



**Town of Arnprior
Regular Meeting of Council: January 12, 2026**

Correspondence Package Number A-26-JAN-01

Recommendation:

That the Correspondence Package Number. A-25-DEC-13 be received, and that the recommendation(s) outlined be brought forward for Council's consideration.

Action Item:

1. Municipal Grant Request (In Kind) – Arnprior Minor Hockey Association (Fundraising Event)

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Minor Hockey Association; and

Whereas Arnprior Minor Hockey Association is an eligible organization under the Municipal Grants Policy as they support the participation of local youth in the sport of hockey by providing a fun and safe environment for all participants.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees on January 31, 2026, from 4:00 pm – 12:00 am (value of approximately \$470 plus HST) for a fundraising Trivia Event.

Further That Arnprior Minor Hockey Association be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured and is responsible for any security related costs for the event.

2. Municipal Grant Request (In Kind) – Arnprior Optimist Club (Winter Carnival)

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Optimist Club; and

Whereas Arnprior Optimist Club is an eligible organization under the Municipal Grants Policy and supports local families and children by providing a full program of social and recreational activities that promote community wellness; and

Whereas the annual Arnprior Optimist Club Winter Carnival will be hosted between Friday, January 10th, 2026 to Saturday, January 18th, 2026 at various locations across the Town of Arnprior; and

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall, Arena(s), Swimming Pool and McLean Avenue Ball Diamond rental fees (value of approximately \$9,738 plus HST) for the 2026 Optimist Winter Carnival between January 10th, 2026 and Saturday, January 18th, 2026;

Further That the Arnprior Optimist Club be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured and is responsible for any security related costs for the event.

3. Municipal Grant Request (In Kind) – Arnprior Regional Health Foundation (Ladies Night Event)


That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from Arnprior Regional Health Foundation; and

Whereas Arnprior Regional Health Foundation is an eligible organization under the Municipal Grants Policy and supports residents in our community by helping to support our local hospital, nursing home and community health programs.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees for the Arnprior Regional Health Foundation Ladies Night Event (value of approximately \$470 plus HST) to be held on February 27th, 2026; and

Further That Arnprior Regional Health Foundation be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured and is responsible for any security related costs for the event.

Municipal Grants Application

General Information	Submission Date: <u>Dec 11, 2025</u>		
Name of Organization:	<u>Arnprior Minor Hockey Association (AMHA)</u>		
Street Address:	<u>Po Box 372</u>		
City/Town:	<u>Arnprior</u>	Postal Code:	<u>K7S 3L9</u>
Contact Person:	<u>Holly Hunt</u>	Position/Title:	<u>Fundraising Director</u>
Telephone:	<div style="background-color: black; width: 150px; height: 20px;"></div>	Fax Number:	<u>—</u>
E-mail:	<u>fundraising@arnpriorminorhockey.ca</u>		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of <u>AMHA</u> <small>[insert name of organization]</small>		Name (print): <u>Holly Hunt</u>
	<u></u> <small>[signature]</small>		Position/Title: <u>Fundraising Director</u>
	<u>Dec 11, 2025</u> <small>[date]</small>		Phone: <div style="background-color: black; width: 150px; height: 40px;"></div>
Please provide project/event date(s) or any relevant timelines related to this request.			
<u>Requesting donation of the Community Hall on January 31st, 2026 from 4pm - 12pm am.</u>			

Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	Community Hall rental January 31st, 2026 4pm-12am Bartender 6pm-12am \$470 (contract from NSC)
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objectives)?	
Providing hockey to children and youth under the age of 18.	
Please provide an overview of the service, program or event being supported with this funding.	
Trivia night - open to all. A fun event to raise funds for all Arnprior Minor Hockey teams.	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
Allows many (over 250) children to play hockey.	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>All board members are volunteers. Then, there are 3 bench staff & 1 manager per team (x 24 teams).</p>

<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input type="checkbox"/> Children (Ages 0-12)</p> <p><input type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input type="checkbox"/> >1000</p>
<p>Does this request align with the Town of Arnprior's Strategic Plan, as determined by Council? Please explain.</p>		
<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 		

Conditions of Assistance

- a) Any Grant funding provided by the Town of Arnprior must be applied to current expenses associated with the approved project, and not be used to subsidize any other project of the applicant, or to reduce or eliminate accumulated deficits.
- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

