



Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, October 14, 2025

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement Statement**
- 4. Adoption of Agenda (Additions / Deletions)**
- 5. Disclosures of Pecuniary Interest**
- 6. Question Period**
- 7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) [Regular Meeting of Council – September 22, 2025](#) (Page 1-15)
- 8. Awards / Delegations / Presentations**
 - Delegations**
 - a) [Santa Claus Parade](#), Arnprior Optimist Club (Page 16-17)
 - Presentations**
 - a) [Draft Age Friendly Community Plan Refresh](#), JL Richards (Page 18-111)
- 9. Public Meetings**
- 10. Matters Tabled / Deferred / Unfinished Business**
- 11. Notice of Motion(s)**
- 12. Staff Reports**
 - a) [NSC Arena Revitalization – Financing Options](#), Jennifer Morawiec, GM Client Services/ Treasurer (Page 112-119)
 - b) [Proclamation – Waste Reduction Week](#), Kaitlyn Wendland, Deputy Clerk (Page 120-122)
 - c) [Proclamation – Small Business Week](#), Kaitlyn Wendland, Deputy Clerk (Page 123-126)

- d) **Proclamation – Ontario Public Library Week**, Kaitlyn Wendland, Deputy Clerk (Page 127-129)
- e) **Proclamation – Local Government Week**, Kaitlyn Wendland, Deputy Clerk (Page 130-132)

13. Committee Reports and Minutes

- a) Mayor's Report
- b) County Councillor's Report
- c) Committee Reports and Minutes
 - i) **Culture and Diversity Advisory Committee Minutes – September 3, 2025** (Page 133-137)

14. Correspondence & Petitions

- a) Correspondence
 - i) Correspondence Package I-25-OCT-17
 - ii) Correspondence Package A-25-OCT-09

15. By-laws & Resolutions

- a) By-laws
 - i) **By-law Number 7625-25** – Transfer Payment Agreement – Sport Infrastructure and Community Grant (Page 138-139)
 - ii) **By-Law Number 7626-25** – Amend By-law No. 7348-23, Library Board Appointment (Lanark Highlands) (Page 140)
- b) Resolutions
 - i) **Municipal Grant Request (In Kind) – Opportunity Shop** (Page 141)
 - ii) **Municipal Grant Request (In Kind) – Arnprior McNab Braeside Men's Shed** (Page 142)
 - iii) **Municipal Grant Request (In Kind) – Arnprior Regional Health Foundation** (Page 143)
 - iv) **Municipal Grant Request (In Kind) – Arnprior Optimist Club** (Page 144)
 - v) **Municipal Grant Request (In Kind) – It Shouldn't Hurt to be a Child** (Page 145)

16. Announcements

17. Closed Session

One (1) matter pursuant to Section 239 (2) (b) to discuss a personal matter about an identifiable individual, including Municipal or Local Board Employees (Striking Committee – Advisory Committees)

18. Confirmatory By-law

By-law No. 7627-25 to confirm the proceedings of Council

19. Adjournment

Please Note: Please see the [Town's YouTube channel](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff and Town Website



ARNPRIOR

**Minutes of Council Meeting
September 22nd, 2025, 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper

Council Members Present (Virtual):

Council Members Absent:

Councillor Lynn Cloutier

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, GM Client
Services/Treasurer
Kaitlyn Wendland, Deputy Clerk
Graeme Ivory, Director of Recreation
John Steckly, GM Operations
Ryan Wall, Engineering Officer
Rick Desarmia, Fire Chief
Chris Crowder, Captain/ Fire Prevention &
Protection Officer

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Councillor Lynn Cloutier.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 288-25
Moved by Dan Lynch
Seconded by Chris Couper

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, September 22nd, 2025, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 289-25

Moved by Tom Burnette

Seconded by Ted Strike

That the minutes of the Regular Meeting of Council listed under Item 7 (a) on the Agenda be adopted (Regular Meeting of Council – September 8, 2025).

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegation – Solar Project at Arnprior Airport, Alectra Solutions

Representatives from Alectra Solutions, including Kevin Whyte, provided Council with an overview of the presentation provided in the agenda package. It was highlighted that they are not seeking an approval from Council but an understanding in principle in order to complete the Request for Proposal Process under the IESO Long Term 2 application process.

Mayor McGee thanked Alectra for their presentation.

b) Fire Department Community Partners, Rick Desarmia, Fire Chief

Rick Desarmia, Fire Chief, provided Council with a copy of the “Fire Safety Smart Choices for Life” books that were created in partnership with the Community Safety Net as well as various community partners. Chief Desarmia thanked the community for their continued support in making this possible. He also noted that the Arnprior Fire Department will be hosting their Annual Open House on Sunday, September 28th from 10 AM to 1 PM and invited Council to attend.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

a) Notice of Motion – Veteran Crosswalk, County Councillor Lynch

Resolution Number 290-25
Moved by Dan Lynch
Seconded by Tom Burnette

Whereas County Councillor Lynch has recently been contacted by a member of the public regarding the installation of a Veteran Crosswalk to honour those who fought for our rights and freedoms, as well as those who continue to keep peace around the globe; and

Whereas crosswalks continue to be identified as affordable and highly visible ways to make important societal statements, and Veteran Crosswalks have entered the domain; and

That the Council direct staff to install a Veterans Crosswalk and explanatory signage on John Street North at Ewen Street that leads to the Town of Arnprior Cenotaph.

Resolution Amended

Resolution Number 291-25
Moved by Dan Lynch
Seconded by Tom Burnette

That Council Amend Resolution Number 290-25 to strike and replace the wording of paragraph three (3) as follows:

“**That** the crosswalk now in operation at John Street North and Ewen Street be named in memory of Veterans of Arnprior and surrounding community with appropriate signage approved by Public Works.”

At the request of Mayor McGee, a recorded vote was taken:

| | |
|-----------------------------|-----|
| Councillor Tom Burnette | Yes |
| Councillor Chris Couper | Yes |
| County Councillor Dan Lynch | Yes |
| Councillor Ted Strike | Yes |
| Councillor Chris Toner | Yes |
| Mayor Lisa McGee | Yes |

Resolution Carried

Resolution Number 292-25
Moved by Dan Lynch
Seconded by Tom Burnette

That Resolution Number 290-25 be further amended to add a paragraph four (4) with the following wording:
“**That** the Town maintain and install this crosswalk with the appropriate painting and signage of red and white lines.”

At the request of Mayor McGee, a recorded vote was taken:

| | |
|-----------------------------|-----|
| Councillor Tom Burnette | Yes |
| Councillor Chris Couper | No |
| County Councillor Dan Lynch | Yes |
| Councillor Ted Strike | Yes |
| Councillor Chris Toner | Yes |
| Mayor Lisa McGee | No |

Resolution Carried

Resolution Number 293-25
Moved by Dan Lynch
Seconded by Tom Burnette

Whereas County Councillor Lynch has recently been contacted by a member of the public regarding the installation of a Veteran Crosswalk to honour those who fought for our rights and freedoms, as well as those who continue to keep peace around the globe; and

Whereas crosswalks continue to be identified as affordable and highly visible ways to make important societal statements, and Veteran Crosswalks have entered the domain; and

That the crosswalk now in operation at John Street North and Ewen Street be named in memory of Veterans of Arnprior and surrounding community with appropriate signage approved by Public Works; and

That the Town maintain and install this crosswalk with the appropriate painting and signage of red and white lines

Resolution Carried as Amended

11. Notice of Motion(s)

None

12. Staff Reports

a) **Daniel and Albert Street Reconstruction Project Awards**, Ryan Wall, Engineering Officer

Resolution Number 294-25

Moved by Dan Lynch

Seconded Chris Toner

That Council enact a by-law that authorizes the following:

- (a) **That** Council award Tender PW-2025-03 to Thomas Cavanagh Construction Limited for \$6,267,310.12 (Incl HST); and
- (b) **Further That** Council award the contract for Contract Administration and Inspection of project PW-2025-03, under standing offer agreement, to Jp2g Consultants Inc. for \$314,682.40 (Incl HST); and
- (c) **Further That** Council authorize the CAO to execute the agreements and related documents with Thomas Cavanagh Construction Limited and Jp2g Consultants Inc. to execute the works.; and
- (d) **Further That** Council authorize the CAO to enter into a Construction and Access License and Lease Agreement with Renfrew County Housing Corporation (RCHC) to reconstruct the existing sanitary sewer across a portion of RCHC lands located at 8 Burwash Street in the Town of Arnprior; and

That Council authorize funding for the full construction project value of \$5,927,288 (net HST) with funding from the following sources: \$3,765,650 grant funding, \$296,364 Development Charge Reserve Fund, \$932,637 Capital Expenditure Reserve Fund, \$466,319 Water Reserve Fund and \$466,319 Wastewater Reserve Fund.

Resolution Carried

b) **Chats Lake Yacht Club Lease**, Graeme Ivory, Director of Recreation

Resolution Number 295-25

Moved by Chris Couper

Seconded by Tom Burnette

That Council authorize the Mayor and Clerk to execute the Lease Agreement with the Chats Lake Community Boat Club for the use of a portion of Bell Park, for a two-year term (July 1, 2025 to June 30, 2027) for the purpose of a Community Boat Club, as a club house and for docking and related activities, including youth programming.

Resolution Carried

c) **Proclamation – National Day for Truth and Reconciliation**, Kaitlyn Wendland,
Deputy Clerk

Resolution Number 296-25
Moved by Chris Couper
Seconded by Chris Toner

That Council proclaim September 30th, 2025 as the National Day for Truth and Reconciliation in the Town of Arnprior.

Resolution Carried

The Clerk read the proclamation:

Whereas each year, September 30th marks the National Day for Truth and Reconciliation, an opportunity to honour residential school survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process; and

Whereas this day builds on Orange Shirt Day, an Indigenous-led grassroots commemorative day intended to raise awareness of the individual, family and community inter-generational impacts of residential schools, and to promote the clarion call that “Every Child Matters”. The orange shirt is a symbol of the stripping away of culture, freedom and self-esteem experienced by Indigenous children over generations; and

Whereas Council Members and staff will be participating in a Blanket Exercise to foster a better understanding of the relationship between Indigenous and Non-Indigenous people, through a historical narrative; and

Whereas the Town of Arnprior is humbly engaged in a learning path through building relationships with local Indigenous Nations and organizations in order to better understand the history of Indigenous-settler relationships, the enduring impacts of colonization and how we can best serve Indigenous community members while working together on the path of reconciliation and decolonization; and

Whereas community members are invited to join us on our learning path to share in the understanding of generations impacted by residential schools, and

Whereas a Flag Raising Ceremony will be held on Tuesday, September 30th, 2025, to raise awareness for the National Day of Truth and Reconciliation.

Now Therefore I, Lisa McGee, Mayor, do hereby recognize September 30th, 2025, as the National Day of Truth and Reconciliation (Orange Shirt Day) in the Town of Arnprior and encourage all Members of Council, staff and residents to wear orange as a sign of respect and to honour the thousands of survivors of residential schools.

13. Committee Reports and Minutes

a. Mayor's Report

Mayor McGee reported the following:

- Yesterday, Mayor McGee had the privilege to attend the Veterans Dinner at the Arnprior Legion. She brought greetings from Council, and it was a great event. The guest speaker was a veteran who participated in the Invictus Games.
- Last week, the Town's Planner, Alix Jolicoeur, and Mayor McGee, met with Dr. Vaughn Glover. Dr. Glover wanted to discuss healthcare issues and concerns. It was an introductory meeting, and he will be collaborating to bring forward some suggestions for healthcare, hospitals, seniors care etc.
- The Terry Fox flag was raised at Town Hall. Mayor McGee noted that she attended and brought greetings from Council to the Terry Fox Day event, which was also attended by Councillor Couper. It was a great day with beautiful weather and great participation.
- Last week, the Seniors Active Living Centre hosted the Seniors Fair which had many great vendors and informative sessions. MPP Denault and Arnprior Regional Health CEO, Jeremy Stevenson both attended as well.
- At the end of last week, Mayor McGee had a meeting with Carmen Gould who is the regional development coordinator with the province, and Monica Tracey, the owner of Arnprior School of Dance. It was an introductory discussion about a potential pilot initiative in the education system, which would be a collaboration between the province, the Town and the education system. This potential initiative would bring parity to those students who participate in dance programs and align them with those who participate in other arts programs such as music.

Mayor McGee vacated her seat at the Council Table at 7:57 pm. Deputy Mayor Councillor Couper took the seat of Chair in her absence.

b. County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- Delegations from County Council meeting:
 - Anya Gansterer, Artistic Director with the Ottawa Valley Community Arts, and Emily Stovel, Manager of Culture/Curator of the Town of Arnprior, presented regarding the Art Gallery of the Ottawa Valley Project.
- The following resolutions were carried by County Council:
 - A Memorandum of Understanding with Arnprior Regional Health regarding the utilization of a portion of the surplus building (Old Grove) located at 275 Ida Street North, Arnprior, for seniors' transitional housing initiatives, campus of care, and/or other related collaborative projects.

- A Memorandum of Understanding with the Town of Renfrew regarding the development project at Bonnechere Manor for the development of up to 40, potentially modular style, homes.
- The approval to hire Dillon Consulting, Ottawa, Ontario, for Engineering Services for the rehabilitation/replacement study on the Algonquin Trail Structure AT032 (Bissett Creek and Highway 17).
- 2026 Budget Guidelines:
 - Increase the capital levy contributions by \$3,000,000 over the 2025 budget;
 - All revenue associated with weighted CVA growth for the 2026 year be contributed to the Growth Reserve; and
 - Departmental net operating budgets increase by no more than 3% over the 2025 budget.
- Resolution that was deferred by County Council to 2026:
 - That the Council of the Corporation of the County of Renfrew directs staff to prepare a by-law directing and bringing into effect that the Warden is elected directly to the office of Warden by ballot in all 17 municipalities making up the County of Renfrew for the 2026-2030 term of office.
- Taste the Valley next dates are:
 - Saturday, October 18th at the Cobden Fairgrounds
 - Saturday, December 13th at the Pembroke Knights of Columbus Hall
- On Friday, September 12th, 2025, Councillor Strike and County Councillor Lynch attended a very interesting County Agricultural Tour which included visiting a dairy farm, a beef operation, and bee hives, learning how corn is dried, receiving a presentation by a couple of 4H folks with their sheep and the last stop touring the Mapleside Sugarbush.
- This Wednesday at the County Building in Pembroke the County will be hosting an Open House from 3:00 – 7:00 PM. This will be an opportunity to see what services residents are paying for.
- Last Saturday, County Councillor Lynch attended the Maritime Dinner Hospital Fundraiser.

Mayor McGee resumed her seat as Chair at 7:59 pm.

c. Committee Reports and Minutes

Resolution Number 297-25

Moved by Ted Strike

Seconded by Tom Burnette

That Council receive the Advisory Committee Minutes listed under item 13 (c) (i), (ii), (iii), (iv), (v), and (vi) as information (Culture and Diversity Advisory Committee – June 2, 2025, Accessibility and Age Friendly Advisory Committee – June 4, 2025, Accessibility and Age Friendly Advisory Committee – July 2, 2025, Environmental Advisory Committee – June 16, 2025, Library Joint Use Committee – June 19, 2025, and Library Joint Use Committee – July 17, 2025).

Resolution Carried

Councillor Couper reported the following from the Culture and Diversity Advisory Committee:

- The Committee is currently working on an updated Land Acknowledgement Statement. It is still in a draft form, and the Committee is still working on it at the next meeting. The Committee participated in an initial consultation/workshop with a facilitator, Christine Lusckavitch, who walked the Committee through the process, provided the results of their initial discussions, and now the Committee is working with that information. Next meeting the Committee will be speaking to a draft Land Acknowledgement that is more updated.

Councillor Couper reported the following from the Arnprior Library Board:

- Working on the Library's Strategic Plan which is now in the draft form. It is very well put together, and the Board is working on determining which goals and priorities they would like to move forward with. There will be a Special Meeting on October 29th to discuss the Strategic Plan summary.
- The Library Joint Use Committee met several times; the details are included in the minutes attached to the agenda package. The Library Board wanted to recognize several people who were instrumental in bringing the library agreement forward, including: Mayor McGee, McNab/Braeside Councillor Jill Campbell, Library Board Chair Josie Scott, Library Board Member Shane Kramer, and Arnprior staff members Robin Paquette, CAO, and Jennifer Morawiec, General Manager of Client Services/Treasurer. Jennifer did a great job compiling all the data the Committee needed and giving information for different scenarios. Karen Deluca, Chief Librarian, and Angela Young, Deputy Clerk for the Township of McNab/Braeside also assisted with the Joint Use Agreement. Thank you to all.
- The Library had a very interesting presentation with authors John Ibbitson and Andrew Coyne, both political reporters. The event was a huge success with 200 people in attendance. The community expressed their thanks and appreciation for how much people enjoyed the event. Community members have asked when they will see another event like this. John Ibbitson may be back as he has a new book releasing in October, which White Pine Books will be stocking.
- Working on collaborating with Renfrew and Calabogie Libraries to create a short film festival. This would have residents produce films. The O'Brien Theatre has agreed to show the films as well. More information to come.

- The Library is working on another author visit from Carolyn Pignat, coming from Ottawa. The Library's teen book club members will each receive a copy of her book as well.
- Author Peggy Blair will also be coming for an author visit.
- The Summer Reading Club had 337 children participate and they checked out 12,000 books. This also translated into a lot of money for downtown businesses as the library gave out over \$1,400 in coupons to participants for downtown businesses.
- Interlibrary loans will see big changes following changes from Canada Post. These books cannot be sent using stamps anymore but will need to be sent using a credit card and are having difficulty reconciling the payments. Lots of libraries have stopped doing interlibrary loan, as they have decided it is not worth it. Discussed the possibility of bringing a resolution of support to Council to bring back interlibrary loan programs. Some libraries do not have the collection that the Arnprior Library has and will have difficulty sourcing academic, or other more expensive types of books.
- The Library is looking at a new logo and branding.
- A Grief and Dying speaker will be coming. Darryl O'Shaunessy is to credit for helping to spearhead this and organizing the fundraising. Will be looking to community partners such as Hospice Renfrew, the hospital, and different organizations to come together for this presentation that has helped many people.

14. Correspondence & Petitions

a) Correspondence

i. Correspondence Package No. I-25-SEP-16

Resolution Number 298-25

Moved by Dan Lynch

Seconded by Chris Toner

That Correspondence Package Number I-25-SEP-16 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 8: Good news for Seniors who are still living at home. The Ontario government is investing \$15 million over two years in the Community Access to Long-Term Care program that will enable people to receive long-term care services while still living in their own homes.
- Page 17: Good news for persons 65 years old. The Ontario government is launching a new screening program. The Ontario Abdominal Aortic Aneurysm Screening Program will help save lives by promoting early detection and prevention of ruptures. Ontarians turning 65 will start receiving a screening letter in the mail from Ontario Health. By the spring of 2026 this will be expanded to include seniors aged 65 to 80.
- Page 29: The Ontario government is launching its annual Level Up! Career fairs to introduce a record number of students, educators and jobseekers to in-

demand careers in the skilled trades. The closest fair to Arnprior will be in Ottawa on December 10th to 12th, 2025.

- Page 33: As part of its plan to protect Ontario and keep communities safe, the Mobile Crisis Response Team Enhancement Grant enables police to work with trained crisis workers when responding to those in need. Renfrew OPP received \$236,000.
- Page 36: The Ontario government is investing over \$746,000 through the Skills Development Fund Training Stream to help the Ontario Professional Fire Fighters Association deliver critical survival training to firefighters across the province. Asked the CAO if the Town has considered applying for this funding.
 - The CAO noted that as a Volunteer Fire Department, the Town is not a member of the Ontario Professional Firefighters Association and therefore is not eligible to apply.
- From the OMEC Conference, a program dealing with Best Practices for Municipal Drinking Water that will offer a top up of \$100,000 for projects starting prior to March 31, 2026.
 - The CAO noted that staff will require more information about this program prior to considering an application.

15. By-laws & Resolutions

a) By-laws

Resolution Number 299-25
Moved by Chris Couper
Seconded by Ted Strike

That the following by-laws be and are hereby passed:

- i. By-law No. 7621-25 – Daniel and Albert Street Reconstruction Project Award
- ii. By-Law No. 7622-25 – Chats Lake Yacht Club Lease Agreement
- iii. By-Law No. 7623-25 – Amend Library Joint Use Agreement

Resolution Carried

At the request of the Mayor, Announcements were moved to take place at this point in the Meeting.

16. Announcements

County Councillor Lynch made the following announcements:

- Join the Arnprior Fire Department's Open House on September 28th from 10:00 AM to 1:00 PM. Come out and enjoy some fun and education. A reminder that September 28th is also Test Your Smoke Alarm Day.
- A shout out of thanks to the Town's Recreation Staff, Lucas Power and Lily McIntyre, who organized the Arnprior Redblacks Football Game bus trip last Saturday which had more than 30 attendees.
- Welcome to a couple of new businesses in Town. On Elgin Street we have New Homes Presentation Centre (60 Elgin) and the Gadget Doc Tech Shop (44

Elgin). On John Street we have Valley Beauty Bar (99 John St N) and Compassion Massage Therapy (88 John St N).

- Last week, County Councillor Lynch attended the 2025 version of the Ontario Municipal Economic Conference. Highlights include:
 - An Eastern Ontario Rail Loop is being created for bicycle tours. This loop will include Smith Falls, Carleton Place, Almonte, Arnprior, Renfrew, Calabogie, Sharbot Lake, Harrowsmith, Sydenham, and Portland.
 - The Municipality of North Grenville has recently launched an Additional Residential Units (ARU) Initiative that provides not only a grant, but also three pre-approved and shovel-ready ARU architectural designs that are free to use by eligible property owners.
 - Almonte in the past has been the site for over 40 movies. There would be an opportunity for Arnprior to be another site.

Councillor Couper made the following announcements:

- New businesses coming on Daniel Street. Firehouse Subs put up an ad today and is accepting applications. Expect to see more opportunities come forth in the next little bit. The businesses that will be opening there include Dollar Tree, Bar Burrito, Mary Brown's Chicken, Gabriel's Pizza, Starbucks, Osmow's and Firehouse Subs. These businesses represent new service jobs in our community and Councillor Couper thanked the businesses who have taken time to engage with the community. The Town does not determine who comes to open their business here, it is the investors and owners of these companies. New businesses represent confidence in the Town of Arnprior which drives more innovation and more investments.
 - Mayor McGee noted that the Arnprior Nail Bar will also be opening on Daniel Street as well.

15. By-laws & Resolutions

b) Resolutions

Resolution Number 300-25 (8:23 PM)

Moved by Chris Couper

Seconded by Tom Burnette

That Council move into Closed Session to discuss One (1) matter pursuant to Section 239 (2)(b) and (f) of the Municipal Act, 2001, as amended, to discuss a personal matter about an identifiable individual, including municipal or Local Board employees and concerning advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Airport).

Resolution Carried

Resolution Number 301-25 (8:50 PM)

Moved by Chris Toner Dan

Seconded by Dan Lynch

That Council resume to Open Session at 8:50 PM.

Resolution Carried

i. Alectra Solutions – Solar project at Arnprior Airport

Resolution Number 302-25

Moved by Dan Lynch

Seconded by Tom Burnette

WHEREAS:

1. The Proponent is proposing to construct and operate a Long-Term Energy Project located on Municipal Project Lands, as defined and with the characteristics outlined in the table below, under the Long-Term 2 Energy Supply (Window 1) Request for Proposals (“LT2(e-1) RFP”) issued by the Independent Electricity System Operator (“IESO”).

