



ARNPRIOR

**Minutes of Council Meeting
November 24th, 2025, 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present (In-Person):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Lynn Cloutier
Councillor Tom Burnette
Councillor Chris Toner
Councillor Chris Couper

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, GM Client
Services/Treasurer
Kaitlyn Wendland, Deputy Clerk
Rick Desarmia, Fire Chief
Alix Jolicoeur, Manager of Community
Services/Planner
Kelly Vieira, Client Services Coordinator

Council Members Present (Virtual):

Council Members Absent:

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 367-25
Moved by Ted Strike
Seconded by Tom Burnette

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, November 24th, 2025 be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

Mayor Lisa McGee declared a pecuniary interest for items 12(a) and 15(a)(ii) as she is an employee of the City of Ottawa.

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 368-25

Moved by Dan Lynch

Seconded by Lynn Cloutier

That the minutes of the Regular Meeting of Council listed under Item 7(a) on the Agenda be adopted (Regular Meeting of Council – November 10, 2025).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meetings

a) Request for Noise By-law Exemption (Downtown Filming)

Resolution Number 369-25 (6:32 PM)

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council move into a Public Meeting regarding Request for Noise By-law Exemption (Downtown Filming).

Resolution Carried

Mayor McGee welcomed everyone to the public meeting and invited staff to provide an overview of the request. Alix Jolicoeur, Manager of Community Services/Planner provided an overview of the noise by-law exemption request as provided in the agenda package.

The floor was opened for Public Comments with the following being a summary:

- Matt Cassidy, Location Manager for this Production
 - Matt noted that they do lots of work in Almonte and Carleton Place and that they do not usually need to go through this process. Would be beneficial for Arnprior to have a streamlined process.
 - Council asked what kind of noise residents could expect. Matt noted that the loudest parts would likely be the team saying “rolling” and “cut” and then loading trucks once finished filming.
 - Council asked what local businesses can expect from a production like this being in Town. Matt noted that facility rentals, food purchases and gasoline purchases. They do their best to support and engage small businesses.

The Public Meeting was declared closed at 6:42 PM.

Resolution Number 370-25

Moved by Chris Toner

Seconded by Dan Lynch

That Council resume to the Regular Meeting of Council.

Resolution Carried

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motion(s)

None

Mayor Lisa McGee stepped away from the table at 6:43 pm and Councillor Chris Couper as the current Deputy Mayor took over the role as Chair.

12. Staff Reports

a) City of Ottawa Automatic Aid Agreement

Resolution Number 371-25

Moved by Lynn Cloutier

Seconded by Tom Burnette

That Council repeal By-Law 7091-20 Automatic Aid Agreement and authorize by By-law a new automatic aid agreement with the City of Ottawa.

Resolution Carried

Mayor Lisa McGee resumed the role of Chair at 6:56 PM.

b) RFP FD-2025-01 – Award of Fire Dispatch and Communication Services

Resolution Number 372-25

Moved by Chris Couper

Seconded by Tom Burnette

That Council award the Request for Proposal FD-2025-01 for Dispatch and Communication Services to the City of Brockville Fire Department; and

That the Mayor and Clerk be authorized to execute a contract with Brockville Fire Department for dispatch and communication services for the period of January 1, 2026, to December 31, 2028, with the option to extend for a two-year period.

Resolution Carried

c) Planning Applications Update

Resolution Number 373-25
Moved by Dan Lynch
Seconded by Lynn Cloutier

That Council receives Report Number 25-11-24-03 Planning Applications Update as information.

Resolution Carried

d) Biannual Financial Update – Q3 2025

Resolution Number 374-25
Moved by Chris Couper
Seconded by Ted Strike

That Council receive report number 25-11-24-04 as information.

Resolution Carried

e) 2026 Calendar of Meetings

Resolution Number 375-25
Moved by Chris Couper
Seconded by Tom Burnette

That Council approve the attached 2026 Calendar of Council and Committee Meetings.

Resolution Carried

13. Committee Reports and Minutes

a. Mayor's Report

None

b. County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- Taste the Valley will be on December 13th for the Holiday Edition at the Knights of Columbus, 170 Ellis Avenue, Pembroke.
- Delegation from Bruce Oattes, Plant Manager, Pembroke MDF, Roseburg.
- Resolutions Carried:
 - County Council direct staff to establish formal data-sharing agreements with local municipalities, the City of Pembroke, and the Algonquins of Pikwakanagan to support coordinated GIS data management.
 - That County Council support the proposed Golden Lake Power LP Biomass Cogeneration Project through advocacy and staff time where required in recognition of the project's economic, environmental, and regional significance to the County of Renfrew.

