



ARNPRIOR

**Town of Arnprior**

**Regular Meeting of Council Agenda**

**Date: Monday, February 9, 2026**

**Time: 6:30 p.m.**

**Location: Council Chambers – 105 Elgin Street West, Arnprior**

1. **Call to Order**
2. **Roll Call**
3. **Land Acknowledgement Statement**
4. **Adoption of Agenda (Additions / Deletions)**
5. **Disclosures of Pecuniary Interest**
6. **Question Period**
7. **Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
  - a) **Regular Meeting of Council – January 26, 2026** (Page 1-12)
  - b) **Special Meeting of Council – February 2, 2026** (Page 13-15)
8. **Awards / Delegations / Presentations**
9. **Public Meetings**
10. **Matters Tabled / Deferred / Unfinished Business**
11. **Notice of Motion(s)**
  - a) **Provincial Support of the Ontario Airport Capital Assistance Program,**  
County Councillor Lynch (Page 16-17)
12. **Staff Reports**
  - a) **Request for Award of REC-2026-01 Skate Park Design-Build,** Director of Recreation and Engineering Officer (Page 18-23)
  - b) **Water Filtration Plant Clearwell Replacement Award,** Engineering Officer (Page 24-28)

### **13. Committee Reports and Minutes**

- a) Mayor's Report**
- b) County Councillor's Report**
- c) Committee Reports and Minutes**

### **14. Correspondence & Petitions**

- a) Correspondence**
  - i) Correspondence Package I-26-FEB-03

### **15. By-laws & Resolutions**

- a) By-laws**
  - i) **By-law No. 7651-26 – 2026 User Fees and Charges** (Page 29-55)
  - ii) **By-law No. 7652-26 – Federation of Canadian Municipalities Green Municipal Fund Grant Agreement** (Page 56-80)
  - iii) **By-law No. 7653-26 – Skatepark Design-Build Award** (Page 81-82)
  - iv) **By-law No. 7654-26 – Clearwell Replacement Award** (Page 83-84)
- b) Resolutions**
  - i) **Long Range Capital Forecast** (Page 85-97)

### **16. Announcements**

### **17. Closed Session**

One (1) matter pursuant to Section 239 (2)(c) of the Municipal Act, 2001, as amended, a proposed or pending acquisition or disposition of land by the municipality or local board (Land Acquisition); and One (1) matter pursuant to Section 239 (2) (b) and (d) of the Municipal Act, 2001, as amended, personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations (Staff Matter).

### **18. Confirmatory By-law**

By-law No. 7655-26 to confirm the proceedings of Council

### **19. Adjournment**

Please Note: Please see the [Town's YouTube channel](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1817. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff and Town Website



**ARNPRIOR**

**Minutes of Council Meeting  
January 26<sup>th</sup>, 2026, 6:30 PM**

**Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.**

**Council and Staff Attendance**

**Council Members Present (In-Person):**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Tom Burnette  
Councillor Lynn Cloutier  
Councillor Chris Toner  
Councillor Chris Couper

**Council Members Present (Virtual):**

**Council Members Absent:**

**Town Staff Present:**

Robin Paquette, CAO  
Kaila Zamojski, Town Clerk  
Jennifer Morawiec, GM Client  
Services/Treasurer  
Kaitlyn Wendland, Deputy Clerk  
Alix Jolicoeur, Manager of Community  
Services/Planner  
Graeme Ivory, Director of Recreation  
Patrick Foley, Engineering Officer  
Rick Desarmia, Fire Chief  
Cory Nicholas, Deputy Fire Chief

**1. Call to Order**

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

#### 4. Adoption of Agenda

Resolution Number 011-26  
Moved by Chris Couper  
Seconded by Tom Burnette

**Be It Resolved That** the amended agenda for the Regular Meeting of Council dated Monday, January 26<sup>th</sup>, 2026, be adopted.

Resolution Carried

#### 5. Disclosures of Pecuniary Interest

None

#### 6. Question Period

None

#### 7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 012-26  
Moved by Lynn Cloutier  
Seconded by Dan Lynch

**That** the minutes of the Regular Meeting of Council listed under Item 7(a) on the Agenda be adopted (Regular Meeting of Council – January 12, 2026).

Resolution Carried

#### 8. Awards/Delegations/Presentations

##### Delegations

##### a) Ottawa Valley Affordable Housing

Ish Theilheimer, Chair, and Alexandru Antimia, Board Member, of the Ottawa Valley Affordable Housing, provided an overview of the information included in the agenda package, and responded to questions.

Discussion ensued, with the following being a summary:

- The Ottawa Valley Affordable Housing organization has an interest in properties in Arnprior.
- The organization's objective is to have affordable housing, not social housing.
- There is a need to increase awareness about affordability overall; not just the land and rent, but overall heating and other energy efficiencies, which keep costs low overall.
- Canada Mortgage and Housing Corporation (CMHC) standard for affordable rent is 30% of average income.

## **Presentations**

### **a) Retirement of Robert Phillips, Mayor Lisa McGee**

Mayor Lisa McGee, and Council, recognized the retirement of Robert Phillips from the Arnprior Fire Department after 27 years of service.

Robert Phillips had a lengthy career serving and protecting his community, first joining the fire service as a firefighter in McNab/Braeside on Jan 2, 1996. On December 1, 1998, Rob was hired by Fire Chief Tom Burnette, fulfilling a lifelong desire to become a member of the Arnprior Fire Department. Rob continued to actively serve both departments until 2003 when he chose to step away from his service to McNab/Braeside after serving for 8 years.

Rob's progression to the role of Lieutenant of the department proved to be a benefit to the younger members of the department, where he provided good leadership and shared his knowledge and experience with them.

Mayor McGee, Council, Fire Chief Rick Desarmia and members of staff and the Arnprior Fire Department thanked Robert for his many years of service to the Arnprior Fire Department and wished him and his family well in his retirement.

### **9. Public Meetings**

None

### **10. Matter Tabled/ Deferred/ Unfinished Business**

None

### **11. Notice of Motion(s)**

None

### **12. Staff Reports**

#### **a) 2025 Community Services Department Update, Alix Jolicoeur, Manager of Community Services/Planner**

Resolution Number 013-26

Moved by Chris Toner

Seconded by Lynn Cloutier

**That** Council receives Report Number 26-01-26-01 for information.

Resolution Carried

#### **b) Implementation Plan for Robert Simpson Park Refresh, Graeme Ivory, Director of Recreation, Patrick Foley, Engineering Officer**

Resolution Number 014-26

Moved by Lynn Cloutier

Seconded by Chris Couper

**That** Council direct staff to include a newly constructed four-season structure containing multiple single-user washrooms in the Robert Simpson Park Refresh Phase 1B design in the location of the current canteen at a net budget increase of \$575,000 and update the Long-Range Capital Forecast accordingly; and

**That** Council direct staff to include for vendor stations to replace the existing canteen within the Robert Simpson Park Refresh Phase 1B design; and

**That** Council direct staff to consult with an appropriate Indigenous organization to implement a gathering space feature into the design for the Robert Simpson Park Refresh project in Phase 1B.

Resolution Deferred

Resolution Number 015-26

Moved by Lynn Cloutier

Seconded by Chris Toner

**That** Council defer paragraphs one (1) and two (2) of Resolution Number 014-26 until such a time that staff can bring forward further information to Council; and

**Further That** Council direct staff to continue with the Indigenous consultation part of the process included in paragraph three (3) of Resolution Number 014-26 regarding the gathering space feature.

Resolution Carried

**c) User Fees and Charges – Annual Review**, Jennifer Morawiec, GM Client  
Services/Treasurer

Resolution Number 016-26

Moved by Lynn Cloutier

Seconded by Dan Lynch

**That** Council pass a by-law at the February 9, 2026 Council meeting to implement the proposed changes to the User Fees and Charges By-law.

Resolution Carried

**d) 2026-2030 Draft Multi-Year Accessibility Plan**, Kaila Zamojski, Town Clerk,  
Kaitlyn Wendland, Deputy Clerk

Resolution Number 017-26

Moved by Dan Lynch

Seconded by Lynn Cloutier

**That** Council approve the Town of Arnprior 2026-2030 Multi-Year Accessibility Plan as a planning tool to be used to inform the annual budget process as well as other financial planning processes and documents; and

**Further That** the 2026-2030 Multi-Year Accessibility Plan be posted on the Town website.

Resolution Carried

**e) Proclamation for Black History Month (February 2026)**, Kaitlyn Wendland, Deputy Clerk

Resolution Number 018-26  
Moved by Lynn Cloutier  
Seconded by Chris Couper

**That** Council proclaim February 2026 as Black History Month in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

**Whereas** the Government of Canada celebrates Black History Month in the month of February each year; and

**Whereas** the Province of Ontario and many municipalities across the nation also recognize Black History Month and its significance in the month of February each year; and

**Whereas** the Town of Arnprior understands the importance of recognizing individuals in Arnprior, both past and present, who are members of the Black community; and

**Whereas** the Government of Canada has announced that the theme for 2026 Black History Month is “30 Years of Black History Month: Honouring Black Brilliance Across Generations – From Nation Builders to Tomorrow’s Visionaries”; and

**Whereas** during Black History Month, we commemorate and celebrate the many achievements and contributions made by Black Canadians who throughout our history have shaped our country’s heritage and identity; and

**Whereas** as the Town of Arnprior’s population becomes increasingly more diverse, Black History Month is an opportunity to embrace diversity and foster belonging and inclusion across the Town; and

**Whereas** Black History Month is a month in which we learn of both great accomplishment and trauma, both of which are important for all of us to understand and

where that understanding and a commitment to act make us stronger and better as a community; and

**Whereas** through the month of February, the Town of Arnprior will share various information and resources pertaining to Black History Month via social media and the Town's website, and encourages residents to participate in available programming from organizations across the region; and

**Therefore** I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim February 2026 as Black History Month in the Town of Arnprior and encourage all residents, staff, and Members of Council to take the time to participate and to learn more and understand how these communities continue to help shape the story of Canada.

Councillor Tom Burnette vacated his seat at the Council table at 9:08 pm and resumed his seat at 9:10 pm.

### **13. Committee Reports and Minutes**

#### **a. Mayor's Report**

Mayor Lisa McGee reported the following:

- Mayor McGee connected with Carmen Goold, Development Review Officer, Government of Ontario, to catch up, discuss opportunities for funding in Arnprior, and to understand what she is hearing and seeing in the community. They had the opportunity to discuss the Museum and potential funding opportunities.
- Mayor McGee attended the Rural Ontario Municipalities Association Conference (ROMA) with Councillor Couper and County Councillor Lynch, where they joined municipal colleagues, Members of Provincial Parliament, and staff from across the province. There were some great sessions and learning opportunities, including some great innovations and technology from the trades floor.
- Mayor McGee made several delegations, including one with six municipal colleagues who make up the Police Detachment Board advocating for sustainable policing costs to the Solicitor General. Councillor Couper, County Councillor Lynch and Mayor McGee, along with MPP Denault, attended two other delegations. One was seeking support for the Revitalization in Robert Simpson Park and the other for the Skateboard Park. Both delegations were well received, and they will continue to keep their eyes open for funding opportunities and future delegations.
- She thanked MPP Denault for his ongoing dedication to the municipalities he serves. Mayor McGee noted that at ROMA, MPP Denault attended every delegation for municipalities in his riding.
- She thanked staff for their support and preparation for these delegations.

#### **b. County Councillor's Report**

County Councillor Lynch reported the following from the County of Renfrew:

- At the last County Council meeting the Manager, Jodi Bushotz, from the Pembroke Algonquin College, informed Council of what new courses are being held, and that due to enrolment, some courses will be offered throughout the year, for example nursing.
- Eastern Ontario Regional Network stats for end of December are:
  - Upgrades to existing towers: planned 25, completed 25
  - New towers in service: planned 47, completed 36
  - New co-locations: planned 11, completed 10
  - Land use authority: planned 47, completed 46
- Renfrew County Health Unit has announced that drug overdose is on the rise. Reminding users to: not use alone; don't mix drugs, go slow with experimentation; and know your limit. And if you need help there is 24/7 drug hotline to call 1-888-688-6677.
- County Councillor Lynch attended this year's ROMA Conference and participated in two town delegations with Mayor McGee and Councillor Couper that dealt with the new Skateboard Park and upgrades to Robert Simpson Park. MPP Billy Denault was present at both delegations. The Ministers hosting the delegations spoke very highly of MPP Denault.
- County Councillor Lynch provided the Town Clerk with information about two sessions that he thought were important. These were Municipal Sponsorship Revenue and Problem with Rural Roads.
- The Draft 2026 Renfrew County Budget, which will be discussed at a workshop on January 29<sup>th</sup> and 30<sup>th</sup>, indicated that the County Levy could be 6.68%.

**c. Committee Reports and Minutes**

Councillor Toner reported the following from the Seniors Active Living Centre (SALC) Committee:

- The SALC welcomed Natalie Verberk as the new program assistant. Michaela McClymont is the Arnprior Regional Health Programs and Life Enrichment Manager and will be overseeing the SALC in the interim.
- New programs and classes update:
  - New Pilates class now offered on Friday mornings and Saturdays from 2:30 – 3:30 PM.
  - Somatic Yoga is offered Thursdays at 10 AM.
  - Nourish Yoga & Breath is offered Saturdays at 4 PM.
  - The Knot Club is a new knitting and crochet class starting on Friday, January 30<sup>th</sup> at 1 PM.
- Capacity issues are still causing registration constraints for popular programming like Chair Yoga, Pilates, and Functional Fitness. SALC redirects people to the Older Adults Club offered at the Nick Smith Centre

when possible. There might also be an opportunity to offer larger classes at another space for no cost.

- Investigating a collaboration opportunity with Steelheads & Strikes for a daytime, weekday bowling session for members.
- The SALC committee will also be updating and revising the Advisory Committee Onboarding Manual and Action Plan.
- Shout out to the SALC Program Coordinator Amber Titterton for a tremendous job on increasing SALC programming on Saturdays and weekdays after 3 PM.
- SALC Membership is currently at 318 members

Councillor Couper reported the following from the Arnprior Public Library Board:

- The Arnprior Public Library Board met in November and again on January 21<sup>st</sup>.
- Focused very heavily on strategic planning and the board has approved their strategic plan.
- Created a working group to break some of the goals into short-, medium- and long-term. The working group is composed of Josie Scott, Chair, Shane Kramer, McNab/Braeside, and Councillor Couper. The group will continue to refine the plan and present it to the board.
- The CEO presented the year-to-date financials and the 2026 budget as drafted.
- Strategic Plan with the action plans will be presented to Council in the spring.
- The Librarian went over the end of year statistics which are as follows:
  - Adult circulation was 84,000 books.
  - Children's circulation was 63,000 books.
  - Interlibrary loan saw a 40% drop, which is consistent with others across the province. Evaluating local alternatives to the mail-based interlibrary loan program.
  - Issued 1,121 new cards in 2025, of those 749 in Arnprior, 264 in McNab/Braeside, 108 elsewhere.

## **14. Correspondence & Petitions**

### **a) Correspondence**

#### **i. Correspondence Package No. I-26-JAN-02**

Resolution Number 019-26

Moved by Dan Lynch

Seconded by Lynn Cloutier

**That** Correspondence Package Number I-26-JAN-02 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 7: Good news for students thinking of continuing their education at Ontario universities or colleges. The Ontario Government is investing \$243 million to upgrade learning facilities that include obtaining the latest equipment and state of the art learning spaces.
- Page 11: Ontario investing \$700 million in Critical Water Infrastructure through four funding streams: Housing-Enabling Water Systems Fund, Housing-Enabling Core Servicing Stream, Health and Safety Water Stream, and Agriculture and Irrigation Stream. Asked staff if the Town has applied for any of these funding streams.
  - The Treasurer noted that the additional \$700 million will just flow through the Health and Safety Water Stream (HSWS), not the other funding streams. The Town applied for the Reconstruction of Victoria Street Sanitary Sewer and Water main under the HSWS stream and was received notice in November 2025 that the application was not successful. If another round of applications opens in the future, then the Town could reapply.
- Page 12: The Housing-Enabling Water Infrastructure has a lending stream named Infrastructure Ontario's Loan Program that provides up to \$1 billion in loans to help municipalities. Asked staff if the Town has considered taking advantage of this lending stream.
  - The Treasurer noted that debt financing was not recommended as the funding source for the Daniel/Albert St reconstruction project. In 2025, Council authorized the remaining portion of the project be funded through development charges, capital expenditure reserve fund and water / wastewater reserve funds.
- Page 17: At ROMA this year, the Government of Ontario announced the second intake of the Rural Ontario Development Program in the amount of \$20 million. Applications were going to open immediately. Asked staff is the Town has received the application and if they have a project in mind for it.
  - The Treasurer noted that when the second intake opens, the Town can apply for funding to help cover the Retail Demand Study currently included in the 2026 proposed budget.

Councillor Chris Couper made the following comments:

- Page 127: This is the library's new public newsletter. Of note, there is an upcoming Mardi Gras event, tickets are \$60 and the event is on Saturday, February 14<sup>th</sup>, 2026. Doors open at 7:30 PM. It was very popular and sold-out last year. This fundraising event features Ball and Chain, a premiere Mardi Gras dance band, a New Orleans inspired menu by Riley's Catering, a signature ice cream by Mallards Milk Bar, and a cash bar.
- Page 127: The Arnprior Public Library also has a new website with a new calendar. There are a ton of programs outlined in the newsletter but encourage people to visit the website and calendar to register for programs and events.

ii. **Correspondence Package No. A-26-JAN-02**

Resolution Number 020-26  
Moved by Lynn Cloutier  
Seconded by Tom Burnette

**That** Correspondence Package Number A-26-JAN-02 be received and the recommendations be brought forward for Council's consideration.

Resolution Carried

**15. By-laws & Resolutions**

a) **By-laws**

Resolution Number 021-26  
Moved by Chris Couper  
Seconded by Ted Strike

**That** the following by-law be and are hereby passed:

- i. By-law No. 7648-26 – Transfer Payment Agreement (TPA) Pot Hole Repair Funding Grant

Resolution Carried

b) **Resolutions**

i. **Municipal Grant Request (In Kind) – Arnprior Regional Health Auxiliary (Annual General Meeting)**

Resolution Number 022-26  
Moved by Tom Burnette  
Seconded by Ted Strike

**That** Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior Regional Health Auxiliary; and

**Whereas** the Arnprior Regional Health Auxiliary is an eligible organization under the Municipal Grants Policy as they support the community through raising funds to purchase medical equipment and supporting residents and patients at the Grove.

**Therefore Be It Resolved That** Council approve the request for waiving the Nick Smith Centre Community Hall rental fees on June 15, 2026, (value of approximately \$470 plus HST) for their Annual General Meeting; and

**Further That** the Arnprior Regional Health Auxiliary be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.

Resolution Carried

## 16. Announcements

County Councillor Dan Lynch made the following announcement:

- The Arnprior Regional Health Foundation's Sequins and Sneakers Fundraising Event is sold out.

## 17. Closed Session

Resolution Number 023-26

Moved by Chris Couper

Seconded by Tom Burnette

**That** Council agree to extend curfew past 10:00 pm if required.

Resolution Carried

Resolution Number 024-26 (9:25 pm)

Moved by Dan Lynch

Seconded by Lynn Cloutier

**That** Council move into Closed Session to discuss One (1) matter pursuant to Section 239 (2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Land Acquisition).

Resolution Carried

Resolution Number 025-26 (10:32 pm)

Moved by Tom Burnette

Seconded by Ted Strike

**That** Council resume to Open Session.

Resolution Carried

Resolution Number 026-26

Moved by Dan Lynch

Seconded by Lynn Cloutier

**That** Council direct staff to proceed as directed in Closed Session.

Resolution Carried

## 18. Confirmatory By-Law

Resolution Number 027-26

Moved by Chris Couper

Seconded by Tom Burnette

**That** By-law No. 7649-26, being a By-law to confirm the proceedings of the Regular Meeting of Council held on January 26<sup>th</sup>, 2026, be and is hereby approved.

Resolution Carried

**19. Adjournment**

Resolution Number 028-26  
Moved by Lynn Cloutier  
Seconded by Dan Lynch

**That** this meeting of Council be adjourned at 10:33 PM.

Resolution Carried

**Signatures**

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk



## ARNPRIOR

### Minutes of Special Council Meeting February 2<sup>nd</sup>, 2026, 5:00 PM Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

#### Council and Staff Attendance

**Council Members Present:**

Mayor Lisa McGee  
County Councillor Dan Lynch  
Councillor Ted Strike  
Councillor Tom Burnette  
Councillor Lynn Cloutier  
Councillor Chris Toner  
Councillor Chris Couper

**Council Members Absent:****Town Staff Present:**

Robin Paquette, CAO  
Kaila Zamojski, Town Clerk  
Jennifer Morawiec, GM Client Services/Treasurer  
Kaitlyn Wendland, Deputy Clerk  
Alix Jolicoeur, Manager of Community Services/Planner  
Graeme Ivory, Director of Recreation  
John Steckly, GM Operations  
Mike Ledgerwood, Public Works Supervisor  
Ben Ritchie, Waterworks Supervisor  
Patrick Foley, Engineering Officer  
Ryan Wall, Engineering Officer  
Sheena Baum, Environmental Engineering Officer  
Lucan Power, Program & Events Supervisor  
Kelly Vieira, Client Services Coordinator

**1. Call to Order**

Mayor Lisa McGee called the Special Council Meeting to order at 5:00 PM and welcomed those present.

**2. Roll Call**

The roll was called, with all Members of Council being present.

**3. Land Acknowledgement Statement**

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

#### 4. Adoption of Agenda

Resolution Number 029-26  
Moved by Tom Burnette  
Seconded by Chris Couper

**Be It Resolved That** the agenda for the Special Meeting of Council dated Monday, February 2<sup>nd</sup>, 2026, be adopted.

Resolution Carried

#### 5. Disclosures of Pecuniary Interest

None

#### 6. Matter Tabled/ Deferred/ Unfinished Business

##### a) Budget Deliberations

The General Manager, Client Services/ Treasurer and Mayor McGee, provided a presentation outlining a recap of the 2026 proposed budget and an overview of the process for this meeting.

Discussion ensued among Members of Council, resulting in the following:

Moved by Councillor Cloutier

**That** I, Councillor Cloutier, put forward an amendment to the proposed 2026 budget being to provide \$60,000 for 10 years for the Family Health Team Renovations, \$40,000 for Physician Recruitment, and \$25,000 for the Arnprior Regional Health Foundation Endoscopy Project.

Resolution Number 030-26  
Moved by Tom Burnette  
Seconded by Lynn Cloutier

**That** I, Councillor Tom Burnette, put forward an amendment to the proposed 2026 budget being to remove the hiring of a new FT Training Officer for the Fire Department.

Resolution Lost

Resolution Number 031-26  
Moved by Chris Couper  
Seconded by Dan Lynch

**That** Council waive the remainder of the allocated 30-day amendment period as per section 284.26(3) of the *Municipal Act, 2001*, as amended, included in O.Reg. 530/22 section 7(3), which would expire on February 11, 2026.

Resolution Carried

Following conclusion of discussion and motions above, Mayor McGee confirmed that the 2026 Budget is deemed adopted this evening.

**7. Confirmatory By-Law**

Resolution Number 032-26  
Moved by Chris Couper  
Seconded by Ted Strike

**That** By-law No. 7650-26, being a By-law to confirm the proceedings of the Special Meeting of Council held on February 2<sup>nd</sup>, 2026, be and is hereby approved.

Resolution Carried

**8. Adjournment**

Resolution Number 033-26  
Moved by Lynn Cloutier  
Seconded by Dan Lynch

**That** this meeting of Council be adjourned at 5:38 PM.

Resolution Carried

**Signatures**

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk



## Notice of Motion – Provincial Support of the Ontario Airport Capital Assistance Program

Moved by County Councillor Lynch

Seconded By \_\_\_\_\_

**Whereas** County Councillor Lynch has brought forward the following resolution to demonstrate the Town of Arnprior's support of the Ontario Airport Capital Assistance Program; and

**Whereas** small and regional airports in Ontario serve as critical infrastructure-facilitating essential public services including air ambulance operations, forest firefighting, search & rescue, and law enforcement activities, while also driving local and regional economic development; and

**Whereas** many of these airports are ineligible for the federal Airports Capital Assistance Program (ACAP) due to eligibility constraints such as lacking year-round scheduled service, yet still require capital funding for safety-related infrastructure; and

**Whereas** the Airport Management Council of Ontario (AMCO) has identified a persistent funding gap for non ACAP eligible community airports, estimating that approximately 85 such airports need \$5.5 million annually to address critical airside infrastructure needs; and

**Whereas** provinces including British Columbia, Alberta, and Saskatchewan have successfully managed permanent provincial capital-assistance programs-offering clear models for cost-sharing framework, eligible projects criteria, and annual funding envelopes; and

**Whereas** AMCO's proposed Ontario Airport Capital Assistance Program (OACAP) envisions an annual operational budget of \$8.5-10 Million, with a 75% provincial and 25% facility owner cost-share, a \$2 million per applicant cap, and bonuses for key community-benefiting projects; and

**Whereas** the 2025 Ontario Budget has already acknowledged "airports as cross country infrastructure" and signaled intent to include them in upcoming capital investments; and

**Whereas** the Town of Arnprior and the County of Renfrew benefit directly from airport-enabled services and ensure its continued operation are in the public interest of resident safety, economic resilience, and efficient connectivity.



**Now Therefor Be It Resolved That** the Corporation of the Town of Arnprior formally urges the Government of Ontario to:

- i. Implement the Ontario Airport Capital Assistance Program (OACAP) managed by the Ministry of Transportation; and
- ii. Adopt the recommended cost-sharing structure (75% provincial and 25% facility owner), and cap funds at \$2million per project per applicant; and
- iii. Expand eligibility to include public-use registered aerodromes and certified airports not currently eligible for ACAP; and
- iv. Reinstate the Ontario Air Advisory Panel to advise on airport infrastructure and policy priorities; and
- v. Designate community and regional airports as critical infrastructure under provincial policy; and
- vi. Investigate stable funding mechanisms – such as a dedicated stream from the aviation fuel tax – to support OACAP sustainably; and

**Further That** a copy of this resolution be forwarded to the Premier of Ontario, Minister of Transportation, local MPPs, the County of Renfrew, and AMCO; and

**Further That** the Mayor, on behalf of Council send a letter to the Chair of the Arnprior Airport Commission expressing formal support for the establishment of a provincial Ontario Airport Capital Assistance Program.



## Town of Arnprior Staff Report

**Subject:** Request for Award of REC-2026-01 Skate Park Design Build

**Report Number:** 26-02-09-01

**Report Author and Position Title:** Patrick Foley, Engineering Officer & Graeme Ivory, Director of Recreation

**Department:** Operations

**Meeting Date:** February 9, 2026

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### **Recommendations:**

That Council award Tender No. REC-2026-01 Arnprior New & Improved Skate Park to Papillon Skate Parc Inc. for a total of \$275,000 (plus HST); and

That Council delegate authority to the General Manager, Operations to authorize award of the provisional scope at a cost of \$25,000 provided that \$25,000 or more is committed through donations, sponsorship or naming rights revenues received in an appropriate timeframe.

That Council delegate authority to the General Manager, Operations to authorize increases to the scope of the project based on donations, sponsorship and naming rights revenues received.

