



ARNPRIOR

Town of Arnprior

Regular Meeting of Council Agenda

Date: Monday, February 23, 2026

Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

1. Call to Order
2. Roll Call
3. Land Acknowledgement Statement
4. Adoption of Agenda (Additions / Deletions)
5. Disclosures of Pecuniary Interest
6. Question Period
7. Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)
 - a) **Regular Meeting of Council – February 9, 2026** (Page 1-9)
8. Awards / Delegations / Presentations
9. Public Meetings
 - a) **Application for Official Plan Amendment #10 – 400 Division Street** (Page 10-11)
10. Matters Tabled / Deferred / Unfinished Business
11. Notice of Motion(s)
 - b) **Provincial Support of the Ontario Airport Capital Assistance Program,** County Councillor Lynch (Page 12-13)
12. Staff Reports
 - a) ~~**Official Plan Amendment #10 – 400 Division Street, Manager of Community Services/ Planner (Page 14-66)**~~
 - b) **2025 Council Remuneration**, General Manager, Client Services/Treasurer (Page 67-70)

- c) **Proclamation – Invasive Species Awareness Week**, Deputy Clerk (Page 71-73)

13. Committee Reports and Minutes

- a) Mayor's Report
- b) County Councillor's Report
- c) Committee Reports and Minutes

14. Correspondence & Petitions

- a) Correspondence
 - i) Correspondence Package I-26-FEB-04
 - ii) Correspondence Package A-26-FEB-03

15. By-laws & Resolutions

- a) By-laws
 - i) ~~By-law No. 7656-26 – Official Plan Amendment #10 – 400 Division Street (Page 74-92)~~
- b) Resolutions
 - i) **Resolution of Support – ReNature Foundation** (Page 93-102)
 - ii) **Municipal Grant Request (In-Kind) – Arnprior & District Quilters Guild** (Page 103)
 - iii) **Municipal Grant Request (In-Kind) – Prior Chest Nuts** (Page 104)

16. Announcements

17. Closed Session

One (1) matter pursuant to Section 239 (2) (b) and (d) of the Municipal Act, 2001, as amended, personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations (Staff Matter).

18. Confirmatory By-law

By-law No. **7656-26** to confirm the proceedings of Council

19. Adjournment

Please Note: Please see the [Town's YouTube channel](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-



ARNPRIOR

**Minutes of Council Meeting
February 9th, 2026, 6:30 PM**

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present):

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Tom Burnette
Councillor Lynn Cloutier
Councillor Chris Toner

Council Members Absent:

Councillor Chris Couper

Town Staff Present:

Robin Paquette, CAO
Jennifer Morawiec, GM Client
Services/Treasurer
Kaitlyn Wendland, Deputy Clerk
Graeme Ivory, Director of Recreation
John Steckly, GM Operations
Patrick Foley, Engineering Officer
Kelly Vieira, Client Services Coordinator

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present except Councillor Chris Couper.

3. Land Acknowledgement Statement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 034-26
Moved by Tom Burnette
Seconded by Chris Toner

Be It Resolved That the agenda for the Regular Meeting of Council dated Monday, February 9th, 2026, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 035-26
Moved by Dan Lynch
Seconded by Lynn Cloutier

That the minutes of the Regular and Special Meetings of Council listed under Item 7(a) and (b) on the Agenda be adopted (Regular Meeting of Council – January 26, 2026 and Special Meeting of Council – February 2, 2026).

Resolution Carried

8. Awards/Delegations/Presentations

None

9. Public Meetings

None

10. Matter Tabled/ Deferred/ Unfinished Business

None

11. Notice of Motion(s)

- a) Provincial Support of the Ontario Airport Capital Assistance Program, County Councillor Lynch**

County Councillor Lynch provided notice of the following motion to be considered at the next Regular Council Meeting:

Whereas County Councillor Lynch has brought forward the following resolution to demonstrate the Town of Arnprior's support of the Ontario Airport Capital Assistance Program; and

Whereas small and regional airports in Ontario serve as critical infrastructure-facilitating essential public services including air ambulance operations, forest firefighting, search & rescue, and law enforcement activities, while also driving local and regional economic development; and

Whereas many of these airports are ineligible for the federal Airports Capital Assistance Program (ACAP) due to eligibility constraints such as lacking year-round scheduled service, yet still require capital funding for safety-related infrastructure; and

Whereas the Airport Management Council of Ontario (AMCO) has identified a persistent funding gap for non ACAP eligible community airports, estimating that approximately 85 such airports need \$5.5 million annually to address critical airside infrastructure needs; and

Whereas provinces including British Columbia, Alberta, and Saskatchewan have successfully managed permanent provincial capital-assistance programs-offering clear models for cost-sharing framework, eligible projects criteria, and annual funding envelopes; and

Whereas AMCO's proposed Ontario Airport Capital Assistance Program (OACAP) envisions an annual operational budget of \$8.5-10 Million, with a 75% provincial and 25% facility owner cost-share, a \$2 million per applicant cap, and bonuses for key community-benefiting projects; and

Whereas the 2025 Ontario Budget has already acknowledged "airports as cross country infrastructure" and signaled intent to include them in upcoming capital investments; and

Whereas the Town of Arnprior and the County of Renfrew benefit directly from airport-enabled services and ensure its continued operation are in the public interest of resident safety, economic resilience, and efficient connectivity.

Now Therefore Be It Resolved That the Corporation of the Town of Arnprior formally urges the Government of Ontario to:

- i. Implement the Ontario Airport Capital Assistance Program (OACAP) managed by the Ministry of Transportation; and
- ii. Adopt the recommended cost-sharing structure (75% provincial and 25% facility owner), and cap funds at \$2million per project per applicant; and
- iii. Expand eligibility to include public-use registered aerodromes and certified airports not currently eligible for ACAP; and
- iv. Reinstate the Ontario Air Advisory Panel to advise on airport infrastructure and policy priorities; and
- v. Designate community and regional airports as critical infrastructure under provincial policy; and
- vi. Investigate stable funding mechanisms – such as a dedicated stream from the aviation fuel tax – to support OACAP sustainably; and

Further That a copy of this resolution be forwarded to the Premier of Ontario, Minister of Transportation, local MPPs, the County of Renfrew, and AMCO; and

Further That the Mayor, on behalf of Council send a letter to the Chair of the Arnprior Airport Commission expressing formal support for the establishment of a provincial Ontario Airport Capital Assistance Program.

12. Staff Reports

a) Request for Award of REC-2026-01 Skate Park Design-Build, Patrick Foley, Engineering Officer, Graeme Ivory, Director of Recreation

Resolution Number 036-26

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council award Tender No. REC-2026-01 Arnprior New & Improved Skate Park to Papillon Skate Parc Inc. for a total of \$275,000 (plus HST); and

That Council delegate authority to the General Manager, Operations to authorize award of the provisional scope at a cost of \$25,000 provided that \$25,000 or more is committed through donations, sponsorship or naming rights revenues received in an appropriate timeframe; and

That Council delegate authority to the General Manager, Operations to authorize increases to the scope of the project based on donations, sponsorship and naming rights revenues received; and

That Council enact a bylaw authorizing the CAO to execute the agreements, and related documents with Papillon Skate Parc Inc. to complete the scope of work specified.

Resolution Carried

b) Water Filtration Plant Clearwell Replacement Award, Patrick Foley, Engineering Officer

Resolution Number 037-26

Moved by Ted Strike

Seconded by Tom Burnette

That Council enact a by-law to:

- (a) Award Tender No. PW-2025-05 Arnprior Clearwell #1 Replacement to Louis W. Bray Construction Limited for a total of \$4,816,500.00 (plus HST); and
- (b) Award contract administration services for Tender No. PW-2025-05 Arnprior Clearwell Replacement to Stantec Consulting for a total of \$387,420.30 (plus HST); and
- (c) Authorize the General Manager, Operations to spend additional contingency expenses up to \$520,392.03 (plus HST) which constitutes 10% of the total

- Contract value; and
- (d) Authorize funding the shortfall of \$1,725,060.23 from the Water Reserve Fund; and
- (e) Authorize the CAO to execute the agreements and related documents with Louis W. Bray Construction Limited and Stantec Consulting respectively to complete the scope of work specified.

Resolution Carried

13. Committee Reports and Minutes

a. Mayor's Report

Mayor Lisa McGee reported the following:

- Councillor Toner, Councillor Couper, County Councillor Lynch, and Mayor McGee attended the ribbon cutting for Irons and Woods, Arnprior's new indoor golf location. It was amazing to see what they have done with the space. It is purpose built and sleek and will be a lovely addition for all the golfers who want to practice in the winter months and play hundreds of courses year-round. It's a great family space as well, with another screen to play many games other than golf. There is a bar there as well, serving Cold Bear and other beverages. Congratulations to Kevin Whalen on what he has created.
- MPP Billy Denault and Mayor McGee toured the new building for Capital Asphalt. It is an impressive space, and it will allow them to host their offices and equipment locally.
- Last Wednesday, Mayor McGee attended an OPP South Ottawa Valley Detachment Board meeting. Great news – each municipality will be receiving a \$10,000 credit towards the 2026 cost to operate the detachment board. This year's budget is set at \$120,332 less the \$70,000 in credits, which is \$52,332 shared amongst the seven municipalities. The meeting featured two OPP members from the cadet program. The cadet program is a paid program for young adults who may have an interest in policing. They support the OPP in many ways and play a key part in future recruiting in a time when this can be a challenge. The Detachment Commander provided her January report, and she noted that while overall calls for service are down, the calls have become increasingly complex due to mental health related incidents. Detachment members had a community presence in Arnprior with school-based initiatives, fraud prevention presentation, and foot patrols in public spaces, as well as an increase in RIDE program initiatives due to an increase in impaired driving. Key takeaways for January: traffic safety, impaired driving enforcement remain critical priorities; mental health-related incidents continue to be the main driver of their service demand.
- Met with the other six mayors from the detachment board to discuss ongoing concerns with the default funding model, which right now is spread equally across all seven municipalities. The provincial default is that it be funded equally unless there is unanimous agreement to fund it differently. Currently there is not unanimous agreement to fund it differently.

