



Town of Arnprior
Regular Meeting of Council Agenda
Date: Monday, April 13, 2026
Time: 6:30 p.m.

Location: Council Chambers – 105 Elgin Street West, Arnprior

1. **Call to Order**
2. **Roll Call**
3. **Land Acknowledgement Statement**
4. **Adoption of Agenda (Additions / Deletions)**
5. **Disclosures of Pecuniary Interest**
6. **Question Period**
7. **Adoption of Minutes of Previous Meeting(s) (Except Minutes of Closed Session)**
 - a) **Regular Meeting of Council – March 23, 2026** (Page 1-16)
8. **Awards / Delegations / Presentations**
 - a) **Delegation:**
 - i) **Just Good Compost** (Page 17-19)
 - b) **Presentation:**
 - i) **Fire Department Update**, Fire Chief (Page 20-65)
 - ii) **Museum Draft Strategic Plan**, Manager of Culture/Curator (Page 66-90)
9. **Public Meetings**
10. **Matters Tabled / Deferred / Unfinished Business**
11. **Notice of Motion(s)**
 - a) **Winter Sidewalk Maintenance Service Level Review**, Councillor Chris Couper (Page 91)

12. Staff Reports

- a) **Council Remuneration**, General Manager of Client Services/Treasurer (Page 92-98)
- b) **Election Information Report**, Town Clerk (Page 99-106)
- c) **Proclamation – Earth Day (April 22, 2026)**, Deputy Clerk (Page 107-109)
- d) **Proclamation – Community Living Month (May 2026)**, Deputy Clerk (Page 110-113)

13. Committee Reports and Minutes

- a) **Mayor's Report**
- b) **County Councillor's Report**
- c) **Committee Reports and Minutes**
 - i) **Council Remuneration Ad-hoc Committee – May 14, 2025** (Page 114-116)
 - ii) **Council Remuneration Ad-hoc Committee – October 22, 2025** (Page 117-119)
 - iii) **Environmental Advisory Committee – November 17, 2025** (Page 120-123)
 - iv) **Environmental Advisory Committee – December 17, 2025** (Page 124-126)
 - v) **Accessibility & Age Friendly Advisory Committee – November 19, 2026** (Page 127-129)
 - vi) **Culture & Diversity Advisory Committee – March 2, 2026** (Page 130-133)

14. Correspondence & Petitions

- a) **Correspondence**
 - i) Correspondence Package I-26-APR-07
 - ii) Correspondence Package A-26-APR-05

15. By-laws & Resolutions

- a) **By-laws**
 - i) **By-law No. 7663-26 – Repeal Acting Deputy Treasurer (K. Eastman)** (Page 134)
 - ii) **By-law No. 7664-26 – Dedicated Gas Tax Funds for Public Transportation Agreement** (Page 135-139)

b) Resolutions

- i) Amend 2026 Calendar of Meetings – Inaugural Meeting Date November 16, 2026 (Page 140)**
- ii) Resolution of Support – Renfrew County District School Board – Protecting Local Voice in Public Education (Page 141)**
- iii) Municipal Grant Request (In-Kind) – Arnprior & Area Physician Recruitment Committee (Page 142)**

16. Announcements

17. Closed Session

18. Confirmatory By-law

By-law No. 7665-26 to confirm the proceedings of Council

19. Adjournment

Please Note: Please see the [Town's YouTube channel](#) to view the live stream. The meeting will be uploaded to YouTube for future viewing.

The agenda is made available in the Clerk's Office at the Town Hall, 105 Elgin Street West, Arnprior and on the Town's [website](#). Persons wishing to receive a print item on the agenda by email, fax, or picked up by hand may request a copy by contacting the Clerk's Office at 613-623-4231 ext. 1817. The Agenda and Agenda items will be prepared in an accessible format upon request.

Full Distribution: Council, C.A.O., Managers and Town Administrative Staff and Town Website



ARNPRIOR

Minutes of Council Meeting March 23rd, 2026, 6:30 PM

Town Hall, Council Chambers – 105 Elgin St. W. Arnprior, ON.

Council and Staff Attendance

Council Members Present:

Mayor Lisa McGee
County Councillor Dan Lynch
Councillor Ted Strike
Councillor Tom Burnette
Councillor Lynn Cloutier
Councillor Chris Toner
Councillor Chris Couper

Town Staff Present:

Robin Paquette, CAO
Kaila Zamojski, Town Clerk
Jennifer Morawiec, GM Client
Services/Treasurer
Kaitlyn Wendland, Deputy Clerk
John Steckly, GM Operations
Sheena Baum, A/Environmental Engineer
Alix Jolicoeur, Manager of Community
Services/Planner
Kelly Vieira, Client Services Coordinator

Council Members Absent:

1. Call to Order

Mayor Lisa McGee called the Regular Council Meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of Council being present.

3. Land Acknowledgement

Mayor Lisa McGee asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of the Agenda (Additions/Deletions)

Resolution Number 069-26

Moved by Chris Couper

Seconded by Tom Burnette

Be it Resolved That the agenda for the Regular Meeting of Council dated Monday, March 23rd, 2026, be adopted.

Resolution Carried

5. Disclosures of Pecuniary Interest

None

6. Question Period

None

7. Adoption of Minutes of Previous Meeting(s)

Resolution Number 070-26

Moved by Dan Lynch

Seconded by Chris Toner

That the minutes of the Regular Meeting of Council listed under Item 7(a) on the agenda be adopted (Regular Meeting of Council – March 9, 2026).

Resolution Carried

8. Awards/Delegations/Presentations

a) Delegations

i. Renfrew County Road Supervisors Association (RCRSA)/2026 Association of Ontario Road Supervisors (AORS) Municipal Trade Show

Chris Mantha from the Renfrew County Road Supervisors Association (RCRSA) and Board Member of Association of Ontario Road Supervisors (AORS) provided Council with an overview of the presentation included in the agenda package, providing information to showcase the upcoming AORS Trade Show taking place in the Town of Petawawa this year on June 3-4, 2026.

Mayor McGee and Members of Council thanked Mr. Mantha for the information and his presentation.

b) Presentations

i. Council Remuneration Committee – 2026-2030 Council Remuneration Recommendation

Members of the Council Remuneration Committee provided Council with an overview of the presentation included in the agenda package.

Discussion ensued among Members of Council resulting in Council requesting staff to bring forward a report at the next meeting to provide:

- Specific breakdown of the current compensation.
- Details on OMERS.
- Information on the Honorarium policy as well as an options review for honorariums for the Deputy Mayor in the event of an extended absence of the Head of Council.
- Comparator charts.
- Summary of duties and responsibilities for all positions, including the duties from the County for the Deputy Mayor position.

Mayor McGee and Council thanked the Council Remuneration Committee for their work and for providing their recommendations.

9. Public Meetings

None

10. Matters Tabled/Deferred/Unfinished Business

None

11. Notice of Motion(s)

None

12. Staff Reports

a) Support for Rural Eastern Ontario Affordable Housing Pipeline, Alix Jolicoeur, Manager of Community Services/Planner

Resolution Number 071-26

Moved by Lynn Cloutier

Seconded by Chris Couper

That Council authorizes the Mayor to sign the letter of support for the rural Eastern Ontario housing pipeline to be submitted to Cahdco for inclusion with their application to Build Canada Homes for federal funding to support regional affordable housing development in Eastern Ontario.

Resolution Carried

b) Official Plan Amendment No. 10 (OPA-10) Application – 400 Division Street, Manager of Community Services/Planner

Resolution Number 072-26

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council pass a by-law approving Amendment No.10 to the Official Plan for the Town of Arnprior as requested; and

Further That the Clerk is hereby authorized and directed to make application to the County of Renfrew for approval of Amendment No. 10 to the Official Plan for the Town of Arnprior; and

Further That Council has considered all written and oral submissions received on this application, the effect of which has helped Council make an informed decision.

Resolution Carried

c) Awarding of Tender PW-2026-03 Arnprior 2026 Tree Planting Project, Sheena Baum, A/Environmental Engineering Officer

Resolution Number 073-26

Moved by Chris Toner

Seconded by Lynn Cloutier

That Council award Tender PW-2026-03 to Orange Paysagement Inc. for the amount of \$110,235.34 (incl. HST); and

That Council authorizes the CAO to execute the agreements and related documents with Orange Paysagement Inc.

Resolution Carried

d) Procurement of Municipal Sidewalk Tractor, John Steckly, GM Operations

Resolution Number 074-26

Moved by Chris Couper

Seconded by Ted Strike

That Council enact a by-law to:

- a) Award the Purchase of One Trackless MT7 articulating municipal sidewalk tractor with accessories to Joe Johnson Equipment, for a total of \$200,299.33 (plus HST); and
- b) Authorize the funding shortfall of \$3,824.60 from the Development Charge Reserve; and
- c) Authorize the CAO to execute the agreements, and related documents with Joe Johnson Equipment, to supply and deliver the equipment.

Resolution Carried

e) **Proclamation – National Public Safety Telecommunicators Week**, Kaitlyn Wendland, Deputy Clerk

Resolution Number 075-26

Moved by Dan Lynch

Seconded by Lynn Cloutier

That Council proclaim April 12th to 18th, 2026, as National Public Safety Telecommunicators Week in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas emergencies can strike without warning, necessitating immediate action and the involvement of well-prepared emergency services; and

Whereas the Public Safety Telecommunicators of the Renfrew Central Ambulance Communications Centre, Ontario Provincial Police, and the Brockville Fire Department serve as the unsung heroes and vital first point of contact in these critical moments, acting with speed, precision, and empathy; and

Whereas Public Safety Telecommunicators skillfully dispatch paramedic services, fire departments and police services, coordinating essential resources and personnel to manage crises effectively and efficiently; and

Whereas their expertise and calm demeanor under pressure ensure the efficient coordination of life-saving services, bridging the gap between the community in distress and the swift response of emergency services; and

Whereas through their diligent efforts, Public Safety Telecommunicators uphold the highest standards of public safety, contributing significantly to the protection of life and property; and

Whereas their role as the cornerstone of the emergency response system is characterized by a remarkable commitment to providing care and ensuring the safety of both the public and emergency responders; and

Whereas the professionalism, skill, and compassion exhibited by these dedicated individuals not only save lives but also provide reassurance and hope to those in urgent need; and,

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 12th to 18th, 2026 as National Public Safety Telecommunicators Week in the Town of Arnprior and encourage all residents to acknowledge and celebrate the exceptional service and commitment of our local Public Safety Telecommunicators whose work is essential in maintaining the safety and well-being of our community.

- f) **Proclamation – World Autism Awareness Day (April 2, 2026)**, Kaitlyn Wendland, Deputy Clerk, and Kaila Zamojski, Town Clerk

Resolution Number 076-26

Moved by Chris Couper

Seconded by Tom Burnette

That Council proclaim April 2nd, 2026, as World Autism Awareness Day in the Town of Arnprior.

Resolution Carried

The Town Clerk read the proclamation:

Whereas Autism Spectrum Disorder impacts more than 135,000 individuals in Ontario and is a lifelong neurodevelopmental condition that affects the way a person communicates and relates to people and the world around them. It can affect body language and posture, social interactions and relationships, how you engage with your interests, and sensory processing capacities; and

Whereas every year on April 2nd the United Nations-sanctioned World Autism Awareness Day is celebrated, with this year being the 18th annual World Autism Awareness Day with the theme of “Autism and Humanity – Every Life Has Value”, highlighting and affirming the dignity and worth of all autistic people as part of our shared human future; and

Whereas the United Nations will be hosting an online virtual event, which the Town of Arnprior will share, that will discuss and explore the role of neurodiversity in shaping policies that advance health and well-being, quality education, gender equality, economic opportunity, reduced inequalities, sustainable communities, and strong institutions; and

Whereas Autism Ontario is a charitable organization, in Ontario, being one of the largest collective voices representing the autism community in our region and across the province. This year Autism Ontario is promoting “Celebrate the Spectrum – Endless Possibilities in Every Pattern” with many events and ways to participate and support Autism Awareness available on their website: <https://www.autismontario.com/> ; and

Whereas the Town of Arnprior is committed to supporting those individuals with different abilities in our community, including those with Autism, through various programming and supports, including but not limited to - low-sensory programming options; availability of sensory backpacks at the Arnprior & District Museum; staffing the position of Inclusive Camp Counsellor for summer programs; and ensuring staff training on working with children and people with cognitive and developmental disabilities; and

Whereas the Town of Arnprior will light the Arnprior & District Museum Clock Tower Blue on April 2, 2026, for the month of April to bring awareness.

Therefore I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim April 2, 2026, as World Autism Awareness Day and in the Town of Arnprior and encourage all residents, staff, and Members of Council to participate in activities and events shared, as well as recognize and celebrate the unique differences and needs of others, fostering an inclusive environment where all individuals can participate fully in our community. Together, we can create a society that values and includes everyone.

13. Committee Reports and Minutes

a) Mayor's Report

Mayor Lisa McGee reported the following:

- Last week, Mayor McGee had the pleasure of joining the onTrac Job Fair at the Nick Smith Centre. There were lots of employers and job seekers in attendance at the event. Mayor McGee had the chance to speak with some employers and job seekers themselves, as well as the onTrac folks. One of the trends they are seeing is that employment support workers are playing more of a social services role.
- Mayor McGee was in Renfrew at the Mateway Centre for the Funders Forum. Mayor McGee met with Carmen Gould after the event to discuss ongoing trends with grants and some of the upcoming funding opportunities. There are some exciting opportunities on the horizon.
- Mayor McGee had a meeting with Councillor Riley Brockington, City of Ottawa, who is an AMO President hopeful. Riley had been visiting Mississippi Mills and Arnprior and met with Mayor McGee to discuss what AMO is providing in terms of ongoing advocacy, and where municipalities need their support. Mayor McGee highlighted the ongoing concerns about sustainable funding for OPP services.
- Last week, Mayor McGee attended the presentation of a donation from NuTech to the Arnprior Fire Department. NuTech has generously donated a SMART board for the Fire Department which will be a huge asset in the event of an emergency and for training at the station. The presentation was followed by a tour of the station, led by the Fire Chief. The Town is very grateful and appreciates the generous donation from NuTech.
- Mayor McGee received a call from MPP Denault regarding a successful grant. The Town has been approved for a Community Emergency Preparedness Grant by the Ministry of Emergency Preparedness and Response. This grant will directly support the installation of an emergency generator at Town Hall. Town Hall is the municipal hub and back up emergency operations centre. The grant will allow for the installation of a generator that will provide back-up power which will allow for sustained essential communications, support staff operations, and provide a dependable location for emergency coordination when it is most needed. The grant is in the amount of \$44,146. Mayor McGee thanked Cory

Nicholas, Patrick Foley, and Sid Curtis for their efforts to get this successful grant funding, and the province for supporting our needs.

b) County Councillor's Report

County Councillor Dan Lynch reported the following:

- Due to weather, the County Council meeting on March 11, 2026, was cancelled and a Special Meeting was called for March 12, 2026.
- The County of Renfrew Paramedic Service is advancing its leadership in wilderness and remote-access paramedicine through the development of the 2026 Wilderness Response Symposium to be held June 10-12 at Camp Arowhon in Algonquin Park.
- As part of the Health Committee Report, Directors of Care from Bonnechere Manor, Quin Leury, and Miramichi Lodge, Allison Lepack, presented the 2026-2027 Quality Improvement Plan.
- Recently the Manager of Community Supports has been invited to participate in the Human Services and Justice Coordinating Committee (HSJCC) as Co-Chair. The HSJCC works to strengthen cross-sector system planning, coordinate supports, and improve outcomes for individuals with complex needs who intersect with health, justice, and social services systems and is comprised of representatives from the following agencies: Mental Health Services of Renfrew County, John Howard Society, Pathways Alcohol and Drug Treatment Services, HART Hub, Duty Counsel, Ottawa Carleton Detention Centre, Probation and Parole Services, Ontario Provincial Police, Mobile Crisis Response Team, Legal Aid Ontario, Robbie Dean Family Counselling Centre, YouTurn, Algonquins of Pikwakanagan First Nation Mental Health Services, Addiction Treatment Services, Mackay Manor, Family and Children's Services, Valor and Solutions, Munsterman Law, and Community Services.
- Eastern Ontario Regional Network Report for the end of February 2026:
 - Upgrades to existing towers: 25 planned, 25 completed
 - New towers: 47 planned, 41 completed
 - New co-locations: 11 planned, 10 completed
 - Land use authority: 47 planned, 46 completed
- County Warden Jennifer Murphy sent a letter in support of Arnprior's Airport to the Airport Management Council of Ontario regarding the Capital Assistance Program.

c) Committee Reports and Minutes

i. Culture & Diversity Advisory Committee Meeting Minutes – November 3, 2025

Resolution Number 077-26

Moved by Chris Couper

Seconded by Ted Strike

That Council receive the minutes of the Culture and Diversity Advisory Committee Meeting (November 3, 2025) for information.

Resolution Carried

Councillor Chris Couper reported the following from the Culture and Diversity Advisory Committee:

- Councillor Couper welcomed Davey Quesnelle and Jamie Campbell to the Culture and Diversity Advisory Committee. The Committee also appointed a new chair, being Committee Member Leslie Anne Hook.
- The Committee has moved forward with the Land Acknowledgement Statement and have requested staff present it to Council in the near future.

14. Correspondence & Petitions

a) Correspondence

i. Correspondence Package No. I-26-MAR-06

Resolution Number 078-26

Moved by Lynn Cloutier

Seconded by Chris Toner

That Correspondence Package Number I-26-MAR-06 be received as information and filed accordingly.

Resolution Carried

County Councillor Lynch made the following comments:

- Page 11: The Ontario Government is proposing changes that would allow retail business establishments to open Family Day and Victoria Day.
- Page 17: The Ontario Government is supporting French language services in communities with the launch of 2026-2027 Francophone Community Grant.
- Page 20: The Ontario Government is going to provide elementary teachers with direct access to \$750 in funding each school year for supplies.

- Page 28: The Ontario Government is proposing an amendment to the Highway Traffic Act that would permit single occupant vehicles to use the “High Occupancy Vehicle” Lane during off peak hours.
- Page 31: To help support tourism, the Ontario Government is expanding the “bring your own alcohol” policy to cultural and community outdoor events with municipal designation.
- Page 52: Environment and Climate Change Canada is seeking feedback on their Sustainable Development Strategy by May 12. County Councillor Lynch asked the CAO if the Town has provided any feedback.
 - The CAO noted that staff will review and provide feedback if necessary.
- Page 59: Highlighted the minutes of the South Ottawa Valley Police Detachment Board meeting from February 4, 2026. County Councillor Lynch asked Mayor McGee if it would be possible to identify the attendees by first and last name.
 - Mayor McGee noted they will bring this request back to have included the next meeting.

Councillor Couper made the following comment:

- Page 76: The Renfrew County Neurodiversity Resource Fair is offering programs and services for neurodivergent children, youth, and families at the Horton Community Centre on Saturday, April 25th. This is the first year this event is being held and is presented by Horton Township and Dragonfly Community Services. It will be a mix of vendors and seminars. Registration for this low-ratio event is free and there are two time slots: 10 AM to 1 PM or 1:30 PM to 4:30 PM. Details are available at dragonflyfamilyandlearning.ca.

ii. Correspondence Package No. A-26-MAR-04

Resolution Number 079-26

Moved by Chris Couper

Seconded by Tom Burnette

That Correspondence Package Number A-26-MAR-04 be received and the recommendations be brought forward for Council’s consideration.