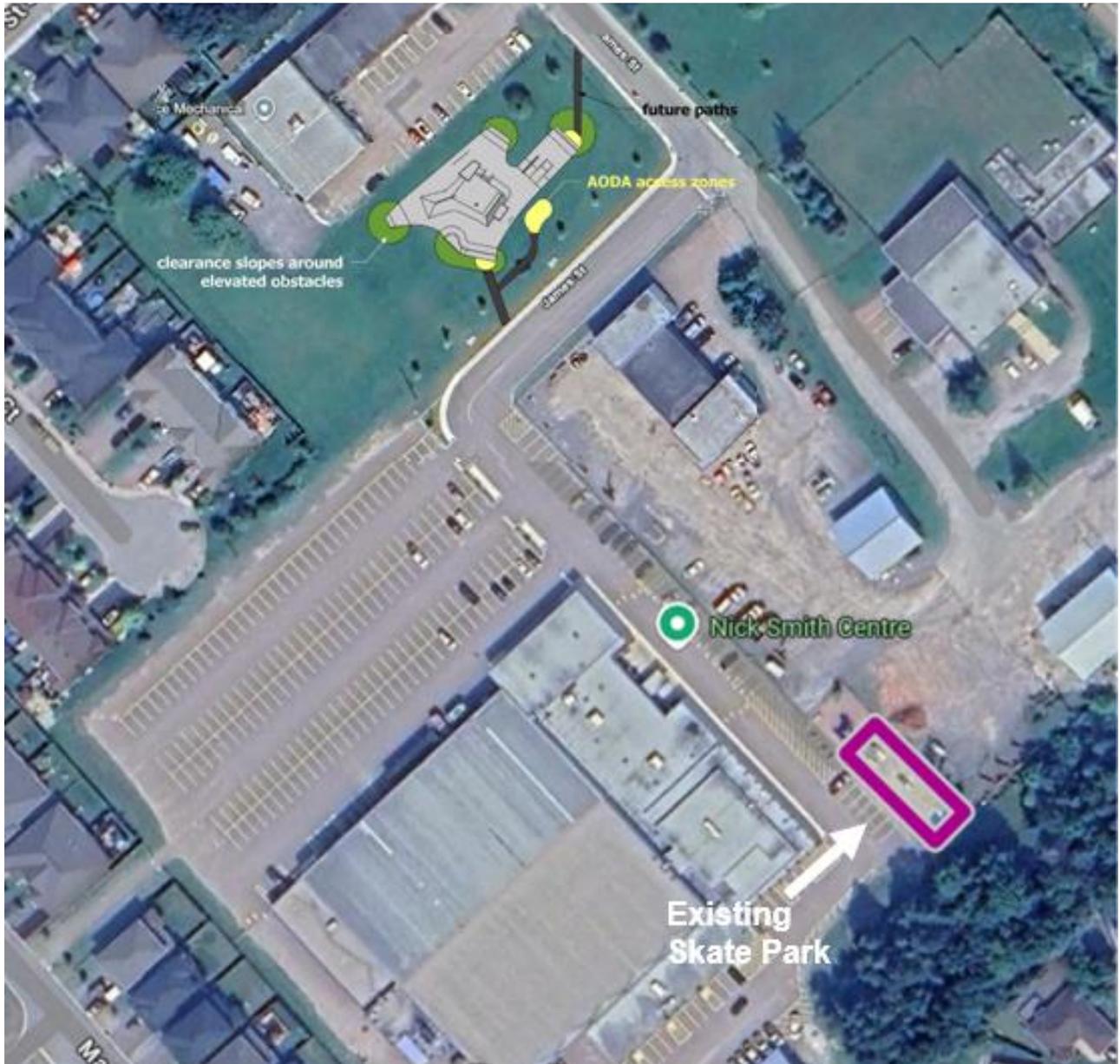
That Council enact a bylaw authorizing the CAO to execute the agreements, and related documents with Papillon Skate Parc Inc. to complete the scope of work specified.

### **Background:**

The existing skate park was established in 2002 and updated in 2012. When it was originally constructed, the Town chose to build a modular park which included features with a shorter lifespan, though are less expensive and easily removable. The features are now all reaching the end of their useful lives.

In June 2023, the Arnprior Skateboard Association (ASA) presented a delegation to Council to present the merits of skateboarding as a sport and youth engagement vehicle as well as request commitment to fund a new and improved skatepark. Council approved \$25,000 for the design of a new/revitalized skatepark in 2024 with construction to occur in 2026 with a budget of \$250,000.

The Recreation and Parks Master Plan has identified that the current skatepark location is not ideal and the nearby vacant parkland adjacent to the entrance of the Nick Smith Centre would be an optimal location. In the below image, the proposed location is depicted and the current skatepark location is outlined in purple for reference.



This parkland is conveniently close to the Nick Smith Centre amenities including washrooms, water fountains and parking, as well as the Art Dodds Park (formerly Fairview Park) parkour structures and splashpad. In addition to this location being a more visible location of the community skate park, it also meets many of the principles of Crime Prevention Through Environmental Design (CPTED) strategy including sight lines, natural surveillance and landscaping.

The Arnprior Skateboard Association (ASA) has demonstrated a significantly sized user base of skateboard enthusiasts and learners that participate in the ASA's various programming organized over the past several years. This group has an executive board made up of skateboarders and those that have children that are very interested in skateboarding. For these reasons, staff chose to engage directly with this group to establish preliminary requirements for the skatepark features.

Staff spoke with, and met with, members of the Arnprior Skateboard Association several times over the course of the investigation phase of this project. Staff hosted a workshop with the ASA on March 6, 2025, and the following features were defined as being very important to them as experienced skateboarders:

- Hubba, handrail, stair set feature
- Hip
- Banks
- Manual pad

In March 2025, Council directed staff to employ a design-build approach to implement this project in line with staff recommendation.

**Discussion:**

The Request for Proposal (RFP) package was published to Merx.com on December 19, 2025, where it remained open to the public until January 26, 2026. Tender information was also posted on the Town’s website.

At the January 26th, 2:00 PM deadline, submissions were received from the following design-build firms:

- Canadian Ramp Company
- Drop In Skateparks Inc.
- Papillon Skate Parc Inc.

The proposals have been reviewed by staff to ensure that they match the Town’s requirements, as originally declared in the RFP package. The Town of Arnprior evaluation team, made up of Recreation and Operations staff, evaluated each proposal based on merits within the following categories:

- 20% General Contractor Capability and Experience
- 17.5% Experience and Qualifications of Key Team Members
- 22.5% Submission (format, completeness etc.)
- 40% Proposed Layout

Due to the nature of a design build contract, cost was not a factor in evaluating proposals. All proponents were to submit a proposal based on a \$275,000 budget with a provisional \$25,000 add on.

Town staff also met with the Arnprior Skateboard Association (ASA) on January 27, 2026, to review proposed layouts in an unbranded context for qualitative feedback from those more well versed in the sport.

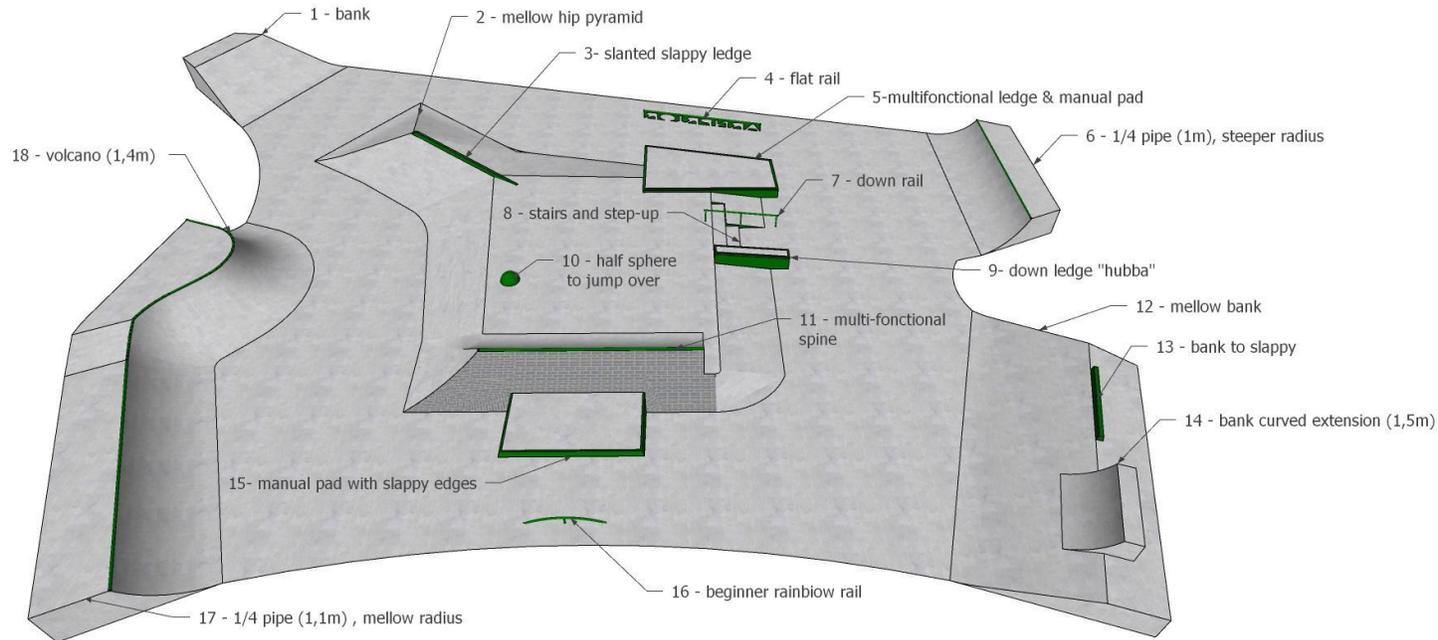
Papillon was evaluated to be the overall best value proposal and the scores for each proposal are listed below:

| <b>Contractor</b>        | <b>Score out of 100</b> |
|--------------------------|-------------------------|
| Canadian Ramp Company    | 71.5                    |
| Drop In Skateparks Inc.  | 84                      |
| Papillon Skate Parc Inc. | 92.5                    |

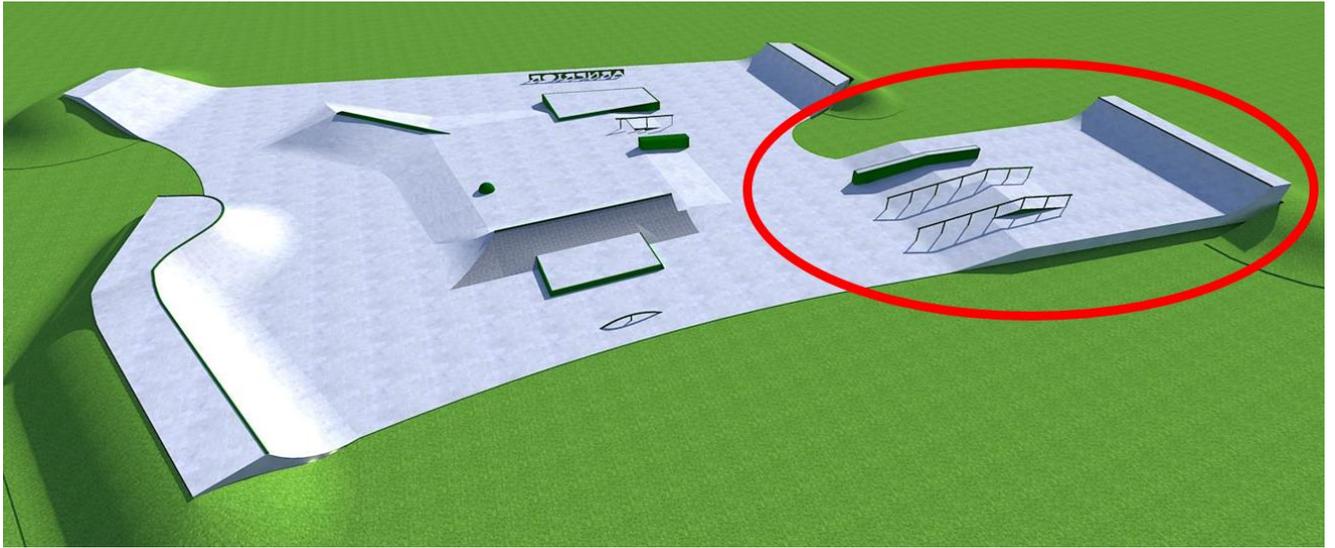
Papillon is based in Montreal with over 10 years of experience building interesting skate parks for communities of varying sizes in Quebec and eastern Ontario.

## Layout

The existing skate park is approximately 3,490 square feet with few features supporting novice riders and insufficient space to adequately use some of the more intermediate and expert features. The proposed layout is 7,780 square feet, featuring beginner and intermediate features. When the ASA was shown this layout, they were excited about the increased space this new park would have that would support both teaching opportunities and various ways to utilize the many park features. The features are achievable to varying degrees for novice riders, but they are still interesting for those with an intermediate skill level. This is a preliminary layout, and some features may change to an extent as the design is finalized.



There is a \$25,000 provisional component of this proposal which would add 732 square feet to the park (9.4% increase to area). Town staff are actively pursuing sponsorship for this project. Staff are recommending that Council delegate authority to the General Manager, Operations to award this provisional scope in the event that an additional \$25,000 in sponsorship revenue is received for the project.



It should be noted that the received proposals exclude general landscaping, grass reinstatement, benches, signage and pathways. A value of \$12,441.04 (4.5%) has been reserved for these items which will be partially contracted separately and partially performed using internal labour. Some items such as trees and benches are dependent on receiving sponsorship revenue. This was determined to be the best method to ensure that priority was given to funding active features.

**Options:**

Council may choose not to award this contract, however the proposals received were obtained through competitive process and are representative of current market costs.

Council may choose to direct staff to utilize donation and sponsorship revenue differently than presented however it should be noted that the presented approach is in line with the previous Council discussion in the March 24, 2025, Regular Meeting of Council.

Council may choose to award the \$25,000 provisional scope as well as the primary contract, funding the overage from the Capital Expenditure Reserve Fund.

**Policy Considerations:**

This project was tendered in accordance with section 6.3 request for tender of the Town of Arnprior’s Procurement Policy.

**Financial Considerations:**

The budget for the scope of work in terms of Town committed funds is \$275,000. The Arnprior Skateboard Association has committed to donating \$17,500 to the project and are actively fundraising for additional amounts. The current project budget is comprised of:

|                                    |                          |
|------------------------------------|--------------------------|
| 2024 Capital Budget (Design)       | \$ 25,000.00             |
| 2025 Capital Budget (Construction) | \$ 250,000.00            |
| ASA Donation                       | <u>\$ 17,500.00</u>      |
| <br>Total Budget                   | <br><b>\$ 292,500.00</b> |

The funds are committed as follows:

|                       |                      |
|-----------------------|----------------------|
| Design-Build Contract | \$ 275,000.00        |
| Landscaping           | \$ 12,441.04         |
| Net HST               | <u>\$ 5,058.96</u>   |
| <b>Total Expenses</b> | <b>\$ 292,500.00</b> |

Town staff will complete the site reinstatement (finish grade, topsoil and grass seed) and work with a separate vendor for pathways to the park.

There is a provisional scope that carries a cost of \$25,000 plus HST. Staff are recommending award of the base contract for \$275,000 plus HST at this time with the award of the provisional scope in the event that \$25,000 or more is received through sponsorship or donations.

Staff and the ASA are actively pursuing sponsorship for this project and all funds received through the established programs will be added into the project. The following sponsorship opportunities exist to support this project:

- Naming Rights Sponsor (1) \$25,000
- Skate Park Builder Sponsor (4) \$ 7,500
- Park Feature Sponsor (10) \$ 1,000-2,500
- Skate for Life Sponsor (50) \$ 500

In March 2025, the Town of Arnprior applied to the Ontario Trillium Fund for \$200,000 in funding to support this project, but the application was unsuccessful. Staff are continuing to pursue grant opportunities.

### **Meeting Dates:**

- June 12, 2023 - Arnprior Skateboard Association Delegation to Council
- March 24, 2025 – Regular Meeting of Council – Decision to use Design-Build Approach

### **Consultation:**

- Arnprior Skateboard Association

### **Documents:**

N/A

### **Signatures**

**Reviewed by Department Head:** John Steckly

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Kaila Zamojski



## Town of Arnprior Staff Report

**Subject:** Water Filtration Plant Clearwell Replacement Award

**Report Number:** 26-02-09-02

**Report Author and Position Title:** Patrick Foley, Engineering Officer

**Department:** Operations

**Meeting Date:** February 9, 2026

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### Recommendations:

That Council enact a by-law to:

- (a) Award Tender No. PW-2025-05 Arnprior Clearwell #1 Replacement to Louis W. Bray Construction Limited for a total of \$4,816,500.00 (plus HST); and
- (b) Award contract administration services for Tender No. PW-2025-05 Arnprior Clearwell Replacement to Stantec Consulting for a total of \$387,420.30 (plus HST); and
- (c) Authorize the General Manager, Operations to spend additional contingency expenses up to \$520,392.03 (plus HST) which constitutes 10% of the total Contract value, and;
- (d) Authorize funding the shortfall of \$1,725,060.23 from the Water Reserve Fund.
- (e) Authorize the CAO to execute the agreements and related documents with Louis W. Bray Construction Limited and Stantec Consulting respectively to complete the scope of work specified.

### Background:

The Town's Walter E. Prentice Water Filtration Plant (WFP) was originally constructed in 1967 and expanded in both 2005 and 2011. There are 3 drinking water storage tanks in the Town's network:

- Clearwell #1
- Clearwell #2
- Water Tower

In 2017, after the discovery of leaks, Stantec was tasked with completing a condition assessment on Clearwell #1, which is an original component of the building. Subsequently targeted repairs were undertaken to mitigate deterioration.

Construction is currently included in the 2026 Capital Budget at an estimated cost of \$4,100,000, of which \$1,833,250 is approved for funding through the Federal and Provincial ICIP Green Stream Grant Program.

In 2023, Stantec Consulting was engaged to provide an options analysis to best address the deteriorated condition of Clearwell #1. After careful consideration, Town Staff directed Stantec to prepare a proposal for a design that would encompass the complete demolition of the existing Clearwell #1 to reconstruct a similarly sized tank in the same location (Option B1). This solution is anticipated to be effective for 75 years and was seen as the best value option.

In the regular meeting of Council on August 28, 2023, Council awarded the design scope to Stantec Consulting for a sum of \$175,339.34 plus HST to complete the outlined scope of work.

This project will be a significant undertaking that will require taking Clearwell #1 out of service for 10-12 months. Though this is one third of the Town's water storage, this situation is feasible with changes to the process within the plants and close monitoring of water consumption. Water consumption modelled data was consulted with the Town's ongoing Water/Wastewater Master Plan consulting team.

Given the specialized nature and criticality of construction within a water treatment plant, Town staff decided to progress through a Request for Proposal (RFP) process to ensure that only competent and qualified vendors could bid on the project prior to requesting pricing.

Based on evaluation of submissions received, the following eight (8) General Contractors were prequalified to bid on the work in the October 27, 2025, regular meeting of Council:

- ASCO Construction Ltd.
- Chandos Construction LP
- Doran Contractors Limited
- Industra Construction Corp.
- Louis W. Bray Construction Limited
- M. Sullivan & Son Limited
- Maple Reinders Constructors Limited
- Sulpher Construction

Based on evaluation of submissions received, sub-contractors in the following categories have also been prequalified to be placed into a pool of subcontractors made available to all general contractors:

- Civil
- Process & Building Mechanical
- Electrical
- Concrete Forming & Placement

Other subcontractors other than the disciplines listed above will be carried by General

Contractors, but it was important to staff to ensure that key trades were qualified for this project.

Due to the very specialized and complicated nature of the WFP's SCADA equipment, staff have made Capital Controls a mandatory subcontractor for the relatively small controls portion within this project scope. This vendor is familiar with the facility and has demonstrated competence in working in this niche environment. There are few vendors in this market, and the Town has extensively worked with this specific vendor on past critical treatment plant projects.

### **Discussion:**

The Request for Tender (RFT) package was published to Merx.com on November 12, 2025, where it remained open to the public until January 23, 2026. Tender information was also posted on the Town's website.

At the January 23rd, 1:30 PM deadline, the following bids were received:

| <b>Vendor Name</b>              | <b>Bid Price</b> | <b>Net HST</b> | <b>Total</b> |
|---------------------------------|------------------|----------------|--------------|
| ASCO Construction Ltd.          | 5,868,000.00     | 103,276.80     | 5,971,276.80 |
| Chandos Construction LP         | 4,996,119.00     | 87,931.69      | 5,084,050.69 |
| Doran Contractors Ltd.          | 5,356,000.00     | 94,265.60      | 5,450,265.60 |
| Louis W. Bray Construction Ltd. | 4,816,500.00     | 84,770.40      | 4,901,270.40 |
| M. Sullivan & Son Ltd.          | 5,171,000.00     | 91,009.60      | 5,262,009.60 |
| Sulpher Construction Ltd.       | 5,134,924.00     | 90,374.66      | 5,225,298.66 |

Louis W. Bray Construction Limited submitted the lowest acceptable bid at \$4,816,500.00 (plus HST). The two prequalified vendors that did not place a bid notified the Town that they had since been awarded contracts that conflicted with the work schedule of this project.

Additionally, Stantec Consulting has provided a proposal for part-time contract administration at a cost of \$387,420.30 plus HST.

### **Options:**

Council may choose not to award this contract, however, the proposals received were obtained through competitive process and are representative of current market costs.

### **Policy Considerations:**

This project was tendered in accordance with section 6.3 request for tender of the Town of Arnprior's Procurement Policy.

## Financial Considerations:

The budgeted amount for the construction phase of this project is \$4,100,000.

Projected expenses for the project are as follows:

|                                    |                          |
|------------------------------------|--------------------------|
| Bid Price                          | \$ 4,816,500.00          |
| Contract Administration/Inspection | \$ 387,420.30            |
| 10% Contingency                    | \$ 520,392.03            |
| Net HST                            | <u>\$ 100,747.90</u>     |
| <br>                               |                          |
| Total Projected Cost               | \$ 5,825,060.23          |
| Total Budget                       | <u>\$ (4,100,000.00)</u> |
| Total Shortfall                    | \$ 1,725,060.23          |

The construction cost is projected to be \$1,725,060.23 (42%) over budget. Since six (6) bids were received through a competitive process, the tendered value seems to be within market rates. The budget was based on a third-party estimate of \$3,967,500 completed by the design consultant for this project.

During the tendering period, on December 4<sup>th</sup>, a significant watermain break occurred north of the WFP resulting in a pocket of houses losing water service for a full day. This event prompted Town staff and the design team to reassess the risk associated with working adjacent to those specific mains. The depth and actual condition of the lengths of watermain running up the hill east of the WFP is not known and the main is thought to be from the 1960s. A lower risk tolerance associated with this main triggered increased sheet piling and the addition of a valve at the low point to enable isolation should the pipe rupture during construction. This design change not only lowers the risk of failure but also lowers the consequence of failure associated with this watermain both during and after construction. These additions to the contract however result in additional costs.

A grant was received to cover up to 73% of the project with a maximum of \$1,833,250. A portion of this grant funding, \$183,325, was already utilized for design, leaving \$1,649,925 available to be applied to this portion of the project. This project is to be funded by the following sources:

|                            | Current Tender        | Original Budget       | Funds Required |
|----------------------------|-----------------------|-----------------------|----------------|
| ICIP Grant Funding         | \$1,649,925.00        | \$1,649,925.00        | \$0            |
| OCIF Formula Funding       | \$1,004,990.00        | \$1,004,990.00        | \$0            |
| Water Reserve Fund         | \$3,170,145.23        | \$1,445,085.00        | \$1,725,060.23 |
| <b>Total Project Costs</b> | <b>\$5,825,060.23</b> | <b>\$4,100,000.00</b> |                |

The budget shortfall of \$1,725,060.23 is to be funded from the Water Reserve Fund. While this is a significant draw on the Water Reserve Fund, due to 2025 tenders for the river crossing watermain replacement project and the Edey/MacDonald reconstruction projects coming in significantly under budget, there is a large amount of funds, estimated at \$1.9M being returned to source at the end of 2025. In terms of required funding in 2026, as there is sufficient funding from the 2025 return to source, there will no further draw down on the forecasted 2026 water reserve balance.

### **Meeting Dates:**

- August 28, 2023 – Council award of design services to Stantec Consulting Ltd.
- October 27, 2025 – Council Authorization of Prequalification Vendor List

### **Consultation:**

- Stantec Consulting Ltd.

### **Documents:**

N/A

### **Signatures**

**Reviewed by Department Head:** John Steckly

**Reviewed by General Manager, Client Services/Treasurer:** Jennifer Morawiec

**CAO Concurrence:** Robin Paquette

**Workflow Certified by Town Clerk:** Kaila Zamojski

# The Corporation of the Town of Arnprior

## By-law Number 7651-26

A by-law to repeal and replace By-law No. 7560-25, as amended, a by-law to impose user fees or charges for services, activities or items for purchase.

**Whereas** in accordance with Section 11 (1) of the Municipal Act 2001, S.O. 2001, c. 25 as amended, a lower-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public; and

**Whereas** the Council of the Corporation of the Town of Arnprior has the authority to pass by-laws imposing fees or charges pursuant to Section 391 of the Municipal Act 2001, S.O. 2001, c. 25 as amended; and

**Whereas** these new and/or amended fees were tabled at the January 26<sup>th</sup>, 2026 Regular Meeting of Council for public review and comment; and

**Whereas** Council of the Corporation of the Town of Arnprior deems it expedient to amend the User Fees and Charges By-law for the municipality.

**Therefore**, the Council of the Town of Arnprior enacts as follows:

1. **That** Schedules A-L be repealed and replaced with new Schedules A-L, attached hereto and forming part of this by-law, setting out the user fees and charges of the Corporation of the Town of Arnprior for the activities and services enumerated therein.
2. **That** except where otherwise indicated, the fees or charges as indicated in this by-law do not include applicable taxes, which will be added to the fee or charge.
3. **That** unless otherwise stated any fees or charges set out in the by-law which are not paid when due, may be subject to late payment charges payable at the rate of 1.25% on the first day of default (15% per annum) and every 30 days thereafter on the principle amount owing.
4. **That** where all or part of a fee imposed by this by-law related to real property within the Town of Arnprior remains unpaid for more than 90 days, such fee or charge shall be added to the tax roll for the property, which is owned, in whole or in part, by the person upon whom the fee or charge is imposed and shall be collected in a like manner as municipal taxes.

5. **That** unless otherwise stated, except by legislation or regulation, all fees or charges set out in this by-law shall be non-refundable.
6. **That** payment of any fee or charge in this by-law shall be in Canadian currency.
7. **That** the Chief Administrative Officer is authorized to resolve any conflict or ambiguity regarding the interpretation or applicability of this by-law.
8. **That** a review of this by-law be undertaken annually.
9. **That** this By-law shall come into full force and effect on the day of its adoption.