- Council endorse legislation specific to mining operations that adopts a 1P1P approach to regulatory approvals.
 - Noted that Cobden has mining activity.
- That the Warden write a letter expressing our strong support for Roseburg Forest Products – Pembroke MDF’s proposed Cogeneration Project.
 - This project will use brush, sawdust, etc. to create heat for more electricity to be used in the plant.
- This years’ Warden’s Awards will be presented this Wednesday in the County Council Chambers. The Men’s Shed is being recognized as the winner in the category of “Not for Profit Organization”.
- Presentation by EGIS – Transportation Planner on the County’s Transportation Master Plan.
- On June 3 & 4, 2026, the Association of Ontario Road Supervisors will be hosting a Public Trade Show that will be held at the Civic Centre in Petawawa.

c. Committee Reports and Minutes

Councillor Chris Toner reported the following from the Arnprior McNab Braeside Archives:

- This past Saturday the Arnprior McNab Braeside Archives had their volunteer showcase. Well over 100 guests came. There were some distinguished visitors including Leslie Wier, Archivist and Head Librarian for Canada, who had nothing but high praise for such a small community archive and how professional the operation is. Leslie toured the vault and visited all the volunteer showcases. She was also impressed with the archivist, Janice, and the presentation Janice gave in Barcelona at the International Archives Conference. Noted that Janice’s presentation was well received and caught the attention of all the participants there, that such a small town has such a fantastic archive full of volunteers. A few other visitors included Dustin Bullock, Councillor from Rideau Lakes, who was interested in learning about amalgamating some of their historically societies and kudos to Council for supporting the local museum and archives. MPP Billy Denault attended as well and was shown the showcases by President, Sarah Mackenzie.

Councillor Chris Toner reported the following from the Environmental Advisory Committee:

- Near completion of the wildflower meadow by the Marina. There are still plugs that will be coming in the spring and will be planted by hand. Sullivans came and helped strip the site at no charge and Town staff removed the excess sod. Highschool students came and helped plant all the seeds. It has been a nice community event and look forward to seeing the progress of the meadow in the spring.

14. Correspondence & Petitions

a) Correspondence

i. Correspondence Package No. I-25-NOV-20

Resolution Number 376-25

Moved by Ted Strike

Seconded by Chris Couper

That Correspondence Package Number I-25-NOV-20 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 18: Good news for Veterans of the Canadian Armed Forces. The Ontario Government is investing \$575,000 to turn their skills learned in the military into post secondary credits they need to land in-demand jobs. Unfortunately, there are no locations in the immediate area. The colleges/universities identified are Fanshawe College, Georgian College, Canador College, Lakehead University, University of Waterloo, and University of Windsor.
- Page 24: The Ontario Government is offering up to \$38,000 for the Pothole Prevention and Repair Program to municipalities with a population under 10,000 residents. Deadline is December 12, 2025. Asked the CAO if the Town has applied.
 - The CAO noted that staff are working on an application.
- Page 39: The Ontario Government is requiring all school boards to establish Student and Family Support Offices so that parents and guardians have a clear, effective way to get help regarding their children's education and find solutions.
- Page 45: The Ontario Government is investing \$32 million to expand access to specialized mental health services for first responders and public safety personnel, which includes health, fire and police services. Of note, only the County of Renfrew is on the health list and the Town of Petawawa for fire. No police in this area.
- Page 52: The Ontario Government is now accepting applications for the second round of the Sport Hosting Program until January 12, 2026. Asked the CAO is the Town will be applying.
 - The CAO noted that the Town does not currently have an event planned for Q1-Q3 of 2026 that would be applicable.
- Page 79: Thinking of running in next year's election? AMO is offering a "Local Democracy Solutions Bank" which includes a catalogue of existing resources. They are also offering "Running for Municipal Office – Everything you Need to Know as a Diverse Candidate"; a 90-minute free workshop that provides useful insights and strategies to support you in getting your name on the ballot. Stronger Leaders, Stronger Communities is designed to equip you with the tools, resilience, and confidence to meet the challenges of the political landscape head-on. This workshop series is being offered at no charge in two streams: Those considering re-election in 2026 and first-time candidates who want to explore whether elected office is right for them.
- Page 163: The Federal Government advises that the Canada Summer Jobs 2026 application period for Employers has officially opened. Closing date is

December 11, 2025. Employers for not-for-profit organizations, the public sector, and private sector organizations with 50 or fewer full-time employees can apply for funding to hire young Canadians next summer.