2. Capitalized terms not defined herein have the meanings ascribed to them in the LT2(e-1) RFP.

3. The Proponent has, no later than sixty (60) days prior to the Proposal Submission Deadline, delivered a Pre-Engagement Confirmation Notice to an applicable Local Body Administrator in respect of the Municipal Project Lands that includes the details outlined in the table below, except for the Unique Project ID which should only be required as part of the Pre-Engagement Confirmation Notice if available.

Unique Project ID of the Long-Term Energy Project (if available): Not Currently Available.

Legal name of the Proponent: **Arnprior Airport Solar L.P.**

Name of the Long-Term Energy Project: **Arnprior Airport Solar**

Technology of the Long-Term Energy Project: **Solar PV**

Maximum potential Contract Capacity of the Long-Term Energy Project (in MW): **10MW AC**

Property Identification Number (PIN), or if PIN is not available, municipal address or legal description of the Municipal Project Lands:

57317-0204 (LT)

Parcel 1:

Eastern Parcel

Parcel 1 contains 32 acres

Legal Description: PART LOTS 2 & 3 CONCESSION 11 MCNAB, PART ROAD ALLOWANCE BETWEEN CONCESSION 11 & 12 OR CONCESSION A MCNAB, PART LOTS 1, 2 & 3 CONCESSION 12 OR CONCESSION A MCNAB BEING PARTS 1, 2, 3,

4 & 5 PLAN 49R16299 SAVE AND EXCEPT PARTS 12, 13, 14 & 15 PLAN 49R16240 & EXCEPT PLAN 49M53 AND SAVE AND EXCEPT PART 3 PLAN 49R19371; S/T EASEMENT OVER PTS 2, 3 & 4, 49R16299 AS IN RE19003 & R46160 & R175941; SUBJECT TO AN EASEMENT IN GROSS OVER PART 18 PLAN 49R17094 AS IN RE115844; TOWN OF ARNPRIOR being all of PIN 57317-0204 (LT)

Parcel 2:

Central Parcel

Parcel 2 contains __45__ acres

Legal Description: PART LOTS 2 & 3 CONCESSION 11 MCNAB, PART ROAD ALLOWANCE BETWEEN CONCESSION 11 & 12 OR CONCESSION A MCNAB, PART LOTS 1, 2 & 3 CONCESSION 12 OR CONCESSION A MCNAB BEING PARTS 1, 2, 3, 4 & 5 PLAN 49R16299 SAVE AND EXCEPT PARTS 12, 13, 14 & 15 PLAN 49R16240 & EXCEPT PLAN 49M53 AND SAVE AND EXCEPT PART 3 PLAN 49R19371; S/T EASEMENT OVER PTS 2, 3 & 4, 49R16299 AS IN RE19003 & R46160 & R175941; SUBJECT TO AN EASEMENT IN GROSS OVER PART 18 PLAN 49R17094 AS IN RE115844; TOWN OF ARNPRIOR being all of PIN 57317-0204 (LT)

Parcel 3:

Western Parcel

Parcel 3 contains __32__ acres

Legal Description: PART LOTS 2 & 3 CONCESSION 11 MCNAB, PART ROAD ALLOWANCE BETWEEN CONCESSION 11 & 12 OR CONCESSION A MCNAB, PART LOTS 1, 2 & 3 CONCESSION 12 OR CONCESSION A MCNAB BEING PARTS 1, 2, 3, 4 & 5 PLAN 49R16299 SAVE AND EXCEPT PARTS 12, 13, 14 & 15 PLAN 49R16240 & EXCEPT PLAN 49M53 AND SAVE AND EXCEPT PART 3 PLAN 49R19371; S/T EASEMENT OVER PTS 2, 3 & 4, 49R16299 AS IN RE19003 & R46160 & R175941; SUBJECT TO AN EASEMENT IN GROSS OVER PART 18 PLAN 49R17094 AS IN RE115844; TOWN OF ARNPRIOR being all of PIN 57317-0204 (LT)

4. Pursuant to the LT2(e-1) RFP, if the Long-Term Energy Project is proposed to be located in whole or in part on Municipal Project Lands, the Proposal must include Municipal Support Confirmation which may be in the form of a Municipal Resolution in Support of Proposal Submission;

NOW THEREFORE BE IT RESOLVED THAT:

5. The council of the Town of Arnprior supports the submission of a Proposal for the Long-Term Energy Project located on the Municipal Project Lands.

6. This resolution's sole purpose is to satisfy the mandatory requirements of Section 4.2(c)(iii) of the LT2(e-1) RFP and may not be used for the purpose of any other form of approval in relation to the Proposal or Long-Term Energy Project or for any other purpose.

7. The Proponent has undertaken, or has committed to undertake, Indigenous and community engagement activities in respect of the Long-Term Energy Project to the satisfaction of the Municipality.

8. The Municipal Project Lands does not include lands designated as Prime Agricultural Areas in the Town of Arnprior's Official Plan.

Resolution Carried

17. Closed Session

None

18. Confirmatory By-Law

Resolution Number 303-25
Moved by Chris Couper
Seconded by Tom Burnette

That By-law No. 7624-25, being a By-law to confirm the proceedings of the Regular Meeting of Council held on September 22nd, 2025, be and is hereby approved.

Resolution Carried

19. Adjournment

Resolution Number 304-25
Moved by Dan Lynch
Seconded by Ted Strike

That this meeting of Council be adjourned at 8:51 PM.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Request to Appear as a Delegation Form

Topic *

2025 Arnprior Santa Claus Parade

Type of Meeting *

Council

Meeting Date

10/14/2025



Who are you representing

- ☐ Myself
- ☐ My Business
- ☒ Other

Please specify your business or other representation *

Arnprior Optimist Club

Reason for Appearing *

A representative of the Arnprior Optimist Club would like to appear at the October 14th, 2025 council meeting to propose to council our plans for the 2025 Arnprior Santa Claus Parade and request approval to continue with the planning of the event.

Do you have material to distribute at the meeting *

- ☐ Yes
- ☒ No

Do you have a copy of your notes and/or presentation to attach? *

- ☐ Yes
- ☒ No

Please Note: All material to be distributed at the meeting and/or any electronic presentations must be received by the Town Clerk no later than 12:00 PM (noon) the Tuesday prior to the meeting. Materials must follow the guidelines provided on the back on this form.

Contact Information

Name *

Brad McKay

Address *

[REDACTED]

Phone Number *

[REDACTED]

E-mail Address *

[REDACTED]

I hereby consent to the release of my personal contact information for the purposes of the agenda preparation and meeting *

☒ I Agree

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O c.M.56 as amended and will be used to document delegates names, addresses, and key messages for Advisory Committees and Council. Inquiries may be directed to the Town Clerk by telephone at 613-623-4231 ext. 1818 or by email at clerks@arnprior.ca.



Renewed Town of Arnprior Age-Friendly Community Plan



Renewed Town of Arnprior Age-Friendly Community Plan

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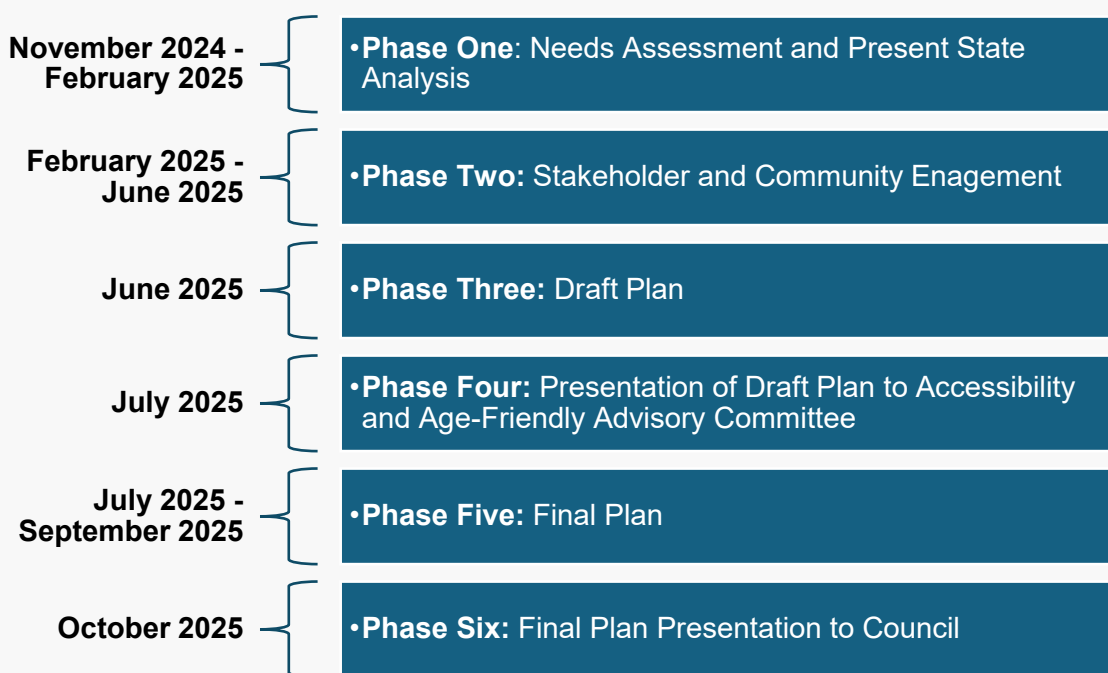
Renewed Town of Arnprior Age-Friendly Community Plan

1.0 Executive Summary

1.1 Overview

An Age-Friendly Community (AFC) is a health promoting community designed for diversity, inclusion, and cohesion, across all ages and capacities. Its policies, services and structures related to the physical and social environments are designed to support and enable older adults (those ages over 65 years or more) to live in a secure environment, enjoy good health and continue to participate fully in their communities.

Work on the renewed Age-Friendly Community (AFC) Plan consisted of the following phases:



This plan outlines the planning process, including public engagement, that was conducted to inform the plan, as well as the plan's vision, guiding principles, goals, and priority actions under which potential partners and recommended timelines are outlined. Implementation will be closely linked to existing plans such as the Town of Arnprior (the Town) Recreation Master Plan, Official Plan, Strategic Plan as well as other plans from various agencies and organizations within the Town and County of Renfrew (the County).

1.2 The Planning Process

The planning process consisted of the following components:

- Needs Assessment & Present State Analysis
- Plan Evaluation
- Service Provider Survey

Renewed Town of Arnprior Age-Friendly Community Plan

- Key-Informant Interviews
- Focus Groups
- Community Open House
- Community Survey

Through the planning process many existing strengths in the Town were identified, including:

- small town feel;
- supportive community;
- proximity to larger urban centres;
- large variety of existing services available to older adults in the municipality; and
- supportive institutions such as the Library, Seniors Active Living Centre (SALC), and Arnprior McNab/Braeside Men's Shed.

Challenges identified through the planning process highlighted issues related to:

- communication of services;
- programming limitations resulting from lack of physical spaces;
- events oriented to older adults;
- coordination amongst organizations and agencies providing these services;
- limited transportation options;
- work being done to Nick Smith Centre do not include anything for older adults, i.e. indoor walking track; and
- lack of programs to engage in intergenerational learning and actively contribute to the community.

Renewed Town of Arnprior Age-Friendly Community Plan

Based on the feedback received through the Public Engagement Phase as well as information reviewed as part of the Needs Assessment and Present State Analysis the following Strength, Weaknesses, Opportunities, and Challenges (SWOC) has been prepared:

| Strengths, Weakness, Opportunities, and Challenges (SWOC) | |
|---|---|
| Strength | Weaknesses |
| <ul style="list-style-type: none">• Close-knit small-town atmosphere• Local health services• A strong variety of existing programs and services for older adults• Ample green space and opportunities for outdoor recreation• Strong sense of safety• Proximity to larger urban centres | <ul style="list-style-type: none">• Limited transportation options• Lack of bike lanes or evenly paved surfaces for scooters• Accessibility of downtown buildings and condition of sidewalks• Limited capacity of SALC• Few public washroom facilities• No community newspaper• Long waitlists for family doctors• Lack of third places to gather |
| Opportunities | Challenges |
| <ul style="list-style-type: none">• Coordinate volunteer network• Sharing information on older adult services via local radio• Knowledge sharing and intergenerational programming• Re-establishing the Greater Arnprior Seniors Council (GASC)• Grants and public-private partnerships• Collaborate with existing providers and the County to coordinate regional transportation• Work with other levels of government to increase funding• Opportunity to re-engage and rebuild age-friendly community networks post-COVID | <ul style="list-style-type: none">• Volunteer coordination and burnout• Funding not keeping pace with costs• Resource constraints• Inflation and growing financial pressures• Lack of historical funding• Ageism and age-related stigma• Auto-centric community design• Limited housing types outside of single detached dwellings• High cost of housing• Growing community with greater demands on services |

1.3 Vision and Guiding Principles

The vision and guiding principles of this Plan follow those established through the Town of Arnprior's 2016 Age-Friendly Community Plan. Wording has been updated, and additions have been made to account for feedback received during the Public Engagement Phase of the project, however, the intent and "preferred future" identified by today's residents remains the same.

Vision:

An open, respectful and inclusive community that respect and engages older adults through:

- Enhanced facilities and infrastructure that meet the needs of residents of all ages and abilities.

Renewed Town of Arnprior Age-Friendly Community Plan

- Maintaining a broad range of older adults focused services and supports.
- Supporting a community culture that fosters positive engagement, lifelong learning, and comprehensive wellbeing.

Guiding Principles:

The five guiding principles for the Town of Arnprior's Age-Friendly Community Plan are as follows:

1. Respect for All Ages and Abilities
2. Access and Inclusion
3. Openness and Transparency
4. Community Focused
5. Accountability and Continuous Improvement.

1.4 Goals, Priority Actions & Pathways to Implementation

In this Plan, seven goals are established - each with corresponding priority actions. The World Health Organization (WHO) developed the Age-friendly Cities Framework to help communities become more inclusive and supportive of older adults. At the heart of this framework are eight interconnected domains, each addressing key aspects of urban life that influence the well-being, independence, and participation of older adults. Each of the seven goals will touch on at least one of the WHO's eight interconnected domains of age-friendly urban life. The eight interconnected age-friendly domains are listed below:

- Community and Health Care
- Transportation
- Housing
- Social Participation
- Outdoor Spaces and Buildings
- Respect and Social Inclusion
- Civic Participation and Employment
- Communication and Information

Through the process we have identified the seven goals to foster an age-friendly community within the Town of Arnprior. These goals were developed from information gathered from the Needs Assessment and Present State Analysis, and policy review; as well as feedback recorded throughout the Stakeholder and Community Engagement Phase including key-informant interviews, focus groups, the community open house, and surveys (services provider and community). The priority action, developed under these goals are based around the local context – as location specific solutions are essential for effective community planning and policy implementation as they are designed to be flexible, responsive, and encourage community ownership.

Renewed Town of Arnprior Age-Friendly Community Plan

| |
|---|
| Goal #1 |
| <i>Mitigating Ageism & Age-Related Stigma</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Respect and Social Inclusion✓ Social Participation✓ Community and Health Care |
| Priority Actions |
| <ul style="list-style-type: none">• Language review of materials and content for older adults to ensure use of age-inclusive language.• Provide guidelines for age-inclusive language to local businesses and services.• Establish an Age-Friendly Resource Section within the Arnprior Public Library. |

| |
|---|
| Goal #2 |
| <i>Fostering Accessible & Age-Friendly Built Environments</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Outdoor Spaces and Buildings✓ Respect and Social Inclusion |
| Priority Actions |
| <ul style="list-style-type: none">• Continue a sidewalk inventory, documenting conditions, and categorizing the need for repair and frequency of use accordingly. Invite residents to provide feedback on sidewalks in need of repair.• Encourage improved accessibility of stores and businesses Downtown, supported by Community Improvement Plan (CIP) incentive programs.• Improve access to existing public washroom facilities in the core area of the Town.• Identify roads suitable to bike/scooter lanes and pursue opportunities for their implementation. |

| |
|---|
| Goal #3 |
| <i>Strengthening Channels of Communication & Support</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Communication and Information✓ Social Participation✓ Civic Participation and Employment |
| Priority Actions |
| <ul style="list-style-type: none">• Re-establishment of and support for a Greater Arnprior Seniors Council to work with the AAFAC.• Encourage the establishment of an Age-Friendly Working Group as an informal group made up of service providers who will meet with the intent to communicate and coordinate the delivery of services and supports, this group will advise the AAFAC and GASC on an as needed basis.• Establish an Arnprior volunteer registry on which various organizations can draw upon when needed.• Develop a printed biennial or quadrennial Age-Friendly Community Guide containing information and resources for older adults in the community and distribute accordingly.• Implementation of a program to share/distribute information on services and supports available to older adult residents that are newcomers to the community. |

Renewed Town of Arnprior Age-Friendly Community Plan

| |
|--|
| Goal #4 |
| <i>Rethinking Housing</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Housing✓ Outdoor Spaces and Buildings✓ Social Participation |
| Priority Actions |
| <ul style="list-style-type: none">• Partner with other levels of government, non-profit housing providers, and local developers to expand housing options in the Town.• Advocate for increased affordable housing and social service subsidies.• Explore opportunities for co-living as well as intergenerational living amongst older adults in the form of additional residential units.• Research and pursue innovative housing opportunities (i.e., older adult dementia villages, older adult housing co-ops, etc.).• |

| |
|--|
| Goal #5 |
| <i>Expanding Transportation Networks</i> |
| Interconnected Domain |
| <ul style="list-style-type: none">✓ Transportation✓ Respect and Social Inclusion |
| Priority Actions |
| <ul style="list-style-type: none">• Integrate and coordinate existing transportation services.• Research and work with agencies and governments to advocate for funding and subsidies for local transportation.• Collaborate with neighbouring municipalities on on-demand transit programs.• Provide additional transportation support to older adults on waitlists for long term care or older adults who have self-identified as requiring transportation supports.• Explore the viability of ridesharing programs in the Town. |

| |
|--|
| Goal #6 |
| <i>Supporting Intergenerational Learning</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Respect and Social Inclusion✓ Social Participation |
| Priority Actions |
| <ul style="list-style-type: none">• Seek opportunities for intergenerational day-programs for older adults and youth and/or shared facilities for childcare within retirement homes.• Establish an intergenerational matching program that pairs older adults and other age groups to skill share in pairs or groups.• Seek out and identify opportunities where older adults can participate in educational and course programming.• Establish volunteer buddy program to target older adults who are at heightened risk of isolation. |

Renewed Town of Arnprior Age-Friendly Community Plan

- Identify built environments that could be enhanced to be intergenerational environments through the inclusion of age-friendly features.

| |
|--|
| Goal #7 |
| <i>Enabling Comprehensive Health and Wellbeing</i> |
| Interconnected Domains |
| <ul style="list-style-type: none">✓ Respect and Social Inclusion✓ Social Participation |
| Priority Actions |
| <ul style="list-style-type: none">• Research and pursue funding opportunities for expanded older adult health programs.• Undertake initiatives, including working with existing health providers, to attract more family physicians to the Town.• Research and educate the public on how social factors can impact individual health. Pursue opportunities to develop a social determinant of health assessment tool for older adults.• Work with the County to continue to expand health promotion and healthy living initiatives specific to older adults.• Work with older adults aged 80 years and older to develop recreation programs tailored to this group's needs and abilities.• Consult with experts in recreation programming through groups such as Recreation Professionals of Ontario, and Parks and Recreation Ontario.• Expanded and continued services for older adults with dementia.• Expanded mental health support for older adults and caregivers. |

For the list of potential partners and anticipated time periods for implementation please review Section 6.0 of this plan.

1.5 Conclusion

The success of the goals and priority actions within the Town of Arnprior AFC Plan will be dependent on broad and sustained effort and engagement of service providers and agencies, local organizations, volunteers, community members, older adults themselves, and most of all the Town itself as a leader and advocate for the importance of age-friendly communities. The Town was an early adopter of an AFC Plan and offers a variety of services that focus on keeping older adults active in their community. However, as mentioned throughout this plan, an age-friendly community is not a destination that is arrived at, rather it is a sustained and coordinated effort between the Town, its partners, and residents, to say throughout everything it does “*This is a community in which I want to grow old in.*”. By accounting for the most vulnerable members of the community in its design, policies, and plans, the Town makes itself open and inclusive to residents of all ages and abilities.

2.0 Glossary of Terms

- **Age-Friendly World:** In accordance with the World Health Organization (WHO) definition, an Age-Friendly World is “*A world in which you would want to grow older*”¹. An Age-Friendly world is one in which older people are enabled to:
 - age safely in a place that is right for them;
 - be free from poverty;
 - continue to develop personally; and
 - to contribute to their communities while retaining autonomy, health, and dignity.
- **Age-Friendly Community:** In accordance with the WHO’s definition, “*An age-friendly city or community is health promoting and designed for diversity, inclusion, and cohesion, across all ages and capacities*”². Overall, an age-friendly community is set up to help older adults live safely, enjoy good health and stay involved.
- **Age-Friendly Community Plan:** An Age-Friendly Community (AFC) Plan (also called an Age-Friendly Action Plan, Age-Friendly Strategy, etc.) is a document designed to address key gaps and barriers that prevent an older adults’ full participation in their communities. It includes short – and long-term strategies to enhance the quality of life for older adults in the community³. These plans typically contain:
 - a community profile;
 - a description of the consultation process;
 - an overview of the current state;
 - a definition/description of the desired future state.
- **Ageism:** “*Ageism is a bias against people based on their age and manifests in stereotypes, prejudice and discrimination in many aspects of life.*”⁴
- **Aging-in-place:** Aging-in-place means older adults having the health, social supports and services they need to live safely and independently in their homes / communities for as long as they wish and are able⁵.
- **Built Environment:** The built environment refers to “human-made surroundings that provide the setting for human activity, ranging in scale from buildings and parks or green spaces to neighbourhoods and cities that can often include their supporting

¹ WHO, (n.d.). What is an age-friendly world? WEB: [About Us - Age-Friendly World](#)

² WHO, (n.d.). Creating age-friendly cities and communities. WEB: [Creating age-friendly cities and communities](#)

³ Ontario, (2021). Creating a More Inclusive Ontario: Age-Friendly Community Planning Guide for Municipalities and Community Organizations. WEB: [Creating a More Inclusive Ontario](#)

⁴ Centre for Ageing Better, (2021). Challenging Ageism. WEB: <https://ageing-better.org.uk/sites/default/files/2022-01/Challenging-ageism-guide-talking-ageing-older-age.pdf>

⁵ Government of Canada, (n.d.). Thinking about aging in place. WEB: [Thinking about aging in place - Canada.ca](#)

Renewed Town of Arnprior Age-Friendly Community Plan

infrastructure.”⁶. In simple terms, the built environment is “the human-made space in which people live, work, and recreate on a day-to-day basis.”⁷

- **Intergenerational:** Involving different generations or age groups.
- **Older Adult(s):** In this plan, the term older adults refers to people aged over the age of 65 years. It is used in place of terms like aged, elderly, or senior citizen, as the word adult “*affirms agency and personhood, as does person-first language*”⁸. It is important to note an exception to this rule for Indigenous Peoples in which the term elders may be preferred as well as culturally appropriate⁹.

⁶ A.Kaklauskas, & R., Gudauskas. (2016). Intelligent decision-support systems and the Internet of Things for the smart built environment, in *Start-Up Creation*. WEB: [Built Environment - an overview | ScienceDirect Topics](#)

⁷ K, Roof. & N, Oleru. (2008). Public health: Seattle and King County’s push for the built environment, ; 71(1) 24-7, *Journal of Environmental Health*. WEB: [Public health: Seattle and King County's push for the built environment - PubMed](#)

⁸ National Institutes of Health, (n.d.). NIH Style Guide: Older adults vs. the elderly. WEB: [Age | National Institutes of Health \(NIH\)](#)

⁹ Ibid.