**Passed** in open Council this 9<sup>th</sup> day of February 2026.

**Signatures:**

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

**This by-law is deemed to be adopted on \_\_\_\_\_, 2026.**

## Schedule A – Administration and Finance Fees

| Description  | Fees               |
|--|--------------------|
| <b>General Administration and Finance Fees</b>                                 |                    |
| Photocopies (per page)   | \$0.20             |
| Commissioner of Oaths - Resident   | \$10.00            |
| Commissioner of Oaths - Non-Resident   | \$35.00            |
| Meeting Room Rental Per Hour   | \$12.50            |
| Meeting Room Rental Half Day (3.5 hours)                                       | \$25.00            |
| Meeting Room Rental Full Day (7 Hours)   | \$50.00            |
| Lower Level Meeting Room – Hourly Evening Rental                               | \$12.50            |
| Lower Level Meeting Room – Full Evening Rental                                 | \$25.00            |
| Tax/Water Certificate  | \$63.00            |
| New Tax Account  | \$42.00            |
| Ownership Change   | \$20.00            |
| Dishonoured Cheques  | \$25.00            |
| <b>Merchandise</b>   |                    |
| Town Merchandise (Mugs, Hats, Shirts, Pins, Jackets, Sweaters, Etc.)           | Cost Recovery + 5% |
| <b>Municipal Freedom of Information (MFOI) Requests and Routine Disclosure</b> |                    |
| MFOI Application Fee   | \$5.00             |
| MFOI Search and Preparation Time (each 15 minutes)                             | \$7.50             |
| MFOI Photocopies (per page)  | \$0.20             |
| MFOI Computer Programming Time (per ½ hour)                                    | \$30.00            |
| MFOI external electronic media/ device – i.e., CD, USB, etc. (per device)      | \$10.00            |
| Note: MFOI Fees estimated at over \$100 require a deposit of 50% of estimate   |                    |

## Schedule A – Administration and Finance Fees

| Description   | Fees   |
|---|--|
| <b>Licensing Fees</b>   |  |
| Marriage Licence - Resident   | \$125.00   |
| Marriage Licence – Non-Resident   | \$150.00   |
| Civil Ceremony – At Town Facility During Office Hours   | \$200.00   |
| Civil Ceremony – Outside Office Hours/ Off Site   | \$350.00   |
| Civil Ceremony – Officiant Attendance at Rehearsal  | \$75.00  |
| Civil Ceremony - Mileage  | As per Canada Revenue Agency                             |
| Death Registrations (Burial Permit)   | \$15.00  |
| Death Registrations (Burial Permit) after hours   | \$60.00  |
| Lottery Licence (% of total prize value)  | 3%   |
| Lottery Licence Amendments  | \$10.00  |
| Hawkers and Peddlers - Annual   | \$500.00   |
| Refreshment Vehicles/ Stands and Ice Cream Bicycle/Stand and Mobile Canteen   | \$750.00 / year or<br>\$62.50 / month                    |
| Old Gold and Precious Metal Dealer Annual Licence   | \$200.00   |
| Old Gold and Precious Metal Dealer Temporary Licence (1 week)   | \$100.00   |
| Pawnbroker Annual Licence (One Time Security Deposit of \$2,000 required to be held by the Municipality as per Pawnbrokers Act) | \$250.00   |
| Clothing Donation Drop Box Annual Licence – Not For Profit/ Charity   | No Charge  |
| Special Event Licence (Municipal Property)  | \$25.00 / day or part thereof, up to maximum of \$150.00 |
| Market Vendor – Season (May 1 <sup>st</sup> to September 30 <sup>th</sup> ) - Farmer  | \$100.00   |
| Market Vendor – Season (May 1 <sup>st</sup> to September 30 <sup>th</sup> ) – Non-Farmer  | \$150.00   |
| Market Vendor – ½ Season (9 market minimum) - Farmer  | \$50.00  |
| Market Vendor – ½ Season (9 market minimum) – Non-Farmer  | \$100.00   |
| Market Vendor – Per Market  | \$15.00 per day  |

## Schedule A – Administration and Finance Fees

| Description   | Fees  |
|---|---|
| Market Rotational Community Group Booth   | No Charge   |
| Market Rotational Youth Booth   | No Charge   |
| Market Vendor Access to a Generator (single connection) – fee subject to adjustment by the Treasurer for commodity price increases (fuel) and related costs | \$12.50 per day   |
| Outdoor Sidewalk Patio Café (Non-Liquor Licensed) – Full Season   | \$100.00  |
| Outdoor Sidewalk Patio Café (Liquor Licensed) – Full Season   | \$3.00 / square foot with a mandatory minimum fee of \$500.00 and up to a maximum fee of \$1,000.00 |
| <b>Application and Other Fees</b>   |   |
| Property Standards Committee – Appeal Application   | \$150.00  |
| Business Licence Appeals Committee – Appeal Application   | \$150.00  |
| Licence Amendment/ Extension  | \$25.00   |
| Commemorative Naming Plaque, Signage, and/or purchase of Minor Asset (Bench/ Tree)  | Cost Recovery + 5%  |
| Initial Backyard Chicken Licence  | \$50.00   |
| Backyard Chicken Licence Annual Renewal   | \$25.00   |
| Liquor License Letter   | \$30.00   |

## Schedule B – Animal Control

| Description  | Fees      |
|--|-----------|
| <b>Pet Tags (Cats and Dogs)</b>  |           |
| For January and February   | No Charge |
| From March 1 <sup>st</sup> to March 31 <sup>st</sup> – Spayed or Neutered        | \$25.00   |
| From March 1 <sup>st</sup> to March 31 <sup>st</sup> – Not Spayed or Neutered    | \$50.00   |
| From April 1 <sup>st</sup> to December 31 <sup>st</sup> – Spayed or Neutered     | \$50.00   |
| From April 1 <sup>st</sup> to December 31 <sup>st</sup> – Not Spayed or Neutered | \$100.00  |
| Replacement Tag  | \$5.00    |
| Pet Registration Mailing Fee   | \$5.00    |

## Schedule C – Fire Services

| Description   | Fees  |
|---|---|
| Fire Inspection Letter or Order, Fire Reports, Investigation Reports, Compliance Letters and Real Estate Records Search (plus MFIPPA fees where applicable)   | \$100.00  |
| Indemnification Technology – Per Fire Marque Agreement - Should the insurer pay the coverage to the property owner and/or policy holder, the property owner and/or policy holder is liable to remit these funds to the municipality or its representative | Current Ministry of Transportation (MTO) rate per hour per vehicle + personnel costs + any additional costs for each call |
| Water Rescue Services - Requested by other agencies beyond the municipal boundaries of the Town of Arnprior.  | Current MTO rate per hour per vehicle + personnel costs + any additional costs for each call                              |
| Provision of Emergency Services to a Municipality where there is no agreement for services in place   | Current MTO rate per hour per vehicle + personnel costs + any additional costs for each call) multiplied by 1.5           |
| False Alarm Fee (when there are more than 2 false alarms caused by a controllable factor within a 12 month period of time)  | \$250.00  |
| Supply and install smoke alarm, carbon monoxide alarm, and combination smoke/ carbon monoxide alarm   | Combination Alarms \$40<br>Plug-in CO Alarms \$30<br>Smoke Alarms \$20  |

## Schedule D – Building Services

| Description  | Fees                   |
|--|------------------------|
| <b>Building Fees</b>   |                        |
| Minimum Permit Fee – Residential   | \$100.00               |
| Minimum Permit Fee – Commercial/ Industrial/ Institutional   | \$200.00               |
| Building Permit – Residential  | \$0.95 per square foot |
| Building Permit – New Residential – Non Living Space   | \$0.42 per square foot |
| Building Permit – Commercial/ Industrial/ Institutional  | \$0.75 per square foot |
| Renovation to Residential or Commercial or Institutional or Industrial (includes finished basement area in new home) | \$0.25 per square foot |
| Patio Deck Permit Fee  | \$100.00               |
| Additional Inspection Fee  | \$90.00                |
| Demolition Permit – for 5000 square feet   | \$100.00               |
| Demolition Permit – for each additional 1,000 square feet  | \$50.00                |
| Conditional Permit – Regular Permit fee plus:  | \$400.00               |
| Change of Use  | \$200.00               |
| Plumbing Permit – minimum fee  | \$100.00               |
| Plumbing Permit – per fixture  | \$10.00                |
| Revision to permit (re-examination fee)  | \$250.00               |
| Transfer of permit   | \$90.00                |
| Administrative Surcharge – regular permit fee plus:  | 100%                   |
| Private Sewage System  | \$500.00               |
| Occupancy Permit   | No Charge              |
| Sign Permit  | \$100.00               |
| Private Swimming Pools   | \$100.00               |

## Schedule D – Building Services

| Description  | Fees     |
|--|----------|
| <b>Wood Energy Technology Transfer (WETT) Inspections</b>                                      |          |
| For solid fuel burning appliance (includes report if compliant)                                | \$125.00 |
| For 2 <sup>nd</sup> solid fuel burning appliance at the same time as 1 <sup>st</sup> appliance | \$50.00  |
| Re-inspection of non-compliant appliance per inspection (includes report if compliant)         | \$50.00  |
| WETT Compliance Letter with existing building permit for solid fuel appliance – per appliance  | \$25.00  |

| <b>Schedule E – Planning and Economic Development</b>  |              |
|--|--------------|
| <b>Description</b>   | <b>Fees</b>  |
| <b>Planning Services Fees</b>  |              |
| Consent per new lot created, boundary adjustment or easement requested (not including retained parcel) | \$1,500.00   |
| Minor Variance   | \$1,500.00   |
| Recirculation for Consent or Minor Variance  | \$500.00     |
| Deferral Fee for Consent or Minor Variance   | \$300.00     |
| Validation of Title / Certificate of Cancellation  | \$500.00     |
| If Peer Review of any study is required – Peer Review Costs (\$5,000 deposit required)                 | Actual Costs |
| Zoning Amendment   | \$2,000.00   |
| Zoning Lifting of Holding  | \$1,500.00   |
| OP Amendment   | \$2,000.00   |
| Site Plan Applications (Fees plus Legal and Engineering Costs) (\$10,000 Deposit Required)             | \$2,000.00   |
| Site Plan Agreement Amendment  | \$550.00     |
| Subdivision Agreement (Fees plus Legal and Engineering Costs) (\$20,000 Deposit Required)              | \$3,000.00   |
| Subdivision Agreement Amendment  | \$1,100.00   |
| Review of Red Line changes to Draft Plan   | \$800.00     |
| Release of Site Plan Agreement Fee   | \$300.00     |
| Legal fees for registration (Site plan, subdivision, pre-servicing, etc.)                              | Actual Costs |
| Development Agreement (including pre-servicing, private road, or other)                                | \$1,100.00   |
| Compliance Reports   | \$150.00     |
| Deeming by-law   | \$325.00     |
| Part Lot control (per by-law) or amendment to Part Lot Control By-law for extension                    | \$600.00     |
| Lifting of 0.3 m reserve – per by-law  | \$600.00     |

| <b>Schedule E – Planning and Economic Development</b>  |                        |
|--|------------------------|
| <b>Description</b>   | <b>Fees</b>            |
| By-law Requests (Encroachment By-law, Sign By-law Exemption, etc.)   | \$1,000.00             |
| Vehicle agency letters   | \$100.00               |
| Cash-in-lieu of Parking Agreement  | \$1,000.00             |
| Cash-in-lieu of Parking – per parking space  | \$10,000.00            |
| Condominium Approval (Fees plus Legal and Engineering Costs) (\$20,000 Deposit Required)   | \$3,000.00             |
| Condominium - Exemption  | \$1,500.00             |
| Draft Plan Approval Extension (Required Annually)  | \$800.00               |
| Purchase and Sale Process Fee for Purchase of Town-Owned Lands   | \$325.00               |
| <b>Marketing and Economic Development Fees – Advertisements</b>  |                        |
| Business Card (Size (WxH): 3.5 inch x 2 inch)  | \$100.00               |
| ¼ Page (Size (WxH): 3.75 inch x 5 inch)  | \$200.00               |
| ½ Page (Size (WxH): 7.5 inch x 5 inch)   | \$400.00               |
| Full Page (Size (WxH): 7.5 inch x 10 inch)   | \$600.00               |
| Cover Half Page (Colour) (Size (WxH): 7.5 inch x 5 inch)   | \$500.00               |
| Cover Full Page (Colour) (Size (WxH): 7.5 inch x 10 inch)  | \$700.00               |
| Event sponsorship packages and alternate advertising fees will be determined by the Marketing & Economic Development Officer in consultation with the CAO to allow flexibility for other ad sizes, formats and ensure cost recovery. |                        |
| <b>Marketing and Economic Development Fees – Nick Smith Centre Advertising</b>   |                        |
| Display Screen Ad  | \$50/month, \$450/year |
| Nick Smith Centre Wall Ad – Annual   | \$450.00               |
| Nick Smith Centre Dressing Room Ad – Annual<br>*Requires a 3-Year Commitment   | \$600.00               |

## Schedule E – Planning and Economic Development

| Description   | Fees       |
|---|------------|
| Nick Smith Centre Rink board Ad – Annual<br>(Includes sponsorship of one public skate per year)<br>*Requires a 3-Year Commitment  | \$800.00   |
| Nick Smith Centre Ice Surface Ad – Annual<br>(Includes sponsorship of one public skate per year)<br>*Requires a 3-Year Commitment – limited availability  | \$900.00   |
| Nick Smith Centre Meeting Room – Annual<br>(Includes sponsorship of two public skate per year per room)<br>*Requires a 5-Year Commitment – limited availability   | \$900.00   |
| Nick Smith Centre Arena Viewing Area – Annual<br>(Includes sponsorship of three public skate per year)<br>*Requires a 5-Year Commitment – limited availability  | \$1,200.00 |
| Note: Advertiser is responsible for providing the physical / digital signage.   |            |
| Sponsorship packages and alternate advertising fees will be determined by the Director of Recreation in consultation with the CAO to allow flexibility for other formats, opportunities and ensure cost recovery. |            |

## Schedule F – Public Works – Waste Management

| Description  | Resident Fees      | Non-Resident Fees  |
|--|--------------------|--------------------|
| <b>Landfill Tipping Fees</b>   |                    |                    |
| Private Passenger Vehicle – Car, Mini-van, Small SUV   | \$20.00            | \$40.00            |
| Up to ¾ Ton Pick-up, Full size van, large SUV, or Single-Axle Utility Trailer  | \$40.00            | \$80.00            |
| Tandem-axle Trailer (Heavy Utility Trailer)  | \$95.00            | \$190.00           |
| Single-axle Truck (Maximum 5 ton capacity)   | \$300.00           | \$600.00           |
| Tandem-axle Dump Truck, or Single-axle Packer (i.e., garbage truck)  | \$395.00           | \$790.00           |
| Tri-axle Dump Truck, Tandem-axle Dump Truck with pup, or Tandem-axle Packer (i.e., garbage truck)  | \$690.00           | \$1,380.00         |
| Tractor-trailer  | \$1,200.00         | \$2,400.00         |
| Roll-off Box (per cubic yard capacity)   | \$20.00            | \$40.00            |
| Tipping Fee (per tonne)  | \$100.00           | \$200.00           |
| Compacted Waste – per tonne or 2 times standard tipping fee  | \$100.00           | \$200.00           |
| Tires – no rim   | No Charge          | No Charge          |
| Tires – with rim   | No Charge          | No Charge          |
| Freon Evacuation (items also require a disposal fee) (i.e: air conditioner, freezer, refrigerator, dehumidifier, water coolers)              | \$40.00            | \$80.00            |
| Brush (i.e., shrubs, hedges, trees, large branches (over 1.5” diameter), stumps, roots, timber, and logs)                                    | Tipping Fees Apply | Tipping Fees Apply |
| Leaf and Yard Waste (i.e., plants, flowers, compost, leaves grass clippings, small branches (less than 1.5” diameter), tree/shrub trimmings) | No Charge          | Tipping Fees Apply |
| Blue Bin Recyclables (i.e., comingled, fiber and cardboard)  | No Charge          | Tipping Fees Apply |
| Christmas Trees (Expires January 31st after the Christmas Holiday)   | No Charge          | Tipping Fees Apply |

## Schedule F – Public Works – Waste Management

| Description   | Resident Fees | Non-Resident Fees |
|---|---------------|-------------------|
| Bulk purchases of 500 or more bag tags for registered charities or non-profit organizations. Re-sale or bag tags is prohibited (Residents Only)   | \$1.50/tag    | N/A               |
| Electronic Waste (i.e., TV's, cell phones, printers, computer monitors, speakers)   | No Charge     | No Charge         |
| Scrap Metals (Source Separated Metals)  | No Charge     | No Charge         |
| Mattress or Boxspring (each)  | \$20.00       | \$40.00           |
| Construction, Demolition, Renovation Waste  | Cost Recovery | 2x Cost Recovery  |
| <b>Other Waste Management Fees</b>  |               |                   |
| Requires a 'Bag Tag'  | \$3.00        | N/A               |
| Counter-Top Composter (Pilot Project) – Small / Large   | \$150 / \$300 | N/A               |
| Composter Purchase – Residents Only (Note 1)  | Cost Recovery | N/A               |
| Garbage & Landfill – Annual Fee (Note 2)  | \$185.00      | N/A               |
| Recycling & Collection (ICI) – Annual Fee   | \$395.00      | N/A               |
| <p>Note 1: The General Manager, Client Services/Treasurer is delegated authority to adjust to fees as they pertain to Cost Recovery items listed.</p> <p>Note 2: The ratio of the annual fee that is Garbage Fee versus Landfill fee is established annually based on the current year budget and will be adjusted by the Treasurer to reflect contractual obligations*</p> |               |                   |

| <b>Schedule G – Public Works – Water / Wastewater</b>                                     |                            |
|---|----------------------------|
| <b>Water Rates</b>  | <b>As of March 1, 2026</b> |
| Commodity charge (per cubic meter) based on water rates multiplied by water consumption   | \$2.00                     |
| Service Charge per month – 5/8” meter   | \$25.57                    |
| Service Charge per month – 3/4” meter   | \$34.96                    |
| Service Charge per month – 1” meter   | \$60.83                    |
| Service Charge per month – 1.5” meter   | \$108.07                   |
| Service Charge per month – 2” meter   | \$175.04                   |
| Service Charge per month – 3” meter   | \$315.04                   |
| Service Charge per month – 4” meter   | \$729.34                   |
| Service Charge per month – 6” meter   | \$1,415.18                 |
| Service Charge per month – 8” meter   | \$2,247.31                 |
| <b>Wastewater Rates</b>   | <b>As of March 1, 2026</b> |
| Commodity charge (per cubic meter) based on water rates multiplied by water consumption   | \$1.47                     |
| Service Charge per month – 5/8” meter   | \$20.54                    |
| Service Charge per month – 3/4” meter   | \$28.05                    |
| Service Charge per month – 1” meter   | \$48.82                    |
| Service Charge per month – 1.5” meter   | \$86.73                    |
| Service Charge per month – 2” meter   | \$140.47                   |
| Service Charge per month – 3” meter   | \$252.84                   |
| Service Charge per month – 4” meter   | \$585.33                   |
| Service Charge per month – 6” meter   | \$1,135.40                 |
| Service Charge per month – 8” meter   | \$1,803.56                 |
| <b>Description</b>  | <b>Fee</b>                 |
| <b>Water/ Sewer Service Installation – Residential (main to property line to 30 feet)</b> |                            |
| Standard 5” Sanitary Service, Standard 4” Storm Service and 3/4” Water Service            | Actual Cost                |

| <b>Schedule G – Public Works – Water / Wastewater</b>   |              |
|---|--------------|
| <b>Oversized Residential</b>  |              |
| Installation of sanitary sewers, storm sewers and water lines to property lines                             | Actual Cost  |
| Material, labour, and machine costs for all installations   | Actual Cost  |
| <b>Water/ Sewer Service Installation – Commercial</b>   |              |
| Material, labour, and machine costs for all installations   | Actual Costs |
| <b>Water Meter and Related Appurtenance</b>   |              |
| New Water Meters  | Actual cost  |
| Replacement of Damaged Meters   | Cost + 10%   |
| Meter pit (excluding meter)   | Cost + 10%   |
| Relocation of Water Meter   | Actual cost  |
| Water Meter Accuracy Testing Deposit (for each test)  | \$45.00      |
| Water Disconnection Charge<br>(For Delinquent Accounts Only)  | \$75.00      |
| Water Connection Charge (For Delinquent Accounts Only)  | \$75.00      |
| <b>Bulk Water</b>   |              |
| Annual Registration Fee   | \$100.00     |
| Bulk Water Consumption Rate (per cubic meter) - Resident Rate   | \$4.50       |
| Bulk Water Consumption Rate (per cubic meter) - Non-Resident Rate   | \$6.75       |
| Note: Bulk water consumption rate is charged at 2.25 times the residential/non-residential consumption rate |              |

## Schedule H – Public Works - Cemeteries

| Description  | 2026 Rate  |                      |            | 2027 Rate  |                      |            |
|--|------------|----------------------|------------|------------|----------------------|------------|
|  | Lot        | Care and Maintenance | Total      | Lot        | Care and Maintenance | Total      |
| <b>Sale of Plots – Resident Rate</b>                 |            |                      |            |            |                      |            |
| 1 Grave Plot   | \$836.00   | \$558.00             | \$1,394.00 | \$861.00   | \$575.00             | \$1,436.00 |
| 2 Grave Plot   | \$1,673.00 | \$1,117.00           | \$2,790.00 | \$1,723.00 | \$1,151.00           | \$2,874.00 |
| 3 Grave Plot   | \$2,509.00 | \$1,675.00           | \$4,184.00 | \$2,584.00 | \$1,725.00           | \$4,309.00 |
| 4 Grave Plot   | \$3,345.00 | \$2,233.00           | \$5,578.00 | \$3,445.00 | \$2,300.00           | \$5,745.00 |
| Cremation Plot                                       | \$569.00   | \$380.00             | \$949.00   | \$586.00   | \$391.00             | \$977.00   |
| <b>Sale of Plots – Non-Resident Rate</b>             |            |                      |            |            |                      |            |
| 1 Grave Plot   | \$1,255.00 | \$837.00             | \$2,092.00 | \$1,293.00 | \$862.00             | \$2,155.00 |
| 2 Grave Plot   | \$2,509.00 | \$1,675.00           | \$4,184.00 | \$2,584.00 | \$1,725.00           | \$4,309.00 |
| 3 Grave Plot   | \$3,764.00 | \$2,512.00           | \$6,276.00 | \$3,877.00 | \$2,587.00           | \$6,464.00 |
| 4 Grave Plot   | \$5,018.00 | \$3,350.00           | \$8,368.00 | \$5,169.00 | \$3,451.00           | \$8,620.00 |
| Cremation Plot                                       | \$853.00   | \$569.00             | \$1,422.00 | \$879.00   | \$586.00             | \$1,465.00 |
| <b>Sale of Columbaria Niches – Resident Rate</b>     |            |                      |            |            |                      |            |
| Level A Niche  | \$1,467.00 | \$259.00             | \$1,726.00 | \$1,511.00 | \$267.00             | \$1,778.00 |
| Level B Niche  | \$1,333.00 | \$236.00             | \$1,569.00 | \$1,373.00 | \$243.00             | \$1,616.00 |
| Level C Niche  | \$1,212.00 | \$214.00             | \$1,426.00 | \$1,248.00 | \$220.00             | \$1,468.00 |
| Level D Niche  | \$1,102.00 | \$195.00             | \$1,297.00 | \$1,135.00 | \$201.00             | \$1,336.00 |
| Level E Niche  | \$1,002.00 | \$177.00             | \$1,179.00 | \$1,032.00 | \$182.00             | \$1,214.00 |
| <b>Sale of Columbaria Niches – Non-Resident Rate</b> |            |                      |            |            |                      |            |
| Level A Niche  | \$2,201.00 | \$389.00             | \$2,590.00 | \$2,267.00 | \$401.00             | \$2,668.00 |
| Level B Niche  | \$2,000.00 | \$354.00             | \$2,354.00 | \$2,060.00 | \$365.00             | \$2,425.00 |
| Level C Niche  | \$1,818.00 | \$321.00             | \$2,139.00 | \$1,873.00 | \$331.00             | \$2,204.00 |
| Level D Niche  | \$1,653.00 | \$292.00             | \$1,945.00 | \$1,703.00 | \$301.00             | \$2,004.00 |
| Level E Niche  | \$1,503.00 | \$266.00             | \$1,769.00 | \$1,548.00 | \$274.00             | \$1,822.00 |

**Schedule H – Public Works – Cemeteries Continued**

| Description  | 2026 Fee            |          | 2027 Fee                |          |
|--|---------------------|----------|-------------------------|----------|
|  | Earth Burial        | Niche    | Earth Burial            | Niche    |
| Adult (12+ Yrs)  | \$888.50            | N/A      | \$960.00                | N/A      |
| Youth (Under 12 Yrs)   | \$444.00            | N/A      | \$480.00                | N/A      |
| Cremated Remains   | \$456.00            | \$197.00 | \$492.00                | \$213.00 |
| <b>Disinterment Charges</b>  | <b>Earth Burial</b> |          | <b>Cremated Remains</b> |          |
| Disinterment and reburial in the same location/<br>removal from the cemetery | \$900.00            |          | \$450.00                |          |
| Disinterment and reburial in another location in<br>the same cemetery        | \$1,125.00          |          | \$562.50                |          |
| Disinterment and reburial in another Arnprior<br>Municipal cemetery          | \$1,350.00          |          | \$675.00                |          |

## Schedule H – Public Works – Cemeteries Continued

| Description   | Fee       |
|---|-----------|
| <b>Additional Cemetery Charges</b>                          |           |
| Plot Transfer / Administration / Late Fee                   | \$100.00  |
| Vaults or Outer Shells                                      | \$123.00  |
| Weekend/Holidays Interments                                 | \$300.00  |
| Double Depth (Where Possible)                               | \$300.00  |
| Niche Lettering/ per Door                                   | \$150.00  |
| Niche Door Delivery/Pick-Up Charge                          | \$50.00   |
| Future Niche Lettering Fee (i.e., DOD Date)                 | \$50.00   |
| Staking Fee for Monument and Marker Installations           | \$40.00   |
| <b>Monument Care and Maintenance Fees</b>                   |           |
| Flat Marker (under/or 439.42 sq. cm (173 sq. in.))          | No Charge |
| Flat Marker (over 439.42 sq. cm (173 sq. in.))              | \$100.00  |
| Upright Marker (up to 1.22 meters (4ft.) or less in height) | \$200.00  |
| Upright Marker (over 1.22 meters (4ft.) or more in height)  | \$400.00  |

**Schedule I – Public Works – Equipment and Other Charges**

| Description                 | Fee   |
|-----------------------------|---|
| <b>Road Cut Permit Fees</b> |   |
| Permit Fee                  | \$25.00   |
| Inspection Fee              | \$75.00   |
| Sewer Camera Services Fee   | \$100.00  |
| Internal Equipment Rate     | Rates as per current Ontario Provincial Standards (OPSS) internal rate schedule |
| External Equipment Rate     | Rates as per current OPSS external rate schedule                                |

## Schedule J – Public Works – Sewage Charges

| Description   | Fee        |
|---|------------|
| Hauled Waste Fees – Annual Permit Fee   | \$285.00   |
| Hauled Waste Fees – Annual Permit Revision Fee (per revision)   | \$165.00   |
| Disposal Fees – Hauled Liquid Waste (in accordance with Section 6 of Bylaw 6227-13 as amended) – (per cubic meter)                | \$3.60     |
| Discharge Fees – Biochemical Oxygen Demand – (per kg)   | \$1.66     |
| Discharge Fees – Suspended Solids – (per kg)  | \$0.88     |
| Discharge Fees – Phenolic Compounds – (per kg)  | \$1.66     |
| Discharge Fees – Kjeldahl Nitrogen – (per kg)   | \$6.60     |
| Discharge Fees – Phosphorous – (per kg)   | \$2.66     |
| Discharge Fees – Uncontaminated water from a source other than the municipal distribution – (per cubic metre)                     | \$2.37     |
| Administration Fees – Temporary Discharge Agreement Fee<br>(Fees plus Legal and Engineering Costs -\$5,000 Deposit Required)      | \$1,107.00 |
| Administration Fees – Sanitary Sewer Agreement Fee<br>(Fees plus Legal and Engineering Costs - \$5,000 Deposit Required)          | \$788.00   |
| Administration Fees – Sanitary Sewer Agreement Revision Fee<br>(Fees plus Legal and Engineering Costs - \$5,000 Deposit Required) | \$118.00   |
| Administration Fees – Compliance Program Fee<br>(Fees plus Legal and Engineering Costs - \$5,000 Deposit Required)                | \$1,107.00 |
| Administration Fees – Compliance Program Revision Fee<br>(Fees plus Legal and Engineering Costs - \$5,000 Deposit Required)       | \$238.00   |

