Club International, District A-4, and Blind Anglers International Tournament (BAIT)

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Lions Club International, District A-4 and Blind Anglers International Tournament (BAIT); and

Whereas the Lions Club International, District A-4 is an eligible organization under the Municipal Grants Policy and supports residents in our community through the creation of BAIT as an opportunity for blind anglers to spend an enjoyable weekend together fishing; and

Therefore Be It Resolved That Council approve the request for waiving the boat launching fees at the Marina for 25 boats (value of approximately \$375) on May 31st, 2025; and

Further That Lions Club International, District A-4 be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.