Renewed Town of Arnprior Age-Friendly Community Plan

3.0 Introduction

Municipalities across Ontario are facing a demographic shift as large portions of their population age into older adulthood. From a high-level review of the Town of Arnprior (the Town) (Census Subdivision) age characteristics, as of 2021 27.2% of the Town's population was over the age of 65 years. While this dramatic demographic shift can present challenges for municipalities, it also provides numerous opportunities to strengthen the community by making it more inclusive of all ages and abilities.

An Age-Friendly Community (AFC) promotes health and wellbeing, and is designed for diversity, inclusion, and cohesion, across all ages and abilities. Its policies, services and structures related to the physical and social environments are designed to support and enable older people to live in a secure environment, enjoy good health and continue to participate fully in their communities.

Following the receipt of the AFC planning grant from the Province of Ontario, the Town issued a request for proposals and selected J.L.Richards & Associates Limited (JLR) along with Dr. Maxwell Hartt, Associate Professor at the School of Urban and Regional Planning at Queen's University, as the successful consulting firm to complete the Town's AFC Plan Renewal. Work on the renewed AFC Plan began in November 2024, kicking off the planning process. The project has advanced in accordance with the following phases:

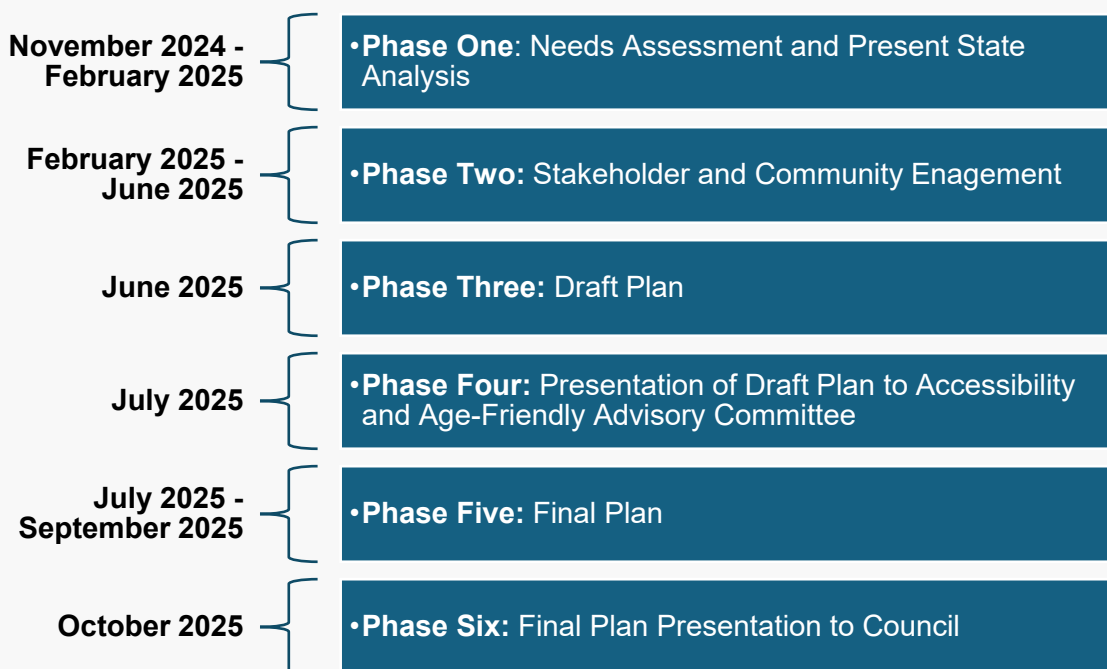


Figure 1: Town of Arnprior Age-Friendly Community Plan renewal planning process phases.

This plan outlines the planning process, including public engagement, that was conducted to inform the plan, as well as the plan's vision, guiding principles, goals, and priority actions under which potential partners and recommended timelines are outlined. Implementation will be closely linked to existing plans such as the Town's Recreation Master Plan, Official Plan, Strategic Plan as well as other plans from various agencies and organizations within the Town and County of Renfrew.

Renewed Town of Arnprior Age-Friendly Community Plan

4.0 The Planning Process

4.1 Needs Assessment, Present State Analysis, and Plan Evaluation

4.1.1 Needs Assessment and Present State Analysis

The Needs Assessment and Present State Analysis portion of the planning process was largely focused on the analysis of age-characteristic data for the Town of Arnprior. Relevant data was retrieved from the Statistics Canada's 2021 Census of Population for the Census Subdivision of Arnprior (Town).

| LOCAL: Arnprior, Town (T) [Census subdivision], Ontario | | |
|---|--------|------------|
| Age Characteristics (2021) | | |
| Age Characteristics | Counts | Proportion |
| 0 to 14 years | 1,515 | 15.7% |
| 15 to 64 years | 5,500 | 57.1% |
| 65 years and over | 2,615 | 27.2% |

Table1: Age Characteristics – Town of Arnprior, Census Subdivision, Census of the population (2021)

| 65 years + Age Characteristics (2006 – 2021) | | | | | | | | | | | |
|---|--------|-------|--------|--------|-------|-------|--------|-------|-------|--------|-------|
| LOCAL: Arnprior, Town (T) [Census subdivision], Ontario | | | | | | | | | | | |
| Age Characteristics | 2006 | | % | 2011 | | % | 2016 | | % | 2021 | |
| | Counts | Rates | | Counts | Rates | | Counts | Rates | | Counts | Rates |
| 0 to 14 years | 1,150 | 16 | -2.19% | 1,125 | 13.9 | 18.5% | 1,355 | 15.4 | 11.1% | 1,515 | 15.7 |
| 15 to 64 years | 4,565 | 63.7 | 11.9% | 5,145 | 63.4 | 2.1% | 5,255 | 59.7 | 4.5% | 5,500 | 57.1 |
| 65 years and over | 1,455 | 20.3 | 26.8% | 1,845 | 22.7 | 17.1% | 2,190 | 24.9 | 17.6% | 2,615 | 27.2 |
| Total Population (approx.) | 7,170 | | 13.4% | 8,115 | | 8.4% | 8,800 | | 9.5% | 9,629 | |

Table 2: Age Characteristics (2006-2021) – Town of Arnprior, Census Subdivision, Census of the population (2021)

Renewed Town of Arnprior Age-Friendly Community Plan

| Arnprior, Town (T) [Census subdivision], Ontario / Ontario [Province] / Canada [Country] | | | |
|--|----------------|-------------------|-----------------|
| Age Characteristics (2021) | | | |
| Age Characteristics | Arnprior, Town | Ontario, Province | Canada, Country |
| 0 to 14 years | 15.7% | 15.8% | 16.3% |
| 15 to 64 years | 57.1% | 65.6% | 64.8% |
| 65 years and over | 27.2% | 18.5% | 19.0% |

Table 3: Age Characteristics – Town of Arnprior, Ontario, Canada, Census Subdivision, Census of the population (2021)

Through the review of Statistics Canada data, it is clear that the Town is a growing community with a steadily increasing population. Over the past several years, the Town has seen a noticeable rise in the number of residents, including older adult residents. The average age of people living in Arnprior is higher than the provincial and national average, demonstrating that the Town is experiencing an ageing population as many of its residents age into older adulthood and/or older adults move into the Town from other communities. More than a quarter of the Town's residents are over the age of 65, this is a significant proportion of the Town's population and is higher than in other municipalities. Most of the older adults in the Town are between the ages of 65 and 84, however, there is also a notable group of people living well into their 80s and 90s, suggesting that many residents are living longer lives.

| Structural Type of Dwelling (2021) | | |
|--|--------|-------|
| LOCAL: Arnprior, Town (T) [Census subdivision], Ontario | | |
| Age Characteristics | Counts | Rates |
| Single-detached house | 2,230 | 51.7% |
| Semi-detached house | 450 | 10.4% |
| Row house | 550 | 12.8% |
| Apartment or flat in duplex | 90 | 2.1% |
| Apartment in a building that has fewer than five storeys | 915 | 21.2% |
| Apartment in a building that has five or more storeys | 55 | 1.3% |
| Other single-attached house | 5 | 0.1% |
| Moveable dwelling | 15 | 9.3% |

Table 4: Structural Type of Dwelling – Town of Arnprior, Census Subdivision, Census of the population (2021)

Renewed Town of Arnprior Age-Friendly Community Plan

| Private Households by Household Size (2021) | | |
|---|-------------|-------|
| LOCAL: Arnprior, Town (T) [Census subdivision], Ontario | | |
| | Counts | Rates |
| 1 person | 1,445 | 33.6% |
| 2 persons | 1,645 | 38.2% |
| 3 persons | 555 | 12.9% |
| 4 persons | 430 | 10% |
| 5 persons | 235 | 5.5% |
| Average household size: | 2.2 persons | |

Table 5: Private Households by Household Size – Town of Arnprior, Census Subdivision, Census of the population (2021)

Older adults who live alone may be more vulnerable to social isolation and may be less likely to engage in community support. In terms of housing types, 51.7% of residents in the Town live in single-detached homes, however, there is also a considerable number of residents living in apartment buildings or other housing types such as townhouses and duplexes.

A variety of housing types help to support people as they age, especially those who may want to remain in their homes and communities as they grow older but may not be able to maintain a single-detached home on their own. Housing options such as co-ops, apartment dwellings, and additional residential units, can help older adults remain in their communities while maintaining a high-level of independence.

Similar to how young people often transition from a parent's home, to apartment, to town home, to single detached home, it is important that this housing continuum is continued and activated to allow older adults to transition from a single detached home to apartment or co-op living facility, to retirement home, to long term care, all based on individual need and lifestyle choice.

Review of census dissemination areas (smallest geographic area for which census data is disseminated) demonstrated a fairly even distribution of older adults over the age of 65 in the Town of Arnprior, however there were higher concentrations of older adults located centrally within the Town. This centralization could be beneficial for service delivery, but it also highlights the importance of ensuring the downtown environments are accessible, safe, and supportive for older adult residents. In addition, not all municipal facilities are centrally located, and as a result travel supports may be required. Further supports and varied transportation options for older adults that reside outside of the downtown area is essential to mitigate the risk of older adult isolation.

Renewed Town of Arnprior Age-Friendly Community Plan

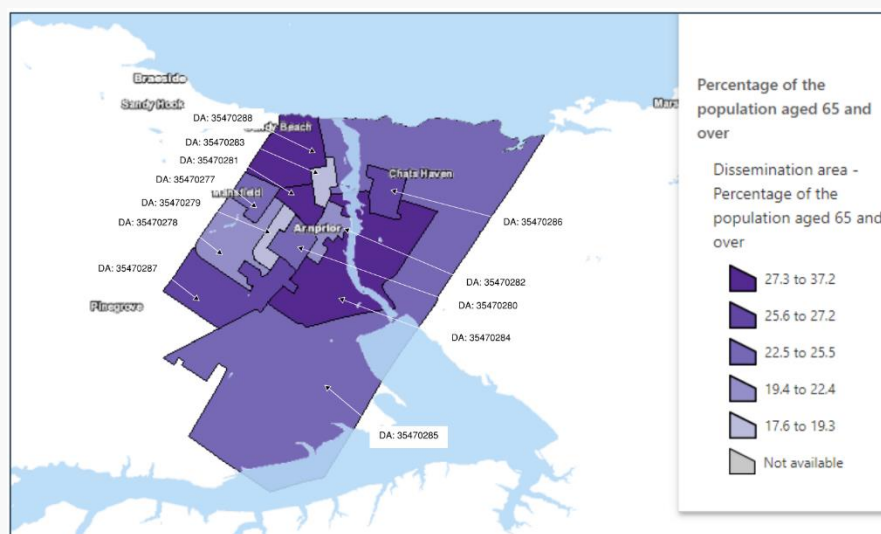


Figure 2: Dissemination Areas – Percentage of the population aged 65 and over – Town of Arnprior, Census Subdivision, Census of the population (2021)

The data paints a clear picture: the Town of Arnprior is a community with a significant and growing older adult population. This makes it especially important for the Town to prioritize age-friendly policies, programs, and infrastructure in order to support healthy, connected, and dignified living for older adults.

4.1.2 Policy Review

4.1.2.1 Provincial Planning Statement (PPS), 2024

The 2024 Provincial Planning Statement (PPS) provides policy directions on matters of provincial interest related to land use planning and development in Ontario. Under Section 3 of the *Planning Act*, R.S.O. 1990, c.P.13, where a municipality is exercising its authority affecting a planning matter, such decisions “shall be consistent with” all policy statement issued under the Act.

While the PPS does not directly speak to age-friendly communities, its policies touch on a variety of features that contribute to an age-friendly community, such as housing, transportation, infrastructure, and health and safety. The PPS also highlights the need to consider all ages, abilities, and incomes in the planning of complete communities – Section 2.1.6 of the PPS outlines the following:

“Planning authorities should support the achievement of complete communities by:

- a) accommodating an appropriate range and mix of land uses, housing options, transportation options with multi-modal access, employment, public service*

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facilities and other institutional uses, recreation, parks and open space, and other uses to meet long-term needs;

- b) improving accessibility for people of all ages and abilities by addressing land use barriers which restrict their full participation in society; and*
- c) improving social equity and overall quality of life for people of all ages, abilities, and incomes, including equity-deserving groups.”*

The intent of these policies is to encourage the creation of complete communities that meet the current and long-term needs of people of all abilities, ages and incomes, in a manner that is enabling and as such does not limit one group's ability to participate in society.

It is through this policy understanding that the goals and priority actions of this Plan are to be brought forward: on the understanding that everyone should be able to participate fully in their communities – regardless of age and ability.

4.1.2.2 County of Renfrew Official Plan, 2020

The purpose of the County of Renfrew Official Plan (County OP) is to provide a policy framework for growth and development throughout the County. The OP's intent is to “*promote orderly and efficient development in a manner which is consistent with the desired lifestyle and needs for growth and prosperity...*” with the first objective of the OP to “*maintain and enhance the quality of the natural, built, and human environments in the County*”. Within the County OP there are a variety of policies that play an essential role in an age-friendly community – a select few of these are highlighted below:

Section 2.2.1.c. of the County OP outlines that need for affordable housing and the tools through which the municipality can foster affordable housing:

“Encouraging housing forms and densities designed to be affordable to moderate and lower income households. Local municipalities may develop policies, zoning standards, site plan requirements, licensing by-laws (or a combination thereof), to permit and regulate alternative forms of affordable housing (i.e., tiny homes).”

In accordance with census data the predominate form of housing in the Town are single detached dwellings¹⁰. However, as one ages, other forms of housing may be more appropriate to meeting their individual needs and reduce the risk of social isolation. This policy in the County OP acknowledges that there should be a mix of affordable housing types and densities, as well as new and innovative alternative housing options to provide residents with a broader range of choices.

¹⁰ Statistics Canada. 2023. (table). Census Profile. 2021 Census of Population. Statistics Canada Catalogue no. 98-316-X2021001. Ottawa. Released November 15, 2023. WEB: [Profile table, Census Profile, 2021 Census of Population - Arnprior, Town \(T\) \[Census subdivision\], Ontario](#)

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Section 2.2.1.f. of the County OP specifically addresses their willingness to work with municipalities to provide social assisted housing for older adults:

“Monitoring the need for social assisted housing for households and seniors through periodic surveys in co-operation with area municipalities. Where specific needs are identified, Council will work with the Ministry of Municipal Affairs and Housing and the Social services Department of the County of Renfrew to meet identified needs”.

As outlined in the policy above, the Town should continue to collaborate with the County in order to survey and assess need for social assisted housing amongst older adults, and work with MMAH to find solutions to identified needs.

Section 2.2.26 of the County OP highlights how active transportation and accessible infrastructure contribute to a wide range of community benefits:

“ Active transportation increases physical activity, community engagement and social connections; contributes to economic development; provides accessible infrastructure to all segments of the population; and connects people to parks, open spaces and the natural environment....the goal is to achieve a land use pattern composed of housing, employment, recreation, parks and open spaces that promote the use of active transportation.”

Active transportation is an important consideration in age-friendly communities as some older adults do not have access to a vehicle and thus rely on infrastructure such as sidewalks to a greater degree. In line with PPS policies, the facilitation of active transportation is consistent with addressing land use barriers that prevent full participation in society.

The above noted policies highlight the County’s intent for efficient development, compact communities, and active transportation infrastructure – all features that contribute to an age-friendly community. The policies of the County OP have been considered throughout the development of this plan and its recommendations.

4.1.2.3 Town of Arnprior Official Plan, 2017

The purpose of the Town of Arnprior Official Plan (Town OP) is to provide direction and a policy framework for managing growth and plan use decisions in the Town over the planning period to 2036. Under the Town OP’s vision it notes that the plans purpose is also to “...assist in achieving common goals and objectives, such as: the need to enhance an already high quality of life; to support an existing community structure; and to create a highly desirable, healthy, and attractive place to live, work, and visit, for a range of people and lifestyles.” In the vision is the acknowledgement that a high quality of life should be accommodated for a range of people and lifestyles. Under this section of the Town OP it goes on to note that, “...Arnprior believes that there should be a range of housing options available to all incomes and ages, educational and employment choices to encourage residents to learn and work in the community, and recreational facilities and opportunities to support a healthy community.” This statement considers the wellbeing of residents in a wholistic manner, acknowledging that housing, education, employment, recreation and health care as areas which are essential to resident wellbeing – and when

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combined help to make up an age-friendly community. The following policies highlight a selection of the policies in the plan which contribute to an age-friendly community:

In line with what is outlined in the County OP, Section A3.2.g of the Town OP similarly prioritizes active transportation with the goal to, *“Encourage reductions in the use of private automobiles by promoting active transportation and the use of Transportation Demand Management measures, such as cycling and walking”*. As previously mentioned, the provision of adequate pedestrian safety and active transportation infrastructure positively contributes to an age-friendly community and enables a more active population. Section E2.2.6 of the Town OP goes on to note that, *“It is the intent of the Plan that interconnected systems of active transportation routes providing access to major activity and employment areas and to future public transit be established overtime”*. The intent of this policy is to connect key destinations in the Town through active transit routes and to eventually connect these routes to public transit as the Town grows. From review of these sections in the Town OP in addition to its vision it is clear that the Town seeks to foster and increase the use of active transportation.

Under Section A2 ‘Guiding Principles’ of the Town OP it notes in A2.n. that planning decisions shall, *“...improve accessibility for persons with mobility challenges and older persons by identifying, preventing and removing land use barriers that restrict their full participation in society”*. This policy within the Town OP represents a commitment on the part of the Town to *“...identifying, preventing, and removing...”* barriers to accessibility in the built environment.

Section B9.1.f. of the Town OP outlines that future housing needs be met in part by, *“Supporting the development of innovative seniors housing options that allow for progressive care and aging in place”*. The intent of this policy is to enable older adults to age within their existing social and built environment by supporting innovative housing solutions that are enabling in that they meet the needs of the individual as they age. As outlined in the County OP policy, this can include tiny homes, but it can also include a range of housing options and adaptations that foster a high quality and level of wellbeing amongst older adults.

The above noted policies demonstrate the Town’s forward-looking vision for the growth of the community while removing barriers in the environment, creating connections, aiding residents to age in their community, and helping to maintain a high quality of place and life. The policies of the Town OP have been considered throughout the development of this plan and its recommendations.

4.1.2.4 Town of Arnprior Recreation & Parks Master Plan, 2024

The Town of Arnprior Recreation & Parks Master Plan (Town RPMP) provides *“...a cohesive vision and strategy for the provision of parks and recreational services for the community that includes facilities and programming, trails and parks, and assess management and staffing strategies”*.

Section 8 of the RPMP addresses strategic directions for the future through recommendations under a series of strategic directions. Section 8.2.2.2. addresses the need for age-specific programming for older adults,

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“As the population and demographic shifts occur, there will be a need for the Town’s recreational spaces to also shift and accommodate these changes. There is a need to plan for the introduction of new, trending activities, age-friendly sports and age-specific programming, such as for seniors and teens.”

As discussed earlier in this plan the demographic trends demonstrate that there is significant growth in the older adult age category in the Town, and as such adaptation of recreational programming, pathways and trails to accommodate to the needs of this group is essential in maintaining an age-friendly community.

Section 8.2.2.3 of the RPMP ties together the need to ensure adequate access to recreational facilities in the Town, outlining that the Town shall *“Look for opportunities to improve accessibility within indoor facilities, as well as improving travelling options to indoor facilities, ensuring that the Town’s indoor facilities are easily accessible for pedestrians and cyclists”*. This is an essential consideration, as despite there being age-friendly recreational programming if the facilities themselves are not easily accessible to older adults – it will diminish any age-friendly value that could be gauged from the programming. Another policy which connects to this in the RPMP is the acknowledgement in Section 8.3.2.3. that there needs to be improved outreach across a number of platforms to bring awareness of the recreational programming to residents, noting that *“Increased promotion and advertisement of Town-run programs on various platforms is crucial to getting community members interested and aware of events happening on the Town...”*. While some older adults are comfortable in accessing information virtually through the Town website or social media, other older adults may prefer to receive information in more traditional forms such as flyers, printed newsletters, posters, advertisements, etc. It is essential that the preferred forms of communication amongst the targeted demographic be considered when sharing information of recreational programming.

Section 9 of the RPMP provides specific recommendations to address service needs and gaps with regards to recreation in the Town. Section 9.3.b. echoes the County and Town OP policies on active transportation, with the policy direction to *“Provide incentive for active living and encourage walkable communities by connecting recreation destinations throughout the Town to link recreation destinations”*. It is especially important for older adults that recreational destinations be well connected with even walking surfaces, seating areas, adequate lighting, shade, and washroom facilities. The majority of these features are noted in 9.6.b. of the RPMP which recommends the development of outdoor recreation standards. It is essential that these standards reflect the unique needs of older adults, in order to enable their access to recreational facilities and pathways in the Town.

4.1.3 Plan Evaluation

A plan evaluation is a structured approach to assessing the effectiveness and performance of a plan. The aim of the plan evaluation was to evaluate the Town of Arnprior Age-Friendly Community (AFC) Plan which was adopted by Council in 2016. AFC Plans are non-statutory municipal plans that contain policies that respond to the needs older adults in the community in order to foster an age-friendly community.

The plan evaluation framework for the evaluation of the Town’s 2016 AFC Plan is based on three separate yet similar plan evaluation frameworks:

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- Guyadeen, D., Thistlethwaite, J., & Henstra, D. (2019). Evaluating the quality of municipal climate change plans in Canada. *Climatic Change*, 152(1), 121–143.
- Pelopidas, C. (2021). Age-friendly Policy: Evaluating Walkable Environments for Older Adults in Mid-sized Ontario Municipalities (Major Research Paper). University of Toronto, Toronto, ON.
- Public Health Agency of Canada, (2016). Age-Friendly Communities Evaluation Guide: using Indicators to Measure Progress.

This plan evaluation framework was composed of the following three components used to evaluate the plan's contents:

1. **Plan Characteristics** – Key elements like goals, policies, and implementation. (See plan characteristics in Appendix A).
2. **Indicators** – 74 specific measures used to assess the presence and quality of content (See list of indicators in Appendix B).
3. **Scoring System** – Each indicator was scored in accordance with how it was integrated into the AFC Plan:
 - **0** = Not present
 - **1** = Mentioned briefly
 - **2** = Fully integrated with details

The results of the plan evaluation are as follows:

| Plan Characteristics | Score Frequency | | | Total |
|-----------------------------------|-----------------|----|----|-------|
| | 0 | 1 | 2 | |
| Fact Base | 5 | 1 | 1 | 7 |
| Goals | 2 | 2 | - | 4 |
| Policies | 27 | 16 | 6 | 49 |
| Implementation | - | 2 | 2 | 4 |
| Monitoring & Evaluation | 1 | - | 1 | 2 |
| Public Participation | - | 1 | 2 | 3 |
| Inter-Organizational Coordination | - | 3 | - | 3 |
| Organization & Presentation | 2 | - | - | 2 |
| Total: | 37 | 25 | 12 | |

Table 6: Scoring from the Plan Evaluation of 2016 Age-Friendly Community Plan

The strengths of the 2016 AFC Plan were determined to be its strong implementation strategies, thorough public and stakeholder engagement, and strong policy connection to other municipal plans. Areas for improvement that were identified included adding demographic data, more context specific strategies, the use of age-inclusive language, and concise policy descriptions.