## Schedule K – Recreation

### Nick Smith Centre – rates come into effect April 1, 2026

| Description   | Resident      | Non-Resident  |
|---|---------------|---------------|
| <b>Arena – Seasonal Contract &amp; Casual Rental Hourly Ice Rates</b>   |               |               |
| Junior A Packers – Practice   | \$150.00      | N/A           |
| Junior B Packers – Game   | \$225.00      | N/A           |
| Senior A Rivermen - Game  | \$225.00      | N/A           |
| Winter Prime Time & All Summer Ice – Adults   | \$205.00      | \$302.50      |
| Winter Prime Time & All Summer Ice – Minors & Seniors   | \$150.00      | \$225.00      |
| Winter Non- Prime Time – Adults   | \$165.00      | \$247.50      |
| Winter Non- Prime Time– Minors & Seniors  | \$118.50      | \$178.00      |
| Ice Discounts   |               |               |
| Last Minute (within 72 hours of rental, n/a on Early Morning Ice)   | 30%           | 30%           |
| Late Ice (11:00 pm to midnight)   | \$85.00       | \$85.00       |
| Early Morning Ice (pre 8:30am) – Weekdays Only  | \$85.00       | \$85.00       |
| Tournament Surcharge (Per Day) – Includes access to two meeting rooms, public mezzanine and community hall.                                       | \$400.00      | \$400.00      |
| Ice Contract Deposit (Non-Refundable) for contracts great than 10 hours. 20% deposit of total value (Note: Does not apply to primary user groups) | 20%           | 20%           |
| <b>Slab Rental</b>  |               |               |
| Hourly Rate (No Set Up)   | \$65.00       | \$97.50       |
| Daily Rate  | \$650.00      | \$975.00      |
| Set-up / Tear Down - Daily Rate   | Cost Recovery | Cost Recovery |
| Hydro Fees and Set Up - Daily Rate  | Cost Recovery | Cost Recovery |
| Electrical Fees - Inside & Outside Panel Per Event  | Cost Recovery | Cost Recovery |
| <b>Public Skating</b>   |               |               |
| Public Skating – Adult (16-60 Years)  | \$3.00        | \$4.50        |
|   |               |               |

| <b>Description</b>  | <b>Resident</b>   | <b>Non-Resident</b> |
|---|-------------------|---------------------|
| Public Skating – Infants (0-2 Years)  | No Charge         | No Charge           |
| Public Skating – Children (3-15 Years)  | \$2.50            | \$3.75              |
| Public Skating – Seniors (60+ Years)  | \$2.50            | \$3.75              |
| <b>Shinny Hockey</b>  |                   |                     |
| Adult Shinny Hockey – Hourly Rate Per Person (16 Years & Over)  | \$7.00            | \$10.50             |
| Youth / Senior Shinny Hockey – Hourly Rate Per Person (15 Years & Under / 60 Years & Over)  | \$5.00            | \$7.50              |
| Goaltender – (Up to 2 Goalies, Max)   | FREE              | FREE                |
| <b>Nick Smith Centre Community Hall</b>   |                   |                     |
| Hall Rental Fee - Hourly Rate   | \$45.00           | \$72.50             |
| Hall Rental Fee - Daily Rate  | \$365.00          | \$547.50            |
| Hall Rental Fee with Bar Services - Daily Rate  | \$470.00          | \$705.00            |
| Hall Rental Fee with Bar Services – Hourly Rate (Minimum 3 hour rental)   | \$110.00          | \$165.00            |
| Set Up/Tear Down Fee - Hourly Rate (Applied to any setup that is beyond setup of tables and chairs)   | \$40.00           | \$40.00             |
| Security and Damage Deposit – Daily (Fee to secure rental and is fully refunded barring damages)  | \$200.00          | \$200.00            |
| Event Security (Select Licensed Events) – Per Guard, Per Hour   | \$35.00 - \$50.00 |                     |
| Table Rentals (per table, per day)  | \$10.00           | \$15.00             |
| Chair Rentals (per chair, per day)  | \$2.00            | \$3.00              |
| <b>Nick Smith Centre - Recreation Programs (Various)</b>  |                   |                     |
| NSC Program & Lending Hub fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses & the annual Council approved operating budget. | Various Fees      | Resident Fees x 1.5 |

| <b>Swimming Pool Rental – Per Hour</b>                           |          |          |
|--|----------|----------|
| Pool Rental - Basic Hourly Fee (includes 2 lifeguards)           | \$150.00 | \$225.00 |
| Staff Fee – Per Guard (1:30 Ratio; Minimum 2 guards @ all times) | \$32.00  | \$32.00  |
| Swim Club & School Rentals                                       | \$75.00  | N/A      |

| <b>Description</b>                                | <b>Resident</b>  | <b>Non-Resident</b>  |
|---|--|--|
| <b>Lock Rentals Per Hour</b>                      |  |  |
| Lock Rental (Single Day Only)                     | \$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return) | \$1.00 (\$5.00 rental fee; \$4.00 rebate upon lock return) |
| Swim Club Locker Rental (Members Only) - Yearly   | \$25.00 (season)   | \$25.00 (season)   |
| <b>Swimming Lessons</b>                           |  |  |
| Group Lessons – 30 Minutes – Per Lesson           | \$10.00  | \$15.00  |
| Group Lessons – 45 Minutes – Per Lesson           | \$11.00  | \$16.50  |
| Group Lessons – 60 Minutes – Per Lesson           | \$12.50  | \$18.75  |
| Semi-Private Lessons – 30 Minutes – Per Lesson    | \$16.25  | \$24.50  |
| Private Lessons – 30 Minutes – Per Lesson         | \$24.50  | \$36.75  |
| Aquafit – Registered Per Class                    | \$9.00   | \$13.50  |
| Aquafit – Drop In Cost Per Class                  | \$15.00  | \$22.50  |
| <b>Public Swimming</b>                            |  |  |
| Public Swim Admission – Under 2 Years             | No Charge  | No Charge  |
| Public Swim Admission – Children (Under 16 Years) | \$3.75   | \$5.50   |
| Public Swim Admission – Adults (16+ Years)        | \$4.75   | \$7.00   |
| Public Swim Admission – Seniors (60+ Years)       | \$3.75   | \$5.50   |

| <b>Description</b>  | <b>Resident</b>  | <b>Non-Resident</b> |
|---|------------------|---------------------|
| Public / Lane Swim – Annual Membership – Child (15 & Under) / Seniors (60+ years)   | \$350.00         | \$525.00            |
| Public / Lane Swim – Annual Membership – Adult (16-59 Years)  | \$475.00         | \$712.50            |
| <b>Seasonal Aquatic Programming</b>   |                  |                     |
| Aquatic Fitness / Therapeutic Classes – Per Class (Fee Varies Per Program – See Nick Smith Centre for Details & Specific Program Pricing) | \$8.50 - \$15.00 | Resident Fees x 1.5 |
| <b>Youth Birthday Parties</b>   |                  |                     |
| Birthday Party: 1 hr swim   | \$150.00         | \$225.00            |
| Birthday Party: 1 hr private skating  | \$140.00         | \$210.00            |
| Birthday Party: 1hr pool + 2hr community hall   | \$210.00         | \$315.00            |
| Birthday Party: 1hr ice + 2hr community hall  | \$200.00         | \$300.00            |
| Customized packages may be arranged. For booking please call at least 14 days in advance.   | Variable Fee     | Resident Fee x 1.5  |
| <b>Hybrid User Groups - Non-Resident Surcharge</b>  |                  |                     |
| Major Groups (+200 rental hours) – Per Person   | N/A              | \$220.00            |
| Recreation Groups (+100 rental hours) – Per Person  | N/A              | \$165.00            |
| Limited Use Groups (+20 rental hours) – Per Person  | N/A              | \$110.00            |
| <b>Facility Meeting / Storage Space</b>   |                  |                     |
| Arena Storage Room (approx. 225 sq ft) - Yearly   | \$675.00         | N/A                 |
| Arena Meeting Room – Hourly   | \$20.00          | \$30.00             |
| Arena Meeting Room – Daily  | \$100.00         | \$150.00            |
| Public Mezzanine – Hourly   | \$35.00          | \$52.50             |
| Public Mezzanine – Daily  | \$175.00         | \$262.50            |
| Licensed Arena Meeting Space  | Negotiated Rate  | Negotiated Rate     |

## Parks & Outdoor Amenities

| Description  | Resident        | Non-Resident    |
|--|-----------------|-----------------|
| <b>Robert Simpson Park</b>   |                 |                 |
| Use of Gazebo Only – (4 Hours, includes access to power box)   | \$100.00        | \$150.00        |
| Use of Gazebo Per Hour, Beyond 4 Hours (includes access to power box)  | \$40.00         | \$60.00         |
| Use of Gazebo – Resident (4 Hours, including chairs, tables, sound system, set up & tear down)   | \$550.00        | \$825.00        |
| Licensed Event   | Negotiated Rate | Negotiated Rate |
| <b>Ball Diamonds</b>   |                 |                 |
| Adult Leagues – per hour   | \$30.00         | \$30.00         |
| Minor Leagues – Recreation Affiliates – per hour   | \$20.00         | \$20.00         |
| Tournaments – per Day / per Diamond  | \$175.00        | \$175.00        |
| <b>Marina</b>  |                 |                 |
| Slip Rental for the season (per foot – 14 ft minimum)  | \$35.00         | \$52.50         |
| Slip Rental for the month (per foot – 14 ft minimum)   | \$20.00         | \$30.00         |
| Seasonal Slip Rental Deposit (Non-Refundable)  | \$250.00        | \$250.00        |
| Daily Docking  | \$0.00          | \$0.00          |
| Refundable Key Deposit   | \$25.00         | \$25.00         |
| Daily Launch   | \$15.00         | \$15.00         |
| Seasonal Launch Pass   | \$125.00        | \$125.00        |
| <b>Recreational Programming</b>  |                 |                 |
| Recreation program and sports league fees are variable and set by Director of Recreation in consultation with the GMCS / Treasurer based on forecasted revenues / expenses and the annual Council approved operating budget. | Variable Fees   | Variable Fees   |

## Schedule L – Museum Services

| Description   | Fee         |
|---|-------------|
| Admission Fee   | By Donation |
| School Groups Admission – Per Person  | \$3.00      |
| Photocopy of Archived Picture or Document   | \$25.00     |
| Reception Venue Rental  | \$250.00    |
| Special Event Venue Rental / Per Hour   | \$50.00     |
| Set Up/Tear Down Fee - Hourly Rate  | \$25.00     |
| Special Event Damage Deposit  | \$200.00    |
| <p>Museum program fees are variable and set by the Manager of Culture/Curator in consultation with the GMCS/Treasurer based on forecasted revenues/expenses and the annual Council approved operating budget.</p> |             |

**The Corporation of the  
Town of Arnprior**

**By-Law No. 7652-26**

A by-law to enter into a Federation of Canadian Municipalities (FCM) Green Municipal Fund Grant Agreement (GMF CORE-24-0185).

**Whereas** Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality’s ability to respond to municipal issues, and;

**Whereas** the Town of Arnprior Operations Department applied for the Federation of Canadian Municipalities (FCM) Green Municipal Fund Grant in 2025, for a Electric Vehicle Feasibility Study, and

**Whereas** on July 17, 2025, Town staff received notification that the grant application was successful and was provided with a Green Municipal Fund Grant Agreement (GMF CORE-24-0185) for execution in early 2026.

**Therefore** the Council of the Town of Arnprior enacts as follows:

- 1. That** the General Manager, Operations and CAO are hereby authorized to execute Green Municipal Fund Grant Agreement (GMF CORE-24-0185) on behalf of the Corporation of the Town of Arnprior with the Federation of Canadian Municipalities (FCM), for funding under the Green Municipal Fund.
- 2. That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.
- 3. That** this By-law shall come into full force and effect on the day of its adoption.

**Passed** in Open Council this 9<sup>th</sup> day of February, 2026.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

**This by-law is deemed to be adopted on \_\_\_\_\_, 2026.**



**GREEN MUNICIPAL FUND GRANT AGREEMENT  
 GMF CORE-24-0185**

This Grant Agreement is hereby made and entered into

**BETWEEN:**

**FEDERATION OF CANADIAN MUNICIPALITIES**, a not-for-profit corporation incorporated under the laws of Canada, acting as trustee of the Green Municipal Fund (“**GMF**”), and having a place of business at 24 Clarence Street, Ottawa, ON, K1N 5P3.

(“**FCM**”)

and

**THE CORPORATION OF THE TOWN OF ARNPRIOR**, an Ontario corporation and having a place of business at 105 Elgin St West, Arnprior, Ontario, K7S 0A8.

(“**Recipient**”)

FCM and the Recipient shall be referred to individually as a “**Party**” and collectively as the “**Parties**”.

The Agreement, including all the schedules described below, constitutes the entire understanding and agreement between the Parties (“**Agreement**”) and supersedes all prior correspondence, offers, negotiations, agreements, or other communications between the Parties relating to the subject matter hereof, whether oral, written or electronic. No changes or modification to the Agreement shall be binding upon a Party unless in writing and signed by both Parties.

The Agreement will be effective commencing on the date of last signature below (“**Effective Date**”) and shall end on July 17, 2028 (“**Term**”) unless earlier terminated in accordance with the provisions of the Agreement.

**The following Schedules are attached and incorporated in the Agreement by reference:**

- |  |  |
|--|--|
| Schedule A – General Terms and Conditions        | Schedule C – Recipient’s Specific Terms and Conditions |
| Schedule B – Eligible and Ineligible Costs Table | Schedule D – Request for Contribution Template         |
|  | Schedule E – Project Progress Report Template          |
|  | Schedule F – Project Completion Report Template        |

In witness whereof, the Parties have executed the Agreement through their duly authorized officials.

**FEDERATION OF CANADIAN MUNICIPALITIES**

**THE CORPORATION OF THE TOWN OF ARNPRIOR**

Per: \_\_\_\_\_  
 Catherine Gardner, Director, Client and Funding Services, Green municipal Fund

Per: \_\_\_\_\_  
 John Steckly, General Manager, Operations

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Per: \_\_\_\_\_  
 Robin Paquette, Chief Administrative Officer

Date: \_\_\_\_\_

**SCHEDULE A - GENERAL TERMS AND CONDITIONS**

**1. DEFINITIONS**

Whenever used in the Agreement and unless the context otherwise requires, the following terms have the following meanings:

“**Advanced Contribution**” means the first disbursement of the Grant Amount, disbursed in advance of the Recipient having incurred sufficient Eligible Costs to request reimbursement from FCM, as set forth in Schedule C to the Agreement;

“**Business Day**” means any day other than a Saturday, Sunday or statutory holidays in the Province of Ontario;

“**Confidential Information**” has the meaning ascribed thereto in Section 8.3 of this Schedule A;

“**Contribution**” means each individual disbursement of the Grant Amount, as set forth in Schedule C;

“**Eligible Costs**” means the costs described in Schedule B of the Agreement, for which the Recipient may use the Grant;

“**Expense Claim**” means the expense claim in the form of the Project Workbook;

“**FCM’s Accessibility Guidelines**” means the FCM guidelines to be followed by the Recipient, or the consultant hired by the Recipient, when preparing the Project Progress Report(s), Project Completion Report and Final Deliverable, to ensure that such reports are accessible to people with disabilities;

“**Final Contribution**” means the last disbursement of the Grant Amount. In the event that the Recipient receives the Grant Amount in a single contribution, FCM will advance the Grant Amount through the Final Contribution;

“**Final Deliverable**” means the final version of the plan or the final version of the report summarizing the results and activities undertaken in conducting the business case, study or the pilot project, as applicable, as described in Schedule C;

“**GAAP**” means the generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants;

“**Material Change**” means any change to the description of the Project, forecasted Eligible Costs or particulars of the sources of funding, all as set forth in Schedule C;

“**Project**” means the plan, business case, feasibility study or pilot project, as applicable, as described in Schedule C;

“**Project Workbook**” means the form of electronic spreadsheet provided by FCM to the Recipient, as amended by FCM from time to time, to be completed when providing information updates or submitting a Request for Contribution to FCM; and

“**Request for Contribution**” means the request for Contribution, in the form of Schedule D.

**2. GRANT**

2.1 Grant Purpose - FCM is providing the Grant to the Recipient for the sole purpose of assisting the Recipient in the preparation of the Project (“**Grant**”).

2.2 Grant Amount - Subject to and in accordance with the terms and conditions of the Agreement and in reliance upon the representations, warranties and covenants of the Recipient hereinafter set forth, FCM agrees to contribute towards the Eligible Costs the maximum amount in Canadian Dollars (the “**Grant**”).

**Amount**”), set forth in Schedule C of the Agreement. In the event that, if the aggregate amount of funding received or to be received from all sources of funding, other than the Recipient, as set forth in Schedule C of the Agreement or as updated in the Project Workbook (all as determined and calculated by FCM) is greater than the total costs incurred by the Recipient in respect of the Project, as evidenced by the delivery of documentation establishing Eligible Costs, then FCM may reduce the Grant Amount to such amount as it deems appropriate, in its sole and absolute discretion.

- 2.3 **Grant Expiration Date** – In the event that the Recipient fails to meet the conditions of Contribution set forth in the Request for Contribution and fails to obtain the Final Contribution before the end of the Term, then FCM may, at its sole and absolute discretion terminate any further requirement to make the Contribution(s), set forth in Schedule C.
- 2.4 **Grant Disbursement** – FCM will disburse the Contribution within 30 days of confirming that the Recipient has met all of FCM's conditions, to FCM's satisfaction.
- 2.5 **Advanced Contribution** – FCM will inform the Recipient, before signature of the Agreement, whether it is eligible for an Advanced Contribution, all as determined in FCM's sole and absolute discretion. In the event that the Recipient is eligible for an Advanced Contribution, FCM will disburse the Contribution within 30 days of receiving from the Recipient, a signed Agreement and a completed copy of FCM's Electronic Funds Transfer form, identifying the bank account where FCM should disburse the Advanced Contribution. The representations and warranties confirmed or made in the Agreement with respect to the Recipient will be true on and as of the date that FCM makes the Advanced Contribution, with the same effect as though such representations and warranties have been made on and as of the date that FCM makes the Advanced Contribution. If any confirmation, information or documentation provided to FCM is not true and correct, or if any act or event does or may materially and adversely affect the Project or the ability of the Recipient to perform its obligations under the Agreement or the Project or any of its other obligations that are material to the Recipient has occurred, the Recipient will immediately notify FCM prior to the making of the Advanced Contribution.

### 3. **OBLIGATIONS OF THE RECIPIENT**

Unless FCM shall otherwise agree in writing, the Recipient covenants and agrees that it: (i) shall use the Grant solely for expenditures that are Eligible Costs; (ii) shall carry out the Project and conduct the activities thereof in compliance with all applicable laws, regulations, order, rules, ordinances, permits, licenses, and without restricting the generality of the foregoing, in compliance with all labour, environmental, health and safety and human rights legislation applicable to the Project; (iii) shall carry out the Project with due diligence and efficiency and in accordance with sound engineering, scientific, financial and business practices; (iv) shall maintain industry standard insurance coverage which shall include general liability insurance; (v) shall not make any Material Change to the Project or in the nature or scope of its legal status; and (vi) shall not sell, assign, transfer, lease, exchange or otherwise dispose of, or contract to sell, assign, transfer, lease, exchange or otherwise dispose of, any of the real or personal property, whether movable or immovable, acquired, purchased, constructed, rehabilitated or improved, in whole or in part with the Grant, except if previously approved by FCM as described in Schedule C.

### 4. **ELIGIBLE COSTS**

Expenses that are eligible for partial reimbursement by FCM must be: (i) invoiced directly to the Recipient; (ii) incurred after the date set forth in Schedule C; (iii) an integral and an essential component of the Project and required to help achieve the environmental objective of the Project; and (iv) actually and reasonably incurred in accordance with applicable industry standards.

### 5. **RECORD-KEEPING and AUDIT**

- 5.1 **Record-keeping** – The Recipient shall: (i) maintain its accounts, management information and cost control system and books of accounts adequately to reflect truly and fairly the financial condition of the Project and to conform to GAAP; and (ii) **safekeep all such records for at least seven (7) years after the end of the Term.**
- 5.2 **Audit** – The Recipient shall: (i) upon FCM's request with reasonable prior notice thereto, permit representatives of FCM, during its normal office hours, to have access to its books of accounts and

records relating to the Project and permit FCM to communicate directly with, including the receipt of information from, its external auditors regarding its accounts and operations relating to the Project; (ii) permit FCM to undertake, at any time, at its expense, any audit of the records and accounts of the Recipient in relation to the Project. The Recipient agrees to ensure that prompt and timely corrective action is taken in response to any audit findings and recommendations conducted in accordance with the Agreement. The Recipient will submit to FCM in a timely manner, a report on follow-up actions taken to address recommendations and results of the audit; and (iii) permit the Government of Canada, the Auditor General of Canada, and their designated representatives, to the extent permitted by law, to inspect the terms and conditions of the Agreement and any records and accounts respecting the Project and to have reasonable and timely access to sites, facilities and any documentation relevant for the purpose of audit.

## 6. ONGOING INFORMATION REQUIREMENTS

The Recipient shall provide to FCM the following information, in form and content satisfactory to FCM: (i) a Project Progress Report in the form of Schedule E within thirty (30) days of FCM making such requests; (ii) prompt notice of any proposed change in the nature or scope of its legal status; (iii) prompt notice of any act or event which does or may materially and adversely affect the Project or may materially and adversely affect the ability of the Recipient to perform its obligations under the Agreement or the Project or any of the Recipient's other obligations that are material to the Recipient; (iv) prompt notice of any litigation or administrative proceedings, together with copies of any written legal documents as FCM may request, excluding legal documents subject to solicitor client privilege, before any court or arbitral body or other authority which might materially and adversely affect the Project or the ability of the Recipient to perform its obligations under the Agreement or in respect of the Project or any of the Recipient's other obligations that are material to the Recipient; (v) immediate notice of the occurrence of any breach of any term or condition of the Agreement and specifying the nature of such breach, and the steps, if any, that it is taking to remedy the same; and (vi) such other information as FCM may from time to time reasonably request from the Recipient by notice to the Recipient.

## 7. COPYRIGHT

7.1 Copyright – Copyright in all reports, documents and deliverables prepared in connection with the Agreement and set out in Schedule C, by or on behalf of the Recipient (the “**Recipient Documentation**”) will be the exclusive property of, and all ownership rights shall vest in either the Recipient or, subject to the Recipient's ability to grant the license set out in this Article 7.2, a person or entity engaged to develop the Recipient Documentation on behalf of the Recipient. In the event that the Recipient receives a copyright license to the Recipient Documentation, such license shall include a complete waiver in favour of the Recipient of all non-assignable rights (including moral rights) that may exist in the Recipient Documentation.

7.2 License – The Recipient hereby grants to FCM an irrevocable, perpetual, non-exclusive, worldwide, royalty-free, license, to use, reproduce, distribute, adapt, change formats, display, publish, make improvements to, sub-license, translate and copy in any manner the Recipient Documentation. This license shall survive the expiration or termination of the Agreement.

7.3 Interview – FCM shall hold all right, title and interest, including all intellectual property rights, in and to all formats of the Interview, including but not limited to written, audio recorded or video recorded formats, and to have sole and exclusive rights to the use thereof. Prior to the Interview, the Recipient shall ensure that any person designated by the Recipient to participate in the Interview will execute and deliver to FCM a written agreement which effects the assignment to FCM of all right, title and interest therein, including all intellectual property rights, and provides that such person has waived all its non-assignable rights (including moral rights) therein and grants to FCM the right to use the individual's image, including but not limited to posting the Interview on a public website.

## 8. PUBLIC RECOGNITION, COMMUNICATION, CONFIDENTIALITY

8.1 Public Recognition – The Recipient shall incorporate the following language into the Project Completion Report and the Final Deliverable:

“© 20XX, The Corporation of the Town of Arnprior. *All Rights Reserved.*”

*This project was carried out with assistance from the Green Municipal Fund, a Fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of Canada accept no responsibility for them.”*

- 8.2 Communication – The Recipient shall comply with FCM’s bilingual communication requirements until the date that is five (5) years following the Final Contribution and shall: (i) cooperate with FCM, who will lead the preparation and issuance of a news release announcing GMF funding for the Project and/or the coordination of a public announcement attended by FCM and the Government of Canada; (ii) promptly inform FCM of upcoming promotional events related to the Project and allow FCM and the Government of Canada to participate in such promotional events; (iii) cooperate with FCM in providing information on the Project to other interested persons to permit the sharing of knowledge and lessons learned about the Project; and (iv) cooperate with FCM in preparing one or more educational interviews, if required by FCM, showcasing the Project, that may be posted on FCM’s public website or through other social media tools and made available through other mediums and in various formats (the “**Interview**”).
- 8.3 Confidentiality – All processes, documents, data, plans, material, policies or information pertaining to either Party’s operations which is obtained by the other Party (“**Receiving Party**”) or furnished to the Receiving Party in connection with the Agreement and expressly identified as confidential thereby, including, without limitation, the terms of the Agreement, (“**Confidential Information**”) shall be maintained by the Receiving Party in strict confidence and shall not be disclosed to any person or entity for any reason or used by the Receiving Party except as necessary for it to perform its obligations hereunder. The limitations contained in this section shall not apply to (a) Confidential Information which is in the public domain at the time of disclosure; (b) Confidential Information that becomes part of the public domain after disclosure through no fault of the Receiving Party; (c) Confidential Information that the Receiving Party can prove was known by the Receiving Party at the time of disclosure; (d) Confidential Information that the Receiving Party can prove was supplied to the Receiving Party by a third party or was independently developed by the Receiving Party; or (e) Confidential Information required to be disclosed pursuant to judicial process.
- 8.4 Two versions of confidential reports – The Recipient shall provide two versions of any Project Progress Report, Project Completion Report or Final Deliverable that might contain Confidential Information. The version containing Confidential Information shall be clearly labeled as confidential and will be treated as confidential by FCM. The version that does not contain Confidential Information may be posted on FCM’s public website and/or made available through other social media websites or tools and otherwise made available to interested third parties.

**9. REPRESENTATIONS AND WARRANTIES**

The Recipient represents and warrants that: (i) it is duly established under the laws of the Province or Territory set forth in Schedule C of the Agreement and has the legal power and authority to enter into, and perform its obligations under, the Agreement and the Project; (ii) the Agreement has been duly authorized and executed by it and constitutes a valid and binding obligation of it, enforceable against it in accordance with its terms; (iii) neither the making of the Agreement nor the compliance with its terms and the terms of the Project will conflict with or result in the breach of any of the terms, conditions or provisions of, or constitute a default under any indenture, debenture, agreement or other instrument or arrangement to which the Recipient is a party or by which it is bound, or violate any of the terms or provisions of the Recipient’s constating documents or any license, approval, consent, judgment, decree or order or any statute, rule or regulation applicable to the Recipient; (iv) it is not subject to any restructuring order under any applicable statutory authority; (v) no litigation, arbitration or administrative proceedings are current or pending or have been threatened, and so far as the Recipient is aware no claim has been made, which is likely to have an adverse effect on its preparation of the Project or its compliance with its obligations under the Agreement; and (vi) the Recipient has the right to grant the copyright license set out in Article 7 of this Schedule A.