- Had a presentation last week by Municipal AI and looking forward to sharing with staff and seeing if it might be a fit for us to consider here in Arnprior. Blown away by what these two women founders have created and the opportunities for their product.
- Mayor McGee will not be present at the next Council meeting; Councillor Strike will be acting as Deputy Mayor.
- Mayor McGee shared a video from the Town of Renfrew's Council Meeting, that was a result of the home at home series between the Arnprior Packers and Renfrew's Junior B team. Back-to-back games in Arnprior and Renfrew with the Packers winning both games. Thank you to Renfrew Town Council for being good sports. Go Packers Go!

b. County Councillor's Report

County Councillor Lynch reported the following from the County of Renfrew:

- At the last County Council meeting there was a delegation from Canadian Nuclear Laboratories. The new President/CAO, Dennis Carr, and Operations Manager, John Osborne, provided an Annual Update on Major Projects, Accomplishments and Plans for the Future.
- The 2025 Residential Sales Activity Stats for Arnprior are:
 - December
 - 2025 – 6 sales – average price of \$604,507
 - 2024 – 6 sales – average price of \$449,400
 - Year end
 - 2025 – 186 sales – average price of \$529,482
 - 2024 – 190 sales - average price of \$507,372
- Corporate Services Committee recommended that the 2026 County Levy be 6.68%.
- The County is moving forward with Climate Action by enrolling a Climate Action Intern, Larissa Coulas.
- The Development & Property Committee has recommended to County Council that the County write a letter of support for a Resolution requesting the Province of Ontario support two Municipal Airports, Arnprior and Pembroke, for eligibility for the Airport Capital Assistance Program. At the present time, these two airports are not eligible as they do not have any scheduled flights.
- The Development & Property Committee has recommended to County Council that the tower along the Algonquin Trail in Arnprior be sold, but the lands be retained.

c. Committee Reports and Minutes

None

14. Correspondence & Petitions

a) Correspondence

i. Correspondence Package No. I-26-FEB-03

Resolution Number 038-26

Moved by Tom Burnette

Seconded by Ted Strike

That Correspondence Package Number I-26-FEB-03 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 7: The Summer Company is now open for applications in support of young entrepreneurs (age 15-29) and offers up to \$3,000 in grant funding. Last year Arnprior had three starter companies recognized.
- Page 47: A resolution from Fort Frances requesting the Province of Ontario provide dedicated annual funding for small and regional airports through the Ontario Airport Capital Assistance Program.

15. By-laws & Resolutions

a) By-laws

Resolution Number 039-26

Moved by Lynn Cloutier

Seconded by Dan Lynch

That the following by-laws be and are hereby passed:

- By-law No. 7651-26 – 2026 User Fees and Charges
- By-law No. 7652-26 – Federation of Canadian Municipalities Green Municipal Fund Grant Agreement
- By-law No. 7653-26 – Skatepark Design-Build Award
- By-law No. 7654-26 – Clearwell Replacement Award

Resolution Carried

b) Resolutions

i. Long-Range Capital Forecast

Resolution Number 040-26

Moved by Dan Lynch

Seconded by Chris Toner

Whereas the Long-Range Capital Forecast is a snapshot in time of known future budget pressures, relies on master plan and asset management data, is subject to various changing factors and is set on a twenty-year timeframe to align with the nature and longevity of municipal infrastructure; and

Whereas the 20 Year Long Range Capital Forecast (2027-2046) was presented to Council on January 12, 2026.

Therefore Be It Resolved That Council approve the 20 Year Long Range Capital Forecast (2027-2046) as a financial planning tool, to be used to inform the annual budget process, as well as other financial planning processes and documents; and

Further That staff continue to update the Long-Range Capital Forecast as part of the annual budget process.

Resolution Carried

16. Announcements

None

17. Closed Session

Resolution Number 041-26 (7:17 PM)

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council move into Closed Session to discuss One (1) matter pursuant to Section 239 (2)(c) of the Municipal Act, 2001, as amended, a proposed or pending acquisition or disposition of land by the municipality or local board (Land Acquisition); and One (1) matter pursuant to Section 239 (2)(b) and (d) of the Municipal Act, 2001, as amended, personal matters about an identifiable individual, including municipal or local board employees, labour relations or employee negotiations (Staff Matter).

Resolution Carried

Resolution Number 042-26 (8:07 PM)

Moved by Lynn Cloutier

Seconded by Chris Toner

That Council resume to Open Session.

Resolution Carried

Resolution Number 043-26

Moved by Tom Burnette

Seconded by Ted Strike

That Council direct staff to proceed as directed in Closed Session on both items; and

Further That Council authorize up to \$25,000 for any costs associated with Item #1 (Land Acquisition) to be drawn from the Capital Expenditure Reserve Fund.

Resolution Carried

18. Confirmatory By-Law

Resolution Number 043-26
Moved by Chris Toner
Seconded by Dan Lynch

That By-law No. 7655-26, being a By-law to confirm the proceedings of the Regular Meeting of Council held on February 9th, 2026, be and is hereby approved.

Resolution Carried

19. Adjournment

Resolution Number 044-26
Moved by Lynn Cloutier
Seconded by Tom Burnette

That this meeting of Council be adjourned at 8:08 PM.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaitlyn Wendland, Deputy Clerk



**The Corporation of the Town of Arnprior
Notice of Application for Official Plan Amendment
OPA 10 and Notice of Public Meeting**

Take Notice that pursuant to the requirements of the Planning Act, the Corporation of the Town of Arnprior advises that an application for amendment to the Town of Arnprior Official Plan, as amended, has been received and was deemed a complete application.

And Further, Take Notice that an in-person public meeting giving the public an opportunity to make representations in respect of the Official Plan Amendment will be held on **Monday, February 23rd, 2026** at 6:30 p.m. in Council Chambers, Town Hall, 105 Elgin Street West, Arnprior.

Subject Lands:

The lands affected by the amendment are legally described as McNab Concession A, Part of Lot 5, Town of Arnprior (see key map).

Purpose and Effect of the Amendment:

The effect of the amendment is to redesignate the lands from C2 to C.2.7.8 and from C2 to C2.7.9 as shown on Schedule 'A' and add policies for the new designations to reduce the setback to a watercourse for new development from 30 meters from the high water mark to 15 meters from the high water mark for the section of Jedd Creek shown as "subject to C2.7.8" on Schedule "A" attached hereto, and from 30 meters from the high water mark to 20 meters from the high water mark for the section of Jedd Creek shown as "subject to C2.7.9" on Schedule "A" attached hereto. The subject lands are also the subject of a County of Renfrew draft plan of subdivision application (File No. 47T24005). The proposed Official Plan amendment is requested to allow for development of the subject property for a residential subdivision as proposed.

More Information:

Copies of the proposed amendment, material provided under Section 17 and 21 of the Planning Act and any additional information relating to the proposal, are available for inspection at 105 Elgin St. W. by contacting the Planning office at 613-623-4231 ext. 1816 during regular office hours or by emailing planning@arnprior.ca.

Any Person may participate in the public meeting and/or make written or verbal representation either in support of or in opposition to the amendment.

If a person or public body would otherwise have an ability to appeal the decision of (reference to council and name of municipality, or name of planning board or approval authority, as the case may be) to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to (name of municipality or planning board) before the proposed official plan (or official plan amendment) is adopted, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to (name of municipality or planning board) before the proposed official plan (or official plan amendment) is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party. If you wish to be notified of the decision of Town of Arnprior on the proposed official plan amendment, you must make a written request to Town of Arnprior c/o Planning, Town of Arnprior, 105 Elgin St. W., Arnprior ON K7S 0A8.