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4.2 Service Provider Survey

The service provider survey ran from mid-February through to the end of the Public Engagement Phase (June 2025). The survey was sent to a group of service providers identified by the Town of Arnprior as providing services to the older adult population in the Town. The survey provided an opportunity for service providers to answer questions and provide written feedback on their experience and perceptions of services for older adults in the Town. The questions contained in the survey aimed to address awareness of current services for older adults, perceptions of service effectiveness, gaps between demand and supply, priorities for service enhancement, potential service duplication, perceived barriers to service, and suggestions for service improvement. The survey was distributed to 20 service providers by the Town. A total of two complete responses were received.

The respondents highlighted both the opportunities and challenges they face in providing services to older adults. Challenges included inadequate facilities, and staff and volunteer shortages that have resulted in reduced service capacity and inability to reach a broader group of older adults in the Town. Respondents also identified funding and infrastructure limitations as key challenges. They suggested that increased funding, municipal support, and incentives could be tools to enhance service delivery and strengthen their ability to support the growing needs of older adult residents.

Questions in the service provider survey can be found in Appendix C.

4.3 Key-Informant Interviews

Interview invitations were sent out by JLR to various key-informants identified by the Town. The intent of these interviews was to gauge insight from these key-informants on a variety of age-friendly topics in relation to the local context. A total of sixteen invitations were sent out to key-informants, a total of ten key informants expressed interest in being interviewed. The dates of these interviews are outlined in the table below:

| Key-Informant | Interview Date |
|--|----------------------------------|
| Town of Arnprior Recreation | February 28 th , 2025 |
| Seniors at Home | March 4 th , 2025 |
| Town of Arnprior Public Library | March 6 th , 2025 |
| Arnprior Regional Health/Senior's Active Living Centre | March 7 th , 2025 |
| Arnprior District Museum | March 21 st , 2025 |
| Arnprior McNab/Braeside Men's Shed | April 7 th , 2025 |
| Renfrew County | April 17 th , 2025 |
| Arnprior Legion | April 17 th , 2025 |
| Mayor Lisa McGee | April 28 th , 2025 |
| Dementia Society of Ottawa and Renfrew County | May 12 th , 2025 |

Table 7: Key-Informant Interview Schedule

The key-informant interviews provided a comprehensive overview of the current state, strengths, challenges, and opportunities related to age-friendly services and supports within the Town. Many

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of the key-informants noted the Town's small-town charm and proximity to larger urban centres such as Ottawa, as key features that make the Town an attractive location for older adults. In addition, many key-informants noted the wide variety of existing service and supports for older adults, as one of the Town's existing strengths in terms of its age-friendliness.

A large majority of key-informant noted that transportation remains a major barrier for older adults in the Town, with limited affordable transit options, increased demand for existing transit services without increased funding to support this increased demand, as well as a lack of after-hours transportation options.

Almost all key-informants noted the loss of the community newspaper as having a significant (mostly negative) impact on older adults due to the removal of this critical information channel. Communication with the older adult population in the Town was noted as a significant issue, particularly for older adults who are not on social media or do not have access to a computer. Many key-informants expressed that it was hard to get word out about the supports and services they offer older adults, and that as a result they noted that some older adults may not be aware of the full range of services that are available to them.

While key-informants expressed that the Town excels in offering diverse recreational programs and services and supports for older adults, they noted insufficient coordination amongst service providers post-COVID. The key-informants expressed a strong desire to work closer with other service providers and the Town to coordinate the delivery of programming, supports, and services, for older adults. Many key-informants emphasized the need for a centralized communication across agencies in order to avoid duplication of efforts, enable pooling of resources, and well as more allow for the more efficient coordination of volunteers. Some key-informants noted that there is a growing need for more inclusive and dementia-friendly services, as well as targeted outreach to isolated older adults, particularly those with mobility and/or cognitive challenges.

Funding of programs was another major talking point amongst key-informants with many noting that funding is often fragmented and insufficient as demand for services continues to increase. Many key-informants expressed concern over the long-term viability of programs and supports for older adults due to rising operational costs and a greater reliance on an already over-extended volunteer base.

Key recommendations included re-establishing the Greater Arnprior Seniors Council (GASC), increased funding for new and expanded transportation services, improved communication and coordination amongst service providers, a desire for an expanded and coordinated volunteer base, as well as increased social programming for older adults.

The list of questions used to guide the conversation in the key-informant interviews can be found in Appendix D of this plan.

4.4 Focus Groups

A total of three focus groups were held as part of the Public Engagement Phase. All focus groups were held in-person in the Town of Arnprior. All but one focus group was held with older adults (aged 65 years or older). The other focus group discussion was held after the Arnprior Accessibility and Age-Friendly Advisory Committee (AAFAC) meeting on Wednesday, March 5th,

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2025. The remaining two focus groups were with two groups of older adults on Thursday, March 13th, 2025. The first focus group was held at 9:00 am at Island View Retirement Suites. The second focus group was held at 1:00 pm at the Senior's Active Living Centre (SALC). Both focus group discussions were approximately one and a half to two hours in length. Each focus group followed a similar format, with a series of exploratory questions designed to gauge feedback on the topics at hand (e.g., age-friendly communities, the built environment, services and supports, the social environment, and recreation). These were followed by exit questions which provided participants with the opportunity to share any additional comments or suggestions they had on the topic.

Participants expressed a strong appreciation for Arnprior's welcoming atmosphere, natural beauty, and small-town charm. According to participants, the Town's slower pace, friendly residents, and largely accessible amenities contribute to a high quality of life for older adults. However, many participants in the focus groups expressed a desire for more consistent and inclusive communication from the Town. Many were unaware of previous age-friendly planning efforts and suggested that information should be regularly and widely shared through multiple channels, including local radio, community newsletters, and outreach through places of worship and service organizations. Participants also noted the value of informal gathering spaces—such as libraries and cafés—for fostering connection, information sharing, and reducing the risk of isolation.

Participants noted that transportation remains a significant barrier, both within Town as well as to other regional destinations and nearby urban centres. They noted that limited transit options, the high cost of private services, and restricted weekend availability all hinder mobility and access to essential services. Accessibility was another concern, as many participants noted that many public and commercial buildings lack proper ramps, automatic doors, and/or accessible washrooms especially in the downtown area of the Town.

Many participants raised concerns for vulnerable older adults, particularly those facing housing insecurity or limited access to nutritious food. Participants advocated for preventive health care approaches and community support systems that reduce reliance on institutional care. Participant suggestions included co-operative housing models, older adult villages, and potential partnerships with local service providers to ensure basic needs are met.

Lastly, participants expressed enthusiasm for intergenerational initiatives and expressed that these kinds of programs are mutually beneficial and provide a way to preserve community knowledge from generation to generation and help to foster empathy across different age groups. Participants also called for better coordination of volunteer opportunities and recognition of the valuable contributions older adults can make to their community.

The list of questions used to guide the conversation in the key-informant interviews can be found in Appendix E of this plan.

4.5 Community Open House

The community open house was held at the Town of Arnprior Public Library on Thursday, April 3rd, 2025, from 3:30 pm to 5:30 pm. The format consisted of information and participatory boards set up around the room and provided residents with the opportunity to provide feedback and ask

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questions directly on the boards. A total of four residents attended the open house and contributed feedback. A number of the participatory information boards from the open house were then taken and posted on various public information boards at municipal locations throughout the Town. A total of five additional feedback forms were received from residents following the open house.

Feedback received from participants in this engagement activity focused largely on the comprehensive wellbeing of older adults as well as the importance of improving accessibility within the downtown area of the Town.

Participants again expressed appreciation for the existing services in the Town but noted that it was hard to receive information on the supports and services that were available to them. The loss of the community newspaper was again noted as it had been a significant source of information for this demographic. Participant suggestions to reach older adults with information on services and programming included advertising via local radio, as well as including information in water bills.

There was also specific feedback gathered regarding the built environment of the Town such as safety concerns related to visibility at crosswalks, railing along stairways and bleachers, as well as the condition of some sidewalks in the Town. Further comments on the built environment centred around large shopping areas being beyond walking distance of many residential areas which increased older adults' dependence on the use of vehicles to meet daily needs. The feedback received as part of the open house was consistent with feedback gathered throughout other engagement activities.

In addition, the open house brought about important discussions on the importance of mental health supports for older adults, as well as services and supports for adults who are not quite in the 65 years and over age range but who still may require and could make use of these services as they transition from adulthood into older adulthood.

The boards for the Community Open House are attached in Appendix F of this plan.

4.6 Community Survey

The online community survey was distributed by the Town and was available from May 16th, 2025, to June 6th, 2025. The community survey was designed to solicit information from residents of the Town of Arnprior in order to inform the creation of the renewed AFC Plan. It allowed residents to share their individual experiences in the Town as well as their perspectives on age-friendly communities - regardless of their age. The intent behind this approach was to reinforce that age-friendly communities are about more than just creating age-friendly environments and services for older adults but rather about creating vibrant built and social spaces for all ages. By asking individual respondents about their own experiences, perceptions, and thoughts, we were able to identify any discrepancies between age groups.

The community survey gathered responses from a total of 91 respondents and provided valuable insight into the experiences and needs of residents.

The majority of respondents were aged 65 and older, with a significant number having lived in Arnprior for over 15 years. However, there were also a number of respondents from other age groups as well. The findings from the community survey were consistent with feedback that had

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been received through the earlier forms of engagement, with respondents highlighting accessibility concerns relating to the lack of public washrooms, seating, sidewalk maintenance, and buildings with a lack of accessibility features such as ramps and automatic doors.

While many respondents noted feeling a sense of belonging and safety in their community, some respondents expressed feelings of isolation or not being heard by decision-makers. Respondents generally agreed that public spaces are kept in good condition in the Town and felt that it was relatively easy to get around Town, however, many expressed frustrations with the availability and convenience of existing transit options.

A theme that arose through the community survey that had not been touched upon as much in previous engagement activities was issues with access to health services. Many participants reported difficulty in accessing family doctors or having to travel long distances to see a family doctor. Respondents with many expressed a desire for more walk-in clinics and better communication about available health services.

In terms of statistical analysis of the survey responses, a series of Mann-Whitney U tests were run to determine if there were significant differences in responses to isolation related questions between people who identified as males versus females.

The results point to only one isolation-related variable that had responses that were statistically significant between people who identified as males versus females, in which women reported a higher positive response for *“I feel like I have sufficient opportunities to socialize with people that are outside of my age group”*. These results could be interpreted to point to two points: that people who identify as men have fewer opportunities to socialize with those outside of their age group, and as such, potentially are at greater risk of social isolation. A weak statistically significant relationship found that older adults who lived in retirement residents were more likely to have more opportunities to socialize with people outside their age group, followed by those in condos and apartments, with those in single detached dwellings having fewer opportunities to interact with different age groups. This further points to individuals habituating in single detached dwellings as being potentially at an increased risk of social isolation by default of dwelling type.

A series of Kruskal Wallis tests (as well as follow-up Mann Whitney U tests) were run to determine if there were significant differences in responses to isolation related questions between people with different lengths of tenure living in the Town. Three isolation variables had responses that were statistically significant between people with different tenure lengths in the Town:

- *“I feel like I have sufficient opportunities to socialize within my age group”*: Weak statistical difference indicated that the strongest positive response was from those living in Town 15+ years, followed by 10-15 years, 1-2 years, 5-10 years, and a larger gap down to less than a year and 2-5 years.
- *“There are a wide variety of activities offered to my age group within the Town”*: Moderate statistical difference indicated that the strongest positive response from those living in Town 15+ years, followed by 10-15 years, less than a year, 5-10 years, and 1-2 years. Long-term and new residents had the most positive responses.

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- *“There are a variety of sports/recreation groups in the Town I could join”*: Weak statistical difference indicated that the strongest positive response from those living in Town 15+ years, followed by 5-10 years, 10-15 years, 2-5 years, 1-2 years, and then a very large gap down to less than a year.

The results demonstrate that long-term residents of the Town perceive more opportunities for social interaction within their age group as well as access to sports and recreation programs in the Town, whereas newer residents perceive there being significantly less opportunities for social interaction. The outlier in terms of this connection is that long-term residents and new resident feel as though there is a variety of activities available to their age group, with residents who have been in the Town for a moderate amount of time (2-10 years) are less aware of the activities available to them. What this data could point to is long-term residents feeling more welcome and more socially connected, medium term residents being less aware of the recreational offerings, and newer residents being aware of recreational offerings but perhaps not feeling as welcome or able to participate in the recreational offerings.

Lastly, in terms of how different age groups receive information the following findings point to older adult receiving information digitally less than other age groups, however, it should be noted that the survey was largely distributed digitally, therefore, those who completed it were more likely to be more proficient in digital forms of communication – which should be considered in interpretation of the results.

- 50% of respondents aged 15-44 get information via social media as main source;
- 57% of respondents aged 45-64 get information via social media as main source;
- 43% of respondents aged 65-74 get information via social media as main source, followed by:
 - email (27%) and
 - website (20%);
- 37% of respondents aged 75-84 get information via email as main source, followed by:
 - social media (33%) and
 - word-of-mouth (17%);
- Main source of information for respondents aged 85-94 was split evenly between:
 - email (33%),
 - mail and paper newsletters (33%) and
 - word-of-mouth (33%).

Overall, the results of the community survey were consistent with feedback received in other engagement activities and point to long-term residents and women as being more socially connected, while medium to new term residents as well as males as being less socially connected and potentially at greater risk of isolation.

The community survey Questions are attached in Appendix G to this plan.

*(*Please note the interpretation of survey results and inferential statistical analysis options are limited due to the size and distribution of the sample. However, some preliminary conclusions can be drawn.)*

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4.7 Summary of Engagement & SWOC

Throughout the Public Engagement Phase, it was clear that while there are challenges and areas for improvements to make the Town more age-friendly, there are also a number of areas in which the Town is excelling. The Town undertaking an AFC Plan Renewal is an indication that an age-friendly community is important to both the Town and residents. The existing strength of the Town in terms of age-friendliness that the participants spoke to the most was location. Many participants expressed that the benefits of being in close proximity to the larger urban centre of Ottawa while having the benefits of a smaller Town like Arnprior is an attractive feature for older adults. Another strength discussed was the number of existing services (at home supports, healthcare services, recreation programs, etc.) available to older adults in the municipality.

Themes related to challenges that arose throughout public engagement, were largely centered around the communication of services, programs, and events to older adults, and the coordination amongst organizations and agencies providing these services, programs and events. Additionally, there were many comments around the need for transportation solutions and improved accessibility of the built environment to improve older adults access to various destination in the Town. Further, many older adult participants indicated that they would like to actively contribute to the community through the sharing of their skills and experience, as well as learning from other's skills and experiences.

Based on the feedback received through the Public Engagement Phase as well as information reviewed as part of the Needs Assessment and the Present State Analysis the following Strength, Weaknesses, Opportunities, and Challenges (SWOC) has been prepared:

| Strengths | Weaknesses |
|---|--|
| <ul style="list-style-type: none">• Close-knit small-town atmosphere• Local health services• A strong variety of existing programs and services for older adults• Ample green space and opportunities for outdoor recreation• Strong sense of safety• Proximity to larger urban centres | <ul style="list-style-type: none">• Limited transportation options• Lack of bike lanes or evenly paved surfaces for scooters• Accessibility of downtown buildings and condition of sidewalks• Limited capacity of SALC• Few public washroom facilities• No community newspaper• Long waitlists for family doctors• Lack of third places to gather |
| Opportunities | Challenges |
| <ul style="list-style-type: none">• Coordinate volunteer network• Sharing information on older adult services via local radio• Knowledge sharing and intergenerational programming• Re-establish the Greater Arnprior Seniors Council (GASC)• Grants and public-private partnerships• Collaborate with existing providers and the County to coordinate regional transportation | <ul style="list-style-type: none">• Volunteer coordination and burnout• Funding not keeping pace with costs• Resource constraints• Inflation and growing financial pressures• Lack of historical funding• Ageism and age-related stigma• Auto-centric community design• Limited housing types outside of single detached dwellings• High cost of housing |

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| | |
|--|--|
| <ul style="list-style-type: none">• Work with other levels of government to increase funding• Opportunity to re-engage and rebuild age-friendly community networks post-COVID | <ul style="list-style-type: none">• Growing community with greater demands on services |
|--|--|

Table 8: Strengths, Weaknesses, Opportunities, and Challenges

5.0 Vision and Guiding Principles

5.1 Vision

The visions and guiding principles of this Plan continue to be those established through the Town of Arnprior's 2016 Age-Friendly Community Plan. Wording has been updated, and additions have remained to account for feedback received during the public engagement phase of the planning process, however, the intent and "preferred future" identified by today's residents remains the same.

A vision statement describes the "preferred future" of a community and its stakeholders. Participants at the 2016 October community forum engaged in a visioning exercise that identified the following elements of an age-friendly community vision for the Town of Arnprior. This vision has been built upon through the Public Engagement Phase of the AFC Plan Renewal, by asking participants "What does an age-friendly community mean to you?".

An open, respectful and inclusive community that respects and engages older adults through:

- Enhanced facilities and infrastructure that meets the needs of residents of all ages and abilities.
- Maintaining a broad range of older adult focused services and supports.
- Supporting a community culture that fosters positive engagement, lifelong learning, and comprehensive wellbeing.

Through this vision it is necessary to acknowledge that an age-friendly community is not a destination that a community arrives at, but rather an age-friendly community is one which is in a continuous state of becoming, adjusting, and remaking plans and policies to ensure that it meets the needs of residents of all ages.

5.2 Guiding Principles

The original Steering Committee created to oversee the creation of the Town's 2016 Age-Friendly Community Plan had participated in an exercise at its inaugural meeting to identify broad principles to govern the development and implementation of the AFC plan. These were compared and found to be consistent with the guiding principles suggested on the University of Waterloo AFC website, which had been used as a resource in the creation of the original AFC Plan. Wording has been modified to be more concise; however, the intent remains the same as the original guiding principles. The five guiding principles for the Town of Arnprior's Age-Friendly Community Plan are as follows:



Figure 3: Guiding Principles

These principles governed the development of the Town of Arnprior Age-Friendly Community Plan renewal and will continue to guide its ongoing implementation.

6.0 Goals, Priority Actions & Pathways to Implementation

The goals and priority actions listed in this section are derived directly from the themes identified through the Public Engagement Phase, needs identified through Needs Assessment, Present State Analysis, and Plan Evaluation, as well as consideration for the eight interconnected domains outlined within the WHO Age-Friendly Cities Guide. Each of the seven goals will touch on at least one of the interconnected domains as indicated under each respective goal. The eight interconnected domains which are outlined below:



Figure 4: World Health Organization Eight Interconnected Domains of Urban Life.

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Under each goal will be a set of priority actions as well as recommended pathways to implementation which include listed potential partners, outlined deliverables, and the following estimated time frames:

| Time Frame | Range |
|-------------|--------------|
| Short Term | 1 – 3 years |
| Medium Term | 4 – 7 years |
| Long Term | 8 – 10 years |

Each priority action is rooted in the local context of the Town of Arnprior, and as the community continues to grow and evolve, goals and priority actions have been designed to be flexible in such a way that they can be interpreted and adapted to meet evolving conditions in the Town.

The Age-Friendly Community Goals are as follows:



Figure 5: Town of Arnprior Age-Friendly Community Goals.

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6.1 Mitigating Ageism & Age-Related Stigma

“There becomes a pride issue in aging...not wanting to admit that you need help.”

Interconnected domains:

**Respect
and Social
Inclusion**

**Social
Participation**

**Community
and Health
Care**

Ageism is an often-overlooked challenge. However, how people think and talk about aging fundamentally shapes how society sets up systems and supports older adults. Older adults are often viewed, thought of, and spoken about as one homogenous group¹¹. This issue worsened with the COVID-19 pandemic in which older adults were consistently framed as being weak, passive and at risk¹². An alternative framing of aging in society is required, where older adults like any other age group are seen as possessing a multitude of identities, experiences, abilities, individual attributes and characteristics – and all are respected. One older adult may be actively involved in recreation activities in their community, another may be an avid reader and a computer whiz, while another may not know how to use a computer but loves gardening, another a grandmother living with dementia. It is important to recognize that older adults represent a diverse group that are worthy of respect and inclusion.

The priority actions below are aimed at positively improving the way aging is talked about and viewed in the Town. Rather than aging being something that is associated with decline the priority actions work to help inform, educate and reframe older adulthood as a natural progression of life that presents unique opportunities and ways of being.

| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|--|---|---|--------------------------------|
| Language review of materials and content for older adults to ensure use of age-inclusive language. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee | Internal standards for the use of age-inclusive language. | Short Term |
| Provide guidelines for age-inclusive language to local business and services. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee | Age-inclusive language guideline. | Short Term |

¹¹ Stephenson, J. (2013), "Age Discrimination – Ageism in Employment and Service Provision", *Equality, Diversity and Inclusion*, 32(6), 629-631. <https://doi.org/10.1108/EDI-05-2013-0023>

¹² Morgan, T., Wiles, J., Williams, L., & Gott, M. (2021). COVID-19 and the portrayal of older people in New Zealand news media. *Journal of the Royal Society of New Zealand*, 51(S1), S127–S142. <https://doi.org/10.1080/03036758.2021.1884098>

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| | | | |
|--|--|---|-------------|
| | Upper Ottawa Valley Chamber of Commerce | | |
| Establish an Age-Friendly Resource Section within the Arnprior Public Library. | Town of Arnprior Arnprior Public Library Older adult residents | Age-friendly resources and information. | Medium Term |

Renewed Town of Arnprior Age-Friendly Community Plan

6.2 Fostering Accessible & Age-Friendly Built Environments

“Going out gives you the confidence to go out again.”

“Stop accommodating cars over people.”

“Sidewalks start and stop in weird places, sidewalks are very broken in many places in the residential areas.”

“People will help if they are there but if not, you cannot get in the door.”

“There should be a designated public washroom facility in our downtown core.”

Interconnected domains:

Outdoor
Spaces and
Buildings

Respect and
Social
Inclusion

Age-friendly communities can only result from integrated approaches that are centered on how older adults actually live their day-to-day lives. If an older adult cannot access a certain destination as a result of a barrier – this is a significant as it represents an exclusion from a space. This can reduce wellbeing as it can negatively impact one’s dignity and self-perception and potentially result in an older adult avoiding going out into the built environment and contributing to isolation. Alternatively, an age-friendly built environment reflects the Town’s commitment to inclusivity. As it ensures that older adults, regardless of ability, are able to fully participate in society without facing discrimination and exclusion due to barriers.

It is also important to acknowledge that there is more to inclusive age-friendly planning and design than just ensuring access¹³. Accessibility is the baseline for age-friendly environments, however past this the opportunities are endless – the built environment can also be designed to account for play and other features than can help facilitate older adult wellbeing.

The priority actions outlined below are designed to not only address specific features that can be improved in the built environment but also include ways to directly involve residents in these tasks, in unique and novel ways. Thus, inviting residents to participate and take ownership of the condition of their community.