**10. TERMINATION OF THE AGREEMENT**

(a) FCM may terminate this Agreement: (i) if the Recipient breaches any term or condition of this Agreement, and fails to remedy such breach upon the expiry of 15 Business Days' written notice from FCM of such breach or, with respect to a breach that cannot be remedied within the 15 Business Day period, such longer period of time as FCM may reasonably provide the Recipient to remedy the breach, provided the Recipient has commenced to remedy the breach within the 15 Business Day period and is actively and diligently taking appropriate measures to remedy the breach; (ii) if, in FCM's sole discretion, the Project cannot be completed as initially presented; (iii) if the Recipient fails to meet the conditions of Contribution set forth in the Request for Contribution and fails to obtain the Final Contribution before the end of the Term; (iv) if control and charge over the administration of all the affairs of the Recipient are vested in any person other than the Recipient; (v) if the Recipient becomes insolvent and/or proceedings have been commenced under any legislation or otherwise for its dissolution, liquidation or winding-up, or bankruptcy, insolvency or creditors' arrangement proceedings have been commenced by or against the Recipient; and (vi) if the Parliament of Canada fails to pass an appropriation that is sufficient and constitutes lawful authority for the Government of Canada making the necessary payment to FCM for the project or program in relation to which the Grant is being provided.

(b) Either Party may, on not less than 30 days' prior written notice to the other Party, terminate this Agreement.

**11. EFFECT OF TERMINATION**

(a) If this Agreement is terminated pursuant to Article 10, the Recipient may be: (i) reimbursed for all or a portion of the Eligible Costs they have incurred in relation to the Project up to the effective date of termination; and (ii) required to pay back to FCM all or a portion of the Grant Amount that was disbursed by FCM to the Recipient prior to the effective date of termination.

(b) The rights contained in Sections 11(a) are subject to FCM's sole discretion and satisfaction, taking into consideration the Recipient's out-of-pocket Eligible Costs incurred and results reported by the Recipient in connection with the Project. In addition, FCM may take such action or proceedings in compliance with applicable laws or regulations as FCM in its sole discretion deems expedient to collect the amounts owing to FCM hereunder, all without any additional notice, presentment, demand, protest or other formality, all of which are hereby expressly waived by the Recipient.

**12. SAVING OF RIGHTS**

No course of dealing and no delay in exercising, or omission to exercise, any right, power or remedy accruing to FCM upon any default under the Agreement shall impair any such right, power or remedy or be construed to be a waiver thereof or any acquiescence therein; nor shall the action of FCM in respect of any such default, or any acquiescence by it therein, affect or impair any right, power or remedy of FCM in respect of any other default.

**13. APPROPRIATIONS**

Notwithstanding FCM's obligation to make any payment under the Agreement, this obligation does not arise if, at the time when a payment under the Agreement becomes due, the Parliament of Canada has not passed an appropriation that is sufficient and constitutes lawful authority for the Government of Canada making the necessary payment to FCM for the project or program in relation to which the Grant is being provided. FCM may reduce, delay or terminate any payment under the Agreement in response to the reduction or delay of appropriations or departmental funding levels in respect of transfer payments, the project or program in relation to which the Grant is being provided, or otherwise, as evidenced by any appropriation act or the federal Crown's main or supplementary estimates expenditures. FCM will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from any such reduction, delay or termination of funding.

**14. NO BRIBES**

The Recipient guarantees that no bribe, gift or other inducement has been paid, given, promised or offered to any person in order to obtain the Agreement. Similarly, no person has been employed to solicit or secure the Agreement upon any agreement for a commission, percentage, brokerage or contingent fee. The Recipient also guarantees that it has no financial interest in the business of any third party that would affect its objectivity in carrying out the Project.

**15. RELEASE AND INDEMNIFICATION**

15.1 Acknowledgment - The Recipient acknowledges and agrees that (i) the Recipient shall be solely and fully responsible for the Project or any element thereof; (ii) by accepting or approving anything required to be accepted or approved pursuant to this Agreement or the Project, FCM shall not be deemed to have warranted or represented the accuracy, sufficiency, legality, effectiveness or legal effect of the same, or of any term, provision or condition thereof, and such acceptance or approval thereof shall not constitute a warranty or representation to anyone with respect thereto by FCM; and (ii) FCM shall not be responsible in any way whatsoever for the Project or any element thereof.

15.2 Release - the Recipient releases and forever discharges FCM and its directors, officers, agents, servants and employees from any claims, demands, proceedings, losses, damages, liabilities, deficiencies, costs and expenses arising out of or in consequence of any loss, injury or damage to the Recipient or its property in any way relating to this Agreement and/or the Project.

15.3 Indemnification - The Recipient hereby agrees to indemnify and hold harmless FCM and its officers, directors, employees and agents from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, a "Claim"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, but only to the extent that such Claim arises out of or is in connection with the Recipient's breach of this Agreement or is caused by the negligence or wilful misconduct of the Recipient in the performance of its obligations hereunder or otherwise in connection with the Project.

15.4 Intellectual Property Indemnity - Recipient shall defend or settle at its expense any claim or suit against FCM arising out of or in connection with an assertion that the Recipient Documentation infringes any intellectual property right and the Recipient shall indemnify and hold harmless FCM from damages, costs, and attorneys' fees, if any, finally awarded in such suit or the amount of the settlement thereof; provided that (i) Recipient is promptly notified in writing of such claim or suit, and (ii) Recipient shall have the sole control of the defense and/or settlement thereof.

15.5 FCM's Limited Liability – In no event shall FCM, including its directors, officers, employees and agents, be liable under the Agreement for any indirect, special, incidental, consequential or punitive damages of any kind, however caused, including, but not limited to, loss of profits or revenue, loss of data, work interruption, increased cost of work, or any claims or demands against the Recipient by any other entity, whether such remedy is sought in contract, tort (including negligence), strict liability or otherwise and whether or not FCM, including its directors', officers', employees' and agents' liability for direct damages for any reason and upon any cause of action, whether in tort (including negligence), contract, or any other legal theory, exceed the Grant Amount that was disbursed under the Agreement. The Agreement shall not create for nor give to any third party any claim or right of action against FCM.

15.6 Further Assurances - The Recipient shall promptly execute and deliver, upon request by FCM, all such other and further documents, agreements, opinions, certificates and instruments as may be reasonably required by FCM to more fully state the obligations of either party to the Agreement or to make any recording, file any notice or obtain any consent.

**16. GENERAL**

16.1 Notices and Requests – Any notice, document or other communication required to be given under the Agreement shall be in writing and shall be sufficiently given if sent by personal delivery/courier, registered mail or email to the other Party at its address indicated in Schedule C. The notice shall be deemed to

have been delivered on the day of personal delivery, on the day received by email (as evidenced by a transmission confirmation), or on the fifth day following mailing.

- 16.2 Relationship of the Parties - The relationship between the Recipient and FCM is, and shall at all times be and remain, essentially that of a recipient and a grantor, and the Agreement does not and shall not be deemed to create a joint venture, partnership, and fiduciary or agency relationship between the Parties for any purpose. Neither the Recipient, nor any of its personnel are engaged as an employee, servant or agent of FCM.
- 16.3 Amendment - Any amendment of any provision of the Agreement, including the Schedules, must be in writing and signed by both Parties.
- 16.4 Choice of Language - It is the express wish of the Parties that the Agreement and any related documents be drawn up and executed in English. Les Parties reconnaissent avoir exigé que la présente convention et tous les documents connexes soient rédigés en anglais.
- 16.5 Governing Law -The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.
- 16.6 Choice of Forum - The Parties hereto agree and intend that the proper and exclusive forum for any litigation of any disputes or controversies arising out of or related to the Agreement shall be a court of competent jurisdiction located in the Province of Ontario, City of Ottawa.
- 16.7 Effectiveness - The Agreement shall be in force until such time as FCM has disbursed the Final Contribution or until the Agreement has been terminated in accordance with Article 10, whichever shall first occur.
- 16.8 Successors and Assigns - The Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, except that the Recipient may not assign or otherwise transfer all or any part of its rights or obligations under the Agreement without the prior written consent of FCM.
- 16.9 Severability - If any provision or clause of the Agreement is found by a court of competent jurisdiction to be invalid, void, null, illegal or unenforceable, that determination shall not affect the enforceability of the remaining provisions to the extent they can be given effect without the illegal or invalid provision. The Parties further agree to negotiate the severed provision to bring the same within the applicable legal requirements to the extent possible.
- 16.10 Waiver of Rights - Except as expressly provided in the Agreement, any waiver of, or consent to depart from, the requirements of any provision of the Agreement shall be effective only if it is in writing and signed by the Party giving it, and only in the specific instance and for the specific purpose for which it has been given. No failure on the part of a Party to exercise, and no delay in exercising, any right under the Agreement shall operate as a waiver of such right. No single or partial exercise of any such right shall preclude any other or further exercise of such right or the exercise of any other right.
- 16.11 Entire Agreement - The Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior correspondence, agreements, negotiations, discussions and understandings, if any, written or oral.
- 16.12 Headings - Headings are included in the Agreement for convenience of reference only and are not intended to be full or accurate descriptions of the contents thereof.
- 16.13 Gender and Number - All references in the Agreement to the masculine gender include the feminine gender; and all references to the singular include the plural and vice versa.

- 16.14 Counterparts - The Agreement may be executed and delivered (including by email transmission or by protocol document format (“PDF”)) in one or more counterparts and, each of which when executed shall be deemed an original, but both of which together shall constitute one and the same agreement.
- 16.15 Survival - The provisions pertaining to Article 5, Article 7, Article 8, Article 15 and this Article 16, and any other provisions hereof expressly or impliedly intended to survive termination or expiry, will survive the termination of the Agreement.

**SCHEDULE B – ELIGIBLE AND INELIGIBLE COSTS TABLE**

| <p><b>Expenses that are eligible for partial reimbursement or for an Advanced Contribution must be:</b></p> <ul style="list-style-type: none"> <li>incurred after the date the application is received by FCM (costs to write the application incurred up to 90 days prior to receipt of the application by FCM).</li> <li>invoiced directly to your organization.</li> <li>an integral and an essential component of the initiative required to achieve the environmental objective.</li> <li>actually and reasonably incurred in accordance with applicable industry standards.</li> <li>Labour costs must be documented in a manner that meets audit standards for verification of eligibility of cost and level of effort.</li> </ul> <p>FCM reserves the right to audit financial statements or expenses incurred at a future date. <b>Please keep financial accounts and records, including but not limited to contracts, invoices, statements, receipts, timesheets, and vouchers, for at least seven years.</b> Financial records must be sufficiently detailed to enable verification of expenditure eligibility and level of effort.</p> |   |  |
|--|---|--|
| Cost Category  | Eligible Costs  | Ineligible Costs   |
| <b>Section A: Costs incurred prior to date application received by FCM</b>   |   |  |
| (1) Pre-application  | Costs to write the GMF application up to \$5000 incurred up to 90 days prior to application receipt date.   | All other costs incurred prior to application receipt date, including any stakeholder engagement or research that took place to support the writing of the full application or insertion of information into the Project Workbook.     |
| <b>Section B: Costs incurred after date application received by FCM</b>  |   |  |
| (2) Administrative   | Administrative costs that are directly linked to and have been incurred for the Project, such as: <ul style="list-style-type: none"> <li>Communication costs (e.g. long-distance calls)</li> <li>Permits or certifications (e.g., CaGBC, LEED, PIEVC, Passive House, Envision, SITES) required for the project</li> <li>Printing or photocopying by outside suppliers</li> <li>Acquisition of documents used exclusively for the project</li> <li>Document translation</li> </ul> | Office space, supplies and general overhead costs incurred in the ordinary course of business.   |
| (3) Advertising  | Advertising costs essential to communicating the project to the public, as well as Project evaluation such as: <ul style="list-style-type: none"> <li>Fees for advertising development</li> <li>Fees for media distribution</li> <li>Website development</li> <li>Public surveys</li> </ul>   | <ul style="list-style-type: none"> <li>Advertising costs for general education or publicity that is a result of ongoing or other business activity and not a specific requirement of the Project</li> <li>Promotional items</li> </ul> |
| (4) Capital (Pilot Projects Only)  | Rental or purchase of equipment or assets that are essential for conducting the small-scale activity. This would include specialized system hardware and software, construction costs,  | <ul style="list-style-type: none"> <li>Purchase of equipment or assets that could be rented or leased to achieve the outcomes of the pilot activity, or that are above and</li> </ul>  |

|                                    |   |  |
|------------------------------------|---|--|
|                                    | materials, renovation and modernization costs, and installation costs.  | beyond what is required for the scale and duration of the pilot <ul style="list-style-type: none"> <li>Any major capital costs</li> <li>Purchase or lease of real property</li> </ul>  |
| (5) Equipment rental               | Rental of tools and equipment related to the project.   | Rental of tools or equipment related to ongoing or other business activities.  |
| (6) In-kind                        | N/A<br>Note: Lead applicants can include costs for staff time for time actually worked on the implementation of the project and list this as “staff remuneration.” See Staff Remuneration category below.   | Any goods and services that are received through donation or in-kind contribution.   |
| (7) Meetings and public gatherings | Costs related to meetings and public gatherings held to communicate the project to the public and collect feedback, such as: <ul style="list-style-type: none"> <li>Facility rental</li> <li>Audiovisual equipment rental</li> <li>Services to support people with specific needs, where such services contribute to the equity and inclusion objectives of the project (e.g., simultaneous interpretation, shuttle service, babysitting service, etc.)</li> <li>The provision of food and drinks, when it is part of a specific cultural protocol</li> <li>Honoraria for cultural leaders, Elders, Indigenous knowledge keepers, and/or cultural keepers. (Note: these honoraria should reflect the role of Indigenous Peoples as subject matter experts)</li> <li>Costs related to local cultural protocols (e.g., gifts, cultural ceremonies)</li> </ul>   | Any hospitality expenses such as: <ul style="list-style-type: none"> <li>Food and drinks, unless part of a specific cultural protocol</li> <li>Alcohol</li> <li>Door prizes</li> <li>Entertainment</li> <li>Music</li> <li>Decorations</li> <li>Flowers, centrepieces</li> </ul>   |
| (8) Services                       | Fees for professional or technical consultants and contractors.   | Costs for engineering studies, audit studies or feasibility studies for which grants or contributions are provided by or committed to be provided by the Government of Canada.   |
| (9) Staff remuneration             | Daily rates actually paid by the eligible recipient to its employees (including permanent and contract employees) in Canada for time actually worked on the implementation of the project (including staff time to participate in FCM-led capacity building activities related to the eligible initiative). The daily rate per employee shall include the following costs: <ul style="list-style-type: none"> <li>Direct salaries: actual and justifiable sums paid by the eligible recipient to employees in accordance with the eligible recipient’s pay scales as regular salary excluding overtime pay and bonuses</li> <li>Fringe benefit, in accordance with the eligible recipient’s policies, as follows: <ol style="list-style-type: none"> <li>time-off benefits (prorated to the annual percentage of time actually worked on the implementation of the project): allowable number of days to be paid by the eligible recipient for the</li> </ol> </li> </ul> | <ul style="list-style-type: none"> <li>Overtime pay</li> <li>Bonuses/performance pay</li> <li>Fringe benefits, such as sick days, maternity leave, parental leave, pension plan and any other fringe benefits not listed as eligible</li> <li>Costs related to ongoing or other regular business activities and not specifically required for the project</li> <li>Staff wages while receiving training or attending learning events</li> <li>Professional membership fees or dues</li> <li>Staff remuneration for which a grant or contribution are provided by or committed to be provided by the FCM</li> </ul> |

|   |  |   |
|---|--|---|
|   | <p>payable absences of statutory holidays and annual vacation</p> <p>b) paid benefits: actual sums paid by the eligible recipient for paid benefits (prorated to the annual percentage of time actually worked on the implementation of the project); this includes the eligible recipient's contribution to employment insurance and workers' compensation plans (where applicable), health and medical insurance, group life insurance, or other mandatory government benefits</p> <p><b>N.B. For private (for-profit) entities only, as determined by FCM, the value of total staff remuneration cannot exceed 10% of the project's eligible costs.</b></p> |   |
| (10) Supplies and materials                       | Supplies and materials that are specifically needed to undertake the project.  | Costs related to ongoing or other business activities that are not a specific requirement of the project.   |
| (11) Transportation, shipping and courier charges | Transportation costs for delivery of materials and services essential for the Project.   | Any transportation expense related to ongoing or other business activities.   |
| (12) Travel and accommodation                     | Travel and project-associated expenses for you and consultants to the extent that the travel and accommodation rates comply with Treasury Board of Canada guidelines and to the extent that such travel is necessary to complete the project and to the extent that such travel is necessary. This includes travel and accommodation costs to attend FCM-led capacity building activities related to the eligible initiative (up to a maximum of \$10,000 or 10% of eligible project costs, whichever is lower).   | <ul style="list-style-type: none"> <li>• Travel and associated expenses of a partner in the Project</li> <li>• Travel, accommodation and fees to attend conferences, missions, trade shows, etc.</li> </ul> |
| (13) Taxes  | The portion of taxes for which your organization is not otherwise eligible for rebate.   | The portion of taxes for which your organization is eligible for rebate (provincial, territorial or federal).   |

**SCHEDULE C – RECIPIENT’S SPECIFIC TERMS AND CONDITIONS**

**1. PROJECT**

The Recipient is receiving the Grant Amount to perform the following project:

The Town of Arnprior is conducting a feasibility study to assess the potential of electrifying their municipal fleet in alignment with their energy management plan and 2024-2027 strategic plan. The study will serve as a foundation in supporting their goal of reducing greenhouse gas emissions and improving energy efficiency across municipal operations.

The feasibility study will include the following:

- Assessment of municipal owned vehicles to determine baseline emissions, energy and cost against electrification pathways for comparison.
- Community engagement through surveys, workshop and events to understand perspectives of EVs in the community.
- Identify actions to establish charging infrastructure that is in line with electrification pathways.

- Develop pathways that consider vehicle replacement priority status, EV availability timelines, lifecycle carbon and cost, GHG reduction targets, and availability of funds.
- Research for fleet alternatives by assessing downsizing, rightsizing, and route optimization opportunities based on baseline data and input from municipal staff. Include a ZEV transition plan that sets the baseline and assesses lifecycle total

The conclusion of their study will help determine the environmental, operational, and financial impacts of transitioning to electric vehicles.

**Greenhouse gas reduction benefits**

- This study prioritizes electric vehicles over hybrid vehicles.
- This study includes fleet optimization through downsizing or right-sizing of municipal vehicles.
- The feasibility study will maximize the use of renewable energy sources and consider implementing smart-charging solutions.

**Multi-solving aspect(s) of the initiative**

- Sustainable materials management
  - Evaluating rightsizing or downsizing,
  - Methods to improve circularity of materials when procuring vehicles or reusing/recycling batteries.
- Socio-economic benefits
  - Integration of R+AREI principles
- Engagement Strategy
  - Identifies and addresses barriers to participation by equity-deserving groups
  - Uses multiple methods of communication to reach diverse groups
  - Reviews of communication materials for improved accessibility

**2. PROJECT COSTS**

The forecasted Eligible Costs that the Recipient included in its GMF funding application:

| <b>PROJECT BUDGET</b>   |                           |                             |                        |
|---|---------------------------|-----------------------------|------------------------|
| <b>Budget Line Items</b>  | <b>Eligible Cost (\$)</b> | <b>Ineligible Cost (\$)</b> | <b>Total Cost (\$)</b> |
| <b>1) Pre-application</b>   |                           |                             |                        |
| Staff time to write full application (10 days)  | \$2,775                   | \$0                         | \$2,775                |
| Staff time to collect municipal vehicles and heavy machinery km/run-time hours (1 day)  | \$275                     | \$0                         | \$275                  |
|   |                           | <b>Subtotal</b>             | <b>\$3,050</b>         |
| <b>2) Services</b>  |                           |                             |                        |
| Contracting Cascadia (consultant) to complete Phase 1 - Project kickoff and background document review, initial consultation with municipal staff | \$10,000                  | \$0                         | \$10,000               |
| Contracting Cascadia (consultant) to complete Phase 2 - Fleet Assessment and TCO Analysis   | \$10,000                  | \$0                         | \$10,000               |
| Contracting Cascadia (consultant) to complete Phase 3 - Fleet Policy Creation and consultations with municipal staff                              | \$10,000                  | \$0                         | \$10,000               |
| Contracting Cascadia (consultant) to complete Phase 4 - Final Reporting   | \$10,000                  | \$0                         | \$10,000               |
|   |                           | <b>Subtotal</b>             | <b>\$40,000</b>        |
| <b>9) Staff remuneration</b>  |                           |                             |                        |
| Publishing findings to web (5 days)   | \$1,387                   | \$0                         | \$1,387                |
| Final Reporting to GMF (5 days)   | \$1,387                   | \$0                         | \$1,387                |
|   |                           | <b>Subtotal</b>             | <b>\$2,774</b>         |
| <b>Subtotal – All Categories</b>  | <b>\$45,824</b>           | <b>\$0</b>                  | <b>\$45,824</b>        |

|                             |                 |
|-----------------------------|-----------------|
| <b>Total Eligible Costs</b> | <b>\$45,824</b> |
|-----------------------------|-----------------|

Contingency costs: Have you included room for contingencies in some or all of your task costs? Please explain what informs the above budget.  
 The cost proposal from Cascadia provides all services for \$10,000 (listed as \$11,300 taxes included.) We will not need the grant writing services as listed in the proposal, but we have opted to keep the \$10,000 price in the budget should prices increase by the time of the project start.

Other Notes:  
 As we already have a preferred consultant in place ready to carry out the work for the study, and have our sources of funding confirmed we can adjust our dates for an earlier start should advanced contribution be accepted.

FCM will only reimburse costs incurred after April 1, 2025, except for costs incurred to write the application, which are eligible for reimbursement if incurred after January 1, 2025.

**3. PROJECT SOURCES OF FUNDING AND MILESTONES**

The funding for the Project is planned as:

| Funding Source       | Description        | Date Confirmed | Amount          | Percentage of Total Budget |
|----------------------|--------------------|----------------|-----------------|----------------------------|
| Green Municipal Fund | Grant              | 17-July-2025   | \$36,650        | 80%                        |
| Town of Arnprior     | Staff remuneration | 25 July , 2025 | \$2,774         | 6%                         |
| Town of Arnprior     | Cash               | 25 July 2025   | \$6,400         | 14%                        |
| <b>TOTAL</b>         |                    |                | <b>\$45,824</b> | <b>100%</b>                |

The Milestones for the project are planned as follows:

| Milestones   | Start Date | End Date | Estimated Cost per Milestone | Milestone description   |
|--|------------|----------|------------------------------|---|
| <b>Milestone 1:</b><br>Completing full application form. Collect km/run time hours for all vehicles/heavy machinery. | 02/2025    | 03/2025  | <b>\$3,050</b>               | Environmental Engineering Officer (EEO) to produce a list of all municipal vehicles and heavy machinery to supply to the consultant who will be conducting the feasibility study to obtain proposal (This took 1 day to complete). EEO to write full application (10 days of work). |
| <b>Milestone 2:</b><br>Consultant work/Conducting study  | 11/2025    | 03/2025  | <b>\$40,000</b>              | Cascadia will carry out the study by conducting a project kick-off and background review, completing a fleet assessment with TCO analysis, developing a fleet policy in consultation with municipal staff, and delivering a final report.   |

|  |         |         |                 |   |
|--|---------|---------|-----------------|---|
| <b>Milestone 3:</b><br>Publishing findings | 03/2026 | 03/2026 | <b>\$1,387</b>  | EEO to work with Marketing and Economic Development Officer to publish findings from the study through various channels, such as the Town of Arnprior website and socials (5 days to complete). |
| <b>Milestone 4:</b> Final Reporting to GMF | 04/2026 | 04/2026 | <b>\$1,387</b>  | EEO to complete final reporting requirements to GMF personnel and submit completed feasibility study (5 days to complete).  |
| <b>Total Milestones Cost:</b>              |         |         | <b>\$45,824</b> |   |

**4. GRANT AMOUNT**

The Grant Amount, described in Article 2 of Schedule A, shall be equal to the lower of:

- (i) the sum of thirty-six thousand six hundred fifty dollars (\$36,650); or
- (ii) eighty percent (80%) of Eligible Costs.

**5. GRANT DISBURSEMENTS**

The obligation of FCM to disburse the Grant to the Recipient, is subject to the Recipient fulfilling the applicable conditions of Contribution set forth below, to the satisfaction of FCM, in its sole and absolute discretion.

Payment and reporting table: The forecasted Contribution(s) amounts (\$), reporting requirements and reporting dates as agreed upon by the Parties prior to Agreement signature.

| Contribution(s) and Deliverable(s)   | Expected date of Contribution   |                                  | The Contribution shall be equal to:   |
|--|---|----------------------------------|---|
| <p><b>Advanced Contribution #1</b></p> <ul style="list-style-type: none"> <li>• Executed Grant Agreement</li> <li>• Void Cheque</li> <li>• Electronic fund transfer (EFT) form</li> </ul>  | Within 30 days of executed Agreement<br>+<br>receipt of void cheque and EFT<br>+<br>proof of consultant |                                  | \$20,000  |
| Contribution(s) and Deliverable(s)   | Approximate Date of Submission  | Approximate Date of Contribution | The Contribution shall be equal to the lesser of:   |
| <p><b>Progress Report</b></p> <ul style="list-style-type: none"> <li>• Schedule E – Project Progress Report</li> <li>• Evidence that Milestones were completed to date</li> <li>• Updated Project Workbook               <ul style="list-style-type: none"> <li>○ Sources of Funding</li> <li>○ Payment and reporting table</li> <li>○ Expense Claim</li> </ul> </li> <li>• Additional conditions: None</li> </ul>   | At FCM's Request  | n/a                              | n/a   |
| <p><b>Final Contribution</b></p> <ul style="list-style-type: none"> <li>• Schedule D – Request for Contribution</li> <li>• Schedule F – Project Completion Report</li> <li>• Evidence that Milestones 1 to 4 were completed: Complete full application and collect baseline data for all vehicles/heavy machinery, consultant work/conducting study, publishing findings, and final reporting to GMF</li> <li>• Updated Project Workbook               <ul style="list-style-type: none"> <li>○ Sources of Funding</li> <li>○ Expense Claim</li> </ul> </li> <li>• Final report of Study</li> <li>• Additional conditions: None</li> </ul> | 15/May/26   | 15/June/26                       | <ul style="list-style-type: none"> <li>• \$36,650 less the amount of any previous contributions or</li> <li>• 80% of Eligible Costs then incurred by the Recipient</li> </ul> |

**6. JURISDICTION**

The jurisdiction applicable to Section 9 of Schedule A of the Agreement is the Province of Ontario.

**7. CRA BUSINESS NUMBER**

The Recipient's CRA Business number is 106984438-RT0001.

