



ARNPRIOR

**Minutes of Council Meeting
October 27th, 2025, 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, GM Client
Services/Treasurer
Kaitlyn Wendland, Deputy Clerk
Graeme Ivory, Director of Recreation
Alix Jolicoeur, Manager of Community
Services/Planner
John Steckly, GM Operations
Patrick Foley, Engineering Officer
Emily Stovel, Manager of Culture/Curator

Council Members Present (Virtual):

Council Members Absent:

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 332-25
Moved by Lynn Cloutier
Seconded by Dan Lynch

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, October 27th, 2025, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 333-25

Moved by Chris Couper

Seconded by Tom Burnette

That the minutes of the Regular and Special Meetings of Council listed under Item 7(a) and (b) on the Agenda be adopted (Regular Meeting of Council – October 14, 2025 and Special Meeting of Council – October 21, 2025).

Resolution Carried

8. Awards/Delegations/Presentations

Delegations

a) Ottawa Valley Strikers, Cricket Club

Gaganpal Bhasin and other members of the Ottawa Valley Strikers Cricket Club provided Council with a presentation regarding a Cricket Pitch in the Town of Arnprior.

The PowerPoint presentation shared during the meeting is attached as an appendix to these minutes.

The Director of Recreation provided information about the area where the strip of turf would be placed behind second base. He indicated that there is no issue for other sports to be played on the diamond with the addition of this turf. The budget implications of this addition have been noted as part of the 2026 budget preparation process with a value of approximately \$4,000. He also noted that the addition of a proper cricket pitch will help to increase the use of the diamond and provide options for more diverse uses.

Mayor McGee thanked the Ottawa Valley Strikers for their presentation.

Presentations

a) Cultural Night Market and Summer Programming Wrap-Up, Emily Stovel, Manager of Culture/Curator

Emily Stovel, Manager of Culture/Curator, provided Council with an overview of the presentation provided in the agenda package, as well as an overview of the process required to undertake Cultural Planning in the future.

Mayor McGee and Council thanked the Manager of Culture for her presentation and the wonderful year of programming and events thus far.

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motion(s)

None

12. Staff Reports

- a) **Water Filtration Plant Clearwell Replacement Prequalification**, Patrick Foley,
Engineering Officer

Resolution Number 334-25
Moved by Lynn Cloutier
Seconded Dan Lynch

That Council authorize staff to tender the defined scope of work for the Water Filtration Plant Clearwell #1 Replacement by invitation to a list of vendors prequalified through an open and transparent Request for Proposal (RFP) process, as outlined in this report.

That Council pre-commit funds in the amount of \$4,100,000 to be funded from the following sources: ICIP Green Stream Grant Funding \$1,649,925, OCIF 2026 Formula Funding \$1,004,990 and the Water Reserve Fund \$1,445,085.

Resolution Carried

- b) **Award of Website Migration Project**, Alix Jolicoeur, Manager of Community
Services/Planner

Resolution Number 335-25
Moved by Lynn Cloutier
Seconded by Chris Toner

That Council authorize staff to move forward with the website migration project; and

Further that Council authorizes that funding for this project to a maximum of \$24,500 be funded from the Marketing and Economic Development Reserve Fund.

Resolution Carried

- c) **Municipal Grant Partnership Application – Special Olympics**, Graeme Ivory,
Director of Recreation

Resolution Number 336-25
Moved by Tom Burnette
Seconded by Ted Strike

That Council waive 50% of the user fees and charges (\$2,983.00) for the Arnprior Special Olympics municipal grant request for the use of the Nick Smith Centre Community Pool with two (2) lifeguards on Sunday afternoons (from 12:00 p.m. to 2:00 p.m.) on nineteen (19) dates; for use of Diamond 2 at McLean Avenue Park on Monday evenings (from 6:30-8:00 p.m.) on 16 dates at a total value of \$5,966.00; and

Further That the Arnprior Special Olympics be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured.