¹³ Vincent, E. (2023). *Playing in Place: An Analysis of Enabling and Limiting Play Environments Through the Lens of Older Adults in Victoria, B.C.* WEB: [Playing in Place: An Analysis of Enabling and Limiting Play Environments Through the Lens of Older Adults in Victoria, B.C.](#)

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| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|--|--|--|--------------------------------|
| Continue a sidewalk inventory, documenting conditions, and categorizing the need for repair and frequency of use accordingly. Invite residents to provide feedback on sidewalks in need of repair. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee Residents | Sidewalk inventory Rebuilt sidewalks Drawing attention to the location of hazards with high visibility markers. | Continuous |
| Encourage improved accessibility of stores and businesses Downtown, supported by Community Improvement Plan (CIP) incentive programs. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee Upper Ottawa Valley Chamber of Commerce Arnprior McNab/Braeside Men's Shed | Retrofits and renovations such as: <ul style="list-style-type: none"> - Removable ramps - Hand railings - Automatic door openers | Continuous |
| Improve access to existing public washroom facilities in the core area of the Town. | Town of Arnprior | Public washroom signage Maps to public washrooms | Short Term |
| Identify roads suitable to bike/scooter lanes and pursue opportunities for their implementation. | Town of Arnprior | Bike/scooter lanes | Medium to Long Term |
| | County of Renfrew | Transportation Master Plan | Short Term |
| | Accessibility and Age-Friendly Advisory Committee | Quiet Street Identification | Short to Medium Term |

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6.3 Strengthening Channels of Communication & Support

“You have to see a poster, take a picture of it, and remember you took a picture of it – easy to forget.”

“Really important that partners step up and be committed.”

“Communication with other agencies is where it would help.”

“Small groups coming together to address issues – looking for commonalities.”

Interconnected domains:

Communication
and Information

Social
Participation

Civic Participation
and Employment

Throughout the Public Engagement Phase, frustration around communication and coordination of services and supports for older adults continuously came up as an issue. The need for more consistent, accessible, and inclusive communication channels to inform older adult residents about available services, programs, and community events was clear. Coordination amongst service providers was also described as fragmented, with calls to revitalize the Greater Arnprior Seniors Council as well as the need to create a tool or appoint a dedicated coordinator to streamline resources and organize volunteers to support age-friendly initiatives and programs. Participants stressed the importance of integrating diverse community groups and ensuring that communication strategies are proactive, multi-channeled, and tailored to the needs of both older adults that are long-term residents as well as older adults who are newcomers to the community. The priority actions listed below are designed to help meet the goal of Strengthening Channels of Communication and Support aim to get different groups talking about how they can assist one another in the delivery of services, programs, and events to help contribute to a more age-friendly Arnprior. Many of these priority actions are not new, the establishment of a Greater Arnprior Seniors Council was a result of recommendations included in the 2016 Arnprior Age Friendly Community Plan. The re-establishment of the Greater Arnprior Seniors Council calls for renewed support in order to move forward with the proposed age-friendly initiatives as well as proceeding priority actions.

Renewed Town of Arnprior Age-Friendly Community Plan

| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|--|---|---|--------------------------------|
| Re-establishment of and support for a Greater Arnprior Seniors Council (GASC) to work with the AAFAC. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee Arnprior Public Library Town of Arnprior Recreation County of Renfrew Arnprior McNab/Braeside Men's Shed Arnprior Legion Seniors at Home Arnprior Regional Health Dementia Society of Ottawa and Renfrew Service Clubs | Greater Arnprior Seniors Council | Short Term |
| Encourage the establishment of an Age-Friendly Working Group as an informal group made up of service providers who will meet with the intent to communicate and coordinate the delivery of services and supports, this group will advise the AAFAC and GASC on an as needed basis. | Arnprior Public Library Town of Arnprior Recreation County of Renfrew Arnprior McNab/Braeside Men's Shed Arnprior Legion Seniors at Home Arnprior Regional Health Dementia Society of Ottawa and Renfrew Service Clubs | Community based Age-Friendly Working Group. | To be determined by community. |

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|--|---|------------------------------|----------------------|
| Establish an Arnprior volunteer registry on which various organizations can draw upon when needed. | Town of Arnprior Seniors at Home Greater Arnprior Seniors Council Service Clubs Volunteers | Volunteer registry | Medium Term |
| Develop a printed annual, biennial, or quadrennial Age-Friendly Community Guide containing information and resources for older adults in the community that can be picked up at public facilities in the Town. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee Greater Arnprior Seniors Council | Age-Friendly Community Guide | Short to Medium Term |
| Implementation of a program to share/distribute information on services and supports available to older adult residents that are newcomers to the community. | Greater Arnprior Seniors Council Seniors at Home Service Clubs Volunteers | Resident Program | Short to Medium Term |

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6.4 Rethinking Housing

“Parks and housing need to be integrated.”

“Affordable housing is a challenge.”

“Keeping people in the community as long as possible.”

“Apartments in Town are unaffordable.”

“We need much more co-op rentals and rent geared to income housing in Arnprior.”

Interconnected domains:



Based on feedback gathered throughout public engagement, the housing situation for older adults in the Town of Arnprior, like many municipalities across Canada, reflects a complex mix of challenges and opportunities. Rising rental costs, influenced by urban expansion from larger urban centres, are exacerbating housing pressures in the Town. Additionally, waitlists for long-term care facilities are resulting in some older adults remaining in community housing longer than intended, contributing to longer waitlists for community housing as well. Despite these challenges, there are opportunities for innovative housing solutions for older adults. For instance, research in this area has pointed to small-scale, non-profit homes that allow for independent living with communal meal spaces that foster social interaction¹⁴. This aligns with feedback received during engagement in which participants highlighted the important role common rooms in apartment buildings play in socialization and reduction of isolation. As such there are opportunities to better utilize existing communal spaces to foster social interaction, as well as promote developments designed around these communal uses.

Other opportunities for housing can also tie in intergenerational living, which can be encouraged and facilitated through as-of-right additional residential units – fostering intergenerational support and reducing risk of social isolation. Existing housing stock in the Town can also be leveraged by encouraging intensified use of underutilized housing through home sharing and co-living arrangements. Programs that focus on renovating and retrofitting existing homes to make them more accessible and suitable for older adults, as well as home maintenance support, can all help enable older adults to age-in-place. Lastly, collaboration between different levels of government, non-profits, and private developers should be fostered to implement innovative housing solutions and explore funding models to support affordable and market rate older adult housing.

¹⁴ Henry, A., Heinen, A., & Witoszkin, A. (2019). *Innovative Seniors Housing*. WEB: [Innovative-Seniors-Housing-2019PLAN530-CMHC.pdf](#)

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| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|---|--|---|--------------------------------|
| Partner with other levels of government, non-profit housing providers, and local developers to expand housing options in the Town. | Town of Arnprior County of Renfrew Government of Ontario Government of Canada Non-profit housing providers Developers | Expanded stock of different housing types available Greater availability of affordable housing options | Medium to Long Term |
| Advocate for increased affordable housing and social service subsidies. | Town of Arnprior County of Renfrew | Additional funding | Medium to Long Term |
| Explore opportunities for co-living as well as intergenerational living amongst older adults in the form of additional residential units. | Town of Arnprior County of Renfrew Greater Arnprior Seniors Council Developers Non-profit housing providers | Older adult focused additional residential unit program. | Medium to Long Term |
| Research and pursue innovative housing opportunities (i.e., older adult dementia villages, older adult housing co-ops, etc.) | Town of Arnprior Accessibility and Age-Friendly Advisory Committee County of Renfrew Non-profit housing providers Developers Retirement Community Organizations | Additional funding and innovative older adult housing options | Medium to Long Term |

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6.5 Expanding Transportation Networks

“New homes are beyond walking distance of core area shopping. This increases car dependence.”

“There is a difference between isolation by choice and isolation not by choice.”

“It’s hard to prevent their world from becoming smaller.”

“Winter is more of an isolating time especially for those living independently in the community.”

Interconnected domains:

Transportation

**Respect and
Social
Inclusion**

Transportation was one of the most prominent areas of feedback received from participants throughout the public engagement. For many older adults in the Town, transportation is a central concern, especially as it relates to an older adults’ ability to age in place and maintain independence. The loss of a driver’s license can be a critical turning point for an older adult, without the proper transportation supports it can result in a significant reduction in independence, dignity, social interaction, and overall level of wellbeing. Based on feedback received through engagement, there are a variety of challenges that transportation programs are facing. Funding constraints arose as a recurring theme, with the expiration of grants threatening the sustainability of transportation programs. In the Town, there has been consistent year-over-year growth in demand for transportation services, yet funding has not kept pace with the increased demand for services. The number of volunteers—many of whom are aging into older adulthood themselves—has diminished post-COVID, further challenging service delivery. Lastly, for those who are lucky enough to have an informal network of family and friend to provide transportation support, it still may not be a sustainable transportation option. Research suggests that transportation should be treated as a ‘merit good’ as it is a service that provides a broad societal benefit and thereby warrants public investment¹⁵. This is something that is being recognized at different levels of government for example the province has boosted investment in transit in rural communities through the Ontario Transit investment Fund (OTIF)¹⁶. Research into the viability of transit and funding opportunities to support it is amongst one of the priority actions outlined below. Despite being a relatively compact community, transportation remains a significant barrier to achieving a truly age-friendly community within the Town as transportation to medical appointments and after hour service remains an ongoing challenge. Priority actions aimed at addressing this issue will require renewed funding, innovative service models, and collaboration with local organizations, neighbouring municipalities, and levels of government to ensure older adults can remain mobile, connected, and independent. Despite the current challenges there are opportunities for creative, community-based transit solutions such as hop-on-hop-off shuttles, ridesharing and/or ride

¹⁵ Fraade-Blanar, L., Best, R., & Shih, R.A. (2022). *Transportation Equity for Older Adults*. WEB: [Transportation Equity for Older Adults](#)

¹⁶ Ontario. (2024). *Ontario Investing in Transportation for Rural Communities*. WEB: [Ontario Investing in Transportation for Rural Communities | Ontario Newsroom](#)

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matching programs, and on-demand transit programs. Other supports can include a registry where older adults can self-identify as being in need of transportation support, they can further specify what kind of support they are in need of (i.e., transportation to appointments, grocery store, out-of-town travel, etc.) with this information transit providers and local organizations can work together to match them to the most appropriate transit service and provide these older adults with the necessary information. In addition to the volunteer registry identified as a priority action under the goal of Strengthening Channels of Communication & Support, volunteers can self-identify as being able to provide rides to key destination and programming. This would further enable the pairing of need to support.

| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|---|---|--|--------------------------------|
| Integrate and coordinate existing transportation services. | Seniors at Home Retirement Community Organizations Local businesses Local school boards | Expanded operation hours and pooling of resources (volunteer, equipment, etc.) | Short to Medium Term |
| Research and work with agencies and governments to advocate for funding and subsidies for local transportation. | Town of Arnprior Accessibility and Age-Friendly Advisory Committee Government of Canada Government of Ontario County of Renfrew Seniors at Home and other transportation providers | Identified funding sources / programs | Short to Medium Term |
| Collaborate with neighbouring municipalities on on-demand transit programs. | Town of Arnprior Neighbouring municipalities (e.g. McNab Braeside, Renfrew, etc.) County of Renfrew Transit providers | On demand transit pilot program | Long Term |
| Provide additional transportation support to older adults on waitlists for Long Term | Arnprior Regional Health Seniors at Home | Continued additional transportation supports | Medium to Long Term |

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|---|--|---|-------------|
| Care or older adults who have self-identified as requiring transportation supports. | Township of McNab/Braeside | | |
| Explore the viability of ridesharing programs in the Town. | Town of Arnprior County of Renfrew Rideshare providers | Identified opportunities for ridesharing programs | Medium Term |

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6.6 Supporting Intergenerational Learning

“Seniors have skills and experiences that they could be contributing – but may not know how to engage – or where to find out about opportunities to participate.”

“It takes a community to build a community.”

“Tap the talent of older people.”

“When people your age are gone, who are you going to hang out with?”

Interconnected domains:

Respect and
Social
Inclusion

Social
Participation

During public engagement, many participants expressed a desire for more intergenerational programming available for youth, families, and older adults. Participants suggested several thoughtful and community-driven initiatives related to intergenerational engagement that could be pursued such as community gardens, intergenerational cooking programs, as well as carpentry and other activities that people of different age groups could participate in together. These suggestions reflect a strong desire to foster connection, knowledge exchange, and mutual support across age groups. Many older adults expressed that they would appreciate learning about topics that different age groups are knowledgeable in, as well as teaching other age groups the skills that they are experienced in. The giving and taking of knowledge was a very important feature of these programs, in order for older adults to not only contribute to the community but to also learn from community members of different ages. In other words, there is value in creating opportunities for older adults and youth to interact meaningfully. Intergenerational programs have been shown to be beneficial to every age group¹⁷. From pre-school, elementary school, middle school, high school, and college students' participation in intergenerational programs has shown to improve confidence, feel empowered in their communities, and improve cognitive, social, and physical benefits¹⁸. Benefits for adults include better communication and civic participation, while older adults experience decreased social isolation, stronger sense of purpose, increased self-esteem and greater life satisfaction¹⁹.

The priority actions listed under this goal are intended to be scalable and to target each age group. For example, intergenerational day programs can start out on a weekly or monthly basis and be scaled to be integrated facilities (such as a childcare facility within a retirement facility). By allowing for opportunities for intergenerational programming at every age, it enables participants to engage at their ability level. For instance an older adult who has a skill that they are looking to teach, or a skill that they are looking to learn they can participate in a shared learning program,

¹⁷ Generations United. (2021). *Making the Case for Intergenerational Programs*. WEB: [2021-MakingTheCase-WEB.pdf](#)

¹⁸ Ibid.

¹⁹ Ibid.

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whereas an older adult who is looking to maybe read books to children, or partake in more informal activities may prefer participating in a day program, another older adult who may be interested in sharing knowledge or local history could partake in an education or course related programming. Intergenerational programming can be set up in such a way that it is a 'pick your own adventure'. It is also important to acknowledge that not all intergenerational activities have to be directly implemented, by simply creating shared spaces that are both welcoming and accessible to individuals of different generations intergenerational interaction can occur naturally. These priority actions are based on the recognition that intergenerational efforts not only benefit older adults but also enrich the broader community by building social capital, preserving local knowledge, and promoting mutual respect across generations.

| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|--|--|---|--------------------------------|
| Seek opportunities for intergenerational day-programs for older adults and youth and/or shared facilities for childcare within retirement homes. | Town of Arnprior County of Renfrew Arnprior Regional Health / SALC Seniors at Home Local childcare providers Arnprior Museum Local retirement homes | An intergenerational day program | Short to Medium Term |
| Establish an intergenerational matching program that pairs older adults and other age groups to skill share in pairs or groups. | Arnprior McNab/Braeside Men's Shed Arnprior Public Library Arnprior Museum Arnprior Legion Town of Arnprior Recreation Greater Arnprior Seniors Council SALC | Intergenerational Shared Learning Program | Medium Term |

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| | | | |
|---|--|--|----------------------|
| | Other local organizations | | |
| Seek out and identify opportunities where older adults can participate in educational and course programming. | Local school boards Town of Arnprior Arnprior Museum Arnprior Public Library | Opportunities for students and older adults to collaborate on school and course projects | Short to Medium Term |
| Establish volunteer buddy program to target older adults who are at heightened risk of isolation. | Seniors at Home Arnprior Regional Health / SALC Dementia Society of Ottawa and Renfrew County Arnprior Legion | A buddy program for older adults at risk of isolation | Medium Term |
| Identify built environments that could be made to be intergenerational environments through the inclusion of age-friendly features. | Town of Arnprior Town of Arnprior Recreation Arnprior Museum Arnprior Public Library Arnprior Regional Health / SALC Greater Arnprior Seniors Council | Intergenerational environments in the town | Medium to Long Term |

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6.7 Enabling Comprehensive Health & Wellbeing

“Isolation becomes a way of life. Socialization builds momentum.”

“Providing support to people who are providing support.”

“Simple things are very important – social intervention keeps minds active.”

“I drive an hour to see a doctor. This is not viable as I age.”

Interconnected domains:

Community
and Health
Care

Respect and
Social
Inclusion

Social
Participation

Feedback from participants expressed appreciation for existing health services and programs in the Town while acknowledging that there are opportunities for collaboration in the coordination and delivery of services, as well as opportunities to pursue additional funding, and targeted outreach directed at older adults most at risk of isolation. In addition, feedback was received regarding a desire for increased mental health supports for older adults in the Town.

The priority actions below, while many are carried forward from the 2016 Town of Arnprior Age-Friendly Community Plan, other priority actions have been added to make their implementation more comprehensive in scope. Singularly focused active aging policies do not necessarily account for the complex realities of aging in which older adults can live with multiple chronic conditions, and face significant social, psychological, and environmental challenges²⁰. Research continues to demonstrate that the social determinants of health, which can include financial security, mobility, cognitive changes, living arrangements²¹, etc. all play a major role in the overall health and wellbeing of an individual. In other words, there is a clear interrelationship between social factors and the health of older adults²². The priority action listed below aim to increase and expand the physical and mental health services available to older adults in the Town, while also addressing the needs of caregivers, the public's awareness of aging and health, and promoting social interaction and intervention to reduce isolation amongst the most vulnerable older adults.

²⁰ MacLeod, S., Schwebke, K., Hawkins, K., Ruiz, J., Hoo, E., & Yeh, C. S. (2018). Need for comprehensive health care quality measures for older adults. *Population health management*, 21(4), 296-302. WEB: [Need for Comprehensive Health Care Quality Measures for Older Adults | Population Health Management](#)

²¹ Ibid

²² Perez, Felipe P., Carmen A. Perez, and Magali N. Chumbiauca. "Insights into the social determinants of health in older adults." *Journal of biomedical science and engineering* 15.11 (2022): 261. WEB: [Insights into the Social Determinants of Health in Older Adults](#)

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| Priority Actions | Potential Engagement Partners | Deliverables | Time Period for Implementation |
|--|---|--|--------------------------------|
| Research and pursue funding opportunities for expanded older adult health programs. | Town of Arnprior Arnprior Regional Health Arnprior and District Family Health Team Dementia Society of Ottawa and Renfrew County | Increased funding | Short to Medium Term |
| Undertake initiatives, including working with existing health providers, to attract more family physicians to the Town. | Town of Arnprior Arnprior Regional Health Arnprior and District Family Health Team | Recruitment initiatives | Short, Medium, to Long Term |
| Research and educate the public on how social factors can impact individual health. Pursue opportunities to develop a social determinant of health assessment tool for older adults. | Town of Arnprior Arnprior Regional Health Arnprior and District Family Health Team Dementia Society of Ottawa and Renfrew County | Increased public awareness on the social determinants of health and potential assessment tools | Medium to Long Term |
| Work with the County to continue to expand health promotion and healthy living initiatives specific to older adults. | Arnprior Regional Health Arnprior and District Family Health Team County of Renfrew | Courses, programs, and information | Short, Medium, to Long Term |
| Work with older adults aged 80 years and older to develop recreation programs tailored to this | Town of Arnprior Recreation Arnprior Regional Health / SALC | Recreation programs developed specifically for older adults aged 80 + | Short Term |

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|---|--|---|----------------------|
| group's needs and abilities | Dementia Society of Ottawa and Renfrew County | | |
| Consult with experts in recreation programming through groups such as Recreation Professionals of Ontario, and Parks and Recreation Ontario | Town of Arnprior Recreation Professionals of Ontario Arnprior Regional Health / SALC Parks and Recreation Ontario | Dialogue with Provincial organization on recreation and improved practices. | Short to Medium Term |
| Expanded and continued services for older adults living with dementia. | Arnprior Regional Health Dementia Society of Ottawa and Renfrew County | Expanded programs to support the specific needs of older adults living with dementia. | Medium Term |
| Expanded mental health support for older adults and caregivers. | Arnprior Regional Health Arnprior and District Family Health Team Dementia Society of Arnprior and Renfrew County | Supports designed to support the mental health of older adults and caregivers. | Medium Term |

7.0 Recommendations for Monitoring & Conclusion

7.1 Recommendations for Monitoring

Experience from other jurisdictions as well as previous experience in the Town has shown that AFC Plans require some kind of permanent group that has been mandated to implement the strategy, a group of champions, in order to ensure successful ongoing implementation, monitoring, revision and evaluation of goals and priority actions.

The re-establishment of the Greater Arnprior Seniors Council and task-oriented groups to work on specific implementation objectives. With renewed support from the Town, this approach could fulfill this function and it is recommended that it again be made a permanent community entity charged with working directly with the Town in overseeing the ongoing development, implementation and monitoring of the Town's renewed AFC plan.

Given the current structure of Council and its Committee's, creation of the GASC within the mandate of the AAFAC would provide both a place for the champions to report to and to provide support as needed. The previous mandate for the Greater Arnprior's Senior Council had the group as the sole over-seers and implementors of the AFC Plan, hence the tendency to burn-out and overtax a small group. The creation of a separate group would require resources that may not be available to support a full Committee.

Included in the priority actions are the establishment of other task-oriented support groups to provide input to the AAFAC. The various realms involved in supporting an age-friendly community.



Figure 6: Proposed coordination of Age-Friendly Community Plan.

Accessibility & Age-Friendly Advisory Committee (AAFAC): The AAFAC will continue to provide sound advice and recommendations to Council related to the accessibility of Town programs, services and facilities for all users. They will also serve to promote and facilitate a barrier-free and age-friendly community by assisting in the removal and prevention of barriers faced by persons of varying abilities and the creation of programs and services that can be enjoyed by residents and visitors of all ages.

The AAFAC will remain focused on the removal of barriers in the community that prevent accessibility and age-friendliness in the Town. They will continue to work directly with Council.

The AAFAC is currently primarily barrier-free focused, and the Town will have to confirm the change in role and focus. This may lead to an alteration to the membership of the Committee as the Town examines the implementation of these recommendations to include representatives of the various older adult interests.

Greater Arnprior Seniors Council (GASC): A re-established GASC as well as community run task-oriented support groups informing and working with AAFAC to provide recommendations based on the previous goals of GASC including:

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1. *enhance facilities and infrastructure to enable older adults to fully participate in the community;*
2. *improve older adult-focused services and supports while promoting and coordinating existing services and assets; and*
3. *foster positive engagement and active lifestyles for older adults.*

While all these goals would still be relevant to a renewed GASC, rather than taking on sole responsibility for all these efforts, we propose a division of responsibilities amongst community run (volunteer) task-oriented support groups to provide ideas/recommendations to assist with the AAFAC implementing their role. For example, AAFAC should be the main spearhead of efforts to “*enhance facilities and infrastructure to enable older adults to fully participate in the community*”. This global focus on the implementation of this plan is appropriately situated within this Council Committee.

As an example, if the Committee finds it needs assistance with the improvement of “*older adult-focused services and supports while promoting and coordinating existing services and assets*”, they can turn to a community-based support group such as the proposed “Age-Friendly Community Working Group”.

For the final goal, it is recommended that “*active lifestyles*” is changed to “*comprehensive wellbeing*”, and that all groups including GASC, AAFAC, and the Age-Friendly Community Working Group be tasked with fostering “*positive engagement and comprehensive wellbeing for older adults*”.

The role of GASC will be to support and coordinate these goals amongst the respective support group and to be the main advocacy point for older adults in the Town – a “home base” of sorts.

The GASC is older adult focused.