8. **NOTICES**

|   |   |
|---|---|
| <p><u>To the Recipient:</u></p> <p>The Corporation of the Town of Arnprior<br/>         105 Elgin St West<br/>         Arnprior, Ontario<br/>         K7S 0A8</p> <p>Attention: John Steckly<br/>         General Manager, Operations</p> <ul style="list-style-type: none"> <li>• telephone: 613-623-4231 x 1831</li> <li>• by electronic mail: <a href="mailto:jsteckly@arnprior.ca">jsteckly@arnprior.ca</a></li> </ul> <p>Alternate Contact:</p> <p>Attention: Patrick Foley<br/>         Engineering Officer</p> <ul style="list-style-type: none"> <li>• telephone: 613-623-1830</li> <li>• by electronic mail: <a href="mailto:pfoley@arnprior.ca">pfoley@arnprior.ca</a></li> </ul> | <p><u>To FCM:</u></p> <p>Federation of Canadian Municipalities<br/>         24 Clarence Street<br/>         Ottawa, Ontario<br/>         K1N 5P3</p> <p>Attention: GMF Legal Services</p> <ul style="list-style-type: none"> <li>• By Electronic mail:<br/> <a href="mailto:fundinglegalservices@fcm.ca">fundinglegalservices@fcm.ca</a></li> </ul> <p>General contact: Green Municipal Fund</p> <ul style="list-style-type: none"> <li>• By electronic mail: <a href="mailto:gminfo@fcm.ca">gminfo@fcm.ca</a></li> </ul> |
|---|---|



## SCHEDULE D – REQUEST FOR CONTRIBUTION TEMPLATE

### [LETTERHEAD OF THE RECIPIENT]

[Address]  
[Date]

Federation of Canadian Municipalities  
24 Clarence Street  
Ottawa, Ontario  
K1N 5P3

Attention: [First Name and Last Name]  
Project Officer for GMF

The Recipient is requesting the following Contribution:

Final

I am an authorized official of the Recipient and understand that all the information below must be submitted and accepted by FCM, in order to receive the Contribution. I hereby certify, in satisfaction of the terms and conditions of the Agreement, that:

- The Conditions of Contribution set forth in Schedule C have been met by the Recipient.
- The Project conforms to the description set forth in Schedule C of the Agreement.
- The Recipient has obtained, or has made other arrangements satisfactory to FCM for obtaining, all approvals, consents, authorizations and licences that are required under the laws of Canada and of the relevant Province or Territory, in order for the Recipient to enter into and comply with the Agreement and to undertake and complete the Project.
- No act or event does or may materially and adversely affect the Project or the ability of the Recipient to perform its obligations under the Agreement and the Project or any of its other obligations that are material to the Recipient has occurred.
- The representations and warranties confirmed or made in the Agreement with respect to the Recipient will be true on and as of the date that FCM makes the Contribution, with the same effect as though such representations and warranties have been made on and as of the date that FCM makes the Contribution.
- All the covenants, conditions and other obligations set forth in the Agreement, including its schedules, and the Project Workbook, to be performed or satisfied by the Recipient before the date that FCM makes the Contribution have been performed or satisfied, to FCM's satisfaction.
- All capitalized terms have the meaning attributed to them in the Agreement.
- If any confirmation, information or documentation provided to FCM is not true and correct, the Recipient will immediately notify FCM prior to the making of the Contribution.
- All expenses claimed:
  - have been submitted through the Expense Claim template, in the Project Workbook;
  - have been incurred and paid, or are to be paid, by the Recipient;
  - were integral and essential components of the Project and required to help achieve the environmental objectives of the Project;
  - were reasonably incurred in accordance with applicable industry standards; and
  - are Eligible Costs as per Schedule B, that were incurred after the date set forth in Schedule C.



- I acknowledge and agree that the Recipient's records and accounts in relation to the Project, might be audited.
- I am attaching a completed copy of FCM's Electronic Funds Transfer form to identify the bank account where FCM should deposit the Contribution.

\_\_\_\_\_  
Name and title of authorized officer of Recipient

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SCHEDULE E – PROJECT PROGRESS REPORT TEMPLATE**

**VERY IMPORTANT:**

**Timing:** You must email the Project Progress Report to your GMF project officer (see Schedule C for contact information) on the dates indicated in Schedule C or whenever FCM asks for such a report.

**Copyright:** If you're hiring a consultant to prepare the report, please make sure that you obtain the copyright (see FCM's copyright tips document), or FCM will not be able to disburse the grant amount.

**Accessibility for people with disabilities:** Please do not change the format, font, layout, etc., of this report. This template has been specially designed, following FCM's Accessibility Guidelines, to be accessible to people with disabilities.

**Confidentiality:** If your report contains any Confidential Information that you would prefer not to be made available to the public (e.g., through a case study or other materials produced by FCM that relate to your project), please submit **two** versions of the report:

1. **Complete report including Confidential Information:** Please clearly label this report with the word "**Confidential**" or similar wording and FCM will treat it as such.
2. **Abridged report excluding Confidential Information:** This version of your report may be posted on the FCM website or otherwise made available to interested third parties, to help FCM meet its knowledge-sharing objectives.

**The Project Progress Report has two main purposes:**

1. **Project tracking:** This report enables FCM to confirm that your project is proceeding as planned, or to be informed of any unforeseen delays or challenges.
2. **Knowledge sharing:** FCM shares the lessons and expertise gained through GMF-funded initiatives with other communities across Canada. The findings and lessons learned documented in your Project Progress Report could be valuable for other municipal governments seeking to address sustainability issues in their own communities. FCM may wish to supplement this information through an interview with the project lead.

**Content outline:** Your Project Progress Report should be approximately **one to two pages long** and include the information below.

**Note:** If you have questions about completing this report, please consult your GMF project officer. You can request a Microsoft Word version of this template from your GMF project officer.

**Project information**

|  |  |
|--|--|
| <b>GMF number:</b>   | CORE-24-0185   |
| <b>Name of funding recipient:</b>                            | The Corporation of the Town of Arnprior                                |
| <b>Project title:</b>  | Studying the Feasibility of Fleet Electrification in Arnprior, Ontario |
| <b>Date of report: (mm/dd/yyyy)</b>                          |  |
| <b>Name, title, phone number and e-mail of lead contact:</b> |  |

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This project was carried out with assistance from the Green Municipal Fund, a Fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of Canada accept no responsibility for them.

**1. Project status**

a) Please indicate milestone status in the table below and any experienced delays, as per Schedule C.

**Note:** If you have previously submitted a Project Progress Report (for projects with multiple contributions), milestone statuses and dates should be updated and build on the information you included in your previous report. If necessary, please add further details below the table.

| Milestone #: Title   | Status (e.g., complete, in progress, ahead, delayed, altered or descoped) | Length of delay | Anticipated end date (mm/yyyy) |
|--|---|-----------------|--------------------------------|
| Milestone 1: Completing full application form. Collect km/run time hours for all vehicles/heavy machinery. |   |                 |                                |
| Milestone 2: Consultant work/Conducting study  |   |                 |                                |
| Milestone 3: Publishing findings   |   |                 |                                |
| Milestone 4: Final Reporting to GMF  |   |                 |                                |

b) If you have identified any milestones that are delayed, altered or descoped, please add further details here and describe how you have addressed or will address these delays and/or challenges.

**Note:** If there have been any significant changes, such as to the scope or cost of the project, please ensure you explain in your answer above how this has affected the project’s environmental, social and/or economic benefits, as well as the budget of the project as described in Schedule C of this agreement or in a previously submitted Project Progress Report (if applicable).

**2. Lessons learned to date**

- a) Have you experienced any barriers or challenges during your project to date (e.g., challenges with a new technology, approach or process)? If so, what were they and how have you addressed them?
- b) Please briefly describe any early successes and/or any environmental, social and/or economic benefits generated by your project to date.
- c) At this stage, do you anticipate this project proceeding to full-scale implementation? If applicable, please identify any next steps and indicate if you are interested in learning more about subsequent GMF funding.

**3. Additional materials (optional)**

FCM includes links to project materials in GMF case studies, website content and other vehicles.

Please list and attach any materials resulting from the project to date that could be useful to share with other communities. These might include checklists, toolkits, guidelines, bylaws, videos or information brochures. If the material is available on your website, simply include a link to it.

For example, a water metering project might result in a new municipal water use bylaw, or a series of householder information brochures or online video clips on ways to reduce water use.

## SCHEDULE F – PROJECT COMPLETION REPORT TEMPLATE

### VERY IMPORTANT:

**Timing:** You must email the Project Completion Report to your GMF project officer (see Schedule C for contact information) on the dates indicated in Schedule C or whenever FCM asks for such a report.

**Copyright:** If you're hiring a consultant to prepare the report, please make sure that you obtain the copyright (see FCM's copyright tips document), or FCM will not be able to disburse the grant amount.

**Accessibility for people with disabilities:** Please do not change the format, font, layout, etc., of this report. This template has been specially designed, following FCM's Accessibility Guidelines, to be accessible to people with disabilities.

**Confidentiality:** If your report contains any Confidential Information that you would prefer not to be made available to the public (e.g., through a case study or other materials produced by FCM that relate to your project), please submit **two** versions of the report:

- 3. Complete report including Confidential Information:** Please clearly label this report with the word "**Confidential**" or similar wording and FCM will treat it as such.
- 4. Abridged report excluding Confidential Information:** This version of your report may be posted on the FCM website or otherwise made available to interested third parties, to help FCM meet its knowledge-sharing objectives.

**Purpose of the Project Completion Report:** To share the story of your community's experience in undertaking your project with others seeking to address similar issues in their own communities.

**Content outline:** Your Project Completion report should be approximately **five to ten pages long** and include the information below. It can be longer or shorter, depending on the complexity of the project. Please write the report in plain language that can be understood by people who are not specialists on the subject.

One of FCM's mandates is to help municipal governments share their knowledge and expertise regarding municipal environmental projects, plans and studies. FCM will post your report on the [Green Municipal Fund™ \(GMF\) website](#). Reports, including all attachments and appendices, must be submitted in PDF format with searchable text. GMF will not accept reports and supporting documents that are not clearly identifiable as final versions, such as those displaying headers, footers, titles or watermarks containing terms like "draft" or "for internal use only." Additionally, reports must be dated.

A copy of the Final Deliverable must be submitted along with this Project Completion Report:

GMF grant recipients must enclose **final** copies of the Project Completion Report and the Final Deliverable with their final Request for Contribution.

**Note:** If you have questions about completing this report, please consult your GMF project officer. You can request a Microsoft Word version of this template from your GMF project officer.

**Project information**

|  |  |
|--|--|
| <b>GMF number:</b>   | CORE-24-0185   |
| <b>Name of funding recipient:</b>                            | The Corporation of the Town of Arnprior                                |
| <b>Project title:</b>  | Studying the Feasibility of Fleet Electrification in Arnprior, Ontario |
| <b>Date of report: (mm/dd/yyyy)</b>                          |  |
| <b>Name, title, phone number and e-mail of lead contact:</b> |  |

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 This project was carried out with assistance from the Green Municipal Fund, a Fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of Canada accept no responsibility for them.

**1. Project overview**

- a. Please review the project overview included in your agreement (or as amended) and report any required updates based on how the project was actually completed, focusing particularly on:
- The project’s scope, approach, activities and deliverables
  - The key objectives of your initiative
  - The approach or methodology you used to meet those objectives
  - The measures, technologies or solutions that were evaluated

**2. Consultation and community engagement**

- a. Your GMF application included the project engagement strategy shown in the table below. Please indicate whether the measures were implemented as originally planned and provide reasons for any changes.

| <b>Stakeholder or rights holder, including equity-deserving groups</b> | <b>Anticipated level of engagement</b> | <b>Description</b>  |
|--|--|---|
| Environmental Advisory Committee                                       | Consult                                | Presentation at upcoming meeting in Summer 2025. Opportunity to ask questions and provide feedback. |
| Public   | Inform                                 | Share study findings/post on Arnprior website and on socials.                                       |
| Public Works Team  | Involve                                | Interview sessions to support data gathering/input from Public Works Team (current fleet users).    |
| Engineering Officer, Facilities & Assets                               | Involve                                | Sessions to support data gathering and input from various staff who will be impacted.               |
| Fire/Emergency Team  | Involve                                | Sessions to support data gathering and input from fire/emergency staff who will be impacted.        |
| Parks and Recreation Team  | Involve                                | Sessions to support data gathering and input from parks   |

|                 |         |  |
|-----------------|---------|--|
|                 |         | and recreation staff who will be impacted.   |
| Waterworks Team | Involve | Sessions to support data gathering and input from waterworks staff who will be impacted. |

- b. Describe any inclusive engagement practices implemented for your project. You may use or build on responses provided in your funding application where relevant.
- c. Please provide details on how engagement efforts influenced the project. Specifically, were there any adjustments or modifications made to the project based on the feedback received during the engagement process?

**3. Findings and recommendations**

- a. *Please review the responses provided in the “Environmental Benefits” section of your project’s funding application. For each environmental benefit category, please describe any findings related to the measures that were studied or implemented as part of your project. Please make note of any measure mentioned in your application that was not studied or implemented. Please also describe any additional environmental findings and any additional environmental results that were not mentioned in your application.*
- b. In the table below, describe any socio-economic or financial findings related to the options explored in the project, using quantitative data where possible:
  - Social procurement practices
  - Accessibility (physical elements or accessibility measures)
  - Improved outdoor spaces
  - Inclusive employment and apprenticeship
  - Cost savings and efficiency
  - Economic output
  - Taxes
  - Other socio-economic benefits

| Outcome category | Project outcome |
|------------------|-----------------|
|                  |                 |
|                  |                 |
|                  |                 |
|                  |                 |

- c. Based on the environmental, socio-economic and financial findings, what are the project recommendations?
- d. Please describe how this project integrated principles of anti-racism, equity, inclusion and/or reconciliation. You may use or build on responses provided in your funding application where relevant.

**3. Next steps**

- a. Taking the initiative’s recommendations into account, what next steps do you plan to take?

**4. Knowledge sharing**

- a. What would you recommend to other municipalities interested in doing a similar project? What worked well and what barriers/challenges did you experience, and why? What would you do the same or differently if you were to do this again?

- b. Is there a website where more information about the project can be found? If so, please provide the link.
- c. Is there anything else about the project you would like to note (e.g., recognition, media coverage, awards, that it led to changes in existing policies and/or practices, sharing of results with other municipalities formally or informally, etc.)?

# The Corporation of the Town of Arnprior

## By-law Number 7653-26

A by-law to award a contract for RFP #REC-2026-01 for Design-Build services for Arnprior's New and Improved Skate Park to Papillon Skate Parc Inc.

**Whereas** Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

**Whereas** on March 24th, 2025 Council passed a resolution to commit \$275,000.00 to design and build a new skate park; and

**Whereas** in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Proposal REC-2026-01 through a public process for the New and Improved Skate Park; and

**Whereas** Papillon Skate Park Inc. submitted a proposal that was deemed by Staff to be the best overall value priced at \$275,000.00 (plus HST) for the specified scope of work; and

**Therefore**, the Council of the Town of Arnprior enacts as follows:

1. **That** Council award Tender No. REC-2026-01 Arnprior New & Improved Skate Park to Papillon Skate Parc Inc. for a total of \$275,000 (plus HST); and
2. **That** Council delegate authority to the General Manager, Operations to authorize award of the provisional scope at a cost of \$25,000 provided that \$25,000 or more is committed through donations, sponsorship or naming rights revenues received in an appropriate timeframe.
3. **That** Council delegate authority to the General Manager, Operations to authorize increases to the scope of the project based on donations, sponsorship and naming rights revenues received.
4. **That** Council authorizing the CAO to execute the agreements, and related documents with Papillon Skate Parc Inc. to complete the scope of work specified.
5. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.

6. **That** this By-law shall come into force and effect on the day of its adoption.

**Passed** in Open Council this 9<sup>th</sup> day of February 2026.

**Signatures:**

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

**This by-law is deemed to be adopted on \_\_\_\_\_, 2026.**

# The Corporation of the Town of Arnprior

## By-law Number 7654-26

A by-law to award a contract for the replacement of Clearwell #1 at the Walter Prentice Water Filtration Plant (WFP).

**Whereas** Section 8 of the Municipal Act, 2001, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

**Whereas** on October 27, 2025 Council authorized the prequalification and subsequent tendering of the Clearwell Replacement project within the 2025 Capital Budget with a budget of \$4,100,000.00; and

**Whereas** in accordance with the Town's Procurement Policy (By-Law 6942-19) the Town issued a Request for Tender PW-2025-05 through a public process for the Arnprior Clearwell #1 Replacement; and

**Whereas** Louis W. Bray Construction Limited submitted the lowest acceptable bid of \$4,816,500.00 (plus HST) for the replacement of the Clearwell and related work; and

**Whereas** Stantec Consulting has provided a proposal for contract administration & quality assurance for total cost of \$387,420.30 (plus HST); and

**Therefore**, the Council of the Town of Arnprior enacts as follows:

1. **That** Council awards the Arnprior Clearwell #1 Replacement project to Louis W. Bray Construction Limited in the amount of \$4,816,500.00 (plus HST); and
2. **That** Council awards quality assurance and contract administration services for the Arnprior Clearwell #1 Replacement project to Stantec Consulting in the amount of \$387,420.30 (plus HST); and
3. **That** Council authorize the General Manager, Operations to spend additional contingency expenses up to \$520,392.03 (plus HST) which constitutes 10% of the total Contract value, and;
4. **That** Council authorize funding for the shortfall of \$1,725,060.23 from the Water Reserve Fund.

5. **That** the CAO is authorized to execute the agreement and related documents with Louis W. Bray Construction Limited and Stantec Consulting respectively for the defined scopes of work.
6. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.
7. **That** this By-law shall come into full force and effect on the day of its adoption.

**Passed** in Open Council this 9<sup>th</sup> day of February, 2026.

**Signatures:**

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

**This by-law is deemed adopted on \_\_\_\_\_, 2026.**



## **20 Year Long Range Capital Forecast (2027-2046)**

**Whereas** the Long Range Capital Forecast is a snap shot in time of known future budget pressures, relies on master plan and asset management data, is subject to various changing factors and is set on a twenty-year timeframe to align with the nature and longevity of municipal infrastructure; and

**Whereas** the 20 Year Long Range Capital Forecast (2027-2046) was presented to Council on January 12, 2026;

**Therefore Be It Resolved That** Council approve the 20 Year Long Range Capital Forecast (2027-2046) as a financial planning tool, to be used to inform the annual budget process, as well as, other financial planning processes and documents; and

**Further That** staff continue to update the Long Range Capital Forecast as part of the annual budget process.

### Long Range Capital Forecast (20 Year) 2027-2046

| Year                         |   |             | 1         | 2         | 3         | 4         | 5         | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|------------------------------|---|-------------|-----------|-----------|-----------|-----------|-----------|--------------------|--------------------|--------------------|--------------------|
| Category                     | Project   | Doc         | 2027      | 2028      | 2029      | 2030      | 2031      | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| <b>LINEAR INFRASTRUCTURE</b> |   |             |           |           |           |           |           |                    |                    |                    |                    |
| Construction                 | Rolling Road Rehabilitation Program (incl. Preventative Maintenance & Sidewalks)  | AMP         | 500,000   |           | 500,000   | 1,000,000 | 500,000   | 2,500,000          | 2,500,000          | 4,500,000          | 9,500,000          |
| Construction                 | Road Reconstruction: (A) Mill & Pave Meehan (John to Hugh), (B) Full Recon w/ sewer sep Tierney St N from McGonigal to St John's Way, (C) Full Recon St John's Way; Hugh St. N. from McGonigal to Saint Johns Way; Full Recon, WM, sewer sep, sidewalk one side only. | AMP         |           | 2,100,000 |           |           |           | 2,100,000          | 0                  | 0                  | 2,100,000          |
| Construction                 | First Avenue Road Reconstruction - Bridge St. to End  | AMP         |           |           | 125,000   | 1,750,000 |           | 1,875,000          | 0                  | 0                  | 1,875,000          |
| Construction                 | Atkinson St Culvert - Atkinson Full Reconstruction w/ sewer separation  | SWMP        |           | 150,000   | 3,093,800 |           |           | 3,243,800          | 0                  | 0                  | 3,243,800          |
| Construction                 | Third Avenue from Riverview Dr. to McNab St. Full Road Reconstruction - narrow road from 10m to 8.5.m wide, sidewalk on one side only. <b>Replacement of Watermain and Sanitary sewer.</b>  | AMP         | 2,500,000 |           |           |           |           | 2,500,000          | 0                  | 0                  | 2,500,000          |
| Waterworks                   | Victoria (John to Elgin) - Full reconstruction and Upsize Watermain 300mm   | W/WWMP & DC | 3,000,000 | 3,000,000 |           |           |           | 6,000,000          | 0                  | 0                  | 6,000,000          |
| Construction                 | Tentative Cost Sharing - Mackie Subdivision Charlotte, Norma, Ida (Elgin to Dead Ends)  |             | 200,000   |           |           |           |           | 200,000            | 0                  | 0                  | 200,000            |
| Construction                 | McLachlin St S Full Reconstruction - Caruso to Elgin & Sullivan Crescent Full Reconstruction  | AMP         |           |           |           |           |           | 0                  | 3,570,000          | 0                  | 3,570,000          |
| Waterworks                   | River Crossing Phase II - WM replacement to Decosta   | AMP         |           |           |           | 100,000   | 1,500,000 | 1,600,000          | 0                  | 0                  | 1,600,000          |
| Construction                 | Full Reconstruction w/ sewer separation Claude St, Elgin St E, McGonigal St E   | AMP         |           |           | 225,000   |           | 3,850,000 | 4,075,000          | 0                  | 0                  | 4,075,000          |
| Construction                 | Madawaska Blvd (Bridge to Decosta), WM replacement, streetlights, pathways  | AMP         |           | 125,000   | 2,800,000 |           |           | 2,925,000          | 0                  | 0                  | 2,925,000          |
| Construction                 | Baskin Drive West (800m) Urbanization - Daniel St South to future Bert Tourangeau   | DC          |           |           | 150,000   | 2,500,000 |           | 2,650,000          | 0                  | 0                  | 2,650,000          |
| Construction                 | Staye Court - Urbanization  | DC          |           |           |           |           |           | 0                  | 2,650,000          | 0                  | 2,650,000          |
| Construction                 | Full Reconstruction w/ sewer separation Rock Lane East & Russell St N   | AMP         |           |           |           |           |           | 0                  | 3,500,000          | 0                  | 3,500,000          |
| Waterworks                   | Caruso (Division to Ida) Watermain Loop, Norma (Alicia to Caruso), Charlotte (Alicia to Caruso)   | W/WWMP & DC |           |           |           |           | 150,000   | 150,000            | 3,100,000          | 0                  | 3,250,000          |
| Construction                 | Full Reconstruction w/ Sewer Separation - James Street  | AMP         |           |           |           |           |           | 0                  | 2,125,000          | 0                  | 2,125,000          |
| Construction                 | Full Reconstruction Mulvihill Crescent  | AMP         |           |           | 100,000   | 736,000   |           | 836,000            | 0                  | 0                  | 836,000            |

### Long Range Capital Forecast (20 Year) 2027-2046

| Year         |  |     | 1    | 2    | 3    | 4    | 5       | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|--------------|--|-----|------|------|------|------|---------|--------------------|--------------------|--------------------|--------------------|
| Category     | Project  | Doc | 2027 | 2028 | 2029 | 2030 | 2031    | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| Construction | Full Reconstruction William St W from Edward to Daniel St  | AMP |      |      |      |      | 100,000 | 100,000            | 2,420,000          | 0                  | 2,520,000          |
| Construction | Full Reconstruction McCartney  | AMP |      |      |      |      |         | 0                  | 1,800,000          | 0                  | 1,800,000          |
| Construction | Full reconstruction - Charlotte (William to Alicia), Norma (William to Alicia) and Vancourtland (William to Caruso)  | AMP |      |      |      |      |         | 0                  | 3,125,000          | 0                  | 3,125,000          |
| Construction | RR Rehab: Tierney from William to Mary Street - Strip and Pave w/ road base (245m)                                   | AMP |      |      |      |      |         | 0                  | 500,000            | 0                  | 500,000            |
| Construction | Full Reconstruction McNab St from Madawaska to Seventh   | AMP |      |      |      |      |         | 0                  | 4,150,000          | 0                  | 4,150,000          |
| Construction | Edey Street Full Reconstruction (Allan to Daniel)  | AMP |      |      |      |      |         | 0                  | 0                  | 1,650,000          | 1,650,000          |
| Construction | Full Reconstruction Decosta Street (930m)  | AMP |      |      |      |      |         | 0                  | 0                  | 4,650,000          | 4,650,000          |
| Construction | Full Reconstruction Fourth Avenue (540m)   | AMP |      |      |      |      |         | 0                  | 0                  | 2,825,000          | 2,825,000          |
| Construction | McLean Ave and Chats Cr - Watermain and Road Grade Raise (Flooding mitigation)                                       |     |      |      |      |      | 100,000 | 100,000            | 1,400,000          | 0                  | 1,500,000          |
| Construction | Full Reconstruction Daniel St N from William to Madawaska  | AMP |      |      |      |      |         | 0                  | 0                  | 2,560,000          | 2,560,000          |
| Construction | Full Reconstruction Elizabeth St w/ Watermain Upgrade & Isabella St w/ Sewer Sep                                     | AMP |      |      |      |      |         | 0                  | 0                  | 1,248,000          | 1,248,000          |
| Construction | Full Reconstruction Charles Street from Daniel to Fairview   | AMP |      |      |      |      |         | 0                  | 0                  | 2,082,500          | 2,082,500          |
| Construction | Gary Cr Full Recon. /Sew/Sep - Edey St. to Second Bend   | AMP |      |      |      |      |         | 0                  | 0                  | 850,000            | 850,000            |
| Construction | Elgin Street West Sanitary Sewer - McLachlin St to Madawaska Street  | AMP |      |      |      |      |         | 0                  | 2,357,000          | 0                  | 2,357,000          |
| Construction | Madawaska Street (Elgin to Daniel) Full Reconstruction (new ss, new wm, streetscaping/ landscaping, lighting) (450m) | AMP |      |      |      |      |         | 0                  | 270,000            | 3,030,000          | 3,300,000          |
| Construction | Full Reconstruction: Arthur Street from Daniel to John Findlay   | AMP |      |      |      |      |         | 0                  | 0                  | 2,320,000          | 2,320,000          |
| Construction | Full Reconstruction Church, Lake, Ottawa, Burwash (John to Albert)   | AMP |      |      |      |      |         | 0                  | 0                  | 1,620,000          | 1,620,000          |
| Construction | Full Reconstruction Dan St, Kinsmen Cresc, McLachlin (Elgin to Dan)  | AMP |      |      |      |      |         | 0                  | 0                  | 2,296,000          | 2,296,000          |
| Construction | Full Reconstruction Edward St S (Edey to Allan 500m) & Wilfred Cresc. (350m), Laurentian Place (65m)                 | AMP |      |      |      |      |         | 0                  | 0                  | 4,750,000          | 4,750,000          |
| Construction | Full Reconstruction Riverview (Fourth to McLean)   | AMP |      |      |      |      |         | 0                  | 0                  | 2,000,000          | 2,000,000          |