Resolution Carried

Councillor Couper made the following comment:

- Item 1 of Correspondence Package No. A-26-MAR-04 is a resolution of support for the Ontario Roads Supervisors. Councillor Couper noted that there were details in the information that were concerning. Councillor Couper noted the following items of concern:
 - Over the past several winter seasons, the Association of Ontario Road Supervisors (AORS) has heard from members across the province about a troubling and escalating trend - aggressive and dangerous behaviour from members of the public directed at municipal workers and subcontractors maintaining roads, sidewalks, and other critical infrastructure.
 - They have received reports across the province of individuals throwing chunks of ice at active municipal equipment, threats to kill sidewalk and plow operators, a person climbing onto a snow plow and refusing to get off until their road was cleared first, staff confronted and aggressively yelled at in public spaces, including at gas stations and coffee shops, a voicemail threatening to shoot a plow driver with a shotgun, a resident jumping in front of an active plow during a major storm and refusing to move, delaying operations for over an hour and jeopardizing overall service levels.
 - The resolution of support on the agenda is a call to action to protect municipal public works operators and call upon the Province of Ontario to designate them as essential service providers during significant weather events and emergencies.
- Councillor Couper thanked the Town's public works staff, especially on the heels of a long winter. He noted that staff should never have to face threats and harassment simply for doing their jobs.

15. By-laws & Resolutions

a) By-laws

Resolution Number 080-26

Moved by Dan Lynch

Seconded by Chris Toner

That the following by-laws be and are hereby passed:

- i. By-law No. 7659-26 – OPA-10 – 400 Division Street
- ii. By-law No. 7660-26 – Procurement of MT7 Municipal Sidewalk Tractor (Joe Johnson Equipment)
- iii. By-law No. 7661-26 – Awarding of Tender PW-2026-03 Arnprior 2026 Tree Planting Project

Resolution Carried

b) Resolutions

i. 2025 Integrity Commissioner Annual Report

Resolution Number 081-26

Moved by Lynn Cloutier

Seconded by Tom Burnette

That the Council of the Corporation of the Town of Arnprior receive the 2025 Annual Integrity Commissioner Report, dated March 16, 2026, for information.

Resolution Carried

ii. Resolution of Support – Association of Ontario Road Supervisors – Protection for Municipal Public Works Workers and Contractors

Resolution Number 082-26

Moved by Chris Couper

Seconded by ted Strike

Whereas municipal public works employees and contracted service providers are responsible for maintaining critical infrastructure including roads, sidewalks, bridges, drainage systems, and winter maintenance operations that are essential to public safety and emergency response; and

Whereas during significant weather events and emergencies, these workers act as frontline responders, ensuring routes remain open for ambulances, fire services, police, school transportation, and the travelling public; and

Whereas municipalities across Ontario are reporting an increase in harassment, threats, intimidation, and dangerous interference from members of the public directed at municipal workers and subcontractors while they perform their duties; and

Whereas these behaviours have included verbal abuse, threats of violence, obstruction of equipment, and actions that delay or disrupt winter maintenance and emergency response operations, placing workers and the broader public at risk; and

Whereas interference with municipal operations during storms and emergencies jeopardizes service levels, delays critical response times, and creates significant occupational health and safety risks; and

Whereas the Association of Ontario Road Supervisors (AORS) has formally called on the Province of Ontario to strengthen legislative protections, enforcement support, and consequences for those who threaten or obstruct municipal public works staff and contractors;

Now therefore be it resolved that the Council of the Town of Arnprior supports the calls to action advanced by the Association of Ontario Road Supervisors to improve protections for municipal public works workers and subcontractors; and

Be it further resolved that the Province of Ontario be requested to introduce legislative and enforcement measures that:

- recognize municipal public works workers and contractors as essential service providers during declared significant weather events and emergencies;
- deter and penalize interference, threats, harassment, or obstruction of municipal operations; and
- provide clear direction and support to police services to proactively respond to these incidents;

And be it further resolved that a copy of this resolution be forwarded to MPP Billy Denault, The Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, The Honourable Rob Flack, Minister of Municipal Affairs and Housing, The Honourable Doug Ford, Premier of Ontario, the Association of Ontario Road Supervisors, the County of Renfrew and County of Renfrew municipalities for their consideration.

Resolution Carried

iii. Resolution of Support – Ontario Heritage Organization Development Grant Advocacy

Resolution Number 083-26

Moved by Chris Toner

Seconded by Lynn Cloutier

Whereas Ontario municipalities are legislated to preserve records of enduring and historical value, and community archives play a critical role in fulfilling this responsibility, particularly in rural and smaller municipalities; and

Whereas The Heritage Organization Development Grant (HODG) is the only provincial operating grant available to grassroots, non-profit heritage organizations, including community archives and historical societies across Ontario; and

Whereas the maximum annual HODG grant of \$1,545 per organization has remained effectively unchanged for more than 15 years, resulting in a significant erosion of its real value due to inflation, such that its current purchasing power is approximately two-thirds of what it was in 2010; and

Whereas rising operating costs related to insurance, utilities, records preservation, digitization, accessibility, and volunteer coordination have increased financial pressure on heritage organizations, often requiring municipalities to absorb additional costs to ensure continuity of service; and

Whereas Strengthening HODG would represent a modest but high-impact provincial investment that would help stabilize community archives, reduce pressure on municipal budgets, and safeguard Ontario's public records and local heritage for future generations;

Therefore be it resolved that Council of the Town of Arnprior formally supports a review and modernization of the Heritage Organization Development Grant, including restoring its real purchasing power through inflationary adjustment and exploring options for increased or multi-year operating stability; and

Further that this resolution be forwarded to the Honourable Stan Cho, Minister of Tourism, Culture and Gaming, MPP Billy Denault, The Honourable Doug Ford, Premier of Ontario, and AMO for consideration and support.

Resolution Carried

16. Announcements

County Councillor Dan Lynch made the following announcement:

- Thanked the Arnprior Packers for a fabulous season. Although the Packers did not advance to the finals, it was a great year.

Councillor Chris Couper made the following announcements:

- The 2nd Annual Bunny Run will be at Robert Simpson Park on Saturday, April 4th from 12 – 2 PM. Building on last year’s success, the team has added a new 10km route. Registration is \$55 and folks can sign up at www.arnprior.ca/bunnyrun
- The Easter Bunny will be returning to various Arnprior parks on Saturday, April 4th with help from the Arnprior Optimistic Women’s Club. Stay tuned to Arnprior Life social media for updates about locations for this annual Easter visit.
- Vendor applications are now open for the Arnprior Market. Applications for the 2026 market season are open for vendor booths, community booths, and youth booths. The youth booth is an amazing opportunity that the Town offers young entrepreneurs to be able to participate at no cost to sell their wares at the market. Details are available at arnprior.ca/market. June 7th is opening day.
- The Arnprior Army Cadets will be doing a food bank drive this Saturday, March 28th from 9am to 3pm at Metro and No Frills. Please donate high demand items, especially small, canned meats, condiments, and personal/feminine hygiene products, to help support the Arnprior and District Food Bank.
- The Galilee Centre will be hosting an Arts and Crafts Retreat this weekend. Prices start at \$70 for a one-day pass or stay the whole weekend for \$400. Register now at galileecentre.com.
- Acknowledged all the athletes that played in the year end National Capital Ringette Tournament. Congratulations to the Arnprior Devils U14 B Team Curry, who brought home a new banner for the Glenn Arthur Arena with a gold medal win. Congratulations to all the ladies who participated in tournament.
- Councillor Couper wished Councillor Toner a happy birthday.

17. Closed Session

Resolution Number 084-26 (8:18 PM)

Moved by Lynn Cloutier

Seconded by Dan Lynch

That Council move into Closed Session to discuss one (1) matter pursuant to Section 239 (2)(b) of the Municipal Act, 2001, as amended, to discuss a personal matter about an identifiable individual, including municipal or Local Board employees (Town Awards – Volunteer, Senior, Youth and Town Awards); and one (1) matter pursuant to Section 239 (2)(f) of the Municipal Act, 2001, as amended, to discuss advise subject to solicitor-client privilege, including communications necessary for that purpose (Contract Negotiation).

Resolution Carried

Resolution Number 085-26 (8:46 PM)

Moved by Dan Lynch

Seconded by Lynn Cloutier

That Council resume to Open Session.

Resolution Carried

Resolution Number 086-26

Moved by Lynn Cloutier

Seconded by Chris Couper

That Council direct staff to proceed as directed in Closed Session regarding awarding the 2026 awards.

Resolution Carried

18. Confirmatory By-law

Resolution Number 087-26

Moved by Tom Burnette

Seconded by Ted Strike

That By-law No. 7662-26, being a By-law to confirm the proceedings of the Regular Meeting of Council held on March 23rd, 2026, be and is hereby approved.

Resolution Carried

19. Adjournment

Resolution Number 088-26

Moved by Lynn Cloutier

Seconded by Dan Lynch

That this meeting of Council be adjourned at 8:47 PM.

Resolution Carried

Signatures

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

Request to Appear as a Delegation Form

Topic *

Just Good Compost- introduction and request for support

Type of Meeting *

Council

Meeting Date

3/9/2026



Who are you representing

- Myself
- My Business
- Other

Please specify your business or other representation *

Environmental collaboration with L'Arche Annprior

Reason for Appearing *

My name is Dr. Will Affleck. I am the founder of Just Good Compost. We are an organics diversion service that collects food waste from residents and businesses and turns them into finished compost which we then return to the customer for their gardens. We are also a social enterprise focused on providing employment for people with developmental disabilities. We started in Almonte in 2022 and moved into Carlton Place in 2024. With the support of Arnprior's Environmental Advisory Committee we started collecting food waste in Arnprior in November 2025. We are collaborating with L'Arche Arnprior to provide payed work for their members.

We currently serve 600 households in Lanark County. This has allowed us to divert over 113.6 tonnes (250 000 lbs)

of organic waste from the Landfill. As a result, 26.0 tonnes of methane gas was NOT produced in the landfill.

Methane gas

is 28x more damaging to the climate than CO₂. Thus, serving only the communities of Almonte and Carleton Place, Just Good Compost has reduced emissions by the equivalent of 1, 440,000 kilometres of driving! We are also employing 32 people with developmental disabilities. Known as the "Bucket Brigade" these team members are responsible for washing and disinfecting the buckets that we use to collect food waste each week. We currently have a waiting list of over 15 people join the bucket washing crew.

I would like to present our program to Council and ask that the town promote our program along their different channels (for example, social media, a write up in Arnprior Life). By raising awaness about our program and our collaboration with L'Arche I am sure we can make a similar environmental and social impact as the other communities we work in. We can also work directly with the town to provide composting services for special events, festivals, etc.

Do you have material to distribute at the meeting *

Yes

No

If yes please specify *

I can share our pamphlets and posters.

Do you have a copy of your notes and/or presentation to attach? *

Yes

No

Please Note: All material to be distributed at the meeting and/or any electronic presentations must be received by the Town Clerk no later than 12:00 PM (noon) the Tuesday prior to the meeting. Materials must follow the guidelines provided on the back on this form.

Contact Information

Name *

Will Affleck

Address *

[REDACTED]

Phone Number *

[REDACTED]

E-mail Address *

[REDACTED]

I hereby consent to the release of my personal contact information for the purposes of the agenda preparation and meeting *

I Agree

Personal information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O c.M.56 as amended and will be used to document delegates names, addresses, and key messages for Advisory Committees and Council. Inquiries may be directed to the Town Clerk by telephone at 613-623-4231 ext. 1818 or by email at clerks@arnprior.ca.



ARNPRIOR
• WHERE THE RIVERS MEET •

Fire Department Annual Report

Rick Desarmia, Fire Chief
April 13, 2026

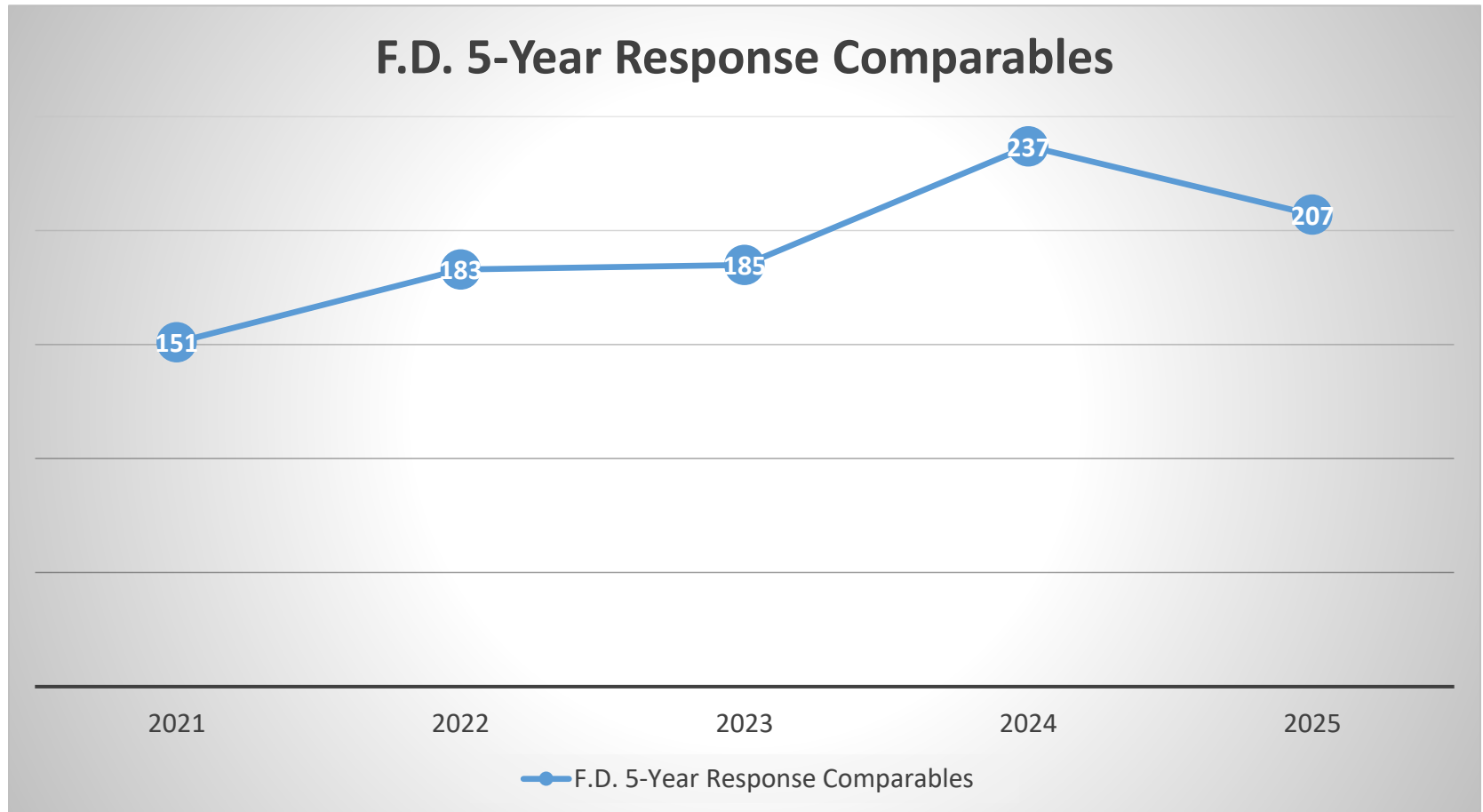


2025 F.D. Statistics

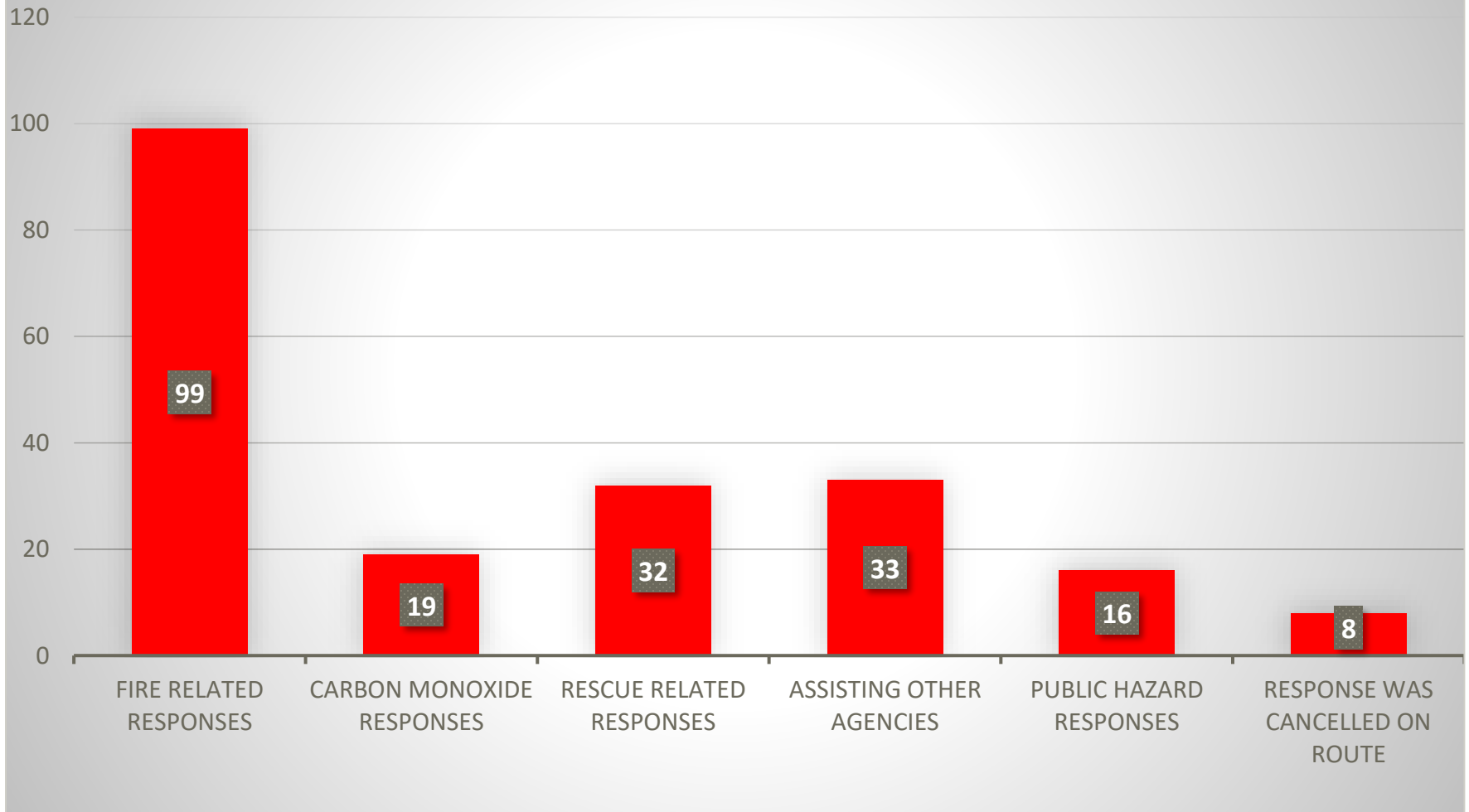
- In 2025 the community called upon the fire department on 207 occasions for an emergency response.
- This is a reduction in the 237 calls received in 2024 but still an increase from previous years.