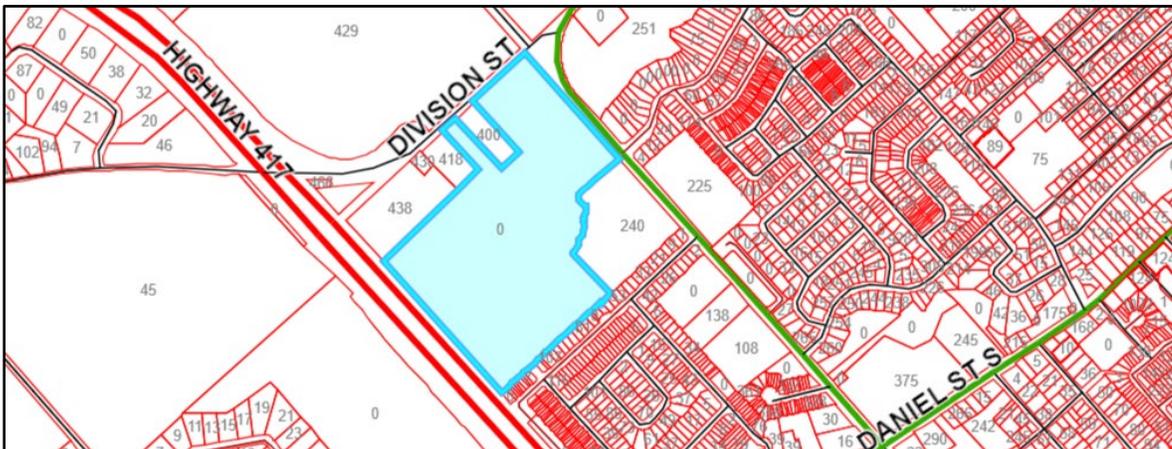
If you are receiving this notice because you are the owner of property in the area of the amendment that contains seven or more residential units, you must also post this notice in a location that is visible to all of the residents of your property.

Privacy Disclosure: As one of the purposes of the Planning Act is to provide for planning processes that are open and accessible, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record. The Town to such persons, will disclosed/make this information available as the Town deems appropriate, including anyone requesting such information. Please note that by submitting any of this information, you are providing the Town with your consent to use and disclose this information as part of the planning process.

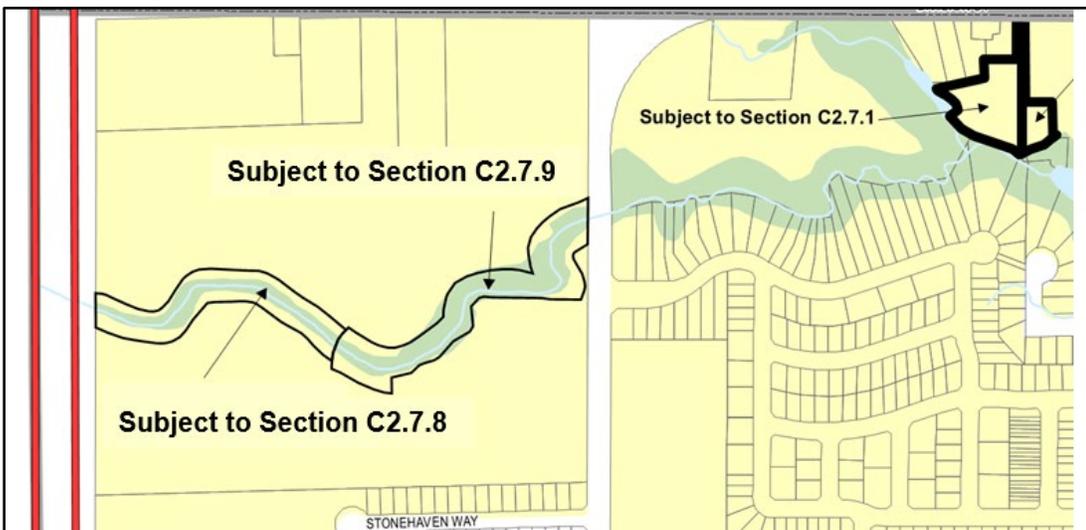
Dated at the Town of Arnprior this 2nd day of February 2026.

Kaila Zamojski, Clerk
Town of Arnprior
105 Elgin Street West
Arnprior, ON
K7S 0A8

Key Map:



Schedule “A”





Notice of Motion – Provincial Support of the Ontario Airport Capital Assistance Program

Moved by County Councillor Lynch

Seconded By _____

Whereas County Councillor Lynch has brought forward the following resolution to demonstrate the Town of Arnprior’s support of the Ontario Airport Capital Assistance Program; and

Whereas small and regional airports in Ontario serve as critical infrastructure-facilitating essential public services including air ambulance operations, forest firefighting, search & rescue, and law enforcement activities, while also driving local and regional economic development; and

Whereas many of these airports are ineligible for the federal Airports Capital Assistance Program (ACAP) due to eligibility constraints such as lacking year-round scheduled service, yet still require capital funding for safety-related infrastructure; and

Whereas the Airport Management Council of Ontario (AMCO) has identified a persistent funding gap for non ACAP eligible community airports, estimating that approximately 85 such airports need \$5.5 million annually to address critical airside infrastructure needs; and

Whereas provinces including British Columbia, Alberta, and Saskatchewan have successfully managed permanent provincial capital-assistance programs-offering clear models for cost-sharing framework, eligible projects criteria, and annual funding envelopes; and

Whereas AMCO’s proposed Ontario Airport Capital Assistance Program (OACAP) envisions an annual operational budget of \$8.5-10 Million, with a 75% provincial and 25% facility owner cost-share, a \$2 million per applicant cap, and bonuses for key community-benefiting projects; and

Whereas the 2025 Ontario Budget has already acknowledged “airports as cross country infrastructure” and signaled intent to include them in upcoming capital investments; and

Whereas the Town of Arnprior and the County of Renfrew benefit directly from airport-enabled services and ensure its continued operation are in the public interest of resident safety, economic resilience, and efficient connectivity.



Now Therefor Be It Resolved That the Corporation of the Town of Arnprior formally urges the Government of Ontario to:

- i. Implement the Ontario Airport Capital Assistance Program (OACAP) managed by the Ministry of Transportation; and
- ii. Adopt the recommended cost-sharing structure (75% provincial and 25% facility owner), and cap funds at \$2million per project per applicant; and
- iii. Expand eligibility to include public-use registered aerodromes and certified airports not currently eligible for ACAP; and
- iv. Reinstate the Ontario Air Advisory Panel to advise on airport infrastructure and policy priorities; and
- v. Designate community and regional airports as critical infrastructure under provincial policy; and
- vi. Investigate stable funding mechanisms – such as a dedicated stream from the aviation fuel tax – to support OACAP sustainably; and

Further That a copy of this resolution be forwarded to the Premier of Ontario, Minister of Transportation, local MPPs, the County of Renfrew, and AMCO; and

Further That the Mayor, on behalf of Council send a letter to the Chair of the Arnprior Airport Commission expressing formal support for the establishment of a provincial Ontario Airport Capital Assistance Program.



Town of Arnprior Staff Report

Subject: 2025 Statement of Remuneration and Expenses paid to Council and Local Boards

Report Number: 26-02-23-02

Report Author and Position Title: Jennifer Morawiec, GM Client Services/
Treasurer

Department: Client Services

Meeting Date: February 23, 2026

Recommendations:

That Council receives as information the attached 2025 Statement of Remuneration and Expenses paid to Council and Local Boards.

Background:

The Province of Ontario, through the Municipal Act, delegates the Council of the Town of Arnprior to set its remuneration. The Municipal Act, Sec. 284 (1), requires the Treasurer to provide to Council, before March 31st, an itemized statement on remuneration and expenses paid in the previous year to each member of council and each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Discussion:

Section 284(2) of the Municipal Act stipulates that municipalities identify the By-Law under which the remuneration or expenses were authorized to be paid. Salary, expenses and benefits paid to Members of Council in 2024 were authorized by the following:

- Resolution 251-25 – COLA Adjustment
- Resolution 376-17 – Council Remuneration
- By-Law 7294-22 – Council Remuneration for the 2022-2026 Term
- By-Law 6398-14, as amended – Council Conferences, Training and Functions Policy
- By-law 6496-15 – Council Expense Policy

Benefits provided to members of Council include:

- Employer CPP costs
- Employer WSIB costs
- Employer EHT costs
- Accidental Death and Dismemberment
- Extended Health Benefits
- Dental Benefits
- Health Care Spending Account
- Employee Assistance Program

Conference and Other Expenses paid to Council members include reimbursement for:

- Mileage
- Telephone
- Internet
- Conferences, training and functions within Ontario
- Per diems for out-of-town events

The 2025 Statement of Remuneration and Expenses paid to Council and Local Boards that are appointed by Council are itemized in “Appendix A”.

The statement does not include any expenses paid to Council members by other associations, nor does the statement include any remuneration or expenses paid to the County’s representative (County Councillor) by the County of Renfrew.

Options:

The Statement of Remuneration is an annual requirement under the Municipal Act.

Policy Considerations:

As set out in this report.

Financial Considerations:

Remuneration and expenses for all members of Council and Local Boards are within the 2025 approved operating budget.

Meeting Dates:

N/A

Consultation:

N/A

Documents:

Appendix A – 2025 Statement of Remuneration and Expenses paid to Council and Local Boards

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

Appendix A

2025 Statement of Remuneration and Expenses Paid to Council and Local Boards

In accordance with the Municipal Act 2001, S.O. 2001, c.25, Section 284, the following is a statement of remuneration, as authorized by Council Resolution 251-25, 376-17, By-law 6398-14, By-law 7294-22 and By-law 6496-15, and expenses as authorized by Council paid to each member of Council for the 2025 year:

Members of Council	Remuneration	Benefits	Conference & Other Expenses
Mayor McGee	\$52,358.90	\$4,047.75	\$5,901.08
County Councillor Lynch	\$20,943.19	\$452.33	\$4,440.73
Councillor Cloutier	\$20,943.19	\$4,444.84	\$3,579.31
Councillor Burnette	\$20,943.19	\$6,669.57	\$1,380.00
Councillor Toner	\$20,943.19	\$1,490.24	\$2,648.16
Councillor Couper	\$20,943.19	\$2,164.47	\$3,922.24
Councillor Strike	\$16,889.63	\$5,830.56	\$1,569.27
Councillor Denault	\$1,493.56	\$116.51	\$742.85

The above expenses reflect remuneration paid to Members of Council for 2025, the third year of the term of council 2022-2026.