Resolution Carried

13. Committee Reports and Minutes

a. Mayor's Report

Mayor McGee reported the following:

- Budget working group meetings have continued over the last few weeks with Jennifer Morawiec, GM Client Services/ Treasurer, and various departments. Mayor McGee noted she continues to be impressed and appreciates being a part of this process.
- The Mayor attended the Arnprior Witch Walk this weekend, and felt it was amazing event, and it is great to see the growth of this event over the years.
- This past weekend, the Arnprior Fire Department was once again out in the water and on land doing water rescue training.
- This afternoon Mayor McGee received her poppy together with Mayor Lori Hoddinott at the Arnprior Legion to mark the start of this year's Poppy Campaign on November 1st.

b. County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- County Council had a delegation from Ben Hokum and Sons Limited, represented by President Ben Felhaver and John Yakabuski. They spoke about a Biomass project that requested a letter of support from the County. This project would see the burning of soft wood and sawdust/chips to make energy for the grid. County Council carried the resolution.
- Taste of the Valley:
 - October 18th at the Cobden Fairgrounds had over 6,000 attendees.
 - December 13th will be the holiday addition at the Knights of Columbus in Pembroke.
- The Ottawa Valley Tourist Association's annual tourism conference will be held on November 3, 2025, at the Ottawa River Barn in Foresters Falls.
- Wages for students employed by the County has increased. For students under 18 they have increased from \$16.20 to \$16.60 and for those over 18 they have increased from \$17.20 to \$17.60.
- County Council carried a resolution regarding Automated Speed Enforcement noting that it should be a decision taken by local municipalities.

- Apart from Arnprior, the County has signed off on snow removal contracts.
- County Councillor, Mayor Brose of North Algoma Wilberforce is on medical leave and has been replaced by Janet Reiche-Schoenfeldt.

c. Committee Reports and Minutes

None

14. Correspondence & Petitions

a) Correspondence

i. Correspondence Package No. I-25-OCT-18

Resolution Number 337-25

Moved by Lynn Cloutier

Seconded by Chris Toner

That Correspondence Package Number I-25-OCT-18 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 12: Good news for young people as the Ontario government is investing \$64.2 million over the next 3 years for in-class apprentice training. The closest training centre to Arnprior will be held in Ottawa on December 11, 2025, from 3:00 PM – 7:30 PM at the EY Centre (4899 Uplands Dr.).
- Page 44: The Ministry of Municipal Affairs and Housing was looking for comments on the Development Charges Act that would allow payment of Development Charges to be deterred building permit issuance or first occupancy. Asked the CAO if the Town offered any comments.
 - The CAO noted that Watson and Associates provided comments on behalf of clients, including the Town of Arnprior, which staff reviewed and agreed with.
- Page 45: The Ministry of Environment, Conservation and Parks is accepting applications from municipalities to develop source water protection action plans. Applications can be submitted until October 31, 2025. Asked the CAO is the Town has applied for this funding.
 - The CAO noted that the Town has not applied at this time as we have not planned to develop a Source Water Protection Action Plan as we are not regulated by a conservation authority.

ii. Correspondence Package No. A-25-OCT-10

Resolution Number 338-25

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Correspondence Package Number A-25-OCT-10 be received and the recommendations be brought forward for Council's consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 339-25
Moved by Chris Couper
Seconded by Ted Strike

That the following by-laws be and are hereby passed:

- i. By-law No. 7629-25 – Adopt Age Friendly Community Plan
- ii. By-law No. 7630-25 – Appointment to Culture and Diversity Advisory Committee (CDAC)

Resolution Carried

b) Resolutions

i. Authorization for Expenditure of Election Reserve Funds in 2025 for 2026 Election

Resolution Number 340-25
Moved by Tom Burnette
Seconded by Lynn Cloutier

Whereas through the adoption of By-law Number 7612-25, Council authorized the use of an Alternative Voting Method (Internet/Telephone) for the 2026 Municipal and School Board Election, and to enter into a contract for the alternative voting services; and

Whereas the Town has entered into a contract for these services with Voatz Canada Ltd.; and

Whereas the Town Reserve and Reserve Fund Policy require a resolution of Council, should election reserve funding be required to be expended outside of an election year; and

Whereas the Town Clerk has secured the alternative voting contract at an earlier date than in previous elections, with the first invoice coming due at the end of October 2025, being outside of the 2026 election year;

Therefore, be it resolved that Council of the Corporation of the Town of Arnprior authorize the General Manager, Client Services/ Treasurer to pay for the first invoice of \$2,247.49 in 2025, from the Election Reserve; and

Further that any future invoices that may come forward prior to the year of the election, as part of this 2026 Election alternative voting services, be authorized to be paid for utilizing the Election Reserve.