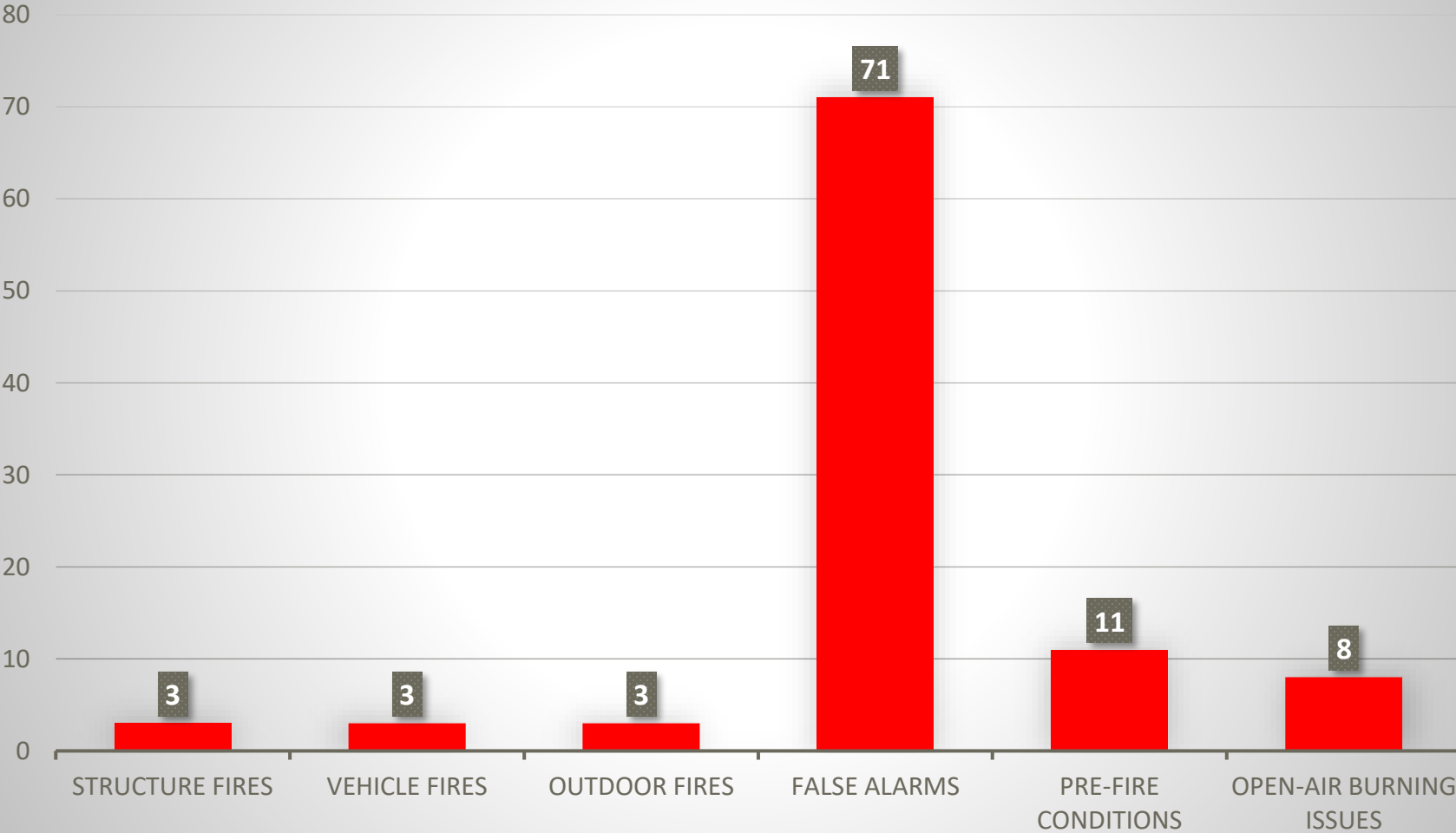
2025 F.D. Statistics



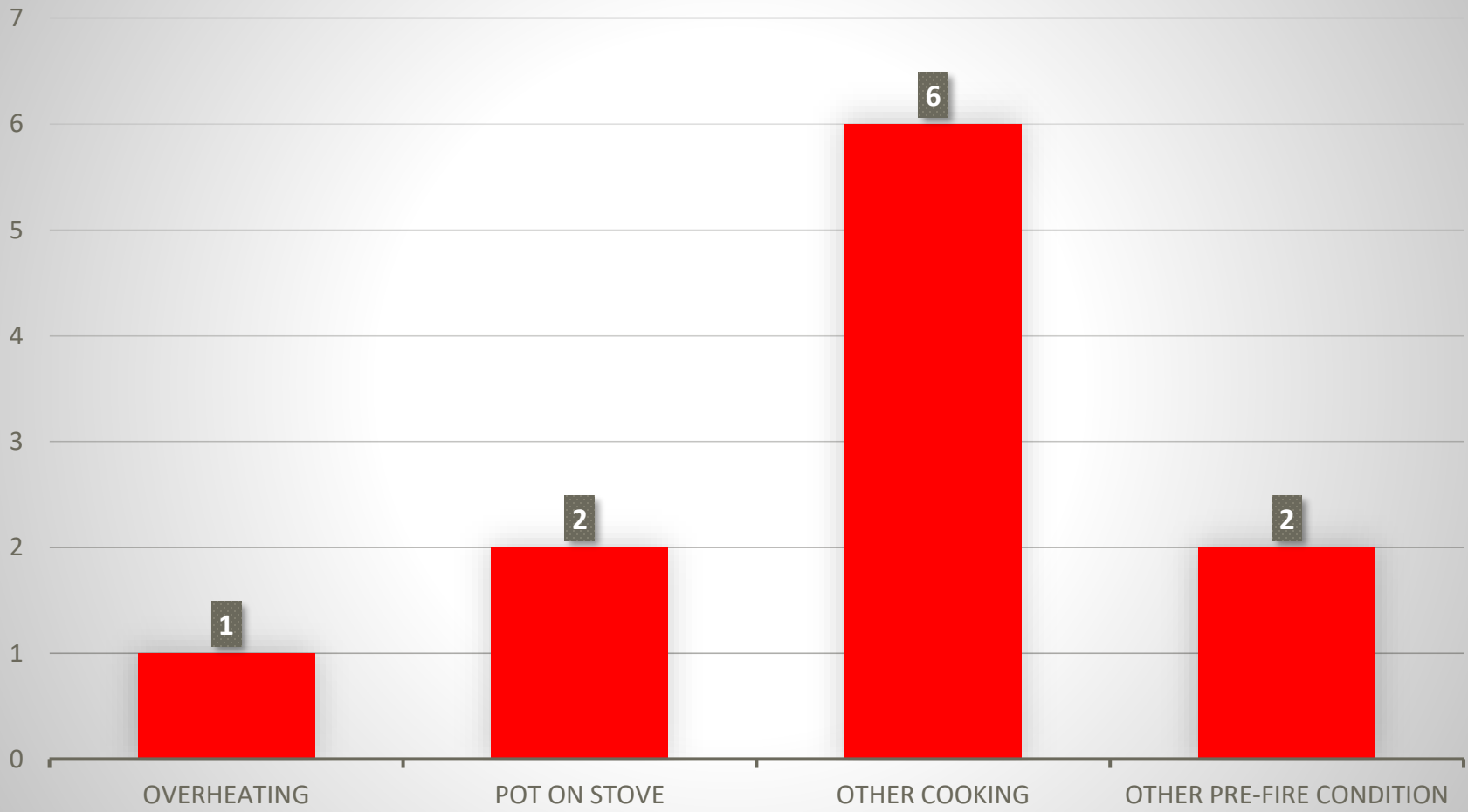
2025 Fire Department Responses



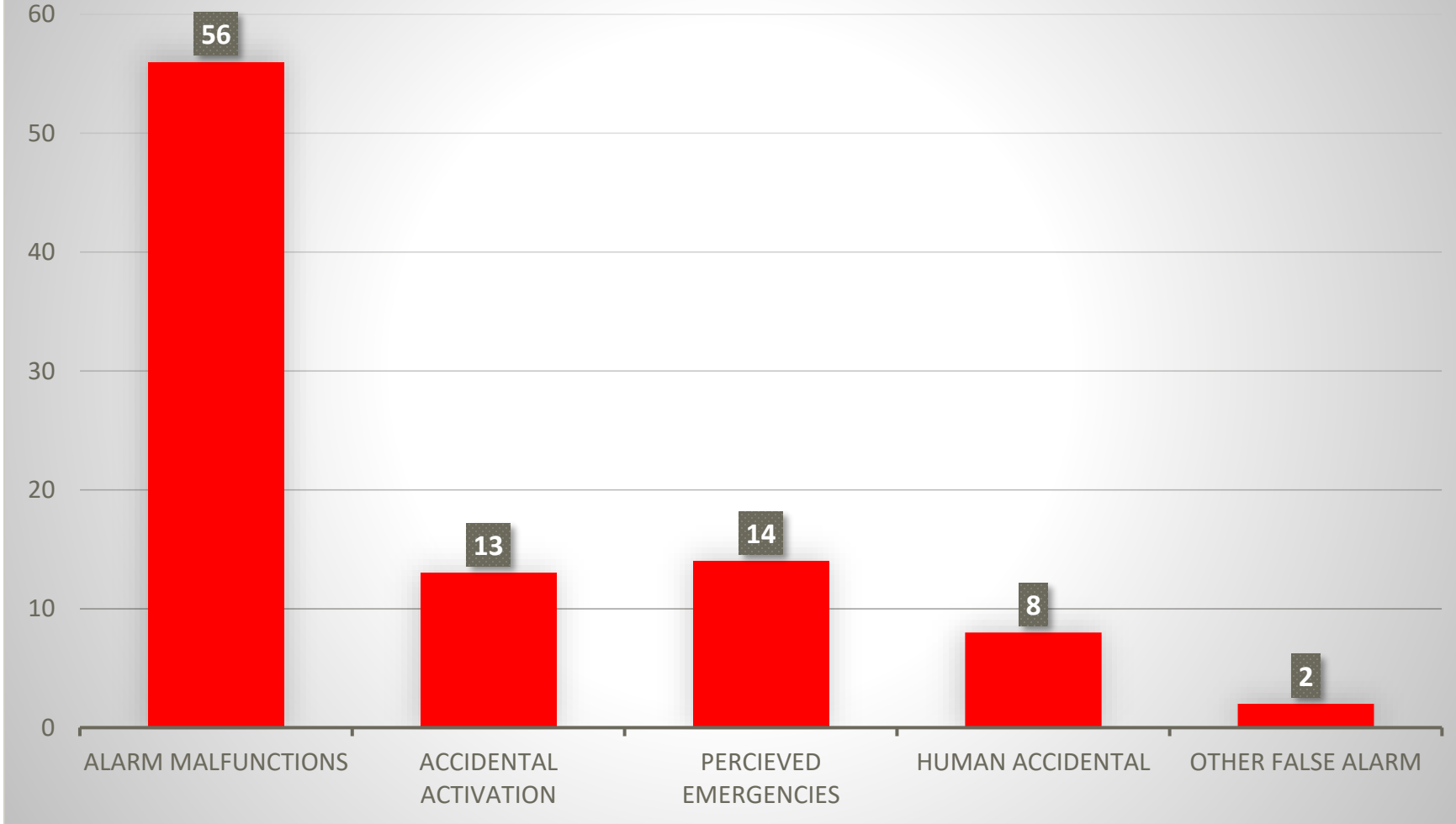
Fire Related Responses



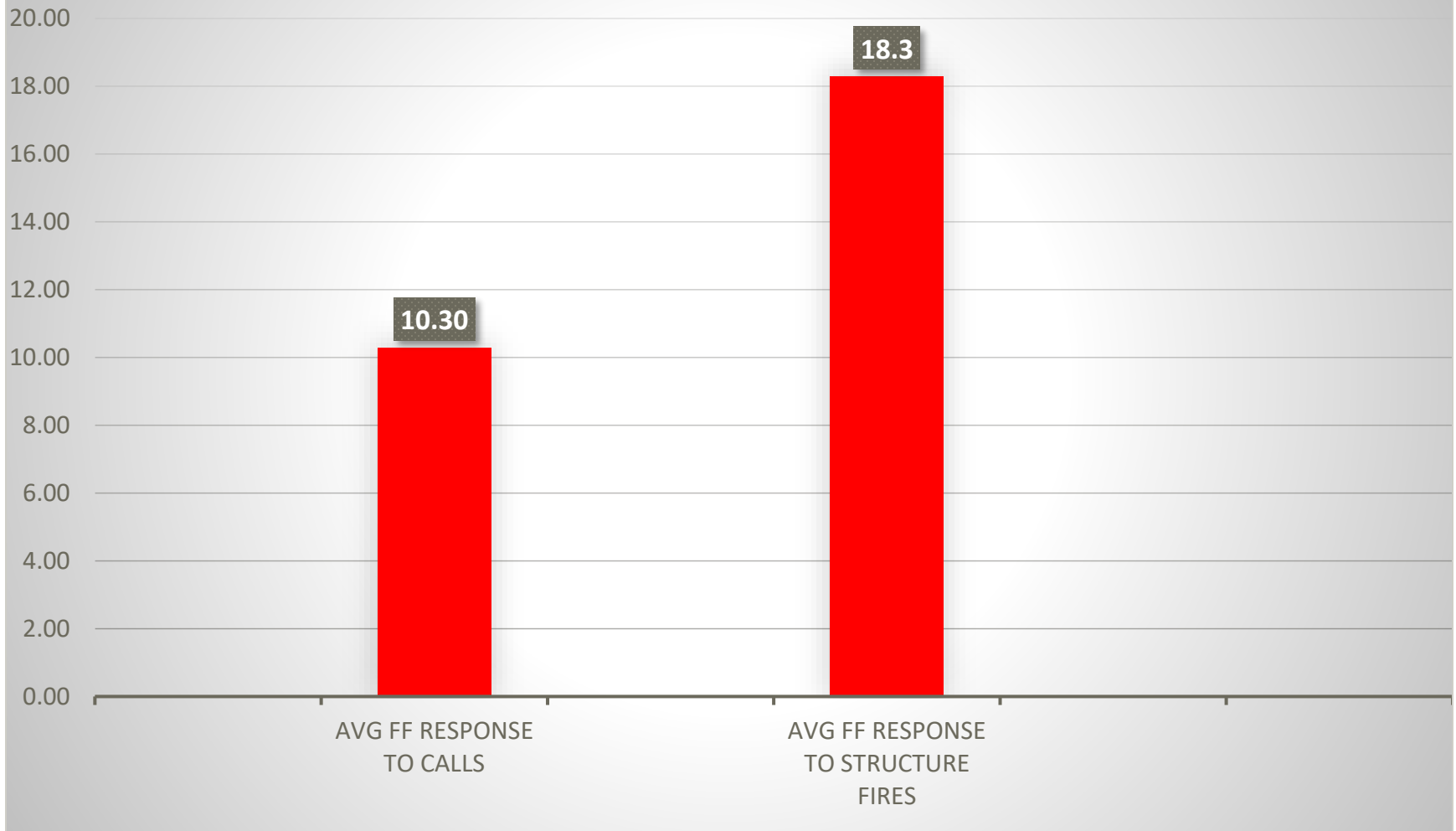
Pre-Fire Conditions



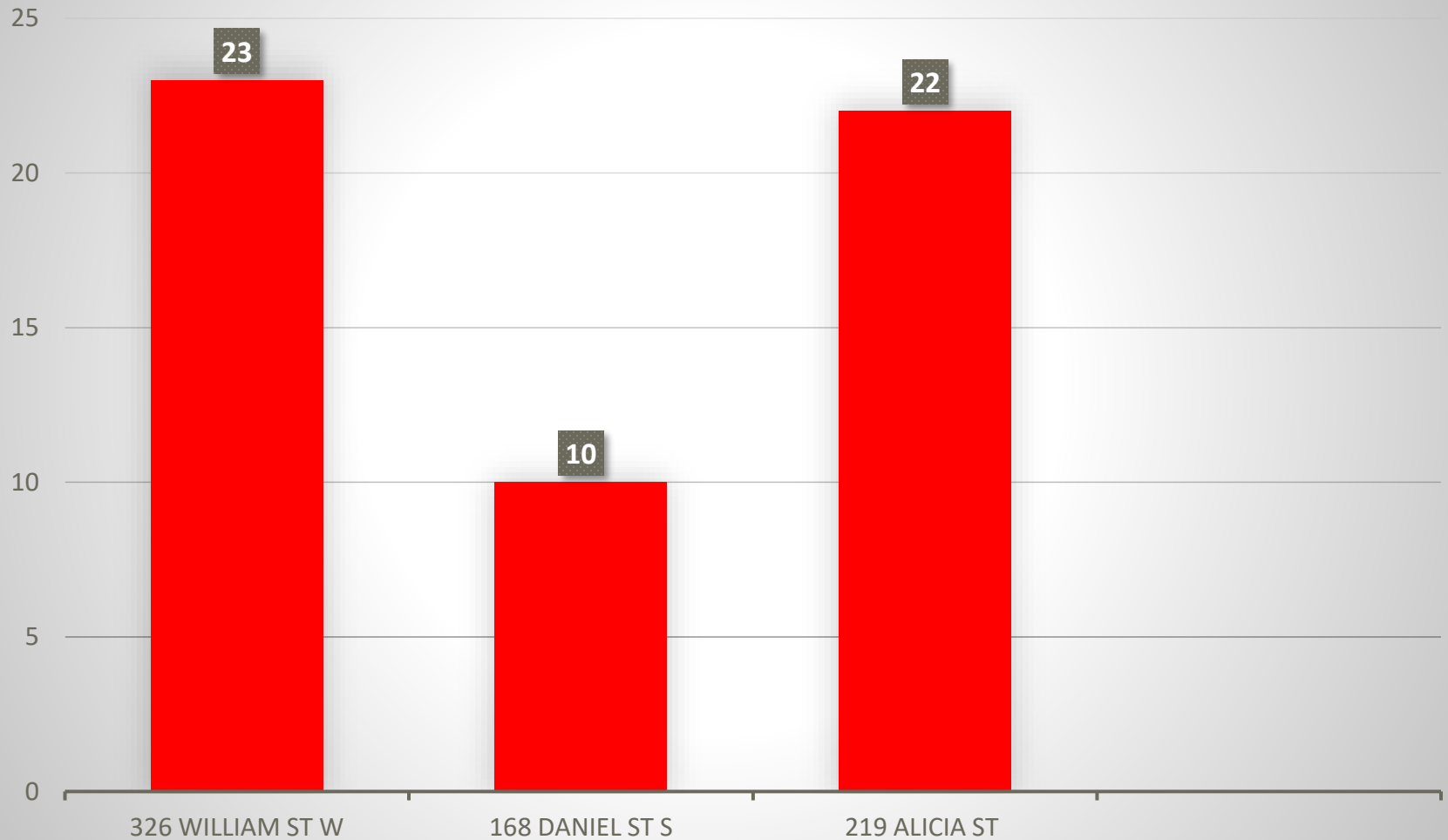
False Alarm Calls



2025 Responding Personnel Averages



Personnel Response # to Structure Fires

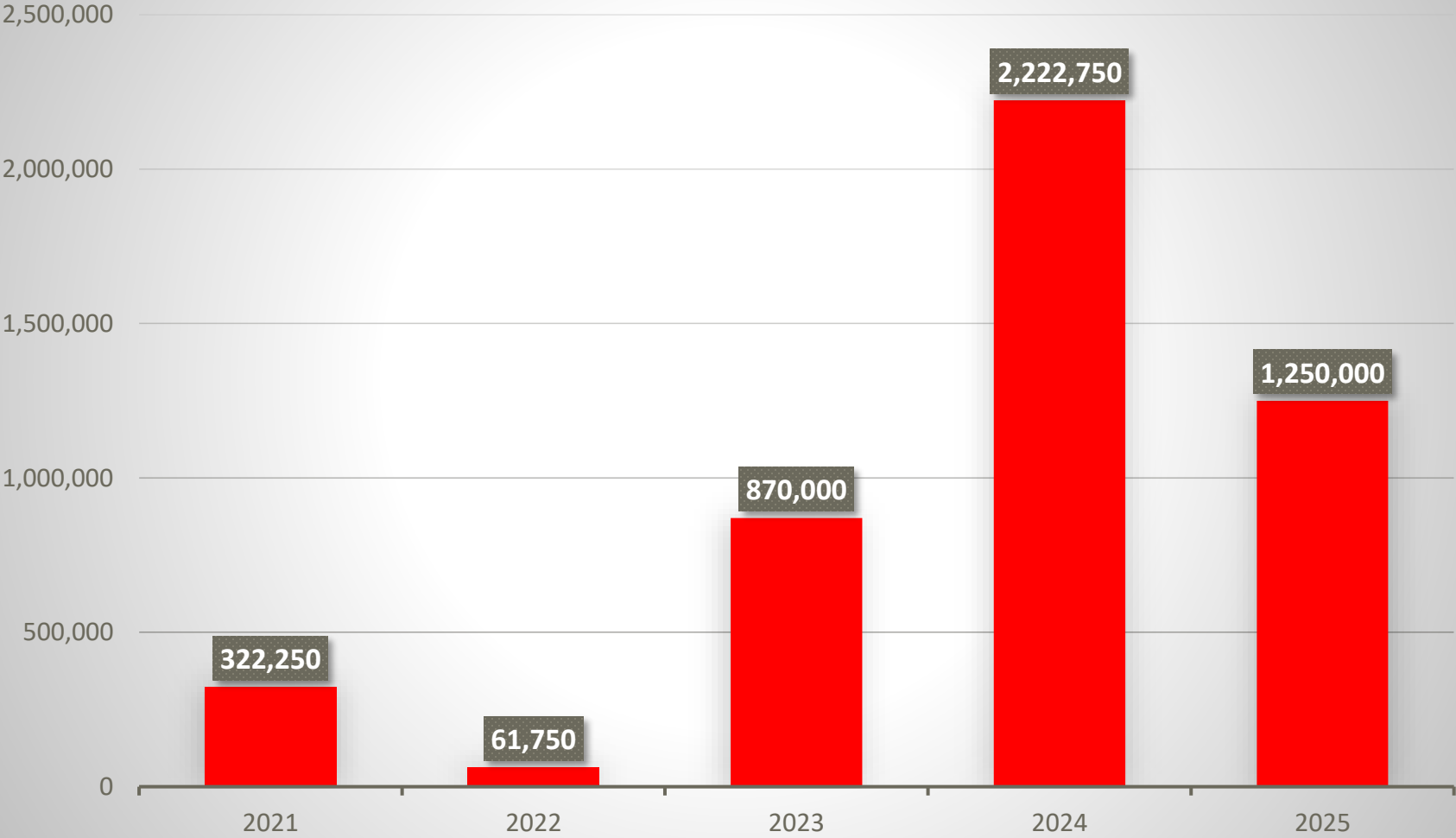




2025 Fire Losses

- In 2025, 3 fires were classified as structure fires within our community. These fires resulted in an estimated \$1.1 million in dollars in property loss.
- Additionally, 3 motor vehicle fires occurred creating an additional estimated \$150,000 in property losses.
- Total estimated fire loss for the year was \$1.25 million