Committee of Adjustment	Remuneration
Murray Chown	\$300.00
Bradley Samuel	\$375.00
Peter Anas	\$375.00
Ted Strike	\$150.00



Town of Arnprior Staff Report

Subject: Proclamation for Invasive Species Week (February 23rd to March 1st, 2026)

Report Number: 26-02-23-03

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerk’s Office

Meeting Date: February 23rd, 2026

Recommendations:

That Council proclaim February 23rd to March 1st, 2026 as Invasive Species Week in the Town of Arnprior.

Background:

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 105 Elgin St W Arnprior, ON
Section 5.2.2 – Contact Person’s Name	Sheena Baum, A/Environmental Engineering Officer sbaum@arnprior.ca

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.3 – Name of Proclamation and Duration	Invasive Species Week February 23 rd to March 1 st , 2026
Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Invasive Species Week – February 23rd to March 1st, 2026

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Invasive Species Week (February 23rd to March 1st, 2026)

Whereas this February 23 to March 1, 2026, marks Invasive Species Awareness Week that has been recognized by municipalities, environmental groups and industry across Canada; and

Whereas Invasive Species Awareness Week is a national environmental campaign that builds awareness around the problems caused by invasive species which are non-native, aggressively spreading aquatic and terrestrial plants, animals, and pathogens; and

Whereas invasive species can impact the numerous natural heritage areas, shorelines, corridors, and recreational trails within in the Town of Arnprior including Bell Park, Nopiming Game Preserve, and Gillies Grove; and

Whereas the spread of invasive species poses risk to our local biodiversity, the health of our residents, and our infrastructure; and

Whereas we, as a municipality, are committed to acts of conservation for supporting our local biodiversity, both terrestrial and aquatic; and

Whereas we, as a municipality, will act against invasive species through a public education campaign aimed at community awareness and involvement in identifying, reporting and preventing the spread of invasive species. This year's themes include:

- Learning About Invasive Species
- Pathways of Spread
- Invasive Species Research and Science
- How You Can Prevent the Spread
- Reporting

Now Therefore I, Ted Strike, Deputy Mayor, do hereby proclaim February 23rd to March 1st, 2026, as Invasive Species Awareness Week in the Town of Arnprior and urge residents to learn about invasive species in our areas and take action to prevent their spread.

Ted Strike, Deputy Mayor
Town of Arnprior

**The Corporation of the
Town of Arnprior**

By-Law No. 7656-26

Being a By-Law to amend the Official Plan of the Town of Arnprior, being Amendment No. 10.

The Council of the Corporation of the Town of Arnprior in accordance with the provisions of Sections 17 and 21 of the Planning Act, 1990, hereby enacts as follows:

1. **That** Amendment No.10 to the Official Plan for the Town of Arnprior consisting of the attached text and Schedule "A" is hereby adopted.
2. **That** the Clerk is hereby authorized and directed to make application to the County of Renfrew for approval of Amendment No. 10 to the Official Plan for the Town of Arnprior.
3. **That** this By-law shall come into force and take effect on the day of its adoption.

Passed in open Council this 23rd day of February, 2026.

Ted Strike, Deputy Mayor

Kaila Zamojski, Town Clerk

This by-law is deemed to be adopted on _____, 2026

This Amendment No. 10 to the Official Plan for the Town of Arnprior which has been adopted by the Council of the Corporation of the Town of Arnprior is hereby approved in accordance with Section 17(34) of The Planning Act, 1990.

Date

Approval Authority

AMENDMENT NO. 10 TO THE OFFICIAL PLAN FOR
THE TOWN OF ARNPRIOR

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THE CONSTITUTIONAL STATEMENT

PART A - THE PREAMBLE does not constitute part of this amendment.

PART B - THE AMENDMENT consisting of Schedule "A", constitutes Amendment No. 10 to the Official Plan for the Town of Arnprior.

PART A - THE PREAMBLE

Purpose

To amend the policy for the lands shown on Schedule “A” attached hereto by adding site specific wording to the Official Plan to reduce the setback to a watercourse for new development from 30 meters from the high water mark to 15 meters from the high water mark for the section of Jedd Creek shown as “subject to C2.7.8” on Schedule “A” attached hereto, and from 30 meters from the high water mark to 20 meters from the high water mark for the section of Jedd Creek shown as “subject to C2.7.9” on Schedule “A” attached hereto to allow for development of the subject property for a residential subdivision.

Location

The lands affected by this amendment are located in the Town of Arnprior, and legally described as McNab Concession A, Part of Lot 5, Town of Arnprior, as shown on the Location Plan found in Appendix I.

The Subject property is approximately 22.19 hectares, with approximately 262 m of frontage on Division Street and 321 m of frontage on Baskin Drive West. There are currently some farm buildings on the subject property, proposed to be removed as part of the proposed development.

The subject property contains a portion of the Robert Scheel Award Drain which runs west to east across the property. The drain forms part of Jedd Creek.

The property is subject to a current subdivision application (File #: 47T24005) under the approval authority of the County of Renfrew. The application is currently under review for draft plan approval. The development as proposed would be on municipal water and sanitary services and would contain approximately 287 dwelling units, including a mix of single detached dwellings, townhouse dwellings and multi-unit dwellings. The concept plan in Appendix II shows the development as proposed.

Basis

Provincial Planning Statement, 2024

The Provincial Planning Statement (PPS) provides “policy direction on matters of provincial interest related to land use planning and development” and decisions on planning matters “shall be consistent with policy statements issued under the [Planning Act]” (PPS, 2024, pg. 2).

Section 2.1.6 of the PPS, 2024, states:

“Planning authorities should support the achievement of complete communities by:

a) accommodating an appropriate range and mix of land uses, housing options, transportation options with multimodal access, employment, public service facilities and other institutional uses (including schools and associated child care facilities, longterm care facilities, places of worship and cemeteries), recreation, parks and open space, and other uses to meet long-term needs;

- b) improving accessibility for people of all ages and abilities by addressing land use barriers which restrict their full participation in society; and
- c) improving social equity and overall quality of life for people of all ages, abilities, and incomes, including equity-deserving groups.”

The proposed Official Plan Amendment increases the number of lots which can be achieved in the proposed subdivision and facilitates development of the lots. Adequate greenspace is still provided within the proposed subdivision as a greenspace corridor along the watercourse and a municipal park.

Section 4.1 of the PPS provides policy direction for Natural Heritage and states the following:

“2. The diversity and connectivity of natural features in an area, and the long-term ecological function and biodiversity of natural heritage systems, should be maintained, restored or, where possible, improved, recognizing linkages between and among natural heritage features and areas, surface water features and ground water features.”

“5. Development and site alteration shall not be permitted in:

- a) significant wetlands in the Canadian Shield north of Ecoregions 5E, 6E and 7E1;
- b) significant woodlands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- c) significant valleylands in Ecoregions 6E and 7E (excluding islands in Lake Huron and the St. Marys River);
- d) significant wildlife habitat;
- e) significant areas of natural and scientific interest; and
- f) coastal wetlands in Ecoregions 5E, 6E and 7E1 that are not subject to policy 4.1.4.b),
unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions.”

The applicant has provided an Environmental Impact Study (EIS) prepared by Gemtec, dated October 22, 2025, which identifies that there is no loss of significant valleylands as a result of the reduced setback to watercourse requested and that the diversity and connectivity of the natural feature is retained.

Section 4.2 sets out policies for Water and states:

- “1. Planning authorities shall protect, improve or restore the quality and quantity of water by:
- a) using the watershed as the ecologically meaningful scale for integrated and long-term planning, which can be a foundation for considering cumulative impacts of development;
 - b) minimizing potential negative impacts, including cross-jurisdictional and crosswatershed impacts;
 - c) identifying water resource systems;
 - d) maintaining linkages and functions of water resource systems;
 - e) implementing necessary restrictions on development and site alteration

to:

1. protect all municipal drinking water supplies and designated vulnerable areas; and
 2. protect, improve or restore vulnerable surface and ground water, and their hydrologic functions;
- f) planning for efficient and sustainable use of water resources, through practices for water conservation and sustaining water quality; and
- g) ensuring consideration of environmental lake capacity, where applicable.”

The EIS submitted by the applicant in support of the OPA concludes that “The proposed setbacks along with the proposed stormwater management plan and pond provide sufficient protection for mitigating water quality impacts. The proposed setbacks and additional riparian planting provide sufficient protection for human disturbances and will enhance existing fish habitat conditions within Jed Creek by providing shade for cooling and additional structures and cover for fish habitat. The proposed setbacks are sufficient to protect habitat within the watercourse, limit disturbance of the native soils and removal of riparian vegetation.”