Councillor Lynn Cloutier made the following comment:

- Page 121: Ottawa Valley Affordable Housing Inc. is a newly formed not-for-profit here in the Ottawa Valley. The group noted that they would be happy to meet with Town Council and discuss this information since they are working to bring affordable housing to this area. Asked if Council should invite them to come as a delegation.
 - The Town Clerk noted that staff can invite them to come as a delegation to Council.

ii. Correspondence Package No. A-25-NOV-12

Resolution Number 377-25
Moved by Lynn Cloutier
Seconded by Tom Burnette

That Correspondence Package Number A-25-NOV-12 be received and the recommendations be brought forward for Council's consideration.

Resolution Carried

15. By-laws & Resolutions

a) By-laws

Resolution Number 378-25
Moved by Lynn Cloutier
Seconded by Chris Toner

That the following by-law be and are hereby passed:

- i. By-law No. 7638-25 – Noise By-law Exemption (Downtown Filming)

Resolution Carried

Mayor McGee vacated her seat at 7:27 PM and Councillor Chris Couper assumed the role as Chair.

Resolution Number 379-25
Moved by Dan Lynch
Seconded by Lynn Cloutier

That the following by-law be and are hereby passed:

- ii. By-law No. 7639-25 – Automatic Aid Agreement

Resolution Carried

Mayor McGee resumed her seat at 7:27 PM.

b) Resolutions

- i. **Municipal Grant Request (In Kind) – Arnprior Cares**

Resolution Number 380-25
Moved by Lynn Cloutier
Seconded by Dan Lynch

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Cares; and

Whereas Arnprior Cares is an eligible organization under the Municipal Grants Policy and supports the community by sponsoring refugees, providing financial and practical support to refugee families, and facilitating integration of newcomers into the local community.

Therefore Be It Resolved That Council approve the request for waiving the Museum rental fees (value of approximately \$150.00 plus HST) for the Arnprior Cares Holiday Event to be held on November 25th, 2025; and

Further That Arnprior Cares be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

16. Announcements

Councillor Couper made the following announcements:

- Issued congratulations to the Arnprior McNab Ringette Association who had a very strong showing at the Nepean Raven's Invitational Tournament. There were 5 times that were a part of the tournament and there will be some new banners going up in the Nick Smith Centre with some first-place finishes. There were also many memories made, medals or not. This weekend the AMRA Devils are hosting their annual tournament at the Nick Smith Centre beginning on Thursday morning running through the weekend. Championship game will be on Sunday if residents would like to come and watch.

County Councillor Dan Lynch made the following announcement:

- Arnprior Santa Claus Parade is on Saturday starting at 6:00 pm from Rexall.

17. Closed Session

Resolution Number 381-25 (7:30 PM)
Moved by Lynn Cloutier
Seconded by Chris Couper

That Council move into Closed Session to regarding one (1) matter pursuant to Section 239(2) (b) of the Municipal Act, 2001, as amended to discuss a personal matter about an identifiable individual, including municipal or Local Board employees (Staff Matter).

Resolution Carried

Resolution Number 382-25 (7:54 PM)
Moved by Chris Couper
Seconded by Ted Strike

That Council resume to Open Session at 7:54 PM.

Resolution Carried

Resolution Number 383-25
Moved by Dan Lynch
Seconded by Lynn Cloutier

That Council direct the CAO to proceed as directed in Closed Session.

Resolution Carried

18. Confirmatory By-Law

Resolution Number 384-25
Moved by Dan Lynch
Seconded by Tom Burnette

That By-law No. 7640-25, being a By-law to confirm the proceedings of the Regular Meeting of Council held on November 24th, 2025, be and is hereby approved.

Resolution Carried

19. Adjournment

Resolution Number 385-25
Moved by Lynn Cloutier
Seconded by Chris Couper

That this meeting of Council be adjourned at 7:54 PM.

Resolution Carried

Signatures



Ted Strike, Deputy Mayor



Kaila Zamojski, Town Clerk