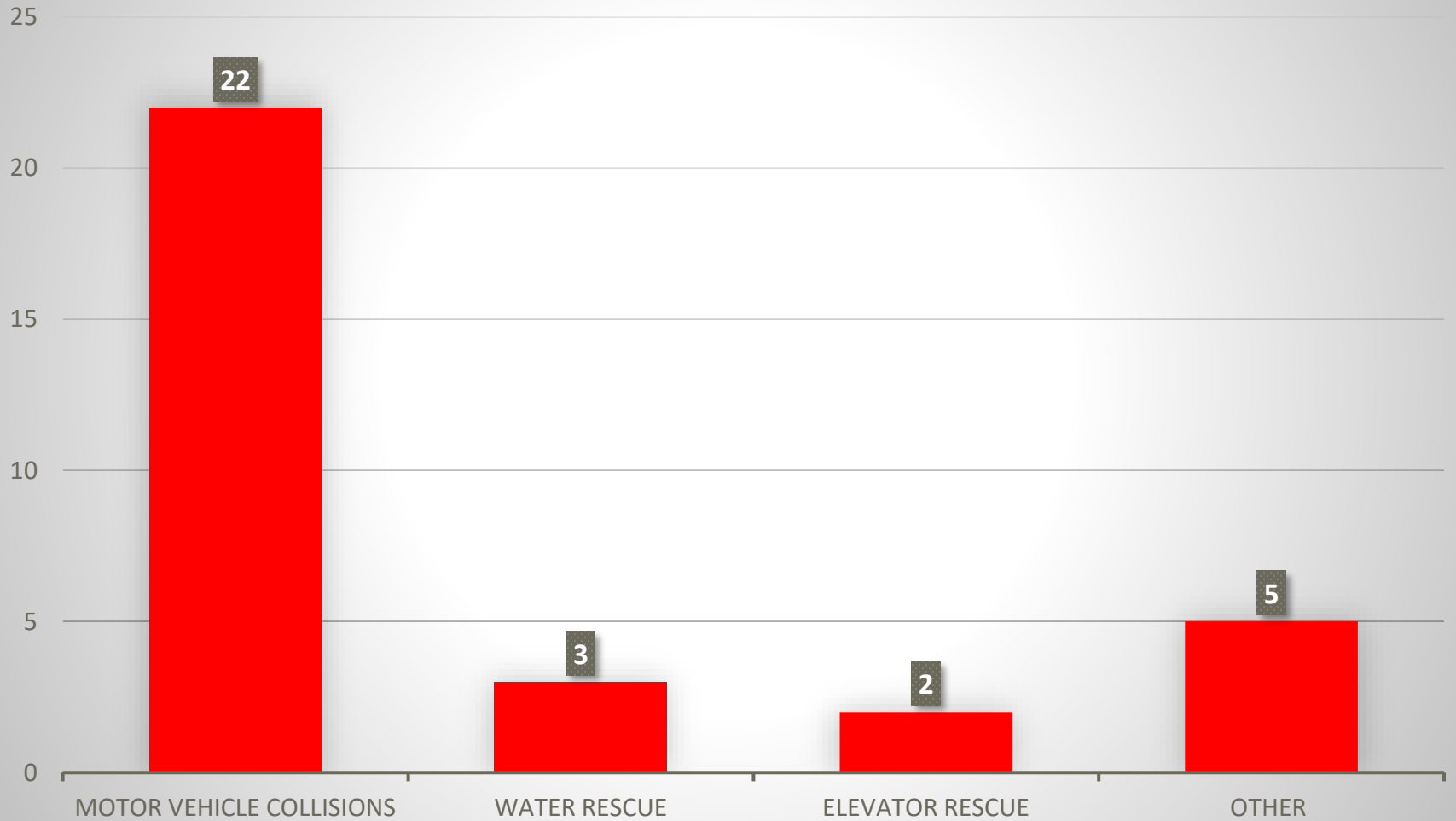
5 Year Estimated Fire Losses



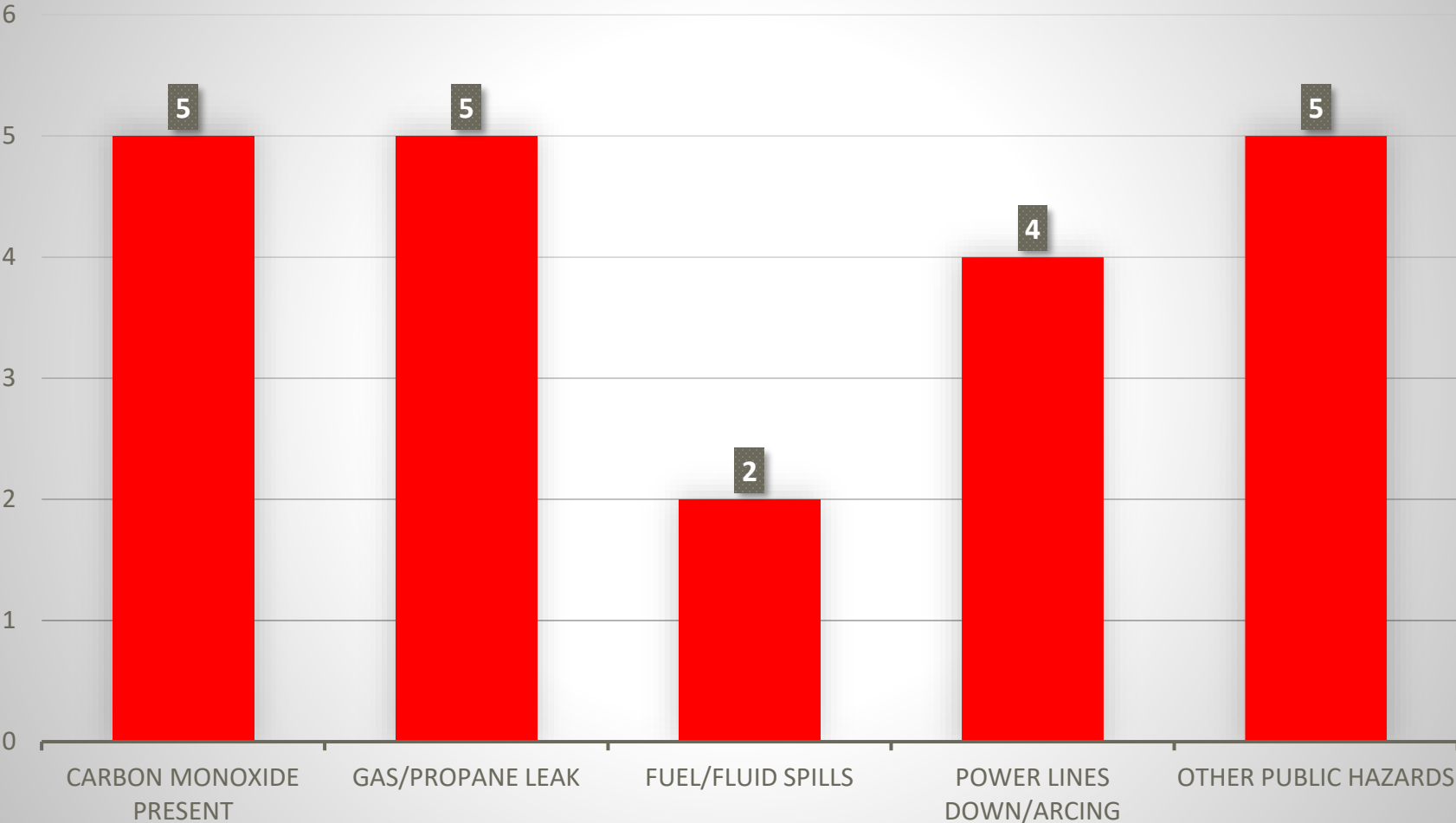
Open-air Burning

- 430 permits were issued for outdoor recreational burning.
- Fire Dept. Responded to 8 incidents involving Open-air burning, all of which were cases of individuals burning without a permit.
- 3 incidents were on the Ottawa River beach, 1 within Robert Simpson Park.

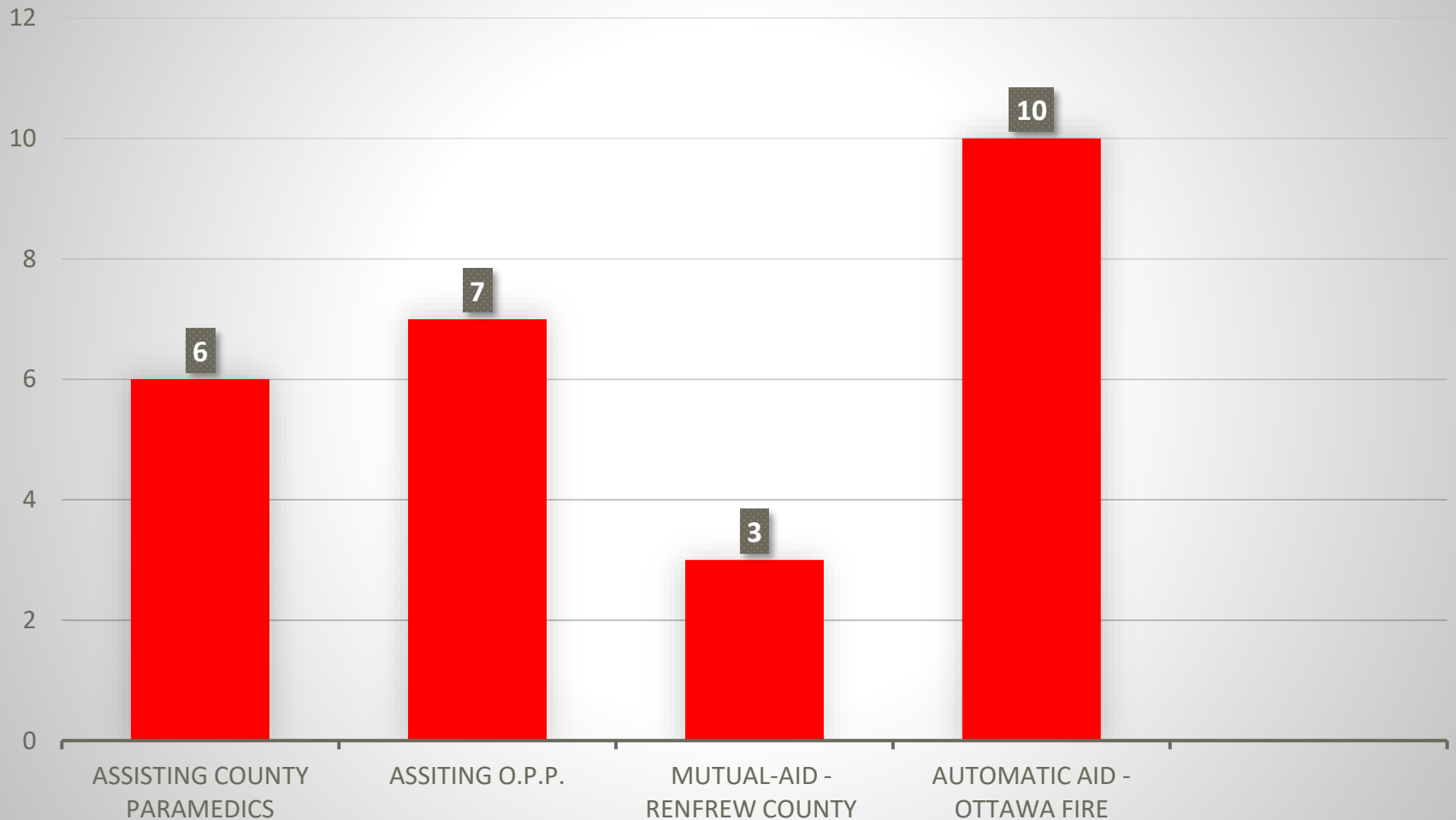
Rescue Related Services



Public Hazard Responses



Assistance to Other Agencies





Department Staffing

- 2025 saw the retirement of four long serving members of the department.
- Additionally, the resignation of four other member ranging in service time of 4 to 15 years.
- In February, 10 recruits joined the department, 1 of which has resigned due to other employment opportunities.



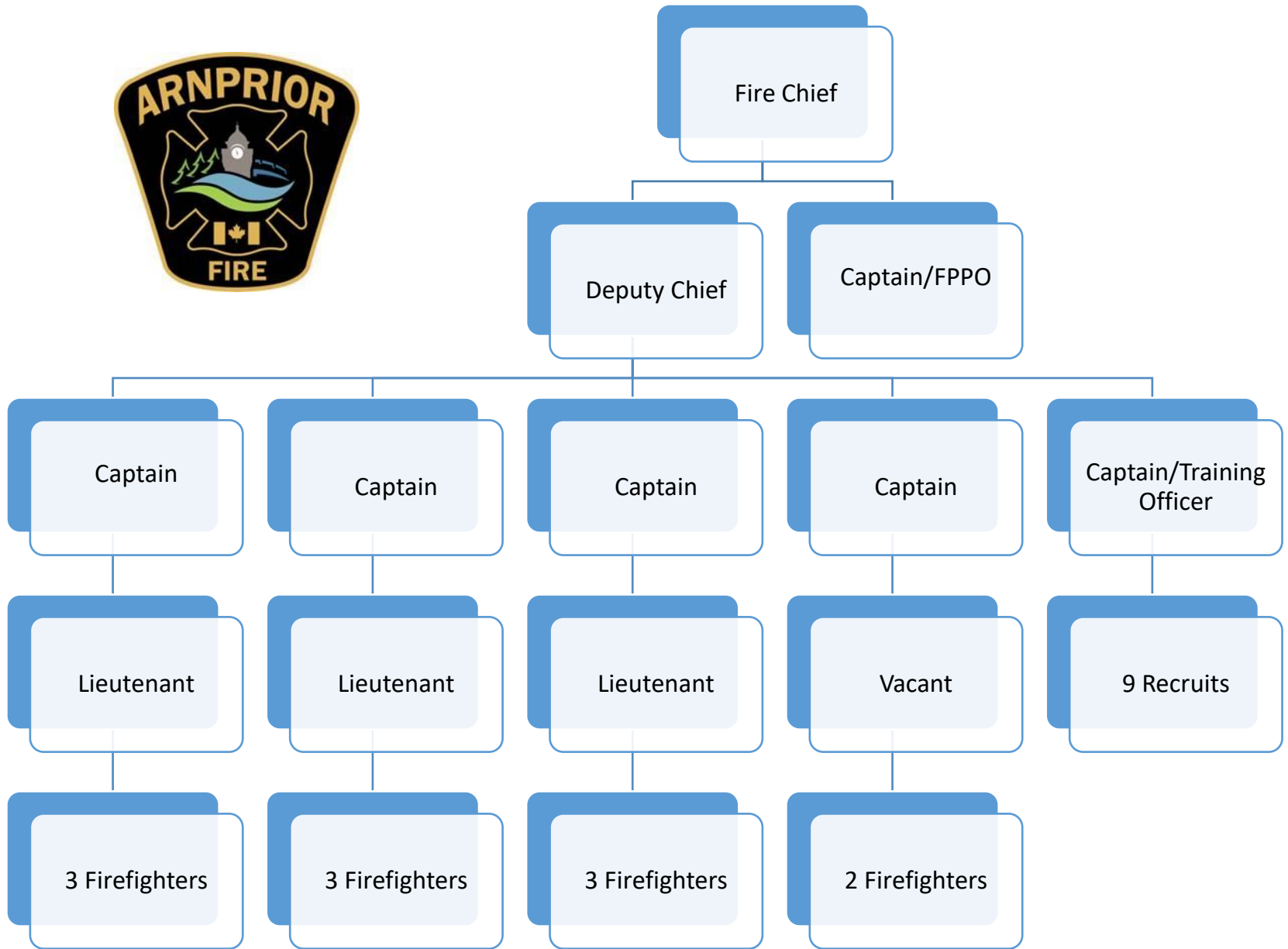
Department Staffing

- The department finished the year a healthy roster of 35 staff.
- This includes the 3 full time and 32 active volunteer members.
- However, the first quarter of 2026 has already seen the retirement of one 20-year member and the resignation of two 10-year members.



Department Staffing

- Current staffing is 31 active members with our 3 fulltime and 28 volunteers.
- The department will plan to carry out another Recruitment process in the fall of 2026.