The County of Renfrew Official Plan

The County of Renfrew Official Plan Schedule B “Map 4 Natural Heritage Features” shows the watercourse of the subject lands as having significant valleylands. Section 2.2 (8) (f) sets out the following policies for valleylands:

“Valleylands are the natural area that occurs in a valley or other landform depression that has water flowing through or standing for some period of the year. Valleylands are identified on Schedule “B” to the Official Plan. Valleylands identified on Schedule “B” are illustrated as 30 metres from watercourses and may not all be significant. In some cases the Significant Valleylands may extend beyond the 30 metres illustrated on Schedule “B”.

Significant Valleylands are areas that are ecologically important in terms of features, functions, and contribute to the quality and biodiversity of the natural heritage system. Significant Valleylands often provide the important linkages connecting other natural heritage features. In some circumstances, Valleylands may also be associated with some natural hazards such as steep slopes or unstable soils (leda clays).

Depending on the scale and nature of a proposed development, a Planning Act application within or adjacent (within 120 metres) to Significant Valleylands may require an environmental impact study which demonstrates that there will not be a negative impact to the Valleylands.”

The applicant has provided an Environmental Impact Study prepared by Gemtec in support of the OPA application. The EIS states a “15 m setback on the west portion of Jed Creek, and the 20 m setback on the east portion of Jed Creek are proposed, resulting in a buffer area that will encompass the watercourse and

extents of the significant valleyland” and that “[f]or significant valleylands on-site, the setbacks described above are sufficient to protect the core habitat functions of the valleylands identified in Section 4”.

Section 2.2 (9) (b) sets out the following policies for Hazardous Slopes, Unstable Slopes, and Steep Slopes:

“Many of the river and stream corridors within the County possess sensitive marine clays and easily erodible soils which may become unstable and prone to failure when heavily saturated, particularly in the area between Arnprior and Pembroke where deposits of the Champlain Sea are present in the subsurface. Local Council, will require that development applications adjacent to these river and stream corridors be accompanied by a geotechnical study prepared by a qualified geotechnical engineer, indicating how development can be accommodated on the site.”

The application for OPA was accompanied by a Slope Stability Assessment prepared by GEMTEC, dated August 25, 2025. The Slope Stability Assessment concludes that “the Limit of Hazard Lands is located within the ‘no-development’ zone limits (i.e., the proposed 15 and 20 metre offsets from the high water mark of the watercourse, see Figure A.1), and therefore no development is currently proposed within the Limit of Hazard Lands”.

Section 2.2 (11) (b) states:

“Generally all buildings and structures and associated private waste disposal systems will be set back a minimum horizontal distance of 30 metres (or approximately 100 feet) from the normal high water mark of a water body. This requirement may be increased, or in very limited situations decreased. In the case of existing lots, where the setback cannot be met (parcel is a small size or has physical constraints), the setback shall be as remote from the high water mark as the lot will permit and, if applicable, from lands owned or legally utilized by Ontario Power Generation or other producers of hydro-electric power.

For existing lots of record, where a development is proposed to decrease the minimum 30 metre horizontal setback from the high water mark of a water body, a report, prepared by a professional, may be required that demonstrates the reduction is justified and that the development will not have a negative impact on the quality of the lake water, natural features, or neighbouring properties. The scope of the report should be such that its intent is not to justify an inappropriate encroachment closer to the high watermark than can otherwise be accommodated by an undersized lot. The study should identify existing constraints (lot size, topographical constraints), identify appropriate envelopes for dwelling and septic tile field as far back from the high water mark as is reasonably possible and suggest appropriateness of dwelling size (envelope) for the undersized subject lot.

New lots created through the consent or plan of subdivision process shall be a sufficient size to ensure that the new lot and retained lands can accommodate the proposed use with no decrease to the 30 metre water setback.”

The proposed Official Plan Amendment is required as the Town of Arnprior setback from watercourses applies to all development as defined not only to buildings and structures.

The proposed amendment is, in the opinion of Town of Arnprior staff, in keeping with the Official Plan policies of the County of Renfrew.

Town of Arnprior Official Plan

The subject lands are mainly designated Low/Medium Density Residential Area with an area of land designated Environmental Protection Area near Jedd Creek/the Robert Scheel Award Drain. As shown in Figure 1 below.

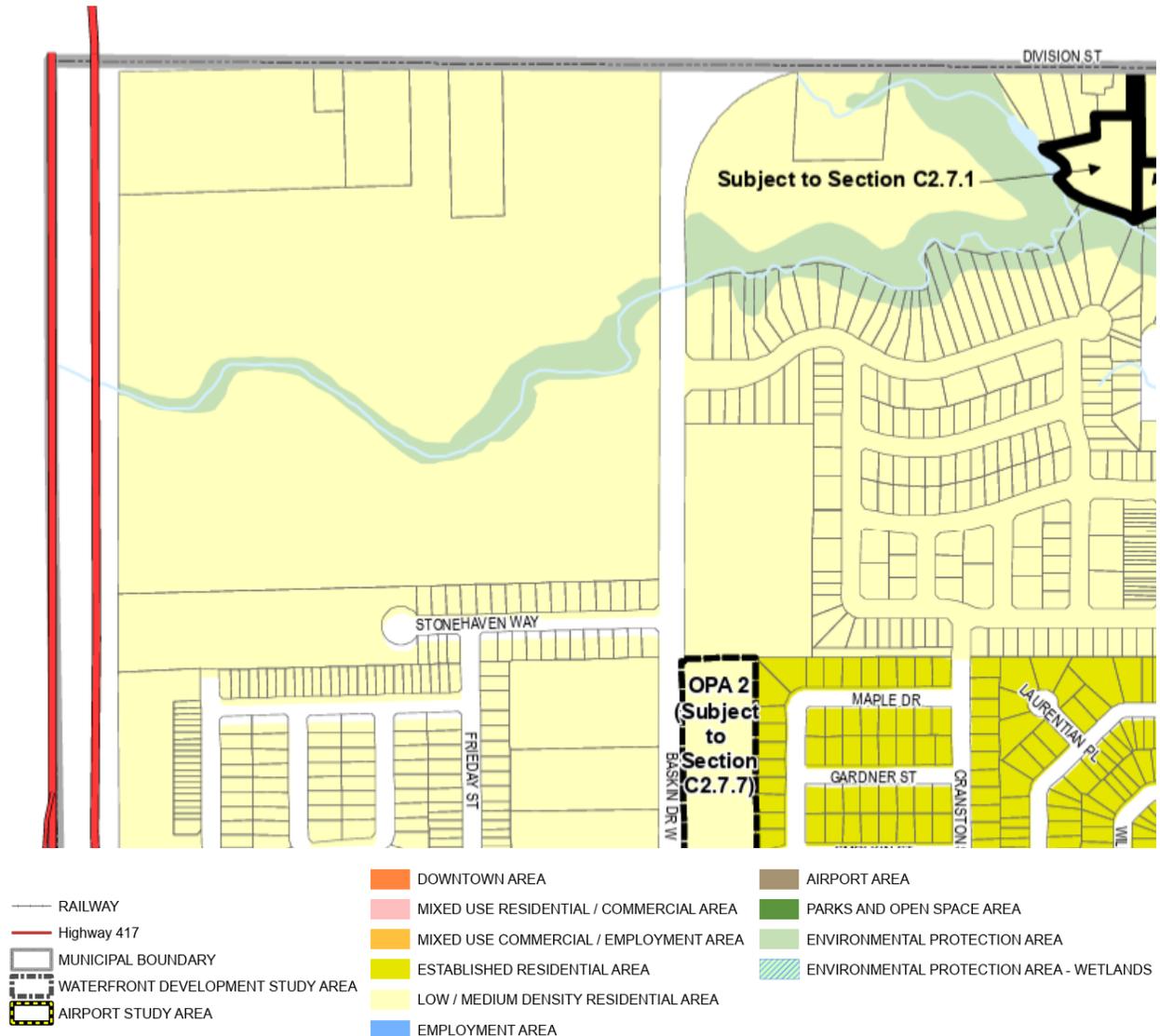


Figure 1: Section of Schedule “A” of the Town of Arnprior Official Plan showing the designation of the subject and surrounding properties

The intent of the Low/Medium Density Residential Area designation in the Town of Arnprior Official Plan is to provide opportunities for a range of new housing types to meet the Town’s projected housing needs while permitting complementary and compatible land uses such as community facilities and open spaces. Permitted uses include single-detached dwellings, semi-detached dwellings, townhouse dwellings, low-rise apartments buildings (maximum height 6 storeys), additional dwelling units, hoe businesses, bed and breakfast establishments, and day nurseries and local institutional uses. The dwelling unit types as proposed in the subdivision application and shown on the concept plan in Appendix II are in keeping with the policies and permitted uses in the Low/Medium Density Residential Area designation.

Lands designated Environmental Protection Area are “lands that have been identified as having some environmental sensitivity to development...” (Town of Arnprior, Official Plan, section C9.1). Permitted uses in the Environmental Protection Area are limited to uses connected with the conservation of water, soil, wildlife and other natural resources. The intent of these lands is to protect these features for the long term. Figure 2 below shows the extent of the Environmental Protection Area designation (shown in teal) in relation to the proposed reduced setbacks to watercourse (shown in black).