Resolution Carried

ii. Corporate Review Funding

Resolution Number 341-25
Moved by Chris Couper
Seconded by Ted Strike

Whereas Mayor McGee issued Mayoral Decision Number MDE-2025-02, which directed the Town to undertake a Corporate Review to be completed by the end of Q1 of 2026, through an RFP Process.

Therefore Be It Resolved That Council authorizes funding for a Corporate Review, up to a maximum of \$75,000, be funded from the Capital Expenditure Reserve Fund.

Resolution Carried

iii. Municipal Grant Request (In Kind) – Arnprior & District Humane Society

Resolution Number 342-25
Moved by Chris Couper
Seconded by Lynn Cloutier

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior & District Humane Society; and

Whereas the Arnprior & District Humane Society is an eligible organization under the Municipal Grants Policy and supports the community in providing shelter, food, and medical care to abandoned, abused, and neglected animals in Arnprior.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees (value of approximately \$365.00 plus HST) for the Arnprior & District Humane Society's Feliz Naughty Dog Craft & Bake Sale to be held on November 2nd, 2025; and

Further That the Arnprior & District Humane Society be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

16. Announcements

County Councillor Lynch made the following announcements:

- Thanked OPG for not running generating operations to allow for the Fire Department to complete their training downstream in the Madawaska River.
- Attend the Town's Trunk or Treat event which was a huge success. Thanked staff for ensuring that all participants were looked after.
- Congrats to the organizers of the fourth annual Witch Walk which was also a success. It raised funds and food for the Longer Table and the Arnprior Food Bank. Thanked the businesses who participated in the event for making it an exciting day for many children as well as making Arnprior the place to be for events like this.

- MPP Billy Denault is hosting a Constituency Office Grand Opening on November 1st from 10 AM – 12 PM at 84 Isabella Street, Pembroke.
- The Men’s Shed Craft Sale is happening on November 16th from 10 AM to 2 PM at the Nick Smith Centre.

Councillor Couper made the following announcement:

- Reminded everyone that it is the 45th anniversary of the Arnprior McNab Braeside Seniors at Home and they are inviting the community to join them as they share stories, highlights and look at the programs that make a difference every day here in Arnprior. Seniors at Home support seniors and adults with special needs right here in our community. They will be having an anniversary open house on Saturday, November 1st from 12 – 2 PM at the St. John Chrysostom Parish Hall.

Councillor Chris Toner made the following announcement:

- The Arnprior McNab Braeside Archives are having a volunteer showcase on Saturday, November 22nd from 10 AM to 1 PM at the Arnprior Public Library Community Hall and at the lower level in the Archives. Attendees will be able to explore a new exhibition about Charles Macnamara. You will also be able to see volunteer projects and archival treasures such as maps, land books and scrapbooks. You can discover your roots and see family history books and demos of family tree building tools. There will also be a special presentation from the archivist on her trip to the Archives Congress in Spain.

17. Closed Session

None

18. Confirmatory By-Law

Resolution Number 343-25
 Moved by Tom Burnette
 Seconded by Chris Couper

That By-law No. 7631-25, being a By-law to confirm the proceedings of the Regular Meeting of Council held on October 27th, 2025, be and is hereby approved.

Resolution Carried

19. Adjournment

Resolution Number 344-25
 Moved by Lynn Cloutier
 Seconded by Dan Lynch

That this meeting of Council be adjourned at 8:02 PM.

Resolution Carried

Signatures



Lisa McGee, Mayor



Kaila Zamojski, Town Clerk