Age-Friendly Community Working Group: As outlined above the main role of this group would be to “*improve older adult-focused services and supports while promoting and coordinating existing services and assets*”. This group would be an informal community-based group made up of service providers in the Town. The group could provide an opportunity for these service providers to come together, coordinate efforts, pool resources, share experiences, and foster the efficient and effective delivery of services and supports to older adults in the Town. This role is of benefit to these groups, and the AAFAC can utilize this group as a source of information (and vice versa) on an as-needed basis.

The Age-Friendly Community Working Group is service focused and can meet independently as needed to provide input on a specific topic.

Volunteer Registry: The Arnprior volunteer registry can contain a list of volunteers that have self-added themselves to the registry and that can be drawn upon to support volunteer initiatives in the Town. Various groups and organizations could use this registry, as needed, to recruit volunteers to provide support for various initiatives and events.

Renewed Town of Arnprior Age-Friendly Community Plan

7.2 Conclusion

The success of the goals and priority actions within the Town of Arnprior AFC Plan will be dependent on broad and sustained effort and engagement of service providers and agencies, local organizations, volunteers, community members, older adults themselves, and most of all the Town itself as a leader and advocate for the importance of age-friendly communities. The Town was an early adopter of the AFC Plan and offers a variety of services the focus on keeping older adults active in their community. However, as mentioned throughout this plan an age-friendly community is not a destination that is arrived at, rather it is a sustained and coordinated effort between the Town, its partners, and residents, to say throughout everything it does *"This is a community in which I want to grow old in."* By accounting for the most vulnerable members of the community in its design, policies, and plans, the Town makes itself open and inclusive to residents of all ages and abilities. And by approaching it in such a way as to address the comprehensive wellbeing of the individual by accounting for their participation in the social and built environment of the Town, from where they live, to who they interact with, to what programs are there to support them as they age, a sense of belonging in place is fostered. In the simplest of terms AFC Plans remind us of why we care about and build communities in the first place – *to support one another.*

This report has been prepared by J.L. Richards & Associates Limited for the Corporation of the Town of Arnprior's exclusive use. Its discussions and conclusions are summary in nature and cannot properly be used, interpreted or extended to other purposes without a detailed understanding and discussions with the client as to its mandated purpose, scope and limitations. This report is based on information, drawings, data, or reports provided by the named client, its agents, and certain other suppliers or third parties, as applicable, and relies upon the accuracy and completeness of such information. Any inaccuracy or omissions in information provided, or changes to applications, designs, or materials may have a significant impact on the accuracy, reliability, findings, or conclusions of this report.

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Renewed Town of Arnprior Age-Friendly Community Plan

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Platinum
member



Appendix A

Plan Characteristics [Plan Evaluation]

Town of Arnprior Age-Friendly Community Plan Renewal Plan Characteristics [Plan Evaluation]

| Plan Characteristic | Definition (Guyadeen et al., 2019, 124-125) | AFC Application (Pelopidas, 2021, 34-35) |
|-----------------------------------|--|--|
| Fact Base | The empirical foundation for a plan and helps to rationalize and prioritize plan goals and policies. | Fact base addresses an awareness of an aging population, population aging as an issue, current and forecasted population trends, the impacts of an aging population, the importance of planning for age-friendly communities, and the geographic distribution of older adults within a city. |
| Goals | Ambition statements about desired future conditions derived from the fact base analysis and from community and stakeholder consultations. | Goals address quality of life, healthy communities, walkable environments, and age-friendly communities. |
| Policies | Action-oriented mechanisms used to guide public and private decision-making in order to achieve plan goals. | Policies address land use, built form, community development and/or services, city systems, infrastructure, and healthy communities. |
| Implementation | A commitment to follow through on plan policies, including the steps needed to ensure that actions are carried out. | Implementation addresses how age-friendly environments will be implemented, if they are prioritized, timelines, and financial resources. |
| Monitoring and Evaluation | A systematic framework for continually tracking implementation activities and assessing the outcomes of those activities, [to] determine the extent to which plan goals are being achieved. | Monitoring and evaluation address on-going and post evaluation, and metrics related to age-friendly environments. |
| Public Participation | How the public and various stakeholder groups were engaged in the plan creation process. | Public participation addresses identification of engaged stakeholders and the public. |
| Inter-organizational Coordination | The interrelated nature of the plan creation and implementation processes...This includes ensuring proper coordination among various organizations and agencies between the different levels of government and municipal departments... [as] policies are often associated with other plans and initiatives. | Inter-organizational coordination addresses other local plans, regional plans (as applicable), and provincial or federal plans. |
| Organization and Presentation | The communicative aspects of a plan... A clearly organized and well-presented plan is readable, user-friendly, and, above all, relevant to the needs of the community. | Organization and presentation address the presence of a distinct table of contents section, defined terms, and maps and/or diagrams about age-friendly walkable environments |

Appendix B

Plan Indicators [Plan Evaluation]

Town of Arnprior Age-Friendly Community Plan Renewal Plan Indicators [Plan Evaluation]

| Plan Characteristic | Indicators |
|--------------------------|--|
| Fact Base (7 indicators) | <ul style="list-style-type: none"> • Awareness • Understanding • Aging Population • Population Forecasts • Impacts • Importance • Distribution |
| Goals (4 indicators) | <ul style="list-style-type: none"> • Quality of Life • Healthy Communities • Walkable Environments • Age-Friendly Communities |
| Policies (49 Indicators) | <ul style="list-style-type: none"> • Well Maintained Sidewalks/ Pavements • Well Maintained Trails/Paths • Repair • Obstacles • Sidewalk Presence • Wide Sidewalks • Stairs • Ramps • Hand Rails • Visual Crossing Cues • Presence of Street Crossings • Frequent Street Crossings • Auditory Crossing Cues • Speeding • Right-of-Way • Trail/Path Connectivity • Mixed Use • Paths/Trails • Transit Stops • Destinations (General) • Commercial Destinations • Food Stores • Recreational Destinations • Blue Spaces • Parks • Gardens • Rest Areas • Benches/Public Seating • Drinking Fountains • Access to Public Toilets • Street Signage • Adverse Conditions • Snow/Ice Clearance • Shade • Accessibility • Lighting • Useability of Information Materials |

| | |
|--|---|
| | <ul style="list-style-type: none"> • Food Programs • Employment and Unemployment • Sense of Belonging • Agism • Social Environments • Noise • Health Related Quality of Life • Social Isolation and Loneliness • Intergenerational Environments • Intergenerational Programming • Aging in Place |
| Implementation (4 indicators) | <ul style="list-style-type: none"> • Implementation • Priority • Financing • Timeline |
| Monitoring and Evaluation (2 indicators) | <ul style="list-style-type: none"> • On-going Evaluation • Metrics |
| Public Participation (3 indicators) | <ul style="list-style-type: none"> • Stakeholder Engagement • Public Engagement • Service Provider Engagement |
| Inter-Organizational Coordination (3 indicators) | <ul style="list-style-type: none"> • Horizontal • Vertical –Local/ Regional • Vertical –Provincial/Federal |
| Organization and presentation (2 indicators) | <ul style="list-style-type: none"> • Glossary • Maps/diagrams |

Citations:

- Guyadeen, D., Thistlethwaite, J., & Henstra, D. (2019). Evaluating the quality of municipal climate change plans in Canada. *Climatic Change*, 152(1), 121–143.
- Pelopidas, C. (2021). Age-friendly Policy: Evaluating Walkable Environments for Older Adults in Mid-sized Ontario Municipalities (Major Research Paper). University of Toronto, Toronto, ON.
- Vincent, E., M. Hartt, G. Fung & L. Smith. (2022). Good Planning or Good Intentions? An Age-Friendly Plan Evaluation of Victoria, Canada. *Canadian Planning and Policy*, 2022 (1): 1-19.

Appendix C

Service Provider Survey Questions

Town of Arnprior Age-Friendly Community Plan Renewal

Survey of Service Providers

The Town of Arnprior is in the process of renewing its Age-Friendly Community (AFC) Plan in order to ensure that the community is accessible, inclusive, has age-friendly social and physical environments, and that the services and programs offered to older adults reflect the goals contained in the Plan. Work on the renewed plan is anticipated to be completed by late summer/early fall 2025.

This survey is intended to gather information to support the effective and comprehensive provision of services for older adults in the Town of Arnprior. Therefore, we are reaching out to direct and indirect providers of services for older adults in the community to gauge their perception, experiences, and recommendations on how we can better serve older adults in the community.

The survey will take about 10 to 15 minutes to complete. Findings will be presented at a community stakeholder forum to be held in late March 2025 and will be used to inform the goals and strategies in the renewed AFC Plan.

Please complete this survey by March 15, 2025. Your responses are anonymized and only your organization's name will be required. Thank you for taking the time to undertake the survey, your feedback will directly support the renewal of the AFC Plan and help to support the Town of Arnprior as an age-friendly community.

Background Questions

1. Name of Organization: [written response]
2. Category of Service Provided (select all that are apply): [drop-down list]
 - Physical Health Services
 - Mental Health Services
 - Recreation Services
 - Social Services
 - Financial Services
 - Home Care Services
 - Transportation Services
 - Meal/Food Preparation Services
 - Long-term Care ServicesOther: [written response]
3. Size of organization: [written response – number]
4. Number of years in existence: [written response – number]
5. Duration of service: [drop-down]
 - One-off
 - Rare/Infrequent

- Ongoing
 - Other: [written response]
6. How would you describe your organization's demand for services: [drop-down]
 - High-Demand: Cannot meet demand, resources are spread thin, long waitlists, etc.
 - Medium-Demand: Demand is steady, and waitlists (if any) are short.
 - Low-Demand: Demand for service is low and/or in-frequent.
 7. What potential barriers, (i.e., technological issues, lack of awareness, etc.) if any, do older adults face in accessing your organization's services? [written response]
 8. Are there other service providers in the Town that provide similar services? [drop-down]
 - No, we are the only providers of this service in the community.
 - 1-2 other organizations provide similar services.
 - 3-4 other organization provide similar services.
 - 5+ other organization provide similar services.
 9. Does your organization partner or collaborate with other organizations in the delivery of services? [Y/N]
 10. What are the main challenges you face in your delivery of services (in-general): [written response]
 11. What are the main challenges you face in your delivery of services with regard to older adults (ages 65+): [written response]
 12. What improvements would make the delivery of services more effective/efficient? [written response]
 13. What does the Town do to help support your organization in the delivery of services? [written response]
 14. What can the Town do further to help support the delivery of your services? [written response]
 15. Are there any funding opportunities (which you do not have access to) that the Town can seek to support your services?

Thank you for taking the time to complete this survey. Your responses will help inform the Town of Arnprior's renewed Age-Friendly Community Plan.

Appendix D

Key-Informant Interview Questions

Town of Arnprior Age-Friendly Community Plan Renewal

Key-Informant Interview Questions

| Category | Questions |
|-------------------------------------|--|
| Background | <ul style="list-style-type: none"> • Name • Role/Organization • How long have you lived in the Town of Arnprior? • What makes the Town of Arnprior distinct from other municipalities in the Region? • How has the Town of Arnprior changed/evolved in recent years? |
| Age-Friendly Cities and Communities | <ul style="list-style-type: none"> • What features of an age-friendly community do you think the Town of Arnprior already has? • What gaps exist right now in terms of the Town of Arnprior becoming an age-friendly community? • Do older adults in the Town have sufficient opportunity to age-in-place? |
| Services | <ul style="list-style-type: none"> • In what service areas (for older adults) does the Town excel in? • What service areas (for older adults) could be improved? • What services do older adults in the Town have to travel externally to receive? (i.e. outside of the Town?) • What are emerging service areas for older adults in the Town? |
| Funding & Support | <ul style="list-style-type: none"> • What are the main funding sources for age-friendly initiatives in the Town? • What roadblocks to age-friendly initiative face in the Town? • Are you aware of any funding sources for AFC needs? • How are age-friendly initiatives prioritized amongst other initiatives in the community? |
| Population Questions | <ul style="list-style-type: none"> • Are the majority of older adults, people who have aged in the community? or |

| | |
|----------------------------|--|
| | <p>are they older adults moving to the Town later in life?</p> <ul style="list-style-type: none"> • Are there any older adults (i.e. dementia, limited mobility, etc.) that you believe could be falling through the cracks in terms of service delivery? • Have you noticed a significant change in the community since the implementation of the AFC Plan? • What is working about the current AFC Plan? And what is not? |
| Built & Social Environment | <ul style="list-style-type: none"> • Do older adults in the Town have access to third places? *third places are location where people spend time that are not home or work (e.g. coffee shops, bars, library, etc.) • Do older adults in the Town have a strong volunteer presence? • Are events for older adults well attended? Are they hosted frequently? |

Appendix E

Focus Group Questions

Town of Arnprior Age-Friendly Community Plan Renewal

Focus Group Questions

Ground rules for the Focus Group:

- *Everyone participates, no one dominates:* While we the group may be composed of both introverts and extroverts, every participant should have the opportunity to speak without one participant dominating the conversation. The facilitator will be responsible for ensuring that the discussion flows in a way in which each participant can share their thoughts within the parameters of the focus group.
- *Agree to disagree:* There does not need to be consensus across participants, and participants can have their own beliefs and perceptions while respecting those of others.
- *Parking lot:* Often during group discussions off-topic ideas, questions, and comments may come to participants' minds. These ideas, questions, and comments can be moved to a 'parking lot' to be revisited later in the conversation as a way of keeping group discussions on topic, without going down too many rabbit holes. The facilitator will use their discretion to ensure that the discussion is kept on track.
- *Respect the Privacy of Others:* Participants should respect one privacy and not share any stories or experience shared by others outside of the focus group discussion. Responses recorded during the focus group session by the facilitator will remain anonymous.
- *Respectful Behaviour:* Participants should maintain respectful behaviour throughout the focus group session, aggressive behaviour towards others will not be tolerated.

Engagement Questions:

- What would you say are the benefits of living here in the Town?
- What would you say are the challenges of living here in the Town?

Exploration Questions:

Opening:

- What does an age-friendly community look like to you?
- Would you say that the Town is an age-friendly community? Why or why not?
- What improvements could be made to the Town to make it more age-friendly?

Built Environment:

Now focusing on the built environment of the Town, the streets, sidewalks, public seating, facilities, etc.

- What is working?
- What can be improved?
 - Follow-up: suggestions for improvement

Services and Supports:

Turning to services and supports you receive here in the Town...

- What services do you find most valuable and why?
- What services are missing?
 - Follow-up: suggestions for improvement

Social and Recreational:

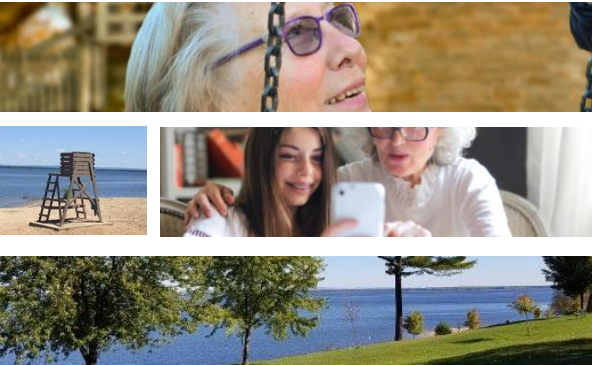
- Do you feel that you have adequate opportunities to socialize with your peers? With residents of other ages? Please provide examples in your responses.
- What social and/or recreational programs would you like to see more of in the Town?

Exist Questions:

- What is the most important thing you would like to see improved upon in the renewed AFC Plan?
- Is there anything else you would like us to know?

Appendix F

Community Open House Boards



Town of Arnprior Age-Friendly Community Plan Update

Thursday April 3rd, 2025

**Welcome to the
Open House!**



***Please sign-in at the desk**

We want to hear from you!

You can provide feedback in the following ways:

**1 Come speak
with us!**



**2 Grab some
sticky notes
and a pen to
record your
comments on
the boards.**

**3 Fill out a
feedback form
(located at
sign-in desk).**



What is an Age-Friendly Community?

What does an age-friendly community look like to you?

Please add your notes here!

“An age-friendly city or community is health promoting and designed for diversity, inclusion, and cohesion, including across all ages and capacities. An age-friendly community enable people to stay active; keep connected; and contribute to their community’s economic, social, and cultural life.”

- World Health Organization

In an age-friendly community, policies, services, settings and structures support and enable older adults by:

- Recognizing the capacity and resources among older adults;
- Anticipating and responding flexibly to aging-related needs and preferences;
- Respecting their decisions and lifestyle choices;
- Protecting those who are vulnerable; and
- Promoting older adult’s inclusion in and contribution to all areas of community life.

- World Health Organization, 2008



What is an Age-Friendly Community?

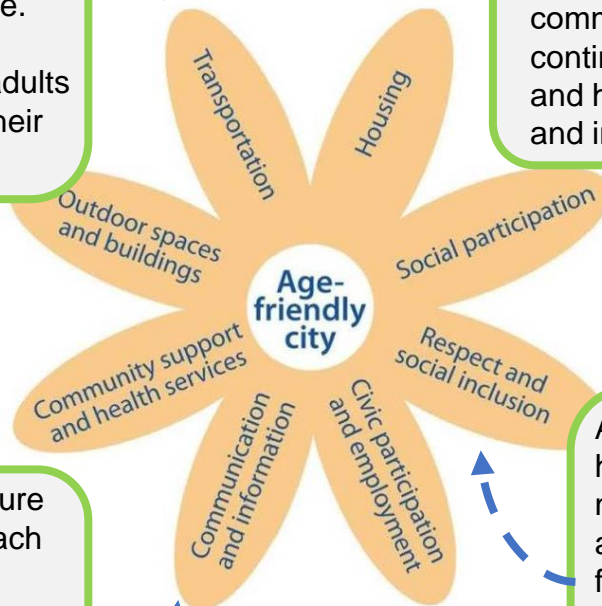
The WHO Age-friendly Cities framework proposes eight interconnected domains that help to identify and address barriers to older adult wellbeing :

For example, a lack of affordable public transit can isolate older adults who are unable to drive. Access to affordable transit ensures older adults can stay engaged in their community.

Participating in leisure, social and cultural activities in the community fosters older adults' continued integration in society and helps them stay engaged and informed.

Aging is a natural process; however, stigma and negative preconceptions of aging still exist. Age-friendly communities demonstrate respect for older adults and facilitate intergenerational interactions.

Communities must ensure that information can reach older adults in a timely, effective and accessible manner, through communication channels that they are familiar with.



In your opinion, what domain(s) could be improved in the Town's updated Age-Friendly Community Plan? Add a note below or add a sticker directly to the domain(s) you would like to see improved.

Please add your notes here!

What did the Current Age-Friendly Community Plan Accomplish?

At a high-level the current plan assisted in accomplishing the following:

Facilities and Infrastructure



The Greater Arnprior Seniors Council (GASC) advocated for the creation of the Seniors Active Living Centre (SALC) and Men's Shed.

Expansion to the Grove Nursing Home and increase in long-term care beds.

Services and Supports



Raised awareness and knowledge of services for older adults in the community.

Established a Greater Arnprior Seniors Council (GASC).

- Image courtesy of CSS Agency

Positive Engagement and Active Lifestyles



Helped expand day programming and educational offerings for older adults through SALC, Seniors Without Walls, and Provincial partnerships.

Do you have any comments or feedback on the current Age-Friendly Community Plan you would like to share?

Please add your notes here!

Why update the Age-Friendly Community Plan?

Based on the 2021 Canadian Census of the Population:



The Town's population has grown to 9,629 people, up 9.5% from 2016.

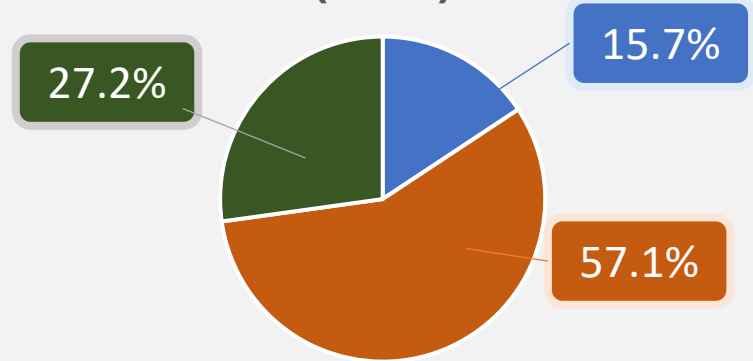


The percentage of older adults aged 65+ has increased to represent 27.2% of the Town's population.

Since the first iteration of the Town's Age-Friendly Community Plan there has been a steady increase in the number of older adults living in the Town as well as changes to what it means to be an age-friendly community.

The renewed Age-Friendly Community Plan will serve as a refreshed blueprint to guide short-, medium-, and long-term planning as well as the establishment of priorities.

Age Distribution of Population (2021)



■ 0 to 14 years ■ 15 to 64 years ■ 65 years and over

- Data courtesy of the Canadian Census of the Population, 2021
Arnprior, Town (1) [Census subdivision]

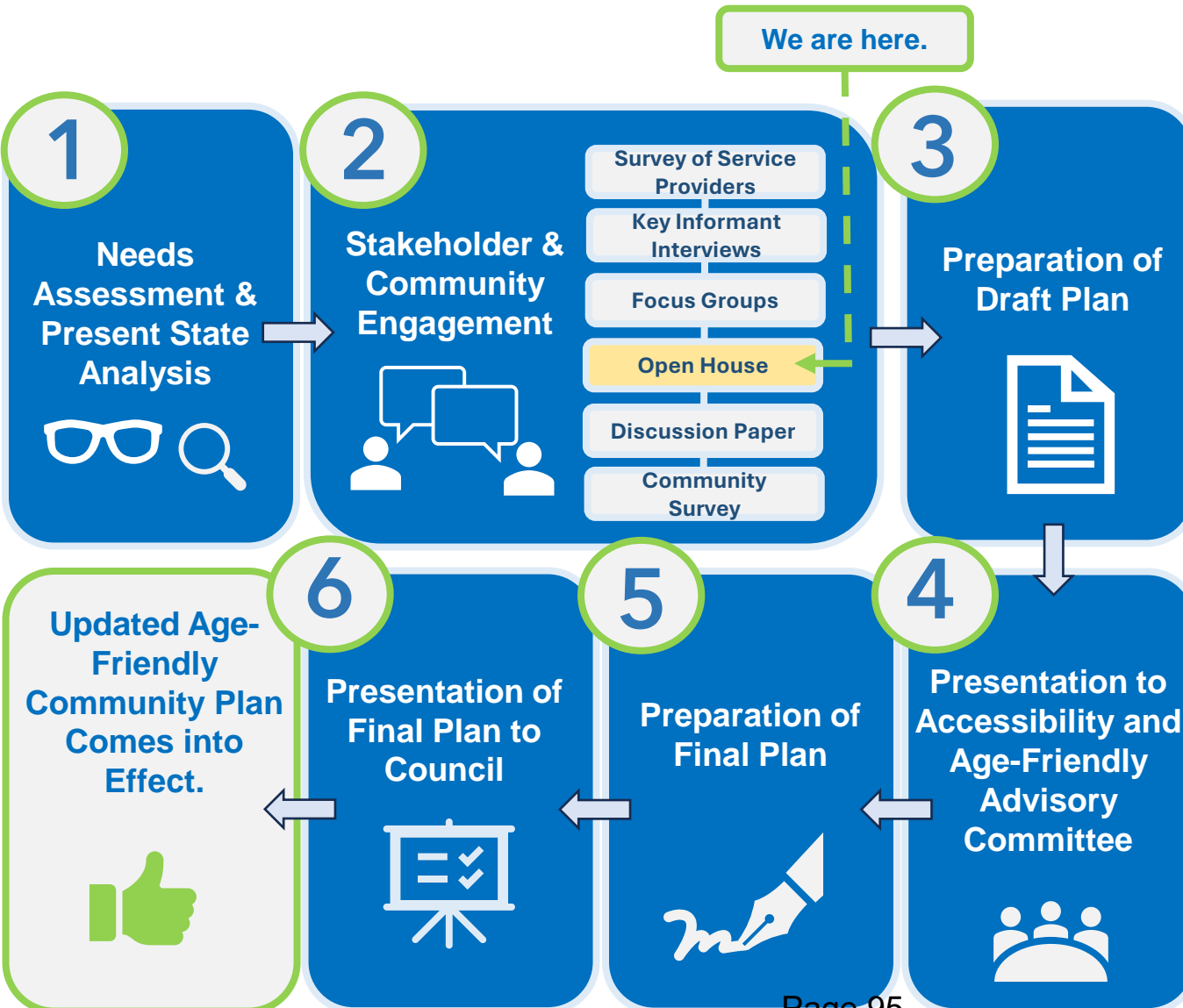
What would you like to see in the updated Age-Friendly Community Plan?