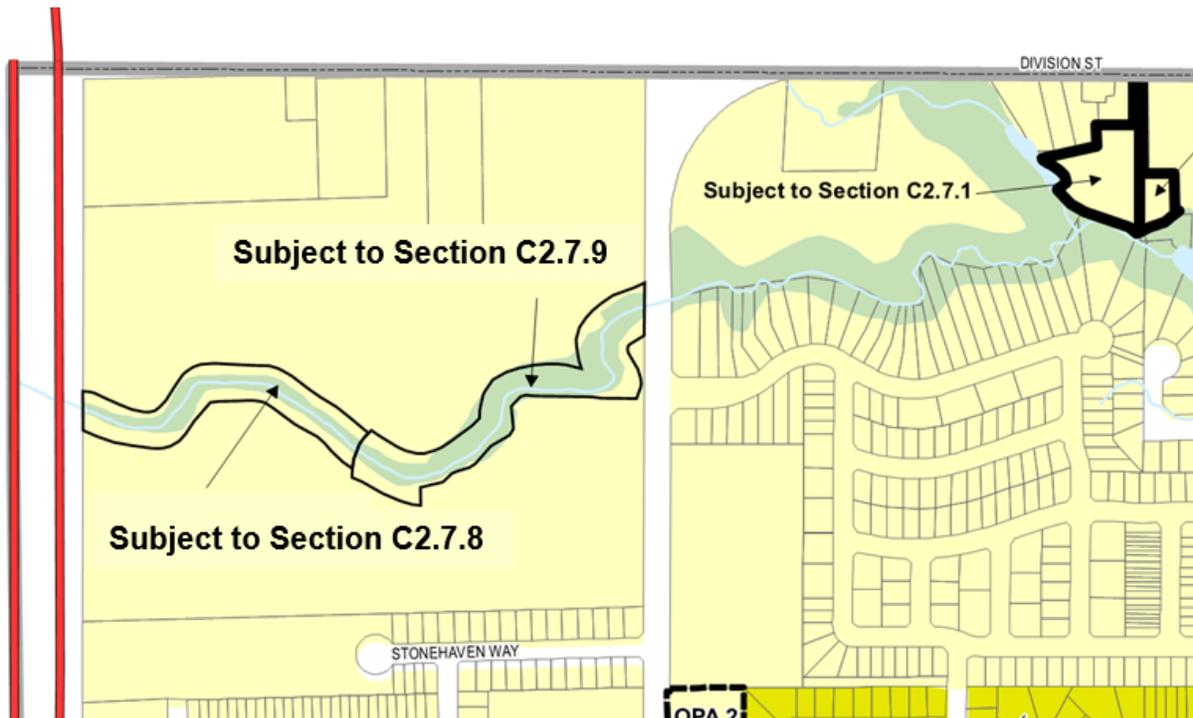


Figure 2 Extent of the Environmental Protection Area designation compared to the proposed setbacks from watercourse

Section 13.2 of the Town of Arnprior Official Plan, Interpretation of Land Use Designation Boundaries, policy a) states “It is recognized that the boundaries of the Environmental Protection Area designation are imprecise and subject to change without the need for amendment to this Plan.”

The applicant has submitted an Environmental Impact Study in support of the OPA which refined the boundaries of the natural area requiring protection. The EIS concluded that “a 15 m setback from the ordinary high water mark on the west side of the proposed road crossing, and a 20 m setback from the ordinary high water mark on the east side of the proposed road crossing is proposed, resulting in a 30 m wide corridor and a 40 m wide corridor that will encompass the watercourse and extents of the significant valleyland,...”.

Section D1.7 of the Town of Arnprior Official Plan, Significant Valleylands, states “Significant valleyland areas have not been identified on Schedule C. However, and for the purposes of this policy, significant valleylands are associated with the Jedd Creek, the Madawaska River and the Ottawa River.”

Section D1.2 of the Town of Arnprior Official Plan, Natural Heritage Resources, Development and Site Alteration, includes the following policy:

“b) Development and site alteration shall not be permitted in the following features unless it has been demonstrated that there will be no negative impacts on the natural features or their ecological functions:

- i) Significant woodlands;
- ii) Significant valleylands;
- iii) Significant wildlife habitat; and,
- iv) Significant Areas of Natural and Scientific Interest.”

The EIS concluded that “a 15 m setback from the ordinary high water mark on the west side of the proposed road crossing, and a 20 m setback from the ordinary high water mark on the east side of the proposed road crossing is proposed, resulting in a 30 m wide corridor and a 40 m wide corridor that will encompass the watercourse and extents of the significant valleyland, as such no direct loss of significant valleylands is anticipated as a result of the proposed development”.

Section D1.9 of the Town of Arnprior Official Plan, Fish Habitat, identifies that all watercourses have the potential to be fish habitat. Section D1.11 of the Town of Arnprior Official Plan, Adjacent Lands, identifies that adjacent lands to fish habitat are lands within 120 m of fish habitat and that “No development or site alteration shall be permitted on these adjacent lands unless the ecological function of the adjacent lands has been evaluated and it has been demonstrated, through an Environmental Impact Study (EIS), that there will be no negative impact on the natural features or their ecological functions.”

The applicant has submitted an Environmental Impact Study in support of the OPA which recommended “[i]n consideration of fish habitat, and the nature of the proposed development GEMTEC proposes a 15 m setback from the ordinary high water mark for the lands west of the proposed culvert crossing, and a 20 m setback from the ordinary high water mark for the lands east of the proposed culvert crossing” and naturalized plantings and landscaping within the buffer to enhance fish habitat within the creek.

Section D5.1 of the Town of Arnprior Official Plan, Natural Hazards – Where Development Shall Generally be Directed, states, “Development shall generally be directed to areas outside of hazardous lands adjacent to river, stream and small inland lake systems which are impacted by flooding hazards and/or erosion hazards; and, hazardous sites.”

The applicant has submitted a Slope Stability Assessment in support of the OPA which concludes “The results of the slope stability assessment indicate that the Limit of Hazard Lands is located within the ‘no-development’ zone limits (i.e., the proposed 15 and 20 metre offsets from the high water mark of the watercourse, see Figure A.1), and therefore no development is currently proposed within the Limit of Hazard Lands.”

Section D1.13 of the Town of Arnprior Official Plan, Watercourse and Surface Water Features, includes the following policies:

- “a) It is the intent of this Plan to recognize the importance of the ecological function of all watercourses and surface water features, and their associated floodplains, valleys and stream corridors, which can serve as key components and linkages in the Town’s natural heritage system. Watercourses and surface water features are generally shown on the schedules to this Plan.
- b) The Town encourages the regeneration of natural areas near watercourses and surface water features and the protection of headwater areas for maintaining natural hydrological processes within a watershed.
- c) For new lot creation, **development**, including the septic system tile bed, must be set back a minimum of 30 meters from the high water mark of a watercourse with non-disturbance of the native soils and very limited removal of shoreline vegetation.”

Section F13.7 of the Town of Arnprior Official Plan, Definitions, defines development as, “the creation of a new lot, a change in land use, or the construction of buildings and structures requiring approval under the Planning Act, but does not include: a) activities that create or maintain infrastructure authorized under an environmental assessment process; b) works subject to the Drainage Act.”

The proposed subdivision lots meet the definition of development as per the Town of Arnprior Official Plan and therefore the 30 m setback to new lots applies. The requested OPA is to reduce the setback from the normal highwater mark from 30 meters to 20 m and 15 m as shown on Schedule A of the attached amendment.

Based on Section D1.13 a) and b) the intent of the Official Plan policies regulating development within 30 of the high watermark of a watercourse is to recognize, protect and regenerate the ecological function of watercourses and valley and stream corridors. The EIS submitted in support of the OPA concludes that “a 15 m setback from the ordinary high water mark on the west side of the proposed road crossing, and a 20 m setback from the ordinary high water mark on the east side of the proposed road crossing is proposed, resulting in a 30 m wide corridor and a 40 m wide corridor that will encompass the watercourse and extents of the significant valleyland, as such no direct

loss of significant valleylands is anticipated as a result of the proposed development”.

In the opinion of staff, the OPA does not meet the 30 meter setback from a watercourse as set out in section D1.13 c), however, based on the conclusion of the EIS it does meet the intention of the policies regarding watercourses and surface water feature setbacks in policies D1.13 a) and b).

PART B - THE AMENDMENT

All of this part of the document entitled Part B - The amendment, consisting of the following text and Schedule 'A' constitutes Amendment No. 10 to the Official Plan for the Town of Arnprior.

Details of the Amendment

The Official Plan is amended as follows:

- (1) Schedule "A" of the Official Plan is hereby amended by adding the following notes to the lands legally described as McNab Concession A, Part of Lot 5, Town of Arnprior, as shown on the attached Schedule "A":
"Subject to Section C2.7.8" and "Subject to Section C2.7.9"
- (2) A new subsection C2.7.8 and C.7.9 is added following to subsection C2.7.7, in the Town of Arnprior Official Plan:

Section C2.7.8 400 Division Street

Despite Section D1.13, new lot creation and development must be set back a minimum of 15 metres from the high water mark of Jedd Creek as determined by an EIS provided through a development application for the Subject Site.

Section C2.7.9 400 Division Street

Despite Section D1.13, new lot creation and development must be set back a minimum of 20 metres from the high water mark of Jedd Creek as determined by an EIS provided through a development application for the Subject Site.