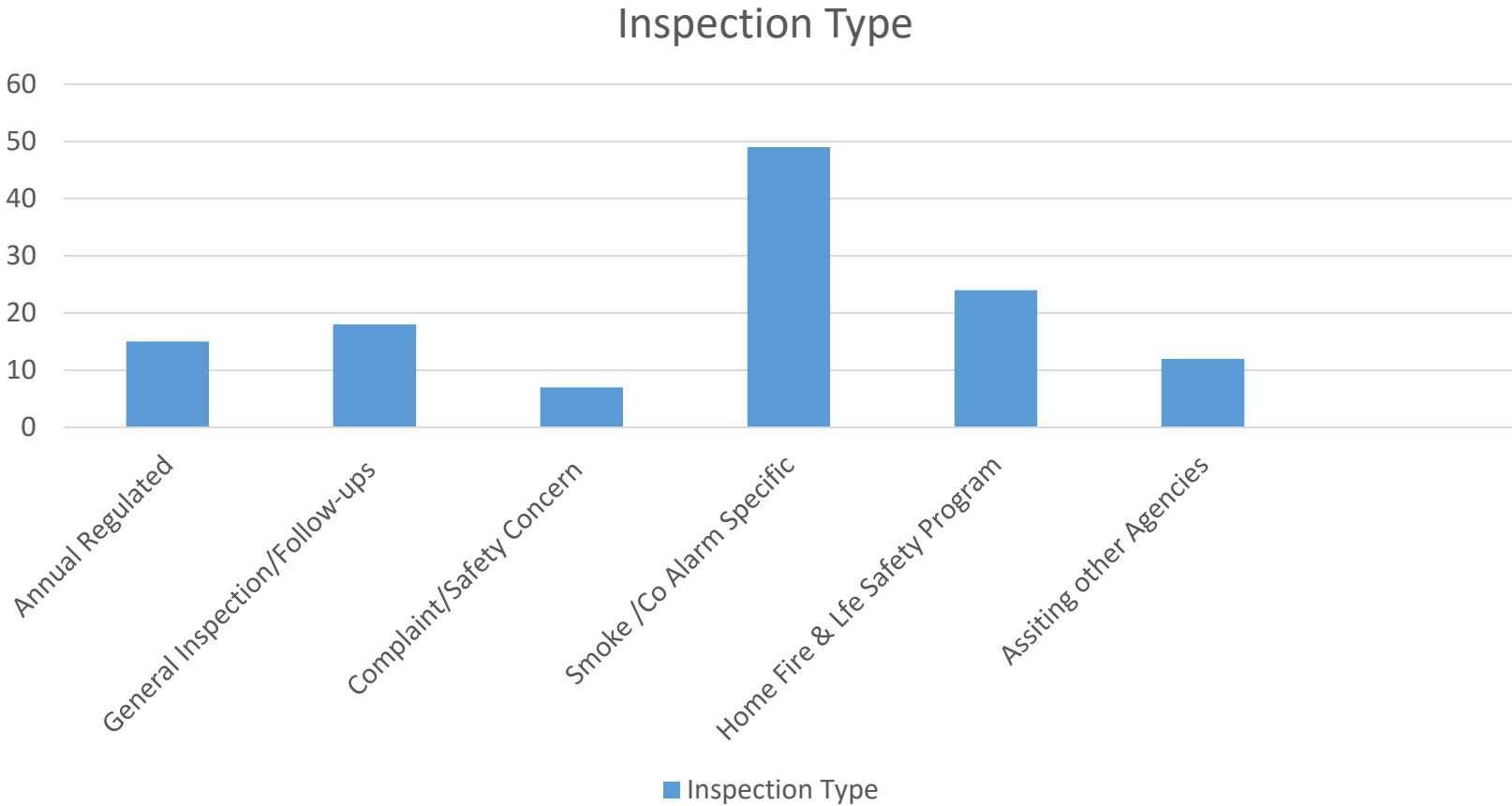


Fire Inspections

- Under the authority of the Fire Protection and Prevention Act, Fire Department staff conducted 125 fire safety visits or inspections for Fire Code enforcement within the municipality in 2025.



Inspection Reasons





Public Education





Public Education

- The fire department participated in 22 public education events in the community promoting fire safety and fire prevention initiatives.
- This included our annual Prevention Week visits to all 5 elementary schools.
- This year's school visits were expanded to provide Fire Safety Education messaging for all students from JK to Grade 8.

Public Education

- The community once again participated in the Province's "Saved By the Beep" campaign On September 28th





Public Education

- Our local campaign started off with an Open House at the Stanley Tourangeau Fire/Police Center.
- The event was well attended by the community.
- Visitors were provided education materials geared towards fire safe practices, knowledge of testing smoke alarms, and home escape planning.
- The department did also receive 100 battery operated smoke alarms from Kidde Canada for distribution to those in need of a smoke alarm within our community.

2026 Open House



Fire Dept Training





Fire Dept Training

- The fire department completed total of 49 regular weekly training sessions in 2025.
- With the introduction of a group of new recruits training sessions involved a collaboration of learning basic skills by Recruits and maintaining skills training for veterans.
- Training sessions for the Recruits ran alongside the regular training with veteran firefighters being engaged in the teaching the skills required to be learned.



Fire Dept Training

- The 2025 Recruits hired were a mix of individuals that had previously completed their NFPA certification, half of the group did not.
- I am happy to report that due to their hard work and commitment, and Council's support of training through increased funding, all new hires have completed the required NFPA 1001 Firefighter II certification.
- This keeps us in compliance with our mandated certification requirements.



Fire Dept. Training

- Five volunteer members of the department completed various additional training and NFPA certification courses through the Ontario Fire College and Regional Training Centers, including:
 - Lithium-Ion Battery Fire Safety
 - Fire Instructor
 - Fire Officer
 - Public Educator
 - Fire Inspector and Fire Code Enforcement



Fire Dept. Training

- Our Full-time Captain/FPPO completed the following NFPA Fire Prevention related certification courses:
- Fire and Life Safety Educator Level I
- Fire Code Division B Part 9
- Fire Code Division B Part 2&6
- Fire Inspector Level I
- Public Information Officer
- Assistant to the Fire Marshal – Know Your Authority



Fire Dept. Training

- Additionally, our full-time Captain/FPPO completed the following NFPA Fire Prevention related fire suppression related courses:
- HAZ MAT Awareness and Operations
- Firefighter Level I
- Firefighter Level II
- Fire Instructor Level I
- Fire Instructor I
- Fire Officer I
- Lithium-Ion Battery Fire Safety



Firefighter Certification

- The second stage of O. Reg. 343/22 Firefighter Certification requires fire departments to qualify firefighters performing specialty rescue operations to be certified to NFPA 1006, the Standard for Technical Rescue Personnel Professional Qualifications.
- The departments ice/water rescue program falls under this requirement and as such members performing the required actions to support the program are required to complete the certification by July 1, 2028.



Ice/Water Rescue

- A council decision made in August of 2025 to continue to provide Water Rescue services has confirmed Council's commitment to support F.D. training.
- As a results of that commitment and the efforts of F.D. and OFC staff, a pilot program was introduced here in Arnprior to provide NFPA 1006 Water and Ice Rescue training locally to support not only Arnprior, but other area department's needs



Ice/Water Rescue

- As of the time of this report, the fire dept has 9 members NFPA 1006 certified to Surface Water and Ice Rescue Technician level qualifications.
- This will allow the department to continue with inhouse training of additional members through a learning contract with the OFC to progress more members attaining their certification.

Ice/Water Rescue



Fire Dept. Apparatus





Fire Dept. Apparatus

- Through a 2025 Capital expenditure the fire department purchased a new support vehicle.
- The crew cab truck identified as Truck 1 was purchase locally and upfitted by a surrounding area fire truck builder.
- The truck has been configured to respond to all fire department responses to provide administrative and command support as well as equipment required in the initial stages of fire operations such, size-up, accountability and entry control.



Fire Dept. Apparatus





Fire Dept. Maintenance

- No major issues occurred with apparatus or equipment in 2025.
- All apparatus and equipment underwent required service and successful testing required under their respective legislations.



Fire Dept. Grants

- In 2025, the second installment of the Fire Marshals Grant was announced as being doubled in amount to \$20M. The main focus continued to be on Cancer Prevention with the addition of Lithium Battery fire operations.
- We applied for funding to purchase particulate blocking protective flashhoods for our firefighters, additional decontamination equipment, a spare set of bunker gear and fire blankets designed to support extinguishment of electric vehicle fires.
- We were successful in obtaining funding.

2026 Plans

- The 2026 Municipal budget has allowed for the addition of a full-time Training Officer to the department's staffing model.
- The process of hiring of this position is underway.
- The successful individual will be responsible for the administration and organization all future training of the department, as well adds an additional daytime responder for emergency responses.

2026 Plans

- As part of a 2026 Capital project the fire department will seek the expertise of a consultant to complete a 10-year Fire Master Plan.
- A decision to complete this project 2 years earlier than forecasted was presented to Council due to the major growth of our community.
- As well, an upgrade to a component of our radio communication system will take place.

2026 Plans

- As indicated earlier, the department will plan to enter a learning contract with the Ontario Fire College to work towards completion of certification to NFPA 1006 Certification for Ice and Surface Water Rescue qualifications.
- Our Officer development initiative will continue to progress using the “Effective Command” program.
- Fall recruitment of additional volunteer firefighters to support operations.

Questions?



• WHERE THE RIVERS MEET •

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ARNPRIOR
• WHERE THE RIVERS MEET •

Arnprior + District Museum

Strategic Plan 2026-2030

Land Acknowledgement

The Town of Arnprior recognizes that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation has lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.

About the Museum

Arnprior + District Museum is redefining what a community museum can be. Building on our strong exhibits and local involvement, we're becoming a lively, community-driven space where people explore ideas, spark conversations, and help shape the future.

Inspired by the connections our historic building generates, we explore history, art, and science experiences that encourage learning, imagination, and problem-solving. Exhibits and programs are co-created with local partners and are hands-on, interactive, and welcoming for all ages.

We work closely with residents to share diverse stories—drawing on physical belongings and lived experiences—so our work reflects the full range of regional voices. By using simple, everyday materials, we make participation easy and accessible.

At our core is a commitment to accessibility, inclusion, and meaningful community engagement. The museum isn't just a place to visit: it's where we create our belonging together.

Arnprior + District Museum's Theory of Change

After three years of experimentation as a community cultural hub, we saw a significant rise in visitation. Our current plan builds on these growing connections, based on the idea that our cultural hub can foster deeper collaboration to support inclusive social change and strengthen community self-determination. This strategic plan outlines actions to reinforce our role as a cultural hub, connects those actions to social impacts, and introduces experimental approaches to assess and communicate our work.

Listening to the Community

Our strategic planning team:

Gail Brant-Terry, Senior Advisor and Co-Founder, Ridge Road Training & Consulting

Ro Nwosu, Wildroga Community Wellness & Impact Consultant

Anya Gansterer, Artistic Director, Ottawa Valley Community Arts

Emily Stovel, Manager of Culture and Curator, Arnprior + District Museum

We asked our community how the museum could serve most relevantly as a cultural hub through:

- Interviews and focus groups with staff, municipal employees, volunteers, and community leaders
- Arts-based conversations with community members at large events
- An online survey

The Strategic Planning Process

Step 1

Research Design

July 2025

Step 2

Engagement

August - October
2025

Step 3

Visioning and
Analysis

November 2025

Step 4

Plan
Development

November -
December 2025

Hearing the Community

We heard that we should continue what we have been doing:

Staff Engagement Said:

- Change within the museum must come at the community's pace.
- Seek community trust and partnership.
- Programs to highlight connections among people, bridging cultures, backgrounds, and lived experiences.

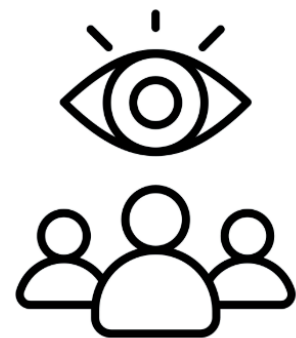
Community Conversations Said:

- Engaged, hands-on, accessible activities for all
- A network of cultural institutions in Arnprior that avoids overlap.
- More stories focused on the lives of everyday people in the region in collaboration with local communities.

Arnprior + District Museum

Mission

Our museum welcomes the community broadly, creating clear opportunities where all participate meaningfully in each collaborative process.



Vision

Our museum is a vital room of people working together toward meaningful change, committing to mutual support, and imaginative solutions.



We will implement our mission and vision by leveraging stories with community belongings to serve year-round as:

- A regional site for engaging, hands-on programming toward cooperative problem-solving of identified community needs.
- An educational collaborator for civic engagement and innovation.
- A tourism hub that connects visitors to the community.
- A conduit that supports municipal services to the community by amplifying information sharing for everyone.

Arnprior + District Museum as Cultural Hub

The Core Values that guide our work



Relationship- Fueled

We are committed to nurturing and sustaining relationships at all levels. We grow with our partners to provide services in a way that works for them. Once our relationships are long-standing and based in mutual trust, we help transform local ideas and activities into social change.

Responsive and Reflective

We listen and take thoughtful action to remove organizational barriers so everyone feels welcomed and included. With curiosity, we use open-ended questions to deepen our understanding. Each collaboration opens up new possibilities.





Unexpectedly Innovative

We are a regionally-recognized space for experimentation and civic engagement. We use ingenious methods and tools to build solutions that inspire. We bring new possibilities to meaningful change.

Open and Honest



We are vulnerable and open to learning together. We strive to be transparent in our communication. We speak openly about decision-making and seek understanding about our work processes and goals. We support how important it is for others to experiment and evolve, to test ideas, and to rebuild collaboration.

Strategic Directions and Objectives

Deepening Relationships with Community through Museum Practices

- Rethinking care of belongings in partnership.
- Co-created, inclusive, responsive programming

Commit to Operational Clarity and Better Share Our Story

- Building capacity in staff and volunteers.
- Develop and implement measurement tools.
- Develop and implement communication plan.

Facilitate Continued Support

- Generating revenue
- Develop and implement Marketing Plan

Deepening Relationships with Community through Museum Practice

Objective 1a	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
<p>Rethinking care of belongings in partnership</p>	<p>The museum is working with local Indigenous consultants, hosting staff training in Indigenous relations, and connecting with First Nations communities about belongings cared for in Arnprior. We now call collections “Belongings” as an act of reconciliation and in recognition of a duty of shared care and stewardship.</p>	<p>Continue training of staff in Indigenous knowledge and perspectives. Prepare for Nation-to-Nation diplomacy.</p>	<p>Host leadership from our community’s host First Nation and identify goals or priorities they might have toward our organization.</p>	<p>Reach out and begin reciprocal relationships with other Indigenous communities and First Nations.</p>	<p>Engage a consultant to help deepen our cultural services to the Municipality and residents of Arnprior.</p>

Deepening Relationships with Community through Museum Practice

Objective 1b	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
<p>Rethinking care of belongings in partnership</p>	<p>Over the last three years, we have digitized more than 7000 belongings and organized three storage locations, one for long-term storage, another for textile care, and a third for exhibit and connecting with the community. We have opened collections to the community through an online portal on our website and visits with community belongings.</p>	<p>Begin including more community belongings in public programs and school tours. Build volunteer collections team. Evaluate our collections policy and brainstorm how to include more communities in collections care.</p>	<p>Research collections policies, deaccessioning, and Rematriation. Continue building an education collection with support of the volunteer team.</p>	<p>Create a new Collections Policy in partnership with community members and representatives from First Nation partners .</p>	<p>Engage a consultant to help deepen our cultural services to the Municipality and residents of Arnprior.</p>

Deepening Relationships with Community through Museum Practice

Objective 2	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
Co-created, inclusive, responsive, programming	Our growth in visitation is a reflection of co-created, community programming. The museum regularly co-hosts events with partner organizations and builds exhibits with local groups to tell local stories. This will continue and is the heart of our work.	Implement current school tours, which were requested by and developed with community organizations and schools.	Collect neighbourhood interviews for the Arrival Exhibit and develop an exhibit proposal for submission as a grant.	Submit grant for Arrival Exhibit	Installation and marketing of new permanent community exhibit: Arrival.

Commit to Operational Clarity to Better Share Our Story

Objectives 1 & 2	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
<p>Building capacity in staff and volunteers</p>	<p>We have grown to a museum staffed by four permanent employees and five fixed-term positions. Volunteer hours have grown, as has the age range of volunteers.</p>	<p>Implement Volunteer Plan and Staff Onboarding</p>	<p>Evaluate Volunteer Plan and Staff Onboarding</p>	<p>Complete SOPs and continue annual training</p>	<p>Plan staffing and volunteer support to serve as a regional cultural hub and expand cultural activities.</p>
<p>Develop and implement measurement tools</p>	<p>Museum staff developed a new visitation counting system to capture all the ways we work in community. We also worked with a local arts organization to develop engagement tools as part of our strategic planning process.</p>	<p>Research arts-based data collection and impact measurement</p>	<p>Test and evaluate impact assessment tools</p>	<p>Develop and implement data collection system that recognizes social, economic, and educational impact, including events</p>	<p>Plan and test community-based evaluation strategies.</p>

Commit to Operational Clarity to Better Share Our Story

Objectives 3	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
<p>Develop and implement communication plan</p>	<p>Our museum curator presents at least twice a year at Arnprior Town Council Meetings and has given talks at local, regional, and National meetings, in order to engage as many people as possible in our transformation into a cultural hub.</p>	<p>Begin communicating what a museum-led cultural hub is and how our museum reflects this. Finalize photo and video file management procedures to help communicate best how we do what we do. Develop an internal communication plan so staff feel confident that they are informed of organizational activities.</p>	<p>Collect videos, photos, and data to help communicate our mission and community contributions. Identify external data sources and visualization methods that can help us tell this story.</p>	<p>Propose a new museum brand that leverages our role as cultural hub to support local tourism.</p>	<p>Explore the museum's role as space for community problem-solving (i.e., host first citizen lab, explore Community Foundation/Community Council, etc.)</p>

Facilitate Continued Support

Objectives 1 & 2	Current Practice	2026: Testing	2027: Debrief	2028: New Practice	2029-2030: Cultural Plan Preparation
Generating revenue	The museum has developed a successful full-day, full-week summer camp that has increased our revenue. Additional revenue streams will support pilot projects in the future.	Reform the Friends of the Museum and identify pilot revenue streams: e.g., events, gift shop, grants.	Develop business plans for pilot projects.	Hire consultant(s) to help build prioritized revenue streams.	Contribute to the Town’s Destination Management activities and tourism strategy, invest in the long-term sustainability of the Friends of the Museum.
Develop and implement marketing plan	Our museum has explored new marketing practices on social media, partnering with community members to co-create posts and showcase community stories.	In partnership with Town Marketing staff and community partners, develop marketing approaches designed for specific audiences.	Implement and test marketing strategies to determine which receives the most engagement.	Invest time and human resources in strategies that build the most engagement online and on-site.	Consolidate community-based, inclusive marketing approaches.

Measuring the Social Impact of our Cultural Hub

This strategic plan focuses on how Arnprior + District Museum can meet the needs of the community as a cultural hub. As the plan is implemented, we will move beyond traditional quantitative indicators and key performance metrics and use diverse engagement tools to capture our social impact. Assessment will be ongoing and will inform and guide future strategic planning efforts.

Because we are a Cultural Hub, we

Increase Community Well-being and Belonging

The Museum encourages an engaged, connected, diverse and, mutually-supportive community. We create a welcoming environment for both new and established members of the community. There's laughter and curiosity in the building.

Measurement:

- Track the number of exhibits/programs that reflect underrepresented stories each year.
- Track recurrent participation at events and programs and report annually.
- Launch one non-English marketing campaign per year. Track engagement on social platforms.
- Explore the definition of “welcome” with visitors and partners, then work with staff to adopt diverse effective welcoming practices.
- Conducting a ‘Belonging Survey’ using arts engagement in years 2 and 5.
- Work with the Local Immigration Partnership in their developing efforts to measure welcoming communities.

Because we are a Cultural Hub, we

Build Capacity Within Arnprior's Social Sector

The Museum works with local institutions, businesses, schools, volunteers, and other partners in collaborative problem-solving. The Museum facilitates links among partners and moves toward a networked approach to the social sector.

Measurement:

- Record the number of events/programs/exhibits that are co-hosted each year.
- Record the number of businesses and organizations the Museum partners with annually; maintain a Community Partner List.
- Collect volunteer reflections once a year.
- Host local social sector volunteers and staff in arts-engaged reflection work to track gaps in services once during the strategic planning period.

Because we are a Cultural Hub, we

Connect the Larger Region to Arnprior

The Museum is a regional hub for culture and tourism, echoing Arnprior's reputation as a creative and vital community. We communicate and exchange ideas and techniques with institutions beyond our municipality to better share our story.

