



ARNPRIOR

**Town of Arnprior
Accessibility and Age Friendly Advisory Committee Meeting**

Date: Wednesday, April 1st, 2026

Time: 6:30 PM

Location: Town Hall, Council Chambers, Arnprior, ON

- 1. Call to Order**
- 2. Roll Call**
- 3. Land Acknowledgement**
- 4. Adoption of Agenda**
- 5. Disclosures of Pecuniary Interest**
- 6. Adoption of Previous Minutes**
 - a) **Committee Minutes – November 19th, 2025** (Page 1-3)
- 7. Presentations / Delegations**
 - a) Sensory Friendly Programming Discussion, Emily Stovel, Manager of Culture/Curator
 - b) World Autism Awareness Day Information, Kaila Zamojski, Town Clerk/ Kaitlyn Wendland, Deputy Clerk
 - c) Older Adults Club Information Discussion, Graeme Ivory, Director of Recreation
 - d) Election Accessibility Discussion, Kaila Zamojski, Town Clerk
- 8. Matters Tabled / Deferred / Unfinished Business**
- 9. Staff Reports (by Department)**
- 10. New Business**
 - a) Roundtable Discussion
- 11. Adjournment**

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1818. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, CAO, Town Staff, Committee Members



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**Minutes of the Accessibility and Age Friendly Advisory Committee Meeting
November 19th, 2025
6:30 PM
Council Chambers – Town Hall**

Committee and Staff Attendance

Committee Members Present (In-Person):

Tom Burnette, Vice Chair

Committee Members Present (Electronic):

Sharon Law, Committee Member

Sarah Tait, Committee Member

Committee Members Absent:

Amanda Deschamps, Committee Member

Town Staff Present:

Kaila Zamojski, Town Clerk

Kaitlyn Wendland, Deputy Clerk

Patrick Foley, Engineering Officer

1. Call to Order

Tom Burnette, Vice Chair, called the meeting to order at 6:31 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present except Amanda Deschamps.

3. Land Acknowledgment

Tom Burnette, Vice Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 016-25
Moved by Sarah Tait
Seconded by Sharon Law

Be It Resolved That the agenda for the Accessibility and Age Friendly Advisory Committee Meeting dated Wednesday, November 19th, 2025, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 017-25
Moved by Sarah Tait
Seconded by Sharon Law

Be It Resolved That the minutes for the September 3rd, 2025, Accessibility and Age Friendly Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

a) Robert Simpson Park Refresh, Patrick Foley, Engineering Officer

Patrick Foley, Engineering Officer, provided the Committee with an overview of the public consultation information for the Robert Simpson Park Refresh. Staff asked the Committee for their feedback on the design options.

Discussion ensued amongst Committee Members with the following being a summary:

- Members indicated that they had already submitted feedback on the project through other avenues.
- Highlighted that playground option two was the only design that has rubber play base into the play structure which the Committee liked.
- Requested that the accessible swings be placed closest to the accessible surface to support ease of access.
- Indicated features that would support accessibility in the new washroom design including benches, changing tables, and grab bars.
- Indicated the need to increase the amount of accessible parking spots at the park.
- Staff indicated that there will be lighting throughout the park.
- The Committee supported the inclusion of shade structures and highlighted their importance for accessible play.

Vice Chair Tom Burnette thanked staff for his presentation.

b) Multi-Year Accessibility Plan Status Report and Plan Refresh Discussion, Kaitlyn Wendland, Deputy Clerk

Kaitlyn Wendland, Deputy Clerk, and Kaila Zamojski, Town Clerk, provided the Committee with the Draft Multi-Year Accessibility Plan Status Report and asked for input from Members. There was no further input from Committee Members, as their feedback had been incorporated throughout the report.

Kaitlyn Wendland, Deputy Clerk, and Kaila Zamojski, Town Clerk, noted to the Committee that staff are working on the new Multi-Year Accessibility Plan and will be seeking their feedback on the draft plan early in the new year.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

None

11. Adjournment

Resolution Number 018-24

Moved by Sarah Tait

Seconded by Sharon Law

That the Accessibility and Age Friendly Advisory Committee adjourn at 7:44 PM.

Resolution Carried