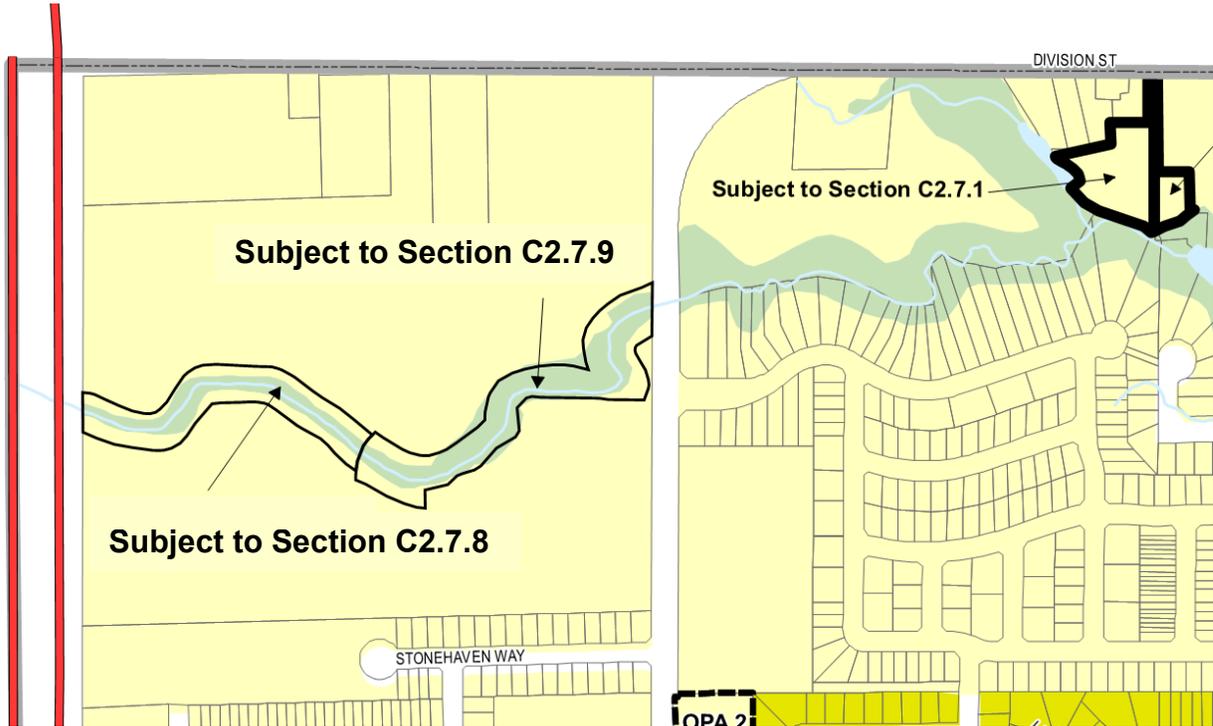
Implementation and Interpretation

The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan for the Town of Arnprior.

SCHEDULE "A"

Note: This schedule forms part of Amendment No. 10 to the Official Plan for the Town of Arnprior and must be read in conjunction with the written text.

This schedule represents an excerpt from the Official Plan document.



**Appendix II
Development Concept Plan**

(see attached)

**Appendix III
Minutes of Public Meeting, February 23, 2026**

TO BE ADDED WHEN SIGNED

**Appendix IV
Consultation Responses Received**



ARNPRIOR

Resolution of Support – Re-Nature Foundation & RCCDSB

Whereas the Town of Arnprior has the following interest: Improving schoolyards by creating outdoor learning spaces and tree canopy environments; and

Whereas the Re-Nature Foundation is undertaking the “Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature” program, which will be building outdoor learning spaces and planting trees at the elementary schools with the Renfrew County Catholic District School Board.

Now Therefore Be It Resolved that the Council of the Town of Arnprior acknowledges and supports the funding opportunity from the Federation of Canadian Municipalities’ “Growing Canada’s Community Canopies” initiative for the “Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature” program, which will be building spaces and planting trees at the elementary schools in Renfrew County Catholic District School Board, in partnership with the Town of Arnprior; and

That the Council of the Town of Arnprior also recognizes that the lifetime contribution from the “Growing Canada’s Canopies” initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs; and

That if approved, this project will be counted towards that lifetime limit.



Re-Nature And RCCDSB Are Working Together!

February 4th, 2026

Mayor Lisa McGee & Council
Town of Arnprior
105 Elgin St. West
Arnprior, Ontario K7S 0A8

Dear Mayor McGee,

Re-Nature Foundation is looking forward to working on more projects in Renfrew County School yards. We are very excited to announce that our outdoor learning spaces project will now include work with the Renfrew County Catholic District School Board (RCCDSB)!

We'll be working together to create forested spaces with outdoor classroom features in several more local schools, including in The Town of Arnprior.

We are **not** asking the municipality to provide funding.

The funding will come directly from the Federation of Canadian Municipalities Green Municipal Fund. But as part of the application process, we must demonstrate proof of council support. To that end we have provided a resolution text, attached below.

Please also find a short introduction to the project, which will be familiar to council members due to our work last summer in funding the work with the public school board. There are also two letters of support, from Re-Nature Foundation's board and the RCCDSB's Director of Education, Mark Searson.

Thank you to the Mayor and Council for supporting this project. We look forward to working with the RCCDSB to give the students and community a new place to spend time outside under the trees!

Jamie Thomson
Director of Development,
Re-Nature Foundation.



Resolution of Support Text:

Whereas, The Town of Arnprior has the following interest: Improving our schoolyards by creating outdoor learning spaces and tree canopy environments; and

Whereas, The Re-Nature Foundation is undertaking the "Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature" program, which will be building outdoor learning spaces and planting trees at the elementary schools with the Renfrew County Catholic District School Board.

Now Be it Resolved that the Council of **The Town of Arnprior** acknowledges and supports the funding opportunity from the Federation of Canadian Municipalities' "Growing Canada's Community Canopies" initiative for the "Growing Renfrew County Catholic District School Board Schoolyard Canopies with Re-Nature" program, which will be building learning spaces and planting trees at the elementary schools in Renfrew County Catholic District School Board, in partnership with **The Town of Arnprior**.

And that Council also recognizes that the lifetime contribution from the "Growing Canada's Community Canopies" initiative will not exceed \$10 million for tree planting within our municipality, inclusive of a maximum contribution of \$1 million for infrastructure activity costs, and that if approved this project will be counted towards that limit.



Growing RCCDSB Schoolyards Canopy with Re-Nature

The 'Growing RCCDSB Schoolyards Canopy with Re-Nature' Program aims to enrich the educational experience for children within the Renfrew County Catholic District School Board through the creation of outdoor learning spaces and the planting of tree canopies.

Our Goal: Every school in Canada will have its own forest and outdoor learning space, and every teacher will have the support they need to use it.

For more information, please view [Your School & Re-Nature Foundation](https://www.renature.org/) at <https://www.renature.org/>



Our Approach to funding projects in Renfrew County:

Our collaborative partnership with the school board will allow us to apply for federal funding under the Federation of Canadian Municipalities' "Growing Canada's Community Canopies" (GCCC) program. This program offers a 50% match for our tree planting costs, and will enable us to establish vital green infrastructure, enhancing staff and student well-being, and providing invaluable hands-on learning environments for the next generation.

Re-Nature's work will be funded in part by federal grant programs, but Re-Nature will also provide funding and bring outside funders on board to complete the funding of the projects.

Included Materials:

With this package you will find the following elements:

- An introduction to Re-Nature, the program, our work & goals.
- An example site plan and list of features planned for the school sites.



Municipal Council Resolutions

The Federation of Canadian Municipalities (FCM) delivers the Green Municipal Fund (GMF), a program funded by the Government of Canada that supports municipal sustainability. A specific initiative under the GMF is “Growing Canada’s Community Canopies” (GCCC), which provides funding and resources for communities to enhance their forests.

To be eligible for the “Growing Canada’s Community Canopies” grant program, applicants must provide a resolution drafted and adopted by each municipal council partnering on the project.

The scope of our initiative:

- Re-Nature is applying for a tree-planting grant from the federally funded program.
- Re-Nature is requesting \$50,000 in federal grant support per school site.
- Re-Nature is asking the council to acknowledge that the funding we receive will be part of the maximum \$10M allowed within each municipality.
- The federal grant support will significantly reduce the cost of the integrated forest which is an important part of the successful outdoor learning environments we intend to build for the schools.

Site Plan and Feature List

We've provided an example project site plan to illustrate what all the school sites included in the initiative will get, and how outdoor learning features might be distributed across a site to encourage student-led gathering and spark moments of experiential learning.