Long Range Capital Forecast (20 Year) 2027-2046

| Year                               |   |           | 1                | 2                | 3                | 4                | 5                | 1 to 5            | 6 to 10           | 11 to 20          | 1 to 20            |
|------------------------------------|---|-----------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|--------------------|
| Category                           | Project   | Doc       | 2027             | 2028             | 2029             | 2030             | 2031             | 2027-2031 Total   | 2032-2036 Total   | 2037-2046 Total   | 2027-2046 Total    |
| Construction                       | Full Reconstruction w/ Sewer Sep Edward Street from Edey to Elgin Street                  | AMP       |                  |                  |                  |                  |                  | 0                 | 2,984,000         | 0                 | 2,984,000          |
| Construction                       | Full Reconstruction Riverview Drive from Fourth Avenue to Second Avenue Sanitary Upsizing | WWMP      |                  |                  |                  |                  | 1,000,000        | 1,000,000         | 0                 | 0                 | 1,000,000          |
| Construction                       | Full Reconstruction John St from McGonigal to Edey  | AMP       |                  |                  |                  |                  |                  | 0                 | 0                 | 1,920,000         | 1,920,000          |
| Construction                       | Sewage Forcemain Twinning from Pump Station #3 to WPCC                                    | W/WWMP    |                  |                  |                  |                  |                  | 0                 | 3,250,000         | 0                 | 3,250,000          |
| Construction                       | Rivercrossing Watermain Twinning (Havey to Thomas to McGonigal across river)              | W/WWMP    |                  |                  |                  |                  |                  | 0                 | 250,000           | 4,000,000         | 4,250,000          |
| Construction                       | Full Reconstruction: Allan Drive (Edey to Edward 217m)                                    | AMP       |                  |                  |                  |                  |                  | 0                 | 0                 | 1,085,000         | 1,085,000          |
| <b>TOTAL Linear Infrastructure</b> |   |           | <b>6,200,000</b> | <b>5,375,000</b> | <b>6,993,800</b> | <b>6,086,000</b> | <b>7,200,000</b> | <b>31,854,800</b> | <b>39,951,000</b> | <b>43,386,500</b> | <b>115,192,300</b> |
| <b>LAND IMPROVEMENTS</b>           |   |           |                  |                  |                  |                  |                  |                   |                   |                   |                    |
| Cemetery                           | Malloch Road - Columbaria - Remaining Phases  |           |                  |                  |                  |                  |                  | 0                 | 125,000           | 100,000           | 225,000            |
| Parking Lot                        | Refurbish Parking Lot - 74 John St North  |           |                  |                  |                  |                  |                  | 0                 | 300,000           | 0                 | 300,000            |
| Parks                              | Provision for Parkland - Marshall Bay Meadows - Phase II Construction                     |           | 75,000           | 400,000          |                  |                  |                  | 475,000           | 0                 | 100,000           | 575,000            |
| Parks                              | Bike Repair Stations (Algonquin Trail & Library)  | AMP       |                  |                  |                  |                  |                  | 0                 | 15,000            | 0                 | 15,000             |
| Parks                              | Atkinson Park Revitalization - Playground, Shade and Sports Courts                        | Lifecycle |                  |                  |                  |                  | 25,000           | 25,000            | 300,000           | 0                 | 325,000            |
| Parks                              | Caruso - Play Structure Replacement   | Lifecycle |                  |                  |                  |                  |                  | 0                 | 0                 | 120,000           | 120,000            |
| Parks                              | Caruso - Swingset Replacement (2)   | Lifecycle |                  | 15,000           |                  |                  |                  | 15,000            | 0                 | 15,000            | 30,000             |
| Parks                              | McLean - Play Structure & Swingset (1999) Replacement                                     | AMP       |                  | 150,000          |                  |                  |                  | 150,000           | 0                 | 0                 | 150,000            |
| Parks                              | McLean Park & Beach Revitalization - Concept / Design / Construction                      | WFMP/RMP  | 85,000           | 225,000          |                  | 3,050,000        |                  | 3,360,000         | 0                 | 0                 | 3,360,000          |
| Parks                              | McLean - Equipment Storage Container (Sea Can)  | DC        | 10,000           |                  |                  |                  |                  | 10,000            | 0                 | 0                 | 10,000             |
| Parks                              | M. Sullivan - Play Structure & Sports Court Replacement                                   | AMP       |                  |                  |                  |                  |                  | 0                 | 142,000           | 0                 | 142,000            |
| Parks                              | Veteran Park - Play Structure (2009) Replacement  | Lifecycle |                  |                  |                  | 120,000          |                  | 120,000           | 0                 | 120,000           | 240,000            |
| Parks                              | Robert Simpson Park Revitalization - Phase 1B (Upper Park)                                | WFMP      | 1,085,000        |                  |                  |                  |                  | 1,085,000         | 0                 | 0                 | 1,085,000          |
| Parks                              | Robert Simpson Park Revitalization - Phase 2 (Lower Park) - Park Shoreline Modifications  |           |                  |                  |                  |                  |                  | 0                 | 6,000,000         | 0                 | 6,000,000          |
| Parks                              | Waterfront - Weir Lighting & Treatment Plant Upgrades                                     | WFMP      |                  |                  |                  |                  |                  | 0                 | 0                 | 1,000,000         | 1,000,000          |

### Long Range Capital Forecast (20 Year) 2027-2046

| Year                           |  |          | 1                | 2              | 3              | 4                | 5              | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|--------------------------------|--|----------|------------------|----------------|----------------|------------------|----------------|--------------------|--------------------|--------------------|--------------------|
| Category                       | Project  | Doc      | 2027             | 2028           | 2029           | 2030             | 2031           | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| Parks                          | Waterfront - Madawaska Gateway / Westside Lookout Plaza  | WFMP     |                  | 20,500         | 205,000        |                  |                | 225,500            | 0                  | 0                  | 225,500            |
| Parks                          | Waterfront - Hydro Park includes Amphitheatre  | WFMP     |                  | 75,000         | 370,000        |                  |                | 445,000            | 0                  | 0                  | 445,000            |
| Parks                          | Waterfront - Bell Park   | WFMP     |                  |                |                | 170,000          |                | 170,000            | 1,525,000          | 0                  | 1,695,000          |
| Parks                          | NSC Exterior Active Living Public Space (Tree Planting, Tennis/Pickleball, Fitness Equipment, Tank Hill Development) | RMP      |                  |                |                |                  |                | 0                  | 620,000            | 0                  | 620,000            |
| Parks                          | Legion Park Shade Sail   | RMP      | 37,000           |                |                |                  |                | 37,000             | 0                  | 0                  | 37,000             |
| Parks                          | Provision for Turf Field and Seasonal Sports Dome  | RMP      |                  |                |                |                  |                | 0                  | 0                  | 2,100,000          | 2,100,000          |
| Parks                          | Provision for Parkland in Future Developments  | AMP      |                  |                |                |                  |                | 0                  | 100,000            | 200,000            | 300,000            |
| Marina                         | Boat Slip Improvements and Boat Launch   | WFMP     |                  |                |                | 495,000          | 745,000        | 1,240,000          | 0                  | 0                  | 1,240,000          |
| Environmental                  | SWP#1 - Campbellbrooke – Pond #1 (2009)  |          |                  |                | 50,000         |                  |                | 50,000             | 0                  | 0                  | 50,000             |
| Environmental                  | SWP#2 - Campbellbrooke – Pond #2 (2009)  |          |                  |                | 50,000         |                  |                | 50,000             | 0                  | 0                  | 50,000             |
| Environmental                  | SWP#3 - Campbellbrooke – Pond #3 (2009)  |          |                  |                | 50,000         |                  |                | 50,000             | 0                  | 0                  | 50,000             |
| Environmental                  | SWP#4 - Campbellbrooke – Pond #4 (2024)  |          |                  |                |                |                  |                | 0                  | 0                  | 50,000             | 50,000             |
| Environmental                  | SWP#5 - Village Creek – North Pond forebay (wet pond) (2016)   |          |                  |                |                |                  |                | 0                  | 150,000            | 0                  | 150,000            |
| Environmental                  | SWP #6 - Village Creek – South Pond forebay (wet pond) (2016)  |          |                  |                |                |                  |                | 0                  | 150,000            | 0                  | 150,000            |
| Environmental                  | SWP#7 - Callahan – (dry pond) chamber/forebay (2015)   |          |                  |                |                |                  |                | 0                  | 75,000             | 0                  | 75,000             |
| Environmental                  | SWP#8 - Jed Creek – dry pond (2006)  |          | 75,000           |                |                |                  |                | 75,000             | 0                  | 0                  | 75,000             |
| Environmental                  | SWP#9 - Fairbrooke Storm Pond (1990) incl culvert for access road  |          | 200,000          |                |                |                  |                | 200,000            | 0                  | 0                  | 200,000            |
| Environmental                  | SWP#10 - Marshall's Bay Storm Pond (2024)  |          |                  |                |                |                  |                | 0                  | 0                  | 150,000            | 150,000            |
| <b>TOTAL Land Improvements</b> |  |          | <b>1,567,000</b> | <b>885,500</b> | <b>725,000</b> | <b>3,835,000</b> | <b>770,000</b> | <b>7,782,500</b>   | <b>9,502,000</b>   | <b>3,955,000</b>   | <b>21,239,500</b>  |
| <b>FACILITIES</b>              |  |          |                  |                |                |                  |                |                    |                    |                    |                    |
| DA Gillies                     | DA Gillies Elevator  | AODA     |                  |                |                |                  |                | 0                  | 2,342,500          | 0                  | 2,342,500          |
| DA Gillies                     | DA Gillies - Turret Roof (Metal) Unknown Age   | BCA/FLSS |                  | 75,000         |                |                  |                | 75,000             | 0                  | 0                  | 75,000             |
| DA Gillies                     | DA Gillies - Metal Roof (1994) - Fasteners, Sealant & Paint  | BCA/FLSS |                  | 25,000         |                |                  |                | 25,000             | 0                  | 0                  | 25,000             |
| DA Gillies                     | DA Gillies - Steel Roof (1994)   | AMP      |                  |                |                |                  |                | 0                  | 130,000            | 0                  | 130,000            |
| DA Gillies                     | DA Gillies - Flat Roof (ModBit) 2009   | BCA/FLSS |                  | 20,000         |                |                  |                | 20,000             | 0                  | 0                  | 20,000             |
| DA Gillies                     | DA Gillies - Fire Alarm System   | BCA/FLSS | 175,000          |                |                |                  |                | 175,000            | 0                  | 0                  | 175,000            |
| DA Gillies                     | DA Gillies - Replacement of Deteriorated Wood Fascia, Soffit & Decorative Corbels                                    | BCA/FLSS |                  | 15,000         | 60,000         |                  |                | 75,000             | 0                  | 0                  | 75,000             |

Long Range Capital Forecast (20 Year) 2027-2046

| Year             |  |          | 1       | 2       | 3      | 4       | 5         | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|------------------|--|----------|---------|---------|--------|---------|-----------|--------------------|--------------------|--------------------|--------------------|
| Category         | Project  | Doc      | 2027    | 2028    | 2029   | 2030    | 2031      | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| DA Gillies       | DA Gillies - Windows & Doors - Full Sealant Replacement & Painting               | BCA/FLSS |         | 15,000  | 68,400 |         |           | 83,400             | 0                  | 0                  | 83,400             |
| DA Gillies       | DA Gillies - Boiler (2011)   | BCA/FLSS |         |         |        |         | 60,000    | 60,000             | 0                  | 0                  | 60,000             |
| DA Gillies       | DA Gillies - Stone Wall Repairs (South/East side)                                | BCA/FLSS |         |         |        | 40,000  |           | 40,000             | 0                  | 0                  | 40,000             |
| DA Gillies       | DA Gillies - Exterior Walls - Masonry Repairs, Wall Cleaning with Nebulous Spray | BCA/FLSS |         |         |        |         |           | 0                  | 374,700            | 820,500            | 1,195,200          |
| DA Gillies       | DA Gillies/Library - Parking Lot   | BCA/FLSS |         |         |        | 90,000  |           | 90,000             | 0                  | 0                  | 90,000             |
| DA Gillies       | Clock Mechanism (1988) + reinstatement of original clock faces                   | AMP      |         | 30,000  |        |         |           | 30,000             | 0                  | 0                  | 30,000             |
| Town Hall        | Town Hall Boiler (1991) & BAS Upgrade  | AMP      | 100,000 |         |        |         |           | 100,000            | 0                  | 0                  | 100,000            |
| Town Hall        | New Town Hall (design / construct)   | AMP      |         |         |        | 200,000 |           | 200,000            | 5,464,800          | 0                  | 5,664,800          |
| Town Hall        | Structural Assessment & Brick Repair Design                                      | H&S      | 40,000  | 200,000 |        |         |           | 240,000            | 0                  | 0                  | 240,000            |
| OPP / Fire Bldg  | Firehall Roof (1997)   | AMP      |         |         |        |         |           | 0                  | 0                  | 200,000            | 200,000            |
| OPP / Fire Bldg  | Exhaust System   | MOL      |         |         |        | 230,000 |           | 230,000            | 0                  | 0                  | 230,000            |
| OPP / Fire Bldg  | Firehall RTU #2 (2016)   | AMP      |         |         |        |         |           | 0                  | 0                  | 15,000             | 15,000             |
| OPP / Fire Bldg  | Firehall RTU #3 (2014)   | AMP      |         |         |        |         |           | 0                  | 0                  | 15,000             | 15,000             |
| OPP / Fire Bldg  | Garage Upgrades - Heaters x 4, Hose Tower Heater, Door Openers                   | AMP      | 43,000  |         |        |         |           | 43,000             | 0                  | 0                  | 43,000             |
| OPP / Fire Bldg  | OPP/Fire Parking Lot - Paving  | AMP      |         | 175,000 |        |         |           | 175,000            | 0                  | 0                  | 175,000            |
| Library Building | Library - AC Unit #1A (2018) & 1B (2018)   | AMP      |         |         |        |         |           | 0                  | 0                  | 30,000             | 30,000             |
| Library Building | Library - AC Unit #2A (2014) & 2B (2015)   | AMP      |         |         |        |         |           | 0                  | 0                  | 30,000             | 30,000             |
| Library Building | Library - AC Unit 3B (2018) & Archives Unit (2018)                               | AMP      |         |         |        |         |           | 0                  | 0                  | 30,000             | 30,000             |
| Library Building | Library - AC Unit 2010 Expansion (2010)  | AMP      |         |         |        |         |           | 0                  | 15,000             | 0                  | 15,000             |
| Library Building | Library - AC Unit 2023 Expansion (2023)  | AMP      |         |         |        |         |           | 0                  | 0                  | 15,000             | 15,000             |
| Library Building | Library - Furnace #1A (2018) & #1B (2018)  | AMP      |         |         |        |         |           | 0                  | 0                  | 30,000             | 30,000             |
| Library Building | Library - Furnace #2A (2012)   | AMP      |         |         |        |         |           | 0                  | 0                  | 15,000             | 15,000             |
| Library Building | Library - Furnace #2B (2018) & 3B (2018)   | AMP      |         |         |        |         |           | 0                  | 0                  | 30,000             | 30,000             |
| Library Building | Library - Furnace Archives (2010)  | AMP      |         |         |        |         |           | 0                  | 15,000             | 0                  | 15,000             |
| Library Building | Library - Furnace Expansion (2010)   | AMP      |         |         |        |         |           | 0                  | 15,000             | 0                  | 15,000             |
| Library Building | Library - Flat Roof (2006)   | AMP      | 70,000  |         |        |         |           | 70,000             | 0                  | 0                  | 70,000             |
| Library Building | Library - Gable Roof (2018)  | AMP      |         |         |        |         |           | 0                  | 0                  | 115,000            | 115,000            |
| Library Building | Window Replacements  | AMP      |         |         |        |         |           | 0                  | 20,000             | 0                  | 20,000             |
| PW Garage        | Phase 2 Roof (2017)  | AMP      |         |         |        |         |           | 0                  | 0                  | 55,000             | 55,000             |
| PW Garage        | Phase 3 Roof (2008)  | AMP      |         | 40,000  |        |         |           | 40,000             | 0                  | 0                  | 40,000             |
| Roads & Services | Snow Disposal Facility   | DC       |         |         |        |         | 1,280,000 | 1,280,000          | 0                  | 0                  | 1,280,000          |
| Roads & Services | Garage & Salt Shed Dome Expansion  | DC       |         |         |        |         | 100,000   | 100,000            | 1,245,000          | 0                  | 1,345,000          |
| NSC - Building   | Roof Replacement (Section 1.1, 8.9, 9.0)   | RMP      |         |         |        |         |           | 0                  | 0                  | 480,000            | 480,000            |
| NSC - Building   | Roof Replacement (Section 1.0)   | CA       | 487,000 |         |        |         |           | 487,000            | 0                  | 0                  | 487,000            |
| NSC - Building   | Roof Replacement (Section 2.0, 10.0)   | CA       |         |         |        |         |           | 0                  | 0                  | 110,000            | 110,000            |

**Long Range Capital Forecast (20 Year) 2027-2046**

| Year                                |   |           | 1      | 2         | 3       | 4       | 5    | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|-------------------------------------|---|-----------|--------|-----------|---------|---------|------|--------------------|--------------------|--------------------|--------------------|
| Category                            | Project   | Doc       | 2027   | 2028      | 2029    | 2030    | 2031 | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| NSC - Building                      | Roof Replacement (Section 3.0, 4.0, 5.0)  | CA        |        |           |         |         |      | 0                  | 0                  | 425,000            | 425,000            |
| NSC - Building                      | Roof Replacement (Section 6.0, 7.0)   | CA        |        |           |         | 125,000 |      | 125,000            | 0                  | 0                  | 125,000            |
| NSC - Building                      | HVAC - RTU #1 - Section 3.0 (2024)  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 45,000             | 45,000             |
| NSC - Building                      | HVAC - RTU #2 - Section 5.0 (2019)  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 45,000             | 45,000             |
| NSC - Building                      | HVAC - RTU #3 - Section 5.0 (2022)  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 45,000             | 45,000             |
| NSC - Building                      | HVAC - RTU #4 - Section 5.0 (2003)  | Lifecycle | 50,000 |           |         |         |      | 50,000             | 0                  | 0                  | 50,000             |
| NSC - Building                      | HVAC - RTU #5 - Section 9.0 (2011)  | Lifecycle |        |           |         |         |      | 0                  | 45,000             | 0                  | 45,000             |
| NSC - Building                      | HVAC - RTU #6 - Section 7.0 (2009)  | Lifecycle |        |           |         |         |      | 0                  | 45,000             | 0                  | 45,000             |
| NSC - Building                      | HVAC - RTU #7 - Section 7.0 (2010)  | Lifecycle |        |           |         |         |      | 0                  | 45,000             | 0                  | 45,000             |
| NSC - Building                      | NSC Structural Repairs  | CA        | 35,000 |           |         |         |      | 35,000             | 0                  | 0                  | 35,000             |
| NSC - Building                      | Air Curtains w/ heat component (Exterior Main, Community Hall, Rink A) (2012)   | BCA       |        |           | 30,000  |         |      | 30,000             | 0                  | 0                  | 30,000             |
| NSC - Building                      | Emergency Generator (incl. Distribution Improvements)   | BCA       |        | 150,000   |         |         |      | 150,000            | 0                  | 0                  | 150,000            |
| NSC - Building                      | Repair Wall Systems - Concrete, parging, painting, caulking, flashing, etc.   | BCA       |        |           | 275,000 |         |      | 275,000            | 0                  | 0                  | 275,000            |
| NSC - Building                      | Exterior Insulated Panels (EIFs)  | BCA       |        |           |         | 126,000 |      | 126,000            | 0                  | 0                  | 126,000            |
| NSC - Building                      | Fire Alarm Control System   | BCA       |        |           |         |         |      | 0                  | 80,000             | 0                  | 80,000             |
| NSC - Building                      | Reverse Osmosis Water System  | AMP       |        |           |         |         |      | 0                  | 17,000             | 0                  | 17,000             |
| NSC - Building                      | Roof Safety Railing Systems (2020)  | AMP       |        |           |         |         |      | 0                  | 0                  | 70,000             | 70,000             |
| NSC - Building                      | Replace Public Information Display  | RMP       |        | 25,000    |         |         |      | 25,000             | 0                  | 0                  | 25,000             |
| NSC - Building                      | Camera/Security Review & Implementation   |           |        |           | 195,000 |         |      | 195,000            | 0                  | 0                  | 195,000            |
| NSC - Building                      | NSC Siding Replacements   |           | 50,000 |           |         |         |      | 50,000             | 0                  | 0                  | 50,000             |
| Community Hall                      | Flooring  | AMP       |        | 40,000    |         |         |      | 40,000             | 0                  | 0                  | 40,000             |
| Community Hall                      | Kitchen Hood Suppression System   | BCA       |        |           |         |         |      | 0                  | 20,000             | 0                  | 20,000             |
| Community Hall                      | Room Divider  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 15,000             | 15,000             |
| Pool                                | Pool Dectron Unit (2024)  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 300,000            | 300,000            |
| Pool / Arena / Public & Staff Space | NSC Renewal & Reconfig: (A) Pool: Resurfacing & Liner, Pool Decking (2011), Scrape, Rehab & Repaint Pool Trusses (1977), Pool Family Change Room & Renos, (B) Arena Change Rooms - Washroom AODA (C) Reconfiguration of Public & Staff Space, Rehab/Redesign Public Washrooms for Accessibility | Lifecycle |        | 3,075,000 |         |         |      | 3,075,000          | 0                  | 0                  | 3,075,000          |
| Pool                                | Pool Sand Filters (1996)  | Lifecycle |        | 50,000    |         |         |      | 50,000             | 0                  | 0                  | 50,000             |
| Pool                                | Pool Boiler (2022)  | BCA       |        |           |         |         |      | 0                  | 0                  | 25,000             | 25,000             |
| Arena                               | Arena Chiller (2016)  | Lifecycle |        |           |         |         |      | 0                  | 0                  | 141,000            | 141,000            |
| Arena                               | Arena A Desiccants - 2 x (2012), 1 x (2022)   | RMP       |        |           |         |         |      | 0                  | 90,000             | 45,000             | 135,000            |
| Arena                               | Arena B Desiccants - 3 x (2022)   | Lifecycle |        |           |         |         |      | 0                  | 0                  | 135,000            | 135,000            |

### Long Range Capital Forecast (20 Year) 2027-2046

| Year                              |  |           | 1                | 2                | 3              | 4              | 5                | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|-----------------------------------|--|-----------|------------------|------------------|----------------|----------------|------------------|--------------------|--------------------|--------------------|--------------------|
| Category                          | Project  | Doc       | 2027             | 2028             | 2029           | 2030           | 2031             | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| Arena                             | Condenser and circulation pumps                                  | BCA       |                  |                  |                | 30,000         |                  | 30,000             | 0                  | 0                  | 30,000             |
| Arena                             | NSC Warm Glycol Heat Exchanger (2010)                            | Lifecycle |                  |                  |                |                |                  | 0                  | 35,000             | 0                  | 35,000             |
| Arena                             | Replace Water Heaters  | BCA       |                  |                  |                |                |                  | 0                  | 30,000             | 0                  | 30,000             |
| <b>TOTAL Facilities</b>           |  |           | <b>1,050,000</b> | <b>3,935,000</b> | <b>628,400</b> | <b>841,000</b> | <b>1,440,000</b> | <b>7,894,400</b>   | <b>10,029,000</b>  | <b>3,281,500</b>   | <b>21,204,900</b>  |
| <b>FACILITIES - Environmental</b> |  |           |                  |                  |                |                |                  |                    |                    |                    |                    |
| WFP                               | Roof Replacement (Phase 1) (2022)                                | Lifecycle |                  |                  |                |                |                  | 0                  | 0                  | 125,000            | 125,000            |
| WFP                               | Roof Replacement (Phase 2) (2010)                                | Lifecycle |                  |                  |                |                | 93,000           | 93,000             | 0                  | 0                  | 93,000             |
| WFP                               | WFP Lower Roof   | Lifecycle |                  |                  |                |                |                  | 0                  | 115,000            | 0                  | 115,000            |
| WFP                               | Building and Process Structure (Filter Media)                    | AMP       |                  |                  |                |                |                  | 0                  | 0                  | 1,500,000          | 1,500,000          |
| WFP                               | WFP Upgrade - Treatment Capacity                                 | W/WW MP   |                  |                  |                |                |                  | 0                  | 2,835,000          | 0                  | 2,835,000          |
| WFP                               | WFP Upgrade - Clearwell Expansion                                | W/WW MP   |                  |                  |                |                |                  | 0                  | 3,780,000          | 0                  | 3,780,000          |
| WFP                               | WFP Upgrade - High Lift Pump Upgrade                             | W/WW MP   |                  |                  |                |                |                  | 0                  | 1,247,000          | 0                  | 1,247,000          |
| WFP                               | Fluoride Room Reconfiguration & Renewal                          | BCA       | 230,000          |                  |                |                |                  | 230,000            | 0                  | 0                  | 230,000            |
| WFP                               | Sodium Bisulphite Room Repairs                                   | BCA       | 100,000          |                  |                |                |                  | 100,000            | 0                  | 0                  | 100,000            |
| WFP                               | Alum Storage Tank Replacement                                    | BCA       |                  |                  |                |                |                  | 0                  | 50,000             | 0                  | 50,000             |
| WFP                               | Raw Water Pumping Station Refurbishment (incl. roof replacement) | BCA       |                  |                  |                |                | 435,000          | 435,000            | 0                  | 0                  | 435,000            |
| WFP                               | Separated Water Valve Replacement                                | BCA       | 80,000           |                  |                |                |                  | 80,000             | 0                  | 0                  | 80,000             |
| WFP                               | Backwash Equipment Replacement                                   | BCA       |                  | 940,000          |                |                |                  | 940,000            | 0                  | 0                  | 940,000            |
| WFP                               | Actiflo #1 Rebuild (Mixers, components, valves etc.)             | BCA       |                  |                  | 130,000        |                |                  | 130,000            | 0                  | 0                  | 130,000            |
| WFP                               | Actiflo #2 Rebuild (Mixers, components, valves etc.)             | BCA       |                  |                  |                |                |                  | 0                  | 130,000            | 0                  | 130,000            |
| WFP                               | High Lift Pump #1 Replacement                                    | BCA       |                  |                  | 480,000        |                |                  | 480,000            | 0                  | 0                  | 480,000            |
| WFP                               | High Lift Pump #2 Replacement                                    | BCA       |                  |                  |                |                |                  | 0                  | 400,000            | 0                  | 400,000            |
| WFP                               | High Lift Pump #3 Replacement                                    | BCA       | 400,000          |                  |                |                |                  | 400,000            | 0                  | 0                  | 400,000            |
| WFP                               | Low Lift Pumping Station   | BCA       |                  |                  | 210,000        |                |                  | 210,000            | 0                  | 0                  | 210,000            |
| WFP                               | Filter Appurtenance Rebuild (Valves, Gates, Air Scour Blower)    | BCA       |                  |                  |                |                | 1,250,000        | 1,250,000          | 0                  | 0                  | 1,250,000          |
| WFP                               | WFP Chemical Systems   | BCA       |                  |                  |                |                | 130,000          | 130,000            | 0                  | 0                  | 130,000            |
| WFP                               | Distribution Watermain Twinning (at WFP)                         | BCA       | 25,000           | 250,000          |                |                |                  | 275,000            | 0                  | 0                  | 275,000            |
| WPCC                              | Filter Media Replacement - Odour Control                         | BCA       |                  |                  |                |                |                  | 0                  | 80,000             | 0                  | 80,000             |
| WPCC                              | Dewatering Room & Garage Roof                                    | Lifecycle |                  |                  |                |                | 39,000           | 39,000             | 0                  | 0                  | 39,000             |
| WPCC                              | Digester Facility Roofs (2010)                                   | Lifecycle |                  |                  |                |                | 440,000          | 440,000            | 0                  | 0                  | 440,000            |
| WPCC                              | Chemical Building Roof (2012)                                    | Lifecycle |                  |                  |                |                |                  | 0                  | 44,000             | 0                  | 44,000             |
| WPCC                              | Filter Building Expansion Roof (2010)                            | Lifecycle |                  |                  |                |                | 22,000           | 22,000             | 0                  | 0                  | 22,000             |
| WPCC                              | Centrifuge (Replace & Rebuild old unit-redundancy)               | BCA       |                  |                  | 1,200,000      |                |                  | 1,200,000          | 500,000            | 200,000            | 1,900,000          |
| WPCC                              | Process Equipment - Digester Cleanout                            | AMP       | 750,000          |                  |                |                |                  | 750,000            | 0                  | 360,000            | 1,110,000          |