Measurement:

- Track and report on visitor origins and numbers annually.
- Identify and report on the number and types of collaborations with institutions outside of Arnprior and how these relationships change over time.
- Ask visitors “How did you hear about this event/program/museum?” and report annually.
- Invite visitors from outside Arnprior to reflect on their experience with the Museum and Town through summer arts-based stations at one public event per year. Track variation in these perceptions over the strategic planning period.

Notice of Motion: Winter Sidewalk Maintenance Service Level Review

WHEREAS the Town of Arnprior previously conducted a comprehensive review of winter sidewalk maintenance in June 2019, which resulted in an updated priority route and a transition from contracted to internal service delivery;

WHEREAS the 2019 report identified that factors such as the intensity of winters, an increased hourly rate for external equipment, and an increased number of assets contribute to rising winter control costs;

WHEREAS the Town has continued to experience the addition of new infrastructure since the last review, which impacts current operational resources and service levels;

WHEREAS the Town's Strategic Plan and provincial mandates emphasize finding efficiencies within municipal operations and ensuring effective service delivery;

WHEREAS an updated analysis is required to evaluate sidewalk priority routes;

THEREFORE BE IT RESOLVED that Council direct staff to provide a comprehensive **Winter Sidewalk Maintenance Service Level Review** report; and

BE IT FURTHER RESOLVED that this report specifically take into consideration:

- **Town Growth:** The impact of new sidewalks and subdivisions added to the municipal inventory since 2019.
- **Cost and Staffing Analysis:** A current financial comparison of labour, equipment, and supply costs associated with winter control.
- **Service Level Opportunities:** Potential adjustments to the priority sidewalk route and maintenance schedules to balance community safety with operational efficiency.



Town of Arnprior Staff Report

Subject: Council Remuneration – 2026-2030 Term of Council

Report Number: 26-04-13-01

Report Author and Position Title: Jennifer Morawiec, GM Client Services / Treasurer

Department: Client Services

Meeting Date: April 13, 2026

Recommendations:

That Council receive report 26-04-13-01 as information; and

That Council provide direction to set the remuneration for the 2026-2030 term of Council.

Background:

The Province of Ontario, through the *Municipal Act*, delegates the Town of Arnprior Council authority to set its remuneration. By-Law 7294-22, being a By-Law to set remuneration of Council, stipulates that a market review for Council compensation be conducted every four years during the third year of the Council's term of office, to take effect in the following term of Council.

For the past two terms of Council, in 2017 and in 2022, the Corporate Services Advisory Committee has established an Ad-Hoc Committee of Citizen Members, acting independently as the Council Remuneration Review Committee, to provide a market review of council remuneration and to make recommendations to take effect in the next term of Council. For 2025, an Ad-Hoc Committee of Citizen Members was formed based on applications. The Ad-Hoc Council Remuneration Committee presented their findings and recommendations to Council at the March 23, 2026, regular meeting of Council.

Discussion:

Salaries:

External salary comparisons for approximately 38 lower-tier or single-tier municipalities were reviewed by the Ad-Hoc Remuneration Committee. Data tables are provided in

the [Agenda Package - October 22, 2025 - Ad-Hoc Council Remuneration Committee](#).

Financial Considerations: Recommendations from the Ad-Hoc Remuneration Committee included maintaining the Mayor’s current salary, establishing the Deputy Mayor salary around the 60th percentile of comparators and increasing the Councillor salary to around the 60th percentile. Resulting annual incremental costs are outlined below.

Ad-Hoc Committee Recommendations	Mayor	Deputy Mayor	Councillor	Total Annual Cost
2026 – current term	\$53,930	n/a	\$21,572	\$183,362
2026 – new term	\$53,930	\$28,724	\$23,997	\$202,639
2027	\$55,548	\$29,586	\$24,717	\$208,719
2028	\$57,214	\$30,473	\$25,458	\$214,977
2029	\$58,931	\$31,387	\$26,222	\$221,428
2030	\$60,699	\$32,329	\$27,009	\$228,073

Deputy Mayor:

Of the external salary comparisons for 38 lower-tier or single-tier municipalities, 33 had Deputy Mayor positions with 32 of the 33 municipalities (97%) setting the salary for the Deputy Mayor at a different salary level than Councillors. The difference between median Deputy Mayor and Councillor salaries was approximately 12%.

Financial Considerations: If a Deputy Mayor had to take over significant responsibilities for the Mayor for a period of time, could they be compensated for that time?

Yes. Similar to an employee receiving Acting Pay if they temporarily perform the duties of a higher position, the remuneration by-law could include a provision that the Deputy Mayor receive the equivalent of the Mayor’s salary for the time period that they are essentially acting or performing the role to cover an extended absence. The remuneration by-law should specify what the time period would be before the acting pay would trigger, for example only extended absences greater than a three-week period.

OMERS Pension Plan:

A council can choose to enroll all council members in the Plan (including the head of council) or the head of council only. Council members, without the head of council, cannot enroll in the Plan. Important considerations include:

Existing council members: At the effective date of council enrolment, existing council members can individually choose to enrol in the Plan. A council member who does not enrol on the effective date can choose to enrol at a future date.

New council members: After the effective date of council enrolment, any new or future council members must enrol in the Plan. However, council members (like regular municipal employees) cannot enrol later than November 30 of the year of their 71st birthday.

Retired OMERS members: Council members who are also retired OMERS members are automatically enrolled in the Plan, however, they can choose to opt out and not enrol.

To initiate participation in the OMERS Plan for Council, Council must pass a specific by-law that authorizes participation and states the effective date with a certified copy of the by-law being sent to OMERS. Further enrolment paperwork would then be initiated.

Financial Consideration: What would the annual contribution cost be for members of Council and the annual contribution cost to the municipality?

The OMERS plan includes contribution by the Member with a matching contribution from the municipality. Estimated annual costs based on 2026 salary data for the Member and the Municipality, if every council member participated, are as follows:

	Mayor	Councillor	Total (Mayor & 6 Councillors)
2026 Salary	\$53,930	\$21,572	\$183,362
OMERS – Member Contribution	\$4,854	\$1,941	\$16,500
OMERS – Town Contribution	\$4,854	\$1,941	\$16,500

Extended Benefits:

Council members can opt into the extended benefit plan that includes coverage for extended health, dental and an additional healthcare spending account. Premiums for participating in this program are covered 80% by the Town and 20% by the member of Council.

Monthly Premiums	Total Premium	Town Paid Portion (80%)	Council Paid Portion (20%)
Extended Health - Single Plan	\$172.38	\$34.47	\$137.91
Extended Health - Family Plan	\$495.14	\$99.03	\$396.11
Dental – Single Plan	\$64.97	\$12.99	\$51.98
Dental – Family Plan	\$170.93	\$34.18	\$136.75

Financial Consideration: What if premiums were 100% paid instead of the current 80 / 20 split?

If Council moved to 100% Town paid premiums for Council, the budgetary impact would depend on the number of Council members participating in the program and whether they are on the single or family plan. As a maximum impact, if all seven members of Council participated in the family plans, implementing 100% paid premiums would result in $(\$91.69 + \$31.65) \times 12 \text{ months} \times 7 \text{ members} = \$11,189.64$. Currently four members of Council participate in the extended benefit program with two on the single plan and two on the family plan. Moving to 100% paid premiums with the current participation would result in $(\$34.47 + \$99.03 + \$12.99 + \$34.18) \times 2 \text{ members} \times 12 \text{ months} = \$4,336.08$.

Health Care Spending Account (HCSA):

Currently members who participate in the Extended Benefits program, have access to a Health Care Spending Account with an annual balance of \$1,000. This balance was effective January 1, 2025, increased from the prior annual balance of \$750.

Financial Consideration: What if the HCSA increased from \$1,000 to \$1,250?

The financial impact would depend on the number of Council members participating in the Extended Benefits program. Currently four members participate, however, if all seven members participated and maximized their use of the Health Care Spending Account, the annual financial impact would be an additional $\$250 \times 7 = \$1,750$.

Options:

Council received the recommendations from the Ad-Hoc Remuneration Committee at the March 23, 2026, Meeting of Council. Council may choose to proceed with those recommendations and / or provide any additions or revisions.

Policy Considerations:

A draft by-law has been attached to the report based on the recommendations of Ad-Hoc Remuneration Committee.

Financial Considerations:

Financial considerations have been included in the discussion section of the report.

Meeting Dates:

Ad-Hoc Council Remuneration Committee – Meeting May 14, 2025

Ad-Hoc Council Remuneration Committee – Meeting October 22, 2025

Consultation:

N/A

Documents:

1. [Agenda Package - October 22, 2025 - Ad-Hoc Council Remuneration Committee](#)
2. [Agenda Package - May 14, 2025 - Ad-Hoc Council Remuneration Committee](#)
3. Draft Remuneration By-Law based on Ad-Hoc Council Remuneration Committee recommendations

Signatures

Reviewed by Department Head: Jennifer Morawiec

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski

The Corporation of the Town of Arnprior

By-law Number xxxx-26

A by-law to repeal By-Law 7294-22 and set the remuneration of Council for the 2026-2030 term.

Whereas Section 283 of the Municipal Act, 5.0. 2001, c.25, as amended, provides that Municipalities may pay remuneration and expenses of Council members;

Therefore, the Council of the Town of Arnprior enacts as follows:

1. **That** the salary for the position of Mayor for the first year of the term of Council following the October 26, 2026 election be set at \$53,930; and
2. That the salary for the position of Deputy Mayor for the first year of the term of Council following the October 26, 2026 election be set at \$28,724; and
3. **That** the salary for the position of Councillor for the first year of the term of Council following the October 26, 2026 election be set at \$23,997; and
4. **That** the salaries for the Mayor, Deputy Mayor and Councillors be adjusted annually using the same Cost of Living Adjustment (COLA) set out in the Collective Bargaining Agreement at that time; and
5. **That** the Mayor, Deputy Mayor and Councillors be provided with monthly allowances of \$50 for internet costs, \$35 cellular telephone costs and \$30 for in-town mileage costs, subject to provision of receipts; and
6. **That** the Mayor, Deputy Mayor and Councillors be compensated a per diem, \$150 for a full day and \$75 for a half day, to attend an approved out-of-town event; and
7. **That** the Mayor, Deputy Mayor and Councillors be eligible to participate in the extended health and dental group policy plan specific for Town Council; and
8. **That** the Health Care Spending Account under the extended health program be increased to an annual amount of \$1,250; and
9. **That** the Mayor, Deputy Mayor and Councillors be provided a Town purchased laptop for conducting Town business during the term of Council which must be returned to the Town at the end of the term or upon vacating the seat on Council; and
10. **That** a market review for Council compensation be conducted every four years during the third year of the Council's term of office, to take effect in the following term of Council.

11. **That** this By-law shall come into force and effect on the day of its adoption.

Enacted and passed this 27th day of April, 2026.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

This by-law is deemed to be adopted on _____ 2026.

DRAFT



Town of Arnprior Staff Report

Subject: 2026 Municipal Election Information

Report Number: 26-04-13-02

Report Author and Position Title: Kaila Zamojski, Town Clerk

Department: Clerk's Office

Meeting Date: April 13, 2026

Recommendations:

That Council receive the 2026 Municipal Election Report as information.

Background:

Council at their meeting of October 28, 2024, considered a staff report which authorized the following for the 2026 Municipal and School Board Election:

- Council composition:
 - Maintained at the current size of seven (7) members of Council;
 - The “County Councillor” position be renamed and changed to the “Deputy Mayor” to act as a full-time Deputy Mayor and the representative at County of Renfrew Council.
 - That Council direct staff to hold a public meeting, bring forward amendments to the current Council Composition By-law and Procedure By-law to reflect the renaming of the County Councillor position to Deputy Mayor and the amendment of the rotational Deputy Mayor to a dedicated Deputy Mayor position, beginning the 2026-2030 term of Council.
- That Council direct the Town Clerk to bring forward a by-law authorizing an alternative voting method (Internet / Telephone) for the 2026 Municipal and School Board Election.
- That Council maintains the existing at-large election system.
- That Council maintains the existing first past-the-post election model.
- That Council authorize recruitment of citizen members to participate on a 2025 Ad- Hoc Council Remuneration Committee with a mandate to conduct a market review and make recommendations for Council compensation, to take effect the following 2026-2030 term of Council.

Council then held a Public Meeting regarding the new Deputy Mayor position on May 12, 2025, and passed the following By-laws in regard to the 2026 Municipal and School Board Election:

- By-law Number 7611-25 – Amend the Composition of Council to include Deputy Mayor in place of County Councillor
- By-law Number 7612-25 - Council authorized the use of an Alternative Voting Method (Internet/Telephone) for the 2026 Municipal and School Board Election, and entered into a contract for the alternative voting services (Voatz Canada Ltd.)
- By-law Number 7643-25 – amending the Procedure By-law 7364-23 to replace necessary wording for the position of Deputy Mayor following the 2026 Election.

Staff have also recently issued a notice to members of the public, which provides information and key dates regarding the 2026 Municipal and School Board Election, which has been posted online as well as on Social Media. It is also in the process of being printed in the next issue of Arnprior Life, multiple water bills, and will be posted on various bulletin boards around Town and at Town facilities. This report provides an overview of this notice as well as further information on what to expect throughout the 2026 Municipal Election process.

Discussion:

General Information

The next Regular Municipal and School Board Election in the Town of Arnprior is on October 26, 2026, to elect the offices of:

- One (1) Mayor
- One (1) Deputy Mayor (Representative at County of Renfrew Council)
- Five (5) Councillors
- School Board Trustees (Renfrew County District School Board; Renfrew County Catholic District School Board; Conseil des écoles publiques de l'Est de l'Ontario / Eastern Ontario French-Language Public School Board; Conseil des écoles Catholiques du Centre-Est / Eastern Ontario French-Language Catholic School Board)

The advanced voting period will begin on October 16, 2026, at 10:00 a.m. and run until the voting ends on Election Day, October 26, 2026, at 8:00 p.m. Ballots can only be cast electronically using a computer, tablet, or smartphone or by telephone.

The new term of Council will begin on November 15, 2026, with the Inaugural Meeting of Council taking place on November 16, 2026.

Nominations and Running for Municipal Office

The eligibility criteria to run for municipal office is as follows:

- Being a Canadian Citizen.
- Being at least 18 years of age at the time of filing nomination papers.
- Someone who resides in the Town of Arnprior or is the owner or tenant of land in the Town of Arnprior, or the spouse of such owner or tenant.
- An individual who has collected twenty-five (25) qualifying signatures ([Endorsement of Nomination Form 2](#)) and pays the appropriate fee.
- An individual that is not prohibited from voting under any law or legislation.

The Nomination Period for Candidates is May 1, 2026 – August 21, 2026. The Nomination Period Begins on Friday, May 1, 2026, and runs through to Thursday, August 20, 2026, in person, during regular office hours (Monday to Friday, 8:30 am – 4:30 pm, excluding holidays). The final day to file a nomination, being Nomination Day, is Friday, August 21, 2026. On Nomination Day nominations can only be filed in person between the hours of 9:00 am – 2:00 pm.

Interested Candidates can pick up Candidate Information Packages during regular business hours, at the Clerk's Office, beginning May 1, 2026. The Ministry's 2026 Candidate Information Package is now available on their website, and a link has been posted on our website as well as in the Notice of Election, for ease of access to interested candidates.

It is also important to note that there are various rules and regulations surrounding Campaigning and a Campaign Period. One rule to highlight is that surrounding Campaign expenses, being that they may not be incurred until nomination papers are officially filed. This includes costs such as website development, domain registration, promotional materials and advertising. You may express your intent to run through unpaid promotions such as social media posts, provided no money is spent. This is outlined in Section 88.20(1)-(2) of the [Municipal Elections Act](#), which states that no campaign expenses may be incurred until a person is officially nominated.

Restricted Acts

Section 275 of the Municipal Act, 2001 outlines situations that may arise where Council's acts are restricted. These restrictions are colloquially known as, "lame duck" provisions.

The Restricted Acts can apply in two scenarios:

1. Between Nomination Day (August 21, 2026) and before voting day (October 26, 2026) based on the nominations to the new Council that have been certified and any acclamations made to the new Council; or,
2. Between October 26, 2026, and November 15, 2026, if fewer than 7 members of the current Council are not re-elected or acclaimed.

If fewer than 7 members of the outgoing Council form part of the incoming Council, as per subsection 275(3) of the Municipal Act, 2001 Council is restricted from the following:

- a. The appointment or removal from office of any officer of the municipality;
- b. The hiring or dismissal of any employee of the municipality;
- c. The disposition of any real or personal property of the municipality which has a value exceeding \$50,000; and,
- d. Making any expenditures or incurring any liability which exceeds \$50,000 in the election.

Provisions (c) and (d) do not apply if the dispositions of expenditures were previously approved in the budget by August 21, 2026 (Nomination Day). Council is not restricted from taking all necessary and appropriate actions in the event of an emergency.

Council's Delegation of Authority By-law outlines provisions for the Chief Administrative Officer (CAO) to exercise authority on behalf of the municipality which may otherwise be restricted after nomination day as set out in Section 275 of the Municipal Act, as amended. Should the CAO use their delegated authority under these provisions, the CAO will report this to Council in 2027.

Voter Information

It is important for residents to check their status on the Voter's List through Election Ontario's "Register to Vote" portal. It is also important for residents to check their School Support status through the MPAC portal. Both links to these portals can be found on the Town's Election Website Page. Social Media posts are also going out periodically directing residents to these areas to check that their voter information is accurate prior to the Voter's List being received. There is also a computer set up with access to these portals outside the Clerk's Office for public to use. Staff from the Clerk's Office will also be going to various events and places in Town over the next couple months, to promote and assist with these processes.

Eligible electors should expect to receive a Voter Information Letter (VIL) at the beginning of October with their Voting PIN Information and will be able to begin electronically casting their ballots when the voting period begins on October 16, 2026.

To provide eligible electors with voting assistance during the voting period or to be added or make changes to personal information on the Voters' List, a Voter Help Centre will be located at the Town of Arnprior Municipal Office – 105 Elgin St. W. Arnprior. The hours of operation for the Voter Help Centre will be posted online on the Town's dedicated election webpage. Staff from the Clerk's Office will also be visiting the Retirement Homes, Seniors Active Living Centre, Long Term Care Home, and Hospital (if necessary) throughout the advanced voting period to provide voter assistance.

Communications on the Town's Election Webpage, social media, and through various print media (Arnprior Life, posters, etc.) will continue to provide updates on the 2026 Municipal and School Board Election over the next several months. The Clerk's Office team is also available to provide any information throughout the Election processes.

Options:

N/A

Policy Considerations:

- Municipal Act, 2001, as amended
- Municipal Elections Act, as amended
- Delegation of Authority By-law
- Use of Municipal Resources for Election
- Election Sign By-law
- Procurement Policy
- Procedure By-law

Financial Considerations:

The cost for the provision of Internet and Telephone Voting System and Voter List Management is approximately \$0.57 per elector excluding Canada Post costs to mail out the vote packages. An amount of \$8,500.00 is transferred into the election reserve every year, in an effort to reduce the financial impact in an election year, and if there is ever a need for a by-election during a Council term. Accordingly, a total of \$42,000 will be available in this reserve for the 2026 Municipal Election. It is important to note that there were approximately 7,504 eligible electors in 2022. With the unprecedented growth the Town has seen in the last year, staff are mindful that there will probably be an increase in eligible electors, however, anticipates that the \$42,000 election reserve will cover costs associated with the 2026 election.