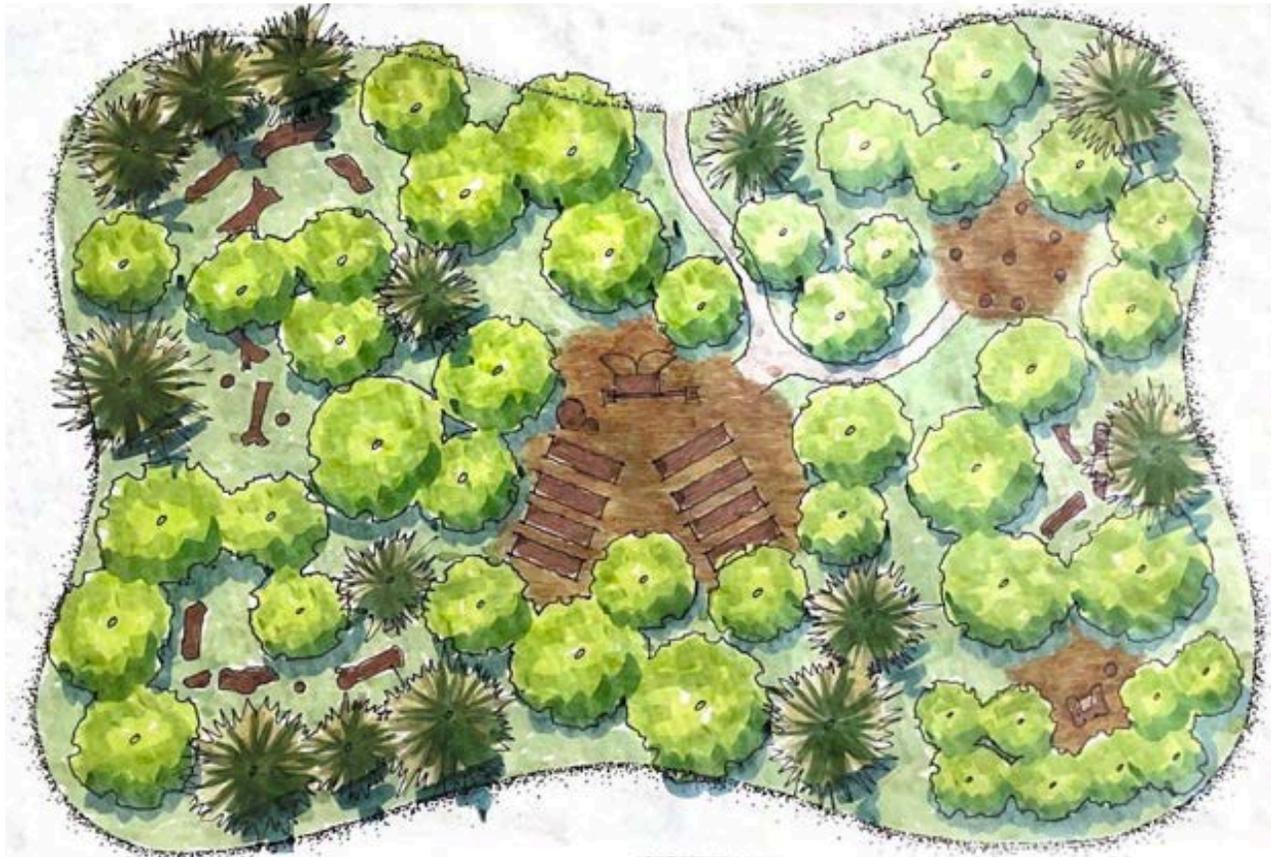
Multiple Zones

A 7500-8500 sq. ft. site can support several multi-use learning zones, each with a focal point supporting various pedagogical approaches. Features are spaced to allow for full-class and group activities without excessive distraction from other zones.

- blackboard with curriculum cabinet & teacher station, with seating for 20-30 students
- a talking circle for up 5-10 students
- one-to-one seating pockets for teacher-student mentoring
- multiple informal seating arrangements using reclaimed local logs in ecological restoration zones

“**Ecological Restoration**” zones make the most of the available space. These are informal areas equipped with large logs (18-inches in diameter) for seating, student-led learning or simply for play. Some of these logs will be cut into additional stools to help create more points of interest throughout the zones. The features in these areas will help focus student social interaction and they’ll also contribute to the forest environment as they eventually become part of the soil of the site.

Example Project Plan:



Key Features of the Outdoor Learning Spaces

The pedagogical foundation of this site plan emphasizes experiential and inquiry-based learning. The focal points and zones are framed by trees, which provide shade, habitat, and the living backdrop for the spaces. These natural elements are accompanied by features meant to enhance learning and play:

- 1 post-mounted blackboard with curriculum cabinet secured to the blackboard posts
- 8 milled benches
- 1 teacher station
- 8 sculpted stump seats
- 1 carved chair or spiral bench
- 100 linear feet of Ecological Restoration logs. (18-inch diameter logs up to 8 feet long), scattered across the zones to serve as seating, incidental focal points and group work. Some cut into stump stools.
- 50 or more single stem and multi-stem trees



An introduction to Re-Nature's Philosophies.

A Schoolyard... Or A Parking Lot?



If more of our schoolyards aren't shaded by resilient forest in the next ten years, it will simply be too hot for the kids to be outside.

Our children deserve better.

To thrive, a regenerative forest requires a minimum of 15 square feet per daily student user. While more is better, for most schools in Canada, this equates to 50 single and multi-stemmed trees covering 7500-8500 square feet per schoolyard forest.

Re-Nature's Four Guiding Principles:

Teachers will take their children outside if there is a forest to provide shade, a classroom to teach in, a mentor to lean on, and a curriculum to teach.





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Pembroke, Ontario
K8A 5P1
1-800-267-0191
(613) 735-1031
FAX: (613) 735-2649
www.rccdsb.ca

February 2, 2026

Mayor Lisa McGee & Council
Town of Arnprior
105 Elgin St. West
Arnprior, Ontario K7S 0A8

Dear Mayor McGee,

On behalf of the Renfrew County Catholic District School Board (RCCDSB), I am writing to express support for our upcoming program, **“Growing RCCDSB Schoolyard Canopies with Re-Nature”** in partnership with Renature Foundation.

We are currently endorsing a Re-Nature application to the Federation of Canadian Municipalities’ (FCM) “Growing Canada’s Community Canopies” initiative. This funding is vital to our goal of planting trees and constructing natural outdoor learning spaces across our school properties in Renfrew County.

This initiative is designed to create unique and inspiring environments for our students. By transforming our schoolyards, we aim to:

- Provide valuable outdoor learning opportunities and improved conditions for school communities.
- Significantly enhance the green space and tree canopy within our wider communities.
- Ensure that our school properties become a regenerative part of the natural landscape.

As the landowners, the RCCDSB has fully affirmed our commitment to planting these trees and maintaining the forest as it grows. However, the success of our application to the FCM relies heavily on demonstrating strong community backing including a Resolution of Support from the Municipal Council, required to unlock the federal funding for the tree planting program.

We would be honoured to include this Resolution of Support from the Town of Arnprior in our application package. Your endorsement would signal to the Federation of Canadian Municipalities that this project aligns with the values and environmental goals of the broader Renfrew County community.

We are an inclusive Catholic learning community called to love unconditionally and educate hearts and minds in the way of Christ.

If you have any questions regarding the specific sites or the Re-Nature partnership, please do not hesitate to contact our Project Lead, Jillian Rizzuto at 613-735-1031, ext. 340 or at jillian.rizzuto@rccdsb.ca .

Thank you for your time and for your continued partnership in supporting our students and our environment.

Sincerely,



Mark Searson
Director of Education



Confirmation of Project Support with Renfrew County Catholic District School Board

January 29th, 2026

To Whom It May Concern,

As Founder and Director of the Re-Nature Foundation, I confirm our full organizational support for the Growing Canada's Community Canopies (GCCC) grant application in partnership with the Renfrew County Catholic District School Board. Please consider this letter a formal confirmation of our commitment and readiness to cooperate in this initiative.

The GCCC program resonates with Re-Nature's mission to create inclusive, climate-resilient community spaces that provide children with direct, daily access to nature. This project supports tree planting, encourages environmental stewardship and provides children with more opportunities to spend productive learning time outside.

The proposed planting site will include a minimum of 50 trees, along with natural log features to support programming, environmental literacy, and connection. The regenerative forest system will grow into permanent infrastructure and become a beloved part of the community—restoring biodiversity, improving soil and air quality, and contributing to stormwater management & heat island effect mitigation.

Re-Nature's delivery model includes mentorship and training for teachers, program staff, and facilities personnel to ensure long-term care and essential time spent in the regenerative forest and outdoor activity space. We will also provide resources and continued professional learning that equip communities to integrate nature into their programming and stewardship practices.

Re-Nature Foundation looks forward to delivering this work in close cooperation with Renfrew County Catholic District School Board. We are prepared to meet the environmental, program, and community-building goals of the GCCC program in this undertaking.

Sincerely,

Adam Bienenstock
Founder & Business Director at Re-Nature Foundation



Municipal Grant Request (In Kind) – Arnprior & District Quilters Guild

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior & District Quilter’s Guild; and

Whereas the Arnprior & District Quilter’s Guild is an eligible organization under the Municipal Grants Policy as they support the community through fostering interest, awareness, and education in the area of quilting and creating charity projects that benefit the community.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Arena Slab and Community Hall rental fees on May 29th, 30th, and 31st, 2026, (value of approximately \$3,045 plus HST) for their Quilt Show; and

Further That the Arnprior & District Quilter’s Guild be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.



Municipal Grant Request (In Kind) – Arnprior & District Quilters Guild

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Prior Chest Nuts; and

Whereas the Prior Chest Nuts is an eligible organization under the Municipal Grants Policy as they support the community through providing support to those who have been touched by breast cancer in the community.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Pool rental fees on April 11th and April 26th, 2026, (value of approximately \$232 plus HST) for their event; and

Further That the Prior Chest Nuts be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event.