**Long Range Capital Forecast (20 Year) 2027-2046**

| Year        |   |     | 1       | 2       | 3       | 4       | 5       | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|-------------|---|-----|---------|---------|---------|---------|---------|--------------------|--------------------|--------------------|--------------------|
| Category    | Project   | Doc | 2027    | 2028    | 2029    | 2030    | 2031    | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| WPCC        | Process Equipment (Incl. Centrifuge, Digester Gas Flare, Mechanical Screen) | AMP |         |         |         |         |         | 0                  | 0                  | 900,000            | 900,000            |
| WPCC        | Building Services (Generator)   | AMP |         |         |         | 200,000 |         | 200,000            | 0                  | 0                  | 200,000            |
| WPCC        | Primary Clarifier Collector Spares  | BCA | 180,000 |         |         |         |         | 180,000            | 0                  | 0                  | 180,000            |
| WPCC        | Secondary Clarifier Collector Spares  | BCA | 180,000 |         |         |         |         | 180,000            | 0                  | 0                  | 180,000            |
| WPCC        | Primary Sedimentation   | BCA | 100,000 |         |         |         |         | 100,000            | 0                  | 0                  | 100,000            |
| WPCC        | Chemical Building Refurbishment   | BCA |         |         |         |         |         | 0                  | 1,840,000          | 0                  | 1,840,000          |
| WPCC        | Grit Classifier and Conveyor Replacement                                    | BCA |         |         |         |         | 360,000 | 360,000            | 0                  | 0                  | 360,000            |
| WPCC        | Secondary Clarifier Weir and Gate Replacements                              | BCA | 360,000 |         |         |         |         | 360,000            | 0                  | 0                  | 360,000            |
| WPCC        | 2028 PLC Replacements   | BCA |         |         | 410,000 |         |         | 410,000            | 0                  | 0                  | 410,000            |
| WPCC        | Mechanical Screen #1 Replacement  | BCA |         | 360,000 |         |         |         | 360,000            | 0                  | 0                  | 360,000            |
| WPCC        | Grit Screw #1 Replacement   | BCA |         |         |         | 240,000 |         | 240,000            | 0                  | 0                  | 240,000            |
| WPCC        | Grit Screw #2 Replacement   | BCA |         |         |         |         | 240,000 | 240,000            | 0                  | 0                  | 240,000            |
| WPCC        | Odour Control   | BCA |         |         |         |         |         | 0                  | 520,000            | 0                  | 520,000            |
| WPCC        | Building Mechanical   | BCA |         |         |         |         | 110,000 | 110,000            | 0                  | 0                  | 110,000            |
| WPCC        | Roof Replacements for Headworks Building and Pump Room #2                   | BCA |         |         |         |         | 150,000 | 150,000            | 0                  | 0                  | 150,000            |
| WPCC        | Aeration Diffuser Replacement   | BCA |         |         |         |         |         | 0                  | 1,300,000          | 0                  | 1,300,000          |
| WPCC        | Sludge Handling   | BCA |         |         |         |         |         | 0                  | 770,000            | 0                  | 770,000            |
| WPCC        | Control Building Air Handling Unit  | BCA |         |         |         |         |         | 0                  | 200,000            | 0                  | 200,000            |
| WPCC        | Mechanical Screen #2 Replacement  | BCA |         |         |         |         |         | 0                  | 360,000            | 0                  | 360,000            |
| Water Tower | Repair and repaint of tower   | AMP |         |         |         |         |         | 0                  | 0                  | 300,000            | 300,000            |
| Water Tower | Process Electrical  | AMP |         |         |         |         |         | 0                  | 25,000             | 0                  | 25,000             |
| Water Tower | Process Instrumental  | AMP |         |         |         |         | 13,000  | 13,000             | 0                  | 0                  | 13,000             |
| Water Tower | Building Services   | AMP |         |         |         |         | 13,000  | 13,000             | 0                  | 0                  | 13,000             |
| Water Tower | Building and Process Structure (Interior Coating)                           | AMP |         |         |         |         |         | 0                  | 300,000            | 0                  | 300,000            |
| Water Tower | Building and Process Structure (Exterior Coating)                           | AMP |         |         |         |         |         | 0                  | 200,000            | 0                  | 200,000            |
| Water Tower | Robotic Cleaning of Water Tower   | AMP |         |         |         |         | 50,000  | 50,000             | 0                  | 0                  | 50,000             |
| PS#1        | Process Equipment   | AMP |         |         |         |         | 12,000  | 12,000             | 0                  | 0                  | 12,000             |
| PS#1        | Process Instrumental  | AMP |         |         |         |         | 35,000  | 35,000             | 0                  | 0                  | 35,000             |
| PS#1        | Building and Architectural  | AMP |         |         |         |         | 42,000  | 42,000             | 0                  | 0                  | 42,000             |
| PS#1        | Building Services   | AMP |         |         |         |         | 65,000  | 65,000             | 0                  | 0                  | 65,000             |
| PS#2        | Process Equipment (Generator)   | AMP |         |         |         |         |         | 0                  | 120,000            | 0                  | 120,000            |
| PS#2        | Process Instrumental  | AMP |         |         |         |         |         | 0                  | 40,000             | 0                  | 40,000             |
| PS#2        | Building Achitectural   | AMP |         |         |         |         |         | 0                  | 50,000             | 0                  | 50,000             |
| PS#2        | Building Services   | AMP |         |         |         |         |         | 0                  | 80,000             | 0                  | 80,000             |
| PS#3        | Process Equipment (Incl. Generator)   | AMP |         |         |         |         |         | 0                  | 373,000            | 0                  | 373,000            |
| PS#3        | Process Instrumental  | AMP |         |         |         |         |         | 0                  | 108,000            | 0                  | 108,000            |
| PS#3        | Building Architectural  | AMP |         |         |         |         |         | 0                  | 140,000            | 0                  | 140,000            |

**Long Range Capital Forecast (20 Year) 2027-2046**

| Year                                    |  |           | 1                | 2                | 3                | 4              | 5                | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|---|--|-----------|------------------|------------------|------------------|----------------|------------------|--------------------|--------------------|--------------------|--------------------|
| Category                                | Project  | Doc       | 2027             | 2028             | 2029             | 2030           | 2031             | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| PS#3                                    | Building Services                                | AMP       |                  |                  |                  |                |                  | 0                  | 218,000            | 0                  | 218,000            |
| PS#4                                    | Process Piping                                   | AMP       |                  |                  |                  |                |                  | 0                  | 0                  | 25,000             | 25,000             |
| PS#4                                    | Process Equipment                                | AMP       |                  |                  |                  |                |                  | 0                  | 75,000             | 0                  | 75,000             |
| PS#4                                    | Process Instrumental                             | AMP       |                  |                  |                  |                |                  | 0                  | 22,000             | 0                  | 22,000             |
| PS#4                                    | Building Architectural                           | AMP       |                  |                  |                  |                |                  | 0                  | 28,000             | 0                  | 28,000             |
| PS#4                                    | Building Services                                | AMP       |                  |                  |                  |                |                  | 0                  | 44,000             | 0                  | 44,000             |
| PS#5                                    | Process Equipment (Incl. Generator)              | AMP       |                  |                  |                  |                |                  | 0                  | 25,000             | 0                  | 25,000             |
| PS#5                                    | Process Instrumental                             | AMP       |                  |                  |                  |                |                  | 0                  | 25,000             | 0                  | 25,000             |
| PS#5                                    | Building Architectural                           | AMP       |                  |                  |                  |                |                  | 0                  | 25,000             | 0                  | 25,000             |
| PS#5                                    | Building Services                                | AMP       |                  |                  |                  |                |                  | 0                  | 25,000             | 0                  | 25,000             |
| PS#6                                    | Process Equipment (Incl. Generator)              | AMP       |                  |                  |                  |                |                  | 0                  | 0                  | 25,000             | 25,000             |
| PS#6                                    | Process Instrumental                             | AMP       |                  |                  |                  |                |                  | 0                  | 0                  | 25,000             | 25,000             |
| PS#6                                    | Building Architectural                           | AMP       |                  |                  |                  |                |                  | 0                  | 0                  | 25,000             | 25,000             |
| PS#6                                    | Building Services                                | AMP       |                  |                  |                  |                |                  | 0                  | 0                  | 25,000             | 25,000             |
| <b>TOTAL FACILITIES - Environmental</b> |  |           | <b>2,405,000</b> | <b>1,550,000</b> | <b>2,430,000</b> | <b>440,000</b> | <b>3,499,000</b> | <b>10,324,000</b>  | <b>16,094,000</b>  | <b>3,510,000</b>   | <b>29,928,000</b>  |
| <b>MACHINERY &amp; EQUIPMENT</b>        |  |           |                  |                  |                  |                |                  |                    |                    |                    |                    |
| Client Services                         | Corporate Security - CCTV Cameras                | Lifecycle |                  |                  |                  |                |                  | 0                  | 65,000             | 130,000            | 195,000            |
| Client Services                         | Council Laptop Replacement / Upgrades            | Lifecycle |                  |                  |                  | 15,000         |                  | 15,000             | 15,000             | 30,000             | 60,000             |
| Client Services                         | Server Upgrades / Replacement                    | Lifecycle |                  |                  | 60,000           |                |                  | 60,000             | 65,000             | 145,000            | 270,000            |
| Client Services                         | Desktop / PC Upgrades / Replacements             | Lifecycle | 45,000           |                  |                  |                | 45,000           | 90,000             | 90,000             | 135,000            | 315,000            |
| Client Services                         | Telephone Upgrades                               | AMP       |                  |                  |                  |                |                  | 0                  | 50,000             | 50,000             | 100,000            |
| Client Services                         | Network Infrastructure (Firewall, Switches, WAP) | AMP       |                  |                  | 70,000           |                |                  | 70,000             | 70,000             | 70,000             | 210,000            |
| Community Services                      | Website Updates                                  | Admin     |                  |                  |                  |                |                  | 0                  | 40,000             | 40,000             | 80,000             |
| Community Services                      | Downtown Banners                                 | Lifecycle |                  |                  |                  | 35,000         |                  | 35,000             | 35,000             | 70,000             | 140,000            |
| Community Services                      | Downtown Christmas Décor (Streetlights)          | Lifecycle |                  |                  |                  |                |                  | 0                  | 40,000             | 40,000             | 80,000             |
| Fire Department                         | Personal Protective Equipment Replacement        | Lifecycle |                  |                  |                  |                | 44,000           | 44,000             | 20,000             | 30,000             | 94,000             |
| Fire Department                         | Jaws of Life (Cutter, Spreader, Telescopic Ram)  | Lifecycle |                  |                  |                  |                |                  | 0                  | 60,000             | 0                  | 60,000             |
| Fire Department                         | Water & Ice Rescue Equipment                     | AMP       |                  |                  |                  | 10,000         |                  | 10,000             | 0                  | 0                  | 10,000             |
| Fire Department                         | Watercraft 9857 Boat Rescue (2002)               | AMP       |                  |                  |                  |                |                  | 0                  | 75,500             | 0                  | 75,500             |
| Fire Department                         | Watercraft 9858 Seadoo Rescue (2004)             | AMP       |                  |                  | 25,000           |                |                  | 25,000             | 0                  | 0                  | 25,000             |
| Fire Department                         | SCBA Assemblies                                  | AMP       |                  |                  |                  | 315,000        |                  | 315,000            | 0                  | 0                  | 315,000            |
| Roads & Services                        | #17-21 John Deere Loader (2021)                  | AMP       |                  |                  |                  |                |                  | 0                  | 110,000            | 110,000            | 220,000            |
| Roads & Services                        | #74 John Deere 524L Loader (2020)                | AMP       |                  |                  |                  |                | 258,000          | 258,000            | 0                  | 258,000            | 516,000            |
| Roads & Services                        | Hyundai 940XT Four Wheeled Loader (2022)         | AMP       |                  |                  |                  |                |                  | 0                  | 287,000            | 287,000            | 574,000            |
| Roads & Services                        | #31-24 Kubota F2690 (2024) - cemetery            | AMP       |                  |                  |                  |                |                  | 0                  | 35,000             | 35,000             | 70,000             |
| Roads & Services                        | #32 Kubota F2690 (2021)                          | AMP       |                  |                  |                  |                | 30,000           | 30,000             | 0                  | 30,000             | 60,000             |
| Roads & Services                        | Skid Steer Loader w Flail (2023)                 | AMP       |                  |                  |                  |                |                  | 0                  | 117,000            | 117,000            | 234,000            |

Long Range Capital Forecast (20 Year) 2027-2046

| Year                                   |  |           | 1              | 2              | 3              | 4              | 5              | 1 to 5           | 6 to 10          | 11 to 20         | 1 to 20          |
|--|--|-----------|----------------|----------------|----------------|----------------|----------------|------------------|------------------|------------------|------------------|
| Category                               | Project  | Doc       | 2027           | 2028           | 2029           | 2030           | 2031           | 2027-2031 Total  | 2032-2036 Total  | 2037-2046 Total  | 2027-2046 Total  |
| Roads & Services                       | #30-25 CASE 580SNWT Backhoe (2025)                                 | AMP       |                |                |                |                |                | 0                | 175,000          | 175,000          | 350,000          |
| Roads & Services                       | #65 Trackless MT7 Sidewalk Plow                                    | AMP       |                | 200,000        |                |                |                | 200,000          | 0                | 200,000          | 400,000          |
| Roads & Services                       | #66 Trackless MT7 Sidewalk Plow                                    | AMP       |                |                |                | 200,000        |                | 200,000          | 0                | 200,000          | 400,000          |
| Roads & Services                       | Trackless Sidewalk Plow (Fleet Expansion)                          | DC        |                |                |                |                |                | 0                | 0                | 200,000          | 200,000          |
| Roads & Services                       | #26-24 Thompson Steamer (Thawing Machine)                          | AMP       |                |                |                |                |                | 0                | 0                | 22,000           | 22,000           |
| Roads & Services                       | #50 - Tow-Behind Air Compressor (1987)                             | AMP       |                |                |                |                |                | 0                | 0                | 44,000           | 44,000           |
| Roads & Services                       | Automated Gate - PW Compound                                       | AMP       |                |                |                |                |                | 0                | 124,000          | 0                | 124,000          |
| Roads & Services                       | #79 Falcon Asphalt Hot Box   | AMP       | 30,000         |                |                |                |                | 30,000           | 0                | 30,000           | 60,000           |
| Roads & Services                       | #20 - RPM Tech Snowblower  | AMP       | 98,000         |                |                |                |                | 98,000           | 0                | 98,000           | 196,000          |
| Environmental                          | Water Meter Reading Equipment                                      | AMP       | 20,000         |                |                |                |                | 20,000           | 0                | 0                | 20,000           |
| Environmental                          | Rolling Water Meter Replacement                                    | AMP       |                |                | 150,000        | 150,000        |                | 300,000          | 0                | 0                | 300,000          |
| Environmental                          | Sewer Camera   | AMP       |                |                |                | 15,000         |                | 15,000           | 0                | 15,000           | 30,000           |
| Environmental                          | Valve Exerciser  | AMP       |                |                | 65,000         |                |                | 65,000           | 0                | 65,000           | 130,000          |
| Environmental                          | Magnum Tow-Behind Generator w/ Light Stand                         | AMP       |                |                |                |                |                | 0                | 21,000           | 34,000           | 55,000           |
| Parks                                  | Parks Kubota 3710 Mower (2024)                                     | RMP/AMP   |                |                |                |                |                | 0                | 39,000           | 84,500           | 123,500          |
| Parks                                  | Parks Mower (2015) - Kubota BX2370                                 | AMP       | 33,000         |                |                |                |                | 33,000           | 0                | 33,000           | 66,000           |
| Parks                                  | Kubota M7060 Tractor w/ Loader, Backup Blower & snow pusher (2024) | RMP/AMP   |                |                |                |                |                | 0                | 88,000           | 88,000           | 176,000          |
| Parks                                  | Kubota F2690 Tractor/Mower (2019)                                  | AMP       |                |                |                | 30,000         |                | 30,000           | 0                | 30,000           | 60,000           |
| Parks                                  | Kubota LX3310 Front Loader Tractor (2021)                          | AMP       |                |                |                |                |                | 0                | 50,000           | 50,000           | 100,000          |
| Parks                                  | Utility & Enclosed Trailer   | AMP       |                |                |                |                |                | 0                | 15,000           | 0                | 15,000           |
| Arena                                  | Ice Machine (2021)   | RMP/AMP   |                |                |                |                | 165,000        | 165,000          | 0                | 165,000          | 330,000          |
| Arena                                  | Ice Machine (2009)   | RMP/AMP   | 140,000        |                |                |                |                | 140,000          | 165,000          | 0                | 305,000          |
| Arena                                  | Auto Floor Scrubber #1 (2023)                                      | Lifecycle |                |                |                | 0              |                | 0                | 17,000           | 0                | 17,000           |
| Arena                                  | Auto Floor Scrubber #2 (2017)                                      | Lifecycle | 17,000         |                |                |                |                | 17,000           | 0                | 17,000           | 34,000           |
| <b>TOTAL Machinery &amp; Equipment</b> |  |           | <b>383,000</b> | <b>200,000</b> | <b>370,000</b> | <b>770,000</b> | <b>542,000</b> | <b>2,265,000</b> | <b>1,868,500</b> | <b>3,127,500</b> | <b>7,261,000</b> |
| <b>VEHICLES</b>                        |  |           |                |                |                |                |                |                  |                  |                  |                  |
| Fire Department                        | 9930 Ladder Truck (2018)   | AMP       |                |                |                |                |                | 0                | 0                | 1,400,000        | 1,400,000        |
| Fire Department                        | Truck 9819 Utility Pickup (2020)                                   | AMP       |                |                |                |                |                | 0                | 75,000           | 75,000           | 150,000          |
| Fire Department                        | Half Ton Crew Cab Mobile Command Centre                            | AMP       |                |                |                |                |                | 0                | 100,000          | 100,000          | 200,000          |
| Fire Department                        | Truck 9612 Pumper (2015)   | AMP       |                |                |                |                |                | 0                | 711,000          | 0                | 711,000          |
| Fire Department                        | Truck 9711 Tanker/pumper (2006)                                    | AMP       |                |                |                |                | 1,000,000      | 1,000,000        | 0                | 0                | 1,000,000        |
| Fire Department                        | Truck 9860 Light Rescue (2013)                                     | AMP       |                |                |                |                |                | 0                | 345,000          | 0                | 345,000          |
| Roads & Services                       | #78-22 Snow Plow - Tandem (2022)                                   | AMP       |                |                |                |                |                | 0                | 305,000          | 305,000          | 610,000          |
| Roads & Services                       | #06-23 Snow Plow Tandem Axle (2023)                                | AMP       |                |                |                |                |                | 0                | 305,000          | 305,000          | 610,000          |
| Roads & Services                       | #67 Snow Plow - Freightliner (2019)                                | AMP       |                |                | 305,000        |                |                | 305,000          | 0                | 305,000          | 610,000          |
| Roads & Services                       | Provision for Snow Plow  | DC        |                |                |                |                |                | 0                | 305,000          | 305,000          | 610,000          |

Long Range Capital Forecast (20 Year) 2027-2046

| Year                       |   |           | 1        | 2              | 3              | 4              | 5                | 1 to 5           | 6 to 10          | 11 to 20         | 1 to 20          |
|----------------------------|---|-----------|----------|----------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|
| Category                   | Project   | Doc       | 2027     | 2028           | 2029           | 2030           | 2031             | 2027-2031 Total  | 2032-2036 Total  | 2037-2046 Total  | 2027-2046 Total  |
| Roads & Services           | #03 Ford F150 (2022)                              | AMP       |          |                |                |                |                  | 0                | 60,500           | 60,500           | 121,000          |
| Roads & Services           | #72 Ford F-150 XLT Crew Cab (2020)                | AMP       |          |                |                | 70,000         |                  | 70,000           | 0                | 70,000           | 140,000          |
| Roads & Services           | #69 Ford F250 3/4 Ton (2018)                      | AMP       |          |                | 75,000         |                |                  | 75,000           | 0                | 75,000           | 150,000          |
| Roads & Services           | #07 Meter vehicle (2018) - Replace with truck     | AMP       |          | 60,500         |                |                |                  | 60,500           | 0                | 50,000           | 110,500          |
| Roads & Services           | #08-24 1 Ton Cemetery (2024) w/plow & sander      | AMP       |          |                |                |                |                  | 0                | 120,000          | 120,000          | 240,000          |
| Roads & Services           | #18 Elgin Sweeper (2010)                          | AMP       |          |                | 450,000        |                |                  | 450,000          | 0                | 330,000          | 780,000          |
| Roads & Services           | #80 Half ton (2021)                               | AMP       |          |                |                |                | 60,500           | 60,500           | 0                | 60,500           | 121,000          |
| Roads & Services           | 1/2 Ton Truck Crew Cab (Fleet Expansion)          | DC        |          |                |                |                |                  | 0                | 65,000           | 0                | 65,000           |
| Roads & Services           | Engineering (Fleet Expansion) Plug-in Hybrid      | DC        |          |                |                |                |                  | 0                | 50,000           | 0                | 50,000           |
| Roads & Services           | General (Fleet Expansion) Plug-in Hybrid / Lease  | NEW       |          |                |                |                |                  | 0                | 50,000           | 0                | 50,000           |
| Environmental              | Ford F150 1/2 Ton 4x4 (2022)                      | AMP       |          |                |                |                |                  | 0                | 60,500           | 60,500           | 121,000          |
| Environmental              | #10-22 Water Plant Van (2022) - Replace with SUV  | AMP       |          |                |                |                |                  | 0                | 50,000           | 50,000           | 100,000          |
| Environmental              | Ford F550 w/ Dump Box Sewage Truck (2021)         | AMP       |          |                |                |                | 100,000          | 100,000          | 0                | 100,000          | 200,000          |
| Environmental              | #71 Water Works Van (2018)                        | AMP       |          |                | 75,000         |                |                  | 75,000           | 0                | 75,000           | 150,000          |
| Environmental              | WPCC 1/2 Ton Truck (Fleet Expansion)              | DC        |          | 60,500         |                |                |                  | 60,500           | 0                | 60,500           | 121,000          |
| Recreation                 | Parks Truck 1/2 Ton w Crew Cab (2020)             | RMP/AMP   |          |                |                | 70,000         |                  | 70,000           | 0                | 70,000           | 140,000          |
| Recreation                 | #68 Ford F150 1/2 Ton (2019)                      | RMP/AMP   |          |                | 60,500         |                |                  | 60,500           | 0                | 60,500           | 121,000          |
| Recreation                 | Parks Truck 3/4 Ton w Plow (2023)                 | RMP/AMP   |          |                |                |                |                  | 0                | 75,000           | 75,000           | 150,000          |
| Recreation                 | 1/2 Ton Truck Crew Cab (Fleet Expansion)          | DC        |          |                |                |                |                  | 0                | 0                | 70,000           | 70,000           |
| Building Services          | Ford Focus - replace with 1/2 Ton Truck SUV       | AMP       |          | 50,000         |                |                |                  | 50,000           | 0                | 60,500           | 110,500          |
| <b>Total Vehicles</b>      |   |           | <b>0</b> | <b>171,000</b> | <b>965,500</b> | <b>140,000</b> | <b>1,160,500</b> | <b>2,437,000</b> | <b>2,677,000</b> | <b>4,243,000</b> | <b>9,357,000</b> |
| <b>STUDIES &amp; OTHER</b> |   |           |          |                |                |                |                  |                  |                  |                  |                  |
| Administrative             | Development Charge Study Update                   | Admin     |          | 40,000         |                |                |                  | 40,000           | 40,000           | 80,000           | 160,000          |
| Administrative             | Election  | Admin     |          |                |                | 36,000         |                  | 36,000           | 38,000           | 82,000           | 156,000          |
| Administrative             | JE Evaluation                                     | Admin     | 20,000   |                |                |                | 20,000           | 40,000           | 20,000           | 40,000           | 100,000          |
| Administrative             | Strategic Plan                                    | Admin     | 15,000   |                |                |                | 15,000           | 30,000           | 15,000           | 30,000           | 75,000           |
| Administrative             | Official Plan 5 Year Review                       | Admin     | 55,000   |                |                |                | 55,000           | 110,000          | 55,000           | 55,000           | 220,000          |
| Administrative             | Zoning 5 Year Review                              | Admin     |          | 40,000         |                |                |                  | 40,000           | 40,000           | 80,000           | 160,000          |
| Administrative             | Community Improvement Plan (CIP)                  | CIP       |          |                |                |                | 30,000           | 30,000           | 0                | 30,000           | 60,000           |
| Fire                       | Fire Master Plan                                  | Admin     |          |                |                |                |                  | 0                | 0                | 75,000           | 75,000           |
| Roads & Services           | Road Surface Evaluation                           | AMP       |          |                |                | 15,000         |                  | 15,000           | 15,000           | 15,000           | 45,000           |
| Environmental              | Water & Wastewater Master Plan                    | W/WWMP    |          |                |                |                |                  | 0                | 250,000          | 250,000          | 500,000          |
| Environmental              | Water/WW Rate Study / Water Financial Plan        | Water Act |          |                |                | 30,000         |                  | 30,000           | 30,000           | 60,000           | 120,000          |
| Environmental              | Pump Stn #3 - Inflow & Infiltration Investigation | W/WWMP    | 50,000   |                |                |                |                  | 50,000           | 0                | 0                | 50,000           |
| Administrative             | Stormwater Master Plan                            | Admin     |          | 150,000        |                |                |                  | 150,000          | 0                | 150,000          | 300,000          |
| Administrative             | Recreation, Parks & Waterfront Master Plan        | Admin     |          |                |                |                |                  | 0                | 120,000          | 120,000          | 240,000          |
| Administrative             | Transportation Master Plan                        | Admin     |          |                |                |                |                  | 0                | 150,000          | 150,000          | 300,000          |

**Long Range Capital Forecast (20 Year) 2027-2046**

| Year                                      |  |            | 1                 | 2                 | 3                 | 4                 | 5                 | 1 to 5             | 6 to 10            | 11 to 20           | 1 to 20            |
|---|--|------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
| Category                                  | Project  | Doc        | 2027              | 2028              | 2029              | 2030              | 2031              | 2027-2031<br>Total | 2032-2036<br>Total | 2037-2046<br>Total | 2027-2046<br>Total |
| Environmental                             | WPCC PPCP, Characterization Study, and Spill Prevention Plan | MECP       | 100,000           |                   |                   |                   |                   | 100,000            | 0                  | 0                  | 100,000            |
| Environmental                             | Climate Change Mitigation Action Plan                        | Strat Plan | 50,000            |                   |                   |                   |                   | 50,000             | 0                  | 0                  | 50,000             |
| Recreation                                | Feasibility - Youth Hub                                      | RMP        |                   |                   |                   |                   | 50,000            | 50,000             | 0                  | 0                  | 50,000             |
| Operations                                | Facility Needs Study   | DC         | 150,000           |                   |                   |                   |                   | 150,000            | 0                  | 0                  | 150,000            |
| <b>TOTAL Studies &amp; Administration</b> |  |            | <b>440,000</b>    | <b>230,000</b>    | <b>0</b>          | <b>81,000</b>     | <b>170,000</b>    | <b>921,000</b>     | <b>773,000</b>     | <b>1,217,000</b>   | <b>2,911,000</b>   |
| <b>TOTAL LONG RANGE CAPITAL FORECAST</b>  |  |            | <b>12,045,000</b> | <b>12,346,500</b> | <b>12,112,700</b> | <b>12,193,000</b> | <b>14,781,500</b> | <b>63,478,700</b>  | <b>80,894,500</b>  | <b>62,720,500</b>  | <b>207,093,700</b> |

**Legend:**

|   |                                 |  |
|---|---------------------------------|--|
|  | Amended Project (Year or Value) | AMP = Asset Management Plan              |
|  | New Project Added               | W/WWMP = Water / Wastewater Master Plan  |
|  | 2026 Budget Amendments          | DC = Development Charge Background Study |
|   |                                 | BCA = Building Condition Assessment      |
|   |                                 | CA = Condition Assessment                |
|   |                                 | SWMP = Stormwater Master Plan            |
|   |                                 | RMP = Recreation Master Plan             |
|   |                                 | FLSS = Fire & Life Safety Study          |
|   |                                 | WFMP = Waterfront Master Plan            |