Meeting Dates:

N/A

Consultation:

- Deputy Clerk
- Chief Administrative Officer

- Municipalities in Renfrew County participating in the Joint Request for Proposal

Documents:

1. Notice of 2026 Municipal and School Board Election

Signatures

Reviewed by Department Head:

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



105 Elgin St. W.
Arnprior, ON K7S 0A8

(613) 623-4231 ext. 1817
election@arnprior.ca

October 16 - 26, 2026
arnprior.ca/election

Notice to the Municipal Electors of the Town of Arnprior - 2026 Town of Arnprior Municipal and School Board Election

Notice is hereby given that the next Regular Municipal and School Board Election in the Town of Arnprior is on **October 26, 2026**, to elect the offices of:

- One (1) Mayor
- One (1) Deputy Mayor (Representative at County of Renfrew Council)
- Five (5) Councillors
- School Board Trustees (Renfrew County District School Board; Renfrew County Catholic District School Board; Conseil des écoles publiques de l'Est de l'Ontario / Eastern Ontario French-Language Public School Board; Conseil des écoles Catholiques du Centre-Est / Eastern Ontario French-Language Catholic School Board)

The new term of Council will begin on November 15, 2026, with the Inaugural Meeting of Council taking place on November 16, 2026. This new term of Council will end on November 14, 2030.

Eligibility criteria to run for municipal office:

- A Canadian Citizen.
- At least 18 years of age at the time of filing nomination papers.
- Someone who resides in the Town of Arnprior, or is the owner or tenant of land in the Town of Arnprior, or the spouse of such owner or tenant.
- Has collected twenty-five (25) qualifying signatures (Endorsement of Nomination Form 2), and pays the appropriate fee.
- Not prohibited from voting under any law or legislation.

Nomination Period for Candidates is May 1, 2026 – August 21, 2026

- Nomination Period Begins - Friday, May 1, 2026 – Thursday, August 20, 2026, in person, during regular office hours (Monday to Friday, 8:30 am – 4:30 pm, excluding holidays).
- Nomination Day – Friday, August 21, 2026, nominations can only be filed in person between the hours of 9:00 am – 2:00 pm.

Interested Candidates can pick up Candidate Information Packages during regular business hours, at the Clerk's Office, beginning May 1, 2026.

Campaigning:

Campaign expenses may not be incurred until nomination papers are officially filed. This includes costs such as website development, domain registration, promotional materials and advertising. Any expenses incurred prior to nomination cannot be included in your financial statements and will not be reimbursed. You may express your intent to run through unpaid promotions such as social media posts, provided no money is spent. This is outlined in Section 88.20(1)-(2) of the Municipal Elections Act, which states that no campaign expenses may be incurred until a person is officially nominated. More regulations on Municipal Elections can also be found in O.Reg 101/97.



105 Elgin St. W.
Arnprior, ON K7S 0A8

(613) 623-4231 ext. 1817
election@arnprior.ca

October 16 - 26, 2026
arnprior.ca/election

Notice to the Municipal Electors of the Town of Arnprior - 2026 Town of Arnprior Municipal and School Board Election

Alternative Voting

On July 14, 2025, the Town of Arnprior Council passed By-law No. 7612-25 to authorize the use of alternative voting (internet and telephone voting) for the 2026 Municipal and School Board Election. These electronic election methods ensure that eligible electors can participate in an accessible, convenient, and safe method of voting.

Eligibility criteria to Vote

In accordance with Section 17(2) of the Municipal Elections Act, 1996, a person is entitled to be an elector at an election held in a local municipality if on voting day they:

- reside in the local municipality (Town of Arnprior) or are the owner or tenant of land there, or are the spouse of such owner or tenant;
- are a Canadian citizen;
- are at least 18 years old; and
- are not otherwise prohibited from voting by law.

Voting Process

Eligible electors should expect to receive a Voter Information Letter (VIL) at the beginning of October and will be able to begin electronically casting their ballots when the voting period begins.

The voting period will begin on October 16, 2026, at 10:00 a.m. until the voting period ends on October 26, 2026, at 8:00 p.m.

Ballots can only be cast electronically using a computer, tablet, or smartphone or by telephone.

Voting Assistance

To provide eligible electors with voting assistance during the voting period or to be added or make changes to personal information on the Voters' List, a Voter Help Centre will be located at the Town of Arnprior Municipal Office – 105 Elgin St. W. Arnprior. The hours of operation for the Voter Help Centre will be posted online on the Town's dedicated election webpage.

For further information about the 2026 Municipal and School Board Election, please visit the Town's dedicated election webpage at www.arnprior.ca/election and Ontario.ca-Municipal Elections If you have questions, you may also call our office at 613-623-4231 Ext. 1817.

Kaila Zamojski

Town Clerk/ Returning Officer

Town of Arnprior

election@arnprior.ca

613-623-4231 Ext. 1818



Town of Arnprior Staff Report

Subject: Proclamation for Earth Day (April 22, 2026)

Report Number: 26-04-13-03

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerk’s Office

Meeting Date: April 13, 2026

Recommendations:

That Council proclaim April 22, 2026, as Earth Day in the Town of Arnprior.

Background:

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Town of Arnprior 105 Elgin Street West Arnprior, Ontario, Canada K7S 0A8 www.earthday.org
Section 5.2.2 – Contact Person’s Name	Sheena Baum Acting Environmental Engineering Officer
Section 5.2.3 – Name of Proclamation and Duration	Earth Day April 22 nd , 2026

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.4 – Appropriate Wording for Proclamation	Yes
Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	No
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Earth Day (April 22nd, 2026)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



**Town of Arnprior Proclamation
Earth Day
April 22nd, 2026**

Whereas Earth Day is celebrated on April 22nd each year, and is a key time to unite our community and make a positive impact on the environment; and

Whereas Earth Day is known as the movement to change the business climate, political climate, and how we take action on climate change; and

Whereas the theme for Earth Day 2026 is “Our Power, Our Planet,” focusing on mobilizing individual and collective action to drive systemic change; and

Whereas climate change is being observed and experienced at an increasingly local level and needs to be taken seriously; and

Whereas local levels of government are finding themselves at the frontline of the battle against climate change; and

Whereas the mounting environmental challenges that we are facing will require our towns and cities to take a leading role in the fight for a more sustainable world; and

Whereas the Town of Arnprior’s Environmental Advisory Committee will be sharing information to help residents learn about ways to make a positive impact on the environment; and

Whereas the community, along with members of our Environmental Advisory Committee, will be hosting “The Great Arnprior Trash Hunt” on May 2nd, 2026, from 9am to 12pm starting at the Arnprior and District Museum; and

Whereas the Town of Arnprior will be providing free park clean-up kits to local residents, that can be picked up at the Nick Smith Centre beginning on April 22, 2026, while supplies last, to use in local parks during the week of April 27th to May 3rd, 2026 (Pitch-In Canada Week); and

Now Therefore, I, Lisa McGee, Mayor of Arnprior, do hereby proclaim April 22nd, 2026, as Earth Day in the Town of Arnprior, and encourage all residents to participate in the Earth Day activities being provided, learn more and understand their role in assisting to combat climate change, as well as make a positive impact on the environment on Earth Day and every day.

**Lisa McGee, Mayor
Town of Arnprior**



Town of Arnprior Staff Report

Subject: Proclamation for Community Living Month (May 2026)

Report Number: 26-04-13-04

Report Author and Position Title: Kaitlyn Wendland, Deputy Clerk

Department: Clerk’s Office

Meeting Date: April 13th, 2026

Recommendations:

That Council proclaim May 2026 as Community Living Month in the Town of Arnprior.

Background:

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.1 – Charitable or Non-Profit Organization	Yes
Section 5.2 – Request received two (2) weeks prior to the event	Yes
Section 5.2.1 – Name and Address of Organization	Community Living Renfrew County South 100-106 McGonigal Street West Arnprior, Ontario, Canada K7S 1M4
Section 5.2.2 – Contact Person’s Name	Jennifer Tabar Administrative Assistant
Section 5.2.3 – Name of Proclamation and Duration	Community Living Month May 2026
Section 5.2.4 – Appropriate Wording for Proclamation	Yes

**Assessment of the Proclamation Request from the Town of Arnprior
Proclamations Policy No. ADMIN-C-2.05**

Section 5.2.5 – Request Flag to be flown/ flag raising ceremony	Yes – Raise the Community Living flag on May 1 st , 2026, through May 31 st , 2026, and change the Arnprior and District Museum clock tower lights to alternate between blue and green on May 1 st , 2026, through May 31 st , 2026.
Section 5.3.1 – Does not promote any commercial business	Complies
Section 5.3.2 – Does not promote hatred or illegal activity	Complies
Section 5.3.3 – Does not contain inappropriate statements	Complies

Documents:

1. Proclamation Document – Community Living Month (May 2026)

Signatures

Reviewed by Department Head: Kaila Zamojski

Reviewed by General Manager, Client Services/Treasurer: Jennifer Morawiec

CAO Concurrence: Robin Paquette

Workflow Certified by Town Clerk: Kaila Zamojski



Town of Arnprior Proclamation

Community Living Month

May 2026

Whereas [Community Living Month](#) is a province-wide annual awareness campaign created to promote authentic inclusion with people who have an intellectual disability and their families; and

Whereas there are 52,000 adults with developmental disabilities across Ontario without services, such as housing, employment and community connections, to name a few; and

Whereas Community Living Renfrew County South has been providing exceptional services and support to people with developmental disabilities and their families in Arnprior and the surrounding area; and

Whereas as part of the celebrations this year, Community Living Ontario is hosting their annual *Shine a Light on Community Living* campaign on Friday, May 1st, 2026; and

Whereas the Community Living Flag will be raised on May 1st through May 31st, 2026, at Town Hall and the Arnprior and District Museum's clock tower will be lit up with the colours of blue and green on May 1st through May 31st, 2026, to show our support.

Now Therefore, I, Lisa McGee, Mayor of the Town of Arnprior, do hereby proclaim May 2026 as Community Living Month in the Town of Arnprior, encourage all residents to recognize and celebrate the accomplishments of Community Living Renfrew County South.

Lisa McGee, Mayor
Town of Arnprior

COMMUNITY LIVING Renfrew County South

Inspiring Possibilities



Member of Community Living Ontario

P.O.Box 683, 326 Raglan St. South
RENFREW ON K7V 4E7
Tel: 613-432-6763 Fax 613-432-9465

106 McGonigal St. West, Unit 100
ARNPRIOR ON K7S 1M4
Tel: 613-623-4955

February 23, 2026

Kaila Zamojski, Town Clerk
Town of Arnprior
Arnprior, ON K7S 0A8

To Kaila,

Subject: Proclamation to raise the Community Living Flag during the month of May

I, Jennifer Tabar, Administrative Assistant of Community Living Renfrew County South, do hereby issue this proclamation to announce Community Living Month, the month of May.

Whereas,

Community Living organizations across Ontario celebrate diversity, and inclusion for the month of May each year. It brings awareness and community presence. The CN Tower in Toronto changes their lights to green and blue for the month of May to show their support. We will also be lighting up our office with blue and green lights for the month of May.

Whereas,

There are over 52,000 adults with developmental disabilities across Ontario without services, including but not limited to; housing, employment and community connections to name a few.

Now, therefore,

I do hereby proclaim the month of May as follows;

1. Raise the Community Living Flag on May 1st and if possible, for the entirety of the month.

This proclamation is effective immediately upon issuance, and I encourage all concerned parties to participate in this event.

In witness whereof, I have hereunto set my hand and seal this 23rd day of February, 2026.

Sincerely,

Jennifer Tabar

Administrative Assistant

Community Living Renfrew County South

"Empowering people to live the life they want through CHOICE"



ARNPRIOR

**Minutes of the Council Remuneration Ad-hoc Committee Meeting
May 14th, 2025
6:30 PM
Council Chambers – Town Hall**

Committee and Staff Attendance

Committee Members Present:

Donna Anderson, Chair
Bill Griese, Committee Member
Josie Scott, Committee Member

Committee Members Absent:

Katrina Roberts, Committee Member

Town Staff Present:

Jennifer Morawiec, General Manager
Client Services/Treasurer
Kaila Zamojski, Town Clerk
Kaitlyn Wendland, Deputy Clerk

1. Call to Order

The meeting was called to order at 6:30 PM and staff welcomed those present.

a) Appoint Chair

The Committee appointed Donna Anderson as the Chair of the Council Remuneration Ad-hoc Committee.

2. Roll Call

The roll was called, with all Members of the Committee being present except Katrina Roberts.

3. Land Acknowledgment

Donna Anderson, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 001-25

Moved by Bill Griese

Seconded by Josie Scott

Be It Resolved That the agenda for the Council Remuneration Ad-hoc Committee Meeting dated Wednesday, May 14th, 2025, be adopted.

Resolution Carried

5. Adoption of Minutes of Previous Meeting(s)

None

6. Staff Reports

None

7. Presentations/ Delegations

- a) **Council Remuneration Overview**, Jennifer Morawiec, General Manager Client Services/Treasurer

The General Manager Client Services/ Treasurer provided an overview presentation, as provided in the agenda package, to provide committee members with the background of the Council remuneration process.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. New Business

a) Background Support Documents

The General Manager Client Services/Treasurer provided a brief overview of the supporting documents included in the agenda package. Discussion ensued among Committee Members with the following being a summary:

- Members asked for staff to return with the following information:
 - OMERS benefits
 - Training per diems for virtual sessions
 - 5 years worth of COLA information
 - CUPE historic yearly increases
 - Comparisons to other municipalities
- Committee Members asked to view the presentation that was provided by the previous Council Remuneration Ad-hoc Committee in 2022 to understand the work they completed.

b) Council Remuneration Discussion

Committee Members asked for information to be shared regarding the Deputy Mayor position (Council Composition) as well as regarding Strong Mayor Powers legislation.

Committee Members indicated that they would like to schedule the next meeting when staff has all the requested information available for their review.

10. Adjournment

Resolution Number 002-25

Moved by Bill Griese

Seconded by Josie Scott

That the Council Remuneration Ad-hoc Committee adjourn at 7:31 PM.



ARNPRIOR

**Minutes of the Council Remuneration Ad-hoc Committee Meeting
October 22nd, 2025
6:30 PM
Council Chambers – Town Hall**

Committee and Staff Attendance

Committee Members Present:

Donna Anderson, Chair
Bill Griese, Committee Member (virtual)
Katrina Roberts, Committee Member
Josie Scott, Committee Member

Town Staff Present:

Jennifer Morawiec, General Manager
Client Services/Treasurer
Kaila Zamojski, Town Clerk
Kaitlyn Wendland, Deputy Clerk

Committee Members Absent:

1. Call to Order

Chair Donna Anderson called the meeting to order at 6:30 PM and staff welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Donna Anderson, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 003-25
Moved by Josie Scott
Seconded by Katrina Roberts

Be It Resolved That the agenda for the Council Remuneration Ad-hoc Committee Meeting dated Wednesday, October 22nd, 2025, be adopted.

Resolution Carried

5. Adoption of Minutes of Previous Meeting(s)

Resolution Number 003-25
Moved by Josie Scott
Seconded by Bill Griese

That the minutes for the Council Remuneration Ad-hoc Committee Meeting dated May 14th, 2025, be adopted.

Resolution Carried

6. Staff Reports

None

7. Matters Tabled/ Deferred/ Unfinished Business

None

8. New Business

a) Background Support Documents

The General Manager Client Services/Treasurer provided a brief overview of the supporting documents included in the agenda package. Committee Members asked clarifying questions to further understand the presented materials.

b) Council Remuneration Discussion

Committee Members has a discussion about next steps with the following being a summary:

- Noted the impact of salary on influencing the demographic of people who run as candidates for municipal council.
- Staff clarified that there is not a set amount of funding within which the committee should propose their recommendations.
- Committee asked for clarification as to if, in 2022, Council made changes to the recommendations proposed by the Committee. Staff indicated that they would confirm.

- Committee members set a date to present their recommendations to Council (March 23, 2026).

9. Adjournment

Resolution Number 004-25

Moved by Josie Scott

Seconded by Katrina Roberts

That the Council Remuneration Ad-hoc Committee adjourn at 7:25 PM.



ARNPRIOR

**Minutes of the Environmental Advisory Committee Meeting
November 17th, 2025
6:30 PM
Council Chambers – Town Hall**

Committee and Staff Attendance

Committee Members Present:

Natalie Deveau, Chair
Chris Toner, Vice Chair
Barry Goodman, Committee Member
Lessia Stefanison, Committee Member
Ted Strike, Councillor
Alexis Young, Committee Member

Committee Members Absent:

Ben Shearer, Committee Member

Town Staff Present:

Kaila Zamojski, Town Clerk
Graeme Ivory, Director of Recreation
Sheena Baum, A/Environmental
Engineering Officer
Alix Jolicoeur, Manager of
Community Services/Planner
Kelly Vieira, Client Services
Coordinator
Emily Stovel, Manager of
Culture/Curator

1. Call to Order

Natalie Deveau, Chair, called the meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present.

3. Land Acknowledgment

Natalie Deveau, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 014-25
Moved by Lessia Stefanison
Seconded by Barry Goodman

Be It Resolved That the agenda for the Environmental Advisory Committee Meeting dated Monday, November 17th, 2025, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 015-25
Moved by Alexis Young
Seconded by Chris Toner

Be It Resolved That the minutes for the September 15th, 2025, Environmental Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

a) Waste Reduction Week Initiatives, Environmental Engineering Officer

Sheena Baum, Acting Environmental Engineering Officer, provided the Committee with an overview of the Town's initiatives of Waste Reduction Week.

Sheena highlighted the following as being successful initiatives for Waste Reduction Week this year:

- Textile Tuesday – educational campaign;
- Pumpkin drop-off following Halloween, with over 400 pumpkins dropped off to a bin provided by the Town. These pumpkins were kept out of the landfill and sent to Castle Garth Farms to be used as food for their animals.

b) Art and Climate Change Project, Manager of Culture/Curator

Emily Stovel, Manager of Culture/Curator provided the Committee with an overview of the Art and Climate Change Project, noting the importance of exhibits like these as they are conversation starters that can be temporary or co-created exhibits. The current exhibit, Art as Action, is running from now until March.

Committee members commented on ideas for future exhibits.

c) Marina Native Pollinator Meadow Update, Environmental Engineering Officer

Sheena Baum, Acting Environmental Engineering Officer, provided the Committee with an update on the Marina Native Pollinator Meadow project.

Committee members discussed the following:

- How to get more community engagement for the next phases of this project, suggesting posts on social media and the Town’s website;
- Whether this project continues in the future in other locations; and
- opportunities for volunteers to assist with ongoing weeding/elimination of invasive species.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

Delegate – P. Calandria presentation - Tree Cutting Bylaw implementation for Private Property

Mr. Calandria provided a powerpoint presentation, attached as Appendix A, and forming part of these minutes, depicting an incident on private property regarding the removal of trees.

Discussion ensued among Committee Members, resulting in the recommendation of a tree cutting policy/by-law being researched further by staff.

Resolution Number 016-25

Moved by Chris Toner

Seconded by Alexis Young

That the Environmental Advisory Committee recommend to Council that the Town of Arnprior investigate the implementation of a Tree Cutting bylaw for the Town of Arnprior.

Resolution Carried

b) Committee Workplan Discussion

Natalie Deveau, Chair, asked the Committee for any updates regarding the workplan. Discussion ensued amongst Committee Members resulting in the following updates to the workplan:

Focus 1: Support Local Flora	Update/ Completed
Pollinator garden in Town	Done meadow
Educational materials for residents about native and pollinator species	
Garden Awards	Difficult to put together, focus on meadow
Understanding heritage/natural protected sites zoning	
Dark Sky Initiative	
Bee City Canada Initiative	
Focus 2: Waste Reduction	Update/ Completed
Alternatives to traditional curbside green bin collection	
Foodcycler Promotion	More education and good compost
Educational materials to support proper recycling	
Focus 3: Healthy Waterways	Update/ Completed
Reduce the spread of aquatic invasive species	
Educational materials to support residents in reducing invasive species spread	
Options for cleaning boats at marina	
Focus 4: Carbon Footprint Reduction	Update/ Completed
Increase efficiencies/energy conservation at Town Buildings	
Supporting active transportation	
Energy efficiencies in new developments	

11. Adjournment

Resolution Number 017-25

Moved by Ted Strike

Seconded by Lessia Stefanison

That the Environmental Advisory Committee adjourn at 8:12 PM.