 _____ (initial)	I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.
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Municipal Grants Application

General Information	Submission Date: _____		
Name of Organization:	Arnprior Optimist Club		
Street Address:	P.O. Box 161		
City/Town:	Arnprior	Postal Code:	K7S 3H4
Contact Person:	Brad McKay	Position/Title:	Treasurer
Telephone:		Fax Number:	
E-mail:	arnprior.optimist.club@gmail.com		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	I declare that I am authorized to sign this grant request on behalf of <u>Arnprior Optimist Club</u> [insert name of organization] _____ [signature] <u>December 18, 2025</u> [date]		Name (print): Brad McKay
			Position/Title: Treasurer
			Phone:
Please provide project/event date(s) or any relevant timelines related to this request.			
Arnprior Optimist Club Winter Carnival January 10th to January 18th, 2026 The Arnprior Optimist Club is holding our annual Winter Carnival event/fundraiser from Saturday, January 10th, 2026 to Sunday, January 18th, 2026. This year's carnival will consist of our regular events.			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	Rentals Ice rental (January 18th, 19th and 20th, 2024)- \$6,627 Community hall rental (January 16th, 17th and 18th, 2025) - \$1,175 Swimming pool rental (January 17th and 18th, 2025) - \$331
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
The Arnprior Optimist Club is a volunteer charitable organization formed in 1961 by people who believed in reaching out to support youth and strengthen the community—people like you. By providing hope and a positive vision, Optimists help bring out the best in our youth, our community, and ourselves.	
Please provide an overview of the service, program or event being supported with this funding.	
The Arnprior Optimist Club will be hosting its annual Optimist Winter Carnival from Saturday, January 10 to Sunday, January 18, 2026. This week-long event is the Club's largest annual initiative, providing a wide variety of activities for the community while also serving as our most significant fundraising effort of the year.	
Each year the Winter Carnival continues to grow with new and exciting activities added for all	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
This event will benefit many families and children in the Town of Arnprior and surrounding area by providing opportunities to socialize, connect, and enjoy shared community experiences. What children and youth do during critical hours—before and after school, evenings, weekends, and holidays—has a profound impact on their physical, social, emotional, and academic development. The Arnprior Optimist Club believes the Winter Carnival offers an important opportunity for children and youth to get out of their homes, be kids, build friendships, and simply have fun in a safe and inclusive environment.	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>Currently, the Optimist Club has 45 members which includes 4 executive members (President, Vice-President, Secretary and Treasurer).</p>

<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input checked="" type="checkbox"/> Children (Ages 0-12)</p> <p><input checked="" type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input checked="" type="checkbox"/> >1000</p>
<p>Does this request align with the Town of Arnprior's Strategic Plan, as determined by Council? Please explain.</p>		
<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 	<p>This event strongly aligns with the economic development goals of the Town of Arnprior in several meaningful ways. The Winter Carnival will attract residents and visitors to a wide range of establishments hosting activities throughout the Town, including local cultural venues, recreation facilities, the newly re-branded bowling alley, the Sullivan Rink of Dreams, the historic downtown core, and the always-busy Nick Smith Centre.</p> <p>Visitors will have the opportunity to experience these facilities, enjoy local attractions, make additional purchases, and ideally return as repeat customers, contributing to long-term</p>	

<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 	<p>This event strongly aligns with the community well-being objectives of the Town of Arnprior in several important ways. The Winter Carnival encourages residents of all ages to get out, connect with one another, and participate in a wide range of inclusive activities offered throughout the week.</p> <p>Cultural and creative engagement is supported through arts and crafts programming hosted by the local museum, as well as a movie night that promotes interest in arts and culture. Family-focused activities such as family bowling and family</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<p>Dollar (\$) value received:</p>	<p>approx. \$8,000</p>
	<p>Service/ Program/ Festival/ Event grant support was received for:</p>	<p>Optimist Winter Carnival</p> <p>Rentals</p> <p>Hockey tournament ice rental</p> <p>Skating races rental</p>
	<p>Type of grant support received:</p>	<p><input type="checkbox"/> Support Funding</p> <p><input checked="" type="checkbox"/> In-Kind Support</p> <p><input type="checkbox"/> In-Kind Partnership</p> <p><input type="checkbox"/> Festival and Event Support Funding</p>
<p>Was Town staff support provided?</p> <p>If yes, in what capacity?</p>	<p>Town staff support was provided for setup/clean up of tables and chairs for various events in the Nick Smith Centre Hall. As well, preparation of the Rink of Dreams and ball diamonds.</p>	



