



**ARNPRIOR**

**Town of Arnprior  
Accessibility and Age Friendly Advisory Committee Meeting**

**Date: Wednesday, November 19<sup>th</sup>, 2025**

**Time: 6:30 PM**

**Location: Town Hall, Council Chambers, Arnprior, ON**

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Adoption of Agenda**
- 5. Disclosures of Pecuniary Interest**
- 6. Adoption of Previous Minutes**
  - a) **Committee Minutes – September 3rd, 2025** (Page 1-3)
- 7. Presentations / Delegations**
  - a) Robert Simpson Park Refresh, Patrick Foley, Engineering Officer
  - b) Multi-Year Accessibility Plan Status Report and Plan Refresh Discussion, Kaitlyn Wendland, Deputy Clerk
- 8. Matters Tabled / Deferred / Unfinished Business**
- 9. Staff Reports (by Department)**
- 10. New Business**
  - a) Roundtable Discussion
- 11. Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

**Full Distribution:** Council, CAO, Town Staff, Committee Members



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## Minutes of the Accessibility and Age Friendly Advisory Committee Meeting

September 3<sup>rd</sup>, 2025

6:30 PM

Nick Smith Centre & Fairview Park

### Committee and Staff Attendance

#### Committee Members Present (In-Person):

Tom Burnette, Vice Chair  
Sharon Law, Committee Member  
Sarah Tait, Committee Member

#### Committee Members Present (Electronic):

#### Committee Members Absent:

Amanda Deschamps, Committee Member

#### Town Staff Present:

Kaitlyn Wendland, Deputy Clerk  
Graeme Ivory, Director of  
Recreation  
Kelly Vieira, Client Services  
Coordinator

### 1. Call to Order

Tom Burnette, Acting-Vice Chair, called the meeting to order at 6:30 PM and welcomed those present.

The Committee appointed Councillor Tom Burnette to be the acting Chair of the Committee.

### 2. Roll Call

The roll was called, with all Members of the Committee being present except Amanda Deschamps.

### 3. Land Acknowledgment

Tom Burnette, Vice Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

#### 4. Adoption of Agenda

Resolution Number 012-25  
Moved by Sarah Tait  
Seconded by Sharon Law

**Be It Resolved That** the agenda for the Accessibility and Age Friendly Advisory Committee Meeting dated Wednesday, September 3<sup>rd</sup>, be adopted as amended with Item 10 (New Business) being moved to before Item 7 (Presentations/Delegations).

Resolution Carried

#### 5. Disclosure of Pecuniary Interest

None

#### 6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 013-25  
Moved by Sarah Tait  
Seconded by Tom Burnette

**Be It Resolved That** the minutes for the June 4<sup>th</sup>, 2025, Accessibility and Age Friendly Advisory Committee meeting be adopted.

Resolution Carried

Resolution Number 014-25  
Moved by Sarah Tait  
Seconded by Sharon Law

**That** the minutes for the July 2<sup>nd</sup>, Special Accessibility and Age Friendly Advisory Committee Meeting be adopted.

Resolution Carried

#### 10. New Business

##### a) Fairview Park – Accessibility Tour

Committee Members and staff attended Fairview Park. Highlights of the discussion items on the Accessibility Tour included:

- Need for a shade structure.
- Added signage about availability of water wheelchair for use at the splashpad.
- Enjoyed that the park has different features than some other spaces in Town.
- Would like to see some picnic tables to allow people to stay at the park longer.
- Explore options to get closer to the swings with mobility devices.

## **b) Roundtable Discussion**

Discussion ensued amongst Committee Members with the following being a summary:

- Graeme Ivory, Director of Recreation noted the following:
  - Robert Simpson Park public consultations for the park refresh will be held in the Fall. This refresh will include the washrooms, play features, splashpad, trails etc. Looking for the Committee to give feedback prior to final design selection and possibly attend this meeting if available.
  - At the Nick Smith Centre, the Glenn Arthur arena will be reopening on September 25<sup>th</sup> and Bert Hall arena will reopen in October. Invited Committee Members to come tour through the arenas.

## **7. Presentations/ Delegations**

**a) Sensory-Friendly Spaces**, Leslie Anne Hook, Resident & CDAC Member provided an overview of the information in the agenda package.

Discussion ensued amongst Committee Members with the following being a summary:

- Explore options to make more sensory friendly lighting options in Town spaces.
- Designate sensory friendly meeting rooms.
- Add sensory labels to programs/events to support attendees.
- Understanding the impact of paint colours.
- Increase training for staff about invisible disabilities.
- Input sensory friendly considerations in the new Multi-Year Accessibility Plan.

Acting Chair Tom Burnette thanked Leslie Anne Hook for her presentation.

## **9. Matters Tabled/ Deferred/ Unfinished Business**

None

## **10. Staff Reports**

None

## **11. Adjournment**

Resolution Number 015-24

Moved by Sarah Tait

Seconded by Sharon Law

**That** the Accessibility and Age Friendly Advisory Committee adjourn at 8:06 PM.

Resolution Carried