Please add your notes here!

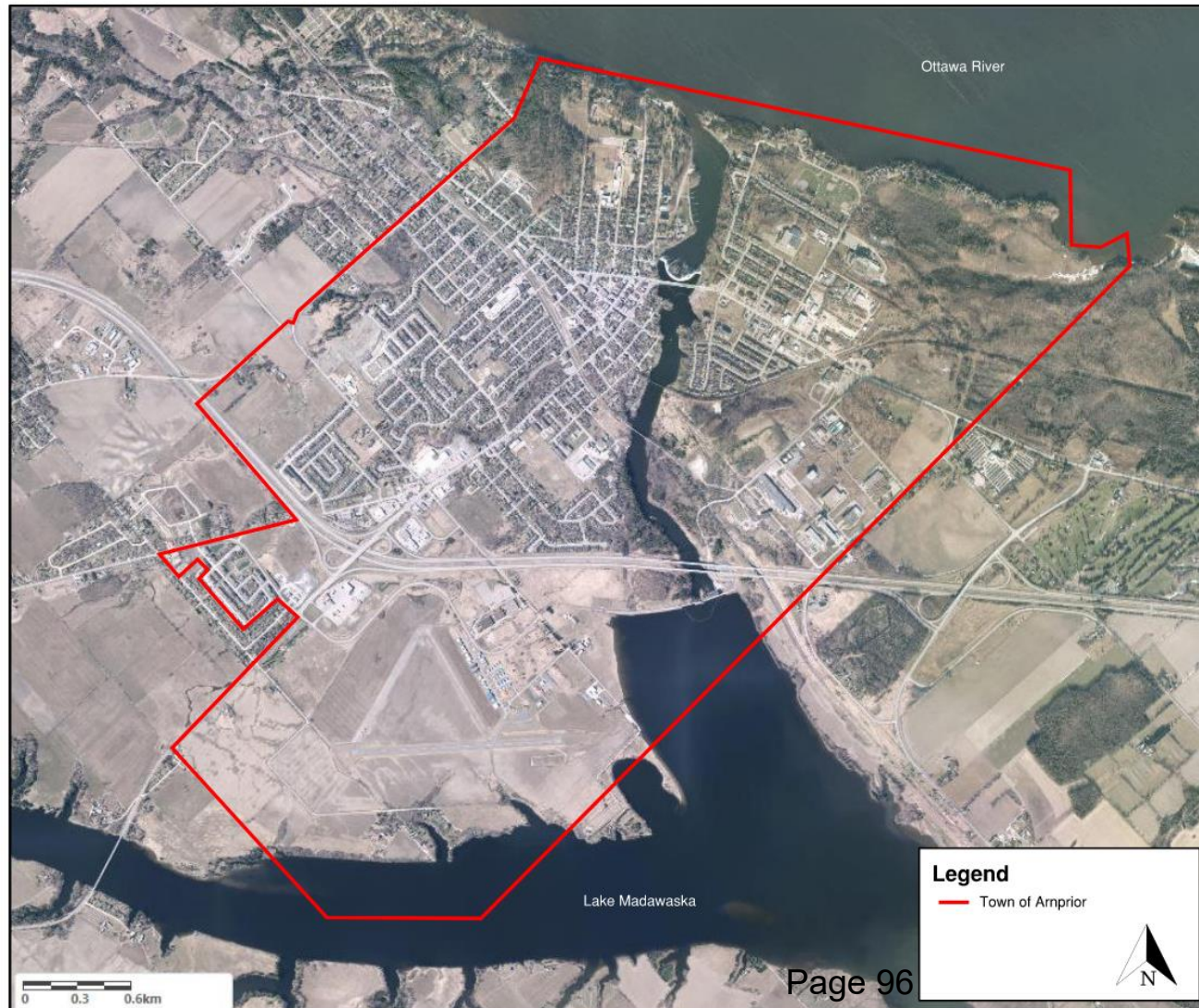
The Planning Process

Do you have any questions or comments on the planning process?

Please add your notes here!



Plan Area: Age-Friendly Community Plan



Instructions:

Please add stickers to the map to show locations within the plan area you feel are age-friendly, could be improved to be more age-friendly, or face challenges in becoming age-friendly.

-  = Age-Friendly Environment.
-  = Could be improved to be a more Age-Friendly Environment.
-  = Faces challenges in becoming an Age-Friendly Environment.

Use this board to leave comments, share ideas, and provide feedback to improve the “Age-Friendliness” of the following areas: **Environment** (parks, streets, etc.), **Services** (transportation, health, etc.), or **Community** (volunteering, news, social events, etc.)

Environment

Services

Community

Use this board to write or draw what you would like the updated Age-Friendly Community Plan to achieve.

Next Steps

- We will review the data gathered through the stakeholder and community engagement activities in order to identify key challenges and opportunities.
- We will draft a discussion paper based on these findings to solicit feedback and input from the larger community.
- A community survey will be distributed to capture this input from the larger community.

Feedback and questions can be sent to:

Kaitlyn Wendland

Client Services
Coordinator, Town of
Arnprior

kwendland@arnprior.ca

&

Ellory Vincent

Consulting Planner,
J.L.Richards & Associates

evincent@jlrichards.ca

**Thank you for
your
participation!**



Any final thoughts?

Please
add your
notes
here!

Appendix G

Community Survey Questions

Town of Arnprior Age-Friendly Community Plan Renewal

Community Survey

The Town of Arnprior is in the process of renewing its Age-Friendly Community (AFC) Plan in order to ensure that the community is accessible, inclusive, has age-friendly social and physical environments, and that the services and programs offered to older adults reflect the goals contained in the Plan. Work on the renewed plan is anticipated to be completed by late summer/early fall 2025.

This survey is designed to solicit information from residents of the Town of Arnprior on a variety of topics related to the age-friendliness of the Town. The survey will take about 10 – 15 minutes to complete. Findings will be used to inform the goals and strategies in the renewed AFC Plan.

Please complete this survey by June 6th, 2025. Your responses will be kept anonymous. Thank you for taking the time to undertake the survey, your feedback will directly support the renewal of the AFC Plan and help to support the Town of Arnprior as an age-friendly community.

Demographic Questions

1. Age: [drop-down menu]
 - 0 - 14 years
 - 15 - 24 years
 - 25 - 44 years
 - 45 - 64 years
 - 65 - 74 years
 - 75 - 84 years
 - 85 - 94 years-80
 - 94 years +
2. I identify as: [drop-down menu]
 - Male
 - Female
 - Other: [written response]
3. Years living in the Town of Arnprior: [written response]
 - Less than a year
 - 1-2 years
 - 2-5 years
 - 5-10 years
 - 10-15 years
 - 15 years +

4. Type of dwelling: [drop-down menu]

- Single detached house
- Townhouse
- Apartment/Condominium
- Renting a room in a house
- Co-operative Housing
- Retirement Living Facility
- Long-term Care Facility
- Additional Residential Unit/Garden Suite
- Other: [written response]

*An additional dwelling unit is a unit within the primary dwelling or as a detached dwelling on a lot with a primary dwelling, these are also referred to as garden suites.

5. Living Arrangement: [drop-down menu]

- Living with spouse/ partner
- Living alone
- Living with extended family
- Other: [written response]

6. Do you live with a chronic condition? [Y/N]

*A chronic condition is a health condition/disease that is persistent or otherwise long-lasting in its effects.

7. Do you live with limited mobility? [Y/N]

8. Do you use a wheeled walker, wheelchair, and/or another mobility device? [Y/N]

9. What is your main mode of transport [drop-down menu]

- Driving (myself)
- Driving (as passenger)
- Walking
- Cycling
- Cab/Rideshare (i.e., Lyft)
- Other: [written response]

10. Employment Status (select all that apply): [drop-down menu]

- Full-time employment
- Part-time employment
- Seasonal employment
- Unemployed

- Retired
- Volunteer
- Other: [written response]

11. The main way that I receive information about municipal services the Town is via: [drop-down menu]

- Email
- Word-of-mouth
- Social Media
- Newspaper
- Other: [written response]

Built Environment Questions

12. Buildings in the Town are accessible to older adults with mobility challenges: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

13. There are a sufficient number of public washrooms in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

14. There are a sufficient number of greenspaces in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

15. Public spaces (i.e. parks, squares, etc.) in the Town have sufficient seating: [drop-down menu]

- Agree

- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

16. Public spaces in the Town are clean: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

Mobility & Accessibility Questions

17. It is easy to get around the Town as a pedestrian: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Somewhat disagree
- Disagree

Comments: [written response]

18. Sidewalks in the Town are kept in good condition year-round: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

19. Sidewalks in the Town have sufficient lighting: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

20. There are a variety of transit options available in the Town: [drop-down menu]

- Agree

- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

21. Commuter bus stops/stations conveniently located in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

22. There are a sufficient amount of public recreation trails available in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

23. I feel safe using non-signalized (non-stoplight) pedestrian crosswalks: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

24. Noise generated from vehicles/traffic is generally at a reasonable level: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

25. There are a sufficient number of sidewalks in the Town: [drop-down menu]

- Agree

- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

26. Street signs in the Town are easy to read: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

27. Wayfinding signs* in the Town are easy to understand: [drop-down menu]

*Wayfinding signs are visual signs within environments that facilitate navigation (for example bathroom signs, warning signs, direction signs, etc.).

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

28. Overall, it is easy to find my way through the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

Social & Civic Engagement Questions:

29. I feel like I belong within my community: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

30. I feel like I have sufficient opportunities to socialize within my age-group [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

31. I feel like I have sufficient opportunities to socialize with people that are outside of my age-group: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

32. There are a wide variety of activities offered to my age-group within the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

33. There are a range of options to volunteer in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

34. There are a sufficient number of learning opportunities available to me: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree

- Disagree

Comments: [written response]

35. There are a sufficient number of job opportunities available to me [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

36. There are a variety of sports/recreation league and groups in the Town I could join: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

37. I feel like my voice is heard by decision making bodies in the community: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

38. I often feel discriminated against based on my age: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

39. I often feel lonely and isolated: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree

- Disagree

Comments: [written response]

Housing Questions

40. I feel safe inside my home: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

41. I feel safe in my community outside my home: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

42. There are a variety of affordable housing options available within the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

43. My housing is close to services that I need (i.e. Doctors offices, grocery stores, etc.): [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

44. I feel stuck at home: [drop-down menu]

- Agree
- Somewhat agree

- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

Health & Wellbeing Questions:

45. There is a sufficient range of health services available in the community: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

46. I feel informed and aware of the health services that are available to me: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

47. If in need, I know how to access health services: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

48. I feel like my needs are understood by health service providers in the Town: [drop-down menu]

- Agree
- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]

49. I often have to wait long periods of time to receive the health services I need: [drop-down menu]

- Agree

- Somewhat agree
- Neutral
- Somewhat disagree
- Disagree

Comments: [written response]



Town of Arnprior Staff Report

Subject: NSC Arena Revitalization – Financing Options

Report Number:

Report Author and Position Title: Jennifer Morawiec, GM Client Services/Treasurer

Department: Client Services

Meeting Date: October 14, 2025

Recommendations:

That Council authorize the Community Sport and Recreation Infrastructure Fund grant of \$1,000,000 for the Nick Smith Centre Arena Revitalization project be utilized to reduce the amount of debt financing to \$3,000,000, and

That Council authorize the Treasurer to proceed with RBC for long-term borrowing of \$3,000,000 for capital works (NSC Arena Revitalization) through their proposed 5-year Fixed Rate Interest Term and 10-year amortization Fixed Rate Interest Term and 10-year Amortization; and

That Council authorizes the Treasurer to execute the agreements and related documents with RBC to execute the borrowing.

Background:

Municipalities have limited resources, and debt is a financial tool utilized by most municipalities as part of their funding structure. In 2021, Council adopted a Debt Management Policy (By-Law 7229-21) recognizing that guidelines for debt issuance are necessary for the responsible management of the Town's financial resources and to support the Town's pay-as-you-go model. The servicing of long-term debt must be both affordable and sustainable, while allowing the flexibility to respond to emerging needs to support corporate priorities and strategic plans.

Ontario municipalities are required to be in compliance with Ontario Regulation 403/02: Debt and Financial Obligations Limits which sets out limitations to the amount of debt that a municipality can undertake. Annual Debt Repayment Limits (ARLs) are provided by the Ministry of Municipal Affairs and outline the maximum amount of annual debt and servicing costs that the Municipality can undertake or guarantee without seeking

approval by the Ontario Land Tribunal. Prior to entering into long-term debt, the Council of the municipality shall have its Treasurer calculate an updated limit using the most recent debt and financial obligation limit determined by the Ministry.

On February 10, 2025, Council adopted the 2025 Capital Budget which included the Nick Smith Centre Arena slab replacement and mezzanine project for total of \$7,044,132 with \$4,000,000 to be funded through debt financing. In May 2025, the Town of Arnprior was successful with a \$1 million grant under the Community Sport and Recreation Infrastructure Fund (CSRIF), which is a \$200 million Ontario government program from the Ministry of Sport that supports municipalities, Indigenous communities, and non-profit organizations in repairing and building new sport and recreation facilities.

Discussion:

Debt Management Guidelines:

- Debt may be undertaken when the size of a capital project is significant and when funding cannot be accommodated within the levy or utility rate supported capital budgets and/or when no other viable sources of funding is available.
- Consideration will be given to the impact of debt on current and future ratepayers as a means to achieve an appropriate balance between debt and other forms of funding.
- Repayment of debt will be structured in a manner that is fair and equitable to those who benefit or have access to the benefit(s) from the asset(s).
- The Town may incur debt for assets that have a useful life of not less than ten (10) years. The term of debt will be limited to the term of the useful life of the particular asset but not exceeding twenty-five (25) years.
- Debt limitation thresholds are set at 50% of the Annual Debt Repayment Limits. Surpassing the 50% threshold requires a resolution in an open Council session waiving the policy restriction.

Annual Debt Repayment Limits:

The Town's 2025 Annual Repayment Limit (ARL) is \$3,761,276.

| | |
|--|-------------|
| 2025 Annual Repayment Limit | \$3,761,276 |
| Debt Management Policy Threshold (50%) | \$1,880,638 |
| 2026 Annual Debt Repayments | \$1,483,542 |
| Amount to Reach 50% Policy Threshold | \$397,096 |
| Amount to Reach Ministry Repayment Limit | \$2,277,734 |

Application of Grant Funding:

While the 2025 capital budget was adopted with \$4,000,000 in projected financing and the remainder to be funded through reserve funds for the Arena Revitalization project, with the CSRIF grant funding of \$1,000,000, Council could choose to reduce the financing to \$3,000,000 or reduce the amount of funding from Reserve Funds.

As the debt financing interest rates are slightly higher than average interest earned on the Reserve Fund, it would be more cost effective to reduce the debt financing from \$4M to \$3M. Lower debt levels will also put less pressure on the annual operating budget which will host the annual debt repayments and keep the Town's debt repayment levels within the 50% policy threshold set by Council.

Debt Financing:

In consideration of the guidelines for debt issuance in the Debt Management policy, an amortization period of 10 years is recommended. Financing terms and sample repayment values are outlined below. They are provided for illustrative purposes only and based on current interest rates.

(a) Infrastructure Ontario – 10 Year Amortizing Loan, Q1 2026 Debenture

| Infrastructure Ontario Fixed Rate Interest Term and 10 Year Amortization - \$4M | | | | |
|---|-------|----------------|----------------|----------------|
| Interest Term | Rate | Annual Payment | Total Interest | Total Payment |
| 10 Year | 3.65% | \$ 478,032.36 | \$ 780,323.34 | \$4,780,323.34 |

| Infrastructure Ontario Fixed Rate Interest Term and 10 Year Amortization - \$3M | | | | |
|---|-------|----------------|----------------|----------------|
| Interest Term | Rate | Annual Payment | Total Interest | Total Payment |
| 10 Year | 3.65% | \$ 358,524.24 | \$ 585,242.50 | \$3,585,242.50 |

*Rates are as of October 3, 2025, and are subject to change based on actual loan date.

(b) RBC Loan – 10 Year Amortizing Loan, 2-5 Year Interest, November 2025

| RBC Fixed Rate Interest Term and 10 Year Amortization | | | |
|---|-------|---------------------|---------------------|
| Interest Term | Rate | Annual Payment \$4M | Annual Payment \$3M |
| 2 Year | 3.41% | \$ 472,656.96 | \$ 354,492.72 |
| 3 Year | 3.57% | \$ 476,254.92 | \$ 357,191.16 |
| 4 Year | 3.58% | \$ 476,480.40 | \$ 357,360.24 |
| 5 Year | 3.72% | \$ 479,643.36 | \$ 359,732.52 |

*Rates are as of October 7, 2025, and are subject to change based on actual loan date.

The Infrastructure Ontario loan has a slightly lower interest rate however you are locked

in for the entire 10 year window without flexibility to pay off the loan early or refinance at lower interest rates should the market conditions produce lower rates in the future.

The RBC loan covers the same 10-year amortization period however includes options for a 2, 3, 4 or 5-year interest term where the Town would have the options for early repayment with refinancing of the loan at that time with future rates. Options to pay off the loan early could save on future interest costs.

To compare, the annual cost of the \$3M, 10-year amortization, 10-year interest term with Infrastructure Ontario is \$358,524.24 with the annual cost of the \$3M, 10-year amortization, 5-year interest term with RBC is \$359,732.52. The variance between the two options is \$1,208.28.

Recommendation: To move forward with the RBC loan for a \$3M, 10-year amortization, 5-year fixed rate interest term, given the small cost variance, as the benefits from the flexibility provided by the RBC loan in the future from lower interest rates and/or a reduced debt payment through an early principal repayment.

Options:

- 1) Debenture Amount – Debenture total \$4M rather than recommended \$3M
- 2) RBC Loan, 10-year Amortization with 2, 3 or 4-year interest term rather than the recommended 5-year interest term
- 3) Infrastructure Ontario Loan – January 2026

Council could authorize the Treasurer to proceed with the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for financing capital works (Arena Revitalization); to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long-term borrowing for such works through the issue of debentures to OILC up to the amount of \$3,000,000 for a ten-year term. This is not recommended due to the lack of flexibility of repayment options.

Policy Considerations:

Ontario Regulation 403/02

By-Law 7229-21 Debt Management Policy

2025 Annual Repayment Limit

Financial Considerations:

Before entering into any financing options, it is required under O. Reg 402/03 that the Treasurer calculate an updated limit using the most recent debt and financial obligation limit determined by the Ministry. The recommended financing option would increase the annual debt repayments from \$1,483,542 to \$1,843,275 which is below the ARL of

\$3,761,276 and 50% Debt Management Policy Threshold of \$1,880,638.

Meeting Dates:

N/A

Consultation:

Infrastructure Ontario, Seong Kim
RBC, Shawna Perkins

Documents:

1. 2026-2032 Current Debt Obligations
2. 2025 Annual Repayment Limit

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaitlyn Wendland

| TOWN OF ARNPRIOR - SCHEDULE OF DEBT PAYMENTS BY YEAR | | | | | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------|-----------|
| | | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | TOTAL |
| OILC Loan - Quint (Fire Vehicle) | Principal | 138,517 | 143,041 | 147,713 | | | | | 429,271 |
| 2018-2028 (By-Law 6887-18) | Interest | 12,795 | 8,271 | 3,599 | | | | | 24,666 |
| | | 151,312 | 151,312 | 151,312 | | | | | 453,937 |
| OILC Loan - Plant Expansions | Principal | 928,982 | 948,915 | 969,687 | 991,334 | 1,013,894 | 1,037,404 | | 5,890,214 |
| 2011-2031 (By-Law 5982-11) | Interest | 248,750 | 228,818 | 208,045 | 186,398 | 163,839 | 140,329 | | 1,176,178 |
| | | 1,177,732 | 1,177,732 | 1,177,732 | 1,177,732 | 1,177,732 | 1,177,732 | | 7,066,393 |
| OSIFA Loan - Pump Stations | Principal | 150,774 | | | | | | | 150,774 |
| 2006-2026 (By-Law 5420-06) | Interest | 3,724 | | | | | | | 3,724 |
| | | 154,498 | | | | | | | 154,498 |
| Total Payments | Principal | 1,218,273 | 1,091,956 | 1,117,400 | 991,334 | 1,013,894 | 1,037,404 | 0 | 6,470,259 |
| | Interest | 265,269 | 237,089 | 211,644 | 186,398 | 163,839 | 140,329 | 0 | 1,204,568 |
| Total Debt Payments | | 1,483,542 | 1,329,044 | 1,329,044 | 1,177,732 | 1,177,732 | 1,177,732 | 0 | 7,674,827 |

2025 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE: 69401
MUNID: 47002
MUNICIPALITY: Arnprior T
UPPER TIER: Renfrew Co
REPAYMENT LIMIT: \$ 3,761,276

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

| 5% Interest Rate | | | |
|------------------|--------------------|----|------------|
| (a) | 20 years @ 5% p.a. | \$ | 46,873,816 |
| (a) | 15 years @ 5% p.a. | \$ | 39,040,761 |
| (a) | 10 years @ 5% p.a. | \$ | 29,043,578 |
| (a) | 05 years @ 5% p.a. | \$ | 16,284,358 |
| 7% Interest Rate | | | |
| (a) | 20 years @ 7% p.a. | \$ | 39,847,014 |
| (a) | 15 years @ 7% p.a. | \$ | 34,257,381 |
| (a) | 10 years @ 7% p.a. | \$ | 26,417,630 |
| (a) | 05 years @ 7% p.a. | \$ | 15,421,975 |

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

Arnprior T

MMAH CODE:

69401

Debt Charges for the Current Year

| | | 1 |
|------|--|------------------|
| | | \$ |
| 0210 | Principal (SLC 74 3099 01) | 1,337,069 |
| 0220 | Interest (SLC 74 3099 02) | 418,311 |
| 0299 | Subtotal | 1,755,380 |
| 0610 | Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01) | 0 |
| 9910 | Total Debt Charges | 1,755,380 |

Amounts Recovered from Unconsolidated Entities

| | | 1 |
|------|--|------------------|
| | | \$ |
| 1010 | Electricity - Principal (SLC 74 3030 01) | 0 |
| 1020 | Electricity - Interest (SLC 74 3030 02) | 0 |
| 1030 | Gas - Principal (SLC 74 3040 01) | 0 |
| 1040 | Gas - Interest (SLC 74 3040 02) | 0 |
| 1050 | Telephone - Principal (SLC 74 3050 01) | 0 |
| 1060 | Telephone - Interest (SLC 74 3050 02) | 0 |
| 1099 | Subtotal | 0 |
| 1410 | Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02) | 0 |
| 1411 | Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02) | 0 |
| 1412 | Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02) | 0 |
| 1420 | Total Debt Charges to be Excluded | 0 |
| 9920 | Net Debt Charges | 1,755,380 |

| | | 1 |
|---------------------------------|--|-------------------|
| | | \$ |
| 1610 | Total Revenue (SLC 10 9910 01) | 27,226,612 |
| Excluded Revenue Amounts | | |
| 2010 | Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04) | 0 |
| 2210 | Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) | 2,558,146 |
| 2220 | Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01) | 465,349 |
| 2225 | Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01) | 0 |
| 2226 | Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01) | 291,062 |
| 2230 | Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01) | 162,325 |
| 2240 | Gain/Loss on sale of land & capital assets (SLC 10 1811 01) | -139,934 |
| 2250 | Deferred revenue earned (Development Charges) (SLC 10 1812 01) | 1,546,212 |
| 2251 | Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01) | 276,827 |
| 2256 | Deferred revenue earned (Community Benefits) (SLC 10 1815 01) | 0 |
| 2252 | Donated Tangible Capital Assets (SLC 53 0610 01) | 0 |
| 2253 | Other Deferred revenue earned (SLC 10 1814 01) | 0 |
| 2254 | Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01) | 0 |
| 2255 | Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01) | 0 |
| 2299 | Subtotal | 5,159,987 |
| 2410 | Fees and Revenue for Joint Local Boards for Homes for the Aged | 0 |
| 2610 | Net Revenues | 22,066,625 |
| 2620 | 25% of Net Revenues | 5,516,656 |
| 9930 | ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges) | 3,761,276 |

* SLC denotes Schedule, Line Column.