Town of Arnprior
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	If this submission/request differs from previous year(s), please describe the difference?
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Conditions of Assistance

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- b) The Town of Arnprior must be notified in writing of any significant changes and/or purpose of the supported activity or event. In the event that the activity or event is not completed, or does not move forward, the Town of Arnprior reserves the right to request the return of any grant funding provided.
- c) Receipt of a grant does not guarantee funding the following or any subsequent year.
- d) The applicant acknowledges and agrees that the Town of Arnprior shall not be liable for any incidental, indirect, special or consequential damages, injury or any loss of use, revenue or profit of the organization arising out of or in any way related to the approved program/event/ service.
- e) Where applicable, the Town of Arnprior must be acknowledged on promotional materials related to the funded activities/event, including but not limited to brochures, print ads, programs, posters, signage and media releases, as well as websites, e-newsletters, and social media campaigns, where possible. The Marketing and Economic Development Officer will require information from the applicant, in advance on what materials/ electronic formats the Town's logo will be included on to ensure compliance with the Town's brand guidelines.
- f) The Town of Arnprior reserves the right to an onsite presence, or formal role, at Festivals and Events. Failure to acknowledge the Town's support may result in the inability of an organization to obtain grant support in future years.

<hr/> <p>(initial)</p>	<p>I acknowledge that I have read and understand the Condition of Assistance for receipt of Town of Arnprior Municipal Grants. I also acknowledge that I have read and agree to follow the Town of Arnprior's Municipal Grants Policy.</p>
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Municipal Grants Application

General Information	Submission Date: <u>Dec 18th 2025</u>		
Name of Organization:	Arnprior Regional Health Foundation		
Street Address:	350 John Street N.		
City/Town:	Arnprior	Postal Code:	K7S2P6
Contact Person:	Ben Gardiner	Position/Title:	Executive Director
Telephone:	(613) 623-3166 X 532	Fax Number:	
E-mail:	bgardiner@arnpriorhealth.ca		
What is your organization's status?	Charitable	Not-for-profit	Other
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Authorization:	<p>I declare that I am authorized to sign this grant request on behalf of</p> <p style="text-align: center;">Arnprior Regional Health Foundat</p> <p style="text-align: center;">[insert name of organization]</p> <p style="text-align: center;"> [signature]</p> <p style="text-align: center;">Dec 18 2025</p> <p style="text-align: center;">[date]</p>		Name (print):
			Ben Gardiner
			Position/Title:
			Executive Director
		Phone:	
		(613) 623-3166 X 532	
Please provide project/event date(s) or any relevant timelines related to this request.			
This Foundation's next signature event will be an "Ultimate Ladies' Night" on Feb 27th 2026 at Nick Smith Centre			

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Grant Request	Please check applicable request	Brief description of request (i.e. dollar amount and/or type of in-kind support, staffing requirements)
Support Funding (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Partnership) (complete Parts A and B)	<input type="checkbox"/>	
In-Kind Support (Single) (complete Part A)	<input checked="" type="checkbox"/>	As this event benefits the Arnprior Regional Health Foundation, we kindly ask if the town is able to waive fees associated with venue rental.
Festivals and Events Support Funding (complete Parts A and B)	<input type="checkbox"/>	

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Part A (to be completed for all municipal grant requests)

Organization/Grant Information	
What is the function of your organization (mandate/key objections)?	
The Arnprior Regional Health Foundation inspires, encourages and recognizes generous donors who believe that excellent care close to home is an essential part of creating and maintaining a vibrant, healthy local community.	
Please provide an overview of the service, program or event being supported with this funding.	
The "Ultimate Ladies' Night" will be our next signature event/fundraiser. The event aims to provide women in the community an opportunity to celebrate together while raising funds for the Scope for Hope Campaign. The event will feature a reception, fashion show, silent auction, speeches and dancing.	
Please explain how this service, program or event benefits the Town of Arnprior and its residents.	
The Scope for Hope Campaign continues to raise funds for Arnprior Hospital to finance the replacement of aging endoscopic equipment and this event will help achieve that goal while also giving the community a chance to come together in a fun evening of connection and celebration.	
<p>Does your organization use volunteers?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, how many volunteers are involved and in what capacity? (e.g. administration, service level, etc.)</p> <p>Up to 20 volunteers are typically involved in our signature events.</p>