Resolution Carried



ARNPRIOR

**Minutes of the Environmental Advisory Committee Special Meeting
December 17th, 2025
5:00 PM
Arnprior and District Museum – 35 Madawaska Street, Arnprior**

Committee and Staff Attendance

Committee Members Present:

Chris Toner, Vice Chair
Barry Goodman, Committee Member
Ben Shearer, Committee Member
Ted Strike, Councillor
Alexis Young, Committee Member

Town Staff Present:

Kaila Zamojski, Town Clerk
Emily Stovel, Manager of
Culture/Curator
Sheena Baum, A/ Environmental
Engineering Officer

Committee Members Absent:

Natalie Deveau, Chair
Lessia Stefanison, Committee Member

1. Call to Order

Chris Toner, Vice - Chair, called the meeting to order at 5:00 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present except Natalie Deveau and Lessia Stefanison.

3. Land Acknowledgment

Natalie Deveau, Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 017-25

Moved by Barry Goodman

Seconded by Ted Strike

Be It Resolved That the agenda for the Environmental Advisory Committee Special Meeting dated Wednesday, December 17th, 2025, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. New Business

a) Tour of Art and Climate Change Project

The Manager of Culture/Curator led a tour of the Museum's Art and Climate Change Project Exhibit with Committee Members, with the thought of having the Committee explore ways this type of exhibit could potentially allow for more community engagement on more local Climate Change and overall environmental issues impacting our community.

Throughout the tour discussion ensued among Committee Members, with the following being a summary of the comments:

Discussion on the idea of experimenting with different programming ensued:

- Exhibits like this should have more advertising through various media to draw different age groups and people from our community and surrounding areas. It is important to carefully curate marketing and make sure we reach the target audience.
- This type of exhibit could be used to highlight some of the projects the EAC has accomplished, and what is continuing to be accomplished.
- Exhibits like this are a playful way to provide feedback on the environment and have the community participate in ideas for "What we want to do about this problem".
- Discussion ensued about talking to the artist who makes the artistic comics, about working with this Committee to create this type of Comic / Art that is specific to Arnprior using Arnprior specific statistics and issues – Rivers, Garbage (Landfill/ Littering), Pollinator plants, etc.
 - Also, then provide the actionable ways residents can do things to try to help with these issues.
 - The Manager of Culture/ Curator noted that she will speak to the Artist about this idea and report back to the Committee.

Following the tour of the exhibits Committee Members recommended that consideration be given to an Arnprior specific comic, like that in the current exhibit, and a May Great Conversations event to facilitate conversations about environmental issues in Arnprior.

7. Adjournment

Resolution Number 018-25

Moved by Barry Goodman

Seconded by Alexis Young

That the Environmental Advisory Committee adjourns at 6:14 PM.

Resolution Carried



ARNPRIOR

**Minutes of the Accessibility and Age Friendly Advisory Committee Meeting
November 19th, 2025
6:30 PM
Council Chambers – Town Hall**

Committee and Staff Attendance

Committee Members Present (In-Person):

Tom Burnette, Vice Chair

Committee Members Present (Electronic):

Sharon Law, Committee Member

Sarah Tait, Committee Member

Committee Members Absent:

Amanda Deschamps, Committee Member

Town Staff Present:

Kaila Zamojski, Town Clerk

Kaitlyn Wendland, Deputy Clerk

Patrick Foley, Engineering Officer

1. Call to Order

Tom Burnette, Vice Chair, called the meeting to order at 6:31 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present except Amanda Deschamps.

3. Land Acknowledgment

Tom Burnette, Vice Chair, asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 016-25
Moved by Sarah Tait
Seconded by Sharon Law

Be It Resolved That the agenda for the Accessibility and Age Friendly Advisory Committee Meeting dated Wednesday, November 19th, 2025, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 017-25
Moved by Sarah Tait
Seconded by Sharon Law

Be It Resolved That the minutes for the September 3rd, 2025, Accessibility and Age Friendly Advisory Committee meeting be adopted.

Resolution Carried

7. Presentations/ Delegations

a) Robert Simpson Park Refresh, Patrick Foley, Engineering Officer

Patrick Foley, Engineering Officer, provided the Committee with an overview of the public consultation information for the Robert Simpson Park Refresh. Staff asked the Committee for their feedback on the design options.

Discussion ensued amongst Committee Members with the following being a summary:

- Members indicated that they had already submitted feedback on the project through other avenues.
- Highlighted that playground option two was the only design that has rubber play base into the play structure which the Committee liked.
- Requested that the accessible swings be placed closest to the accessible surface to support ease of access.
- Indicated features that would support accessibility in the new washroom design including benches, changing tables, and grab bars.
- Indicated the need to increase the amount of accessible parking spots at the park.
- Staff indicated that there will be lighting throughout the park.
- The Committee supported the inclusion of shade structures and highlighted their importance for accessible play.

Vice Chair Tom Burnette thanked staff for his presentation.

b) Multi-Year Accessibility Plan Status Report and Plan Refresh Discussion, Kaitlyn Wendland, Deputy Clerk

Kaitlyn Wendland, Deputy Clerk, and Kaila Zamojski, Town Clerk, provided the Committee with the Draft Multi-Year Accessibility Plan Status Report and asked for input from Members. There was no further input from Committee Members, as their feedback had been incorporated throughout the report.

Kaitlyn Wendland, Deputy Clerk, and Kaila Zamojski, Town Clerk, noted to the Committee that staff are working on the new Multi-Year Accessibility Plan and will be seeking their feedback on the draft plan early in the new year.

8. Matters Tabled/ Deferred/ Unfinished Business

None

9. Staff Reports

None

10. New Business

a) Roundtable Discussion

None

11. Adjournment

Resolution Number 018-24

Moved by Sarah Tait

Seconded by Sharon Law

That the Accessibility and Age Friendly Advisory Committee adjourn at 7:44 PM.

Resolution Carried



ARNPRIOR

**Minutes of the Culture and Diversity Advisory Committee Meeting
March 2, 2026 at 6:30 PM
Town Hall Council Chambers – 105 Elgin St. W. Arnprior**

Committee and Staff Attendance

Committee Members Present:

Leslie Anne Hook, Chair
Chris Couper, Vice Chair
Dan Lynch, County Councillor
Jennifer McGuire, Committee Member
Jamie Campbell, Committee Member
Jo Ann Pecaskie, Committee Member

Town Staff Present:

Emily Stovel, Manager of Culture /
Curator
Kaila Zamojski, Town Clerk
Kelly Vieira, Client Services
Coordinator

Committee Members Absent:

David Quesnelle, Committee Member

1. Call to Order

Chair Leslie Anne Hook, called the meeting to order at 6:30 PM and welcomed those present.

2. Roll Call

The roll was called, with all Members of the Committee being present except David Quesnelle.

3. Land Acknowledgment

Chair Leslie Anne Hook asked everyone to take a moment to acknowledge and show respect for the Indigenous Peoples as traditional stewards of the land we operate on, by stating:

“I would like to begin by acknowledging that the land on which we work, and gather is the traditional unceded territory of the Anishinaabe People. This Algonquin Nation have lived on this land for thousands of years, long before the arrival of the European settlers, and we are grateful to have the opportunity to be present in this territory.”

4. Adoption of Agenda

Resolution Number 001-26
Moved by Jamie Campbell
Seconded by Jennifer McGuire

Be It Resolved That the agenda for the Culture and Diversity Advisory Committee Meeting dated Monday, March 2nd, 2026, be adopted.

Resolution Carried

5. Disclosure of Pecuniary Interest

None

6. Adoption of Minutes of Previous Meeting(s)

Resolution Number 002-26
Moved by Chris Couper
Seconded by Jamie Campbell

Be It Resolved That the minutes for the November 3rd, 2025, Culture and Diversity Advisory Committee meeting be adopted with the amendment of the word “electronically” being removed from Emily Stovel’s name.

Resolution Carried

7. Presentations/ Delegations

None

8. Matters Tabled / Deferred / Unfinished Business

a) Land Acknowledgement Workshop – Finalize Statement, Emily Stovel, Manager of Culture/Curator

The Manager of Culture/Curator provided the background information on the work that has been completed on the Draft Land Acknowledgement statement. Committee Members were provided with the final draft and asked to comment on any further adjustments that were needed. No further adjustments were made, and Committee Members requested through the Chair the following motion:

Resolution Number 003-26
Moved by Jamie Campbell
Seconded by Chris Couper

That the Culture and Diversity Advisory Committee accepts the Draft Land Acknowledgement Statement as presented, attached as Appendix A to these minutes; and

Further That this Draft Land Acknowledgement Statement be presented to Council for consideration.

Resolution Carried

9. Staff Reports

a) **Draft Museum Strategic Plan – Review**, Emily Stovel, Manager of Culture/Curator

Resolution Number 004-26

Moved by Chris Couper

Seconded by Dan Lynch

That the Culture and Diversity Advisory Committee received the Draft Museum Strategic Plan for information.

Resolution Carried

The Manager of Culture/Curator provided an overview of the Draft Museum Strategic Plan. Discussion ensued among Committee members with the following being a summary of the comment:

- Committee members supported the focus on collaboration between recreation (including Public Works and or Operations), Library and Museum and them having regular more frequent meetings.
- Discussion on the reestablishment of “Friends of the Museum” and how the roles of the Museum, the Culture and Diversity Advisory Committee and Friends of the Museum would function. Friends of the Museum was described as looking to be re-designated as a Charity/ Not-for-profit organization.
- Discussion on pursuing more grants to assist with the revenue stream for the Museum with a focus on marketing and cultural and art-based events and programming.
- Committee members would like to see benefit from the organizational review and the possibility of the Economic Development person, if this is created, to support the pursuit of additional grant applications, research and writing.
- Discussion on consideration of a “Museum Crawl” through the Arnprior & District Museum rebuilding the Renfrew County Museum’s Network, and it could include a Passport Program.

b) **Marketing Cultural Work in the Community Discussion**, Emily Stovel, Manager of Culture/Curator

The Manager of Culture/Curator provided an overview of discussion on Marketing Cultural Work in the Community. Discussion ensued among Committee members with the following being a summary of the comment:

- Committee members plan to reflect on the accomplishments and goals of the CDAC in the past term, with Vice Chair Chris Couper providing a summary of the accomplishments paired with the release of the Museums Strategic Plan at a future Council meeting.

- Committee members discussed a joint statement from all members of the Committee to provide what the committee means to them and why this type of community Committee work is important.

10. New Business

a) Roundtable Discussion

Discussion ensued among Committee Members with the following being a summary:

- Committee members commented on the Library having been built on the back of William Baird – Grist Mill, could this be considered for park lands under culture of as a heritage designated space? This could be an addition to the millennium trail, would require interpretive signage, with options to bring stories to this space, not necessarily a heritage designation.
- Committee questioned about the banners displayed outside of the Museum and Legion and whether we changed those banners? The Manager of Culture/Curator noted we do this work with the Arnprior District Highschool for the semester but will not be changing them at this time.
- Leonard Spinks is turning 100 this year, the Manager of Culture/Curator noted she is intending to record him for an interview. County Councillor Lynch noted he can try to facilitate communication for the interview through Leonard's daughter.

11. Adjournment

Resolution Number 006-26

Moved by Jennifer McGuire

Seconded by Jo Ann Pecaskie

That the Culture and Diversity Advisory Committee adjourn at 7:45PM.

Resolution Carried

**The Corporation of the
Town of Arnprior**

By-law Number 7663-26

A by-law to repeal by-law 7574-25 to remove the temporary appointment of Kim Eastman as Acting Deputy Treasurer.

Whereas Section 8 of the Municipal Act, 2001, S.O., c.25 as amended states that the municipality has the capacity, rights, powers and privileges of a natural person for the purposes of exercising its authority; and

Whereas Section 23 (1) of the Municipal Act, S.O. 2001, as amended authorizes a municipality to delegate its powers and duties under this or any other Act to a person; and

Whereas subsection 286(2) of the Municipal Act, S.O. 2001, c.25 as amended, provides that a municipality may appoint Deputy Treasurers who shall have all the powers and duties of the Treasurer under the Municipal Act 2001, and any other act; and

Whereas there is no longer a requirement for this temporary Acting Deputy Treasurer Appointment.

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** Kim Eastman is no longer appointed as Acting Deputy Treasurer of the Town of Arnprior; and
2. **That** By-law Number 7574-25 be repealed.
3. **That** this By-law shall come into force and effect on the day of its adoption.

Passed in Open Council this 13th day of April, 2026.

Lisa McGee, Mayor

Kaila Zamojski, Town Clerk

This by-law is deemed to be adopted on _____, 2026.

**The Corporation of the
Town of Arnprior**

By-law Number 7664-26

A by-law to enter into the Dedicated Gas Tax Funds for Public Transportation Program Letter of Agreement.

Whereas Section 8 of the *Municipal Act, 2001*, S.O. 2001, c.25 provides broad authority on municipalities to enable municipalities to govern their affairs as considered appropriate and to enhance the municipality's ability to respond to municipal issues, and;

Whereas on March 10th, 2025, Council passed By-Law No. 7570-25 to authorize support for the Arnprior-Braeside-McNab Seniors at Home Program Inc. and responsibility for dedicated Gas Tax Funding from the Province of Ontario.; and

Whereas on the Ministry of Transportation has requested the Town return a signed Letter of Agreement for the 2025-2026 Gas Tax Program.

Therefore the Council of the Town of Arnprior enacts as follows:

1. **That** the Mayor and Town Clerk are hereby authorized to execute the Dedicated Gas Tax Funds for Public Transportation Program Letter of Agreement dated March 27, 2026; and
2. **That** this by-law come into full force and effect on the day of its adoption.
3. **That** any by-laws, resolutions or parts of by-laws or resolutions inconsistent with this by-law be hereby repealed.

Passed in Open Council this 13th day of April 2026.

Signatures:

Lisa McGee, Mayor

Kaila Zamojski, Clerk

□ This by-law is deemed to be adopted on _____ 2026.

Ministry of Transportation

Ministère des Transports



Office of
Assistant
Deputy Minister

Bureau du sous-ministre
adjoint
Division des transports en
commun

Transit Division

777, rue Bay, 30e étage
Toronto, ON M5G 2E5

777 Bay Street, 30th Floor
Toronto, ON M5G 2E5

March 27, 2026

Mayor Lisa McGee
Town of Arnprior
105 Elgin Street West
Arnprior ON K7S 0A8

Dear Mayor McGee:

RE: Dedicated Gas Tax Funds for Public Transportation Program Letter of Agreement

This Letter of Agreement between the **Town of Arnprior** (the “Municipality”) and His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation (the “Ministry”), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the “Program”).

Under the Program, the Ministry provides two cents out of the revenue from each litre of gasoline sold in Ontario, in accordance with provincial gas tax statutory requirements, to municipalities to fund improvements to Ontario’s transportation network and supporting economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2025-26 Guidelines and Requirements (the “Guidelines and Requirements”).

In consideration of the mutual covenants contained in this Letter of Agreement and the Guidelines and Requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$27,713** (“the “Maximum Funds”) in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and the Guidelines and Requirements.

2. The Municipality,
 - a) shall provide to the Ministry a fully signed copy of this Letter of Agreement no later than **April 30, 2026**;
 - b) hereby represents and warrants that it has a municipal by-law(s), indicating that the Municipality shall provide ongoing Public Transportation Services. The Municipality agrees to provide to the Ministry a copy of the municipal by-law(s) upon request in the Ministry's sole discretion; and
 - c) hereby represents and warrants that it has the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement. The Municipality agrees to provide to the Ministry a copy of the authorizing municipal by-law(s) and, if applicable, the resolution(s) for the Municipality to enter into this Letter of Agreement upon request in the Ministry's sole discretion.
3. Upon receipt of the documentation identified in Section 2 above, the Ministry will provide the Municipality with 75% of its Maximum Funds. Reporting forms are due for submission by **May 15, 2026**. Upon approval of the reporting forms, the Ministry will provide the Municipality with any remaining payment(s). Any outstanding reporting requirements from previous years of the Program will need to be submitted and approved prior to receiving 2025-26 Gas Tax funding.
4. The Municipality will adhere to all terms and conditions set out in the Guidelines and Requirements, including, but not limited to, the host and contributing municipality process for when a municipality authorizes another municipality to provide public transportation services on its behalf.
5. The Municipality agrees that any amount payable under this Letter of Agreement and the Program may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the Guidelines and Requirements.
6. The Municipality will deposit the Maximum Funds received in accordance with the Program into a dedicated gas tax funds reserve bank account and use the Maximum Funds, and any related interest, only in accordance with the Guidelines and Requirements.
7. The Municipality will adhere to all requirements set out in the Guidelines and Requirements, including, but not limited to, reporting and accountability measures. The Municipality will also provide all requested documentation to the Ministry in accordance with the Guidelines and Requirements.
8. The Municipality agrees that the Maximum Funds represent the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2025-26 Program year.
9. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the return of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate

any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to Section 9(b) of this Letter of Agreement; and (ii) subject to Section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funds exceeding the amount specified under Section 1.

10. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies, will survive its termination or expiration.
11. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
12. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
13. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
14. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement and shall remain in force and effect until the completion of the 2025-26 Program in accordance with the Guidelines and Requirements.
15. The parties hereby consent to the execution of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please sign and deliver a fully signed pdf copy to the Ministry. The Municipality may sign and deliver the Letter of Agreement to the Ministry electronically. In addition, all program reporting documents are also to be sent through Transfer Payment Ontario (TPON).

HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF ONTARIO,
as represented by the Minister of Transportation



March 27, 2026

Date

Name: James Pearce

Title: Assistant Deputy Minister, Transit Division

Pursuant to Delegated Authority.

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date

Name (print):
Title (head of council or
authorized delegate):

I have authority to bind the Municipality.

Date:

Name (print):
Title (clerk or authorized delegate):

I have authority to bind the Municipality.



Amend 2026 Calendar of Meetings – Inaugural Meeting of Council

That Council amend the 2026 Calendar of Meetings, originally adopted through staff report 25-11-24-05, to move the Inaugural Meeting of Council to occur on November 16, 2026, instead of November 23, 2026, as originally scheduled.



Resolution of Support – Protecting Local Voice in Public Education

Whereas locally elected school board trustees provide essential community representation; and

Whereas rural communities rely on trustees to reflect local priorities, ensure accountability, and advocate for students; and

Whereas proposed changes may reduce or eliminate locally elected trustees.

Therefore Be It Resolved That Council affirms support for maintaining elected trustees; and

Further That the Mayor and Clerk send a joint letter to the Minister of Education and the Premier expressing the municipalities support for maintaining elected trustees, with copies to ROMA, AMO and local MPP Billy Denault.



Municipal Grant Request (In-Kind Support) – Arnprior & Area Physician Recruitment Committee

That Council of the Corporation of the Town of Arnprior receive the Municipal Grant request from the Arnprior & Area Physician Recruitment Committee; and

Whereas the Arnprior & Area Physician Recruitment Committee is an eligible organization under the Municipal Grants Policy as they support the community by working to ensure that every current and future resident has access to a local family physician.

Therefore Be It Resolved That Council approve the request for waiving the Nick Smith Centre Community Hall rental fees on April 23rd, 2026, (value of approximately \$470 plus HST) for their Doctors Dining Duel event; and

Further That the Arnprior & Area Physician Recruitment Committee be advised that it is mandatory to carry sufficient liability insurance and have the Town of Arnprior added as an additional insured for the event is responsible for any security related costs for the event.