Town of Arnprior Staff Report

Subject: Proclamation for Waste Reduction Week (October 20th to 26th, 2025)

Report Number: 25-10-14-02

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerks Department

Meeting Date: October 14th, 2025

Recommendations:

That Council proclaim October 20th to 26th, 2025, as Waste Reduction Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

| | |
|---|--|
| Section 5.1 – Charitable or Non-Profit Organization | Yes |
| Section 5.2 – Request received two (2) weeks prior to event | Yes |
| Section 5.2.1 – Name and Address of Organization | Town of Arnprior 105 Elgin Street West Arnprior, ON K7S 0A8 |
| Section 5.2.2 – Contact Person's Name | Sheena Baum Environmental Engineering Officer sbaum@arnprior.ca |
| Section 5.2.3 – Name of Proclamation and Duration | Waste Reduction Week October 20 th to 26 th , 2025 |

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

| | |
|--|----------|
| Section 5.2.4 – Appropriate Wording for Proclamation | Yes |
| Section 5.2.5 – Request Flag to be flown / flag raising ceremony | No |
| Section 5.3.1 – Does not promote any commercial business | Complies |
| Section 5.3.2 – Does not promote hatred or illegal activity | Complies |
| Section 5.3.3 – Does not contain inappropriate statements | Complies |

Documents:

1. Proclamation Document – Waste Reduction Week (October 20th to 26th, 2025)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: N/A

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation Waste Reduction Week October 20th to 26th, 2025

Whereas October 20th to October 26th, 2025, marks Waste Reduction Week that has been recognized by municipalities, environmental groups and industry across Canada since 2001; and

Whereas Waste Reduction Week is a national environmental campaign that builds awareness around the issues of sustainability and responsible consumption, encourages choice for more environmentally responsible products and services, and promotes actions that divert more waste from disposal while conserving our natural resources; and

Whereas we, as a municipality, are committed to waste reduction, resource conservation, and community education for sustainable living; and

Whereas we, as a municipality, will take action to reduce our waste and support the circular economy through a public education campaign aimed at bolstering environmentally friendly practices that will assist in reducing our waste. This year's themes include:

- Construction Monday
- Textiles Tuesday
- E-Waste Wednesday
- Plastics Thursday
- Food Waste Friday
- Share, Reuse, Repair Saturday and Sunday

Whereas The Arnprior + District Museum will be inviting Yulia Shtern and Sanjay Sundram to mount an exhibit called Waste Not, Want That: Climate Change Through Art and Action, from November 2025 through March 2026. Part of the exhibit includes free papier mâché with art workshop on November 1st and a panel about recycling on November 8th for members of the public to participate in; and

Whereas Schools are invited to participate in Climate Change and Art School Tour at the Arnprior + District Museum that explores issues in sustainability through art as social change; and

Whereas residents are invited to participate in an upcycle contest to reuse materials in a Halloween Costume during Waste Reduction Week to win a family swim or skate pass, details for which can be found at www.arnprior.ca.

Now Therefore I, Lisa McGee, Mayor, do hereby proclaim October 20th to 26th, 2025, as Waste Reduction Week in the Town of Arnprior and urge residents to prioritize environmental sustainability by purchasing environmentally responsible products and services, diverting unnecessary waste from garbage disposal and conserving natural resources.



Town of Arnprior Staff Report

Subject: Proclamation for Small Business Week (October 19th to 25th, 2025)

Report Number: 25-10-14-03

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerks Department

Meeting Date: October 14th, 2025

Recommendations:

That Council proclaim October 19th to 25th, 2025 as Small Business Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

| | |
|---|---|
| Section 5.1 – Charitable or Non-Profit Organization | Yes |
| Section 5.2 – Request received two (2) weeks prior to event | Yes |
| Section 5.2.1 – Name and Address of Organization | Town of Arnprior 105 Elgin Street West Arnprior, ON K7S 0A8 |
| Section 5.2.2 – Contact Person's Name | Lindsay Wilson, Marketing and Economic Development Officer lwilson@arnprior.ca |
| Section 5.2.3 – Name of Proclamation and Duration | Small Business Week October 19 th to 25 th , 2025 |

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

| | |
|--|----------|
| Section 5.2.4 – Appropriate Wording for Proclamation | Yes |
| Section 5.2.5 – Request Flag to be flown / flag raising ceremony | No |
| Section 5.3.1 – Does not promote any commercial business | Complies |
| Section 5.3.2 – Does not promote hatred or illegal activity | Complies |
| Section 5.3.3 – Does not contain inappropriate statements | Complies |

Documents:

1. Proclamation Document – Small Business Week (October 19th to 25th, 2025)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: N/A

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Small Business Week

October 19th to 25th, 2025

Whereas Small Business Week has been recognized across Canada since 1981 as an opportunity to celebrate the small business owners who provide essential services, local jobs, and an invaluable touchpoint in our communities; and

Whereas the Business Development Bank of Canada (BDC) organizes [Small Business Week](#) to pay tribute to Canadian entrepreneurs; and

Whereas there are 1.1 million businesses in Canada, of which 98% of them have less than 100 employees and 38% of Canada's small and medium-sized businesses are found in Ontario; and

Whereas this year to kick off Small Business Week, the BDC is hosting a webinar entitled "Get your business ready for the economic revolution" which aims to help participants stay informed and gain expert insights to help them capitalize on a shifting business landscape; and

Whereas the Town of Arnprior recognizes the importance of small businesses to the growth and development of our Town and County; and

Whereas the Town of Arnprior will continue to bring awareness of opportunities to support local small businesses by:

- **Shopping** – through participation in the Shop Arnprior program;
- **Sharing** – through sharing messaging from local businesses;
- **Suggesting** – through recommending that local businesses add themselves to the Town of Arnprior [Business Directory](#); and

Whereas the Town of Arnprior supports businesses year-round with Financial Incentives through the Town's Community Improvement Plan to assist businesses in beautification, expansion, and start-up; and

Whereas the Town of Arnprior in partnership with the Upper Ottawa Valley Chamber of Commerce and onTrac are holding an Espresso Exchange Speed Networking event at PJ's restaurant at 2:00 PM on the October 21st.



Now Therefore I, Lisa McGee, Mayor, do hereby proclaim October 19th to 25th, 2025, as Small Business Week in the Town of Arnprior and encourage local residents to shop, learn about and support local small businesses across the Town of Arnprior.

Lisa McGee, Mayor
Town of Arnprior



Town of Arnprior Staff Report

Subject: Proclamation for Ontario Public Library Week (October 19th to 25th, 2025)

Report Number: 25-10-14-04

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerks Department

Meeting Date: October 14th, 2025

Recommendations:

That Council proclaim October 19th to 25th, 2025, as Ontario Public Library Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

| | |
|---|---|
| Section 5.1 – Charitable or Non-Profit Organization | Yes |
| Section 5.2 – Request received two (2) weeks prior to event | Yes |
| Section 5.2.1 – Name and Address of Organization | Arnprior Public Library 21 Madawaska Street Arnprior ON K7S 1R6 |
| Section 5.2.2 – Contact Person's Name | Karen DeLuca, Chief Librarian library@arnpriorlibrary.ca |
| Section 5.2.3 – Name of Proclamation and Duration | Ontario Public Library Week October 19 th to 25 th , 2025 |

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

| | |
|---|----------|
| Section 5.2.4 – Appropriate Wording for Proclamation | Yes |
| Section 5.2.5 – Request Flag to be flown/ flag raising ceremony | No |
| Section 5.3.1 – Does not promote any commercial business | Complies |
| Section 5.3.2 – Does not promote hatred or illegal activity | Complies |
| Section 5.3.3 – Does not contain inappropriate statements | Complies |

Documents:

1. Proclamation Document – Ontario Public Library Week – October 19th to 25th, 2025

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: N/A

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Ontario Public Library Week

October 19th to 25th, 2025

Whereas October 19th to 25th, 2025, is celebrated across the province as “Ontario Public Library Week”; and

Whereas during this week, libraries and library partners raise awareness of the valuable role that libraries play in our lives and in our communities; and

Whereas the [Arnprior Public Library](#) serves as a community hub for lifelong learning and plays a vital role in helping citizens of all ages access the information and tools that they need to live, learn and work; and

Whereas the board, staff and volunteers of the Arnprior Public Library provide a vital service to our community; and

Whereas this year the theme for Ontario Public Library Week is “Libraries For Life” focusing on the role that libraries play in supporting individual and collective connections to the past and future of our communities, nations and civilizations; and

Whereas the Arnprior Public Library will be celebrating Ontario Public Library Week with a line-up of events and activities including an author visit by Peggy Blair October 25th, 2025, at 3:00 PM.

Therefore I, Lisa McGee, Mayor, do hereby proclaim October 19th to 25th, 2025, as “Ontario Public Library Week” in the Town of Arnprior and encourage all residents to show their support for our local public library by visiting, not just this week, but all year long, and utilize the services that they have to offer.

Lisa McGee, Mayor
Town of Arnprior



Town of Arnprior Staff Report

Subject: Proclamation for Local Government Week (October 19th to 25th, 2025)

Report Number: 25-10-14-05

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerks Department

Meeting Date: October 14th, 2025

Recommendations:

That Council proclaim October 19th to 25th, 2025 as Local Government Week in the Town of Arnprior.

Background:

Assessment of the Proclamation Request from the Town of Arnprior Proclamations Policy No. ADMIN-C-2.05

| | |
|---|--|
| Section 5.1 – Charitable or Non-Profit Organization | Yes |
| Section 5.2 – Request received two (2) weeks prior to event | Yes |
| Section 5.2.1 – Name and Address of Organization | Town of Arnprior 105 Elgin Street West Arnprior, ON K7S 0A8 |
| Section 5.2.2 – Contact Person's Name | Kaila Zamojski, Town Clerk kzamojski@arnprior.ca |
| Section 5.2.3 – Name of Proclamation and Duration | Local Government Week October 19 th to 25 th , 2025 |
| Section 5.2.4 – Appropriate Wording for Proclamation | Yes |

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

| | |
|--|----------|
| Section 5.2.5 – Request Flag to be flown / flag raising ceremony | No. |
| Section 5.3.1 – Does not promote any commercial business | Complies |
| Section 5.3.2 – Does not promote hatred or illegal activity | Complies |
| Section 5.3.3 – Does not contain inappropriate statements | Complies |

Documents:

1. Proclamation Document – Local Government Week (October 19 to 25, 2025)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: N/A

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Local Government Week

October 19th to 25th, 2025

Whereas the municipal level of government performs functions that significantly impact the day-to-day life of citizens throughout the world; and

Whereas the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Ministry of Municipal Affairs and Housing and the Association of Municipalities of Ontario (AMO) acknowledge and celebrate the significant role that municipal governments play in helping to define the character, priorities, physical make up and quality of life of communities across Ontario; and

Whereas the 3rd full week in October in each year is celebrated as Local Government Week across the Province of Ontario; and

Whereas AMCTO has noted this year, Local Government Week is taking place from October 19th to 25th, 2025, with the goal of increasing public and youth awareness and understanding of the amazing opportunities that exist within the sector, the importance of local government, how to get involved, and why we love what we do; and

Whereas the Clerk's Office and the Public Works Department will be welcoming all schools in the Town of Arnprior to participate in a "Paint the Plows" Initiative to educate and raise awareness about the role that local government plays in people's everyday lives, including winter operations, and to allow students the chance to contribute to their community.

Now Therefore I, Lisa McGee, Mayor, do hereby proclaim October 19th to 25th, 2025, as Local Government Week in the Town of Arnprior and encourage all residents to learn more about municipal government and how they can get involved.

Lisa McGee, Mayor
Town of Arnprior



**Minutes of the Culture and Diversity Advisory Committee Meeting
September 2, 2025 at 6:30 PM
Town Hall Council Chambers– 105 Elgin St. W. Arnprior**

Committee and Staff Attendance

Committee Members Present:

Michael Bradley, Chair
Chris Couper, Vice Chair
Leslie Anne Hook, Committee Member
Dan Lynch, County Councillor
Jennifer McGuire, Committee Member
Jo Ann Pecaskie, Committee Member

Town Staff Present:

Emily Stovel, Manager of Culture /
Curator
Kaitlyn Wendland, Deputy Clerk
Kelly Vieira, Client Services
Coordinator

Committee Members Absent:

1. Call to Order

Michael Bradley, Chair, called the meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Chair Michael Bradley asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 013-25

Moved by Leslie Anne Hook

Seconded by Jo Ann Pecaskie

Be It Resolved That the agenda for the Culture and Diversity Advisory Committee Meeting dated Monday, September 2nd, 2025, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 014-25

Moved by Chris Couper

Seconded by Dan Lynch

Be It Resolved That the minutes for the June 2, 2025, Culture and Diversity Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

None

8. Matters Tabled / Deferred / Unfinished Business

a) Land Acknowledgement Workshop – Finalize Statement, Emily Stovel, Manager of Culture/Curator

Emily Stovel, Manager of Culture/Curator, suggested to the Committee that they could recommend to Council to develop a procedure for a personalized Land Acknowledgement Statement instead of a pre-crafted one. The Committee had a discussion with the following being a summary:

- Importance for personalization for a meaningful Land Acknowledgement statement.
- Suggested starting with a slight improvement to the current statement before transitioning to a fully personalized statement.
- Members raised questions about how to ensure that the individual delivering a personalized Land Acknowledgement Statement is delivering factually and historically correct information.

Resolution Number 015-25

Moved by Chris Couper

Seconded by Leslie Anne Hook

That the Committee defer the creation of a new Land Acknowledgement Statement to the next regular meeting; and

That staff come back to the Committee with a draft Land Acknowledgement Flow Chart as discussed.

Resolution Carried

9. Staff Reports

a) Curators Report – Manager of Culture/Curator

Resolution Number 016-25

Moved by Leslie Anne Hook

Seconded by Jennifer McGuire

That the Culture and Diversity Advisory Committee received the Curators Report for information.

Resolution Carried

The Manager of Culture/Curator provided an overview of the report.

Discussion ensued among Committee members with the following being a summary of the comment:

- Highlighted desire to see more performance-based events in Town that are not just seasonal.
- Ensure that Cultural Mapping connects to the Town's other Master Plans.
- Avenues to collect research about how culture is creating jobs locally.
- Members were invited to participate in the museum's strategic planning process which is ongoing.
- Suggested that the Town could explore grant opportunities to support cultural planning.

Resolution Number 017-25

Moved by Leslie Ann Hook

Seconded by Jo Ann Pecaskie

That the Culture and Diversity Advisory Committee request staff return to the Committee with a report about what neighbouring municipalities are doing for cultural plans or other relevant strategic planning initiatives, and how it aligns with cultural goals and strategies of the Town of Arnprior and aligns with the Committee's work.

Resolution Carried

Resolution Number 018-25
Moved by Chris Couper
Seconded by Jennifer McGuire

That the Culture and Diversity Advisory Committee recommend to Council that the Manager of Culture/Curator include a 2026 budget item request for the preparation of a Cultural Plan.

Resolution Carried

10. New Business

a) Blanket Exercise Overview, Emily Stovel, Manager of Culture/Curator

Emily Stovel, Manager of Culture/Curator provided an overview of the upcoming Blanket Exercise that Council and senior Town staff members will be participating in. She invited Committee Members to participate in the exercise, scheduled for October 3rd, 2025 at the Nick Smith Centre Community Hall.

b) Roundtable Discussion

Discussion ensued among Committee Members with the following being a summary:

- Councillor Chris Couper provided an update from the AMO Conference that he attended. He noted that he will share the presentations from the relevant sessions he attended once he receives the materials.
- Councillor Chris Couper updated the Committee that he provided greetings at the Cultural Night Market on behalf of Council.
- County Councillor Dan Lynch noted that Cultural Night Market was a great success and the performers were excellent. Folks said it was the best one yet. There were some problems with the generators for vendors, a lack of sufficient garbage bins, but overall great.
- County Councillor Dan Lynch recognized the award presented by the Local Immigration Partnership to Emily Stovel, Manager of Culture/Curator.
- Jennifer McGuire noted that the Town should consider using art as a way to create tourism.
- Jo Ann Pecaskie noted that Portugal has rotating artist installations that bring people back to see the new art each year.
- Leslie Ann Hook raised a desire for a future discussion item on public art opportunities, funding these projects, and the availability of spaces. She also noted that more should be done to showcase local stories and artists, including recognition within the Town awards.

11. Adjournment

Resolution Number 019-25

Moved by Chris Couper

Seconded by Jennifer McGuire

That the Culture and Diversity Advisory Committee adjourn at 8:46 PM.

Resolution Carried

The Corporation of the Town of Arnprior

By-law Number 7625-25

A by-law to enter into Ontario Transfer Payment Agreement Community Sport and Infrastructure Fund for the Nick Smith Centre Arena Revitalization project.

Whereas Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

Whereas Council authorized funding in the 2025 capital budget for the Nick Smith Centre Arena Revitalization project; and

Whereas in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Tender PW-2024-04 through a public process for the Nick Smith Centre Arena Revitalization project; and

Whereas on July 22, 2024 Council awarded the construction and administration for the Nick Smith Centre Arena Revitalization Project with a budget of \$7,044,132.48; and

Whereas the Town was successful in the grant application for \$1,000,000 in funding for the Nick Smith Centre Arena Revitalization and received Transfer Payment Agreement No. 2024-08-1-2992072199 from the Province of Ontario for the Community Sport and Recreation Infrastructure Fund.

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** the CAO and Town Clerk are hereby authorized to execute a Transfer Payment Agreement (Agreement) on behalf of the Corporation of the Town of Arnprior with His Majesty the King in right of Ontario, as represented by the Minister of Sport, for funding under the Community Sport and Recreation Infrastructure Fund (CSRIF); and
2. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.
3. **That** this By-law shall come into force and effect on the day of its passing.

Passed in Open Council this 14th day of October 2025.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

This by-law is deemed to be adopted on _____, 2025.

The Corporation of the Town of Arnprior

By-law No. 7626-25

Being a By-law to amend By-law Number 7348-23 to appoint Member(s) to the Arnprior Public Library Board for the Township of Lanark Highlands.

Whereas Council of the Corporation of the Town of Arnprior passed By-law Number 7348-23, a by-law to provide for the composition of and appointment to the Arnprior Public Library Board; and

Whereas in accordance with the provisions of the *Public Libraries Act* and By-law No. 6442-15, a public library board shall be composed of at least five members appointed by the Municipal Council; and

Whereas the Township of Lanark Highlands has advised the Town of Arnprior that they passed a by-law appointing Garry Collier to the Arnprior Public Library Board in 2025, to replace their previous representative for this term, Brenda Guiney due to a resignation; and

Whereas the Council of the Corporation of the Town of Arnprior now deems it expedient to amend By-law No. 7348-23 and appoint a new member for the 2022-2026 term of Council to represent the Township of Lanark Highlands.

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** By-law 7348-23 be amended to appoint Garry Collier to the Arnprior Public Library Board, representing the Township of Lanark Highlands, for the remainder of the 2022-2026 term of Council or until their successor is appointed.
2. **That** this By-law shall come into full force and take effect upon the date of its passing, at which time all by-laws and/or resolutions that are inconsistent with the provisions of this By-law and the same are hereby repealed or rescinded insofar as it is necessary to give effect to the provisions of this By-law.
3. That this By-law shall come into full force and effect on the day of its adoption.

Passed in Open Council this 14th day of October, 2025.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

This by-law is deemed to be adopted on _____, 2025.



Municipal Grants Application – In-Kind Support – Opportunity Shop

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Opportunity Shop; and

Whereas the Opportunity Shop is an eligible organization under the Municipal Grants Policy and supports residents in our community through donations to Arnprior Regional Health.

Therefore Be It Resolved That Council approve the request for waiving the Landfill Voucher fee for 25 vouchers (value of approximately \$450) for the Opportunity Shop to dispose of waste left inappropriately at their store.



Municipal Grant Application – In-Kind Support – Arnprior McNab Braeside Men’s Shed

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior McNab Braeside Men’s Shed; and

Whereas the Arnprior McNab Braeside Men’s Shed is an eligible organization under the Municipal Grants Policy and supports residents in our community by providing a safe space where men can socialize and help each other overcome feelings of loneliness, isolation and depression.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$365.00 plus HST) for the Arnprior McNab Braeside Men’s Shed’s Annual Christmas Craft Show to be held on November 16th, 2025; and

Further That the Arnprior McNab Braeside Men’s Shed be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grant Application – In-Kind Support – Arnprior Regional Health Foundation

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Foundation; and

Whereas the Arnprior Regional Health Foundation is an eligible organization under the Municipal Grants Policy and supports residents in our community by helping to support our local hospital, nursing home and community health programs.

Therefore Be It Resolved That Council approve the request for waiving the Robert Simpson Park Gazebo rental fees (value of approximately \$550 plus HST) for the Arnprior Regional Health Foundation's Penny Stashick Ugly Sweater Walk to be held on December 6th, 2025; and

Further That the Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grant Application – In-Kind Support – Arnprior Optimist Club

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Optimist Club; and

Whereas the Arnprior Optimist Club is an eligible organization under the Municipal Grants Policy and supports residents in our community by supporting local youth and fostering growth, connection, and opportunity across Town.

Therefore Be It Resolved That Council approve the request for waiving Town staff support and equipment fees (value of approximately \$1,200.00) for the Arnprior Santa Claus to be held on November 29th, 2025; and

Further That the event flyer be included in the September/October 2025 water bills which will be mailed out in early November 2025 with the cost to be incurred by the Town; and

Further That the Arnprior Optimist Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grant Application – In-Kind Support – It Shouldn’t Hurt to be a Child

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Glenn Arthur Memorial “It Shouldn’t Hurt to be a Child” Hockey Tournament; and

Whereas the Glenn Arthur Memorial “It Shouldn’t Hurt to be a Child” Hockey Tournament is an eligible organization under the Municipal Grants Policy and supports residents in our community by helping to ensure no child is left on the sidelines due to financial barriers.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall and 4 hours of ice rental fees (value of approximately \$1,740 plus HST) for the Glenn Arthur Memorial “It Shouldn’t Hurt to be a Child” Hockey Tournament to be held on November 14th and 15th, 2025; and

Further That the Glenn Arthur Memorial “It Shouldn’t Hurt to be a Child” Hockey Tournament be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.