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<p>Please select target population that will benefit from this request.</p>	<p>Age Range:</p> <p><input type="checkbox"/> Children (Ages 0-12)</p> <p><input type="checkbox"/> Youth (Ages 13-18)</p> <p><input checked="" type="checkbox"/> Adults (Ages 19-59)</p> <p><input checked="" type="checkbox"/> Seniors (Ages 60+)</p>	<p>Number of participants benefitting from this request:</p> <p><input type="checkbox"/> 1-50</p> <p><input type="checkbox"/> 51-100</p> <p><input checked="" type="checkbox"/> 101-499</p> <p><input type="checkbox"/> 500-1000</p> <p><input checked="" type="checkbox"/> >1000</p>
<p>Does this request align with the Town of Arnprior's Strategic Plan, as determined by Council? Please explain.</p>		
<p><u>Key Priorities</u></p> <ul style="list-style-type: none"> Economic Development – Attraction, retention and marketing initiatives and economic impact 	<p>Yes. We feel like this request aligns with the Town of Arnprior's Strategic Plan in that it advocates for and promotes great care close to home. We make sure to promote the local economy and market our beautiful town appropriately. Support is given by local businesses and recognition is given pre and post on social media and the foundation website. We also involve local businesses in the event by way of catering, participating in the fashion show etc..</p>	

<ul style="list-style-type: none"> Community Well Being – Community support, arts and culture, recreational and leisure, health and well being support initiatives 	<p>The event is a fun way for community members to get active in helping the Foundation cause, and this event brings the attendees together in an engaging way while giving back to healthcare locally when its needed most. Overall, the goal of this event is to unite the community for a common goal: To enhance the well being of everyone in the area.</p>	
<p>Has your organization received support from the Town of Arnprior in previous years?</p> <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>If yes, please provide additional details below.</p>	
	<table border="1"> <tr> <td data-bbox="638 764 1003 869">Dollar (\$) value received:</td><td data-bbox="1003 764 1490 869"></td></tr> </table>	Dollar (\$) value received:
Dollar (\$) value received:		
<table border="1"> <tr> <td data-bbox="638 869 1003 1079">Service/ Program/ Festival/ Event grant support was received for:</td><td data-bbox="1003 869 1490 1079">We recieved a grant to waive the fees for past events. By reducing costs, this enables us the ability to maximize funds raised and direct them where they are needed</td></tr> </table>	Service/ Program/ Festival/ Event grant support was received for:	We recieved a grant to waive the fees for past events. By reducing costs, this enables us the ability to maximize funds raised and direct them where they are needed
Service/ Program/ Festival/ Event grant support was received for:	We recieved a grant to waive the fees for past events. By reducing costs, this enables us the ability to maximize funds raised and direct them where they are needed	
<table border="1"> <tr> <td data-bbox="638 1079 1003 1478">Type of grant support received:</td><td data-bbox="1003 1079 1490 1478"> <input type="checkbox"/> Support Funding <input checked="" type="checkbox"/> In-Kind Support <input type="checkbox"/> In-Kind Partnership <input type="checkbox"/> Festival and Event Support Funding </td></tr> </table>	Type of grant support received:	<input type="checkbox"/> Support Funding <input checked="" type="checkbox"/> In-Kind Support <input type="checkbox"/> In-Kind Partnership <input type="checkbox"/> Festival and Event Support Funding
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<table border="1"> <tr> <td data-bbox="638 1478 1003 1799"> Was Town staff support provided? If yes, in what capacity? </td><td data-bbox="1003 1478 1490 1799">N/A</td></tr> </table>	Was Town staff support provided? If yes, in what capacity?	N/A
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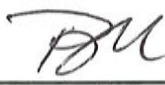
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	<p>If this submission/request differs from previous year(s), please describe the difference?</p> <p>while this is not dissimilar to other events, this is the first time for this particular theme.</p>
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